

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, July 27, 2009

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Dr. David Chapel. Other members present were Mr. Brian Conley, Ms. Gloria Holguin, Mr. Mark McLoughlin, and Mr. Phillip Yarbrough. Mr. John Hanna, Mr. Larry Labrado, and Ms. Lisa Woolery arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Edward Hernandez, Jr., Dr. Erlinda Martinez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Ricardo Foreman, Technical Specialist II at Santa Ana College.

1.3 Public Comment

Mr. John Hanna and Ms. Lisa Woolery arrived at this time.

Mr. Mark Allen, Ms. Patricia Hall, Ms. Kathy Mai, Ms. Elena Mendoza, and Ms. Thu Yen Phan spoke regarding Item 3.2 – Human Resources - Classified Personnel.

Mr. Tim Lincoln spoke regarding Item 5.5 – Approval of Additional Construction Management Services for the M & O Building and Parking Lot at Santiago Canyon College and Item 5.6 – Approval of Additional Construction Management Services: Science Building at Santiago Canyon College.

Mr. Larry Labrado arrived at this time.

1.4 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Conley, and carried unanimously to approve the minutes of the regular meeting held June 22, 2009, and the special meeting held July 13, 2009.

1.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to approve the recommended action on the following items as listed on the Consent Calendar, with the exception of Item 5.22 (Independent Contractor) and Item 5.23 (Approval of Purchase Orders) removed from the Consent Calendar by Mr. Hanna:

4.1 Approval of OTA Agreement Amendment: InterHealth Corp., Presbyterian Intercommunity Hospital

The board approved this agreement amendment with InterHealth Corp., Presbyterian Intercommunity Hospital in Whittier, California.

4.2 Approval of Renewal of OTA Agreement – Coastal Communities Hospital

The board approved this agreement with Coastal Communities Hospital in Santa Ana, California.

4.3 Approval of Memorandum of Understanding with First Presbyterian Church

The board approved this memorandum of understanding with First Presbyterian Church in Santa Ana, California.

4.4 Approval of Memorandum of Understanding with El Sol Academy

The board approved this memorandum of understanding with El Sol Academy in Santa Ana, California.

4.5 Approval of Memorandum of Understanding with Santa Ana Public Library

The board approved this memorandum of understanding with Santa Ana Public Library in Santa Ana, California.

4.6 Approval of Memorandum of Understanding with First United Methodist Church

The board approved this memorandum of understanding with First United Methodist Church in Santa Ana, California.

4.7 Approval of Memorandum of Understanding with Salvation Army

The board approved this memorandum of understanding with Salvation Army in Santa Ana, California.

4.8 Approval of New OTA Agreement – Murrieta Valley Unified School District

The board approved this agreement with Murrieta Valley Unified School District in Murrieta, California

4.9 Approval of New OTA Agreement – Santa Ana Unified School District

The board approved this agreement with Santa Ana Unified School District in Santa Ana, California.

- 1.5 Approval of Consent Calendar – (cont.)
- 4.10 Approval of New OTA Agreement – County of San Bernardino – Arrowhead Regional Medical Center
The board approved this agreement with County of San Bernardino – Arrowhead Regional Medical Center in Colton, California.
- 4.11 Approval of New Human Development Agreement – Garden Grove Unified School District
The board approved this agreement with Garden Grove Unified School District in Garden Grove, California.
- 4.12 Approval of New OTA Agreement – Santa Barbara Cottage Hospital
The board approved this agreement with Santa Barbara Cottage Hospital in Santa Barbara, California.
- 4.13 Approval of Renewal of Pharmacy Technology Agreement – HealthSouth Corporation
The board approved this agreement with HealthSouth Corporation in Birmingham, Alabama.
- 4.14 Approval of New OTA Agreement – Children’s Therapy Network
The board approved this agreement with Children’s Therapy Network in Ventura, California.
- 4.15 Approval of New Pharmacy Technology Agreement – First Street Medical Plaza Pharmacy
The board approved this agreement with First Street Medical Plaza Pharmacy in Santa Ana, California
- 4.16 Approval of Santa Ana College Community Services Program Fall 2009
The board approved the attached proposed Community Services Program for Fall 2009.
- 4.17 Approval of Santiago Canyon College Community Services Program
The board approved the attached proposed Community Services Program for Fall 2009.
- 4.18 Approval of Operating Engineers Training Trust Master Cost Agreement
The board approved this agreement with the Operating Engineers Training Trust for 2009-2010 as presented.

