

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, September 9, 2013
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of August 19, 2013

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Recognition of Faculty Members by Board of Trustees
- 1.8 Public Hearing – 2013-2014 Proposed Adopted Budget
- 1.9 Presentation by Orange County Transportation Authority - Upcoming I-5 Freeway Project

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
 - Accreditation
- 2.2 Reports from College Presidents
 - Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget

3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
 - Approval of New Job Description
 - Approval of Employment Agreement
 - Approval of Outside Assignments
 - Approval of Interim to Permanent Assignments
 - Approval of Final Salary Placements
 - Approval of Adjusted Tentative Salary Placements
 - Approval of Adjusted Stipend Amounts
 - Approval of Hourly to Full-time Tenure Track
 - Ratification of Resignations/Retirements
 - Approval of Hiring of Long-term Substitute
 - Approval of Part-time Hourly Hires/Rehires
 - Approval of Non-paid Intern Service

- 3.2 Classified Personnel Action
 - Approval of Temporary to Contract Assignments
 - Approval of Professional Growth Increments
 - Approval of Out of Class Assignments
 - Approval of Changes in Salary Placements
 - Approval of Leaves of Absence

- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Approval of Changes in Assignments
- Approval of Leave of Absences
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of SLPA Agreement Renewal – Saddleback Unified School District Action
The administration recommends approval of the agreement with Saddleback Unified School District in Mission Viejo, California.
- *4.2 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Spring 2013 Action
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for Spring 2013 as presented.
- *4.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Spring 2013 Action
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for Spring 2013 as presented.
- *4.4 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2012-2013 Action
The administration recommends approval and certification of the list of 2012-2013 high school program graduates for the SAC School of Continuing Education.
- *4.5 Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Program Graduate List for 2012-2013 Action
The administration recommends approval and certification of the list of 2012-2013 high school program graduates for the SCC Orange Education Center.

* Item is included on the Consent Calendar, Item 1.6.

- *4.6 Approval of Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact Action
The administration recommends approval of the amended Master Cost Agreement for 2013-2014 as presented.
- *4.7 Approval of Amended Southern California Surveyors Fiscal Impact Action
The administration recommends approval of the amended Master Cost Agreement for Southern California Surveyors for 2013-2014 as presented.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of June 2013.
- *5.3 Approval of 2013-2014 Adopted Budget Action
The administration recommends approval of the 2013-2014 Adopted Budget as presented.
- *5.4 Approval of Appointments to Measure E Citizens' Bond Oversight Committee Action
The administration recommends approval of the appointment of Mr. Luis Vargas as the Santa Ana College student representative and Mr. Matt Blake as the Santiago Canyon College student representative to the Measure E Citizens' Bond Oversight Committee as presented.
- *5.5 Approval of Agreement with HMC Architects for Comprehensive Master Planning Services Action
The administration recommends approval of the agreement with HMC Architects to complete the update to the 2013 Comprehensive Master Planning Services for the district as presented.
- *5.6 Approval of Change Order #5 for Bid #1180 – Perimeter Site Improvements for Santa Ana College (SAC) Action
The administration recommends approval of change order #5 for Bid #1180 for WoodCliff Corporation for perimeter site improvements at SAC as presented.

- *5.7 Approval of Change Order #1 for Bid #1134 – Landscaping for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College (SCC) Action
The administration recommends approval of change order #1 for Bid #1134 for Tropical Plaza Nursery, Inc. for landscaping for Chapman entry drive and Learning Resource Center parking lot at SCC as presented.
- *5.8 Approval of Change Order #1 for Bid #1136 – Concrete for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1136 for Guy Yocom Construction, Inc. for concrete for Chapman entry drive and Learning Resource Center parking lot at SCC as presented.
- *5.9 Approval of Change Order #11 for Bid #1138 – Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #11 for Bid #1138 for Blazing Industrial Steel Inc. for structural steel for the Humanities building at SCC as presented.
- *5.10 Approval of Change Order #1 for Bid #1142– Fire Suppression for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1142 for JPI Development Group, Inc. for fire suppression for the Humanities Building at SCC as presented.
- *5.11 Approval of Notice of Completion: Bid #1149 – Furnishings for the Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion for furnishings for the Humanities building at SCC as presented.
- *5.12 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Coast Community College District/Coastline Community College for consulting services to provide website development, mobile application development and database management and content management for the “Contract Readiness” program. Dates of service are September 10 through September 30, 2013. The fee is estimated at \$18,500.
- *5.13 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Nueva Vista Media, Inc. for consulting services to provide online content and video consulting/production work for target audiences including students, faculty, and industry. Dates of service are September 20, 2013, through June 30, 2014. The fee is estimated at \$18,000.

