

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. BROADWAY  
SANTA ANA, CA 92706

BOND OVERSIGHT COMMITTEE

WEDNESDAY, OCTOBER 22, 2003  
DISTRICT BOARD ROOM

MINUTES

Members Present: Jim Adams  
Patricia Garcia-Velasquez  
Russell Langenbeck  
Larry Means  
Robert Odle  
Chongge Vang  
Darin Woinarowicz

Members Absent: Tien Tat Chu  
Barbara deBoom  
Salvador Sarmiento

District Staff Present: Edward Hernandez, Chancellor  
Mark J. Zacovic, Vice Chancellor, Business and Fiscal Services  
Noemi Kanouse, Assistant Vice Chancellor, Fiscal Services  
Robert Partridge, Assistant Vice Chancellor, Facility Planning  
Kathy Mennealy, Vice President, Santa Ana College, Centennial  
Education Center  
Bob Deegan, Vice President, Santiago Canyon College, Student  
Services

1. Call to Order and Information

Chairman Woinarowicz called the meeting to order at 6:05 p.m.

2. Approval of Minutes - April 30, 2003 and July 24, 2003

A motion was made, seconded and passed to approve the minutes of the April 30, 2003 and July 24, 2003 meetings of the Bond Oversight Committee.

3. Public Presentations

There were no presentations made by members of the public.

4. Introduction of Mr. Jim Godsey and Ms. Jean Horimoto of Macias, Gini and Company

Dr. Zacovic introduced Mr. Jim Godsey and Ms. Jean Horimoto of the firm of Macias, Gini and Company to present the status report on the bond audit.

Mr. Godsey distributed the "Presentation for Bond Audit Services to the Rancho Santiago Community College District, October 22, 2003" handout. Mr. Godsey explained that the audit is required under the education code and Proposition 39. Mr. Godsey said the following will be included in the audit report:

- Independent auditor's report on the schedule of bond proceeds and expenditures of the Rancho Santiago Community College District.
- Schedule of bond proceeds and expenditures.
- Notes to the schedule of bond proceeds and expenditures such as background and summary of significant accounting policies; summary of debt payments; reconciliation of expenditures between cash and accrual basis and commitments and contingencies.
- Independent auditor's report on compliance with Article XIII A of the Constitution of the State of California on the use of general obligation bond proceeds.

Mr. Godsey presented the committee with the "Schedule of Bond Proceeds and Expenditures (Cash Basis)" and explained that this schedule will consist of simple accounting showing the bond proceeds, bond issuance costs, net bond proceeds, a list of individual project expenditures, a total of project expenditures and the ending balance as of June 30, 2003.

Mr. Godsey reviewed the "Report on Compliance" and said the district's compliance with Article XIII A will include the following:

- Approved projects that address the district's needs for safety, class size reduction and information technology.
- Funds that are expended for the approved projects.
- Funds used only for construction, rehab or acquisition of real property for school facilities.

Chairman Woinarowicz asked the committee if there were any questions. There were no questions at this time. Chairman Woinarowicz thanked Mr. Godsey and Ms. Horimoto for their presentation to the committee.

5. Bond Projects Update

Mr. Partridge distributed a site map of all properties acquired by the district on the Santa Ana Campus and indicated that numbers 5, 7 and 8 are properties to still be acquired. The second page is the price of each of the properties already acquired. Mr. Partridge added that the Martha Lane property and the Batavia property were the two properties purchased since the last meeting of the Bond Oversight Committee. To date we have spent approximately \$43 million on property acquisitions.

The construction update of Santiago Canyon College was distributed. Mr. Partridge displayed photos of the progress of projects on the campus. Chairman Woinarowicz asked what progress has been made on Building "E". Mr. Partridge said that this building should be done around the June 2004 time frame.

Mr. Partridge displayed pictures of the Digital Media Incubator now known as the Digital Media Center.

Ms. Garcia-Velasquez added that she was very impressed with the quick growth and progress of the district campuses.

Mr. Partridge said that in search for a master planning firm, the Facility Planning Office had sent out RFQ's to all the architectural firms that expressed an interest in doing business with the district. Of the 55 RFQ's sent out to the firms, 18 firms responded and 9 were selected to submit bids. The firm of LPA was selected as the master planners for the bond projects. The construction management firms selected are: Turner Construction for Santiago Canyon College and C.W. Driver for the Santa Ana College campus.

