PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

A G E N D A

Wednesday, February 22, 2023 3:30pm-5:00pm

https://us06web.zoom.us/j/85476788819 OR dial 1-669-444-9171 / 85476788819#

I.   WELCOME

II.   APPROVAL OF MINUTES – Action
   a.   *January 25, 2023 regular meeting

III.   DISTRICT COUNCIL UPDATE – Information
   a.   Update from January 30, 2023
   b.   Next meeting March 6, 2023

IV.   UPDATE ON COMPREHENSIVE MASTER PLAN – Discussion

V.   PLANNING - Information
   a.   District Office
      i.   *I&EP Update
   b.   Santiago Canyon College
      i.   Planning Update
      ii. Enrollment Update
   c.   Santa Ana College
      i.   Planning Update
      ii. Enrollment Update

VI.   *GRANT DEVELOPMENT SCHEDULE – Information
   a.   New Resource Development Initiatives

VII.   OTHER

   NEXT MEETING: **Wednesday, March 22, 2023**

                                                      *attachment provided

Building the future through quality education

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
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Minutes
Wednesday, January 25, 2023 3:30pm-4:30pm virtual by zoom

Present: Dr. Melba Castro • Karley Dinh • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Tyler Nguyen • Nga Pham • Roxana Pleitez • Craig Rutan • Michael Taylor • Aaron Voelcker
Guests: Dr. Annebelle Nery, Daniel Martinez, Cristina Morones

Mr. Rutan called the meeting to order at 3:33pm
I.   WELCOME
Mr. Rutan provided welcome remarks.

Item IV. Membership is being postponed and pulled from the agenda to allow further review and discussion. This item will be brought back at February's meeting.

II.   APPROVAL OF MINUTES – Action
a.   *November 16, 2022 regular meeting
It was moved by Mr. Voelcker; seconded by Ms. Pham to approve the November 16, 2022 minutes. No abstentions, none opposed. Motion carried unanimously.

Ms. Dinh, ASG representative, inquired to the December 5, 2022 District Council meeting and approval of recommendation to increase district reserve in Board Policy 6250 Budget Management with next step for Board of Trustees approval. Concern raised on lack of feedback from campus constituents. ASG has concerns on process for approval and timeline and inquiring if there is a plan to present a more detailed plan of action that includes where funds are to be secured from and process.
Mr. Rutan provided historical context on recommendation from California Community College Chancellor's Office to slowly augment reserves with one time funding. A plan is being developed by the Vice Chancellor of Business Services as discussed at the Board's Fiscal Audit Committee. Board's Committee supported recommendation and Board Policy revision was made. Estimated timeline on impact on funding to campuses to be gradual over a decade's time.
Discussion ensued on one time funds. More detail is needed on plan.
Ms. Pleitez joined the meeting at this time.
Dr. Nery shared this is a recommendation and not a standard of the State, has pressed for more details.
Mr. Rutan shared ASG representatives typically do not attend FRC meetings as these are very detail orientated.

III.   DISTRICT COUNCIL UPDATE – Information
a.   Update from December 5, 2022 meeting
b.   January 30, 2023 next meeting
Mr. Rutan provided brief report of December 2022 meeting; next meeting scheduled for January 30, 2023.

IV.   **MEMBERSHIP – Discussion / Action**
   a.   *Membership Composition Recommendation
Item IV. pulled from agenda and postponed to allow further review and discussion; will be brought back at February's meeting.

V.   **COMMITTEE GOALS & ACCOMPLISHMENTS – Discussion / Action**
   a.   *Approval of Committee Goals for 2022-2023
Ms. Pham provided review of recommendation to goals/accomplishments and timeline.
Mr. Rutan shared there were questions at today's FRC meeting on process to resource augmentation requests at district level and possible need to review process.
Ms. Pham noted recommendation; will look at Planning Guide and timeline.

A recommendation was made for addition to goals: Review and update annual evaluation of an institutional effectiveness at the district level and evaluate outcomes of work for continuous improvement.

Ms. Pham noted recommendation and will provide update to Mr. Perez.
Cristina Morones via chat: An orientation about the roles of the committees is a great idea. Especially to help onboard new members.
Questions were raised and answered related to data dictionary and data warehouse.

