



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, October 27, 2021 3:30pm-4:30pm via zoom

Present: Matthew Beyersdorf • Dr. Vaniethia Hubbard • James Isbell • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Kristen Robinson • Craig Rutan • Sarah Santoyo • Martin Stringer • Michael Taylor • Aaron Voelcker . Ms. Iris I. Ingram present as guest.
Patricia Duenez present as note taker.

Mr. Perez called the meeting to order at 3:33pm.

I. WELCOME

Mr. Perez provided welcoming remarks.

II. *APPROVAL OF MINUTES – Action

a. September 22, 2021 meeting

It was moved by Ms. Pham; seconded by Mr. Taylor to approve the September 22, 2021 minutes.

III. DISTRICT COUNCIL UPDATE – Information

a. October 4, 2021

Mr. Perez reported on the October 4, 2021 meeting.

Ms. Morones arrived at this time.

IV. *REVIEW OF COMMITTEE ROLES/RESPONSIBILITIES AND MEMBERSHIP- Review / Discussion

- Ms. Pham provided a review of roles, responsibilities and membership as provided in agenda handout.
- Mr. Perez provided input: one item to include is any proposed positions at DO, discussions be made at POE first before it goes to FRC; positions need to align with colleges goals.
- Planning should drive these decisions and how the positions align to the overall vision.
- Mr. Rutan provided input on discussions happening between administration and academic senate related to reorgs being submitted that increase college budgets, if those should go to POE first before they go to District Council. Due to right sizing efforts these discussion might take at a later time.
- Mr. Rutan confirmed SCC is co-chair to POE next year.
- Awareness was made to the 5 Governance Committees and mirroring college committees. Faculty representation is not same. It is in POE's purview to look at the Planning Design Manual and look at voting balance; alternating vice presidents might be an option. Ms. Pham will draft options.
- This item will be placed on next agenda.

V. STRATEGIC PLAN OBJECTIVES – YEAR 2 DATA - Review / Discussion

- Ms. Pham shared screen and reported on where we're at for Goal #1, Objective 1B.
- Ms. Santoyo provided overview of success rate on the Competitive Grants Awarded by Site; pursuing grants that will make a systematic change.

Ms. Santoyo left the meeting at this time.

POE COMMITTEE MEMBERS:

Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Mark Smith • Martin Stringer • Michael Taylor • Jose F. Vargas • Aaron Voelcker

- Ms. Morones reported on revenue loss due to HERFF funding not posting to last fiscal year; will post in coming fiscal year.
- Ms. Pham will follow up with Carri Matsumoto on Electricity Usage (KWH) by site data to ensure accuracy.

VI. PLANNING AT THE COLLEGES - Information

- a. Santiago Canyon College
 - i. Planning Update on Accreditation
Mr. Voelcker reported on Accreditation; good news of one positive core inquiry.
 - ii. Enrollment Update
Mr. Stringer reported on enrollment and positive increases; plans are to offer robust winter intersession schedule.
- b. Santa Ana College
 - i. Planning Update on Accreditation
Mr. Perez thanked colleges for their great work and reported on two positive core inquiries.
 - ii. Enrollment Update
Dr. Kennedy reported on enrollment; positive increases to both credit and noncredit.
Dr. Hubbard reported replicating positive fall efforts to spring and moving forward; reported on key takeaways that worked with work done with instructional deans and student services managers working closely among other expanded efforts

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

- a. Agenda Item for November 18, 2021 – Strategic Planning at the Colleges
Ms. Pham reported on the agenda item for the November 18 meeting.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

- a. Mr. Perez reported this item is informational. Members can forward him any questions.

IX. *DEMW Update – Information

- a. October 1, 2021
Mr. Perez reported on the October 1st meeting; looking at more data and at enrollment start dates for surrounding community college districts.

X. OTHER

Nothing reported.

Next POE meeting scheduled for Wednesday, November 17, 2021.

Mr. Perez adjourned the meeting at 4:12pm.

Approved: November 17, 2021