

# Physical Resources Committee

Wednesday, November 4, 2020 – 1:30 p.m.  
Zoom Meeting: <https://cccconfer.zoom.us/j/94020790698>

## Agenda

1. Call to Order – O'Connor
2. Action - Approval of Meeting Minutes – September 2, 2020 – O'Connor
3. Physical Resources Committee Purpose and Responsibilities – O'Connor
4. Action - Physical Resources Membership – O'Connor
5. Projects Update – Matsumoto
  - Measure Q
  - Scheduled Maintenance
  - Capital
  - Prop 39
6. Sustainability Committee Update – Matsumoto
  - Sustainable RSCCD (SRC) Website:  
<https://rsccd.edu/Departments/Business-Operations/sustainable-rsccd-committee/Pages/default.aspx>
7. Measure Q Financial Summary Update – O'Connor
8. Update on Campus Facilities Meetings – Hoffman/Satele
  - SAC – Facilities Committee Update
    - May 19, 2020 and September 15, 2020
  - SCC – Facilities Committee Update
    - May 18, 2020 and September 21, 2020
9. Next Meeting: February 3, 2021 by email only, March 3, 2021 at 1:30 p.m. – Executive Conference Room, District Office
10. Other
11. Adjournment

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

# Physical Resources Committee

Meeting of September 2, 2020

1:30 p.m.

Zoom Meeting

**PRC Members Present:** Carri Matsumoto, Darryl Taylor, Adam O'Connor, Mario Gaspar, James "Marty" Rudd, Arleen Satele, Patricia Alvano, Beth Hoffman, Craig Rutan, Max Newman, and Ambar Nakagami

**PRC Members Absent:** Peter Hardash, Bart Hoffman, Michael Turrentine, Monica Zarske, and Bryan De La Torre

**Guests Present:** Kelvin Leeds and Barbara Yniguez

## Minutes

**Call to Order:** Ms. Matsumoto called the meeting to order at 1:32 p.m. and attendees introduced themselves.

**Agenda item:** Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated September 2, 2020

**Discussion:** Ms. Matsumoto provided the committee with an overview of the following projects:

### Measure Q:

- Science Center & Building J Demolition: The project is still in construction and is delayed. There is ongoing corrective work to exterior metal panel reinstallation and ongoing corrective work due to failed window water intrusion testing. It has been discovered that there is a defective sealant that is not adhering around all the windows which would cause future water leaks into the building and damage the interior/exterior creating long term problems. Approximately, 117 windows are on the building that are impacted by this condition. The interior of the building is almost complete and looking good.
- Johnson Student Center & Demolition: The project has had a delay due to elevator dimension conflicts on the second floor but overall is making good progress in construction. Target occupancy is moving from Spring 2021 to Summer 2021. Hard lid ceilings and soffits are being installed in the interior of the building and plaster is being installed on the exterior of the building.

### Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): This is a state funded project and is currently out to bid. Bids are due late September, but the deadline will most likely need to be extended to October due to the addendum approvals needed by the State Chancellor's Office. The District has received over 150 RFI questions to date.
- SAC Campus Entrance Improvements: The project is to restore the location of where Russell Hall gets demolished. In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.

Phase 1 will consist of front entry improvements off of 17<sup>th</sup> Street, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular driveway with a drop-off, and front entry plaza improvements. Phase 2 will consist of Parking Lot 1 improvements along with hardscape and softscape improvements and increased parking stalls. Phase 3 will consist of improvements to Parking Lots 3 and 4 along with hardscape and softscape improvements, increased parking stall counts, reconfigured drop-off areas, and dedicated ride-sharing areas. All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers. Multiple options were presented to the College Work Group and Option F was selected as the desired option. Cost estimating work is underway.

- Building A First Floor Reconfiguration: The campus just informed us that they may not want to move forward with these relocations due to the cost. There are about nine relocations of groups that need to occur as a result of secondary effects related to the demolition of Russell Hall. The estimated budget is \$5 million for this project.
- SAC ITS Copper Wire Project: The project received DSA approval and is scheduled to go out to bid in September 2020. This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building.
- Building B Relocation and Restoration: At the completion of the Johnson Student Center, MCHS will need to move back in the Building B where the college currently hosts additional adult education classes. The Adult Education classes from Building B also need to be relocated on campus.
- SAC Campus Directory (Electronic): The project is on hold due to budget concerns.
- SAC Barrier Removal Signage/Wayfinding: The project has been approved by DSA. The bid schedule is under review.
- SAC Parking Ticket Kiosks: The project is preparing for the bid phase.
- Northgate Proposal for Student Housing (4th & Minter Streets): The agreement for a third-party consultant to undertake a feasibility study to determine the opportunities and options for development on the site is anticipated for approval by the Board of Trustees at an upcoming meeting. The feasibility study is anticipated to be completed by the end of the calendar year.
- Centennial Education Center (Capital Improvement Contribution & Future Redevelopment): An internal campus and district work group is being developed to discuss potential proposals for improvements for the site as per the terms of the newly approved lease agreement in May 2020 prior to setting up a meeting with the City.
- Bristol & 17th Street Property: An RFQ/RFP is currently being developed to hire a third-party consultant to undertake a feasibility study to determine the opportunities and options for development on the site. An internal campus and district work group is being developed to discuss potential proposals for improvements for the site.
- SCC Orange Education Center Building Certification: The remediation action plan was recently approved by the Orange County Health Care Agency in July 2020 which includes a proposed design remediation system of both a combination of horizontal and vertical vapor extraction well systems to address the subsurface soil vapor contamination on site. The building was demolished and completed March 23, 2020 as a result of discovered underground soil vapor contamination while undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards. As a result of newer

environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property that resided beneath the building due to historical prior industrial business use on the site. The remediation design is currently under review for constructability and will move into the bidding phase at the end of the year through the new year, with construction of the underground system commencing spring/summer 2021. Design options for redevelopment of the site will reconvene and is currently under review. Meetings with the Work Group will commence this fall semester.

- SCC Campus Directory (Electronic): The project is on hold due to budget concerns.
- SCC Barrier Removal Signage/Wayfinding: The project has been approved by DSA. The bid schedule is under review.
- SCC Campus Entrance Improvements: This project was a result of the Blaser Settlement in having to correct slope deficiencies. The project is now phased into two construction phases and two project areas. The first phase being the implementation and construction of a new roundabout and drop-off adjacent the East side of the Library, between Parking Lot 6, going down from the East Chapman entry. The second phase of work includes all of the path of travel from the main Chapman entrance west sidewalk all through the front of campus adjacent the fountain and up through Strenger Plaza with hardscape work near Buildings D, E and the Library.
- SCC Safety Portable Offices: The project has been completed.
- DO ADA Parking Lot Improvements: This project is still in planning.
- District-Wide Emergency Blue Phone & ADA Path of Travel: CEC is currently pending bid.
- District-Wide Electronic Access Control & New Key Distribution Procedures: A request for qualifications/request for proposals for architectural and engineering design services is underway for the next following test pilot locations: Building D at SAC, Buildings D and H at SCC, DMC and mechanical re-key at CEC. The Science Center at SAC is the next test pilot planned.

