

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, August 22, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Recognition of Trustee Lisa Woolery

1.4 Approval of Additions or Corrections to Agenda **Action**

1.5 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.6 Approval of Minutes – Regular meeting of July 25, 2011 **Action**

1.7 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
Continuing Education Faculty Association
Child Development Centers Teachers Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
- Approval of New Job Descriptions
 - Approval of Permission to Accept Outside Assignments
 - Approval of Final Salary Placements
 - Approval of Interim to Permanent Assignments
 - Approval of Extensions of Interim Assignments
 - Approval of Appointments
 - Approval of Changes of Assignments
 - Approval of Interim Assignments
 - Approval of Adjusted 2011-2012 Contract Extension Days
 - Approval of Stipends
 - Approval of Part-time/Hourly Hires/Rehires
 - Approval of Non-paid Instructors of Record
 - Approval of Non-paid Intern Services
- 3.2 Classified Personnel Action
- Approval of Revised Job Descriptions
 - Approval of New Appointments
 - Approval of Hourly On Going to Contract Assignments
 - Approval of Out of Class Assignments
 - Approval of Changes in Positions
 - Approval of Changes in Salary Placements
 - Approval of New Appointments
 - Approval of Changes in Locations
 - Approval of Changes in Positions/Locations
 - Approval of Return to Regular Assignments
 - Ratification of Resignations/Retirements
 - Approval of Temporary Assignments
 - Approval of Changes in Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Substitute Assignments
 - Approval of Instructional Associates/Associate Assistants
 - Approval of Community Service Presenters and Stipends
 - Approval of Volunteers
 - Approval of Student Assistant Lists
 - Approval of C.A.M.P. \$1,200 One Time Student Stipends Summer 2011
- 3.3 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of Nursing Agreement Renewal – Anaheim Regional Medical Center Action
The administration recommends approval of this clinical affiliation agreement with the Anaheim Regional Medical Center in Anaheim, California.
- *4.2 Approval of Fire Technology Agreement Renewal - City of Burbank Action
The administration recommends approval of this agreement renewal for one year with the City of Burbank in California.
- *4.3 Approval of Fire Technology Agreement Renewal - County of San Bernardino Action
The administration recommends approval of this agreement renewal with the County of San Bernardino in California.
- *4.4 Approval of Amendment #4 to CJA Agreement – County of Orange Action
The administration recommends approval of this amendment with the County of Orange in Santa Ana, California.
- *4.5 Approval of Consultancy for Document Imaging – Santa Ana College (SAC) Financial Aid Action
The administration recommends approval of the statement of work and quote from Perceptive Software.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of 2011-2012 Adopted Budget Assumptions Action
The administration recommends approval of the Adopted Budget Assumptions for the 2011-2012 fiscal year as presented.
- *5.3 Approval of Public Hearing for 2011-2012 Proposed Adopted Budget Action
The administration recommends approval of holding a public hearing on the 2011-2012 proposed Adopted Budget at the September 12, 2011, board meeting.
- *5.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for period ended June 30, 2011 Action
The administration recommends approval of the CCFS-311Q report for the period ending June 30, 2011, as presented.

* Item is included on the Consent Calendar, Item 1.7.

- 5.5 Quarterly Investment Report as of June 30, 2011 Information
The quarterly investment report as of June 30, 2011, is presented as information.
- *5.6 Approval of Appointments for Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointments of the Citizens' Bond Oversight Committee as presented.
- *5.7 Approval of Legal Services Agreement with Law Offices of Gregory D. Thatch Action
The administration recommends approval of an additional authorization of \$15,000 for the Law Offices of Gregory D. Thatch to provide legal services as presented.
- *5.8 Adoption of Resolution No. 11-31 – Resolution Soliciting Lease, Design, and Construction Bids for a Memorial at Santa Ana College Orange County Sheriff's Regional Training Academy Action
The administration recommends adoption of Resolution No. 11-31 to solicit bids for the memorial at the SAC Orange County Sheriff's Regional Training Academy as presented.
- *5.9 Approval of Increase to Architect Contract – Westberg+White, Inc. Action
The administration recommends approval of the increase to the architect contract with Westberg+White, Inc., for various projects at SAC as presented.
- *5.10 Approval of Increase to Architect Contract – Westberg+White, Inc. Action
The administration recommends approval of the increase to the architect contract with Westberg+White, Inc., for streetscapes and redesign of college main entry at SAC as presented.
- *5.11 Approval of Orange County Sanitation District Fees – Settlement Agreement Action
The administration recommends approval of the General Release and Settlement Agreement with the Orange County Sanitation District as presented.
- *5.12 Approval of Lease Agreement with Exarray, Inc. Action
The administration recommends approval of the lease agreement with Exarray, Inc., and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

* Item is included on the Consent Calendar, Item 1.7.

