

Rancho Santiago Community College District

**BOARD POLICY COMMITTEE MEETING**

**Tuesday, October 3, 2017**  
2323 North Broadway, #114  
Santa Ana, California

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuit in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Monday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

9:00 a.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note that the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.4 Approval of Minutes – Board Policy Committee meeting – May 23, 2017

**2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS**

2.1 Review of Board Policy (BP) 2745 Board Self Evaluation

2.2 Review of BP 3310 Records Retention and Destruction

2.3 Review of BP 6330 Purchasing

2.4 Review of BP 6332 Competitive Bidding, Quotations and Contracts

**2.0 REVIEW OF BOARD POLICIES & RELATED ITEMS (contd.)**

- 2.5 Review of BP 6505 Inventory Order Quantity and Storage Controls
- 2.6 Review of BP 7330 – Communicable Disease
- 2.7 Review of BP 7340 – Leaves
- 2.8 Review of BP 7100 Commitment to Diversity and Assembly Bill 847 - Academic Senates: Membership
- 2.9 Review of BP 3821 and Administrative Regulation (AR) 3821 Gift Ban Policy
- 2.10 Discussion of Guidelines for Board Members in relation to the Public Records Act, the Brown Act and the Conflict of Interest Code
- 2.11 Proposal of Future Agenda Items

**3.0 ADJOURNMENT**