#### Scheduled Maintenance:

- SM 19 SAC Barrier Removal Library Restroom Upgrade: The project has been approved by DSA. The bid and construction schedule are currently under review. The bid may potentially go out for advertisement shortly in anticipation to have the work start during Winter or Spring if feasible.
- SM 18 SCC Barrier Removal Phase 4A Broadmoor Trail Repairs: The project was approved by DSA and is preparing for the bid phase.
- SCC Parking Ticket Kiosks: The project is preparing for the bid phase.
- New Barrier Removal Projects in Planning at SCC: Building D First Floor Single-User Restroom Renovation, Building D First and Second Floor Multi-User Restroom Renovations and Buildings A, B and D Elevator Modernizations.
- Blaser Settlement deficiency items completed to date: 347 out of 418 exterior (83%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 82% complete. Multiple projects are currently in various phases of planning, design and construction.

**Agenda item:** Sustainability Committee Update

**Discussion:** Ms. Matsumoto stated the committee has not recently met and the next scheduled meeting is coming up in September. <https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

**Agenda Item:** Measure Q Financial Summary

**Discussion:** Mr. O'Connor reviewed the project cost summary for Measure Q and noted the District is at about \$117 million spent.

**Agenda item:** Campus Facilities Meetings Update

**Discussion:** Meeting Minutes were distributed from the SCC Facilities Committee meeting from April 20, 2020. Meeting minutes were distributed from the SAC Facilities Committee meeting from April 21, 2020.

**Agenda item:** Meeting Minutes – May 6, 2020

**Discussion:** Ms. Matsumoto called for a motion to approve the PRC Minutes of the May 6, 2020 meeting. Ms. Satele made a motion, seconded by Mr. O'Connor and approved by the committee except Mr. Rutan abstained since he was not at the May 6, 2020 meeting.

**Agenda item:** Future Meeting Schedule

**Discussion:** The next scheduled meeting is by e-mail only on October 7, 2020 and the next scheduled in-person or Zoom meeting is on Wednesday, November 4, 2020 at 1:30 p.m.

**Agenda item:** Other

**Discussion:** Mr. Taylor noted that this is the time when our State Five-Year Scheduled Maintenance Plan is updated. Ms. Matsumoto noted this is also the time when the District's annual Space Inventory has to be completed, then the Energy Calculator. The Five-Year Capital Construction Plan has to be completed around the time when the new fiscal year begins.

**Adjournment:** Ms. Matsumoto called for a motion to adjourn the September 2, 2020 PRC meeting. Mr. Taylor made a motion, seconded by Ms. Satele and approved unanimously to adjourn at 2:18 p.m.

**Physical Resources Committee Meeting  
Wednesday, November 4, 2020**

**Purpose:** The Physical Resources Committee supports the district and colleges by coordinating and overseeing capital outlay construction and scheduled maintenance projects that align with the facilities master plans to provide for a safe and sustainable environment and to protect district property.

**Responsibilities:** Review plans related to district and college physical resources including facilities, equipment, land and other assets. Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

<b>Current Physical Resources Committee Membership as of 2020</b>		
<b>Santa Ana College</b>	<b>Santiago Canyon College</b>	<b>District Office</b>
Bart Hoffman (Vice President, Administrative Services)	Arleen Satele (Vice President, Administrative Services)	Adam M. O'Connor (Interim Vice Chancellor, Business Operations/Fiscal Services) – Co-Chair
Mario Gaspar (Management)	Christine Gascon (Management)	Carri Matsumoto (Asst. Vice Chancellor, Facility Planning, District Construction & Support Services)
Monica Zarske (Faculty)	Beth Hoffman (Faculty)	Darryl Taylor (Director, Facility Planning, District Construction & Support Services)
James "Marty" Rudd (Faculty)	Alex Taber (Faculty)	Dane Clacken (Management)
Michael Turrentine (CSEA)	Ambar Nakagami (CSEA) – Co-Chair	Binh Dau (CSEA)
Bryan De La Torre (Student)	Max Newman (Student)	

**Membership Notes:**

- One of the classified representatives shall serve as committee co-chair
- Three classified representatives appointed by CSEA (District Office, Santa Ana College and Santiago Canyon College)
- Management representatives, appointed by each College President and Vice Chancellor, Business Operations/Fiscal Services
- Two faculty members, appointed by each Academic Senate, Santa Ana College and Santiago Canyon College
- Student representatives (Santa Ana College and Santiago Canyon College, when possible)



*PHYSICAL RESOURCES COMMITTEE MEETING  
PROJECT UPDATES  
NOVEMBER 4, 2020*





## PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition
- ▶ Science Center & Building J Demolition





# PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

## Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

## Current Status:

- ▶ Ongoing punch list activities
- ▶ Ongoing corrective work to exterior metal panel reinstallation
- ▶ Ongoing corrective work due to failed window water intrusion testing and recent failed sealant adhesion tests
- ▶ Project is delayed due to the above unfinished work
- ▶ **New Target occupancy Summer 2021 for Fall 2021 semester classes**

## Budget:

- ▶ \$70.48 million





# PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

## Project Summary:

- ▶ Demolition of existing building
- ▶ Construction of a 63,642 square foot new Johnson Student Center
- ▶ Building Programs Include: Campus Store, Quick Stop/Café, DSPS, EOPS/CARE & CalWORKS, Student Business Office, SSSP/Upward Bound, Warehouse, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, Office of Student Life, ASG, The Spot
- ▶ Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations in the West Plaza including new landscape, hardscape, a shade structure, and a campus serving kiosk (Express West)

## Current Status:

- ▶ New Installation of metal panels, tile, expansion joint and decorative wall panels on the building exterior completed
- ▶ New Installation of AV equipment, casework, tile, fire alarm devices, ceiling tile, doors, hardware, crash rail and plumbing fixtures in the building interior completed
- ▶ Target occupancy Summer 2021

## Budget:

- ▶ \$60 million
- ▶ \$59.20 million funded by Measure Q
- ▶ Note: The budget is currently deficient by \$801,778



# CURRENT CAPITAL PROJECTS RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

## Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Technology, Emergency Medical Services, Pharmacy Technology, general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building
- ▶ The District will have to adhere to a strict state process and guidelines

## Current Status:

- ▶ *New Currently out to bid. Bids are due late October 2020*
- ▶ *New Award of construction contract is contingent upon State Chancellor's approval*
- ▶ *New Target construction start Winter 2021*
- ▶ *Target occupancy Spring 2023*
- ▶ *New Decommissioning of Russell Hall must complete Winter 2023 and demolition anticipated to start Spring 2023 to complete the project by the State construction deadline*

## Budget:

- ▶ \$58.8 million
- ▶ \$20,475,000 state funded (estimated contribution)
- ▶ Budget under review

