

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

Board of Trustees (Regular meeting)

Monday, October 12, 2020

2323 North Broadway via Zoom

Santa Ana, CA 92706

Pursuant to Governor Newsom’s Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the October 12, 2020 meeting via a teleconference. No in-person attendance will be accommodated or permitted. To avoid exposure to COVID-19 this meeting will be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you’d like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>**. Additionally, you may submit your comments electronically by emailing Gerard_Debra@rsccd.edu.

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rsccd.edu. Submissions by email must be received prior to 3 p.m. on October 12, 2020. Any written comments received after 3:00 p.m. on October 12, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF OCTOBER 12, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Gerard_Debra@rsccd.edu. or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7450, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the United States Flag
- 1.3 Approval of Additions or Corrections to Agenda Action
- 1.4 Public Comment

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- 1.5 Approval of Minutes – Regular meeting of September 29, 2020 Action
- 1.6 Approval of Consent Calendar Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*)**.

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.
- 1.7 Public Hearing – 2020-2021 Proposed Adopted Budget

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Report from Board President
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee
 - Orange County Community Colleges Legislative Task Force
- 2.9 Informational Presentation on the Budget

3.0 INSTRUCTION

- *3.1 Approval of Professional Services Agreement with Interact Communications, Inc. Action
The administration recommends approval of the professional services agreement with Interact Communications, Inc. as presented.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- 4.2 Approval of 2020-2021 Adopted Budget Action
The administration recommends approval of the 2020-2021 Adopted Budget as presented.
- *4.3 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Science Center at Santa Ana College (SAC) Action
The administration recommends approval of the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Science Center at SAC as presented.
- *4.4 Reject all Bids for Bid #1387 – Science Center – Owner Furnished Owner Installed Furniture Fixtures and Equipment Project at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1387 for the Science Center – owner furnished owner installed furniture fixtures and equipment project at SAC as presented.
- *4.5 Approval of Annual Renewal Agreement with RAVE Mobile Safety Software Action
The administration recommends approval of the annual renewal agreement with RAVE Mobile Safety Software as presented.
- *4.6 Approval of California Multiple Award Schedule (CMAS) Contract #4-15-71-0145A to Arcadia Chair Company Action
The administration recommends approval of the use of the CMAS Contract #4-15-71-0145A, awarded to Arcadia Chair Company, including renewals, future addendums, supplements, and extensions as presented.
- *4.7 Approval of California Multiple Award Schedule Contract #4-12-71-0127A to Corporate Spaces, Inc. dba CSI Fullmer Action
The administration recommends approval of the use of CMAS Contract #4-12-71-0127A, awarded to Corporate Spaces, Inc. dba CSI Fullmer, including renewals, future addendums, supplements, and extensions as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.8 Approval of Vendor Name Change Action
The administration recommends approval of the vendor name change request from OCR Land, LLC to Caribou Industries, Inc. as presented.
- *4.9 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) Action
The administration recommends ratification of the purchase orders Approved by the chancellor per Resolution No. 20-03.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-----------|
| - Disabled Student Programs and Services (DSPS) (SAC) | \$995,282 |
| - Talent Search – Year 3 (SAC) | \$430,487 |
| - Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) (SAC) | \$ 22,500 |
- *5.2 Approval of First Amendments to Sub-Agreements between RSCCD and Chaffey, Peralta and South Orange County Community College Districts to Award 2019/2020 Regional Director Grants to Host Colleges/ Districts Action
The administration recommends approval of the first amendments to the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- *5.3 Approval of Agreement with Invoke Learning Inc. for Professional Services Action
The administration recommends approval of the agreement with Invoke Learning Inc. for professional services as presented.
- *5.4 Approval of Agreement with Ellucian Inc. for Colleague Application Hosting Services Action
The administration recommends approval of the agreement with Ellucian Inc. for Colleague application hosting services as presented.
- 5.5 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline Action
The administration recommends adoption of the self-evaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented.

5.6 Board Member Comments

Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Alliance of Schools for Cooperative Insurance Program (ASCIP) vs. Rebecca Gonzalez
Claim #1906548*

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

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6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel Action

- Approval of Amendments to Employment Agreement
- Approval of Adjusted Leaves of Absence
- Approval of Beyond Contract/Overload Stipends
- Approval of Part-time New Hires/Rehires

6.2 Classified Personnel Action

- Approval of Out of Class Assignments
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratifications of Resignation/Retirement
- Approval of Short Term Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Student Assistant Lists

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on October 26, 2020.