

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, August 15, 2016
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 CALL TO ORDER AND PLEDGE OF ALLEGIANCE

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Introduction of New Faculty Members

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

2.0 BOARD OF TRUSTEE VACANCY

2.1 Approval of the Election Rules for Trustee Appointment

Action

2.2 Board of Trustees Candidates Interview for Area #1

The board will conduct an interview for each candidate for the Area #1 trustee vacancy in the order applications were received: Guadalupe (Tish) L. Leon, Zeke F. Hernandez, and Frank G. Alaniz, Jr.

- 2.3 Trustee Voting Action
Board members will vote for one candidate for the Area #1 vacancy.
- 2.4 Report of Election Results Action
The candidate who receives a majority of the votes will be appointed to the RSCCD Board of Trustees.
- 2.5 Oath of Office
The Board President will administer the oath of office to the new trustee.

3.0 PROCEDURAL MATTERS

- 3.1 Approval of Additions or Corrections to Agenda Action
- 3.2 Approval of Minutes – Regular meeting of July 18, 2016 Action
- 3.3 Approval of Consent Calendar Action
Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**
- An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.
- 3.4 Public Hearing – California School Employees Association (CSEA), Chapter 579
Initial Bargaining Proposal to Rancho Santiago Community College District

4.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 4.1 Report from the Chancellor
- 4.2 Reports from College Presidents
- Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 4.3 Report from Student Trustee
- 4.4 Reports from Student Presidents
- Student activities
- 4.5 Report from Classified Representative
- 4.6 Reports from Academic Senate Presidents
- Senate meetings
- 4.7 Reports from Board Committee Chairpersons
- Board Communications Committee
 - Board Facilities Committee

5.0 INSTRUCTION

- *5.1 Approval of California Community College Intern Program (CCCIP) Agreement Action
The administration recommends approval of the CCCIP agreement as presented.
- *5.2 Approval of Fire Technology Agreement Amendment #1: City of Irvine Action
The administration recommends approval of Amendment #1 to the current agreement with the City of Irvine, California.
- *5.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal - CareMeridian Action
The administration recommends approval of the agreement renewal with CareMeridian in Orange, California.
- *5.4 Approval of OTA Agreement Renewal – HealthSouth Corporation Action
The administration recommends approval of the agreement renewal with HealthSouth Corporation in Birmingham, Alabama.
- *5.5 Approval of Pharmacy Technology Agreement Renewal – Veteran Affairs (VA) Greater Los Angeles Healthcare System Action
The administration recommends approval of the agreement renewal with the VA Greater Los Angeles Healthcare System in Los Angeles, California.
- *5.6 Approval of Continuation of Early College Consulting Agreement in Partnership with Chancellor’s Office of California Community Colleges Action
The administration recommends approval of the continuation of Early College Consulting Agreement in partnership with the Chancellor’s Office of the California Community Colleges for a no-cost extension of the performance period through December 2016.
- *5.7 Approval of Dual Enrollment Agreement with Samueli Academy Action
The administration recommends approval of the Dual Enrollment Agreement with Samueli Academy in Santa Ana, California.
- *5.8 Approval of Dual Enrollment and Middle College High School (MCHS) Program Agreement with Santa Ana Unified School District (SAUSD) Action
The administration recommends approval of the Dual Enrollment and MCHS program agreement with SAUSD.
- *5.9 Ratification and Acknowledgement of Consent (Related to Dual Enrollment Agreement with Santa Ana Unified School District) Action
The administration recommends ratification of and acknowledgement of Consent (related to Dual Enrollment Agreement with SAUSD).

* Item is included on the Consent Calendar, Item 3.3.