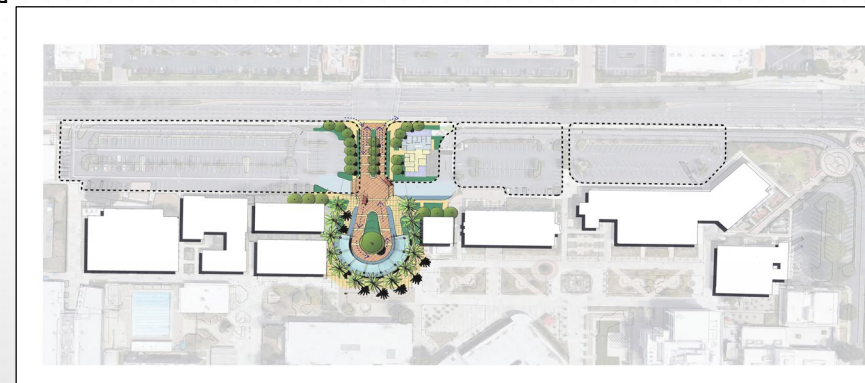
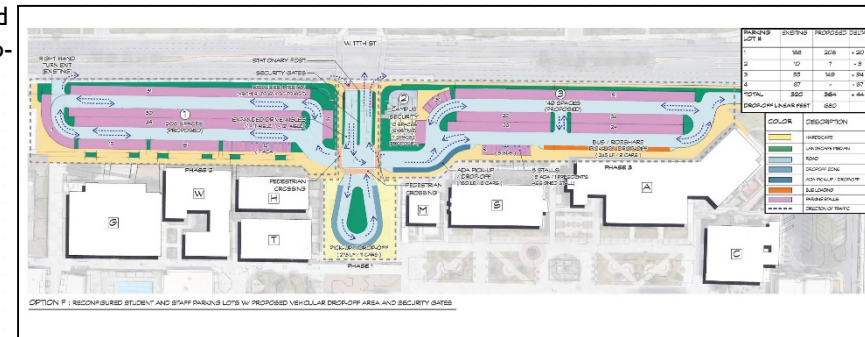




# CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

## Project Summary:

- ▶ The Campus Entrance Improvement project is scheduled to start upon completion of the Russell Hall Demolition project around Winter 2023. The project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
- ▶ Phase 1 will consist of front entry renovations, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular turn, and front entry plaza improvements.
- ▶ Phase 2 will consist of Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3 will consist of Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



## Current Status:

- ▶ Multiple options were presented to the College Work Group Option F was selected as the desired option. [Proceeding with Phase I scope of work.](#)
- ▶ Cost estimating work is underway.
- ▶ Planning activities are underway which includes hiring a geotechnical consultant, conducting underground utility surveys, and conducting additional site topographic survey activities.

## Budget:

- ▶ **New \$5.3 million for Phase I only**



# CURRENT CAPITAL PROJECTS BUILDING A FIRST FLOOR RECONFIGURATION

## Project Summary:

- ▶ Tenant improvement renovations to the first floor of Chavez Building for Human Services and Technology Division, Fire Technology Department, Career Education & Workforce Development Department, and ITS Academic Services Department is necessary in order to relocate remaining occupants from Russell Hall prior to demolition and to reconfigure various department and division offices at the request of the College for improved student access, operational efficiency and utilization of space. Minor modifications to parking lot 4 for accessible path of travel and first floor restroom upgrades for ADA compliance
- ▶ Relocation of 3 Fire Tech Faculty Offices from Chavez Building to Dunlap Hall Summer 2021; Relocation of Chavez Faculty Work Room to Library Summer 2021; Temporary relocation of ITS, HSTD & FT Depts. to Village during Chavez construction reconfiguration work Winter 2021; Relocation of 2 Criminal Justice Faculty Offices from Russell Hall to H Building Spring 2023

## Current Status: **ON HOLD**

- ▶ *HOLD* Design Development phase
- ▶ *HOLD* DSA submittal anticipated Winter 2020
- ▶ *HOLD* Target construction start Winter 2021
- ▶ *HOLD* Target occupancy Summer 2022
- ▶ *HOLD* Target temporary relocation of ITS and Fire Tech Dept to Village portables Summer 2021 due to start of main reconfiguration construction

## Budget:

- ▶ \$5 million (under review)
- ▶ The College requested that this project be placed on hold while other alternative relocations be explored into spaces such as the Temporary Village due to lack of funding.



# CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
ITS Copper Wire	<p>With the completion of the Central Plant project, new twisted pair copper wire lines were installed to replace the old lines as part of the infrastructure improvements across campus. These copper lines were replaced and then terminated (landed) at 22 buildings on campus at their respective Intermediate Distribution Frame (IDF) rooms or the Building Distribution Frame (BDF) rooms associated with the buildings. The new copper lines provide connectivity to support service for telephone voice systems, emergency telephone lines, elevator telephones, and fax machines. It is the intent of ITS to now abandon the old lines and utilize the new copper lines. The new copper lines are installed at each major building on the campus which are then directly connected back to the campus's main computer communication center located at the Chavez Building (A). This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building. The project has been approved by DSA. The project is scheduled to go out to bid in September 2020.</p>	\$474,339



# CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS & RESTORATIONS

PROJECT	STATUS	ESTIMATED BUDGET
Building B Relocation and Restoration (MCHS)	At the completion of the Johnson Student Center, MCHS will need to move back in the Building B where the college currently hosts additional adult education classes. The MCHS move is anticipated to occur in Summer 2021. There is additional minor work to restore the classrooms in Building B for MCHS return and use. The Adult Education classes from Building B also need to be relocated on campus by the end of December 2020 Fall Semester so that work can occur in the building in the Spring 2021 in order to prepare for the return of MCHS.	TBD
Parking Lot 11 Restoration	See above note. This may become a new project as there was a plan to add additional electric vehicle charging stations in Lot 11 where the C portables currently reside. This needs further assessment and would occur after the MCHS moves back to Building B.	TBD
Parking Lot 9 Restoration	The college will need to fund the restoration of Lot 9 post construction activities which is anticipated after the completion of the Health Sciences project.	TBD



## CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	This project is on hold due to budget concerns and unselected manufacturer product type.	\$272,613
Barrier Removal Signage/Wayfinding	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$345,025
Emergency Blue Phone & ADA POT	The Notice of Completion was approved by the Board of Trustees on November 18, 2019.	\$381,350
Parking Ticket Kiosks	This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. There will be a total of 12 kiosks on campus. The project is preparing for the bid phase.	TBD





# CURRENT CAPITAL PROJECTS PLANNING ACTIVITIES

PROJECT	STATUS	ESTIMATED BUDGET
Northgate Proposal for Student Housing (4th & Minter Streets)	Brailsford & Dunlavy was selected as the consultant to assist the district and college in conducting a feasibility study to determine the viability and opportunity to develop the proposed site at 4 <sup>th</sup> & Minter Streets. Work Group meetings, Focus Group meetings and a Student Survey are anticipated activities to occur in the month of October.	TBD
Centennial Education Center (Capital Improvement Contribution & Future Redevelopment)	An internal campus and district Work Group has been meeting to discuss potential proposals for improvements for the site as per the terms of the newly approved lease agreement in May 2020 prior to setting up a meeting with the City. Options continue to be explored internally during the months of October and November as there are several ideas and scopes of work being investigated as feasible proposals that could benefit both the College and City.	\$1 million for CEC Capital Improvement Contribution and Future TBD
Bristol & 17th Street Property	An RFQ/RFP is currently being developed to hire a third party consultant to undertake a feasibility study to determine the opportunities and options for development on the site. An internal campus and district Work Group is being developed to discuss potential proposals for improvements for the site.	TBD



# CURRENT CAPITAL PROJECTS ORANGE EDUCATION CENTER SITE REMEDIATION AND REDEVELOPMENT

## Project Summary:

- ▶ The Orange Education Center must comply with DSA certification requirements to meet current structural, fire & life safety, ADA and energy codes.
- ▶ The building was demolished and completed March 23, 2020 as a result of discovered underground soil vapor contamination while undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards.
- ▶ As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property that resided beneath the building due to historical prior industrial business use on the site.
- ▶ The last proposed new building plan was to reduce the building size to approximately 63,170 gross square feet.

