

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, November 14, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 24, 2011 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget
- 2.7 Informational Presentation on Communications during Emergencies

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Doe v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2010-00407356
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services

Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Adjusted Effective Dates of Appointments
- Approval of Ratification of Resignations/Retirements
- Approval of Changes of Assignments
- Approval of Adjusted Locations/Sites for Interim Assignments
- Approval Adjusted Effective Dates of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

3.2 Classified Personnel

Action

- Approval of Changes in Positions
- Approval of Out of Class Assignments
- Approval of Leaves of Absence
- Approval of Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

4.0 INSTRUCTION

***4.1 Approval of New Pharmacy Technology Agreement – Trinity Care Rx Pharmacy**

Action

The administration recommends approval of this contract with Trinity Care Rx Pharmacy in Stanton, California.

* Item is included on the Consent Calendar, Item 1.6.

- *4.2 Approval of New OTA Agreement – Collaborative Neuroscience Network, Inc. Action
The administration recommends approval of the agreement with Collaborative Neuroscience Network, Inc., in Garden Grove, California.
- *4.3 Approval of New OTA Agreement – New Century Rehabilitation, d.b.a. Matt Smith Physical Therapy Action
The administration recommends approval of the agreement with New Century Rehabilitation, d.b.a. Matt Smith Physical Therapy in Las Vegas, Nevada.
- *4.4 Approval of New OTA Agreement – County of Los Angeles, Health Services Action
The administration recommends approval of the agreement with County Of Los Angeles, Health Services in Los Angeles, California.
- *4.5 Approval of Santa Ana College (SAC) Community Services Program for Spring 2012 Action
The administration recommends approval of the list of proposed SAC Community services program for spring 2012.
- *4.6 Approval of Santiago Canyon College (SCC) Community Services Program for Spring 2012 Action
The administration recommends approval of the list of proposed SCC community services program for spring 2012.
- *4.7 Ratification of Santa Ana College Associate Degrees and Certificates Awarded in Summer 2011 Action
The administration recommends ratification of SAC recipients of associate degrees, certificates of achievement, and certificates for summer 2011 as presented.
- *4.8 Ratification of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2011 Action
The administration recommends ratification of SCC recipients of associate degrees, certificates of achievement, and certificates for summer 2011 as presented.
- *4.9 Approval of New Courses and New Programs for 2012-2013 Santa Ana College Catalog Action
The administration recommends approval of the new courses and new programs for the 2012-2013 SAC catalog as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.10 Approval of New Credit and Non-Credit Curricula for 2012-2013 Santiago Canyon College Catalog Action

The administration recommends approval of the new credit and non-credit curricula for the 2012-2013 SCC catalog as presented.

- *4.11 Approval of Proposed Changes to Student Health Fee at SAC and SCC Action

The administration recommends approval of a maximum fee of \$18 per semester and \$15 for summer session for health services provided by the colleges, effective spring 2012, and in the future charge the maximum allowable fee as approved by the California State Chancellor's Office in accordance with the Education Code.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action

The administration recommends payment of bills as submitted.

- *5.2 Approval of Additional Legal Services – Law Offices of Gregory Thatch Action

The administration recommends approval of the increase of additional authorization of \$3,462 for the Law Offices of Gregory D. Thatch to provide legal services as presented.

- *5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2011 Action

The administration recommends approval of the CCFS-311Q for the period ending September 30, 2011, as presented.

- 5.4 Quarterly Investment Report as of September 30, 2011 Information

The quarterly investment report as of September 30, 2011, is presented as information.

- *5.5 Approval of Lease Agreement with Reazon Systems Action

The administration recommends approval of the lease agreement with Reazon Systems and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

- *5.6 Approval of Lease Agreement with Topgallant Group LLC Action

The administration recommends approval of the lease agreement with Topgallant Group LLC and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.