6. Bond Budget Update

Ms. Kanouse distributed and reviewed the bond budget update. This handout has three sections, the Santa Ana College projects, the Santiago Canyon College projects and the District Office projects. Column 1 shows the estimated budget amounts totaling the \$96,125,000, column 2 is the prior years actual figures, column 3 is the revised budget through June 2004. Ms. Kanouse indicated that column 4 is the encumbrances, column 5 shows the actual amounts and column 6 is the total expenditures as of today, October 22, 2003.

Dr. Hernandez said that this handout is an internal format used as a guide for all bond projects, the sites and the dollar amounts to complete each of these projects and the progress of what has been spent thus far. Dr. Hernandez added that the amounts in column 1 are the estimates on what the district thought these projects would cost, however, due to inflation and other additional costs, the \$96 million may not be enough to complete all of the projects listed. Dr. Zacovic said that the district remains hopeful that the projects will be completed. Mr. Odle said he was delighted to see that the majority of the land had already been acquired by the district as the price of land is on an extreme rise in Orange County.

Chairman Woinarowicz asked if there were any questions on the bond budget update. There were no questions at this time.

7. Santa Ana College Update

Ms. Mennealy introduced herself as the Vice President of the Santa Ana College Centennial Education Center. Ms. Mennealy said that Santa Ana College has a College Construction Coordinating Committee made up of faculty members, classified staff and supervisory staff. This committee now has the minutes from the regular meetings posted on the

Santa Ana College web site, it includes land acquisition, bond budget updates and progress being made on the bond projects. Ms. Mennealy distributed and reviewed a list of projects and their expected completion dates. Also, LPA is working with the College Construction Coordinating Committee on the master plan. Ms. Mennealy said this is a very exciting time on the Santa Ana Campus.

### Santiago Canyon College Update

Mr. Bob Deegan introduced himself as the Vice President of Student Services at Santiago Canyon College. Floor plans for the Students Services and Instruction Building were distributed. Mr. Deegan reviewed the floor plan of the new building and added that the students who supported the bond will begin to benefit from the new construction as soon as the summer of 2004. The new Financial Aid office will be located in the new building and will be directed by a new Financial Aid Director, this will ease the burden on students of having all administrative offices spread over the campus. On the second page of the handout, Mr. Deegan pointed out the testing area, faculty offices and several classrooms including the largest classroom on the campus.

In September a meeting was held with faculty, staff, students and LPA. LPA outlined the process of the master plan and obtain input from all those who attended to make sure that everyone's needs were taken into consideration. Mr. Deegan added that the campus at Santiago Canyon College is rapidly expanding and that students and staff are very excited with the construction progress.

### 8. District Liaison Report

Dr. Zacovic said that we are still in need of a senior organization representative and that letters had been mailed out and our resources contacted to secure a new member for this committee.

Dr. Zacovic said that our student representatives had gone on to a 4 year college and we will be taking the names of the new Santa Ana College Associated Student Government President and the Santiago Canyon College Associated Student Body President to the next board of trustees meeting for approval to serve on this committee as the student representatives.

Dr. Zacovic said 3 members of the Bond Oversight Committee were up for reappointment: Darin Woinarowicz, Russell Langenbeck and Chongge Vang. Since all members had expressed that they would like to continue on this committee, the reappointment will also go to the board of trustees meeting for approval of a two year term.

Dr. Zacovic extended an invitation to the members of the committee to take tours of the college campuses and the new construction areas. Tours will be set up and committee members contacted to schedule a convenient time.

Dr. Hernandez thanked members of the committee and asked that if there were any

questions, concerns or agenda items to please feel free to contact him, Mr. Partridge or Dr. Zacovic concerning any of the projects discussed today.

9. Comments from the Members

Mr. Adams thanked the members of the district for all the effort put into acquiring land, construction and all of the information regarding the progress of the bond projects.

10. Future Meetings

A calendar review was done and the following are the scheduled meetings for the 2004 calendar year: March 17, 2004; July 21, 2004 and November 17, 2004 at 6:00 p.m. in the district board room.

Mr. Woinarowicz thanked the committee for their attendance this evening and to the members of the district that take the time to share information during their own time.

11. Adjournment

A motion was made, seconded and passed to adjourn the meeting at 7:10 p.m.