

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 12, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes - Regular meeting of August 22, 2011
- Special meeting of August 29, 2011

Action

1.6 Public Hearing – 2011-2012 Proposed Adopted Budget

1.7 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

2.2 Reports from College Presidents

- Enrollment
- Facilities
- College activities
- Upcoming events

2.3 Report from Student Trustee

2.4 Reports from Student Presidents

- Student activities

2.5 Reports from Academic Senate Presidents

- Senate meetings

2.6 Informational Presentation on the Budget

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Classified Staff
- d. Student Workers
- e. Professional Experts
- f. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
- g. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Approval of Changes of Assignments
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Hiring Long-term Substitute Temporary Employees per E.C. 87482
- Approval of Adjusted Contract Extension Days for 2011-2012
- Approval of 2011-2012 Faculty Coordinator Stipends for 175 Day Faculty
- Approval of Stipends
- Approval of Part-time/Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

3.2 Classified Personnel

Action

- Approval of Changes in Positions
- Approval of Changes in Departments
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Leaves of Absence
- Approval of Temporary Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

- 3.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD) Action
The administration recommends the board receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing for September 26, 2011.
- 3.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579 Action
The administration recommends the board receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for September 26, 2011.

4.0 INSTRUCTION

- *4.1 Approval of Nursing Agreement Renewal – Companion Hospice Action
The administration recommends approval of this clinical affiliation Agreement with Companion Hospice in Orange, California.
- *4.2 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List for 2010-2011 Action
The administration recommends approval and certification of the list of 2010-2011 High School Program graduates for the SAC School of Continuing Education.
- *4.3 Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Graduates for 2010-2011 Action
The administration recommends approval and certification of the list of 2010-2011 High School Program graduates for the Orange Education Center.
- *4.4 Ratification of Santa Ana College Associate Degree and Certificates for Spring 2011 Action
The administration recommends ratification of the recipients of the SAC associate degrees and certificates for spring 2011 as presented.
- *4.5 Ratification of Santiago Canyon College Associate Degrees and Certificates for Spring 2011 Action
The administration recommends ratification of the recipients of SCC associate degrees, certificates of achievement, and certificates for spring 2011 as presented.

* Item is included on the Consent Calendar, Item 1.7.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of June 2011.
- *5.3 Approval of 2011-2012 Adopted Budget Action
The administration recommends approval of the 2011-2012 Adopted Budget as presented.
- *5.4 Approval of Appointments for Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment of Steven M. Smith and William E. Thornton to the Citizens' Bond Oversight Committee as presented.
- *5.5 Approval of Agreement with HMC Architects for Architectural/Engineering Services Action
The administration recommends approval of the agreement with HMC Architects to provide architectural and engineering services as presented.
- *5.6 Approval of Architect Contract with Westberg+White, Inc. Action
The administration recommends approval of the architectural and engineering services proposal with Westberg+White, Inc. as presented.
- *5.7 Award of Contract for Construction Management Services for Various Projects at Santa Ana College Action
The administration recommends authorization be given to the Vice Chancellor, Business Operations/Fiscal Services to enter into an agreement with Bernards as presented.
- *5.8 Adoption of Resolution No. 11-34 for Plumbing for Athletics/Aquatics Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-34 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the SCC Athletics/Aquatics Complex as presented.
- *5.9 Adoption of Resolution No. 11-36 for HVAC for Science Building (Bond Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-36 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.

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- *5.10 Adoption of Resolution No. 11-37 for HVAC for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-37 for Athena Engineering, Inc., for Bid #1065 for HVAC for the SCC Science building as presented.
- *5.11 Adoption of Resolution No. 11-38 for Plumbing for Science Building (State Portion) at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-38 for J.M. Farnan Company, Inc., for Bid #1063 for plumbing for the SCC Science building as presented.
- *5.12 Adoption of Resolution No. 11-39 for Earthwork for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-39 for Southern California Grading for Bid #1151 for earthwork for the SCC Athletic/Aquatic Complex as presented.
- *5.13 Approval of Change Order #2 for Bid #1136 for Concrete for the Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1136 for Guy Yocom Construction, Inc., for concrete for the SCC Athletic/Aquatic Complex as presented.
- *5.14 Approval of Change Order #1 for Bid #1138 for Structural Steel at Athletics/Aquatics Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Blazing Industrial Steel, Inc., for Bid #1138 for structural steel for the SCC Athletics/Aquatics Complex as presented.
- *5.15 Approval of Change Order #2 for Bid #1139 for Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1139 for Dynalectric for electricity for the SCC Humanities building as presented.
- *5.16 Approval of Change Order #2 for Bid #1140 for Plumbing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1140 for Interpipe Contracting, Inc., for plumbing for the SCC Humanities building as presented.

* Item is included on the Consent Calendar, Item 1.7.

- *5.17 Approval of RBF Consulting for Various Ongoing Projects at Santiago Canyon College Action
The administration recommends approval of the proposal with RBF Consulting to provide QSP services as presented.
- *5.18 Approval of Notice of Completion for Bid #1063 for Science Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for the electrical portion of the SCC Science building as presented.
- *5.19 Approval of Phoenix Group to Provide Parking Citation Collection and Management Services Action
The administration recommends approval of the service contract for parking citation collections and management services with the Phoenix Group as presented.
- *5.20 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement and Academic Select/Participation Agreements Action
The administration recommends approval of RSCCD's contract renewal under the Microsoft Campus agreement with the FCCC and Academic Select/Participation agreements as presented.
- *5.21 Approval of Donation of Two Transport Refrigeration Units Action
The administration recommends approval of the donation of two Transport Refrigeration Units to Heart of Compassion as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|-------------|
| - Center for International Trade Development (District) | \$ 205,000 |
| - Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District) | \$ 12,781 |
| - Matriculation Non-Credit (DO/CEC/OEC) | \$1,260,891 |
| - Paraprofessional Teacher Training Program (SAC/SCC) | \$ 30,000 |
| - Santa Ana Middle College High School (SAC) | \$ 99,454 |

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- *6.2 Approval of Grant Sub-Agreements between RSCCD and Peralta Community College District for the Entrepreneurship Career Pathways Project Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor of Business Operations /Fiscal Services or his designee to sign the agreement.
- *6.3 Approval of Sub-Agreement between RSCCD and University of California - Irvine (UCI) for RTI Implementation Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations /Fiscal Services or his designee to sign the subcontract agreements.
- *6.4 Adoption of Resolution #11-35 authorizing payment to Trustee Absent from Board Meetings Action
The administration recommends adoption of the resolution requesting authorization of payment to Dr. David Chapel for his absence from the July 25, 2011, board meeting due to family business.
- *6.5 Approval to Serve Alcoholic Beverages at District Sponsored Event Action
The administration recommends approval of the service of alcoholic beverages at the Soldiers to Scholars event to be held at Santa Ana College Orange County Sheriff's Regional Training Academy on September 15, 2011.
- *6.6 Adoption of Revised Board Policies Action
The administration recommends adoption of revisions to the following board policies:
- BP9003 (revised) – Membership
 - BP9004 (revised) – Trustee Areas
 - BP9008 (revised) – Duties of the Officers
- 6.7 Reports from Board Committee Information
 - Board Facilities Committee
- 6.8 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 26, 2011, at Santiago Canyon College.

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