- *5.13 Approval of Change Order #1 for Bid #1178 for Improvements to Parking Lots #7, 9, 11, and Pacific Avenue at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1178 for Ben's Asphalt for improvements to parking lots #7, 9, 11, and Pacific Avenue at SAC as presented.
- *5.14 Adoption of Resolution No. 11-29 – Earthwork for Humanities Building at Santiago Canyon College (SCC) Action
The administration recommends adoption of Resolution No. 11-29 regarding Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.
- *5.15 Adoption of Resolution No. 11-30 for Concrete for the Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-30 regarding Bid #1136 for Guy Yocom Construction, Inc., for concrete on the Loop Road Extension at SCC as presented.
- *5.16 Approval of Architect Contract for Production of Statement of Probable Construction Cost at the Orange Education Center (OEC) Action
The administration recommends approval of the proposal with R²A Architecture to provide a Statement of Probable Construction Cost for OEC as presented.
- *5.17 Approval of Change Order #1 for Bid #1136 for Concrete for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the Humanities building at SCC as presented.
- *5.18 Approval of Change Order #2 for Bid #1138 for Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- *5.19 Adoption of Resolution No. 11-32 regarding Intent to Enter into an Easement with City of Orange for Traffic Control at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-32 regarding intent to enter into an easement with the City of Orange at SCC as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *5.20 Adoption of Resolution No. 11-33 regarding Intent to Enter into an Easement with City of Orange for Traffic Right of Way at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-32 regarding intent to enter into an easement with the City of Orange at Santiago Canyon College as presented.
- *5.21 Approval of Renewal of Classroom Lease - Orange Unified School District (OUSD) Action
The administration recommends approval of the one-year lease of classroom space with OUSD for the period of July 1, 2011, through June 30, 2012, as presented.
- *5.22 Approval of Southern California Edison Company Electrical Facilities at Humanities Building at Santiago Canyon College Action
The administration recommends approval of additional electrical services at SCC as presented.
- *5.23 Approval of Southland Industries for Athletics/Aquatic Complex Review at Santiago Canyon College Action
The administration recommends approval of the SCC Athletics/Aquatic complex review as presented.
- *5.24 Approval of Southland Industries for Humanities Building Review at Santiago Canyon College Action
The administration recommends approval of the SCC Humanities building review as presented.
- *5.25 Approval of Notice of Completion for Bid #1064 for Baker Electric for Science Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for the electrical portion of the Science building at SCC as presented.
- *5.26 Approval of Notice of Completion for Bid #1065 for Athena Engineering, Inc., for Science Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for the HVAC portion of the Science building at SCC as presented.
- *5.27 Approval of Accuvant Agreement Action
The administration recommends approval of the site survey agreement from Accuvant in the amount of \$26,888 as presented.
- *5.28 Approval of Agreement with The Wright Group Action
The administration recommends authorization for the chancellor to renew the agreement with The Wright Group for professional services as presented.

*5.29 Approval of Rejection of Bid #1182 – Video Surveillance System and Installation Action

The administration recommends approval of rejecting all bids for Bid #1182 – Video Surveillance System and Installation and rebid as presented.

*5.30 Independent Contractor Action

The administration recommends approval of the employment of Jennifer Walsvick to provide supervision and field instruction to Master of Social Work Student Interns assigned to RSCCD Child Development Services at the rate of \$40 per hour. Dates of service are August 29, 2011, through May 31, 2012. The fee is estimated at \$28,800.

*5.31 Approval of Purchase Orders Action

The administration recommends approval of the purchase order listing for the period July 10, 2011, through August 6, 2011.

6.0 GENERAL

*6.1 Approval of Resource Development Items Action

The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career and Technical Education Act (CTEA) Title I-C (District Operations/SAC/SCC)	\$1,311,927
- NSF TEST:UP – Year 4 (SAC)	\$ 138,738
- Talent Search – Year 3 (SAC)	\$ 320,832
- UCI Graduate Student/Faculty Internship	\$ 37,500

6.2 First Reading of Revised Board Policies Information

The following policies are presented for first reading as informational items:

- BP9003 (revised) – Membership
- BP9004 (revised) – Trustee Areas
- BP9008 (revised) – Duties of the Officers

6.3 Reports from Board Committees Information

- Board Facilities Committee
- Board Policy Committee

6.4 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 12, 2011.

* Item is included on the Consent Calendar, Item 1.7.