

# RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

website : [Fiscal Resources Committee](#)

## Agenda for February 26, 2014

1:30 p.m. - 3:00 p.m.

Executive Conference Room #114

1. Welcome
2. State/District Budget Update – Hardash
  - Discuss Governor’s 2014/15 Proposed Budget
  - 2012/13 Apportionment Recalc Exhibit “E”
  - 2013/14 Apportionment P1 Report
  - 2013/14 Budget Projections – Campus Estimates of Cost
  - Proposed SB 965 – Leno Bill for CCSF
  - SSC Dartboard 2014-15 Proposed Budget
3. Tracking all Intersession Expenses – DeCarbo
4. Multi-Year Projection Budget Assumptions Feedback
5. 2014/15 RSCCD Tentative Budget Assumptions - **Action Item**
6. 2014/15 Budget Calendars - **Action Item**
7. Budget Allocation Model (BAM) Review
8. Informational Handouts
  - District-wide expenditure report link: <https://intranet.rsccd.edu>
  - Vacant Funded Position List as of February 19, 2014
  - Measure “E” Project Cost Summary as of February 5, 2014
  - Monthly Cash Flow Statement as of January 31, 2014
9. Approval of FRC Minutes – November 20, 2013
10. Other

Next FRC Committee Meeting: (Executive Conference Room #114 1:30 pm – 3:00 pm)

March 19, 2014

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

**CALIFORNIA COMMUNITY COLLEGES**  
**2012-13 RECALCULATION APPORTIONMENT (Revision - February 20, 2014)**  
**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

EXHIBIT E

Workload measures:	Base Funding	Marginal Funding	Base FTES	Workload Restoration FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,564.825083	4,564.825100	20,755.140	672.217	0.000	307.283	0.000	21,734.640	0.000	21,734.640
Noncredit FTES	2,744.957800	2,744.957800	365.420	98.320	0.000	0.000	0.000	463.740	0.000	463.740
Noncredit - CDCP FTES	3,232.067600	3,232.067600	6,590.850	-604.190	0.000	0.000	0.000	5,986.660	0.000	5,986.660
<b>Total FTES:</b>			<b>27,711,410</b>	<b>166,347</b>	<b>0.000</b>	<b>307.283</b>	<b>0.000</b>	<b>28,185,040</b>	<b>0.000</b>	<b>28,185,040</b>

**I Base Revenues +/- Restore or Decline**

A Basic Allocation		\$9,964,636
B Basic FTES Revenue Before Workload Reduction	\$117,048,720	
C Workload Reduction	\$0	
D Revised Base FTES Revenue		\$117,048,720
1 Credit Base Revenue	\$94,743,585	
2 Noncredit Base Revenue	\$1,003,062	
3 Career Development College NonCr	\$21,302,073	
E Current Year Decline		\$0
<b>Total Base Revenue Less Decline</b>		<b>\$127,013,356</b>

**V Other Revenues Adjustments**

A Revenue Adjustment	\$0
<b>Total Revenue Adjustments</b>	<b>\$0</b>

**VI Stability Adjustment**

\$0

**VII Total Computational Revenue**

(sum of II, III, IV, V, & VI) \$129,801,702

**VIII District Revenue Source**

A1 Property Taxes	\$48,243,704
A2 Less Property Taxes Excess	\$0
B Student Enrollment Fees	\$8,449,488
C State General Apportionment	\$51,932,321
D June EPA	\$20,884,913
<b>Available Revenue</b>	<b>\$129,510,426</b>
E Revenue Shortfall	0.9977559924 \$291,276
<b>Total Revenue Plus Shortfall</b>	<b>\$129,801,702</b>

**IX Other Allowances and Total Apportionments**

A State General Apportionment	\$51,932,321
B Statewide Average Replacement Cost	\$60,289
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
<b>Net State General Apportionment</b>	<b>\$51,932,321</b>

**X Unrestored Decline as of July 1st of Current Year**

A 1st Year	\$1,402,692
B 2nd Year	\$0
C 3rd Year	\$0
<b>Total</b>	<b>\$1,402,692</b>

**II Inflation Adjustment**

A Statewide Inflation Adjustment	0%
B Inflation Adjustment	\$0
<b>C Current Year Base Revenue + Inflation Adjustment</b>	<b>\$127,013,356</b>

**III Basic Allocation & Restoration**

A Basic Allocation Adjustment	\$0
B Basic Allocation Adjustment COLA	\$0
C Stability Restoration	\$1,402,692
D1 Restoration of Prior Year Workload Reduction 09-10	\$1,382,641
D2 Restoration of Prior Year Workload Reduction 11-12	\$3,013
<b>Total Basic Allocation &amp; Restoration</b>	<b>\$2,788,346</b>

**IV Growth**

A Unadjusted Growth Rate	0.00%
B Constrained Growth Rate	0.00%
C Constrained Growth Cap	\$0
D Actual Growth	\$0
E Funded Credit Growth Revenue	\$0
F Funded Noncredit Growth Revenue	\$0
G Funded Noncredit CDCP Growth Revenue	\$0
<b>Total Growth Revenue</b>	<b>\$0</b>

Regular Growth Caps adjusted by a factor of 0.00000000 to match funding.

