

## Fiscal Resources Committee

Via Zoom Video Conference Call

1:32 p.m. – 1:50 p.m.

### Meeting Minutes for November 16, 2022

**FRC Members Present:** Iris Ingram, Morrie Barembaum, Susana Cardenas, Steven Deeley, Kajleb Demaniow, Bart Hoffman (arrived at 1:36 p.m.), Jim Isbell, Jorge Lopez, Thao Nguyen (alternate for O'Connor), Craig Rutan, and Arleen Satele

**FRC Members Absent:** Adriene “Alex” Davis, Noemi Guzman, Safa Hamid, Veronica Munoz, and Adam O'Connor

**Alternates/Guests Present:** Jason Bui, Gina Huegli, Cristina Morones (arrived at 1:48 p.m.), Jose Vargas, and Kennethia Vega

1. Welcome: Ingram called the meeting to order at 1:32 p.m. via zoom stating she was not feeling well and will keep camera off. Assistant Vice Chancellor O'Connor is on vacation and Nguyen will provide report on fiscal recalculation recap.
2. State/District Budget Update
  - California revenues decline amid economic worries
  - Department of Finance – Finance Bulletin – October 2022
  - SSC - Proposition 98 Prospects: Implications for Local Practice
  - SSC - September Revenue Collections Down
  - SSC - Proposition 28 and the Minimum Guarantee
  - SSC - Third Quarter GDP Up!
  - SSC - PPIC Releases October 2022 Statewide Survey
  - SSC – 2022 Legislative Year Wrap-Up
  - [LAO Fiscal Outlook](#)

Ingram referenced the above documents as information and resources for additional review. She noted articles that discussed declines in revenue which is worrisome; latest projections from LAO; and other School Services of California (SSC) resources that provide context for budget processes at the state level and the impact to us locally.

3. 2021/22 320 Recalculation Recap
 

Ingram stated the 2021/22 320 Recalculation report is submitted to the state annually to give accounting for FTES. The recalculation process allows for correcting mistakes and an opportunity to capture additional FTES through positive attendance or other issues. The report was submitted just in time.

Nguyen screen shared page 16 of the meeting materials and extensively reviewed the data reported on November 1. The actual FTES earned for fiscal year 2021/22 (SAC 16,999.72 and SCC 7,896.02) for a total Districtwide FTES is 24,895.74. Summer of 2022 was shifted/borrowed (SAC 934.59 and SCC 372.65) for a total shift/borrow of 1,307.24. Therefore, the actual 2021/22 recalculation (SAC 17,934.31 and SCC 8,268.67) brings the total FTES to 26,202.98. When reviewing the growth without the shift/borrow, SAC increased by .33% and SCC increased by 1.09% for a total districtwide growth of .57% as compared to the 2021/22 annual report. By including the shift, SAC increased by 5.85% and SCC increased by 5.86% for a total districtwide increase of 5.85%. When compared to 2021/22 actual FTES reported last year, SAC had a decrease of .01% and SCC a decrease of 5.23% for a total districtwide decrease of 1.73%. By including the shift/borrow of Summer 2022, SAC shows a 5.84% increase, but SCC shows a .76% decrease and therefore districtwide a 3.43% increase overall.

Vargas inquired of discussion regarding shift/borrow as it creates a less starting point for 2023/24 year. Ingram noted discussion occurred in Chancellor's Cabinet related to the report and that the colleges would have to continue to capture as much FTES as possible and grow. And as a policy, they would continue to shift/borrow to get FTES up as much as possible to claim the restoration dollars at the end of fiscal year. She was not aware of the discussions that took place at the campuses. Vargas will follow-up with SCC Cabinet.

Nguyen continued review of FTES Restoration Authority for 2021/22 at P2 which includes a total dollar amount of \$16.1 million. Therefore, when compared to P3 at 24,754 and the recal at 26,202.98 RSCCD was able to capture 1,4448.98 FTES. That includes a rough estimate of \$5.8 million however, the shift is approximately \$5.3 million. Ingram clarified that the actual funds earned through real growth equates to approximately \$.5 million. The rest is due to shift/borrow of prior year. Nguyen concluded by explaining the remaining restoration to capture is \$10.4 million over the next two years which is approximately 2,593 FTES. There were no further questions or comments.

4. FRC Committee 2022/23 Goals - ACTION

Ingram referenced the survey data, committee accomplishments, and proposed committee goals on pages 17-23 of the meeting materials. Nguyen screen shared the proposed goals.

A motion by Hoffman, was seconded by Satele to accept the proposed committee goals for 2022-2023 as presented. There was no further discussion, opposition or concerns expressed. The motion passed unanimously.

5. Standing Report from District Council – Craig Rutan (reported on behalf of Isbell)

Rutan shared a brief report on the actions of District Council to include the approval of reorganization for creating two new positions in Business Services (Lead Custodian and Facilities Systems Manager), other Business Services reorganizations were directed to POE (meeting later today). Additionally, district council approved the management fellow job description. Parking for faculty and staff was discussed and noted that employees should have purchased permits effective Fall while students will purchase permits beginning with intersession. District council reviewed roles, accomplishment and responsibilities but will consider goals at the December meeting.

6. Informational Handouts

- District-wide expenditure report link: <https://intranet.rscgd.edu>
- Vacant Funded Position List as of November 9, 2022
- Monthly Cash Flow Summary as of October 31, 2022
- [SAC Planning and Budget Committee Agendas and Minutes](#)
- [SCC Budget Committee Agendas and Minutes](#)
- [Districtwide Enrollment Management Workgroup Minutes](#)

Informational handouts above were referenced for further review.

7. Approval of FRC Minutes – October 19, 2022

A motion by Rutan was seconded by Isbell to approve the minutes of the October 19, 2022, meeting as presented. There were no questions, comments or corrections and the motion passed with one abstention by Hoffman.

8. Other - None

A motion by Hoffman was seconded by Isbell to adjourn the meeting. The motion passed unanimously.

**Next FRC Committee Meeting:**

The next FRC meeting is scheduled for Wednesday, January 25, 2023, 1:30-3:00 p.m. This meeting adjourned at 1:50 p.m.