

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

Meeting Minutes for September 27, 2006

Members Present: Morrie Barembaum, John Didion, Ann-Marie Gabel, Raul Gonzalez del Rio, Peter Hardash, Steve Kawa, Peter Paolino, Julie Slark, Sergio Sotelo, George Troxcil, Juan Vasquez, and Paul Foster.

Members Absent: Rosi Enriquez, John Hernandez, Noemi Kanouse, Erlinda Martinez, and Marti Reiter.

Guests Present: John Grindel, Carl Jaeger, John Smith, Judy Strong, and Jose Vargas.

Mr. Hardash called the meeting to order at 1:40 with a welcome.

Approval of Minutes from August 23, 2006

Mr. Hardash asked for a motion to approve the minutes of August 23, 2006. It was moved by Mr. Troxcil and seconded by Mr. Vasquez to approve the minutes. The motion carried unanimously.

2006-07 Fall FTES Update

Mr. Jaeger presented the 2006-07 fall and summer update through September 20th. The year to year comparison of WSCH (the weekly census method of attendance accounting) is very favorable but below target by 86.54 FTES. Major causes for the decline include adjusting student rosters for no shows and excessive absences. Also, some classes (i.e. nursing classes) were changed from WSCH to the positive attendance reporting method. Final fall FTES numbers will be available in mid-October when roster adjustments are completed. Summer numbers will be finalized when all non-credit hours are collected. Total summer currently shows a target shortfall of 205.45 FTES because the target was not adjusted after “borrowing” 200.19 FTES from 2006-07 to report on the 2005-06 annual attendance report.

Mr. Vasquez mentioned that projections should be benchmarked again by the colleges this fall for a reality check. Modifying target amounts within the year is acceptable providing the annual FTES total remains unchanged. With this shift, positive attendance numbers should be updated more often.

DEMC (the District Enrollment Management Committee) is looking at the options associated with moving FTES and at how to get more frequent reporting without adding staff for this information.

Projected Balances as of August 31, 2006: Ms. Gabel directed members’ attention to the cash flow reports updated through August 31st with separate handouts for the two campuses and district operations. The projections for 2006-07 through August 31 are basically the revised budget. The numbers look good so far.

SB 1131: The Governor has just signed Senate Bill 1131, which provides additional resources for community colleges. Mr. Hardash referred to the handout, drawing attention to item (1) which states that the community college system will receive \$5 million for one-time professional development.

This equates to approximately \$137,000 for RSCCD. The district will have to establish a process to utilize these funds. For the 2007-08 budget, the chancellor's office has recommended increasing staff development to \$10 million and proposed that this amount be on-going for the next four to five years.

The funds are available to all classified staff, faculty and administrators (full and part-time). Mr. Didion mentioned that AB1725 was referenced in the SB1131 legislation. AB1725 is the law that sets aside a certain amount of funds for community colleges in California to conduct staff development activities to educate and improve the entire staff. We will have to wait to see what strings and rules are attached to SB1131. The colleges should plan to spend these funds this year, or there may be a carryover to next year.

Effective January 1, 2007, tuition for California Community College students drops from \$26 to \$20 per unit.

We have two years to spend Scheduled Maintenance, Instructional Equipment, and Basic Skills dollars. Many districts may be out of compliance with the 50% law as a result of the large amount of one-time funding allocated in 2006-07. Discussion is underway at the state level to consider if the one-time money can fall outside of the 50% calculation.

Work Group Update

Meeting Notes of August 15, 2006 were presented. The next Work Group meeting is scheduled for November 8th from 2:30 to 4:00 in the Garden Grove Room.

Other

Mr. Troxcil asked about the Interfund Transfers Out listed in the budget book on page 12. Ms. Gabel said those are redevelopment dollars that flow into the general fund and then are transferred into fund 40 (the capital outlay fund) the following year. Other transfers out includes scheduled maintenance matching, which is about \$344,000.

There is no news on SB361 for the new funding model. The Governor has until Saturday (September 30th) to sign the bill and there is no indication that he will not sign it.

At the last DEMC meeting, Kathy Mennealy presented 2005-06 SAC FTES by area of emphasis (Basis Skills, ESL, etc.) Based on her analysis and the requirements for noncredit courses to qualify for the SB361 non-credit rate enhancement, Kathy indicated that 82% of SAC's FTES will qualify and that 65% of SCC's FTES will qualify, for a blended qualification rate for the district of 80%. This will equate to approximately \$3 million for RSCCD, with no known strings attached. The exact amount will be certified at P-1 by the end of February.

Mr. Hardash adjourned the meeting at 2:08.

Next BAPR meeting:

The next BAPR meeting is scheduled for November 29, 2006; 1:30-3:30; in the Executive Conference Room #114.