## Current Status:

- ▶ A remediation action plan was recently approved by the Orange County Health Care Agency in July 2020 which includes a proposed design remediation system of both a combination of horizontal and vertical vapor extraction well systems to address the subsurface soil vapor contamination on site.
- ▶ The remediation design is currently under review for constructability and will move into the bidding phase at the end of the year through the new year, with construction of the underground system commencing spring/summer 2021.
- ▶ Design options for redevelopment of the site will reconvene and is currently under review. Meetings with the Work Group have commenced in October.



## Budget:

\$34.66 million target (under review)

\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

Note: Budget is currently deficient by \$1.13 million (under review)

# CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

## Project Summary:

- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ The project consists of two construction phases and two project areas.
- ▶ Phase 1 includes the construction of a new roundabout and drop off east of the Library, between parking lot 6, and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.
- ▶ Phase 2 will consist of path of travel improvements from the main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and the Library.

## Current Status:

- ▶ In design development for Phase 1
- ▶ In progress of selecting geotechnical consultant
- ▶ Phase 1 DSA submittal anticipated Summer 2021
- ▶ Phase 1 DSA approval anticipated Winter 2021
- ▶ Phase 1 Target out to bid Winter 2022
- ▶ Phase 1 Target construction Spring 2022

## Budget:

- ▶ \$10 million (under review)





## CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Campus Directory (Electronic)	This project is on hold due to budget concerns and unselected manufacturer product type.	\$192,087
Barrier Removal Signage & Wayfinding	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$373,378

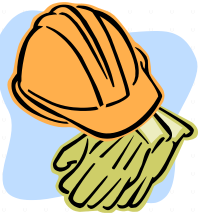


# 2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

## **Santa Ana College**

State Allocation 2020                      \$229,136

- ▶ Building T



# 2018-2019 SCHEDULED MAINTENANCE PROJECTS (SM19)

## **Santa Ana College**

State Allocation 2019                      \$431,479

- ▶ BR Library Restroom Upgrade

## **Santiago Canyon College**

State Allocation 2019                      \$184,920

- ▶ Barrier Removal Projects



## SCHEDULED MAINTENANCE PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
BR Library Restroom Upgrade (SM 18-19)	The project was submitted to DSA and approved. The project is in the bid phase. Target Board award anticipated Winter 2021. Construction target start would be Spring Break of April 2021 and continue through the semester.	\$431,479
Building T Hazardous Material Abatement (SM 19-20)	This project will look at evaluating the possibility of undertaking hazardous material floor abatement work on the second floor in two labs while the nutrition and fashion labs are not being utilized due to the long lead time it takes to do this work. The project is in the planning phase.	TBD

**Santiago Canyon College**

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects





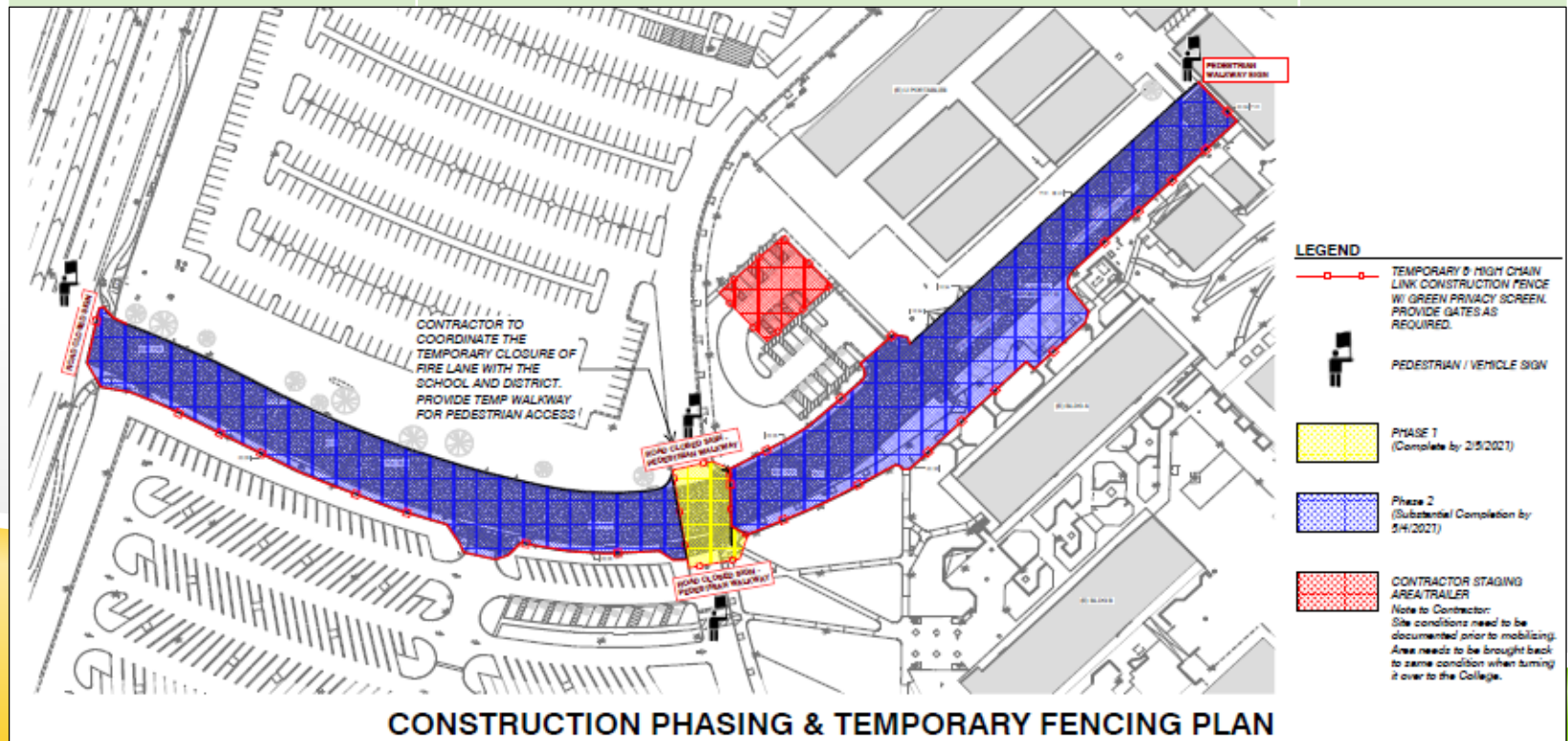
**Santiago  
Canyon  
College**

2017-2018

## SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
2017-2018 (SM18) Scheduled Maintenance Projects		\$1,371,504
Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs	The work for another crosswalk in Lot 2 and a crosswalk in Lot 7 is in the planning phase.	TBD
Barrier Removal Phase 4C Parking Ticket Kiosks	This project will replace the existing parking ticket kiosks to make them accessible and add an additional parking ticket kiosk. There will be a total of 13 kiosks on campus. Three quotes were received and all bids were rejected and the project will have to be re-bid as an informal bid.	TBD