**Basic Allocation Calculation**  
**College/Center Base Funding Rates:**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
\$5,535,909	\$4,428,727	\$3,321,545	\$553,591	\$4,428,727	\$3,875,136	\$3,321,545	
Single College District - College FTES			Multi-College District - College FTES:			Total Colleges	
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
0	0	0	0	1	0	1	2
Revenue:			Rural	>18,472	>9,236	<=9,236	Total Colleges
\$0	\$0	\$0	\$0	\$4,428,727	\$0	\$3,321,545	\$7,750,272
State Approved Center: Funding Rates			Total State Approved Centers	Total State Approved Centers Revenue			
1	\$1,107,182		1	\$1,107,182			
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels							
>924	>693	>462	>231	<=231			
\$1,107,182	\$830,386	\$553,591	\$276,795	\$138,398			
Number of Grandfathered or Previously Approved Centers: @ Total FTES						Total Grandfathered or Previously Approved Centers	
>924	>693	>462	>231	<=231		Total Basic Allocation Revenue	
1	0	0	0	0	1	\$9,964,636	
Grandfathered or Previously Approved Center Revenue:						Total Grandfathered or Approved Center	
>924	>693	>462	>231	<=231			
\$1,107,182	\$0	\$0	\$0	\$0	\$1,107,182		

**Introduced by Senator Leno**February 10, 2014

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An act to add Section 84750.6 to the Education Code, relating to community colleges, and declaring the urgency thereof, to take effect immediately.

**LEGISLATIVE COUNSEL'S DIGEST**

SB 965, as introduced, Leno. Community colleges: funding: San Francisco Community College District.

Existing law establishes the California Community Colleges under the administration of the Board of Governors of the California Community Colleges. Existing law authorizes the establishment of community college districts under the administration of community college governing boards, and authorizes these districts to provide instruction at community college campuses throughout the state.

Existing law requires the board of governors to develop criteria and standards, in accordance with specified statewide minimum requirements, for the purposes of making the annual budget request for the California Community Colleges to the Governor and the Legislature and allocating state general apportionment revenues. Those statewide minimum requirements include, among other things, a requirement that the calculations of each community college district's revenue level for each fiscal year be based on specified criteria, with revenue adjustments being made for increases or decreases in full-time equivalent students and for other specified purposes.

This bill, for the 2014–15 fiscal year to the 2017–18 fiscal year, inclusive, would require the board of governors to provide the San Francisco Community College District with revenues, as specified, if the community college district or a campus of the community college

district is in imminent jeopardy of losing its accreditation and the board of governors has appointed a special trustee to manage the community college district.

This bill would make legislative findings and declarations as to the necessity of a special statute for the San Francisco Community College District.

This bill would declare that it is to take effect immediately as an urgency statute.

Vote:  $\frac{2}{3}$ . Appropriation: no. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 84750.6 is added to the Education Code,  
2 to read:  
3 84750.6. (a) Notwithstanding Section 84750.5, the board of  
4 governors shall provide the San Francisco Community College  
5 District with revenues, as specified in subdivision (b), if both of  
6 the following conditions are satisfied:  
7 (1) The community college district or a campus of the  
8 community college district is in imminent jeopardy of losing its  
9 accreditation.  
10 (2) The board of governors has appointed a special trustee to  
11 manage the community college district.  
12 (b) If the number of full-time equivalent students (FTES) of the  
13 community college district decreases from the number in the  
14 2013–14 fiscal year, the board of governors should provide  
15 revenues to the community college district, as follows:  
16 (1) For the 2014–15 fiscal year, an amount not less than the  
17 total amount that was received by the community college district  
18 for the attendance of FTES in the 2013–14 fiscal year.  
19 (2) For the 2015–16 fiscal year, an amount not less than 95  
20 percent of the total amount that was received by the community  
21 college district for the attendance of FTES in the 2013–14 fiscal  
22 year.  
23 (3) For the 2016–17 fiscal year, an amount not less than 90  
24 percent of the total amount that was received by the community  
25 college district for the attendance of FTES in the 2013–14 fiscal  
26 year.

1 (4) For the 2017–18 fiscal year, an amount not less than 85  
2 percent of the total amount that was received by the community  
3 college district for the attendance of FTES in the 2013–14 fiscal  
4 year.

5 (c) The amounts calculated in paragraphs (1) to (4), inclusive,  
6 of subdivision (b) shall be adjusted by the chancellor to reflect  
7 cost-of-living adjustments, deficits in apportionments, or both, as  
8 appropriate for the applicable fiscal years.

9 (d) Subdivision (b) shall only be used to determine the  
10 apportionment funding to be allocated to the San Francisco  
11 Community College District. In computing statewide entitlements  
12 to funding based upon the attendance of FTES, the San Francisco  
13 Community College District shall not be credited with more FTES  
14 than were actually enrolled and in attendance.

15 (e) It is the intent of the Legislature that any amounts necessary  
16 to make the apportionments required pursuant to subdivision (b)  
17 be drawn from the state general apportionment revenues for  
18 community college districts.

19 SEC. 2. The Legislature finds and declares that a special law  
20 is necessary and that a general law cannot be made applicable  
21 within the meaning of Section 16 of Article IV of the California  
22 Constitution because of the unique accreditation and fiscal  
23 challenges facing the San Francisco Community College District.

24 SEC. 3. This act is an urgency statute necessary for the  
25 immediate preservation of the public peace, health, or safety within  
26 the meaning of Article IV of the Constitution and shall go into  
27 immediate effect. The facts constituting the necessity are:

28 The accreditation and fiscal problems facing the San Francisco  
29 Community College District threaten its ability to preserve the  
30 health and safety of its students and require an immediate response.

