

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees (Regular meeting)**

**Monday, June 20, 2011**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Mr. Brian Conley. Other members present were Dr. David Chapel, Mr. John Hanna, Mr. Andrew Hanson, Mr. Larry Labrado, Mr. Mark McLoughlin, Ms. Lisa Woolery, and Mr. Phillip Yarbrough.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Debra Gerard and Ms. Anita Lucarelli were present as record keepers.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Shari L. Freidenrich, County of Orange Treasurer-Tax Collector.

1.3 Administration of Oath of Allegiance to Andrew Hanson, 2011-2012 Student Trustee

Mr. McLoughlin administered the Oath of Allegiance to Mr. Andrew Hanson. The board welcomed him as the 2011-12 student trustee.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. McLoughlin, seconded by Mr. Yarbrough, and carried unanimously to approve a correction to page 3 and an addendum for Item 3.1 (Management/Academic Personnel), an addendum to Item 3.2 (Classified Personnel), a revised page for Item 4.7 (Electrical Training Trust Master Cost Agreement), removal of Item 5.6 (2011-2012 Tentative Budget) from the Consent Calendar, and addition of Item 6.5 (Approval of Appointment to California Student Aid Commission) to the Consent Calendar.

1.5 Public Comment

There were no public comments.

1.6 Informational Presentation by County of Orange Treasurer-Tax Collector Shari L. Freidenrich

Ms. Freidenrich, County of Orange Treasurer-Tax Collector gave a presentation on the Orange County Educational Pool investments and the status of RSCCD investments.

1.7 Approval of Minutes

It was moved by Mr. Hanna, seconded by Mr. Hanson, and carried unanimously to approve the minutes of the regular meeting held May 23, 2011.

1.8 Approval of Consent Calendar

It was moved by Mr. Hanna, seconded by Mr. Yarbrough, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar (as indicated by an asterisk on the agenda), with the exception of Item 5.3 (Agreement with HMC Architects to Provide Professional Planning Services), Item 5.4 (Consulting Services Agreement – Facilities Planning & Program Services, Inc., Item 5.5 (State Categorical Program Flexibility Transfer per AB1610), Item 5.8 (Environmental Consultant Services), Item 5.9 (Change Order #2 for Bid #1172 for Demolition of Church/Child Development Center), and Item 5.13 (Resolution No. 11-22 for Interior Systems for Science Building) removed from the Consent Calendar by Mr. McLoughlin. (Please note changes to the Consent Calendar under Item 1.4 [Approval of Additions or Corrections to Agenda]):

4.1 Approval of SAC Associate in Arts in Communication Studies Degree for Transfer (AA-T), Associate in Arts in Psychology Degree for Transfer (AA-T), Associate in Arts in Sociology Degree for Transfer (AA-T)  
The board approved the proposed programs as required by the California Community Colleges Chancellor's Office.

4.2 Approval of New OTA Agreement – Temecula Valley Therapy Services  
The board approved this agreement with Temecula Valley Therapy Services in Temecula, California.

4.3 Approval of New OTA Agreement – Centre for Neuro Skills  
The board approved this agreement with Centre for Neuro Skills in Bakersfield, California.

4.4 Approval of New OTA Agreement – Rancho Physical Therapy  
The board approved this agreement with Rancho Physical Therapy in Murrieta, California.

4.5 Approval of New OTA Agreement – Advanced Therapy Center  
The board approved this agreement with Advanced Therapy Center in Torrance, California.

1.8 Approval of Consent Calendar – (cont.)

- 4.6 Approval of California/Nevada Training Trust Master Cost Agreement  
The board approved the contract with the California/Nevada Training Trust for 2011-2012 as presented.
- 4.7 Approval of Electrical Training Trust Master Cost Agreement  
The board approved the contract with the Electrical Training Trust for 2011-2012 as presented.
- 4.8 Approval of Operating Engineers Training Trust Master Cost Agreement  
The board approved the contract with the Operating Engineers Training Trust for 2011-2012 as presented.
- 4.9 Approval of Southern California Surveyors Master Cost Agreement  
The board approved the contract with the Southern California Surveyors for 2011-2012 as presented.
- 4.10 Approval of Southwest Carpenters Training Fund and Southern California JATC Master Cost Agreement  
The board approved the contract with the Southwest Carpenters Training Fund/Southern California JATC for 2011-2012 as presented.
- 4.11 Approval of JTS Services Lease Agreement  
The board approved the contract with JTS Services for 2011-2012 as presented.
- 5.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 5.2 Approval of Budget Transfers and Budget Increases/Decreases  
The board approved budget transfers, increases, and decreases during the month of May 2011.
- 5.7 Approval Awarding Bid #1178 – Parking Lots #7, #9, and #11 and Street Improvements at Santa Ana College (SAC)  
The board approved awarding Bid #1178 for parking lots and street improvements at SAC to Ben's Asphalt, Inc., as presented.
- 5.10 Approval of Tender Agreement for Completion of Work Originally Contracted to Sierra Landscape Company, Inc., for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College (SCC) to Great American Insurance Company  
The board approved the Tender Agreement for completion of work originally contracted to Tidwell Concrete Construction, Inc., for Bid #1134 awarded on March 22, 2010, to Great American Insurance Company as presented.

