

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, January 11, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Regular meeting of December 7, 2009

Action

1.5 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
 - Budget update
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Temporary Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Classified Manager
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services; Community College Search Services
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
- Approval of Permission to Accept Outside Assignments
 - Approval of Interim to Permanent Positions
 - Ratification of Resignations/Retirements
 - Approval of Interim Assignments
 - Approval of Voluntary Reduced Workloads
 - Approval of Extension of STRS Reduced Workload Agreements
 - Approval of Leaves of Absence
 - Approval of Stipends
 - Approval of Changes of Assignments
 - Approval of Part-time/Hourly Hires/Rehires
 - Approval of Non-paid Intern Service
- 3.2 Classified Personnel Action
- Approval of Reduction in Force Lay Offs
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Return to Regular Assignments
 - Approval of Change in Positions/Locations due to Reduction in Force
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Temporary to Hourly On Going Positions
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Miscellaneous Positions
 - Approval of Substitute Assignments
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters
 - Approval of Volunteers
 - Approval of Student Assistant Lists
- 3.3 Approval of Chancellor Search Materials Action
- It is recommended the board approve the 1) chancellor job description and 2) chancellor vacancy announcement.

3.4 Approval of Community Representatives on Chancellor Screening Committee Action

It is recommended the board approve one community representative from the Santa Ana College service area and one community representative from the Santiago Canyon College service area to serve on the Chancellor Screening Committee.

3.5 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

*4.1 Approval of Memorandum of Understanding with Orange County Health Care Agency, Behavioral Health Services for the Creation of Veterans Student Center at Santa Ana College (SAC) Action

The administration recommends approval of memorandum of understanding with Orange County Health Care Agency, Behavioral Health Services for the creation of a Veterans Student Center at Santa Ana College.

*4.2 Approval of New OTA Agreement – Western Hand and Orthopedic Center Action

The administration recommends approval of this contract with Western Hand and Orthopedic Center in Westlake Village, California.

*4.3 Approval of Renewal of OTA Agreement – Select Therapy Inc. Action

The administration recommends approval of this contract with Select Therapy, Inc., in Aliso Viejo, California.

*4.4 Approval of Renewal of OTA Agreement – Glendale Adventist Medical Center Action

The administration recommends approval of this contract with Glendale Adventist Medical Center in Glendale, California.

*4.5 Approval of Renewal of OTA Agreement – Downey Regional Medical Center Action

The administration recommends approval of this contract with Downey Regional Medical Center in Downey, California.

*4.6 Approval of New Pharmacy Technology Agreement – Austin Drugs Action

The administration recommends approval of this contract with Austin Drugs in Buena Park, California.

* Item is included on the Consent Calendar, Item 1.5.

- *4.7 Approval of Renewal of Pharmacy Technology Agreement – Hoag Memorial Hospital Presbyterian Action
The administration recommends approval of this contract with Hoag Memorial Hospital Presbyterian in Newport Beach, California.
- *4.8 Approval of New OTA Agreement – Casa de Amma Action
The administration recommends approval of this contract with Casa de Amma in San Juan Capistrano, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases for the period November 21, 2009, through December 16, 2009.
- *5.3 Approval of Non-Resident Tuition Fee for 2010-11 Action
The administration recommends establishment of the non-resident tuition fee at \$183 per unit, the capital outlay fee at \$17 per unit, and the application fee of \$25 for 2010-11 as presented.
- *5.4 Approval of Additional DSA Inspection Services: Science Building at Santiago Canyon College (SCC) Action
The administration recommends approval of the extension of services for Universal Laboratories to provide DSA mandated inspection services at SCC as presented.
- *5.5 Approval of Additional Land Surveying Services during the Construction of the Child Development Center at Santa Ana College Action
The administration recommends approval of the request for additional land surveying services with North American Land Services during the construction of the Child Development Center at Santa Ana College as presented.
- *5.6 Approval of the Architectural Contract for Santiago Canyon College Infrastructure Project Action
The administration recommends approval of the request for additional services provided by LPA, Inc. in the amount of \$24,200 as presented.

- *5.7 Approval of Architectural Services Contract: SAC Child Development Center Action
The administration recommends approval of the request for additional Services provided by Harley Ellis Devereaux in the amount of \$14,520 as presented.
- *5.8 Approval of Change Order for Construction Management Services at Santa Ana College Child Development Center Action
The administration recommends approval of additional construction management services for Bernards Builders and Management Services as presented.
- *5.9 Approval of Change Order #5 for Bid #1063 – Plumbing for New Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of Change Order #5, J.M. Farnan Company, Inc. for Bid #1063 for plumbing in SCC science building as presented.
- *5.10 Approval of Notice of Completion: Bid #1187 Street Improvement Plans at Santa Ana College Action
The administration recommends approval of the Notice of Completion for the asphalt paving and parking lot lighting project as presented.
- *5.11 Approval of Bid #1132 – Purchase of Biofit (or equal) Lab/Classroom Stools Action
The administration recommends acceptance of the bids and approval of the award for Bid #1132 – Purchase of Biofit Lab/Classroom Stools to McMahan Business Interiors as presented.
- *5.12 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period November 19, 2009, through December 12, 2009.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SCC) \$655,836
 - Child Development Training Consortium (SAC) \$ 15,000
 - Matriculation – Credit (SAC) \$956,201

* Item is included on the Consent Calendar, Item 1.5.

- *6.1 Approval of Resource Development Items – (cont.)
- Tech Prep Regional Coordination (SAC) \$ 15,000
 - Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) \$ 22,500
 - Youth Entrepreneurship Career Pathways (YEP) – SBDC (District) \$ 3,000

- 6.2 Adoption of Resolution No. 2010-01 – ACCT Chief Executive Officer Nomination Action
- It is recommended the board adopt Resolution No. 2010-01 to nominate Chancellor Edward Hernandez, Jr. for the 2010 Association of Community College Trustees Chief Executive Officer Award.

6.3 Board Member Comments

- 7.0 ADJOURNMENT** - The Board of Trustees will conduct a board planning session at its next regular meeting to be held on Monday, February 1, 2010.

* Item is included on the Consent Calendar, Item 1.5.