

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, June 21, 2010
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Administration of Oath of Allegiance to Nathan Selvidge, 2010-11 Student Trustee

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

- 1.5 Approval of Minutes - Special Meeting of May 22, 2010
- Regular meeting of May 24, 2010
- Special Meeting of May 28, 2010
- Special Meeting of June 3, 2010

Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Public Hearing – 2010-2011 Tentative Budget

1.8 Recognition of Chancellor

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - g. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Cabinet and Management Salary Schedules
- Approval of New Job Descriptions
- Approval of Appointments
- Approval of Interim to Permanent Positions
- Approval of Changes of Assignments/titles
- Approval of Extensions of Interim Assignments
- Approval of Interim Assignments/Change of Locations
- Approval of Interim Assignments
- Approval of Return to Regular Assignments
- Approval of Voluntary Furloughs
- Approval of 2020-2011 Permanent FARSCCD 175-Day Contract Salary Schedule
- Approval of 2010-2011 Permanent FARSCCD 192-Day Contract Salary Schedule
- Approval of 2010-2011 Permanent FARSCCD 225-Day Contract Salary Schedule
- Approval of 2010-2011 Permanent FARSCCD Part-time/Beyond Contract Salary Schedule
- Approval of 2010-2011 Permanent FARSCCD Summer Credit Contract Salary Schedule

3.1 Management/Academic Personnel – (cont.)

- Approval of 2010-2011 Permanent FARSCCD Summer Non-credit Contract Salary Schedule
- Approval of 2010-2011 Interim CEFA Part-time Salary Schedule
- Approval of 2010-2011 Interim CTCTA Full-time Salary Schedule
- Approval of 2010-2011 Interim CTCTA Part-time Salary Schedule
- Approval of Rehiring of Temporary Non-tenure Track Employees per E.C. 87470
- Approval of Adjusted Column Placements
- Approval of Contract Extension Days for 2009-2010
- Approval of Adjusted End Dates for Leaves of Absence
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Intern Services

3.2 Classified Personnel

Action

- Approval of Reduction in Force Lay Offs
- Approval of 2010-2011 CSEA Interim Salary Schedules
- Approval of Revised Job Descriptions
- Approval of Temporary to Contract Positions
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Voluntary Furloughs
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters/Stipends
- Approval of Volunteers
- Approval of Student Assistant Volunteers

3.3 Approval of Fringe Benefit Providers for Fiscal Year 2010-2011

Action

The administration recommends approval of the renewal of the insurance programs listed on the docket coversheet at the negotiated rates and authorization be given to enter into the appropriate agreements with the listed insurance companies for the 2010-2011 fiscal year.

- 3.4 Renewal of Flexible Benefits Plan 2010-2011 Action
The administration recommends authorization be given to the chancellor or his designee to extend the flexible benefits plan with CONEXIS for the 2010-2011 fiscal year.

4.0 INSTRUCTION

- *4.1 Approval of New Noncredit Courses for Santa Ana College School of Continuing Education Action
The administration recommends approval and certification of the list of new noncredit courses attached to the docket for submission to the State Chancellor's Office and addition to SAC's noncredit course inventory.
- *4.2 Approval of New OTA Agreement – Aviara Healthcare Center Action
The administration recommends approval of this contract with Aviara Healthcare Center in Encinitas, California.
- *4.3 Approval of Renewal of On-Site Associate Degree Nursing Program with St. Joseph Hospital of Orange Action
The administration recommends approval of this agreement with St. Joseph Hospital of Orange.
- *4.4 Approval of New OTA Agreement – Providence Little Company of Mary Medical Center Action
The administration recommends approval of this contract with Providence Little Company of Mary Medical Center in San Pedro, California.
- *4.5 Approval of CJA Agreement Renewal: Asian Gang Investigators Association of California Action
The administration recommends approval of this agreement with the Asian Gang Investigators Association of West Covina, California.
- *4.6 Approval of Renewal of OTA Agreement – AHMC Garfield Medical Center, LP Action
The administration recommends approval of this contract with AHMC Garfield Medical Center, LP in Monterey Park, California.
- *4.7 Approval of New OTA Agreement – Life Care Centers of America Action
The administration recommends approval of this contract with Life Care Centers of America in Cleveland, Tennessee.

* Item is included on the Consent Calendar, Item 1.6.