- *5.10 Approval of Classroom Lease Renewal with Orange Unified School District (OUSD) Action
The administration recommends approval of the Santiago Canyon College (SCC) Orange Education Center (OEC) lease agreement renewal for classroom space with OUSD for the period of July 1, 2016, through June 30, 2017, as presented.
- *5.11 Approval of Consulting Agreement with Orange Unified School District Action
The administration recommends approval of the consulting agreement with OUSD to authorize SCC to provide credit and noncredit classes at OUSD facilities for the period of August 22, 2016, through June 15, 2017, as presented.
- *5.12 Approval of Instructional Services Agreement with Integrated Resources Institute Action
The administration recommends approval of a one year Instructional Services Agreement with IRI to authorize SCC OEC to provide noncredit employment preparation classes to adults with cognitive impairments at Children's Hospital of Orange County for the period of August 16, 2016, through June 30, 2017, as presented.

6.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *6.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- 6.2 Approval of Public Hearing for 2016-2017 Proposed Adopted Budget Action
The administration recommends the board hold a public hearing on the 2016-2017 proposed Adopted Budget at the September 12, 2016, board meeting.
- *6.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2016 Action
The administration recommends approval of the CCFS-311Q report for the period ending June 30, 2016, as presented.
- 6.4 Quarterly Investment Report as of June 30, 2016 Information
The quarterly investment report as of June 30, 2016, is presented as information.
- *6.5 Approval of Agreement with DLR Group for On-Call Architectural Design Services for Various Projects District-wide Action
The administration recommends approval of the contract with DLR Group for on-call architectural design services for various projects district-wide as presented.

- *6.6 Approval of Agreement with Smith-Emery Laboratories, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects Action
The administration recommends approval of the agreement with Smith-Emery Laboratories, Inc. for on-call materials testing and inspection consulting services for various facility improvement projects as presented.
- *6.7 Approval of Amendment to Agreement with Facilities Planning & Program Services (FPPS) for Program Planning and Management Consulting Services Action
The administration recommends approval of the amendment to the agreement with FPPS for program planning and management consulting services as presented.
- *6.8 Rejection of Bid #1296 Fire Line Pump Replacement at District Office Action
The administration recommends rejection of all bids for Bid #1296 Fire Line Pump Replacement at the district office as presented.
- *6.9 Award of Bid #1298 for Buildings E (Fitness), G (Gymnasium), K (Welding) and S (Administration) Roof Replacements at Santa Ana College (SAC) Action
The administration recommends awarding Bid #1298 to Best Contracting Services, Inc. for Buildings E, G, K, and S roof replacements at SAC as presented.
- *6.10 Rejection of Bid #1294 for Building G (Gymnasium) Floor Repairs at Santa Ana College Action
The administration recommends rejection of the bid for Bid #1294 for Building G floor repairs at SAC as presented.
- *6.11 Approval of Change Order #1 for C.I. Services, Inc. for Building W (Exercise Science) Roof Replacement Project Bid #1280 at Santa Ana College Action
The administration recommends approval of change order #1 for C.I. Services, Inc. for Building W roof replacement project Bid #1280 at SAC as presented.
- *6.12 Acceptance of Completion of Bid #1280 for Building W (Exercise Science) Roof Replacement Project at Santa Ana College and Approval of Recording Notice of Completion Action
The administration recommends acceptance of the project as complete and approval of filing a Notice of Completion with the County as presented.

* Item is included on the Consent Calendar, Item 3.3.

- *6.13 Approval of Addendum for Lease with Career Technical Education Partnership Central Orange County Action
The administration recommends approval of the addendum with the Orange County Department of Education for Career Technical Education Partnership Central Orange County to lease Suite #301 at 2323 North Broadway Avenue, Santa Ana, California, as presented.
- *6.14 Approval of Amendment to Agreement with HPI Architecture for Professional Design Services for Publication and Warehouse Relocation Project from Orange Education Center to Santiago Canyon College Action
The administration recommends approval of the amendment with HPI Architecture for professional design services for the Publication and Warehouse relocation project from OEC to SCC as presented.
- *6.15 Rejection of Bid #1297 for Building U Portable Renovations at Santiago Canyon College Action
The administration recommends rejection of all bids for Bid #1297 for Building U portable renovations at SCC as presented.
- *6.16 Approval of Foundation for California Community College (FCCC) – Microsoft Campus Agreement & Academic Select/Participation Agreements Action
The administration recommends approval of year three of three under the Microsoft Campus Agreement with the FCCC and Academic Select/Participation agreements as presented.
- *6.17 Approval of Vendor Name Change Action
The administration recommends approval of the vendor The Dolinka Group, LLC name change to Cooperative Strategies, LLC as presented.
- *6.18 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Susanne Mata for consulting services to provide direct technical assistance to Career Technical Education Pathways Program grantees to support their career pathways work. Dates of service are August 16, 2016, through December 31, 2016. The fee is estimated at \$23,900.
- *6.19 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period June 29, 2016, through July 30, 2016.

