

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, June 25, 2018
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of June 11, 2018 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

1.7 Administration of Oath of Allegiance and Badge Pinning District Safety & Security Officers

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from Student Trustee
- 2.2 Reports from Student Presidents
 - Student activities
- 2.3 Report from Classified Representative
- 2.4 Reports from Academic Senate Presidents
 - Senate meetings
- 2.5 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.6 Report from the Chancellor

3.0 INSTRUCTION

- *3.1 Approval of Western Interpreting Network (WIN) Service Agreement Action
The administration recommends approval of the Western Interpreting Network (WIN) service agreement as presented.
- *3.2 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Huntington Beach Fire Department and Marine Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with the City of Huntington Beach Fire Department and Marine located in Huntington Beach, California as presented.
- *3.3 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Newport Beach Fire Department and Marine Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with the City of Newport Beach Fire Department and Marine located in Newport Beach, California as presented.
- *3.4 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Orange County Lifeguards Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with Orange County Lifeguards located in Dana Point, California as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Seal Beach Lifeguards Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with the City of Seal Beach Lifeguards located in Seal Beach, California as presented.
- *3.6 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Corona Fire Department Action
The administration recommends approval of the standard inter-agency instructional services agreement renewal with the City of Corona Fire Department located in Corona, California as presented.
- *3.7 Approval of Affiliation Agreement Renewal with Regents of University of California Action
The administration recommends approval of the affiliation agreement renewal with the Regents of University of California located in Los Angeles, California as presented.
- *3.8 Approval of Health Sciences Program Agreement Renewal with Regents of University of California Action
The administration recommends approval of the health sciences program agreement renewal with the Regents of University of California located in Orange, California as presented.
- *3.9 Approval of Educational Affiliation Agreement Renewal with Garden Grove Unified School District (GGUSD) Action
The administration recommends approval of the educational affiliation agreement renewal with GGUSD located in Garden Grove, California as presented.
- *3.10 Approval of Educational Affiliation Agreement Renewal with Westminster School District Action
The administration recommends approval of the educational affiliation agreement renewal with Westminster School District located in Westminster, California as presented.
- *3.11 Approval of Educational Affiliation Agreement Renewal with Laguna Beach Unified School District (LBUSD) Action
The administration recommends approval of the educational affiliation agreement renewal with LBUSD located in Laguna Beach, California as presented.

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- *3.12 Approval of Educational Affiliation Agreement Renewal with Placentia-Yorba Linda Unified School District (PYLUSD) Action
The administration recommends approval of the educational affiliation agreement renewal with PYLUSD located in Placentia, California as presented.
- *3.13 Approval of Educational Affiliation Agreement Renewal with Saddleback Valley Unified School District (SVUSD) Action
The administration recommends approval of the educational affiliation agreement renewal with SVUSD located in Mission Viejo, California as presented.
- *3.14 Approval of Educational Affiliation Agreement Renewal with Tustin Unified School District (TUSD) Action
The administration recommends approval of the educational affiliation agreement renewal with TUSD located in Tustin, California as presented.
- *3.15 Approval of Renewal of Consulting Agreement with Orange Unified School District (OUSD) Action
The administration recommends approval of the renewal of consulting agreement with OUSD.
- *3.16 Approval of Three Year Renewal of Instructional Services Agreement with Orange Unified School District Action
The administration recommends approval of the three year renewal of instructional services agreement with OUSD as presented.
- *3.17 Approval of Renewal of Memorandum of Understanding (MOU) for Bridge Program with Orange Unified School District Action
The administration recommends approval of the renewal of the MOU for Bridge Program with OUSD.
- *3.18 Approval of Agreement between RSCCD and Pacific Clinics' Recovery Education Institute (REI) Action
The administration recommends approval of the agreement between RSCCD and Pacific Clinics' REI.
- *3.19 Approval of 2018-2020 eLumen Software Client Services Agreement Action
The administration recommends approval of the 2018-2020 software client services agreement with eLumen.

