



Rancho Santiago Community College District District Council Meeting

MINUTES

March 29, 2021

Members:	Marvin Martinez	Present
	Enrique Perez	Absent
	Tracie Green	Absent
	Alistair Winter	Present
	Jean Estevez	Present
	Adam O'Connor	Present
	Marilyn Flores	Present
	Jose Vargas	Present
	Jesse Gonzalez	Present
	Roy Shahbazian	Present
	Craig Rutan	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Susan Hoang	Present
	Sheryl Martin	Present
	Ambar Nakagami	Present
	Zina Edwards	Absent
	Monica Renteria	Present
	Henry Gardner	Present
Guests:	Rudy Carrion	

Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:31 p.m.

1. Chancellor's Update

- a. Chancellor Martinez shared that eligibility for vaccinations is expanding in April and encouraged all to get vaccinated. He stated Orange County is on track to have a large number of residents vaccinated by mid-June. The SAC POD is providing 2,000/day to those in hard hit areas.
- b. Chancellor Martinez reported that it is expected Orange County will move to Orange Tier (50% capacity) soon and Yellow Tier (75% capacity) soon after. It is anticipated most of California will be open by mid-June.

1. Chancellor's Update (continued)

- c. The Chancellor shared news about the executive searches being conducted:
 - i. A hybrid public forum will be held on April 21 for the finalists for SCC President. Final interviews will be held the same day. The names of the finalists will be announced this week
 - ii. The search for President of SAC was terminated because there was not a large enough pool of candidates. The timeline for a new search will be announced soon.
 - iii. Acceptance of applications for the Vice Chancellor of Human Resources closed and the committee is beginning its work.
 - iv. The deadline for applications for the Vice Chancellor Business Operations closes this week.
- d. The Chancellor reported that the total in federal stimulus funds (three rounds) to the district is \$70-75 million. Fifty percent of those funds are to be provided to students and the balance is for institutional support. The district will also receive approximately \$2 million in grants and \$400,000 from the re-enrollment fund to help get students back to the classroom.

2. Approval of Minutes

- a. It was moved by Mr. Rutan, seconded by Ms. Zarske and, by roll call vote, carried unanimously to approve the minutes of the March 1, 2021 meeting with a revision to add the need for further review of I.C in AR 7131 and a return to District Council with a recommendation from Human Resources.

3. Approval of Revised Job Description

- a. Chancellor Martinez presented a revised job description for the Chief Advisor for Academic and Diversity Programs for approval. He reported that once the job description is revised it will be taken to the board of trustees for approval and then recruitment will begin for a summer start. Discussion ensued. It was moved by Mr. Winter, seconded by Mr. Taylor and, by roll call vote, carried unanimously to approve the revised job description for the Chief Advisor for Academic and Diversity Programs.

4. Approval of Reorganization

- a. District Administrator Estevez presented a reorg in the Title IX organization. Discussion ensued. It was agreed that this reorg would be withdrawn and brought back after further review.

5. Student Survey Results

- a. Executive Director Research Pham presented the results of the student survey conducted in early March regarding their thoughts on preferred methods of instruction in summer and fall 2021. The survey was conducted to assist in planning the schedules for these terms. Discussion ensued. District Council members received clarification of the data presented.

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Shahbazian reported on the March 24, 2021 meeting. Ms. Pham provided additional clarification on the meeting discussion and advised that the Planning Manual will be brought to District Council for review.
- b. Human Resources Committee (HRC)
Mr. Winter reported on the March 10, 2021 meeting and noted that the next meeting will be held on April 14, 2021.
- c. Fiscal Resources Committee (FRC)
Mr. O'Connor reported FRC had not met since the last District Council meeting and noted that the next meeting will be held on April 21, 2021.
- d. Physical Resources Committee (PRC)
Mr. O'Connor reported on the March 3, 2021 and noted that the next meeting will be held on May 5, 2021.
- e. Technology Advisory Group (TAG)
Assistant Vice Chancellor Jesse Gonzalez reported on the March 4, 2021 meeting and noted that the next meeting will be held on April 1, 2021.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Roy Shahbazian reported on the activities of the Academic Senate.
- b. Academic Senate/SCC: Mr. Rutan reported on the activities of the Academic Senate.
- c. CSEA: Ms. Martin reported on activities and efforts by the classified staff.
- d. Student Government/SAC: Ms. Monica Renteria reported on the activities of the SAC ASG.
- e. Student Government/SCC: Ms. Henry Gardner reported on the activities of the SCC ASG.

8. Next Meeting: The next meeting will be held on Monday, May 3, 2021.

Meeting Adjourned: 2:40 p.m.

Approved: May 3, 2021