

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Tuesday, September 29, 2020
2323 North Broadway via Zoom
Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the September 29, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing lucarelli_anita@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to 3 p.m. on September 29, 2020. Any written comments received after 3:00 p.m. on September 14, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 29, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the United States Flag
- 1.3 Approval of Additions or Corrections to Agenda Action
- 1.4 Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rscdd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 29, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rscdd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.
- 1.5 Approval of Minutes – Regular meeting of September 14, 2020 Action
- 1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.
- 1.7 Presentation from Joint Benefits Committee

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Report from Board President
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee
 - Board Institutional Effectiveness Committee
 - Ad Hoc Board Committee for Discussion and Timing of Reentry Plans According to the Governor’s Guidelines

3.0 INSTRUCTION

- *3.1 Approval of Agreement Addendum 1 with Point and Click Solutions, Inc. for Santa Ana College (SAC) and Santiago Canyon College (SCC) Action
The administration recommends approval of the agreement addendum 1 with Point and Click Solutions, Inc. for SAC and SCC, as presented.
- *3.2 Approval of Two Years and Nine-Months Instructional Services Agreement with Taller San Jose Hope Builders Action
The administration recommends approval of the two years and nine-months instructional services agreement with Taller San Jose Hope Builders as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of 2019-2020 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit Action
The administration recommends approval of the 2019-2020 CCFS-311 annual budget and financial report as presented pending any audit adjustments and establishing the district's 2020-2021 Gann Appropriations Limit in the amount of \$268,622,081.
- *4.3 Approval of Public Hearing for 2020-2021 Proposed Adopted Budget Action
The administration recommends approval of holding a public hearing on the 2020-2021 proposed Adopted Budget at the October 12, 2020, board meeting.
- *4.4 Approval of Amendment to Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Campus Entrance Improvements at Santiago Canyon College Action
The administration recommends approval of the amendment to agreement with SVA Architects, Inc. for architectural and engineering services for campus entrance improvements at SCC as presented.
- *4.5 Approval of Agreement with Converse Consultants for Geotechnical and Geohazard Engineering and Consulting Services for Orange Education Center (OEC) at Santiago Canyon College Action
The administration recommends approval of the agreement with Converse Consultants for geotechnical and geohazard engineering consulting services for OEC at SCC as presented.
- *4.6 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period July 19, 2020, through August 15, 2020.

*Item is included on the Consent Calendar, Item 1.6.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
- The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Education Learning Lab Grant (SAC) \$ 36,180
 - California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SCC) \$167,560
 - Cooperative Agencies Resources for Education (CARE) (SCC) \$ 46,765
 - Extended Opportunity Programs & Services (EOPS) (SCC) \$608,137
 - Governor’s Office of Business & Economic Development (GOBiz) Small Business Technical Assistance Expansion Program (TAEP) Grant (District Office [DO])-Revision -\$139,116
 - Statewide Director – Information Communications Technology (ICT)/Digital Media (DO) \$300,000
 - Statewide Director – Retail/Hospitality/Tourism (DO) \$300,000
 - Upward Bound – Math & Science Program – Year 4 (SCC) \$297,601
 - Upward Bound – Veterans Program – Year 4 (SAC) \$297,601
 - U.S. Small Business Administration – Orange County Small Business Development Center (OCSBDC) Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant (DO) \$100,000
- *5.2 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Statewide Director Information Communications Technology (ICT)/Digital Media Grant Action
- The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Statewide Director Information Communications Technology (ICT)/Digital Media Grant Action
- The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

*Item is included on the Consent Calendar, Item 1.6.

- *5.4 Approval of Utilization of Food Vendors to Provide Meals to Child Development Centers Action
The administration recommends approval of the utilization of vendors to provide meals to the Child Development Centers district-wide as presented.
- *5.5 Approval of Professional Services Agreement with Jennifer Walsvick Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.
- *5.6 Approval of Professional Services Agreement with 25th Hour Communications, Inc. for Public Relations and Marketing Support Services Action
The administration recommends approval of the professional services agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.
- 5.7 Adoption of Board Policies Action
It is recommended that the board adopt the following revised policies:
- Board Policy (BP) Decorum
 - BP 5500 Standards of Student Conduct (INTERIM)
- 5.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - f. Student Workers
 - g. Educational Administrator Appointments
 - (1) Interim Vice Chancellor, Business Operations/Fiscal Services
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Francois Tabi v. The Regents and Trustees of Santa Ana College Case No. CV20-00323

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Marvin Martinez, Chancellor
 - a. Joint Benefits Committee Recommendations, all employees represented and unrepresented
5. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. DM20150309

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

Should you wish to participate in public comments or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing lucarelli_anita@rsccd.edu. Submissions by email must be received prior to the posted start time of the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF SEPTEMBER 29, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Each speaker may speak for up to three minutes; however, the president of the Board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at lucarelli_anita@rsccd.edu or leave a message at 714-480-7452, on the Friday prior to the meeting so appropriate accommodations may be made.

6.0 HUMAN RESOURCES

- | | |
|---|----------------------|
| 6.1 <u>Management/Academic Personnel</u> | <u>Action</u> |
| <ul style="list-style-type: none">• Approval of Interim Assignments• Approval of Changes of Position Title• Ratification of Resignations/Retirements• Approval of Adjusting Summer Stipends• Approval of Leaves of Absence• Approval of Rescinding Banking Leaves of Absence | |

- 6.2 Classified Personnel Action
- Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Position/Location
 - Approval of Leaves of Absence
 - Ratification of Resignations/Retirements
 - Approval of Out of Class Assignments
 - Approval of Short Term Assignments
 - Approval of Additional Hours for Ongoing Assignments
 - Approval of Miscellaneous Positions
 - Approval of Student Assistant Lists

- 6.3 Rejection of Claim Action
- The district's claims administrator recommends that the board authorize the Chancellor or his designee to reject claim #2007324.

- 6.4 Approval of Fringe Benefit Providers for Calendar Year 2021 Action
- It is recommended that the Board of Trustees approve the insurance programs recommended by the Joint Benefits Committee and authorize the Chancellor or his designee to enter into the appropriate agreements with the companies listed for January 1, 2021 – December 31, 2021.

- 6.5 Adoption of Resolution No. 20-18 authorizing payment to Trustee Absent from Board Meetings Action
- The resolution requests authorization of payment to Lawrence "Larry" R. Labrado for his absence from the September 14, 2020, board meeting due to illness.

- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on October 12, 2020.