It was moved by Mr. Isbell; seconded by Dr. Kennedy and by roll call vote, carried unanimously to approve Committee Goals & Accomplishments with revision as recommended.
Aye: Dr. Melba Castro • Karley Dinh • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Tyler Nguyen • Nga Pham • Roxana Pleitez • Craig Rutan • Michael Taylor • Aaron Voelcker

VI.   **PLANNING - Information**
   a.   District Office
      i.   *I&EP Update
         Ms. Pham provided update to seed grant of $200,000, focus of plan and grant next steps. Progress reports will be provided to committee.

   b.   Santiago Canyon College
      i.   Planning Update
         Mr. Voelcker provided updates on planning, Strategic Management Plan locally approved, will provide updates on progress. Next in planning is Educational Master Plan.
      ii. Enrollment Update
         Mr. Voelcker reported to outpacing spring 2022 semester. FTES up and headcount down, will drill into data.

   c.   Santa Ana College
      i.   Planning Update
         Dr. Lamb reported on college IEPI and work moving forward. Equity Plan submitted by deadline and RFP elements to not re-do entire Educational Master Plan.
      ii. Enrollment Update
         Dr. Lamb shared screen of draft Convocation Spring 2023 presentation; intersession doing great, spring up by 12.5%, enrollment trends shows up in all modalities, strong online full courses.
         Mr. Rutan spoke to how classes are funded according to modalities: in person, online, hybrid and length of classes.
         Dr. Kennedy reported on Continuing Ed enrollment: strong finish to fall and spring enrollment.
         Also spoke on behalf of Mr. Vargas for OEC enrollment: also up in spring growth.
         Dr. Lamb shared screen of spring enrollment.

VII.   ***GRANT DEVELOPMENT SCHEDULE – Information**
   a.   New Resource Development Initiatives
        This item provided as informational.

VIII.   **OTHER**
        Next meeting scheduled for Wednesday, February 22, 2023.

Mr. Rutan adjourned the meeting at 4:19pm.
It was moved by Dr. Kennedy; seconded by Mr. Isbell to adjourn the meeting.

RSCCD Resource Development Grant Development Schedule

Grant	District/College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
Submitted									
Congressionally Directed Spending (Earmark) Correa *$2.5 million*	SAC Dr. Annebelle Nery	#1, #2, #3 and #4	April 13, 2022	**UPDATE: Project moved on to the next phase of approval.**	November 2022	No	CTE pathways that start in non-credit courses (for CTE skill development and prep for credit programs, basic skills, English) and transition to credit certificate and degree programs. Develop these pathways for in-demand occupations and careers in the region to diversify the workforce and broaden engagement and access by marginalized populations. Collaborate with Workforce Development Boards to connect dislocated, under- and un-employed workers to career training that leads to in-demand jobs in the region.	No	No less than 1 week to submit for opportunity.
NSF P4Climate $68,142 Sub-grantee of CSUF	SCC – Prof. Angela Daneshmand		October 20, 2022	Submitted	March 2023	No	Support undergraduate research opportunities for SCC geology students.	No	Yes
Song-Brown Nursing Grant $200,000	SAC – Assoc. Dean, Mary Steckler	Goals #3 and #4	November 15, 2022	Submitted	February 28, 2023	No	These funds are to increase the program's capacity to serve more students by support a PT faculty member for clinical instruction, learning facilitators and a student services coordinator and clerk. All of these persons are already working in the department and supported by the current Song-Brown grant. A new award would continue to support this work.	No	Yes
California Community Colleges Chancellor's Office CA Apprenticeship Initiative – New and Innovative $120,000 – Planning Up to $1.5 million - Implementation	CEC – Lorena Chavez – Planning SAC – Larisa Sergeyeva, Chantal – Implementation Lamourelle – C SCC – Elizabeth Arteaga, Regina Lamourelle, Implementation	Goals #1, #2, #3 and #4	December 16, 2022	Submitted	February 2023	No	CEC will investigate development of an HR apprenticeship. SAC and SCC will develop apprenticeship programs in Child Development.	Yes	Yes

RSCCD Resource Development Grant Development Schedule

Grant	District/ College	RSCCD Goals	Due	Status	Expected Notification Date	Match	If awarded …	Institution-alization?	District/College authorized submission
Spring 2023									
California Community Colleges Chancellor's Office Culturally Responsive Pedagogy & Practices Innovative Best Practices $300,000	SAC – Dr. Lamb; Chantal Lamourelle	Goal #1	February 17, 2023	Writing	April 17, 2023	No	Provide culturally competent professional development, with an emphasis on improving learning outcomes. Funds are to aid institutions to develop innovative DEIA-minded and culturally competent professional development training for faculty.	No	Pending
California Community Colleges Chancellor's Office EEO Innovative Best Practices $300,000	DO – Sil Han Jin	Goal #2	February 24, 2023	Writing	April 7, 2023	No	Implement pre-hiring, post-hiring or diversity promising interventions to achieve ambitious outcomes pertaining to promoting equal employment opportunities and diversifying faculty and staff.	Likely expectation that best practices to promote diversity would be sustained at some level.	Pending
National Endowment for the Humanities	SCC – Michelle Samura, Rachel Petrocelli	Goals #3 and #4	Pre-App – March 21, 2023 App – May 9, 2023	Writing	December 31, 2023	No	Build a robust Humanities Pathway at SCC.	Yes	Pending
Foundation for California Community Colleges Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) $22,500 over 2 years	SAC – Deisy Romero	Goal #1 and #4	March 31, 2023	Planning	May 12, 2023	No	Program and services that provide former foster youth with life skills and a supportive campus environment that increases their ability to succeed.	No	Pending

