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Santa Ana College • Santiago Canyon College

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

A G E N D A

Wednesday, May 26, 2021 3:30pm-4:30pm

<https://cccconfer.zoom.us/j/94156682621> or dial 1 669-900-6833 / 94156682621#

- I. WELCOME**
- II. *APPROVAL OF MINUTES – Action**
 - a. April 28, 2021 meeting
- III. DISTRICT COUNCIL UPDATE – Information**
 - a. May 3, 2021
- IV. PLANNING AT THE COLLEGES - Information**
 - a. Santiago Canyon College
 - i. Planning Update on Accreditation
 - ii. Enrollment Update
 - b. Santa Ana College
 - i. Planning Update on Accreditation
 - ii. Enrollment Update
- V. RESULTS OF THE DISTRICT SERVICES SATISFACTION SURVEY – Information**
- VI. RESULTS OF STUDENT SURVEYS RE: VACCINATIONS - Information**
- VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information**
 - a. Follow-up from May – Vision for Success
 - b. Agenda Item for June – Accreditation
- VIII. *GRANT DEVELOPMENT SCHEDULE - Information**
- IX. GUIDED PATHWAYS - Information**
 - a. Santa Ana College
 - b. *Santiago Canyon College
- X. OTHER**

*NEXT MEETING: **Wednesday, June 23, 2021***

**attachment provided*

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Syed Rizvi • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

RSCCD Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

2013 – 2023 RSCCD Goals

RSCCD Goal 1

RSCCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students' needs with services and fiscal resources.

RSCCD Goal 2

RSCCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.

RSCCD Goal 3

RSCCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.

RSCCD Goal 4

RSCCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.

RSCCD Goal 5

RSCCD will use a cycle of integrated planning that will demonstrate the effective use of resources.



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draft MINUTES

Wednesday, April 28, 2021 3:30pm-4:30pm via Zoom

Present: Yuri Betancourt • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Samantha Pierce • Kristen Robinson • Craig Rutan • Roy Shahbazian • Mark Smith • Michael Taylor • Aaron Voelcker

Guest:

Janice Love

Mr. Perez called the meeting to order at 3:34pm.

I. WELCOME

Mr. Perez provided welcoming remarks.

II. *APPROVAL OF MINUTES – Action

a. March 24, 2021 meeting

It was moved by Mr. Voelcker; seconded by Ms. Pham to approve the March 24, 2021 minutes. With no corrections, the motion passed.

III. DISTRICT COUNCIL UPDATE – Information

a. March 29, 2021

Mr. Rutan provided a brief report.

IV. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Planning Update on Accreditation

Mr. Voelcker reported on planning and ensuring evidence is accurate; editor working backwards on Standards; working validation of evidence; Friday deadline for essay, the last component on summary report; completed external scan data; May 18 goes to Academic Senate.

Ms. Pham provided positive remarks on the Accreditation Team.

b. Santa Ana College

i. Planning Update on Accreditation

Dr. Lamb reported on QFE; working through draft narrative; May 11 goes to Academic Senate; draft version will continue to evolve; had a meet and greet with LA Southwest and Los Rios, Chair and Co-Chair of Accreditation Teams; they met with SCC too; meeting resulted in that brevity is better, a report of under 100pgs is preferred; RSCCD is first multi-college district going through the formative process.

Ms. Betancourt joined the meeting at this time.

V. REPORT FROM STUDENT GOVERNMENT - Information

a. Santiago Canyon College

Ms. Pierce reported ASG elections underway, deadline extended, May 3-7 elections; SCC elections are May 10-14; shared good news that she will be attending Concordia University, Irvine in fall; expressed excitement and appreciation of having commencement at Angels Stadium.

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VI. *GRANT DEVELOPMENT SCHEDULE – Information

- Mr. Perez reported; moving forward with CEC grant \$30million; focused on Advocacy portion; focus is building a regional workforce training center at CEC. Bringing in an advocacy group to assist.
- Met with Correa’s office yesterday, confirmed this program will be one of the programs being proposed. Dept. of Labor looking for programs with widest impact and best return on investment; community support on a regional perspective is important.
- Earmark is for entire district under Correa’s jurisdiction.

VII. GUIDED PATHWAYS - Information

- a. *Santa Ana College
Dr. Lamb reported on updates as included in agenda.
- b. *Santiago Canyon College
Mr. Rizvi not present to report; update provided in agenda.

