

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Tuesday, January 17, 2012**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Vision Statement (Board of Trustees)**

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS** **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of December 5, 2011 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings
- Student Success Task Force Recommendations

2.6 Informational Presentation on the Budget

2.7 Informational Presentation on the Accountability Reporting for the Community Colleges (ARCC)

**RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
  - e. Academic Director
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Chidester/Hicks v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2010-00407356*

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association  
Non-represented Employees
5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor
6. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

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## **3.0 HUMAN RESOURCES**

### **3.1 Management/Academic Personnel**

### **Action**

- Approval of Permanent 2011-2012 Cabinet Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011
- Approval of Permanent 2011-2012 Management Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011
- Approval of 2011-2012 Academic Management/Cabinet Step Increases, Effective July 1, 2011
- Approval of 2011-2012 Classified Management Step Increases, Effective July 1, 2011
- Approval of Adjusted Salary per Employment Agreements
- Approval of Appointments
- Approval of Extensions of Emergency Employment of Retired STRS Members
- Approval of Changes of Assignments
- Approval of Interim Assignments
- Approval of Adjusted End Date for Leaves of Absence
- Approval of Leaves of Absence

- 3.1 Management/Academic Personnel – (cont.)
- Approval of Additional Contract Extension Days for 2011-2012
  - Approval of Contract Extension Days for 2011-2012
  - Approval of Adjusted Effective Dates/Locations for Leaves of Absence
  - Approval of Adjusted Salary for Changes of Classification
  - Approval of Stipends
  - Approval of Part-time Hourly Hires/Rehires
  - Approval of Non-paid Intern Services
- 3.2 Classified Personnel Action
- Approval of Permanent 2011-2012 CSEA Salary Schedule Reflecting 1.053% Adjustment, Effective July 1, 2011
  - Approval of 2011-2012 CSEA Step & Longevity Increments
  - Approval of New Appointments
  - Approval of Changes in Positions
  - Approval of Hourly On Going to Contract Assignments
  - Approval of Out of Class Assignments
  - Approval of Leaves of Absence
  - Ratification of Resignations/Retirements
  - Approval of 2011-2012 CSEA Longevity Increments
  - Approval of New Appointments
  - Approval of Out of Class Assignments
  - Approval of Temporary Assignments
  - Approval of Additional Hours for On Going Assignments
  - Approval of Substitute Assignments
  - Approval of Miscellaneous Positions
  - Approval of Instructional Associates/Associate Assistants
  - Approval of Community Service Presenters and Stipends
  - Approval of Student Assistant Lists
- 3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action  
The administration recommends the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for February 6, 2012.
- 3.4 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579 Action  
The administration recommends approval of the agreement with CSEA, Chapter 579, for the period of July 1, 2011, through June 30, 2013.
- 3.5 Ratification of December 2011 Holiday Closure for Management Employees Action  
The administration recommends ratification of December 19, 20, 21, 22, and 23, 2011, as paid holidays for management employees.

3.6 Authorization for Board Travel/Conferences Action

**4.0 INSTRUCTION**

\*4.1 Approval of Nursing Agreement Renewal – Kindred Hospital Westminster Action  
The administration recommends approval of the clinical agreement with Kindred Hospital Westminister.

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

\*5.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.

\*5.2 Approval of Budget Transfers and Budget Increases/Decreases Action  
The administration recommends approval of budget transfers, increases, and decreases during the months of November 2011 and December 2011.

\*5.3 Approval of Nonresident Fees for 2012-2013 Action  
The administration recommends the board establish the nonresident tuition fee at \$179 per unit, the capital outlay fee at \$24 per unit, and the application fee at \$25 for 2012-2013 as presented.

\*5.4 Approval of Amendment to Agreement with HMC Architects for Architectural/Engineering Services for Dunlap Hall at Santa Ana College (SAC) Action  
The administration recommends approval of the amendment to the agreement with HMC Architects to provide architectural and engineering services as presented.

\*5.5 Approval of Additional Consulting Services, Phase III – The Dolinka Group Action  
The administration recommends approval of the additional consulting services for Phase III by The Dolinka Group as presented.

\*5.6 Approval of Awarding Bid #1179 – College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College Action  
The administration recommends the board award Bid #1179 for the College Avenue street alignment, cul-de-sac, parking lot expansion, new soccer field and football facilities at SAC Land Forms Construction as presented.

