

Rancho Santiago Community College District
2323 North Broadway, #114
Santa Ana, California

BOARD POLICY COMMITTEE MEETING

Thursday, September 13, 2012

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. John Hanna. Other members present: Mr. Larry Labrado. Other board member present: Mr. Ryan Ahari.

Staff present: Mr. John Didion, Dr. Raúl Rodríguez, and Ms. Anita Lucarelli as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Ahari.

1.3 Public Comment

There was no public comment.

1.4 Approval of Minutes

It was moved by Mr. Labrado, seconded by Mr. Ahari, and carried unanimously to approve the minutes of May 10, 2012.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS

2.1 Review of BP 9022 – Board of Trustees Self-Evaluation

The committee discussed the self-evaluation instrument and list of individuals who will receive a copy of the instrument. Since there were no requests from board members, staff, or the college community to modify the self-evaluation instrument or list of individuals who receive a copy of the instrument, the committee recommends that the full board use the same self-evaluation instrument used in prior years. It was noted that using the same instrument would ensure consistency in data comparison from one year to the next.

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.2 Review of BP 9002 - Statement of Ethical Conduct

The committee reviewed BP 9002 since there had been a structural change this year in the electoral process (going from 3 districts with at-large voting to 7 individual areas and voters in each area voting for a trustee). The committee did not recommend changes to the policy, but for accreditation purposes, it was determined that the full board should be reminded of this section of the policy: “Trustees are elected to represent the interests and serve the needs of the entire district and to promote the mission of RSCCD.” It was also noted that the board will review and approve this policy at its annual organizational meeting in December and new board members will be given an opportunity to review/approve it at that time.

2.3 Review of Section 1000 Policies

Mr. Didion explained that revisions to the following RSCCD board policies are recommended to match the Community College League of California’s model of accreditation-standard policies.

The committee reviewed the following policies. After discussion, the committee recommended bringing the policies to the full board for a first reading:

BP 1100 The Rancho Santiago Community College District
BP 1200 District Mission

2.4 Review of Section 2000 Policies

Mr. Didion explained that revisions to the following RSCCD board policies are recommended to match the Community College League of California’s model of accreditation-standard policies.

The committee reviewed the following policies. After discussion, the committee recommended the following changes (in italics) be made before bringing the policies to the full board for a first reading:

BP 2010 Board Membership – *The Board of Trustees may change the methodology utilized for electing Board members in any manner consistent with the law.*

BP 2015 Student Member - The student member shall be entitled to any mileage allowance necessary to attend board meetings *and reimbursement for travel (see BP 2735)* to the same extent as publicly elected trustees.

BP 2100 Board Elections – Include link to map and legal description if possible and replace last sentence with this one: *The Board Policy Committee shall meet following each decennial federal census and, in conjunction with the Chancellor, shall recommend to the Board any adjustments to each trustee area. There will not be an adjustment of trustee area boundaries between decennial censuses unless the district acquires or loses territory.*

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.4 Review of Section 2000 Policies – cont.

BP 2105 Selection of Student Member

BP 2110 Vacancies on the Board

BP 2200 Board Duties and Responsibilities

BP 2210 Officers

- BP 2220 Committees of the Board - Hire and evaluate the *Chancellor*
- Delegate power and authority to the *Chancellor* to effectively lead the District *except the board shall not delegate any power that is expressly made non-delegable by statute.*

BP 2305 Annual Organizational Meeting

BP 2310 Regular Meetings of the Board

BP 2315 Closed Sessions

BP 2320 Special and Emergency Meetings

BP 2330 Quorum and Voting

BP 2340 Agendas

BP 2345 Public Participation at Board Meetings

BP 2350 Speakers

BP 2355 Decorum

BP 2360 Minutes

BP 2365 Recording - The *Chancellor* is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the taping or recording.

BP 2410 Setting Policy

BP 2430 Delegation of Authority to the Chancellor

BP 2431 Chancellor Selection - In the case of a *Chancellor* vacancy, the Board shall establish a search process to fill the vacancy.

BP 2432 Chancellor Succession

BP 2435 Evaluation of the Chancellor - In early *June* of each year, the *President* of the Board of Trustees will schedule a meeting with the chancellor to discuss the chancellor's evaluation process. Following that meeting, the *President* of the Board will indicate to the Board of Trustees in closed session that he/she has completed the scheduled conference with the chancellor.

BP 2510 Participation in Local Decision Making

BP 2610 Presentation of Initial Collective Bargaining Proposals

BP 2710 Conflict of Interest

BP 2715 Code of Ethics/Standards of Practice

BP 2716 Political Activities

BP 2717 Personal Use of Public Resources

BP 2720 Communications Among Board Members

BP 2725 Board Member Compensation - *The board may reduce that amount by resolution. However, after two absences in a calendar year, compensation will only occur by a unanimous vote of the Board.*

BP 2730 Board Member Health Benefits

2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS – (cont.)

2.4 Review of Section 2000 Policies – cont.

BP 2735 Board Member Travel - *Such board travel and reimbursement for travel by Board members outside of the district boundaries must receive prior approval from the Board of Trustees. The Board President, in conjunction with the Chancellor, will prepare a list of conferences and legislative executive visits that Board members may wish to attend or will assist Board members in their continuing education and fulfillment toward the mission of the district. The Chancellor, in consultation with the Board President, shall prepare a budget for board travel.*

BP 2740 Board Education - *Board members who attend conferences or state and national committee meetings shall provide a report on the activity to the board at the next regularly scheduled board meeting.*

BP 2745 Board Self-Evaluation

BP 2750 Board Member Absence from the State

BP 2746 Board of Trustees Annual Evaluation of District Goals

BP 2747 Historical Documents

2.5 Review of BP 9011 – Conferences and Meetings (Board Travel)

This item was reviewed during Item 2.2 (BP 2735).

2.6 Review of BP 9028 – Board Education

This item was reviewed during Item 2.2 (BP 2740).

2.7 Review of BP 9012 – Meetings - Regular

This item was reviewed during Item 2.2 (BP 2310).

2.8 Review of BP 9020 – Meetings - Special

This item was reviewed during Item 2.2 (BP 2320).

2.9 Proposal of Future Agenda Items

There were no items to discuss at this time.

3.0 ADJOURNMENT

Chairperson Hanna declared this meeting adjourned at 6:16 p.m.