## SSC Community College Financial Projection Dartboard 2014-15 Proposed Budget

This version of SSC’s Financial Projection Dartboard is based on the Governor’s 2014-15 State Budget Proposal. We have updated the cost-of-living adjustment (COLA), consumer price index (CPI), and ten-year T-bill planning factors to reflect economic forecasts. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are, at best, general guidelines.

Factor	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Statutory COLA for Apportionments	1.57%	0.86%	2.20%	2.40%	2.60%	2.70%
<b>Funded COLA</b>	<b>1.57%</b>	<b>0.86%</b>	<b>2.20%</b>	<b>2.40%</b>	<b>2.40%</b>	<b>2.70%</b>
<b>Growth/Restoration Funding</b>	<b>1.63% (\$89.4 million)</b>	<b>3% (\$155.2 million)<sup>1</sup></b>	<b>Ongoing</b>	<b>Ongoing</b>	<b>Ongoing</b>	<b>Ongoing</b>
State Categorical Programs	Up to \$191 million <sup>2</sup>	Up to \$414 million <sup>3</sup>	Ongoing (except for one-time funds)	Ongoing (except for one-time funds)	Ongoing (except for one-time funds)	Ongoing (except for one-time funds)
California CPI	2.00%	2.0%	2.40%	2.70%	2.80%	2.60%
California Lottery <sup>4</sup>	Base Prop 20	\$126	\$126	\$126	\$126	\$126
		\$30	\$30	\$30	\$30	\$30
PERS Employer Rate <sup>5</sup>	11.442%	11.442%	13.3%	14.6%	15.9%	17.3%
Interest Rate for 10-Year Treasuries	2.90%	3.2%	3.4%	3.50%	3.50%	3.5%

<sup>1</sup> The Governor proposes priority for growth funding for districts with the “greatest unmet need.”

<sup>2</sup> This total includes:

\$50 million in student support funds	\$15 million for DSPS
\$48 million for energy efficiency projects (Proposition 39 funds)	\$15 million for EOPS
\$30 million (one-time) for deferred maintenance	\$8 million for CalWORKs
\$25 million for adult education consortium planning grants	

The following categorical programs are “protected” because the funding restrictions and requirements remain. The 2013-14 education trailer bill removed Apprenticeship and Matriculation from the list of flexible “unprotected” categorical programs.

Protected Programs	
Apprenticeship	Fund for Student Success
Basic Skills	Foster Care Education
CalWORKs (Augmented 2010-11)	Matriculation
Career-Technical Education (Augmented 2010-11)	Nursing Program Support
Cooperative Agency Resources for Education (CARE)	Student Financial Aid Administration
Disabled Students Programs and Services (DSPS)	Telecommunications and Technology
Extended Opportunity Programs and Services (EOPS)	

The following categorical programs are “unprotected” because, following a public hearing of the governing board, districts can redirect the funding to any other state categorical program, and funding restrictions and requirements are waived as a result through 2014-15. Funding allocations are proportional based on 2008-09.

Unprotected Programs	
Campus Child Care Tax Bailout	Part-time Faculty Health Insurance
Economic Development	Part-time Faculty Office Hours
Equal Employment Opportunity	Physical Plant/Instructional Support (funding eliminated)
Part-time Faculty Compensation	Transfer Education and Articulation

<sup>3</sup> The Governor proposes the following for categorical programs: \$200 million for Student Success and Support/Student Equity; \$175 million in one-time funds, one-half for deferred maintenance and one-half for instructional equipment; and \$39 million for energy efficiency projects from Proposition 39. This total does not include the \$50 million in one-time funds for Awards for Innovation in Higher Education competitive grants. The Governor proposes giving districts the ability to transfer up to 25% of Basic Skills, CalWORKs, and EOPS funds to any other state, federal, or local programs to better meet the needs of underrepresented student groups.

<sup>4</sup> The forecast for Lottery funding per FTES includes both base (unrestricted) funding and the amount restricted by Proposition 20 for instructional materials. Lottery funding is initially based on prior year actual annual FTES, and is ultimately based on current-year annual FTES.

<sup>5</sup> The California Public Employees’ Retirement System (CalPERS) has changed its asset smoothing and amortization method, which will have the effect of less rate volatility, but the rate is expected to increase significantly over a number of years. These estimates reflect the estimated rates provided to the CalPERS Board with increases starting in 2014-15; however, the CalPERS Board voted to implement the rate increases starting in 2015-16. These are the best estimates until CalPERS revises them.

