

**Rancho Santiago Community College District**  
**ADMINISTRATIVE REGULATION**  
Chapter 6  
Business and Fiscal Services

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**AR 6250 Budget Management**

**Reference(s)**

Title 5 Sections 58305, 58307, and 58308

Total amounts budgeted as the proposed expenditure for each major classification of expenditures shall be the maximum expended for that classification for the school year, except as specifically authorized by the Board. All Board authorized personnel positions must be properly budgeted, including appropriate salary and all related benefit costs.

Transfers may be made from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board.

Transfers may be made between expenditure classifications and may be approved by a majority of the members of the Board.

Except as identified in the District's Budget Allocation Model, excess funds must be added to the general reserve of the District, and are not available for appropriation unless approved by the Board setting forth the need according to major classification.

**Adopted: November 2, 2015**