

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

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Budget Allocation and Planning Review Committee

District Office – Executive Conference Room #114

1:30 – 3:00

Meeting Minutes for August 27, 2008

Members Present: Erlinda Martinez, Norman Fujimoto, John Grindel, Ed Ripley, Jeff McMillan, Juan Vazquez, Steve Kawa, John Hernandez, Raul Gonzalez del Rio, Morrie Barembaum, Jared Kubicka-Miller, Jose Vargas, Peter Hardash, Noemi Kanouse, Sylvia LeTourneau, Marti Reiter

Members Absent: John Didion

Guests Present: Paul Foster, Randy Scott, Gina Huegli, Mary Halvorson, Esmeralda Abejar, Thao Nguyen, Raymond Hicks,

Mr. Hardash called the meeting to order at 1:33 p.m.

Introduction

Approval of Minutes from June 11, 2008

Mr. Hardash called for a motion to approve the minutes of the June 11, 2008 BAPR Committee meeting. Norm Fujimoto moved and Juan Vazquez seconded the motion to approve the minutes as presented. John Hernandez requested an amendment to change the minutes to reflect Datatel Backfill request and amount allocated to each college. Erlinda Martinez abstained due to the fact she did not attend last BARPC meeting. The motion carried unanimously.

2008-09 Stat Budget Update

- No State Budget as of yet.

General Fund Revenue and Expenditure Review

- Mr. Hardash stated the Budget Allocation Model is a revenue allocation model not an expenditure model and explained the sites determine how the money is going to be spent.
- Mr. Hardash referred to the handout in the packet showing an historical look at the Academic Part Time Accounts 13XX and 14XX from 2003-04 Actuals to 2008-2009 Tentative Budget which showed a continuous pattern of deficit spending in those salary accounts.
- He did recognize a savings in the 4XXX (Supplies & Materials) and 5XXX (Other Operating Exp & Services).
- John Hernandez asked if there is a formula or method to calculate the cost based on the given FTES goals. Mr. Hardash stated he has received different models from other multi-college districts that he will take to the work group. Mary Halvorson stated the models work for some programs but cannot be applied to all. Mr. Hicks stated that a method needs to be developed that will be applicable to the needs of our district. Mr. Hardash mentioned the District's board policy on the 20 student minimum, as well as those programs that are excused from that policy, make it difficult to calculate a fair distribution.

2008-2009 Budget Development

- Apportionment deficit is currently unknown and will not be known until P-1 numbers come in February.
- Categorical reductions are unknown.
- Backfill budgeted at \$2.1 million, growth cap from May Revise 1.03%, built 1.0% in Tentative Budget.
- (\$300,000) loss on interest earnings due to delayed apportionment.
- State Unemployment Insurance increase from .05% to .30%.
- Mr. McMillan stated that the cuts need to be kept away from the classrooms and thinks the majority if not all the cuts must come from the District Office. Mr. Hardash pointed out the cost of Campus Safety and Information Technology for all sites are cost of the District Offices. Ray Hicks requested to review all the numbers.

Cash Flow Issues due to Budget Delay

- Borrow from other fund
 - Bond Fund
 - Will **NOT** borrow from bond fund
 - Retiree Fund
 - Available \$22.6 million will borrow \$17.6 which will carry us to October 31st
- Borrow from Outside Source
 - Borrow from County Treasurer
 - Lost interest earnings for RSCCD
 - Issue TRANS
 - NOT recommended and will be more costly to district
- Cal Grant B & C
 - Students will receive advance
- Defer payments to major vendors excluding utilities

Parking Lot Repair Budget

- Ms. Martinez suggested the use of the \$500,000 parking lot fund allocated to the colleges, based on the Budget Allocation Model –FTES Distribution, towards the budget reductions for the 08-09 school year. Mr. Vazquez would like to move and would prefer to use Redevelopment Funds to address the repairs needed. Mr. Hernandez seconded the motion to approve the use of parking lot funds in an attempt to balance the 08-09 RSCCD Budget. Ray Hicks wants it to be known that each year it will be discussed.

Datatel Backfill

- Human Resources requested one short term part time Intermediate Clerk.
- John Hernandez moved and Juan Vazquez seconded.
- Ms. Reiter clarified that it is an hourly short term position.

Next Work Group meeting:

- September 17, 2008 2:30-4:00 (Santa Ana Room #103, DO)

Next BAPR meeting:

- ***special meeting once State adopts 08-09 budget***
- October 29, 2008 1:30-3:30 (Executive Conference Room #114, DO)

Mr. Hardash adjourned the meeting at 3:07 p.m.