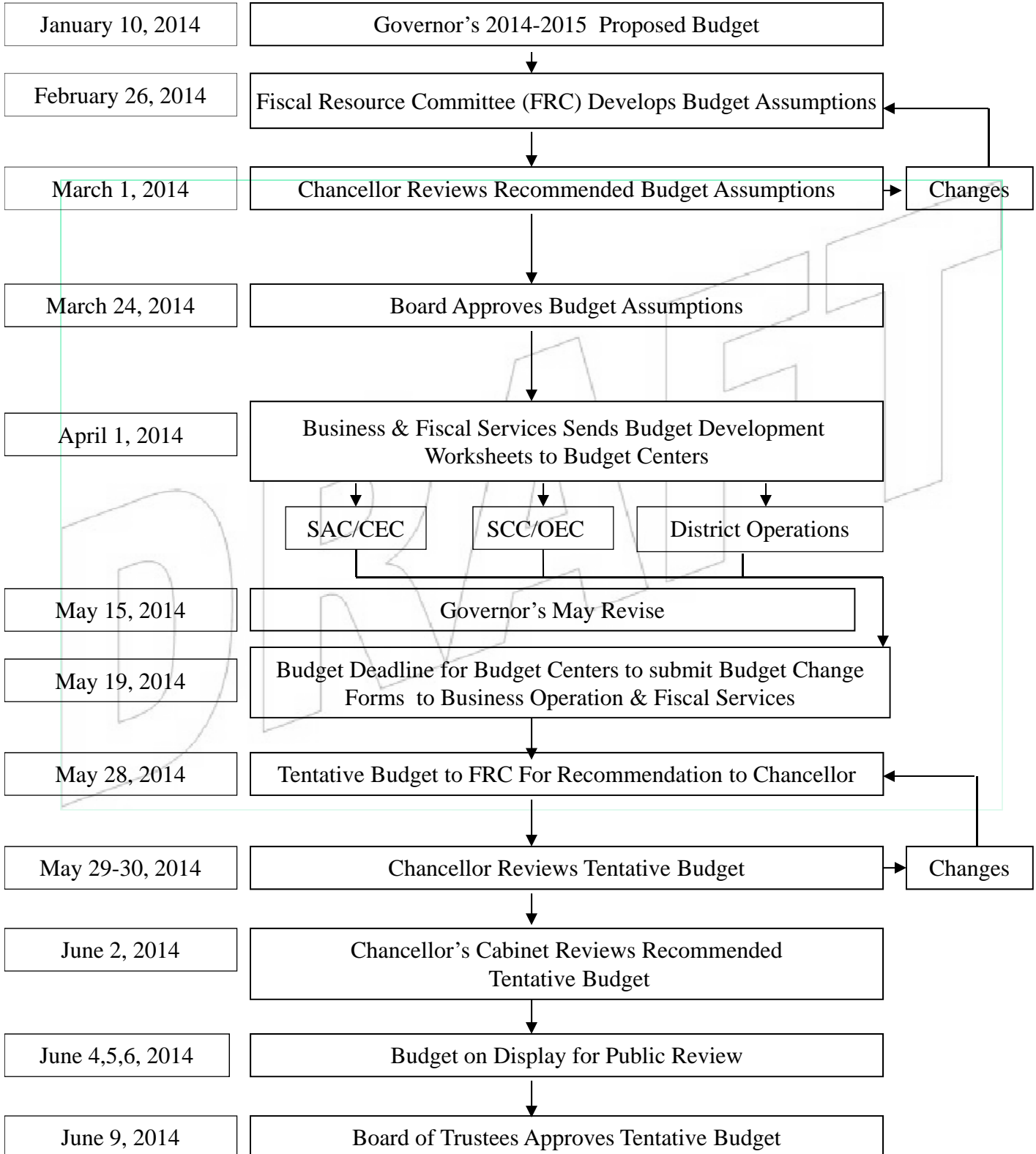
Rancho Santiago Community College District  
 Unrestricted General Fund 3 Year Multi-Year Projection

	2012-2013 Actuals	2013-2014 Proposed Budget	2014-2015 Projected Budget	2015-2016 Projected Budget	2016-2017 Projected Budget
<b>Assumptions:</b>					
<b>Revenue:</b>					
General Apportionment Deficit Factor	-2.000%	-1.000%	-1.000%	-1.000%	-1.000%
Growth/Access	0.000%	1.630%	2.000%	2.000%	2.000%
Cost of Living Adjustment	0.000%	1.570%	1.800%	2.200%	2.500%
Lottery Revenue-Unrestricted	\$124.00	\$126.00	\$126.00	\$126.00	\$126.00
Education Protection Account (EPA) funding ends December 2016					(633,600)
<b>Expenditure:</b>					
Step/Column/Salary Net Adjustment	1.000%	3.000%	3.000%	3.000%	3.500%
Part-time Faculty/FON Obligation	0.00	\$1,154,944	\$2,300,000	\$805,000	\$805,000
STRS Rate	8.250%	8.250%	8.250%	8.250%	8.250%
PERS Rate	11.417%	11.442%	11.442%	13.300%	14.600%
Health and Welfare Premium Percent Increase (District Cost)	8.200%	-3.100%	7.500%	7.500%	7.500%
OEC Contribution	0	\$7,000,000	0	0	0
FON Penalty		\$800,000			
Utilities Cost Increase	4.200%	5.000%	3.000%	3.000%	3.000%
<b>Carryover:</b>					
Assumes carryover funds are not spent	\$5,502,072	\$5,502,072	\$5,502,072	\$5,502,072	\$5,502,072

