



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET ALLOCATION AND PLANNING REVIEW COMMITTEE – WORKGROUP



**Meeting Notes – August 1, 2012 – District Office Executive Conference Room 114**

Members Present: Peter Hardash, Adam O'Connor, Jose Vargas, Jim Kennedy, Linda Rose, Steve Kawa, Jeff McMillan, Nga Pham and Thao Nguyen

Guests Present: Ray Hicks and Bonita Jaros

Members Absent: Morrie Barembaum, John Didion, Corinna Evett and Gina Huegli

Mr. Hardash opened the meeting at 2:45 pm.

**Topics Discussed:**

**State and District Budget Update**

➤ “Blue Book” Handouts

- Estimated BASE FTES (Per Prior Year P2 as Adjusted)
  - Base Credit FTES = 20,831.96
  - Base Non-Credit FTES = 371.44
  - Base CDCP FTES = 6,726.17
  - Total FTES = 27,929.57
- Estimated Local Revenues (As of the 2012-13 Advance)
  - Property Tax = \$7,419,246
  - Enrollment Fees = \$42,959,525
  - Total Estimated Local Revenues = 50,378,771
- Assumes Passage of Ballot initiative and assumes districts have sufficient FTES in excess of base FTES,
  - Receive \$1,045,980 in workload restoration
  - .79% growth
  - Not budget for it
  - Borrow from next year's summer for the growth
- Estimated Potential Workload Reduction and Revised Base If Voter Initiative Is Not Successful
  - Base Revenue = \$117,853,277
  - Base Reduction = -\$8,585,848
  - Revised Base = \$109,267,429
  - Approximately 7.5% workload measure reduction effective 1/1/13
- Stability Restoration Eligibility Remaining for FY 2012-13
  - RSCCD = \$598,135 (based on P2)
  - Actually is more based on annual CCFS-320 report

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- Enrollment Management
  - Watch for threshold of FTES – if falls below threshold, reduction of approximately \$600,000
  - If tax passes = threshold is 18,472
  - If tax fails = threshold is 17,015
- If taxes passes
  - No infusion of money
  - We get approximately 11% of money in a separate fund call Educational Protection Account (EPA)
  - Required to have public hearings by the Board
  - Need to have a plan and publish on website how much was received and how much was spent
  - Shall not use funds for administrator or any administrative cost
  - Need to have independent audit
  - Another PFE program

**Follow-up from June 6, 2012 Meeting**

- 24XX budget for FY 2012-13 will be adjusted down to either FY 2011-12 Adopted Budget or FY 2011-12 Actual = approximately \$1.6 million
- Reports of all 52XX and 59XX by site were provided for FY 2012-13
- A request was made for FY 2011-12 Budget vs. Actual and FY 2012-13 Budget for all 52XX

**Projected June 30, 2012 Ending Fund Balance**

- Adopted Budget planned to spend down \$8.9 million
- Savings in 1XXX/2XXX/3XXX and utilities
- Overspent in 13XX
- Estimate \$43-44 million in Ending Fund Balance

**Updated RSCCD 2012-13 Adopted Budget Assumptions**

- Mandated Cost Funding
  - \$800,000 of revenue will be budgeted at the district office for Adopted Budget until we know if the tax passes
- FARSCCD Settlement
  - Contingency language in settlement regarding tax passage - \$800,000 in expense will be budget at the district office for Adopted Budget

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- Lottery Revenue estimated rate was changed from Tentative Budget based on School Services of California
  - Unrestricted = \$125
  - Restricted = \$30

**Updated Actuarial Study of Retiree Health Liability**

- Previous Annual Required Contribution (ARC) \$7,892,696
- Current ARC \$8,743,003
  - Investment earnings aren't coming in as planned and other factors that affect the ARC includes # of active employees, retiree employees, premiums change, retirement costs, employee with life time benefits, etc.)

**2012-13 Meeting Schedule**

- BAPR Workgroup/BAPR Committee Schedule for FY 2012-13 was provided
  - Note time change for BAPR Workgroup from **1:30-3:00** on December 5, 2012
  - Note time change for BAPR Committee from **3:00-5:00** on May 15, 2013
  - Note location change for BAPR Committee on August 15, 2012 – **OEC/Room 146**
  - Note location change for BAPR Committee on October 17, 2012 – **SAC Foundation Board Room**

**Other**

- A request to have an agenda on the BAPR Committee as an action item to create a taskforce to thoroughly review Education Services Department – program review.

The meeting was adjourned at 4:07 pm.

**Upcoming BAPRC Meeting:** August 15, 2012, Orange Education Center, Room 146, 1:30 – 3:00 p.m.

**Upcoming Work Group Meeting:** September 5, 2012, District Office Executive Conference, Room 114