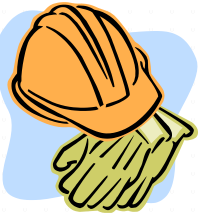
PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4B Broadmoor Trail Repairs	This project was approved by DSA and a bid award is anticipated at an upcoming Board of Trustees meeting.	TBD



## SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4A Bldg D Multi-User Restroom Renovation	This project consists of the interior demolition and renovation of two multi-user restrooms on the first and second floors of Building D. An RFQ/RFP for architectural services was advertised in July and responses were received in August and are under review.	TBD
Barrier Removal Phase 4A Bldg D Single-User Restroom Renovation	This project consists of the interior demolition and renovation of two single-user restrooms on the first and second floors of Building D. An RFQ/RFP for architectural services was advertised in July and responses were received in August and are under review.	TBD
Barrier Removal Phase 4A Bldg D Elevator	The District has undertaken an RFQ/RFP to hire an elevator consultant for Building D. A consultant agreement was approved by the Board of Trustees on April 27, 2020. The elevator consultant completed a report and met with the District to review the findings. A plan of action and scope of work is currently being developed based off of the recommendations in the report.	TBD

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4A East Chapman Entrance Improvements	This project is related to Blaser Settlement corrective items. The Notice of Completion was approved by the Board of Trustees on April 13, 2020.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	This project removed and replaced the existing concrete walkway with compliant slopes. The project has been completed and is in the close-out phase.	TBD
Barrier Removal Phase 4C Lower Toilets in Building E	The toilets in the accessible restroom stalls were lowered to a compliant height.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	This project provided metal tubing to ensure the edge height of the stairwell complies with accessibility codes and provided a plate to reduce the gap between the railing and walkway.	\$10,548
Barrier Removal Phase 4C Stair Treads	This project consisted of painting stair treads near the Science Center building to provide a color transition.	\$16,500



# 2016-2017 SCHEDULED MAINTENANCE PROJECTS (SM17)

## **Santa Ana College**

State Allocation 2017                      \$440,000

- ▶ Window Replacement (H) - Completed

## **Santiago Canyon College**

State Allocation 2017                      \$2,817,909

- ▶ Fan Coil Units (D) - Completed
- ▶ Barrier Removal Phase I- Exterior (Path of Travel and Parking) - Completed
- ▶ Barrier Removal Phase 2 A
- ▶ Barrier Removal Phase 2 B
- ▶ Barrier Removal Phase 3

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase I – exterior (Path of Travel and Parking)	This project was part of a Settlement Agreement and was dual funded by Scheduled Maintenance and Capital Outlay funds. The NOC was approved by the Board of Trustees on February 25, 2019.	\$919,398  * \$263,398 funded from Capital Outlay (Fund 13) due to budget short fall.
Barrier Removal Phase 2A Drinking Fountains	The Notice of Completion was approved by the Board of Trustees on July 15, 2019.	\$84,573
Barrier Removal Phase 2A Cable Railing at U Portables	This project added a cable railing adjacent the hillside at the U portable village for accessibility purposes as a barrier and guide along a path for individuals who may be vision impaired. This project is complete.	\$24,099
Barrier Removal Phase 2A Tree Grate Repairs	The project has been completed.	\$16,300

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 2A Truncated Domes Repair	This project has been completed.	\$21,475
Barrier Removal Phase 2A Floor Mat Replacement	This project has been completed.	\$51,800
Barrier Removal Phase 2A Softball Bleacher Repairs	This project has been completed.	TBD
Barrier Removal Phase 2B - Barrier Removal PTD Replacement	The Notice of Completion was approved by the Board of Trustees on March 23, 2020.	\$612,853
Barrier Removal Phase 3 Emergency Blue Phone & ADA POT	The Notice of Completion was approved by the Board of Trustees on November 18, 2019.	TBD



## NEW BARRIER REMOVAL PROJECTS IN PLANNING

PROJECT	STATUS	ESTIMATED BUDGET
Buildings A and B Elevator Modernizations	This is a new project related to the Blaser Settlement deficiency items. The project is in the early stages of planning and scope development. If new elevator cabs are required, the scope of work could be significant and challenging to replace. This project will be split into two different projects (one for each building).	TBD





- ▶ Blaser Settlement deficiency items completed to date: 347 out of 418 exterior (83%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 82% complete. Multiple projects are currently in various phases of planning, design and construction.



# CURRENT PROJECTS DISTRICT OFFICE

PROJECT	STATUS	ESTIMATED BUDGET
<p>ADA Parking Lot Improvements at District Office (parking lots and path of travel to building entrances)</p>	<p>The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs. The District met with the design team to discuss phasing of work due to the recently updated ALTA property survey, concerns over storm drain runoff, and timelines for procurement. The scope of work is currently under review again due to concerns over phasing and construction work of the deck around the building. Per our last meeting held with the architect on June 3, 2020, the District is considering moving forward with only a small phase of work that will provide for accessible parking on the back side of the building with an appropriate path of travel to the building. An extension of time to the architect agreement was approved by the Board of Trustees on July 13, 2020.</p>	<p>\$430,763 (under review)</p>



# CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
District-Wide Emergency Blue Phone & ADA Path of Travel	The projects at SCC, SAC, DMC and OCSRTA have been completed. <b>Construction is underway at CEC.</b> DO has yet to be scheduled.	\$1.9 million



# CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
<p>District-Wide Electronic Access Control and New Key Distribution Procedures</p>	<p>The District intends to undertake several test pilots for a variety of building conditions and door types to retrofit adding or upgrading electronic access control features, changing out mechanical locks to the new lock standard, and to test pilot the new draft of the Key Distribution Procedures and Guidelines developed by the District Working Group per Administrative Regulation 3501.</p> <p><b>Test Pilot Projects</b></p> <p>In progress:</p> <ul style="list-style-type: none"> <li>• District Office</li> <li>• Santa Ana College Science Center</li> </ul> <p>We are currently working on a Request for Qualifications/Request for Proposals for architectural and engineering design services for the following test pilot project locations:</p> <ul style="list-style-type: none"> <li>• Santa Ana College Building D</li> <li>• Santa Ana College Centennial Education Center (mechanical re-key only)</li> <li>• Santiago Canyon College Buildings D and H</li> <li>• Digital Media Center</li> </ul> <p>The electronic access control system includes adding new access control hardware and readers at select locations across doors and integrating equipment into a new district-wide access control platform. Test pilot buildings have been identified above to test a variety of features and procedures for access to buildings and will be on-going for several years.</p>	<p>TBD</p>