1.5 Approval of Consent Calendar – (cont.)

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.20 Approval of Outsource Technical Services

The board approved hiring Outsource Technical Services programmers for the 2009-2010 fiscal year as presented.

5.21 Approval of Bid #1118: Coach, Mini-Coach, and School Bus Transportation Services

The board accepted the bids and approved awarding the bids to Gold Coast Tours and Lux America for Bid #1118: coach, mini-coach, and school bus transportation services as presented.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Allied Health Program Expansion – Pharmacy Technology Program (SAC) \$400,000
- California Mathematics Diagnostic Testing Project (MDTP) (SAC) \$ 25,036
- Enrollment Growth for Nursing ADN Programs – Year 2 (SAC) \$186,800
- Taller San Jose – Medical Careers Academy (SAC) \$ 4,000
- WIA Center for Nursing (SAC) \$425,717

6.2 Adoption of Resolution No. 09-19 – California Department of Education (CCTR-9191)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.

6.3 Adoption of Resolution No. 09-20 – California Department of Education (CSPP-9368)

The board approved the resolution agreement with the California Department of Education and authorized the chancellor or his designees to sign the contract documents for the 2009-2010 fiscal year.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Edward Hernandez, Jr. provided a report to the board.

2.2 Report from College Presidents

The following college presidents provided reports to the board:

Dr. Erlinda Martinez, President, Santa Ana College (SAC)
Mr. Juan Vázquez, President, Santiago Canyon College (SCC)

2.3 Report from Student Trustee

Ms. Gloria Holguin provided a report to the board.

2.4 Reports from Student President

The following student presidents provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Alejandro Flores, Student President, Santa Ana College
Ms. Tina Lam, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate presidents provided reports to the board:

Mr. Morrie Barembaum, Academic Senate President, Santiago Canyon College
Mr. Raymond Hicks, past Academic Senate President, Santa Ana College

It was moved by Mr. Yarbrough, seconded by Mr. Labrado, and carried unanimously to suspend the rules and hear Item 2.7 - Informational Presentation on the Budget at this time.

2.7 Informational Presentation on the Budget

Mr. Hardash provided an update on the budget.

Mr. Yarbrough left the meeting at this time.

2.6 Informational Presentation on IPP/FPP/Five Year Construction Plan

Ms. Deborah Shepley, HMC Architects, provided a presentation on the IPP/FPP/Five Year Construction Plan for RSCCD.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:12 p.m. to consider the following items:

1. Public Employment (pursuant to Section 54957[b][1])
 - a. Chancellor
 - b. Educational Administrators
 - c. Classified Administrators
 - d. Temporary Full-time Faculty
 - e. Management Appointments
 - (1) Assistant Vice Chancellor
 - (2) Associate Dean
 - (3) Director

2. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957[b][1])

3. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association

RECONVENE

The board reconvened at 8:58 p.m.

Closed Session Report

Mr. Conley reported the board discussed the aforementioned items, and there was no action taken during closed session.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Approve Interim to Permanent Positions

3.1 Management/Academic Personnel – (cont.)

- Approve Employment Agreements
- Approve Extensions of Interim Assignments
- Approve Salary Placements
- Ratify Resignations/Retirements
- Approve Contract Extension Days for 2009-2010
- Approve Stipends
- Approve Temporary Non-tenure Track Employees
- Approve Changes of Assignments
- Approve Voluntary Workload Reduction Requests
- Approve Adjustments to Part-time/Hourly CEFA Rates
- Approve Part-time/Hourly Hires/Rehires
- Approve Non-paid Instructors of Record

3.2 Classified Personnel

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Voluntary Furloughs
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Approve Ratification of Resignations/Retirements
- Approve Temporary Assignments
- Approve Corrections in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters/Stipends
- Approve Volunteers
- Approve Student Assistants

3.3 Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

It was moved by Mr. Hanna, seconded by Mr. Conley, and carried unanimously to authorize the chancellor to renew this agreement for the 2009-2010 fiscal year.