1.8 Approval of Consent Calendar – (cont.)

5.11 Adoption of Resolution No. 11-23 for Completion of Work Originally Contracted to Sierra Landscape Company, Inc., for Humanities Building, Athletic/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College to Great American Insurance Company

The board adopted Resolution No. 11-23 for the completion of work originally contracted to Sierra Landscape Co., Inc., for Bid #1134 awarded on March 22, 2010, as presented.

5.12 Adoption of Resolution No. 11-21 for Plumbing for Athletic/Aquatic Complex at Santiago Canyon College

The board adopted Resolution No. 11-21 for Interpipe Contracting, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic complex at SCC as presented.

5.14 Approval of Consulting Services for Maintenance & Operations Building at Santiago Canyon College

The board approved an agreement with D7 Consulting, Inc., to perform a forensic analysis of the Maintenance & Operations building at SCC as presented.

5.15 Approval of Architect Change Order for Athletic/Aquatic Complex at Santiago Canyon College

The board approved the architectural change order for The Austin Company in the amount of \$600 as presented.

5.16 Approval of Change Order #2 for Bid #1034 for Landscaping for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Sierra Landscape Company, Inc., for Bid #1034, for landscaping for the Athletic/Aquatic complex at SCC as presented.

5.17 Approval of Change Order #1 for Bid #1136 for Concrete for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Athletic/Aquatic complex at SCC as presented.

5.18 Approval of Change Order #4 for Bid #1139 for Electric for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #4 for Bid #1139 for Dynalectric, Inc., for electric for the Athletic/Aquatic complex at SCC as presented.

1.8 Approval of Consent Calendar – (cont.)

5.19 Approval of Change Order #1 for Bid #1143 for Glass and Glazing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1143 for Glazcon Industries for the glass and glazing for the Athletic/Aquatic complex at SCC as presented.

5.20 Approval of Change Order #2 for Bid #1144 for Roofing for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #2 for Bid #1144 for Troyer Contracting Company, Inc., for roofing for the Athletic/Aquatic complex at SCC as presented.

5.21 Approval of Change Order #1 for Bid #1147 for Interiors for Athletic/Aquatic Complex at Santiago Canyon College

The board approved change order #1 for Bid #1147 for Inland Empire Architectural Specialties, Inc., for interiors for the Athletic/Aquatic complex at SCC as presented.

5.22 Approval of Additional Surveying Services for Humanities Building, Athletics/Aquatic Complex, Santiago Canyon Entry and Parking Lot, Chapman Entry and Roadway, and Loop Road Extension Projects at Santiago Canyon College

The board approved additional fees for Adkan Engineers for surveying services for the Humanities building, Athletic/Aquatic complex, Santiago Canyon entry and parking lot, Chapman entry and roadway, and Loop Road extension projects at SCC as presented.

5.23 Approval of Lease with St. Peter Evangelical Lutheran Church

The board approved the revised lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services.

5.24 Approval of Disposal of Surplus Vehicle

The board declared the 1976 Crown Fire Coach as surplus property and approved utilization of Ken Porter Auctions to conduct an auction as presented.

5.25 Approval of Donation of Vehicles

The board approved the donation of three vehicles, a 1989 Chevrolet Cavalier, a 1987 Dodge Dakota, and a 1998 Dodge Ram to the Santa Ana Unified School District as presented.

5.26 Approval of 2011-2012 Contract Listing

The board approved the 2011-2012 contract listing as presented.

5.27 Approval of Purchase Orders

The board approved the purchase order listing for the period May 8, 2011, through June 4, 2011.