* Item is included on the Consent Calendar, Item 1.6.

- *5.14 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Reactor Institute for consulting services to conduct Reactor Café Roundtables where employers and faculty collaborate to develop an industry-driven curriculum and an event promoting ICT/Digital Media careers. Dates of service are September 20, 2013, through June 30, 2014. The fee is estimated at \$15,000.
- *5.15 Approval of Independent Contractors Action
The administration recommends approval of the following independent contractor: Structum, Inc. for consulting services to design, launch, and maintain a website portal through a new networking website for industry, faculty, and students. Dates of service are September 20, 2013, through June 30, 2014. The fee is estimated at \$39,000.
- *5.16 Legal Services Agreement – Hirschfeld Kraemer, LLP Action
The administration recommends approval of the legal services agreement with Hirshfeld Kraemer, LLP as presented.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|---|------------|
| - California Community College Student Mental Health Transition Aged Foster Youth Project (CCC SMHP-TAFY) (SAC) | \$ 15,000 |
| - Enrollment Growth for Nursing AND Programs – Year 2 (SAC) | \$ 152,000 |
| - GEAR UP 2009 – Year 5 (SAC) | \$ 800,000 |
| - SBA/CSUF – SBDC (District) | -\$ 46,453 |
| - Student Support Services – Year 3 (SAC) | \$277,051 |
| - Upward Bound – Year 2 (SAC) | \$276,409 |
| - Upward Bound Math & Science Program – Year 2 (SCC) | \$236,925 |
| - Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) | \$ 22,500 |
- *6.2 Adoption of Revised and Renumbered Board Policies Action
The administration recommends adoption of the following revised and renumbered board policies:
- BP 2015 Student Member
 - BP 2305 Annual Organizational Meeting
 - BP 2715 Code of Ethics/Standards of Practice
 - BP 2716 Political Activity
 - BP 3820 Gifts, Grants and Bequests ~~BP3208~~
 - BP 6010 Equitable Opportunities for Business Enterprises ~~BP3301~~

* Item is included on the Consent Calendar, Item 1.6.

- BP 6011 Interaction With and Solicitation From Private Businesses—~~BP3311~~
- BP 6012 Environmentally Preferable Purchases and Practices —~~BP3406~~
- BP 6013 Energy and Water Conservation —~~BP3508~~
- BP 6014 Location of District-Sponsored Events —~~BP7003~~
- BP 6015 Food and Meeting Refreshments —~~BP3103~~
- BP 6100 Delegation of Authority to Negotiate and Accept Discounts and Price Reductions—~~BP3308~~
- BP 6150 Designation of Authorized Signatures (new)
- BP 6200 ~~Policy on Budget Preparation Development Process—BP3201~~
- ~~Deletion of Budget Development Structure—BP3202~~
- ~~Deletion of General Fund Restricted Reserve BP3203~~
- BP 6250 Budget Administration Management —~~BP3204~~
- ~~Deletion of Transfer of Budget Appropriations—BP3205~~
- BP 6300 Fiscal Management and Auxiliary Services Fiscal Powers—~~BP3200~~
- ~~Deletion of Financial Reports—BP3216~~
- ~~Deletion of Quarterly Financial Reports—BP3220~~
- BP 6301 Payment – Goods & Services —~~BP3213~~
- BP 6302 Accounting for Monies Collected —~~BP3217~~
- BP 6320 Investments —~~BP3211~~
- BP 6330 Purchasing —~~BP3306~~
- ~~Deletion of Purchasing General Policy Statement —BP3300~~
- ~~Deletion of Cooperative Purchasing by State Contract with Department General Services and Other Public Agencies—BP3304~~
- ~~Deletion of Purchasing Code of Ethics and Control Guidelines—BP3302~~
- BP 6331 Fiduciary and Legal Considerations —~~BP3305~~
- BP 6332 Competitive Bidding and Quotation Policies —~~BP3307~~
- BP 6333 District Standard for Hardware and Software —~~BP7001~~
- BP 6340 Contracts —~~Equal Employment Opportunity Provision—BP3100~~
- BP 6400 Audits —~~BP3104~~
- BP 6450 Wireless or Cellular Telephone Use (new)
- BP 6500 Property Management —~~BP3518~~
- BP 6501 Plant Maintenance and Operations General Policy Statement – ~~BP3500~~
- BP 6502 Outside Governing Agencies —~~BP3507~~
- BP 6503 Inventory Control —~~BP3400~~
- BP 6504 Moveable Inventory Control Responsibilities —~~BP3403~~
- BP 6505 Inventory Order Quantity and Storage Controls —~~BP3404~~
- BP 6506 ~~Company~~ District Property, Security, Privacy and Searches – ~~BP3601~~
- BP 6507 Information Technology Services – Copyright of Software – ~~BP3600~~
- BP 6520 Security for District Property —~~BP3510~~
- BP 6521 Disaster Recovery —~~BP3602~~

