



Rancho Santiago Community College District District Council Meeting

MINUTES

January 28, 2019

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Present
	Enrique Perez	Absent
	Tracie Green	Present
	Linda Rose	Present
	John Hernandez	Present
	Jesse Gonzalez	Present
	Monica Zarske	Present
	Michael DeCarbo	Present
	Roy Shahbazian	Present
	Michael Taylor	Present
	Sheryl Martin	Present
	Diane Hill	Present
	Amber Stapleton	Present
	Elliott Jones	Absent
	Breanna Ceja	Present
	Evan Ostrow	Present
Guests:	Adam O'Connor	
	Nga Pham	

Vice Chancellor Peter Hardash convened the meeting at 3:00 p.m.

1. Approval of Minutes of November 19, 2018 Meeting

It was moved by Mr. DeCarbo, seconded by Ms. Zarske and carried to approve the minutes of the November 19, 2018 meeting with abstentions from Mr. Taylor, Ms. Martin and Ms. Hill.

2. February 4, 2019 Board of Trustees Meeting

Mr. Hardash shared highlights of the agenda for the February 4, 2019 Board of Trustees meeting.

3. Suspension of Drop for Non-Payment Policy

Mr. DeCarbo presented a resolution of the SCC Academic Senate recommending suspension of the district's drop for non-payment policy and asked District Council to move it forward.

Ms. Zarske reported that the SAC Academic Senate is taking this under consideration but has not finalized their recommendation and would advise District Council when a position is taken by the SAC Academic Senate.

Discussion of the policy ensued. It was agreed that this item would be brought back for discussion when the SAC Academic Senate has taken action.

4. Review of District Council Description for Design Planning Manual

Ms. Nga Pham, Executive Director of Research, Planning and Institutional effectiveness explained that all participatory governance groups were asked to review their description included in the Planning Design Manual in preparation for the May 10, 2019 Strategic Planning Retreat.

Committee members reviewed the District Council information and updated the mission, responsibilities and membership.

It was moved by Ms. Zarske, seconded by Dr. Hernandez and carried unanimously to revise the committee description as discussed.

The revised description will be sent to Ms. Pham for use at the May 10, 2019 Strategic Planning Retreat.

5. Board Policies

The following board policies were for information:

- a. BP 2315 – Closed Sessions – citation update only
- b. BP 2330 – Quorum and Voting – recommended by the Board Policy Committee to be placed on the February 4, 2019 board meeting agenda for a first reading
- c. BP 2735 – Board Member Travel – recommended by the Board Policy Committee to be placed on the February 4, 2019 board meeting agenda for a first reading
- d. BP 3550 – Drug Free Environment and Drug Prevention Program – recommended by the Board Policy Committee to be placed on the February 4, 2019 board meeting agenda for a first reading
- e. BP 6250 – Budget Management – recommended by the Board Policy Committee to be placed on the February 4, 2019 board meeting agenda for a first reading
- f. BP 7001 – Code of Ethics – citation update only

6. Administrative Regulations

The following administrative regulations were presented for review and approval:

- a. AR 3435 – Discrimination and Harassment Complaints and Investigations
It was moved by Ms. Stapleton, seconded by Mr. Gonzalez and carried unanimously to approve the administrative regulation.
- b. AR 3540 – Sexual and Other Assaults on Campus
It was moved by Mr. DeCarbo, seconded by Ms. Stapleton and carried unanimously to approve the administrative regulation.
- c. AR 3550 – Drug Free Environment and Drug Prevention Program
It was moved by Ms. Zarske, seconded by Dr. Hernandez and carried unanimously to approve the administrative regulation.
- d. AR 3810 – Claims and Actions Against the District
It was moved by Ms. Zarske, seconded by Ms. Stapleton and carried unanimously to approve the administrative regulation.
- e. AR 6150 – Designation of Authorized Signatures
It was moved by Ms. Green, seconded by Dr. Rose and carried unanimously to approve the administrative regulation.

Approved regulations will be posted to the district website.

7. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. DeCarbo reported on the January 23, 2019 meeting and announced that the Strategic Planning Retreat is scheduled for May 10, 2019.
- b. Human Resources Committee (HRC)
Ms. Green reported on the January 9, 2019 meeting and provided an update on the Chancellor search.
- c. Fiscal Resources Committee (FRC)
Mr. Hardash reported on the January 23, 2019 meeting. Focus at the meeting was discussion about the Student Centered Funding Formula (SCFF). The next meeting is scheduled for February 20, 2019.
- d. Physical Resources Committee (PRC)
Mr. Hardash reported that the next meeting will be an email update on February 6, 2019. All material is on the PRC webpage.
- e. Technology Advisory Group (TAG)
TAG Chair Jesse Gonzalez reported on the December 6, 2018 meeting and the creation of a new BP and AR relating to Information Security.

8. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Zarske reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. DeCarbo reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Martin reported on CSEA activities and a test of evening meetings so more members could attend.
- d. Student Government/SAC: Ms. Ceja reported on the activities of the SAC ASG.
- e. Student Government/SCC: Mr. Ostrow reported on the activities of the SCC ASG.

9. Other

No discussion.

10. Next Meeting: The next meeting be held on Monday, March 4, 2019 in the Executive Conference Room (#114).

Meeting Adjourned: 4:35 p.m.

Approved: March 4, 2019