5.7 Approval of Addendum to Environmental Impact Report (EIR) for Santa Ana College Action  
The administration recommends approval of the addendum to the SAC Environmental Impact Report as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.8 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College (SCC) Action  
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$4,500 as presented.
- \*5.9 Approval of Architect Change Order for Infrastructure Projects at Santiago Canyon College Action  
The administration recommends approval of additional services in the amount of \$36,000 plus \$3,600 in reimbursable expenses to LPA, Inc., as presented.
- \*5.10 Adoption of Resolution No. 12-01 - Plumbing for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 12-01 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic Complex at SCC as presented.
- \*5.11 Adoption of Resolution No. 12-02 - Concrete for Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 12-02 for Guy Yocom Construction, Inc., for Bid #1140 for concrete for the Athletic/Aquatic Complex at SCC as presented.
- \*5.12 Approval of Change Order #3 for Bid #1138 - Structural Steel at Athletic/Aquatic Complex at Santiago Canyon College Action  
The administration recommends approval of change order #3 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the Athletic/Aquatic Complex at SCC as presented.
- \*5.13 Approval of Change Order #2 for Bid #1139 - Electricity for Loop Road Extension at Santiago Canyon College Action  
The administration recommends approval of change order #2 for Bid #1139 for Dynalectric for electricity for the Loop Road Extension at SCC as presented.
- \*5.14 Approval of Change Order #4 for Bid #1139 - Electricity for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.15 Approval of Change Order #3 for Bid #1141 - HVAC for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #3 for Bid #1141 for West Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- \*5.16 Approval of Change Order #4 for Bid #1147 - Interiors for Humanities Building at Santiago Canyon College Action  
The administration recommends approval of change order #4 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- \*5.17 Approval of Notice of Completion for Bid #1139 - Dynalectric for Electricity for Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the notice of completion for landscaping of the Santiago Canyon entry and parking lot at SCC as presented.
- \*5.18 Approval of Notice of Completion for Bid #1140 - Interpipe Construction, Inc. for Plumbing of Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the notice of completion for plumbing of the Santiago Canyon entry and parking lot at SCC as presented.
- \*5.19 Approval of Notice of Completion for Bid #1147 – Inland Empire Architectural Specialties for Signage at Santiago Canyon Entry and Parking Lot at Santiago Canyon College Action  
The administration recommends approval of the notice of completion for the signage at Santiago Canyon entry and parking lot at SCC as presented.
- \*5.20 Approval of Orange County Sanitation District Agreement regarding the Imposition and Payment of Capital Facilities Capacity Charges Action  
The administration recommends approval of the agreement regarding the imposition and payment of capital facilities capacity charges with the Orange County Sanitation District as presented.
- \*5.21 Approval of Bid #1183 for District-Wide Video Surveillance System, Installation and Integration Action  
The administration recommends acceptance of the bids and approval of the award of Bid #1183 for District-Wide Video Surveillance System, Installation and Integration to IES Commercial, Inc., as presented.
- \*5.22 Approval of Purchase Orders Action  
The administration recommends approval of the purchase order listing for the period November 19, 2011, through December 17, 2011.

\* Item is included on the Consent Calendar, Item 1.6.

## 6.0 GENERAL

### \*6.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- California Mathematics Diagnostic Testing Project (MDTP) (SAC) \$ 25,389
- CalWORKs/TANF/Child Care (SAC/District) \$306,281
- Center for International Trade Development (CITD) State Trade and Export Program (STEP) (District) \$ 39,413
- Center for International Trade Development (CITD) STEP Global Trade Summit (District) \$ 15,000
- Job Development, Training, and Placement Program for the Disabled – Workability III – Augmentation (SAC) \$ 70,000
- Network for a Healthy California (District) \$107,139
- Strengthening transfer Education and Matriculation in STEM (STEM<sup>2</sup>) – Year 1 (SCC) \$140,499

### 6.2 Adoption of Revised Board Policies Action

The administration recommends adoption of revisions to the following policies:

- BP9003 (revised) – Membership
- BP9004 (revised) – Trustee Areas

### 6.3 Reports from Board Committees Information

- Board Facilities Committee
- Board Legislative Committee

### 6.4 Board Member Comments Information

## 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on February 6, 2012.

\* Item is included on the Consent Calendar, Item 1.6.