VIII. OTHER

- Mr. Perez reported on BIEC; Ms. Pham shared screen of BIEC Proposed-Meeting Structure & Calendar of Focused Agenda Topics, a compiled structure to better plan.
- Mr. Perez reported on Trustee Arias-Miller’s suggestion a subcommittee be formed to provide recommendations to BIEC.
- Ms. Pham shared screen of ODEI Goals 2019-2020.
- BIEC will also focus on work being done with ODEI. No future meeting has been confirmed.
- It was recommended to set goals first; then work with colleges on meeting goals; colleges will determine on how to reach them.
- **Mr. Perez** will bring up recommendations made by Mr. Rutan.
- Having less on BIEC agenda was recommended to concentrate on singular items.
- **Mr. Perez** will reach out to Dr. Flores on next agenda items: Vision for Success Goals with current data available and/or items from last agenda
- **Update to BIEC** will be a standing item on POE’s agenda.
- Mr. Rutan reported will be absent from the May 26 meeting.

Next meeting is scheduled for Wednesday, May 26, 2021.

Mr. Perez adjourned the meeting at 4:13pm

Approved: _____

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution- alization?	District/College authorized submission
Submitted									
<i>Dollar General grants for Adult Literacy Up to \$10,000</i>	Non-Credit – Christine Kosko, Joseph Alonzo	Goals #1, #2 and #4	5/13/21	UPDATE: Not awarded.	April 2021	No	Enhance adult literacy programs offered by continuing education	No	Pending
<i>U.S. Department of Education Talent Search Average \$325,000 per year for 5 years</i>	SAC – Alicia Kruiuzenga (writing) SCC – Jennifer Coto (considering)	#1 - #4	6/30/21	SAC - Submitted SCC – Decided not to move forward. Need data not strong.	June 2021	No	Provide college and career preparation services for cohorts of students in SAUSD intermediate schools and after they transfer to high school. Meet ambitious objectives pertaining to graduation, college enrollment and college completion.	No	Yes (SAC) Pending (SCC)
May									
<i>National Science Foundation Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges Up to \$2 million</i>	SCC – Denise Foley	Goals #1, #3, and #4	5/28/2021	SCC - Writing	Sept/Oct 2021	No	Thorough and intensive recruitment and orientation, monitoring and instructional support services for STEM majors to increase retention, success and completion.	No	Pending
June									
<i>U.S. Department of Education Child Care Means Access in School</i>	DO – Janneth Linnell	Goals #1, #2, #3, and #4	6/1/2021	DO – Writing	Sept/Oct 2021	Yes	Provide child care slots for low-income parents at SAC to support retention, success and completion.	No	Yes
<i>U.S. Department of Education – Title III HSI-STEM \$700,000 - \$1,200,000 per year for 5 years</i>	SCC – Denise Foley, as lead; and as a partner in UCI's and CSUF's proposal SAC – partner in CSUF's proposal	Goals #1, #2, #3, and #4	6/14/2021	Planning	September 2021	Not known at this time	Thorough and intensive recruitment and orientation, monitoring and instructional support services for STEM majors to increase retention, success and completion.	Expectation of continued support for project strategies that prove significantly effective.	Pending
<i>U.S. Department of Education – Gaining Early Awareness and Readiness for Undergraduate Programs GEAR-UP</i>	SAC – Alicia Kruiuzenga, partner in UCI's proposal	Goals #1, #2, #3, and #4	6/28/2021	Planning	September 2021	Yes	College preparation and readiness activities and services for SAUSD student cohorts 7-12 and into enrollment n college.	No	Pending

RSCCD Resource Development Grant Development Schedule

Grant	District/College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded ...	Institution- alization?	District/College authorized submission
<i>U.S. Economic Development Administration – Public Works & Economic Adjustment Assistance (up to \$30,000,000)</i>	DO – Enrique Perez	Goals #1, #2, #3, and #4	Applications accepted on an on-going basis	Planning	60-days after app & all req documents submitted	20%-50% based on program & other factors	Lead a regional partnership of key stakeholders to implement a workforce development project.	Yes. Expected that building and programs will be maintained.	Yes
<i>Institutional Effectiveness Partnership Initiative Up to \$200,000</i>	DO – Narges Rabii-Rakin	Goals #1-#4	Open submission of Letter of Interest	Considering	6 months after submission	No.	An IEPI team would conduct an institutional need assessment related to RSCCD's Diversity, Equity and Inclusion Plan, and develop a project to address operational functions necessary to implement the plan. Then, funds would be allocated to implement the project.	Grants are to improve operational effectiveness. Grant strategies that were effective are expected to be retained.	Pending

RSCCD Resource Development Grant Development Schedule

1) Plans for personnel to be hired by the grants listed above: please refer to attachment.

2) GRANT OPPORTUNITIES

U.S. DEPARTMENT OF EDUCATION

Title III HSI-STEM and Articulation Program. Award range of last competition \$700,000 - \$1,200,000 per year for five years. Applications due 6/14/2021. Purpose of the grant is to increase the number of Hispanic and low-income students persisting in and completing STEM programs and transferring to four-year STEM programs. Requires partnerships between community colleges and four-year colleges/universities.