1.8 Approval of Consent Calendar – (cont.)

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC) - *Augmentation* \$ 442
- Disabled Students Programs & Services (DSPS) (SAC) - *Augmentation* \$ 3,717
- Disabled Students Programs and Services (DSPS) (SCC) - *Augmentation* \$ 2,535
- Youth Entrepreneurship Project – Faculty Mini Grants Program (DO) – *Augmentation* \$410,000
- Community College Open Learning Initiative (SAC) \$ 6,332

6.2 Approval of Subcontract Agreement (DO-11-003) between RSCCD and Central County Regional Occupation Program (CCROP) for the 2010-2013 Workforce Innovation Partnerships Grant

The board approved the subcontract agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the subcontract agreement.

6.3 Approval of Child Development Services Child Care Fees

The board approved the Child Development Services fee structure effective August 22, 2011.

6.4 Adoption of Resolution No. 11-20 in Honor of Santa Ana City Manager Dave Ream

The board adopted Resolution No. 11-20.

6.5 Approval of Appointment to California Student Aid Commission

The board approved Trustee Conley's appointment to the California Student Aid Commission effective March 22, 2011.

1.9 Public Hearing – 2011-2012 Tentative Budget

There were no comments.

1.10 Public Hearing – State Categorical Program Flexibility Transfer per AB1610

There were no comments.

1.11 Public Hearing – Faculty Association of Rancho Santiago Community College District Initial Bargaining Proposal to the Rancho Santiago Community College District

There were no comments.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from Chancellor**

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

### **2.2 Reports from College Presidents**

Mr. Juan Vázquez, President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

### **2.3 Report from Student Trustee**

Mr. Hanson provided a report to the board.

### **2.4 Reports from Student Presidents**

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Kevin Dilger, Student President, Santiago Canyon College  
Ms. Nadia Lopez, Student President, Santa Ana College

### **2.5 Reports from Academic Senate Presidents**

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate President, Santa Ana College

### **2.6 Informational Presentation on the Budget**

Mr. Hardash provided an informational presentation on the budget.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 5:56 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Vice President
    - (2) Dean

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
Continuing Education Faculty Association  
Child Development Centers Teachers Association
3. Liability Claim (pursuant to Government Code Section 54956.95)  
a. #10-6202011DM
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)  
a. Chancellor

### **RECONVENE**

The board reconvened at 6:30 p.m.

#### **Closed Session Report**

Mr. McLoughlin reported during closed session the board discussed the abovementioned items and no action was taken during closed session.

#### **Public Comment**

There were no public comments.

### **3.0 HUMAN RESOURCES**

#### **3.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Interim 2011-2012 Cabinet Salary Schedule
- Approve Interim 2011-2012 Management Salary Schedule
- Approve Appointments
- Approve Interim to Permanent Assignments
- Approve Interim Assignments
- Approve Emergency Employment of Retired STRS Members
- Approve Revised Permanent 2010-2011 FARSCCD 175 Day Contract Salary Schedules
- Approve Revised Permanent 2010-2011 FARSCCD 192 Day Contract Salary Schedules
- Approve Revised Permanent 2010-2011 FARSCCD 225 Day Contract Salary Schedules
- Approve Revised Permanent 2010-2011 FARSCCD Summer Credit Salary Schedule A



3.1 Management/Academic Personnel – (cont.)

- Approve Revised Permanent 2010-2011 FARSCCD Summer Non-credit Salary Schedule C
- Approve Interim 2011-2012 FARSCCD 175 Day Contract Salary Schedules
- Approve Interim 2011-2012 FARSCCD 192 Day Contract Salary Schedules
- Approve Interim 2011-2012 FARSCCD 225 Day Contract Salary Schedules
- Approve Interim 2011-2012 FARSCCD Summer Credit Salary Schedule A
- Approve Interim 2011-2012 FARSCCD Part-time/Beyond Contract Salary Schedule B
- Approve Interim 2011-2012 FARSCCD Summer Non-credit Salary Schedule C
- Approve Interim 2011-2012 CEFA Part-time Salary Schedules
- Approve Interim 2011-2012 CDCTA Full-time Contract Salary Schedules
- Approve Interim 2011-2012 CDCTA Hourly Salary Schedules
- Approve Adjusted Effective Dates for Appointments
- Approve Adjusted Effective Dates for Retreat to Faculty Assignments and Final Salary Placements
- Approve Adjusted STRS Reduced Workload Agreements
- Approve Leaves of Absence
- Approve Adjusted Effective Dates for Leaves of Absence
- Approve 2010-2011 Contract Extension Days
- Approve 2010-011 Additional Contract Extension Days
- Approve Adjusted Beyond Contract/Overload Rates Due to Change of Classifications
- Approve Stipends
- Approve Adjusted Stipends
- Approve Part-time/Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the following action on the classified personnel docket:

- Approve 2011-2012 CSEA Interim Salary Schedules
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Positions
- Approve Voluntary Furloughs
- Approve Leaves of Absence
- Rescind Ratification of Resignations/Retirements
- Approve New Appointments
- Ratify Resignations/Retirements
- Rescind Notice of Layoffs
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments

3.2 Classified Personnel – (cont.)

- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to authorize the chancellor or his designee to reject claim #10-6202011DM.