- *5.7 Approval of DSA Inspector of Record, Testing and Inspection for College Avenue Street Alignment, Cul-de-sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of the agreement with TYR I.O.R. Services to provide DSA inspection services for the College Avenue Street alignment, cul-de-sac, parking lot expansion, new soccer field and football facilities at SAC as presented.
- *5.8 Approval of RBF Consulting for College Avenue Street Alignment, Cul-de-sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of the proposal with RBF Consulting to provide QSP services as presented.
- *5.9 Adoption of Resolution No. 11-49 for Earthwork for the Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 11-49 for Southern California Grading, Inc., for Bid #1151 for earthwork for the Athletic/Aquatic complex at SCC as presented.
- *5.10 Approval of Architect Change Order for Maintenance & Operations Building at Santiago Canyon College Action
The administration recommends approval of additional services in the amount of \$25,000 to LPA, Inc., as presented.
- *5.11 Approval of Additional Architectural Services for Humanities Building at Santiago Canyon College Action
The administration recommends approval of additional services provided by LPA, Inc., in the amount of \$367,301 as presented.
- *5.12 Approval of Additional DSA Inspection Services for Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of the extension of services for TYR I.O.R. to provide DSA mandated inspection services for the Humanities building and Athletic/Aquatic complex at SCC as presented.
- *5.13 Approval of Additional Testing Services for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of additional testing services for the Athletic/Aquatic complex at SCC from Reliant Testing Engineers as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.14 Approval of Change Order #8 for Bid #1139 for Electricity for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #8 for Bid #1139 for Dynalectric, Inc., for electricity for the Athletic/Aquatic complex at SCC as presented.
- *5.15 Approval of Change Order #3 for Bid #1139 for Electricity for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1139 for Dynalectric for electricity for the Humanities building at SCC as presented.
- *5.16 Approval of Change Order #2 for Bid #1143 for Glass/Glazing for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1143 for Glazcon Productions for glass/glazing for the Humanities building at SCC as presented.
- *5.17 Approval of Change Order #2 for Bid #1151 for Earthwork for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Athletic/Aquatic complex at SCC as presented.
- *5.18 Approval of Change Order #2 for Bid #1181 for Signalization Project at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1181 for Dynalectric for the signalization project at SCC as presented.
- *5.19 Approval of the Settlement and Release Agreement for Baker Electric, Inc., for Science Center at Santiago Canyon College Action
The administration recommends approval of the settlement and release agreement with Baker Electric, Inc., as presented.
- *5.20 Approval of Accuvant Site Survey Action
The administration recommends approval of the site survey agreement from Accuvant in the amount of \$51,000 as presented.
- *5.21 Approval of CMAS Contract #3-07-70-2428D to Accuvant, Inc. Action
The administration recommends approval of the use of California Multiple Awards Schedule Contract #3-07-70-2428D and all future contract extensions, supplements and modifications offered by Accuvant, Inc., as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.22 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 9, 2011, through October 27, 2011.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-----------|
| - Basic Skills Initiative (SAC & SCC) | \$693,753 |
| - SBA/CSUF – SBDC (District) – <i>Augmentation</i> | \$ 30,000 |

- 6.2 First Reading of New and Revised Board Policies Information
These policies are presented for first reading as information items:
- BP1340 (new) - Campus Security and Access
 - BP1370 (new) - Service Animals
 - BP3212 (revise) - Alcoholic Beverages
 - BP3228 (eliminate) - RSC Foundation Advertising Agent
 - BP3405 (revise) - Disposal of Property
 - BP3520 (revise) - Local Law Enforcement
 - BP3540 (revise) - Sexual and Other Assaults on Campus
 - BP5006 (revise) - Residence Determination
 - BP5007 (revise) - Non-Resident Tuition
 - BP5012 (new) - Prevention of Identity Theft in Student Financial Transactions
 - BP5130 (new) - Financial Aid
 - BP5410 (new) - Off-Campus Student Organizations
 - BP7400 (revise) - Emergency Response Plan

- 6.3 Adoption of Revised Board Policies Action
It is recommended the board adopt revisions to BP9003 – Membership and BP9004 – Trustee Areas.

- 6.4 Approval of RSCCD 2011–2013 Strategic Plan Action
It is recommended that the Board of Trustees adopt the Rancho Santiago Community College District 2011-2013 Strategic Plan.

- 6.5 Board of Trustees Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2011-2012.

- 6.6 Review of RSCCD Board of Trustees Self-Evaluation Information
It is recommended the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2011.
- *6.7 Approval of Resolution No. 11-50 regarding Emergency Closure of SAC East and SCC Child Development Centers Action
The administration recommends approval of Resolution No. 11-50 certifying that the SAC East and SCC Child Development Centers were closed due to emergencies.
- 6.8 Reports from Board Committees Information
 - Board Facilities Committee
 - Board Policy Committee
 - Orange County Legislative Task Force
- 6.9 Board Member Comments Information
- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 5, 2011.

* Item is included on the Consent Calendar, Item 1.6.