

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, March 23, 2015
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 9, 2015

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

3.0 INSTRUCTION

- *3.1 Approval of Agreement with AcademicWorks for Scholarship Processing and Management at Santiago Canyon College (SCC) Action
The administration recommends approval of the three-year subscription agreement for scholarship processing with AcademicWorks.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of February 2015.
- *4.3 This item was deleted.
- *4.4 Approval of Agreement with Alta Environmental for Hazardous Material Monitoring for Dunlap Hall Renovation Project at Santa Ana College (SAC) Action
The administration recommends approval of the agreement with Alta Environmental for hazardous material monitoring for the Dunlap Hall renovation project at SAC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *4.5 Approval of Change Order #1 for Bid #1245 for Nealley Library (L) Building Roof Repairs at Santa Ana College Action
The administration recommends approval of change order #1 for Bid #1245 for Nealley Library (L) building roof repairs at SAC.
- *4.6 Approval of Notice of Completion for Bid #1245 Nealley Library (L) Building Roof Repairs at SAC Action
The administration recommends approval of the Notice of Completion with Letner Roofing, Co. for Nealley Library (L) building roof repairs at SAC as presented.
- *4.7 Approval of Notice of Completion for Bid #1247 – Parking Lot Resurfacing at District Operations Center Action
The administration recommends approval of the Notice of Completion with JB Bostick Company, Inc. for parking lot resurfacing at the District Operations Center as presented.
- *4.8 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 8, 2015, through March 7, 2015.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC/SCC) \$ 1,000
- Kaleidoscope Project II (SAC) - *Augmentation* \$ 6,250
- Next Generation Courseware Challenge Grant (SAC) \$15,000
- *5.2 Approval of Sub-Agreement between Rancho Santiago Community College District and City College of San Francisco for Information Communications Technology/Digital Media Sector Navigator Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 Adoption of Resolution No. 15-06 Authorizing Payment to Trustee Absent from Board Meeting Action
This resolution requests authorization of payment to Alana Voechting for her absence from the March 9, 2015, board meeting due to illness.

* Item is included on the Consent Calendar, Item 1.6.

5.4 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Professional Experts
 - d. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #LBI 1400533
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: California School Employees Association, Chapter 888
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
6. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property Address: 500 W. Santa Ana Blvd., Santa Ana, California
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Negotiating Parties: CIM Urban Reit Properties I LP
Under Negotiation: Price and Terms of Payment

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of 2014-2015 FARSCCD Revised Permanent Salary Schedule A
- Approval of 2014-2015 FARSCCD Revised Permanent Salary Schedule B
- Approval of 2015 Spring CEFA Part-time/Hourly Step Increases
- Approval of Return from 2014-2015 Sabbatical Leaves
- Ratification of Resignations/Retirements
- Approval of Stipends
- Approval of Part-time Hourly New Hires/Rehires

6.2 Classified Personnel Action

- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Change in Salary Placements
- Approval of Temporary to Hourly On Going Assignments
- Approval of Return to Regular Assignments
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

6.3 Approval of Revised Cabinet Salary Schedule and Employment Agreements Action

It is recommended that the board approve the revised Cabinet salary schedule and employment agreements for the college presidents and vice chancellors effective January 1, 2015.

6.4 Rejection of Claim Action

The district's claim administrator recommends the board authorize the chancellor or his designee to reject the claim #LBI 1400533.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 13, 2015.