# RSCCD Tentative Budget Calendar

Fiscal Year 2014 – 2015

February 26, 2014

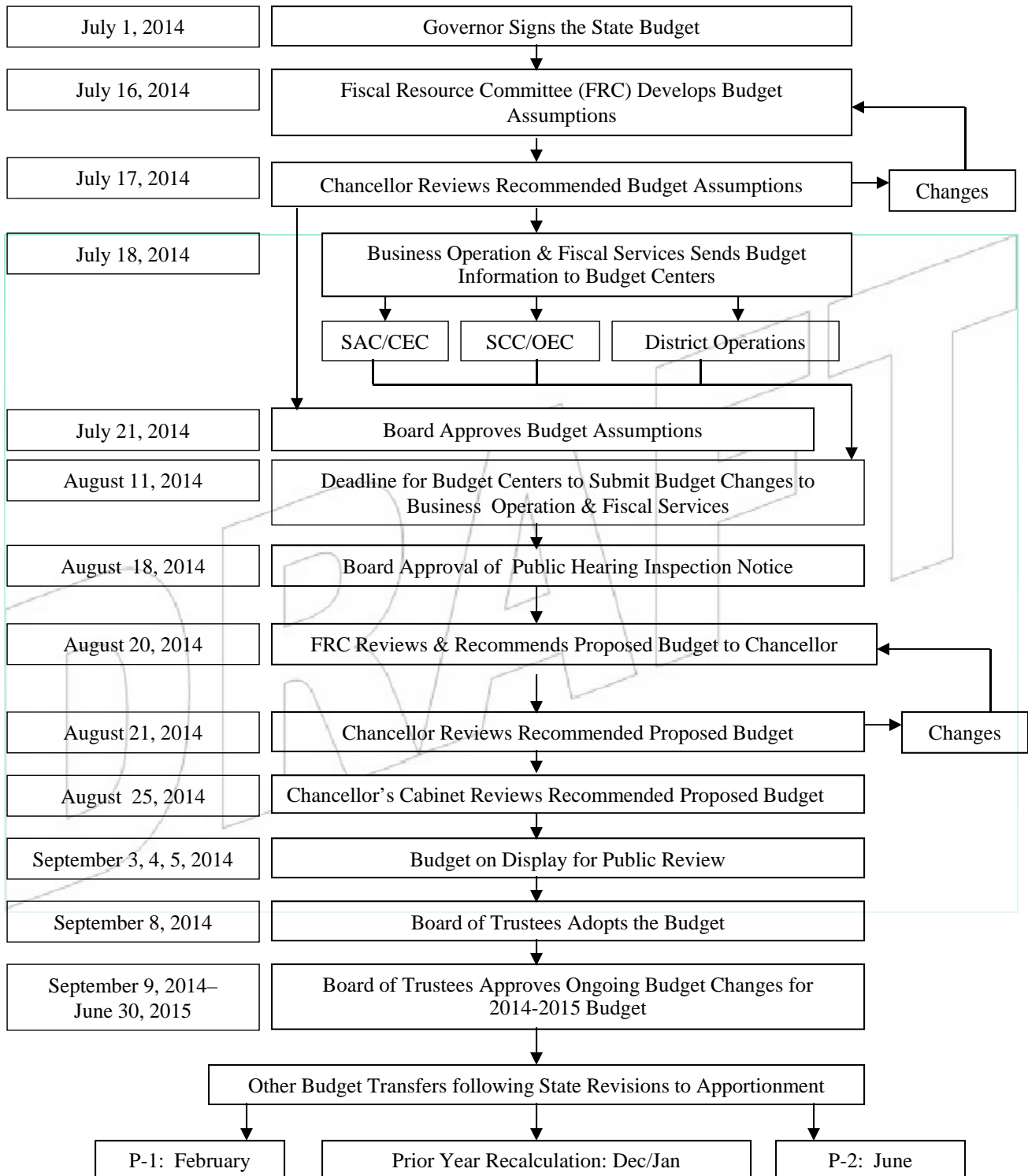




# RSCCD Adopted Budget Calendar

Fiscal Year 2014 – 2015

February 26, 2014



## **RSCCD BAM REVIEW**

### **February 2014**

(References are from the BAM included in the back of the 2013/14 Adopted Budget)

- Assuming acceptable by POEC, update to include new DO Budget Augmentation Flowchart (reference page 114)
- Update reference in BAM page 106 to state POEC rather than FRC review if BAM is meeting the goal
- Update reference in BAM page 108 to state POEC rather than FRC review of DO/DW services
- Page 109 – regarding 50% calc, still need to establish each college base 50% level. Wording states that any financial penalties for not meeting 50% shared proportionately by both campuses. Should this be changed to affect on the campus that doesn't meet their particular level?
- Page 109 states each college will determine what level of growth they believe they can achieve and targets will be discussed and established through Chancellor's Cabinet. Page 112 states that plans from the POEC to seek growth funding requires FRC recommendation and approval by the Chancellor. How to reconcile these statements?
- Clarify the intent of vacancy budgets on page 112 by deleting the words "~~...at the previous employee's exit level, new vacancies...~~". Add language below to the sentence "If a position becomes vacant during a fiscal year, the Budget Center has the discretion to move [unused and available budget from the previous employee's position] for other one-time needs.
- Page 113 – Are there any updates to the Long-term Plans?
- Page 114 reference to DEMC - What is their charge? Still an active committee?
- Other thoughts?