Workforce Development Board

AB 628 Breaking Barriers to Employment Initiative: Provide individuals with barriers to employment the services they need to enter, participate in and complete workforce preparation, training and education programs aligned with regional labor market need. The focus is on the following target populations: disconnected youth, women seeking to enter non-traditional fields; un-, under- and low-skilled workers; persons for whom English is not their primary language; economically disadvantaged; CalWORKS participants; re-entry and soon to be released individuals; veterans, migrants/seasonal workers; Native Americans; persons with disabilities; immigrants; persons over 50 who need retraining for in-demand skills; other populations identified in the Unemployment Insurance Code. The single award funding amount is not clear, though there is a 20% cash/in-kind cash match requirement. Total available funding is $22,760,000.

High-Road Training Partnerships (HRTPs): Resilient Workforce Fund Program. Ongoing submissions. Performance period of 3 years. Up to $1 million. HRTPs are industry-based, worker-focused training partnerships that build skills for California's high-road employers. Required elements: industry-led problem-solving; partnerships are a priority; worker wisdom – bring worker voice into strategies; industry-driven education and training solutions – tap into existing training, develop and deliver their own programs or use a hybrid model specific to workforce needs.

National Science Foundation

Campus Cyberinfrastructure. Due March 1, 2023; September 11, 2023.

The Campus Cyberinfrastructure (CC*) program invests in coordinated campus-level cyberinfrastructure improvements, innovation, integration, and engineering for science applications and distributed research projects. Learning and workforce development (LWD) in cyberinfrastructure is explicitly addressed in the program. Projects that help overcome disparities in cyber-connectivity associated with geographic location, and thereby advancing the geography of innovation and enabling populations based in these locales to become more nationally competitive in science, technology, engineering, and mathematics (STEM) research and education are particularly encouraged. Science-driven requirements are the primary motivation for any proposed activity.

CC* awards will be supported in seven program areas: Each program area will support awards pursuant to the following budget and duration:

1. Data-Driven Networking Infrastructure for the Campus and Researcher awards will be supported at up to $650,000 total for up to 2 years;
2. Regional Connectivity for Small Institutions of Higher Education awards will be supported at up to $1,200,000 total for up to 2 years;
3. Network Integration and Applied Innovation awards will be supported at up to $1,000,000 total for up to 2 years;
4. Campus Computing and the Computing Continuum awards will be supported at up to $500,000 total for up to 2 years;
5. Regional Computing awards will be supported at up to $1,000,000 total for up to 2 years;
6. Data Storage awards will be supported at up to $500,000 total for up to 2 years; and
7. Planning Grants will be supported for up to $100,000 for 1 year and CI-Research Alignment awards will be supported for up to $200,000 total for up to 2 years.

Estimated number of awards: 30 to 53

Grant Schedule

Summary Sheet of Positions related to grant and contract proposals

Site	Grant	Staff proposed in grant applications
CEC	CAI New and Innovative	<50% of Director, Special Programs Student Services Coordinator 200-300 hours for curriculum development
DO	EEO Innovation and Best Practices Grant	Increase staff to coordinate the program
SAC	Congressionally Directed Spending	Not known at this time.
	CAI New and Innovative	Student Services Coordinator Stipends for Master Teacher Mentors Peer Mentors (1 per college) Instruction to offer classes for the cohort of apprentices
	Culturally Competent Pedagogy and Practices Grant	Tentative: Professional development costs Faculty stipends
SCC	CAI New and Innovative	Student Services Coordinator Stipends for Master Teacher Mentors Peer Mentors (1 per college) Instruction to offer classes for the cohort of apprentices
	P4Climate Initiative	PI: 144 hours in the summer Student Assistants: 160 hours
	NEH Humanities Initiative	Tentative: Overload/LHE for faculty PI and Co-PI Support staff costs part-time

February 2023

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February 2023