



Rancho Santiago Community College District District Council Meeting

MINUTES

October 4, 2021

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Cheng Yu Hou	Present
	Marilyn Flores	Present
	Pamela Ralston	Present
	Jesse Gonzalez	Present
	Jim Isbell	Absent
	Craig Rutan	Present
	Monica Zarske	Present
	Michael Taylor	Present
	Scott James	Absent
	Sheryl Martin	Present
	Ambar Nakagami	Present
	Zina Edwards	Present
	Julio Luna	Present
	Elisabeth Neely	Present

1. Call to Order
 - a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:36 p.m.
2. Approval of Minutes
 - a. It was moved by Mr. Perez, seconded by Dr. Ralston and, by roll call vote, carried unanimously to approve the minutes of the August 30, 2021 meeting with correction. Vice Chancellor Iris Ingram was not present at the vote. Subsequent to the meeting, it was advised the minutes were correct and did not need to be revised as noted in the meeting.
3. Approval of Human Resources Items
 - a. Job Description – Assistant Vice President, Student Services: it was moved by Mr. Hou, seconded by Ms. Neely and, by roll call vote, the motion carried with a nay vote by Ms. Edwards and vote of abstention by Ms. Zarske to approve the job description.
 - b. Reorg #1231 – DO/Human Resources: it was moved by Mr. Hou, seconded by Mr. Perez and, by roll call vote, carried unanimously to approve Reorg #1231.

4. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the September 22, 2021 meeting.
- b. Human Resources Committee (HRC)
Mr. Hou reported on the September 15, 2021 meeting. The next meeting will be held on October 13, 2021.
- c. Fiscal Resources Committee (FRC)
Ms. Ingram reported on the September 15, 2021 meeting and announced the dates of the Budget Towns Halls she is conducted at each college: SCC – 10/12/2021 at 2:30 p.m. and SAC – 10/20/2021 at 10:00 a.m.
- d. Physical Resources Committee (PRC)
Ms. Ingram reported on the September 1, 2021 meeting.
- e. Technology Advisory Group (TAG)
Mr. Gonzalez reported on the September 2, 2021 meeting. The next meeting will be held on October 7, 2021.

5. Constituent Representative Reports

- a. Academic Senate/SAC: Mr. Isbell reported on the activities of the SAC Academic Senate.
- b. Academic Senate/SCC: Mr. Rutan reported on the activities of the SCC Academic Senate.
- c. CSEA: Ms. Martin provided an update on CSEA activities.
- d. Student Government/SAC: Mr. Luna reported on the activities of the SAC ASG.
- e. Student Government/SCC: Ms. Neely reported on the activities of the SCC ASG.

6. Other

- a. Chancellor Martinez reported that board meetings and board committee meetings will be conducted using BoardDocs beginning in October 2021. The first meeting to use BoardDocs will be the Board Facilities Committee held on October 4. The first board meeting to use BoardDocs will be held on October 11. The plan is to expand the use of BoardDocs throughout the district.
- b. Beginning in October board and board committee meetings will be held in person rather than via Zoom. The October 11 board meeting will be held in the Johnson Student Center at SAC and the October 25 board meeting will be held in H-106 at SCC.
- c. Mr. Martinez reported on his conversation with the Chair of Chairs for the upcoming accreditation visits. The accreditation visits being conducted in spring is part of a pilot program for multi-college districts.
- d. Mr. Martinez provided a brief legislative update on key legislation the district is monitoring. One of the key bills is the expansion of the baccalaureate degree programs offered by community colleges.

Next Meeting: The next meeting will be held on Monday, November 1, 2021.

Meeting Adjourned: 2:18 p.m.

Approved: November 1, 2021