## QUESTIONS



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

09/30/20 on 10/08/20

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2020-2021		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>ACTIVE PROJECTS</b>								
<b>SANTA ANA COLLEGE</b>								
3035/3056	Johnson Student Center	59,198,222	36,998,707	4,804,441	14,711,233	56,514,381	2,683,841	95%
	Agency Cost		479,276	-	3,443	482,719		
	Professional Services		5,273,249	279,285	1,501,874	7,054,407		
	Construction Services		31,161,950	4,517,527	12,841,139	48,520,616		
	Furniture and Equipment		84,233	7,629	364,777	456,639		
3049	Science Center & Building J Demolition	70,480,861	55,803,846	624,531	3,977,809	60,406,187	10,074,674	86%
	Agency Cost		430,871	-	11,956	442,827		
	Professional Services		8,613,856	166,747	739,829	9,520,432		
	Construction Services		45,942,968	18,011	2,565,571	48,526,549		
	Furniture and Equipment		816,152	439,773	660,453	1,916,378		
<b>TOTAL ACTIVE PROJECTS</b>		<b>129,679,083</b>	<b>92,802,553</b>	<b>5,428,972</b>	<b>18,689,042</b>	<b>116,920,568</b>	<b>12,758,515</b>	<b>90%</b>
<b>CLOSED PROJECTS</b>								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
<b>TOTAL CLOSED PROJECTS</b>		<b>70,085,335</b>	<b>70,085,334</b>	<b>-</b>	<b>-</b>	<b>70,085,334</b>	<b>0</b>	<b>100%</b>
<b>GRAND TOTAL ALL PROJECTS</b>		<b>199,764,418</b>	<b>162,887,887</b>	<b>5,428,972</b>	<b>18,689,042</b>	<b>187,005,902</b>	<b>12,758,516</b>	<b>94%</b>
<b>SOURCE OF FUNDS</b>								
	ORIGINAL Bond Proceeds	198,000,000						
	ACTUAL Bond Proceeds Recon Adjust.	(1,614,579)						
	Interest Earned	2,993,115						
	Interest/Expense (FY20/21)	385,881						
	<b>Totals</b>	<b>199,764,418</b>						



**SAC FACILITIES MEETING**  
**MINUTES – MAY 19, 2020**  
**1:30P.M. – 3:00P.M.**  
 Zoom Meeting

*Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Jaki King	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy (a)	Christine Leon	Ben Hager (a)	Roy Shahbazian		
Vaniethia Hubbard (a)	Mario Gaspar	Monica Zarske	Rodrigo Valles	District Liaison	
Jeffrey Lamb (a)	Veronica Oforlea	John Zarske	Crystal Jenkins	Carri Matsumoto	Darryl Taylor
Jennie Adams		John Strong	Dawn McKenna		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Maria Taylor	Brian Schroeder	Scott Baker	Chief Toledo
William Nguyen				ASG Representative	
				Matthew Duncan	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order at 1:38pm Adjourned at 3:07pm.	
<b>2. PUBLIC COMMENTS</b>					
	John Zarske asked to have the Campus Access Authorization Standard Operating Procedures listed under item number eight in the agenda to be changed from a discussion item to an action item.				
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	Approval of <a href="#">April 21, 2020 minutes</a>			Motion moved to approve April 21, 2020 minutes by Jaki King, 2 <sup>nd</sup> by John Strong. Motion carried unanimously.	
<b>4. PROJECT UPDATES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	<a href="#">Project Update Report</a> – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo Carri Matsumoto reported that the Science Health project was approved by				

the DSA and submitted to the Chancellors Office for approval. Hopefully, we can go out to bid on this project by Summer if the State allows. We are now working on opening up the pre-qualification process again for the subcontractors. We have a short list of general contractors that are pre-qualified to bid on the job. We are hoping for a Fall contract that can be awarded in September or October. Our goal is to start before the end of the year.

Rudy Delgadillo reported on the Science Center Project. He stated that all workers are in good health non-symptomatic. All contractor implemented COVID-19 procedures have been followed. Metal panels are being placed on the exterior of the building. Regarding the hardscape and landscape, the actual design team punch list has occurred and there were a couple of items that needed correcting, but overall it went very well. The greenhouse is getting finished and will be getting a punch list on that as well as, the final connections and checking of systems. As far the interior, a punch list was conducted by the architects on the first through third floors. All the systems are being checked to be in working order. A schedule will be created for training of all maintenance personnel. A meeting will take place on how to provide training during this situation. We are still scheduled to complete this project in the summer. Carri Matsumoto added that there is a new move-in schedule and they will be meeting with the Science Department tomorrow. They anticipate a move-in date of Spring 2021.

Matt Shoeneman reported on the Johnson Student Center Project. He reported that they are also following the COVID-19 restrictions and do not have any reported cases or illnesses. On the first floor, soft and hard lid ceilings are being done, as well as the framing and the drop down of the exhaust fans and utilities. Framing for pony walls and getting ready for casework. Installation of curtain walls and storefront glazing systems on the first floor. On the second floor, electrical, mechanical and fire sprinklers are being done. Most of the drywall is up on the first floor and top down on the second floor. Up on the roof, the mechanical equipment including exhaust fans and the electrical wiring is being done. The boiler room has CMU and the structural set has been done and the metal deck inset. The CMU and the structure steel is done on the serving Kiosk (Express West).

5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	Matthew Duncan reported that due to lack of physical presence on campus, students were unable to bring up any concerns regarding the current condition	



	of the campus. He will share with ASG the Student Johnson Center, Science Center and Health Science Center updates reported at this meeting.	
Safety and Security Committee (formerly HEPSS Task Force)	Dr. Hoffman reported that the Safety and Security Committee will be brought to College Council for approval. This will take some months for the transition.	
<b>Facilities Report</b>	<p>Mario Gaspar reported on the following:</p> <ul style="list-style-type: none"> <li>• Asphalt work to begin June 1st</li> <li>• Window washing has been completed</li> <li>• Split system unit has been installed</li> <li>• Lactation room still in progress</li> <li>• Tennis and pickleball courts are completed</li> <li>• Carpet cleaning in progress</li> <li>• Hand dryers are being installed throughout campus</li> </ul>	
<b>6. ACCREDITATION</b>		<b>ACTIONS/ FOLLOW UPS</b>
	Marty Rudd reported that he and Mario Gaspar met last Friday and are moving forward as quickly as possible.	
<b>7. OLD BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<p><b>Doors on Restroom Stall</b> – Mario Gaspar reported that all restroom partitions have been checked and the missing partition has been installed.</p> <p><b>Parking ideas</b> – Marty Rudd informed the committee to send any parking ideas to Dr. Hoffman or himself. Matt Duncan asked when will parking be renovated or updated? There is no additional parking to be added. There will only be asphalt work done. Dr. Hoffman stated that there is a row of portables that will be removed and will add more parking spaces. Carri Matsumoto added that some of those spaces will be for electric vehicles charging stations. The portables will be moved when the individuals currently occupying them are moved into the new building. However, some of those portables are being used for Middle College and may not be moved. There is no set number of how many parking spaces will be added at this time. Mat Duncan asked about the vacant lot on the southeast corner of Bristol and 17<sup>th</sup>. Dr. Hoffman added that the District is overseeing the development of that property, but the city of Santa Ana has restrictions as to what they will allow to be placed there. Carri Matsumoto added that the city of Santa Ana does not want to see a surface parking lot on that property, they prefer a commercial building. However, we are currently using it for construction worker parking.</p>	