- *4.8 Approval of Memorandum of Understanding with Trinity Cristo Rey Lutheran Church Action
The administration recommends approval of this memorandum of understanding between Rancho Santiago Community College District on behalf of Santa Ana College School of Continuing Education and Trinity Cristo Rey Lutheran Church in Santa Ana, California.
- *4.9 Approval of Instructional Agreements with SER, Jobs for Progress, Inc. for Vocational and Basic Skills Training Action
The administration recommends approval of the instructional agreements with SER, Jobs for Progress, Inc. for program year 2010-2011.
- *4.10 Approval of Renewal of Fire Technology Classroom Training Agreement with City of Burbank Action
The administration recommends approval of this contract renewal for 2010-2011 with the City of Burbank.
- *4.11 Approval of Metropolitan Water District of Southern California Master Cost Agreement Action
The administration recommends approval of this agreement with the Metropolitan Water District of Southern California for 2010-2011 as presented.
- *4.12 Approval of Extension of Existing Lease Agreement with Orange County Coastkeeper to Accommodate Proposition 84 Grant Application Action
The administration recommends approval of the extension of the \$1 per year lease agreement with the Orange County Coastkeeper to June 30, 2029, from the current 10-year lease, to accommodate the Proposition 84 grant application at Santiago Canyon College.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of May 2010.
- 5.3 Approval of 2010-2011 Tentative Budget Action
The administration recommends approval of the 2010-2011 Tentative Budget as presented.

- *5.4 Approval of Notice of Completion: Bid #1051 for Classroom and Maintenance & Operations (M&O) Buildings at Santa Ana College (SAC) Action
The administration recommends approval of the Notice of Completion for the construction of the classroom and Maintenance & Operations buildings at SAC as presented.
- *5.5 Approval of Notice of Completion: Bid #1116 for Gym Restroom Addition, Gym Floor Replacement, and Fire Sprinkler Installation at Santa Ana College Action
The administration recommends approval of the Notice of Completion for completion of the gym restroom addition, gym floor replacement, and fire sprinkler installation at SAC as presented.
- *5.6 Approval of Additional Construction Management Services for various Santiago Canyon College Construction Projects Action
The administration recommends approval of additional services for Seville Construction Services, Inc., in the amount of \$575,129 as presented.
- *5.7 Approval of Consulting Services Agreement – Facilities Planning & Program Services, Inc. Action
The administration recommends approval of the consulting services agreement for Facilities Planning & Program Services, Inc., as presented.
- *5.8 Approval of Additional Architectural Services Related to Miscellaneous Repairs & ADA Upgrades to the Gymnasium at Santa Ana College Action
The administration recommends approval of the request for additional services for the IBI Group in the amount of \$217,805.49 as presented.
- *5.9 Approval of Architect Change Order for Restroom Addition, Gym Floor Replacement, and Installation of Fire Sprinkler System at the Gymnasium at Santa Ana College Action
The administration recommends approval of the request for additional services for the IBI Group in an amount not to exceed \$17,116.48.
- *5.10 Approval of Change Order #2: Bid #1060 for Casework and Fixtures for Science Building (Bond Portion) at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #2 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.11 Approval of Change Order #2: Bid #1060 for Casework and Fixtures for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #2 for Dow Diversified, Inc., for Bid #1060 for casework and fixtures in the SCC science building as presented.
- *5.12 Approval of Change Order #1: Bid #1062 for Fire Protection System for the Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1 for Cosco Fire Protection, Inc., for Bid #1062 in the amount of \$1,923 for the fire protection system for the SCC science building (bond portion) as presented.
- *5.13 Approval of Change Order #1: Bid #1062 for Fire Protection System for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1 for Cosco Fire Protection, Inc., for Bid #1062 in the amount of \$10,598 for the fire protection system for the SCC science building (state portion) as presented.
- *5.14 Approval of Change Order #1: Bid #1063 for Plumbing for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends approval of change order #1 for J.M. Farnan Company, Inc., for Bid #1063 for plumbing services in the SCC science building.
- *5.15 Approval of Change Order #3: Bid #1076 for Glass/Glazing for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends approval of change order #3 for Best Contracting Services for Bid #1076 for glass and glazing for the SCC science building as presented.
- *5.16 Approval of Change Order #3: Bid #1097 for General Construction for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #3 for ISEC, Inc., for Bid #1097 for general construction for the SAC Child Development Center as presented.
- *5.17 Approval of Change Order #2: Bid #1100 for Concrete for Child Development Center at Santa Ana College Action
The administration recommends approval of change order #2 for Micon Construction, Inc., for Bid #1100 for concrete for the SAC Child Development Center as presented.