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- *3.20 Approval of One Year Renewal of Instructional Services Agreement with South Coast College Action
The administration recommends approval of the one year renewal of instructional services agreement with South Coast College located in Orange, California as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from May 26, 2018, to June 12, 2018.
- *4.3 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church Action
The administration recommends approval of the lease with St. Peter Evangelical Lutheran Church in Santa Ana as presented.
- *4.4 Approval of Agreement with MHP, Inc. for On-Call Structural Engineering Services for Various Facility Improvement Projects District-Wide Action
The administration recommends approval of the agreement with MHP, Inc. for on-call structural engineering services for various facility improvement projects district-wide as presented.
- *4.5 Approval of Amendment to Agreement with Lentz Morrissey Architects, Inc. for Professional Design Services for Americans with Disabilities Act (ADA) Upgrades to District Office Action
The administration recommends approval of the amendment to the agreement with Lentz Morrissey Architects, Inc. for professional design services for ADA upgrades to the district office as presented.
- 4.6 Approval of Five Year Construction Plan (2020-2024) and Initial Project Proposals (IPPs) for Santa Ana College (SAC) and Santiago Canyon College (SCC) Action
The administration recommends approval of the Five Year Construction Plan (2020-2024) and IPPs for SAC and SCC as presented.
- *4.7 Approval of Agreement with Architecture 9 PLLLP for Architectural Design Services for Russell Hall Replacement (Secondary Effect A-214) at Santa Ana College Action
The administration recommends approval of the agreement with Architecture 9 PLLLP for architectural design services for Russell Hall replacement (secondary effect A-214) at SAC as presented.

- *4.8 Approval of Amendment to Agreement with Bernards for Construction Management Services for Science Center at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Bernards for construction management services for the Science Center at SAC as presented.
- *4.9 Rejection of all Bids for Bid #1348 for Barrier Removal Parking Lot 9 at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1348 for barrier removal parking lot 9 at SAC as presented.
- *4.10 Approval of Amendment to Agreement with Smith-Emery Laboratories for Materials Testing and Inspection Consulting Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action
The administration recommends approval of the amendment to the agreement with Smith-Emery Laboratories for materials testing and inspection consulting services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- *4.11 Approval of Agreement with TLC Auctions Action
The administration recommends approval of the agreement with TLC Auctions to conduct auctions on an as needed basis as presented.
- *4.12 Approval of 2018-2019 Contract Listing Action
The administration recommends approval of the 2018-2019 contract listing as presented.
- *4.13 Award of Bid #1350 for Purchase of Hitachi (or Equal) Ultra High Definition Television (TV) Student Camera Systems Action
The administration recommends accepting and awarding Bid #1350 for purchase of Hitachi (or equal) ultra high definition TV studio camera systems to VMI, Inc. as presented.
- *4.14 Rejection of all Bids for Bid #1344 for Sports Field Maintenance at Santiago Canyon College Action
The administration recommends rejection of all bids for Bid #1344 for sports field maintenance at SCC as presented.
- *4.15 Rejection of all Bids for Bid #1345 for Landscape Maintenance Services Action
The administration recommends rejection of all bids for Bid #1345 for landscape maintenance services as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.16 Approval of Legal Services Agreement for Bergman Dacey Goldsmith, PLC Action
The administration recommends authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Bergman Dacey Goldsmith, PLC as presented.
- *4.17 Approval of Legal Services Agreement with Orbach Huff Suarez + Henderson, LLP Action
The administration recommends authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Orbach Huff Suarez + Henderson, LLP as presented.
- *4.18 Approval of Legal Services Agreement for Atkinson, Andelson, Loya, Rudd & Romo Action
The administration recommends authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between RSCCD and Atkinson, Andelson, Loya, Rudd & Romo as presented.
- *4.19 Approval of Legal Services Agreement for Musick, Peeler & Garrett LLP Action
It is recommended that authorization be given to the Chancellor or his designee approve the agreement between RSCCD and Musick, Peeler & Garrett LLP as presented.
- *4.20 Approval of Legal Services Agreement for Liebert Cassidy Whitmore Action
It is recommended that authorization be given to the Vice Chancellor of Human Resources or a designee to renew the agreement for professional services between RSCCD and Liebert Cassidy Whitmore for the period of July 1, 2018, through June 30, 2020, as presented.
- *4.21 Approval of Agreement for General Counsel Services - AlvaradoSmith Action
It is recommended that authorization be given to the Vice Chancellor of Business Operations/Fiscal Services or a designee to renew the proposed agreement between RSCCD and AlvaradoSmith as presented.
- *4.22 Approval of Agreement with Nicole Miller & Associates Action
It is recommended that authorization be given to the Chancellor or his designee to renew the agreement between RSCCD and Nicole Miller & Associates for the period of July 1, 2018, through June 30, 2019, as presented.
- *4.23 Approval of Services from State of California Department of Justice Action
It is recommended that the board approve engaging the State of California Department of Justice to provide fingerprinting and reimbursement services as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.24 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period April 22, 2018, through May 26, 2018.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Governor’s Office of Business & Economic Development \$ 20,000
(GO-Biz) Capital Infusion Program (CIP) Grant (District) –
Augmentation
 - Career and Technical Education Act (CTEA) Title I-C \$ 894,480
(District/SAC/SCC)
 - CTEA Title I-C Career Technical Education (CTE) \$ 82,754
Transitions (District/SAC/SCC)
 - Fiscal Agent for the Regional Consortia (District) \$2,070,000
 - Nursing Program Support Grant (SAC) \$ 207,358
 - Saint Joseph Hospital On-Site Associate Degree Nursing \$ 134,875
Program (SAC)
 - Santa Ana Middle College High School (SAC) \$ 100,000
 - Song-Brown Health Care Workforce Training Program – \$ 200,000
Registered Nurse Education: Capitation for Associate
Degree Nursing Program (SAC)
 - Song-Brown Health Care Workforce Training Program - \$ 125,000
Registered Nurse Education: Special Program for
Associate Degree Nursing Program (SAC)
 - Youth Empowerment Strategies for Success - Independent \$ 22,500
Living Program (YESS – ILP) (SAC)
- *5.2 Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cabrillo, Grossmont-Cuyamaca, Riverside, Santa Barbara and State Center Community College Districts for Regional Consortia funded by Carl D. Perkins Career and Technical Education Improvement Act of 2006, Perkins IV Title I-Part B Grant Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.3 Adoption of Resolution No. 18-14 for Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Special Program Grant (Agreement #18-9040) Action
The administration recommends adoption of Resolution No. 18-14 with the Office of Statewide Health Planning and Development and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.4 Approval of ACT Standard Agreement Form between RSCCD and ACT, Inc. for administering WorkKeys Assessments Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.5 Approval of Lease Agreement between RSCCD and Los Angeles Chamber of Commerce for Strong Workforce Program Action
The administration recommends approval of the agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.6 Approval of Agreement with RSCCD and 25th Hour Communications for Marketing and Advertising Services Action
The administration recommends approval of the agreement with 25th Hour Communications and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.7 Approval of Renewal of Contract for Townsend Public Affairs, Inc. Action
The administration recommends approval of the contract for consulting services with Townsend Public Affairs, Inc. as presented.
- 5.8 Approval of Representative for Labor Negotiation for Unrepresented Employees (pursuant to Government Code Section 54957.6a) Action
a. Ruben Smith, Esq.
b. Raúl Rodríguez, Ph.D.
- 5.9 Board Member Comments Information