8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><u><a href="#">Downtime Cleaning Standard Operating Procedures (SOP)</a></u> – Dr. Hoffman reported that this procedure was created for the safety of custodial staff. Custodians are working on staggered schedules at this time. Mario Gaspar added that the disinfecting and sanitizing of buildings has started to take place.</p> <p><u><a href="#">Campus Access Authorization Standard Operating Procedures (SOP)</a></u> – Dr. Hoffman informed the committee that this SOP was created from a directive from the Chancellor’s Office. The directive stated that the campus will be closed to people coming on and off campus, to the extent that every individual that comes on campus has to be checked in by public safety. It is to ensure the health and safety of faculty, staff and students by knowing who, when, where and why personnel are on campus. This will allow the college to take appropriate actions in accordance with the Centers for Disease Control and Prevention guidelines in the event an individual contracts COVID-19 and was contagious while on campus. This SOP will track all personnel that come on campus. Currently, we are working on a schedule that will allow faculty and staff to come on campus to pick up items they need to work remotely. We are calling this “on campus week.”</p> <p>Both of the SOPs are working documents and can be found on the SAC Intranet.</p> <p><b>Campus Maintenance Committee Membership</b> – Roy Shahbazian informed the committee that he nominated a few people to be on this committee. Dr. Hoffman stated that this committee will be responsible for looking at the Downtime Cleaning SOP. Mario Gaspar added that this committee has two vacancies, one for a faculty member and one student member.</p>	<p>Motion to amend the Campus Access Authorization Standard Operating Procedure to include an on campus week for college personnel was moved by John Zarske and 2<sup>nd</sup> by Jacki King. Motion was passed unanimously.</p>
9. FUTURE AGENDA ITEMS	District Safety Special Event Form	
10. OTHER	<b>DISCUSSION/COMMENTS</b>	
	Next Meeting: September 15, 2020	

SUBMITTED BY Maria Cardona



**SAC FACILITIES MEETING**  
**MINUTES – SEPT. 15, 2020**  
**1:30P.M. – 3:00P.M.**  
 Zoom Meeting

*Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair (a)	Stephanie Paramore	Marty Rudd, Co-Chair	Jaki King	Sarah Salas (a)	Mike Turrentine (a)
Jim Kennedy	Christine Leon	Ben Hager (a)	Roy Shahbazian (a)		
Vaniethia Hubbard	Mario Gaspar	Monica Zarske (a)	Nicole Patch	District Liaison	
Jeffrey Lamb (a)	Veronica Oforlea	John Zarske	Crystal Jenkins	Carri Matsumoto	Darryl Taylor
Jennie Adams		John Strong			
			(a) absent		
Guests				Campus Safety & Security	
Matt Schoeneman	Rudy Delgadillo	Dawn McKenna	Brian Schroeder	Sgt. Houtari	
Doug Manning	Marilyn Flores			ASG Representative	
				Lilly Angel	
<b>1. WELCOME AND INTRODUCTIONS</b>					
	Self-Introductions were made.			Meeting called to order at 1:35pm Adjourned at 2:45 pm.	
<b>2. PUBLIC COMMENTS</b>					
	Dr. Manning expressed his gratefulness for the support of SAC's Administrative Services Department as well as the District's Facility Planning, District Construction and Support Service Department for their assistance in completing projects for the Kinesiology Department.				
<b>3. MINUTES</b>					
	<b>DISCUSSION/COMMENTS</b>			<b>ACTIONS/ FOLLOW UPS</b>	
	Approval of May 19, 2020 minutes			Motion moved to approve May 19, 2020 minutes by John Zarske, 2 <sup>nd</sup> by Jaki King. Motion carried unanimously.	

4. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p><a href="#">Project Update Report</a> – Carri Matsumoto/Matt Schoeneman/Rudy Delgadillo</p> <p>Carri Matsumoto reported that the Science Center project has been delayed again due to window testing failing and an adhesion issue. There is a non-adhesion issue on the window sealant. There is no new move-in schedule. The remediation work may continue through December, but this is not a certain date. She also reported that during the Summer, there were elevator issues in the Johnson Student Center. The new open date for this project is Summer 2021. Meetings will be scheduled with each department moving into the Johnson Center regarding move in dates. Carri went over some of the projects referenced in the attached Project Update Report.</p> <p>Rudy Delgadillo reported on the Science Center project. The interior systems start-up have been completed. The commissioning process is on its last leg. All the systems (access control, climate control, data and communication) are panning out as designed. The commissioning should be completed in the next two weeks. After the remediation work is completed, the furniture and equipment can be moved in. The final punch list for the exterior will follow.</p> <p>Matt Shoeneman reported that the Student Johnson Center is 75% complete. The exterior wood panels are going up, as well as the store front window and doors. All windows have been tested and passed. On the first floor, tile is being placed in the bathrooms and café. Coiling doors and overhead rolling doors are being installed in the student store and warehouse. The bulk of the ceiling is installed including the decorative clouds. The second floor is not too far behind in the installation of tile. The low voltage, electrical trim and makeup of all the wires will be installed. The serving kiosk (Express West) is up. The kitchen equipment was delivered and will be putting them in their place. This project is near completion.</p>	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	No report at this time.	
Facilities Report	<p>Mario Gaspar reported on the following:</p> <ul style="list-style-type: none"> <li>• Fulfilling PPE requests</li> <li>• Painting of various classrooms</li> <li>• Carpet cleaning</li> </ul>	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	Marty Rudd reported that he and Mario Gaspar are close to the writing part of	

	the accreditation report. Mario Gaspar added that their team has compiled evidence that will be used for their report.	
<b>7. OLD BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
<b>8. NEW BUSINESS</b>	<b>DISCUSSION/COMMENTS</b>	<b>ACTIONS/ FOLLOW UPS</b>
	<ul style="list-style-type: none"> <li>• <a href="#">Facilities Committee Governance Participatory Structure</a></li> </ul> <p>This is a first look at this document. It needs to be reviewed and approved. Carri would like to see the purpose of this Participatory Structure re-worded. The changes will be made and reviewed.</p>	
<b>9. FUTURE AGENDA ITEMS</b>	<ul style="list-style-type: none"> <li>• District Safety Special Event Form</li> </ul>	
<b>10. OTHER</b>	<b>DISCUSSION/COMMENTS</b>	
	Next Meeting: Oct. 20, 2020	

SUBMITTED BY Maria Cardona

## Santiago Canyon College Facilities & SAFETY Committee

### Minutes

May18, 2020

**Attendees:** Beth Hoffman, Scott Sakamoto, Arleen Satele, Martin Stringer, Ambar Nakagami, Julie Peeken, Zulema Mendez, Denise Bailey, Pat Alvano  
**Absent:** Rick Adams, Stew Myers, Jim Granitto, Umaimah Memon  
**Guest:** Darryl Taylor, Chuck Wales, Carri Matsumoto

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from April 20, 2020 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS		
3. District Presentations	District Facilities Update" Note the Facilities Master Plan will need to be updated once the Educational Master Plan is updated.	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	No update	Manny Pacheco
5. College Facilities Update	<ol style="list-style-type: none"> <li>1. Water main rupture               <ol style="list-style-type: none"> <li>a. A 5" water main that feeds buildings A, B and CDC failed on 4/22 and filled up several communications vaults between and around buildings A and D. The facilities team pumped out the vaults and isolated the leak to an area adjacent to building A.</li> <li>b. Verne's plumbing was contracted to repair the line which turned out to be a 3" gate valve that was improperly capped and abandoned (likely after the H building construction).</li> <li>c. The vaults that filled with water contain fiber optic lines, most notably for the fire system. An intermittent network failure occurred over the weekend which could be related. We will monitor any secondary effects of this line break.</li> </ol> </li> <li>2. Lot 2 sinkhole               <ol style="list-style-type: none"> <li>a. C-Below sent a video rover down the 30" storm drain that is directly below the Lot 2 depression and video taped the area of</li> </ol> </li> </ol>	Chuck Wales

