

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
Monday, October 26, 2020
via Zoom and Limited In-Person Attendance
Santa Ana College
1530 W. 17th Street, Large Gym (Room G-105)
Santa Ana, CA 92706

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the Board of Trustees of the Rancho Santiago Community College District, staff, and the public will participate in the October 26, 2020 meeting via a teleconference and, as of this posting, allow limited in-person attendance. To avoid exposure to COVID-19, in-person attendance at this meeting will be limited to a 25% capacity. **Individuals planning to attend the meeting in-person are asked to RSVP** by emailing Gerard_Debra@rsccd.edu by 12 noon on Monday, October 26, 2020. Please note that in-person attendance is limited due COVID-19 capacity restrictions. Attendance will not be allowed without a confirmed RSVP. Those attending the meeting in-person will have their temperature taken upon arrival, MUST wear a face covering, and maintain a physical distance of 6 feet from persons who are not members of the same household when inside the meeting. If you or anyone with whom you've been in contact with has experienced COVID-19 symptoms, please do not come to the meeting. All attendees must wear rubber soled shoes so as not to damage the wooden floors. This meeting will also be held via teleconference by calling **(669) 900-6833, 560964295# (please use *9 to raise your hand using your phone if you'd like to speak during public comments) or by using this link: <https://cccconfer.zoom.us/j/560964295>.**

Should you wish to participate in **public comments** or request to "speak" to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rsccd.edu. Submissions by email must be received prior to 3 p.m. on October 26, 2020. Any written comments received after 3:00 p.m. on October 26, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF OCTOBER 26, 2020**. Please indicate if you are addressing a specific agenda item or are making a "Public Comment." Those attending the meeting in-person are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes. If a **translator** for the speaker is needed, please contact the executive assistant to the board of trustees at Gerard_Debra@rsccd.edu or leave a message at 714-480-7450, on the Friday prior to the meeting so appropriate accommodations may be made.

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rsccd.edu. Submissions by email must be received prior to 3 p.m. on October 26, 2020. Any written comments received after 3:00 p.m. on October 26, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF OCTOBER 26, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Those attending the meeting in person are asked to complete a “Public Comment” form and submit it to the board’s executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

1.5 Approval of Minutes – Regular meeting of October 12, 2020

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Presentation of Check to Santa Ana College Foundation from Congressman Correa
- 1.8 Recognition of Faculty by Board of Trustees

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
- 2.5 Report from Classified Representative
- 2.6 Reports from Academic Senate Presidents
- 2.7 Report from Board President
- 2.8 Reports from Board Committee Chairpersons and Representatives of the Board
 - Board Facilities Committee

3.0 INSTRUCTION

- *3.1 Approval of Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with St. Joseph Heritage Healthcare/Hoag Action
The administration recommends approval of the Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with St. Joseph Heritage Healthcare/Hoag located in Anaheim, California as presented.
- *3.2 Approval of University of Texas at Arlington Educational Experience Affiliation Agreement Baccalaureate and Graduate Nursing with the University of Texas Arlington Action
The administration recommends approval of the University of Texas at Arlington Educational Experience Affiliation Agreement Baccalaureate and Graduate Nursing with the University of Texas Arlington located in Arlington, Texas as presented.
- *3.3 Approval of Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with Santa Ana VIP Adult Day Health Care Center Action
The administration recommends approval of the Clinical Training Affiliation Agreement (Without School Instructor on Entity Premises) with Santa Ana VIP Adult Day Health Care Center located in Santa Ana, California as presented.
- *3.4 Approval of Affiliation Agreement with College Hospital Action
The administration recommends approval of the Affiliation Agreement with College Hospital located in Costa Mesa, California, as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *3.5 Approval of Agreement for Vocational Use of Salvage Parts from Hyundai Motor America Action
The administration recommends approval of the Agreement for Vocational Use of Salvage Parts from Hyundai Motor America located in Fountain Valley, California, as presented.
- *3.6 Approval of Educational Partnership Agreement with Chamberlain University Action
The administration recommends approval of the Educational Partnership Agreement with Chamberlain University based in Chicago, Illinois as presented.
- *3.7 Approval of Affiliation Agreement with HumanGood SoCal dba Regents Point Action
The administration recommends approval of the Affiliation Agreement with HumanGood SoCal dba Regents Point located in Irvine, California as presented.
- *3.8 Approval of the Rancho Santiago Community College District Professional Services Agreement with 25th Hour Communications, Inc. for Santa Ana College Distance Education Program Action
The administration recommends approval of the Rancho Santiago Community College District Professional Services Agreement with 25th Hour Communications, Inc. located in Paso Robles, California as presented.
- *3.9 Approval of the Rancho Santiago Community College District Professional Services Agreement with 25th Hour Communications, Inc. for Santa Ana College Nursing Program Action
The administration recommends approval of the Rancho Santiago Community College District Professional Services Agreement with 25th Hour Communications, Inc. located in Paso Robles, California as presented.
- *3.10 Approval of First Amendment to Walgreens Experiential Learning Program Agreement with WALGREEN CO. Action
The administration recommends approval of the First Amendment to Walgreens Experiential Learning Program Agreement with WALGREEN Co. located in Deerfield, Illinois as presented.
- *3.11 Approval of Renewal Agreement with Medical Billing Technologies, Inc. Action
The administration recommends approval of the agreement with Medical Billing Technologies, Inc. as presented.

