

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 24, 2012
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS 4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of September 10, 2012 Action

1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – California School Employees Association Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District
- 1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579
- 1.9 Recognition of Classified Staff by Board of Trustees

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Dean
 - (2) Assistant Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

Action

- Approval of Appointments
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record

3.2 Classified Personnel

Action

- Approval of Revised Job Descriptions
- Approval of New Appointments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Approval of Reductions in Force
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

4.0 INSTRUCTION

***4.1 Approval of Amended Apprenticeship Fiscal Impact**

Action

The administration recommends approval of the amended Master Cost Agreements for 2012-2013 as presented.

* Item is included on the Consent Calendar, Item 1.6.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of 2011-2012 CCFS-311 Report, including Gann Appropriations Limit Action
The administration recommends approval of the 2011-2012 CCFS-311 Report as presented pending any audit adjustments and establishment of the district's 2012-2013 Gann Appropriations Limit in the amount of \$214,573,297.
- *5.3 Approval of Extension of Construction Management Services for Santa Ana College (SAC) Projects Action
The administration recommends approval of the extension of management services for Bernards Management Services as presented.
- *5.4 Approval of Aerial to Underground Conversion Agreement Action
The administration recommends approval of the AT&T Aerial to Underground Agreement as presented.
- *5.5 Approval of Traffic Signal Maintenance Agreement – City of Orange Action
The administration recommends approval of the Traffic Signal Maintenance Agreement with the City of Orange as presented.
- *5.6 Approval of Change Order #4, Bid #1146 – Framing and Elevators for Athletic/Aquatic Complex at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #4 for Bid #1146 for Inland Building Construction for framing and elevators for the Athletic/Aquatic complex at SCC as presented.
- *5.7 Approval of Change Order #4 for Bid #1144 – Roofing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1144 for Troyer Contracting Company, Inc., for roofing for the Athletic/Aquatic complex at SCC as presented.
- *5.8 Adoption of Resolution No. 12-53 – Masonry for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-53 for Industrial Masonry, Inc., for Bid #1137 for masonry for the Athletic/Aquatic complex at SCC as presented.

- *5.9 Approval of Awarding Bid #1199 – Fiber Infrastructure at Santiago Canyon College Action
The administration recommends approval of awarding Bid #1199 for the infrastructure at SCC to Steele Contracting, Inc., dba Coast Electric as presented.
- *5.10 Acceptance and Awarding of Bid #1190 – Athletic and Aquatic Equipment and Supplies for Athletic/Aquatic Complex at Santiago Canyon College – Partial Award Action
The administration recommends acceptance of the bids and approval of awarding Bid #1190-Athletic and Aquatic Equipment and Supplies for the Athletic/Aquatic Complex at SCC – Partial Award to Legend Fitness, The Dumbbell Man Fitness Equipment, Freemotion Fitness, Promaxima Manufacturing LTD, and Foundation Fitness as presented.
- *5.11 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period August 1, 2012, through September 9, 2012.
- *5.12 Approval of Termination Agreement for ACT Center Action
The administration recommends the chancellor or his designee be given authorization to execute the Termination Agreement and Mutual Release with ACT, Inc.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- Cooperative Agencies Resources for Education (CARE) (SCC) \$ 18,216
 - Extended Opportunity Programs & Services (EOPS) (SCC) \$257,883
 - Matriculation – Credit (SCC/District) \$397,353
 - Strengthening Transfer Education and Matriculation in STEM (STEM²) – Year 2 (SCC) \$120,699
 - Student Mental Health Program (SCC) \$211,435
 - Student Support Services – Year 2 (SAC) \$292,340
- *6.2 Approval of Legal Representation - AlvaradoSmith Action
The administration recommends approval of the agreement with AlvaradoSmith as presented.
- 6.3 First Reading of Revised and Renumbered Board Policies Information
These policies are presented for first reading as an information item.

* Item is included on the Consent Calendar, Item 1.6.

6.4 Approval of Modification to Santa Ana College Mission Statement and Vision Themes Action

The administration recommends approval of the revisions to the Santa Ana College mission statement and vision themes.

6.5 Reports from Board Committees Information

- Board Facilities Committee
- Board Policy Committee

6.6 Board Member Comments Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on October 8, 2012.