



## Rancho Santiago Community College District District Council Meeting

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### MINUTES

November 4, 2013

Members:	Raúl Rodríguez	Present
	Judy Chitlik for John Didion	Present
	Peter Hardash	Present
	Erlinda Martinez	Present
	Juan Vázquez	Present
	John Zarske	Present
	Corinna Evett	Present
	Tom Andrews for Sean Small	Present
	Sylvia LeTourneau	Present
	Jorge Sandoval	Present
	Kevin Pham	Present
	Michael DeCarbo	Present
	Victoria Williams	Present
	Bonnie Jaros	Absent
	George Sweeney	Present

1. Approval of Minutes of October 7, 2013

It was moved by Mr. Vázquez, seconded by Dr. DeCarbo and carried unanimously to approve the minutes of the October 7, 2013 meeting with one correction.

2. Committee Reports

A. Planning and Organizational Effectiveness Committee (POE)

Ms. Evett reported that the Comprehensive Master Plan was approved by the board and copies were being ordered for accreditation purposes. At its last meeting a discussion of the budget planning processes took place and it was agreed that the Fiscal Resources Committee would make a recommendation on the process to be used for budget augmentation outside the normal planning and budgeting cycle. At its meeting of November 20, the committee will review a streamlined functional map.

B. Human Resources Committee (HRC)

Assistant Vice Chancellor Chitlik presented the HRC recommendation for allocation of full time faculty vacancies (attached). Discussion ensued.

2. Committee Reports (continued)

B. Human Resources Committee (HRC) (continued)

The following recommendation was accepted by District Council:

*The HR Committee recommends Option #1, with the caveat that the college presidents be given the latitude to shift vacancies between the colleges in any given year provided that each college's obligation is restored in the following year to reflect the current FTES split. In subsequent years each college will be responsible for maintaining its FON by replacing vacancies created through retirement/resignation, etc. Increases in the FON (due to funded credit growth) will be allocated between the colleges in proportion to the growth generated by each college.*

Ms. Chitlik presented the following reorganizations:

- Intermediate Clerk – Global Trade & Logistics Grant
- Business Services Coordinator – Deputy Sector Navigator-Retail, Hospitality and Tourism Grant
- Assistant Director – Small Business Initiative/SBDC

It was moved by Mr. Zarske, seconded by Mr. Vazquez and carried unanimously to approve the reorganizations.

C. Fiscal Resources Committee (FRC)

Vice Chancellor Hardash reported that a subcommittee has been tasked with developing a process to be used for budget augmentation outside the normal planning and budgeting cycle. The process will be forwarded to POE for review. Mr. Hardash reported the district is closely watching the state budget shortfall of its apportionment funding and alternative sources of income that may be available to offset the shortfall.

D. Physical Resources Committee (PRC)

Mr. Hardash reported that the next meeting will be held on November 6, 2013. A presentation of the allocation of Measure E funds and sequencing of Measure Q projects will be presented to the Board of Trustees at their meeting of November 12, 2013.

E. Technology Advisory Group (TAG)

Assistant Vice Chancellor LeTourneau reported that TAG would be meeting the week of November 4 where a presentation of "cloud" technology will be made and a discussion of computer replacement plans for the district will take place.

3. Constituent Representative Reports

- A. Academic Senate/SAC: Academic Senate President Zarske reported that the academic senates from both colleges had been involved with the Open Educational Resource (OER) event held on October 29 and that they would be attending the State Senate Plenary session this week. Mr. Zarske also reported on topics of discussion at the last meeting.

3. Constituent Representative Reports (continued)

- B. Academic Senate/SCC: Academic Senate President Corinna Evett reported that the faculty request list had been approved and forwarded to the President and the next meeting will be held on November 5. Ms. Evett invited everyone to the Faculty Excellence Presentation on November 21.
- C. CSEA: Tom Andrews reported that special effort is being made to encourage committee representatives to report back to the classified staff about committee discussions and actions. Mr. Andrews sought clarification on the approval process for positions. It was explained that requests for new college positions go through the respective college council.
- D. Student Government – SCC: Director-at-Large Kevin Pham reported on the ASG activities at SCC.
- E. Student Government – SAC: ASG President Jorge Sandoval reported on the ASG activities at SAC and on the recent Student Senate of the California Community Colleges (SSCCC) conference attended by representatives from both SAC and SCC associated student governments.

4. Other

Chancellor Raúl Rodríguez reported that members of the Board of Trustees and representatives from both SAC and SCC on November 1. At the meeting Trustees responded to questions relating to Standard IV.

Dr. Rodríguez also reported that the Public Safety Task Force held its first meeting and work is being done by Interim Director of Safety and Security Alistair Winter and a consultant to develop a plan for the committee's review. A discussion of threat assessment teams also took place.

5. Next Meeting: The next meeting of the District Council will be held on Monday, December 2, 2013 in the Executive Conference Room (#114).

Meeting Adjournment: 4:10 p.m.

Approved: December 2, 2013