3.4 Approval of Fringe Benefit Providers for Fiscal year 2011-2012

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the renewal of the insurance programs at the negotiated rates and authorization was given to the chancellor or his designee to enter into the appropriate agreements with the recommended insurance providers for 2011-2012 fiscal year.

3.5 Approval of Employee Calendar 2011-2012

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the 2011-2012 employee calendar.

**4.0 INSTRUCTION**

All items were approved as part of Item 1.8 (Consent Calendar).

**5.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 5.1, 5.2 5.7, 5.10, 5.11, 5.12 and 5.14 through 5.27 were approved as part of Item 1.8 (Consent Calendar).

5.3 Approval of Agreement with HMC Architects to Provide Professional Planning Services

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the agreement with HMC Architects to provide professional planning services as presented. Discussion ensued on Item 5.3 and 5.4. The motion carried unanimously.

5.4 Approval of Consulting Services Agreement – Facilities Planning & Program Services, Inc.

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the consulting services Agreement for Facilities Planning & Program Services, Inc., as presented through June 30, 2012. Discussion ensued during item 5.3. The motion carried unanimously.

5.5 Approval of State Categorical Program Flexibility Transfer per AB1610

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the State Categorical Flexibility Transfer request per AB1610 as presented. Discussion ensued. The motion carried unanimously.

5.6 Approval of 2011-2012 Tentative Budget

It was moved by Mr. Yarbrough and seconded by Mr. Hanson to approve the 2011-2012 Tentative Budget as presented. Discussion ensued. The motion carried unanimously.

5.8 Approval of Environmental Consultant Services – Addendum to Environmental Impact Report (EIR) for Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve an agreement with LSA Associates, Inc., in the amount of \$34,660 to provide environmental consultant services for the preparation of an addendum to the Santa Ana College EIR as presented. Discussion ensued. The motion carried unanimously.

5.9 Approval of Change Order #1 for Bid #1172 for Demolition of Church/Child Development Center at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hanson to approve change order #1 for Bid #1172 for Miller Environmental, Inc., for demolition of the church/Child Development Center at SAC as presented. Discussion ensued. The motion carried unanimously.

5.13 Adoption of Resolution No. 11-22 for Interior Systems for Science Building at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 11-22 for Angeles Contractor, Inc., for Bid #1058 for interior systems for the science building at SCC as presented. Discussion ensued. The motion carried unanimously.

**6.0 GENERAL**

Items 6.1 through 6.5 were approved as part of Item 1.8 (Consent Calendar).

6.6 Reports from Board Committees

Mr. Labrado provided a report on the June 16, 2011, Board Facilities Committee meeting.

6.7 Board Member Comments

Board members welcomed Mr. Hanson as the new student trustee.

Mr. Yarbrough congratulated Mr. Conley on his appointment to the California Student Aid Commission and welcomed Ms. Gerard to the district.

Mr. McLoughlin asked for the meeting be closed in honor of Ms. Jane Russo, retiring Superintendent of Santa Ana Unified School District. He plans to attend Ms. Russo's retirement celebration on June 23.

Mr. McLoughlin reported plans to attend the June 22<sup>nd</sup> RSCCD Foundation meeting.

Mr. McLoughlin reported he and Dr. Rodríguez have met with potential sponsors for the September 15<sup>th</sup> Soldiers to Scholars fundraising event.

Dr. Chapel thanked the board and staff for the kind words expressed to him on the recent death of his mother.

Mr. Hanson thanked the board for their encouraging words on serving as the 2011-2012 student trustee.

Mr. Conley expressed appreciation for California Assembly Speaker John Perez support of community colleges and Mr. Conley's appointment to the California Student Aid Commission.

Mr. Conley thanked the board and staff for their well wishes on his daughter's recent wedding.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on July 25, 2011.

There being no further business, Mr. Conley declared this meeting adjourned at 6:49 p.m.

Respectfully submitted,

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Dr. Raúl Rodríguez  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: July 25, 2011