NATIONAL SCIENCE FOUNDATION

Advancing Innovation and Impact in Undergraduate STEM Education at Two-Year Institutions of Higher Education. Applications accepted anytime. Supports projects that are bold, potentially transformative to address the immediate challenges facing STEM education at two-year colleges and/or anticipate new structures and functions of the STEM learning and teaching enterprise. Promotes approaches that advance innovation and use evidence-based practices in undergraduate STEM education at two-year colleges. NSF also seeks to support systemic approaches to advance inclusive and equitable STEM education practices. Up to \$2,000,000.

Improving Undergraduate STEM Education: Hispanic-Serving Institutions. Due August 25, 2021 (Track 1 and Track 2). Support projects that provide research on engaged student learning, what it takes to diversify and increase participation in STEM effectively, and improve understanding of how to build institutional capacity at HSIs. Expected outcomes include broadening participation of students that are historically underrepresented in STEM and expanding students' pathways to continued STEM education and integration into the STEM workforce. Track 1: Planning Projects (\$200,000, plus \$100,000 to add a community college partner). Track 2: Implementation and Evaluation Projects (\$500,000, plus up to \$200,000 to add a community college partner). Track 3: Institutional Transformation Projects (up to \$3,000,000). Projects are 3-5 years.

Improving Undergraduate STEM Education: Education and Human Resources. Due July 21, 2021 (Levels 1 and 2 and Capacity Building, or January 19, 2022 (Level 1 and Capacity-Building). Supports projects that promote novel, creative, and transformative approaches to generating and using new knowledge about STEM teaching and learning to improve STEM education for graduate students. Also interested in projects that replicate research studies at different types of institutions and for different types of populations. Level 1 up to \$300,000 for 3 years. Level 2 up to \$600,000 for 3 years. Capacity-building \$150,000.

Racial Equity in STEM Education. Full Proposal due 7/13/2021 or 10/12/2021. Projects should 1) advance the science of promotion of racial equity in STEM, 2) substantively contribute to removing systemic barriers that impact STEM education, the STEM workforce, and scientific advancement, 3) institutionalize effective and inclusive environments for STEM learning, STEM research, and STEM professionals, 4) diversify the project leadership (PIs and CO-PIs), institutions, ideas, and approaches that NSF funds, and 5) expand the array of epistemologies, perspectives and experiences in STEM. Projects should also building theory, develop methods, test approaches and interventions, assessment approaches and interventions, establish authentic partnerships, change practices and policies, and/or focus on affective, behavioral, cultural, social components and implications.

S-STEM: Proposals due March 16, 2022. Scholarships for STEM students up to \$10,000 per student per year. Projects must have a model that demonstrates scholarships increased success and completion, especially among disadvantaged students.

Grant Schedule

Summary Sheet of Positions related to grant and contract proposals

Site	Grant	Staff proposed in grant applications
DO	CCAMPIS	Portion of administrative secretary's time (15%)
DO	EDA Grant	Not known at this time. Still in planning.
DO	IEPI	Not known at this time. Still in planning.
SAC	GEAR-UP	Not known at this time
SAC	Talent Search	Based on 19/20 staff for existing program: Director 33.3% FT Student Services Coordinator Student Services Specialist 19/hr Ongoing Admin Clerk 19/hr Ongoing
SCC	<i>NSF Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges</i>	10 LHE/year release for PI STEM & Career Counselors (adjunct hourly) Faculty stipends Part-time Research Specialist Instructional Assistants (hourly) SI Student Assistants (hourly)
SCC	Title III HSI-STEM	Not known at this time. Still in planning stage.

SCC GUIDED PATHWAYS UPDATE: Spring 2021

- Mapping Pathways to Student End Goals
 - SCC Pathways
 - Website
 - Branding Taskforce
 - Program Maps
 - Piloted by several programs
 - Waiting to make sure process is sustainable
 - Catalog in eLumen
 - Grouped by pathways
 - Link to career information and program maps

- Helping Students Choose and Enter a Program Pathway
 - Career exploration
 - Multiple workshops
 - Canvas modules
 - Working with underprepared students
 - Support course structures
 - Learning communities
 - Bridge courses with continuing education
 - Outreach

- Keeping Students on Path
 - Early alert
 - Identified factors of nonsuccess
 - Investigating use of IAs in classroom
 - Several programs have exemplary support structures
 - STEM success team
 - Grant proposals

- Ensuring that Students are Learning
 - Curriculum Audit
 - Professional Development workshops
 - Spring: Equitizing syllabus; growth mindset
 - Fall: Transparent assignments