- *5.18 Approval of Change Order #3: Bid #1102 for Drywall and Plastering at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #3 for Insul Drywall and Plastering, Inc., for Bid #1102 for drywall and plastering at the SAC Child Development Center as presented.
- *5.19 Approval of Materials Testing and Inspection Services for Child Development Center at Santa Ana College Action
The administration recommends approval of additional service fees with Reliant Testing Engineers to perform all specialized inspection and testing services as presented.
- *5.20 Approval of Change Order #4: Bid #1129 for Electrical at Child Development Center at Santa Ana College Action
The administration recommends approval of change order #4 for EMAE International, Inc., for Bid #1129 for electrical services at the SAC Child Development Center as presented.
- *5.21 Approval of Change Order #1: Bid #1156 for Renovation of Child Development Center at Centennial Education Center (CEC) Action
The administration recommends approval of change order #1 for MDE Group, Inc., for Bid #1156 for renovation of CEC Child Development Center as presented.
- *5.22 Approval to Reject all Bids – Bid #1161 Baseball Complex ADA Upgrades at Santa Ana College Action
The administration recommends rejection of all bids in Bid #1161 for SAC Baseball Complex ADA upgrades as presented and recommends approval of a third rebidding of the project.
- *5.23 Approval of Outsource Technical Contract – Consulting Services Action
The administration recommends approval of hiring Outsource Technical Contract programmers for the 2010-2011 fiscal year as presented.
- *5.24 Approval of Bid #1159 – HVAC Maintenance Service Contract Action
The administration recommends acceptance of the bid and approval of awarding the bid including renewals to Franklin Air Conditioning & Heating Company, Inc., to provide maintenance service to HVAC equipment as presented.
- *5.25 Approval of 2010-2011 Contract Listing Action
The administration recommends approval of the 2010-2011 contract listing as presented.

- *5.26 Approval of Contract with Xerox Corporation Action
The administration recommends approval of the contract with Xerox Corporation for multifunction copiers and related software and services pursuant to the Master Service Agreement No. 1715 awarded by the State of Nevada on behalf of the Western States Contracting Alliance (WSCA) and approved for usage by the State of California pursuant to the California Participating Addendum Master Price Agreement No. 7-09-36-06 for the purchase and/or lease of multifunction copiers, related software and services including extensions on an as needed basis as presented.
- *5.27 Approval of Surplus Property Action
The administration recommends declaration of the list of equipment attached to the docket as surplus property and utilization of The Liquidation Company to conduct an auction as presented.
- *5.28 Approval of Donation of Surplus Items Action
The administration recommends approval of the donations listed on the docket coversheet to Garden Grove Unified School District and Orange Unified School District as presented.
- *5.29 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period May 9, 2010, through June 5, 2010.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization of the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Disabled Students Programs & Services (DSPS) \$ 5,735
 - Augmentation (SAC)
 - Extended Opportunity Programs and Services (EOPS) \$ 1,623
 - Augmentation (SCC)
 - Business Entrepreneurship Centers (District) \$205,000
 - Business Entrepreneurship Centers Statewide Leadership (District) \$172,500
 - Center for International Trade Development (District) \$188,273
 - Child Development Facilities Renovation and Repair (District) \$100,000
 - Child Development Infant Toddler Resource Award (District) \$ 5,837
 - Enrollment Growth for Nursing ADN Programs, Year 1 (SAC) \$101,087
 - Women's Business Center, Year 4 (District) \$150,000

* Item is included on the Consent Calendar, Item 1.6.

- *6.2 Adoption of Resolution No. 10-14 – United States Department of Health and Human Services – Early Head Start, Year Two Action
The administration recommends approval of Resolution No. 10-14 that authorizes the chancellor or his designee to sign the grant submission documents.
- *6.3 Approval of Amendment to Subcontract Agreement with Central County Regional Occupational Program (CCROP) for the Career Technical Education (CTE) Community Collaborative Grant (DO-09-006) Action
The administration recommends approval of this amendment to the subcontract agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the amendment to the subcontract agreement.
- *6.4 Acceptance of Grant Award – Small Business Administration, Office of Women Business Owners – Institute for Women Entrepreneurs (IWE) Action
The administration recommends approval of acceptance of this grant award and the continued operation of the IWE program.
- *6.5 Adoption of Revision to Board Policy 7002 – Intellectual Property Rights Action
The administration recommends adoption of revisions to Board Policy 7002.
- 6.6 First Reading of Revision to Board Policies 9007 – Officers of the Board and 9013 – Annual Organizational Meeting Information
These policies are presented for first reading as an information item.
- 6.7 Board Self-Evaluation Information
The administration requests the board schedule an annual planning activity meeting to discuss the Board’s goals and vision for 2010-2011.
- 6.8 SAC Foundation Scholarship Information
- 6.9 Reports from Board Committees Information
 - Board Facilities Committee
 - Board Policy Committee
- 6.10 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on July 26, 2010.

* Item is included on the Consent Calendar, Item 1.6.