



Rancho Santiago Community College District District Council Meeting

MINUTES April 8, 2024

Members:	Marvin Martinez	Present
	Enrique Perez	Present
	Iris Ingram	Present
	Alistair Winter	Present
	Annebelle Nery	Present
	Jeannie Kim	Present
	Dane Clacken for Jesse Gonzalez	Present
	Claire Coyne	Present
	Craig Rutan	Present
	Matthew Beyersdorf	Present
	Corinna Evett	Absent
	Adam Morgan	Present
	Sarah Salas for Tyler Johnson	Present
	Zina Edwards	Present
	Ambar Nakagami	Present
	Luigi Esquivel	Present
	Gabriel Lopez	Absent
Guests:	Chief Dave Waters	Frank Prado
	Vaniethia Hubbard	Jennifer De La Rosa
	Kennethia Vega	

1. Call to Order/Update

- a. Chancellor Marvin Martinez convened the meeting via Zoom Conference at 1:32 p.m.

2. Approval of Minutes

- a. It was moved by Ms. Edwards, seconded by Mr. Morgan and carried unanimously, with abstentions by Dr. Hubbard, Ms. Salas and Mr. Esquivel, to approve the minutes of the March 4, 2024 meeting. Matthew Beyersdorf was not present at the vote.

3. Approval of HR Items

- a. Reorg #1405 – DO/Facilities: It was moved by Ms. Ingram and seconded by Mr. Perez to approve Reorg #1405. Mr. Winter and Ms. Ingram presented the reorganization. Discussion ensued and District Council members received clarification on the information provided. The motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.
- b. Job Description – Energy & Sustainability Manager: It was moved by Ms. Ingram and seconded by Ms. Edwards to approve the job description. Mr. Winter and Ms. Ingram presented the job description. Discussion ensued and District Council members received clarification on the information provided. The motion carried unanimously with a nay by Ms. Coyne and abstentions by Mr. Clacken and Mr. Esquivel.

4. Approval of Board Policy Updates

- a. BP 1200 District Mission: It was moved by Ms. Ingram and seconded by Mr. Winter to recommend the update to the Board Policy Committee. Discussion ensued and District Council members received clarification on the information provided. It was recommended that current Accreditation Standard 1 be reflected in the “Reference” section. With this revision the motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.
- b. BP 3502 Networked Video Cameras (NEW): It was moved by Ms. Ingram and seconded by Dr. Hubbard to recommend the update to the Board Policy Committee. Discussion ensued and District Council members received clarification on the information provided. It was recommended that the last sentence be changed to: : “The District Safety & Security Chief is responsible for the use of this system in accordance with existing agreements, laws and policies.” With this revision the motion carried unanimously with abstentions by Mr. Clacken, Mr. Beyersdorf and Mr. Esquivel.
- c. BP 3515 Reporting of Crimes: It was moved by Dr. Nery and seconded by Dr. Kim to recommend the update to the Board Policy Committee. Discussion ensued and District Council members received clarification on the information provided. The motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.
- d. BP 5500 Standards of Student Conduct: It was moved by Ms. Ingram and seconded by Mr. Winter to recommend the update to the Board Policy Committee. Discussion ensued and District Council members received clarification on the information provided. It was recommended that current Accreditation Standard 1 be reflected in the “Reference” section. With this revision the motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.

5. Approval of Administrative Regulation Updates

- a. AR 3500 Campus Safety: It was moved by Ms. Edwards and seconded by Dr. Nery to approve the update. Discussion ensued and District Council members received clarification on the information provided. It was agreed that “...to the Chancellor and Board...” be deleted from midway down the second page. The motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.

5. Approval of Administrative Regulation Updates (continued)

- b. AR 5500 Standards of Student Conduct (NEW): It was moved by Ms. Ingram and seconded by Ms. Salas to approve the new AR. Discussion ensued and District Council members received clarification on the information provided. The motion carried unanimously with abstentions by Mr. Clacken and Mr. Esquivel.
- c. AR 5520 Student Discipline Procedures (NEW): It was moved by Mr. Rutan and seconded by Dr. Nery to approve the new AR. Discussion ensued and District Council members received clarification on the information provided. The motion carried unanimously with a nay by Mr. Morgan and abstentions by Mr. Clacken and Mr. Esquivel.
- d. It was requested by SAC to postpone action on the other ARs until the June meeting due to incomplete college review. It was decided that the following ARs would be placed on the May 6, 2024 District Council meeting for action:
 - i. AR 3502 Networked Video Cameras (NEW)
 - ii. AR 3505 Emergency Response Plan
 - iii. AR 3515 Reporting of Crimes
 - iv. AR 3516 Registered Sex Offender Information
 - v. AR 6100 Delegation of Authority, Business & Fiscal Affairs
 - vi. AR 6200 Budget Preparation
 - vii. AR 6250 Budget Management
 - viii. AR 6300 Fiscal Management
 - ix. AR 6303 Fiscal Accountability
 - x. AR 6305 Reserves
 - xi. AR 6320 Investments
 - xii. AR 6400 Financial Audits
 - xiii. AR 6450 Wireless or Cellular Telephone Use
 - xiv. AR 6750 Vehicle Operation and Parking
 - xv. AR 7600 Campus Security Officers (NEW)

6. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Vice Chancellor Perez reported on the March 27, 2024 meeting. The next meeting will be held April 24, 2024.
- b. Human Resources Committee (HRC)
Acting Vice Chancellor Winter reported on the March 20, 2024 meeting.
- c. Fiscal Resources Committee (FRC)
Vice Chancellor Ingram reported on the March 20, 2024 meeting. The next meeting will be held on April 17, 2024.
- d. Physical Resources Committee (PRC)
Vice Chancellor Ingram reported there on March 6, 2024 meeting.
- e. Technology Advisory Group (TAG)
Mr. Clacken reported on the April 4, 2024 meeting. The next meeting will be held on May 2, 2024.

7. Constituent Representative Reports

- a. Academic Senate/SAC: Ms. Coyne reported on the SAC Academic Senate activities.
- b. Academic Senate/SCC: Mr. Rutan reported on the SCC Academic Senate activities.
- c. CSEA: Ms. Salas provided a report on CSEA activities.
- d. Student Government/SAC: Mr. Esquivel reported on SAC ASG activities.
- e. Student Government/SCC: No report.

8. Next Meeting

- a. The next meeting be held on Monday, May 6.

Next Meeting:	The next meeting will be held on Monday, May 6, 2024
Meeting Adjourned:	2:47 p.m.
Approved:	May 6, 2024