

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
 2323 N. Broadway, Santa Ana, California 92706  
 Office: (714) 480-7489 Fax: (714) 796-3937  
**Planning and Organizational Effectiveness Committee**  
 Decision Room – #340  
 3:30 p.m. – 5:00 p.m.

**Meeting Minutes for May 25, 2016**

The meeting was called to order by John Didion at 3:38 p.m.

**Present:** John Didion, Corinna Evett, Bonnie Jaros, Nga Pham, Aaron Voelcker, Aracely Mora, Kristen Robinson, Craig Rutan, Enrique Perez

**Absent:** Carlos Lopez, John Zarske, Ray Hicks, Rudy Tjiptahadi, Andre Eng, Connie Ramos

**Minutes**

- April 27, 2016 - Deferred to next meeting

**Review 2016-19 Strategic Plan Objectives and Assign Responsible Parties**

The committee reviewed and assigned the following individuals to the 2016-2019 Strategic Plan Goals and Objectives:

<b>Rancho Santiago Community College District 2016-2019 Strategic Plan</b>	
<b>Goals &amp; Objectives</b>	<b>Responsible Individual(s)/Party</b>
<p><b>RSCCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students' needs with services and fiscal resources.</b></p> <ul style="list-style-type: none"> <li>• Increase percentage of local high school graduates who attend RSCCD</li> <li>• Develop sustainable, alternative revenue streams to address student educational needs</li> <li>• Increase outreach to adults seeking college credit or continuing education classes</li> </ul>	<p>VPs Academic Affairs &amp; Student Services            VC of Ed Services &amp; SCC and SAC Foundation Directors            VPs Continuing Education, Academic Affairs, and Student Services</p>
<p><b>RSCCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.</b></p> <ul style="list-style-type: none"> <li>• Strengthen current relationships and foster new partnerships that address local educational needs</li> <li>• Support regional collaboration that addresses the needs of local employers in high demand occupations</li> </ul>	<p>Chancellor &amp; College Presidents            VC Ed Services &amp; VP Academic Affairs</p>
<p><b>RSCCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.</b></p> <ul style="list-style-type: none"> <li>• Enhance the ability to predict student instructional needs in order to improve program completion</li> <li>• Provide alignment of course offerings with student educational plans</li> <li>• Utilize equity plans to reduce disproportionate impact on student success</li> </ul>	<p>VP Academic Affairs &amp; District Research            VPs Academic Affairs &amp; Student Services            VPs Academic Affairs &amp; Student Services</p>

<ul style="list-style-type: none"> <li>• Increase support for Distance Education and Open Educational Resources (OER)</li> </ul>	VP Academic Affairs & AVC ITS
<p><b>RSCCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.</b></p> <ul style="list-style-type: none"> <li>• Maintain and enhance the RSCCD's technological infrastructure</li> <li>• Enhance opportunities that enable students to access college classes and services prior to high school graduation</li> <li>• Support innovative pedagogies and curriculum design</li> <li>• In collaboration with constituent groups, provide support for efforts to increase faculty/staff diversity</li> </ul>	AVC ITS VPs Academic Affairs & Student Services College Presidents Chancellors, VC HR, & College Presidents
<p><b>RSCCD will use a cycle of integrated planning that will demonstrate the effective use of resources.</b></p> <ul style="list-style-type: none"> <li>• Support and enhance green practices and sustainability efforts</li> <li>• Refine and improve the synchrony of integrated planning and resources allocation processes between the colleges and district</li> <li>• Evaluate and improve the cycle of integrated planning</li> </ul>	Chancellor & College Presidents VC Fiscal & VC Ed Services & College Presidents VC Ed Services & College Presidents

**Review and Refine Draft Recommendations from District Governance Summit**

The committee reviewed/discussed the recommendations from the District Governance Summit that was held on April 18, 2016. The consensus from the committee was that there should be a joint annual orientation for all district governance committees similar to the 2016 Governance Summit. This recommendation will be presented to District Council at their next scheduled committee meeting.

**Grant Development Schedule**

Assistant Vice Chancellor of Educational Services Enrique Perez provided a handout and gave an update on the Grant Development Schedule changes.

**Other**

- The appointment of the co-chair for the Planning and Organizational Effectiveness Committee will be decided in the August meeting.
- Corinna Evett informed the committee that Michael DeCarbo will be her replacement for the 2016-2017 fiscal year.
- The meeting scheduled on June 22, 2016 was cancelled by the committee.

Next Meeting: The next Planning and Organizational Effectiveness Committee meeting will be held on Wednesday, August 29, 2016 in the Decision Room (#340)

The meeting was adjourned at 4:19 p.m.

**The mission of the Rancho Santiago Community College District is to  
provide quality educational programs and services that address  
the needs of our diverse students and communities.**