

Rancho Santiago Community College District (RSCCD)  
2323 North Broadway, Room #107  
Santa Ana, California

**BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE MEETING via Zoom  
Thursday, March 17, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:03 p.m. by Dr. Tina Arias Miller. Other members present: Mr. David Crockett. Mr. Zeke Hernandez was not present due to illness.

Staff present: Dr. Melba Castro, Jennifer Coto, Debra Gerard, Dr. Jeffrey Lamb, Basti Lopez, Marvin Martinez, Dr. Annebelle Nery, Enrique Perez, Nga Pham, Dr. Pamela Ralston, Craig Rutan, Loann Tran, and Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. David Crockett.

1.3 Public Comment

There was no public comment.

1.4 Approval of Minutes – November 18, 2021

It was moved by Mr. Crockett and seconded by Dr. Arias Miller to approve the minutes of November 18, 2021. The motion carried with the following vote: Aye – Dr. Arias Miller and Mr. Crockett.

**2.0 REVIEW OF INSTITUTIONAL EFFECTIVENESS ITEMS**

2.1 Dual Enrollment Program

Mr. Enrique Perez, Vice Chancellor, Educational Services, Dr. Annebelle Nery, President – SAC, Dr. Pamela Ralston, President – SCC and Loann Tran, Director, Special Programs – SCC, presented on the Dual Enrollment Program at SAC and SCC. Committee members received clarification on the data related to the presentation.

**3.0 ADJOURNMENT**

Dr. Arias Miller declared the meeting adjourned at 5:15 p.m.

Minutes Approved:      May 5, 2022