MEASURE E

Projects Cost Summary  
2/05/14

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>ACTIVE PROJECTS</b>								
<b>SANTA ANA COLLEGE</b>								
3001	Renovation of Buildings / Building "G" Renovation	9,821,991	8,805,445	434,313	535,442	9,775,200	46,791	100%
3003	Renovate Campus Infrastructure Design/Construct Maintenance/Operations Design/Construct Classroom Building	25,107,448	24,814,523	109,397	183,528	25,107,448	-	100%
3008	Renovate & Expand Athletic Fields	10,087,487	9,724,371	346,004	17,112	10,087,487	-	100%
3029	Parking Lot #11 Expansion and Improvements	8,912,265	1,512,846	44,697	224,022	1,781,565	7,130,700	20%
3030	Perimeter Site Improvements	7,021,303	2,250,658	2,721,584	1,608,648	6,580,890	440,413	94%
3031	Tessman Planetarium Upgrade and Restroom Addition	2,318,500	22,367	27,344	74,622	124,333	2,194,167	5%
3032	Dunlap Hall Renovation	1,566,050	676,197	1,071	888,782	1,566,050	-	100%
3035	Johnson Center Renovation	51,800	22,801	26,499	2,500	51,800	-	100%
3036	Temporary Village	5,253,500	52,487	1,327,901	1,291,066	2,671,454	2,582,046	51%
3042	Central Plant (Design)	3,394,992	-	325,437	3,069,555	3,394,992	-	100%
3043	Property Acquisition 17th/Bristol	5,062,998	-	180,755	4,861,243	5,041,998	21,000	100%
3045	Chavez Hall Renovation	3,500,000	-	5,000	-	5,000	3,495,000	0%
<b>TOTAL SANTA ANA COLLEGE</b>		<b>82,098,334</b>	<b>47,881,695</b>	<b>5,550,002</b>	<b>12,756,520</b>	<b>66,188,217</b>	<b>15,910,117</b>	<b>81%</b>
<b>SANTIAGO CANYON COLLEGE</b>								
3004	SCC Infrastructure	37,927,873	37,044,235	115,002	433,858	37,593,095	334,778	99%
3022	Humanities Building	32,731,753	28,088,199	2,415,392	926,770	31,430,361	1,301,392	96%
3025	Athletics and Aquatics Center: Netting and Sound System	20,454,610	19,422,287	51,140	284,542	19,757,969	696,641	97%
3026	Science and Math Building	26,450,914	26,415,954	10	34,950	26,450,914	-	100%
3046	Orange Education Center Building Certification	3,824,922	-	-	-	-	3,824,922	0%
<b>TOTAL SANTIAGO CANYON COLLEGE</b>		<b>121,390,072</b>	<b>110,970,675</b>	<b>2,581,544</b>	<b>1,680,120</b>	<b>115,232,339</b>	<b>6,157,733</b>	<b>95%</b>
<b>DISTRICT/ DISTRICTWIDE OPERATIONS</b>								
3044	Project Closeout/Certification	1,046,825	-	69,867	52,956	122,823	924,002	12%
<b>TOTAL DISTRICT/DISTRICTWIDE</b>		<b>1,046,825</b>	<b>-</b>	<b>69,867</b>	<b>52,956</b>	<b>122,823</b>	<b>924,002</b>	<b>12%</b>
<b>ACTIVE PROJECTS - ALL SITES</b>		<b>204,535,231</b>	<b>158,852,370</b>	<b>8,201,413</b>	<b>14,489,596</b>	<b>181,543,379</b>	<b>22,991,852</b>	<b>89%</b>

## MEASURE E

Projects Cost Summary  
2/05/14

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>COMPLETED PROJECTS</b>								
<b>SANTA ANA COLLEGE</b>								
3002	SAC Library Renovation	339,623	339,623	-	-	339,623	-	100%
3007	Child Care/Classroom-Centennial Renovate and Improve Centennial Ed Center	1,662,032	1,662,032	-	-	1,662,032	-	100%
3013	Acquisition of Land Adjacent to SAC	15,962,453	15,962,453	-	-	15,962,453	-	100%
3016	Design New Child Development Center Construct New Child Development Center	10,362,051	10,362,051	-	-	10,362,051	-	100%
3017	Design Women's Locker Room Construct Women's Locker Room Augment State-Funded PE Seismic Project	14,455,332	14,455,332	-	-	14,455,332	-	100%
3019	Design Sheriff Training Facility Construct Sheriff Training Facility Fire Science Program (Net 6 Facility)	29,121,885	29,121,885	-	-	29,121,885	-	100%
3020	Design/Construct Digital Media Center	14,000,656	14,000,656	-	-	14,000,656	-	100%
3028	Design & Construct Parking Structure	2,046,955	2,046,955	-	-	2,046,955	-	100%
3034	SAC Sheriff Training Academy Road	56,239	56,239	-	-	56,239	-	100%
3038	Campus Lighting Upgrade	6,825	3,412	3,413	-	6,825	-	100%
<b>TOTAL SANTA ANA COLLEGE</b>		<b>88,014,051</b>	<b>88,010,638</b>	<b>3,413.00</b>	<b>-</b>	<b>88,014,051</b>	<b>-</b>	<b>100%</b>
<b>SANTIAGO CANYON COLLEGE</b>								
3011	Land Acquisition	24,791,777	24,791,777	-	-	24,791,777	-	100%
3012	Acquire Prop & Construct Cont Ed	27,554,640	27,554,640	-	-	27,554,640	-	100%
3014	Construct New Library & Resource Center	4,375,350	4,375,350	-	-	4,375,350	-	100%
3021	Construct Student Services & Classroom Bldg	8,073,049	8,073,049	-	-	8,073,049	-	100%
3027	Construct Additional Parking Facilities	1,047,212	1,047,212	-	-	1,047,212	-	100%
<b>TOTAL SANTIAGO CANYON COLLEGE</b>		<b>65,842,028</b>	<b>65,842,028</b>	<b>-</b>	<b>-</b>	<b>65,842,028</b>	<b>-</b>	<b>100%</b>
<b>DISTRICT/ DISTRICTWIDE OPERATIONS</b>								
3009	Replace Aging Telephone & Computer Network	14,056,433	14,056,433	-	-	14,056,433	-	100%
3039	LED Lighting Upgrade	157,200	-	157,200	-	157,200	-	100%
<b>TOTAL DISTRICT/DISTRICTWIDE</b>		<b>14,213,633</b>	<b>14,056,433</b>	<b>157,200</b>	<b>-</b>	<b>14,213,633</b>	<b>-</b>	<b>100%</b>
<b>COMPLETED PROJECTS - ALL SITES</b>		<b>168,069,712</b>	<b>167,909,099</b>	<b>160,613</b>	<b>-</b>	<b>168,069,712</b>	<b>-</b>	<b>100%</b>
<b>RECAP:</b>								
Santa Ana College		170,112,385	135,892,333	5,553,415	12,756,520	154,202,268	15,910,117	91%
Santiago Canyon College		187,232,100	176,812,703	2,581,544	1,680,120	181,074,367	6,157,733	97%
District/Districtwide Operations		15,260,458	14,056,433	227,067	52,956	14,336,456	924,002	94%
<b>GRAND TOTAL - ALL SITES</b>		<b>372,604,943</b>	<b>326,761,469</b>	<b>8,362,026</b>	<b>14,489,596</b>	<b>349,613,091</b>	<b>22,991,852</b>	<b>94%</b>