	<p>issue and determined location and depth. While there is no sign of direct failure, water intrusion was observed in the piping joints that indicates sub surface water in the area with no known water pipes.</p> <ul style="list-style-type: none"> <li>b. Last week I inspected an AT&amp;T communications vault in front of CDC and found it full of water (unrelated to the leak above). This vault has a conduit that also runs below the lot 2 depression and could potentially be contributing to the problem.</li> <li>c. Once the report is received from C Below we will share with the geological engineer for further evaluation.</li> </ul> <p>3. Campus closure</p> <ul style="list-style-type: none"> <li>a. The facilities teams returned to normal on-site operations on May 4<sup>th</sup>.</li> <li>b. A kick off safety meeting was conducted with maintenance, gardening and custodial to emphasize safety protocols and provide training on sanitizing spaces.</li> <li>c. The custodial teams will continue to work swing shifts to minimize personnel exposure and provide necessary sanitizing of any areas following use.</li> </ul> <p>4. Covid 19 Safety</p> <ul style="list-style-type: none"> <li>a. All necessary protocols and supplies are in place for personnel safety (workers).</li> <li>b. All facilities workers have been instructed to practice social distancing and to wear masks. Custodial teams are provided full protective gear while sanitizing.</li> <li>c. Sanitizing electrostatic foggers were ordered to aid in site disinfection</li> <li>d. All site occupancy must be approved and tracked for disinfection following</li> <li>e. The Campus may need additional supplies, equipment and signage for the general public before occupancy can resume. I have asked the teams to not address this now as it will likely include a comprehensive plan to be determined. <ul style="list-style-type: none"> <li>i. We will need advanced direction on this due to the lead times of this material</li> </ul> </li> </ul>	
6. Hawk's Nest Food Pantry	HNFP still operational during stay at home. Three-hundred bags of groceries handed out at last event.	Beth Hoffman



7. Campus based smoke and tobacco cessation	<p><b>Santiago Canyon has received 100% support from all Shared Governance Groups including College Council and written Resolutions in support from Academic Senate and Associated Student Government.</b></p> <p><b>In addition, both OEC students and Administrators and Centennial Education Center are in support of a policy change to 100% Smoke VAPE and Tobacco Free as well.</b></p> <p><b>Efforts stalled and a Board Presentation to request policy review was never realized when data from a district wide survey were blocked from presentation by SAC Academic Senate early in spring 2020.</b></p> <p><b>Six students addressed the Board of Trustees in the Public comments phase of the board meeting on May 11, 2020. Student Trustee Moreno continued to ask for support SAC Academic Senate to no avail.</b></p> <p><b>Since then, SAC Student Health Services has indicated they will work with Resource Development to apply for the Truth Initiative Grant and work toward a comprehensive Smoke, VAPE and Tobacco Free District Policy change.</b></p> <p><b>The grant deadline is May 25<sup>th</sup>, If the grant request is approved work shall begin at SAC in fall 2020.</b></p>	Beth Hoffman
8. Committee Evaluation	In progress. Arleen and Scott will do final cutting and pasting.	
9. NEW BUSINESS /OTHER		
<b>OLD BUSINESS &amp; PROJECT STATUS REPORTS</b>		<b>OUTCOME/FOLLOW UP</b>
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.

3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meetings	<b>Fall 2020 Facilities and Safety meetings</b> <b>September 21, 2020 place: TBD 3:00 p.m. - 4:30 p.m.</b> October 19, 2020 November 16, 2020  Last meeting of Spring 2020 May 18, 2020 zoom conference (current)	

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**Santiago Canyon College Facilities & SAFETY Committee**

**Minutes**

**September 21, 2020**

**Attendees:** Beth Hoffman, Scott Sakamoto, Arleen Satele, Ambar Nakagami, Pat Alvano, Stew Myers, Jim Granitto, Julie Peeken, Rick Adams, Denise Bailey, Mary Mettler, Ernesto Garza Lopez  
**Absent:** Stew Myers  
**Guest:** Darryl Taylor, Chuck Wales, Carri Matsumoto

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from May 18, 2020 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS	<ol style="list-style-type: none"> <li>1. Return to work plan has been approved by the district.</li> <li>2. Facilities has been getting a lot of work done on campus while we have been staying at home.</li> <li>3. It was asked and announced the Health Center is open (seeing students in person) 10am – 1pm M – Th.</li> </ol>	Return to work link will be on the Facilities and Safety website
3. District Presentations	District Facilities Update	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	No report	Manny Pacheco
5. College Facilities Update	<ol style="list-style-type: none"> <li>1. Lot 2 sinkhole               <ol style="list-style-type: none"> <li>a. A leak was located and repaired in Lot #2. The parking lot has been reinforced and repaired.</li> </ol> </li> <li>2. Covid 19 Safety               <ol style="list-style-type: none"> <li>a. All necessary protocols and supplies are in place for personnel safety in all occupied areas.</li> <li>b. All facilities workers have been instructed to practice social distancing and to wear masks.</li> <li>c. Custodial teams are provided full protective gear while sanitizing.</li> <li>d. All high contact surfaces are being cleaned regularly and sanitizing electrostatic foggers are being used following occupancy.</li> </ol> </li> </ol>	Chuck Wales

	<ul style="list-style-type: none"> <li>e. Sneeze guards, signage, floor markings, sanitizers and PPE are continually updated in all occupied areas.</li> <li>f. All domestic water lines are flushed every week to prime traps and prevent stagnant legs in the system</li> <li>g. Extended runtime and outside air is applied to all HVAC systems and higher Merv rated filters are on order</li> </ul> <p>3. ADA Improvements</p> <ul style="list-style-type: none"> <li>a. Sections of the softball bleachers are being retrofit this week for ADA compliance</li> <li>b. A project to completely rehabilitate the entrance from Newport boulevard to the T-104 building (entitled The Broadmoor Trail Repair Project) is being fast tracked to take advantage of the low occupancy. <ul style="list-style-type: none"> <li>i. Coordination is currently underway to bid this project and have it completed by May of 2021.</li> </ul> </li> </ul> <p>4. A/B Quad Irrigation Main</p> <ul style="list-style-type: none"> <li>a. A broken irrigation main was repaired in the A/B quad last week</li> </ul> <p>5. E building settling</p> <ul style="list-style-type: none"> <li>a. Two main beams that support the glass wall frame in the front of the E building have cracked the concrete due to apparent settling</li> <li>b. A structural engineer will be conducting initial evaluations</li> </ul> <p>6. SC HVAC Fan failure</p> <ul style="list-style-type: none"> <li>a. A main supply fan that feeds the 24/7 labs in the Science Building failed this week and was replaced by the maintenance staff with minimal downtime.</li> </ul>	
6. Hawk's Nest Food Pantry	1. HNFP is now open every week on Thursdays 10am – 2pm.	Beth Hoffman
7. Campus based smoke and tobacco cessation	<p><b>1. Several campus groups are showing support for the smoke-free campus resolutions.</b></p> <p><b>2. SAC is working independently from SCC.</b></p> <p><b>3. Cessation staff changes are in progress.</b></p>	Beth Hoffman
9. Mission, Membership, and Responsibilities	1. We need to find 3 new classified representatives.	
10. NEW BUSINESS /OTHER	1. Questions about hotwaterin the U Village will be researched.	

OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
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