* Item is included on the Consent Calendar, Item 3.3.

7.0 GENERAL

- *7.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-----------|
| - Basic Skills Initiative (SAC) - <i>Adjustment</i> | -\$32,247 |
| - Basic Skills Initiative (SCC) – <i>Augmentation</i> | \$25,136 |
| - Early Head Start – Year 2 (District) – <i>Augmentation</i> | \$31,754 |
| - Governor’s Office of Business & Economic Development
(GO-Biz) Capital Infusion Program (CIP) Grant (District) | \$40,000 |
- *7.2 Approval of Sub-Agreements between RSCCD and Contra Costa, Los Rios, Marin, West Hills, and West Valley Mission Community College Districts for Career Technical Education (CTE) Data Unlocked Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *7.3 Approval of Sub-Agreement between RSCCD and The RP Group, Inc. for CTE Data Unlocked Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *7.4 Approval of Sub-Agreement between RSCCD and Sonoma County Junior College District on behalf of Santa Rose Junior College for CTE Data Unlocked Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *7.5 Approval of Sub-Agreements between RSCCD and Butte-Glenn, El Camino, Riverside, San Diego, State Center, and Solano Community College District for CTE Data Unlocked Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

- *7.6 Approval of Sub-Agreement between RSCCD and WestEd for CTE Data Unlocked Grant Action
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *7.7 Approval of Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator Information Communication Technology/Digital Media Grant Action
The administration recommends approval of the amendment to the sub-agreement with Stephen A. Wright, LLC, and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *7.8 Approval of First Amendments to Sub-Agreements between RSCCD and Garden Grove Unified School District and Santa Ana Unified School District for Assembly Bill 104 Adult Education Block Grant Action
The administration recommends approval of the amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 7.9 Adoption of Board Policy Action
It is recommended that the board adopt Board Policy 2432 Chancellor Succession.
- 7.10 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

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8.0 HUMAN RESOURCES

8.1 Management/Academic Personnel

Action

- Approval of Employment Agreements
- Approval of Interim Assignments
- Approval of Adjusted Effective Dates for Interim Assignment
- Ratification of Resignations/Retirements
- Approval of 2016-2017 Column Changes for Part-time Faculty
- Approval of Appointments
- Approval of Hiring of Long-term Substitutes per Education Code 87481 & 87482
- Approval of Extensions of Voluntary Workload Reduction
- Approval of Return to Regular Assignments/Change of Locations
- Approval of Additional Faculty Service Areas (FSA)
- Approval of Final Salary Placements
- Approval of Adjusted Final Salary Placements
- Approval of Adjusted Contract Step Placements
- Approval of Adjusted 2015-2016 Additional Contract Extension Days
- Approval of 2016-2017 Contract Extension Days
- Approval of Contract Stipends
- Approval of Adjusted Contract Stipends
- Approval of Beyond Contract/Overload Stipends
- Approval of Rescinded Beyond Contract/Overload Stipends
- Approval of Adjusted Leaves of Absence
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

8.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Hourly Ongoing to Contract Assignments
- Approval of Temporary to Contract Assignments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Longevity Increments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary to Hourly Ongoing Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

8.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579 Action

It is recommended that the board receive and file the district's initial bargaining proposal to CSEA, Chapter 579 and schedule a public hearing for September 12, 2016.

9.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on September 12, 2016.