**Rancho Santiago Community College**  
**Unrestricted General Fund Cash Flow Summary**  
**FY 2013-14, 2012-2013, 2011-2012 YTD-January 31, 2014**

	FY 2013/2014											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$38,041,016.13	\$41,887,699.97	\$38,273,514.95	\$38,688,688.15	\$23,991,289.19	\$19,495,673.39	\$34,220,353.92	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52
<b>Total Revenues</b>	10,633,556.66	7,512,478.15	11,348,517.88	6,107,262.90	9,095,910.84	27,141,703.57	11,706,459.73					
<b>Total Expenditures</b>	6,786,872.82	11,126,663.17	10,933,344.68	20,804,661.86	13,591,526.64	12,417,023.04	11,180,024.13					
<b>Change in Fund Balance</b>	3,846,683.84	(3,614,185.02)	415,173.20	(14,697,398.96)	(4,495,615.80)	14,724,680.53	526,435.60	0.00	0.00	0.00	0.00	0.00
<b>Ending Fund Balance</b>	\$41,887,699.97	\$38,273,514.95	\$38,688,688.15	\$23,991,289.19	\$19,495,673.39	\$34,220,353.92	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52
	FY 2012/2013 <sup>1</sup>											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$43,867,759.21	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73
<b>Total Revenues</b>	7,646,065.57	7,562,696.70	4,970,261.79	3,013,770.15	12,977,976.06	27,750,969.09	5,258,057.77	552,507.40	2,725,857.51	15,455,742.61	3,116,098.07	46,170,759.38
<b>Total Expenditures</b>	6,449,601.35	9,946,151.36	12,651,845.18	12,420,736.25	12,459,561.19	11,157,799.17	10,586,569.09	11,753,660.94	13,820,989.21	12,344,698.64	11,798,063.82	17,637,828.98
<b>Change in Fund Balance</b>	1,196,464.22	(2,383,454.66)	(7,681,583.39)	(9,406,966.10)	518,414.87	16,593,169.92	(5,328,511.32)	(11,201,153.54)	(11,095,131.70)	3,111,043.97	(8,681,965.75)	28,532,930.40
<b>Ending Fund Balance</b>	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73	\$38,041,016.13
	FY 2011/2012											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$46,510,630.23	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99
<b>Total Revenues</b>	6,825,093.09	8,604,770.47	11,773,097.35	14,009,712.72	10,510,149.91	22,550,256.32	6,595,149.87	4,032,853.71	(3,658,900.14)	17,357,273.48	2,534,531.41	34,372,932.97
<b>Total Expenditures</b>	7,234,897.15	10,580,766.61	11,376,848.92	11,525,287.93	11,618,379.17	10,744,699.86	10,244,589.25	13,881,454.36	11,031,943.81	11,679,518.98	11,881,556.39	16,349,849.75
<b>Change in Fund Balance</b>	(409,804.06)	(1,975,996.14)	396,248.43	2,484,424.79	(1,108,229.26)	11,805,556.46	(3,649,439.38)	(9,848,600.65)	(14,690,843.95)	5,677,754.50	(9,347,024.98)	18,023,083.22
<b>Ending Fund Balance</b>	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99	\$43,867,759.21

**Notes:**

<sup>1</sup> Beginning in FY 2012-13, Unrestricted General Funds were divided between two subfunds: Unrestricted Ongoing General Fund (11) and Unrestricted One-Time Funds (13)

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706

Office: (714) 480-7321

Website: <http://rscgd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx>

### **Fiscal Resources Committee Meeting**

Executive Conference Room – District Office

1:30 p.m. – 3:00 p.m.

### **Meeting Minutes for November 20, 2013**

**FRC Members Present:** John Zarske, Jeff McMillan, Esmeralda Abejar, Jim Kennedy, Steve Kawa, Michael DeCarbo, Morrie Barembaum, Raul Gonzalez del Rio, Peter Hardash, Adam O'Connor and Diane Hill

**FRC Members Absent:** Michael Collins and Sylvia LeTourneau

**Guests Present:** Richard Kudlik, Steve Eastmond and Ray Hicks

The meeting was called to order by Mr. Hardash at 1:30 p.m.