3.4 Authorization for Board Travel/Conferences

It was moved by Mr. Hanna and seconded by Mr. Conley to authorize board travel/conferences as presented. Discussion ensued. The motion carried with one nay vote from Dr. Chapel.

4.0 INSTRUCTION

All items listed under instruction were approved as part of Item 1.5: Consent Calendar.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.20, and 5.21 were approved as part of Item 1.5: Consent Calendar.

5.2 Acceptance of the Bond Oversight Committee Annual Report of Activities

It was moved by Ms. Woolery, seconded by Mr. Hanna, and carried unanimously to accept the Bond Oversight Committee's Annual Report for 2008 as presented.

5.3 Approval of Five Year Construction Plan (2011-2015)

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the Five Year Construction Plan (2011-2015) as presented.

5.4 Approval to Submit Final Project Proposal (FPP) for Russell Hall Renovation at Santa Ana College and the Student Services Center at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve submittal of the Final Project Proposal for Russell Hall Renovations at Santa Ana College and the Student Services Center at Santiago Canyon College as presented.

5.5 Approval of Additional Construction Management Services for the Maintenance & Operations (M & O) Building and Parking Lot at Santiago Canyon College

It was moved by Mr. Hanna and seconded by Ms. Woolery to approve additional construction management services for Seville Construction Services in the amount of \$222,356 as presented. Discussion ensued. The motion carried unanimously.

5.6 Approval of Additional Construction Management Services: Science Building at Santiago Canyon College

It was moved by Mr. Hanna and seconded by Ms. Woolery to approve additional construction management services for Seville Construction Services in the amount of \$132,133 at the hourly rate schedule as presented. Discussion ensued. The motion carried unanimously.

5.7 Approval of Additional DSA Inspection Services: M & O Building at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the extension of services for Universal Laboratories to provide DSA mandated inspection services at SCC as presented.

5.8 Approval for Additional Testing Services for the Science Building at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the agreement to increase compensation to Twining Laboratories as presented.

5.9 Ratification of Change Order #1: Bid #1090 – Fire Alarm Replacement Project at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to ratify change order #1: Bid #1090 - SAC fire alarm replacement project.

5.10 Ratification of Change Order #3: Bid #1078 – M & O Building and Parking Lot at Santiago Canyon College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to ratify change order #3: Bid #1078 – SCC M & O building and parking lot.

5.11 Approval of Change Order #20: Bid #1051 – Classroom Building at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve change order #20, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.

5.12 Approval of Change Order #21: Bid #1051 – M & O Building at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve change order #21, EMAE International, Inc. for Bid #1051, construction of SAC's classroom and M & O buildings as presented.

5.13 Approval of Notice of Completion: Bid #1115 – Data Closets Remediation Project

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve the Notice of Completion for Data Closets – Remediation Project as presented.

5.14 Approval of Payment – Castlerock Environmental, Inc.

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve payment of \$89,990 to Castlerock Environmental, Inc. for special and professional services related to the installation of the Santa Ana College fire alarm.

5.15 Award of Bids: Bid #1121 – Structural Steel, Bid #1122 – Glass and Glazing, Bid #1123 – Ceramic Tile, and Bid #1124 – HVAC for the Child Development Center at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award the four (4) multiple prime bids to the lowest cost responsible bidders as listed below for the SAC Child Development Center:

Bid #1121 — Structural Steel	— \$685,088
Bid #1122 — Glass, Glazing	— \$410,585
Bid #1123 — Ceramic Tile	— \$ 67,745
Bid #1124 — HVAC	— \$563,000
Total cost for the four (4) bids is \$1,726,418.00	

5.16 Award of Bid #1127: 12-inch Fire Water Line at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1127 for the 12-inch fire water line at Santa Ana College to Dominguez General Engineering as presented.