*Item is included on the Consent Calendar, Item 1.6.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *4.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *4.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from October 13, 2020 to October 13, 2020.
- *4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2020 Action
The administration recommends approval of the CCFS-311Q for the period ended September 30, 2020, as presented.
- 4.4 Quarterly Investment Report as of September 30, 2020 Information
The quarterly investment report as of September 30, 2020, is presented as information.
- 4.5 Adoption of Resolution No. 20-20 – Separate Bank and Investment Accounts Action
The administration recommends adoption of Resolution No. 20-20, Separate Bank and Investment Accounts as presented.
- *4.6 Approval of Amendment to Agreement with Koury Engineering & Testing, Inc. for Geohazard and Geotechnical Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College (SAC) Action
The administration recommends approval of the amendment to the agreement with Koury Engineering & Testing, Inc. for geohazard and geotechnical consulting services for the Russell Hall Replacement (Health Sciences Building) project at SAC as presented.
- *4.7 Approval of Agreement with Team Inspections for Project Inspector Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College Action
The administration recommends approval of the agreement with Team Inspections for project inspector services for the Russell Hall replacement (Health Sciences Building) at SAC as presented.
- *4.8 Rejection of All Bids for Bid #1388 for Welding Concrete Masonry Unit Wall Extension Project at Santa Ana College Action
The administration recommends rejection of all bids for Bid #1388 for welding concrete masonry unit wall extension project at SAC as presented.

*Item is included on the Consent Calendar, Item 1.6.

- *4.9 Approval of Agreement with Cosco Fire Protection Inc. for Fire Protection System Testing, Inspection, Maintenance, and Monitoring Services District-wide Action
The administration recommends approval of the agreement with Cosco Fire Protection, Inc. for fire protection system testing, inspection, maintenance, and monitoring services district-wide as presented.
- *4.10 Approval of Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. 00002304 with Gold Star Technologies Action
The administration recommends approval of the district's use of the Foundation for California Community Colleges Administrative Services Agreement No. 00002304 with Gold Star Technologies, including renewals, future addendums, supplements, and extensions on an as needed basis as presented.
- *4.11 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00003750 with Olympus America, Inc. Action
The administration recommends approval of the district's use of the Foundation for California Community Colleges Master Services Agreement No. 00003750 with Olympus America, Inc., including renewals future addendums, supplements, and extensions on an as needed basis as presented.
- *4.12 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period August 16, 2020 through September 19, 2020 as presented.

5.0 GENERAL

- *5.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Behavior Technician Certificate Program – Year 2 (SCC) \$ 125,000
 - California Work Opportunity and Responsibility to Kids (CalWORKS)/Work Study/Temporary Assistance for Needy Families (TANF)(SAC) \$ 505,621
 - Child Development Training Consortium (SCC) \$ 3,450
 - Cooperative Agencies Resources in Education (CARE)(SAC) \$ 121,653
 - Key Talent Administration & Sector Strategy Fiscal Agent (DO) \$16,000,000

*Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Education Strategic Planning for the Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers Grant Action
The administration recommends approval of the first amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- *5.3 Approval of First Amendment to Professional Services Agreement (Enrollment Management) with Cambridge West Partnership, LLC (CWP) Action
The administration recommends approval of the first amendment to the Professional Services Agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related Contractual agreement on behalf of the district.
- 5.4 Approval of Appointments to Measure Q Citizens' Bond Oversight Committee Action
It is recommended that the board approve new appointments as well as Continue and reaffirm the membership of the Measure Q Citizens' Bond Oversight Committee as presented.
- 5.5 Approval of Change of December 2020 Board Meeting Date Action
- 5.6 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 matters)

*Item is included on the Consent Calendar, Item 1.6.

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

Should you wish to participate in **public comments** or request to “speak” to an agenda item, you may speak when authorized by the Board President of the meeting or submit your comments electronically by emailing Gerard_Debra@rscsd.edu. Submissions by email must be received prior to 3 p.m. on October 26, 2020. Any written comments received after 3:00 p.m. on October 26, 2020, will be distributed to the governing board following the meeting. Please include in the subject line of the email: **COMMENTS FOR THE MEETING OF OCTOBER 26, 2020**. Please indicate if you are addressing a specific agenda item or are making a “Public Comment.” Those attending the meeting in-person are asked to complete a “Public Comment” form and submit it to the board’s executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Members of the public who attend the meeting via web browser or telephone who have not submitted comments in advance but wish to address the governing board should listen for instructions provided during the meeting about using the Zoom chat feature or responding audibly when prompted by the Board President. Comments are limited to three minutes per person. The Board President may, at her discretion, limit the total number of speakers addressing a particular subject and/or reduce the minutes allowed per person below three minutes.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

Action

- Approval of Interim Assignments
- Approval of Leave of Absences
- Approval of Summer Stipends
- Approval of Part-time New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Service

6.2 Classified Personnel

Action

- Approval of Reinstatement
- Approval of Longevity Increments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Change in Position/Location
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Approval of Additional Hours for Ongoing Assignment
- Approval of Community Service Presenters and Stipends
- Approval of Student Assistant Lists

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on November 9, 2020, at Santiago Canyon College.