#### **State/District Budget Update**

Mr. Hardash reviewed the following:

- LAO Fiscal Outlook Report 2014-2015
  - Higher state revenue is an increase to Proposition 98 minimum guarantee
  - ¾ of all new revenues over 3 years goes to K-14 education
  - One time Funds
  - Link to report has been provided on FRC agenda
  - Minimum Guarantee \$1.7 billion higher in 2012-13
    - 11% Community Colleges \$187 million
    - 2.56% RSCCD share \$4.8 million
    - Keep in mind RSCCD still has an apportionment deficit of about \$4.8 million
  - Minimum Guarantee \$2.7 billion higher in 2013-2014
    - 11% Community Colleges \$297 million
    - 2.56% RSCCD share \$7.6 million
  - Minimum Guarantee \$4.2 billion higher in 2014-2015
    - Maintenance Factor payment is required
    - Increase in economy
  - New funds Available in 2014-2015 \$7.7 billion
    - 11% Community College \$852 million
    - 2.56% RSCCD share \$21.8 million
    - Keep in mind all of these estimates are first pass and likely will not materialize to these levels
  - Governor's January Proposal in 2014 will have more detail on how the funds will be allocated
    - 2012-2013 settle up monies
    - May use 2013-2014 funds of \$7.6 million as buy back deferrals
    - Pay down "Wall of Debt"
  - Slow Growth When Proposition 30 Revenues Expire
    - Sales Tax expire in December 2016
    - Personal Income Tax expire in December 2018
  - Ker Factors

- Proposition 98 “Test”
    - 2014-2015 Test 1 due to large influx of state revenue
    - 2015-2016 Test 2 due to drop in K-12 average daily attendance
    - 2016-2017 Test 3 due to continued decline in ADA
    - Minimal cost of living adjustment
    - Increase in Minimum Guarantee largely covered by local property tax growth
- Proposition 39 Funds
  - \$1.2 million Prop 39/Energy Funds for RSCCD
    - For the first year, new LED lighting at Santa Ana College will get updated and Retro commissioning at District Office
    - For the second year beginning July 2014, new LED lighting at Santiago Canyon College will get updated
    - Applications have been submitted to the State for funding
  - Funds are allocated each year for 5 years in the State Budget Act
  - Funding depends on Corporate taxes
  - Restricted funds

### **Fiscal Resource Committee (FRC) Workgroup Report**

- District Office Department Budget Augmentation Process draft narrative and flow chart
  - Department Planning Portfolio (DPP) processes are completed or updated by August 1<sup>st</sup> of each year
  - Campus feedback due by April in order to include in the DPP
  - DPP submitted to the Planning and Organizational Effectiveness Committee (POEC)
  - Any impact the DPP has on facilities, technology or personnel will be submitted to those share governance committees for their input
  - Discussion ensued on the flow of recommendations to POEC from FRC. Item #7 of the draft narrative was corrected to say *“As FRC discusses and recommends a budget for the coming fiscal year, they will consider augmentation requests at the same time will provide financial impact and/or possible alternatives to District Council for review”*.
  - Mr. Kennedy suggested that Item #1 was should include *“Three year cycle at the District office to be in line with the Campus Review”*
- Mr. Hardash called for a motion to approve the draft District Office Department Budget Augmentation Process and submit recommendation to POEC. Mr. DeCarbo moved and Mr. Hicks seconded the motion to approve .The motion carried unanimously.

### **FON Policy**

- “Happy Ranch” simulation spreadsheet and Full-Time Obligation chart from the system office was distributed at meeting.
  - RSCCD by Fall 2014 projected FON is 334.8
  - At this point, RSCCD is 11.80 short. RSCCD will be penalized a little over \$800,000 and funds will be withheld at P-1

### **50% Law**

- Link to California State Audit of California Community Colleges report provided from the FRC agenda
- Based on the 2013-2014 RSCCD Adopted Budget, the current expense on education is 47%. An additional \$3 million was transferred from the general fund to the retiree health benefits fund. In classroom cost were claimed at 75% and non-classroom cost at 25%. Realistically, the split is likely about 55% and 45%.



- Penalty would be \$1.5 million and withheld for our apportionment

### **FTES Report**

- As of October 15, 2013
  - SAC
    - Credit 15,666.08
    - Noncredit 4,800.22
  - SCC
    - Credit 6,739.66
    - Noncredit 1,934.02
- Projected overall growth is 3.4%

### **Tracking all Intersession Expenses**

- Mr. DeCarbo request if more sections can be added for intersession.
- Projected FTES for Intersession
  - 436 Total FTES
    - SAC 316 FTES
    - SCC 120 FTES

### **Multi Year Projection Assumptions**

- The three year Multi Year Projection assumption for revenue, expenditure and carryover was distributed to members to review as homework for the next meeting.

### **Informational Handouts**

The following materials were included in the materials:

- District-wide expenditure report link: <https://intranet.rscsd.edu>
- Vacant Funded Position List as of November 6, 2013
- Measure "E" Project Cost Summary as of November 1, 2013
- Monthly Cash Flow Statement as of October 31, 2013

### **Approval of FRC Meeting Minutes – October 23, 2013**

Mr. Hardash called for a motion to approve the minutes of October 23, 2013 Fiscal Resources Committee meeting. Mr. DeCarbo moved and Mr. Kawa seconded the motion to approve the Minutes. The motion carried unanimously.

### **Adjournment**

Mr. Hardash adjourned the meeting at 3:05 p.m.

### **Meeting Schedule – Next Meeting:**

Wednesday, January 22, 2014 – 1:30 p.m. – Executive Conference Room, District Office