5.17 Award of Bid #1129: Child Development Center Electrical at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1129 for the Child Development Center at Santa Ana College to EMAE International, Inc. as presented.

5.18 Approval of Construction Management Services for 12-inch Fire Water Line at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to approve an agreement for construction management services for the 12-inch fire water line at Santa Ana College with Bernards Construction Management Services as presented.

5.19 Award of Bid #1126: Fire Alarm Replacement Project, Phase II at Santa Ana College

It was moved by Mr. Hanna, seconded by Ms. Woolery, and carried unanimously to award bid #1126 for the fire alarm replacement project, phase II, at Santa Ana College to Minako America (dba Minco) as presented.

5.22 Independent Contractor

It was moved by Mr. Hanna and seconded by Mr. Labrado to correct the agenda to read Facility (instead of Family) Planning and Program services and approve the employment of Facility Planning & Program Services Inc. to perform investigative/research services of various projects that are in DSA for processing, and to assist in tracking and closing existing projects that need to be closed through DSA and secure certifications. Discussion ensued. The motion carried unanimously.

5.23 Approval of Purchase Orders

It was moved by Mr. Hanna and seconded by Mr. Labrado to approve the purchase order listing for the period June 7, 2009, through July 11, 2009. Discussion ensued. The motion carried unanimously.

6.0 GENERAL

Items 6.1, 6.2, and 6.3 were approved as part of Item 1.5: Consent Calendar.

6.4 Adoption of Board Policy 5201.5 (New) Student Athlete Code of Conduct

It was moved by Mr. Hanna and seconded by Mr. Conley to adopt Board Policy 5201.5 (New) Student Athlete Code of Conduct. Discussion ensued. The motion carried unanimously.

6.5 Board Policy 9031 (New) Board Member Compensation

The board accepted Board Policy 9031 for a first reading and referred the draft policy to the Board Policy Committee for further review.

6.6 Adoption of Goal #9 for Board of Trustees' Annual Goals

It was moved by Mr. McLoughlin and seconded by Mr. Conley to adopt Goal #9 "*Maximize college and community use of athletic fields when fiscally neutral.*" Discussion ensued. The motion was amended to include "*subject to state law.*" The motion carried unanimously to adopt Goal #9 "*Maximize college and community use of athletic fields when fiscally neutral, subject to state law.*"

6.7 Receive and Review the RSCCD Board of Trustees Evaluation Survey Results

It was moved by Mr. Conley and seconded by Mr. Labrado to receive and review the board's evaluation survey results. Discussion ensued. The motion carried unanimously.

6.8 Board Member Comments

Mr. Hanna thanked the academic senate, Dr. Bonnie Jaros, chancellor, and college presidents for their assistance in the board's self-evaluation process. He expressed appreciation to those who completed the evaluation survey. Mr. Hanna indicated board members are planning on reviewing the survey results before completing an individual self-evaluation survey.

Mr. Conley reported he recently attended a Statewide Pupil Assessment Review Board meeting in Sacramento. While there, he met with Assemblyman Paul Fong.

Mr. Labrado asked that the cancellation of the Chancellor's Ball be reconsidered this year.

Mr. Hanna indicated he plans to provide a report on the RSCCD Foundation at the next regular board meeting.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on August 24, 2009, at the District Office, 2323 N. Broadway, Santa Ana, California.

The Board of Trustees scheduled a special board meeting on Monday, August 31, 2009, for the purpose of reviewing the budget.

There being no further business, Dr. Chapel declared this meeting adjourned at 9:25 p.m.

Respectfully submitted,

Eddie Hernandez, Jr., Ed.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: August 24, 2009