*Item is included on the Consent Calendar, Item 1.6.

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Raúl Rodríguez, Chancellor
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
Continuing Education Faculty Association (CEFA)
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
 - a. Agency Negotiator: Ruben Smith, Esq.
Unrepresented Employee: Chancellor
 - b. Agency Negotiator: Ruben Smith, Esq. and Raúl Rodríguez, Ph.D.
Unrepresented Employees: Vice Chancellors, College Presidents
5. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
Property: 15991 Armstrong Ave., Tustin, California
Agency Negotiators: Raúl Rodríguez, Chancellor, Rancho Santiago Community College District
Negotiating Parties: County of Orange
Under Negotiation: Sale of Property

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of New Job Descriptions
- Approval of Employment Agreements
- Approval of Changes of Assignments
- Approval of Interim Assignments
- Approval of Extensions of Interim Assignment
- Ratification of Resignations/Retirements
- Approval of Appointments
- Approval of 2017-2018 Contract Extension Days
- Approval of 2018-2019 Contract Extension Days
- Approval of 2018-2019 Additional Contract Extension Days
- Approval of Beyond Contract/Overload Stipends
- Rescission of Beyond Contract/Overload Stipends
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Intern Services

6.2 Classified Personnel Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Community Service Presenters and Stipends
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Discussion and Approval of Change in Policy Regarding Term of Cabinet and Executive Level Contracts Action

It is recommended that the board discuss and approve a change in policy to enter into two-year rather than three-year contracts for cabinet and executive level employees.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on July 16, 2018.