* Item is included on the Consent Calendar, Item 1.6.

Revised Page

- BP 6540 ~~District Property & Liability Protection Insurance~~ —BP4603
 - ~~Deletion of Risk Management~~ BP4601
 - ~~Deletion of Bonding of Personnel~~ —BP4604
 - BP 6550 Disposal of Property —BP3405
 - BP 6600 Capital Construction —BP3504
 - ~~Deletion of Five Year Capital Construction Plan~~ —BP3506
 - BP 6601 Facility Modification and New Construction —BP3511
 - BP 6602 Facility Construction Standards —BP3505
 - BP 6603 Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act —BP3310
 - BP 6604 Deferred Maintenance —BP3512
 - BP 6605 Selection of Architects —BP3503
 - BP 6620 Naming District Properties and Facilities —BP9025
 - BP 6700 Civic Center and Other Use of District Facilities Use —BP 1330
 - BP 6740 Citizens Oversight Committee (new)
 - BP 6750 Vehicle Operation and Parking —BP3501
 - BP 6751 Transportation —BP3516
 - BP 6752 Donation of Vehicles —BP4608
 - BP 6800 Safety (new)
 - BP 6900 ~~Auxiliary Services Bookstores~~ —BP3226
 - BP 6901 Auxiliary Food Service Operation —BP3223
- 6.3 Appointment of RSCCD Community Representative (2013-2014) to Orange County Community Colleges Legislative Task Force (OCCCLTF) Action
It is recommended that the board select a community representative to serve on the 2013-2014 task force.
- 6.4 Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL) Action
It is requested that the board approve Trustee Hanna's appointment to the CCLC Advisory Committee on Legislation during the 2013-2014 calendar year.
- 6.5 Solicitation of Candidates to serve on the Orange County Committee on School District Organization Action
It is recommended that the board provide the names of potential candidates to serve on the Orange County Committee on School District Organization.
- 6.6 Reports from Board Committees Information
 - Board Facilities Committee
 - Board Policy Committee
 - Orange County Community Colleges Legislative Task Force
- 6.7 Board Member Comments Information

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RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Community Service Presenters
 - e. Volunteers
 - f. Student Workers
 - g. Educational Administrator Appointments
 - (1) Director, Continuing Education Support Services
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 23, 2013.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, August 19, 2013

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:50 p.m. by Ms. Arianna Barrios. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Mr. Luis Correa.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Lucus Tuff and Mr. Brian Zarske, Boy Scouts of America Troop 733, Yorba Linda, California.

1.3 Approval of Additions or Corrections to Agenda

Since this item was overlooked, it was considered after Item 1.5 (Minutes).

1.4 Public Comment

Mr. Réne Guzman spoke regarding Santa Ana College (SAC) offering senior tennis activities and making the tennis courts available for the public use.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the minutes of the meeting held July 22, 2013.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve an addendum for Item 3.1 (Management/Academic Personnel), an addendum for Item 3.2 (Classified Personnel), and remove Items 4.8 (Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact) and 4.9 (Amended Southern California Surveyors Fiscal Impact) from the agenda.

1.6 Approval of Consent Calendar

It was moved by Ms. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar:

4.1 Approval of New OTA Agreement – Manhattan Beach Unified School District

The board approved the agreement with Manhattan Beach Unified School District in Manhattan Beach, California.

4.2 Approval of Amendment #4 to CJA Agreement – County of Orange Sheriff's Department, Coroner's Office and Probation Department

The board approved the amendment with the County of Orange in Santa Ana, California.

4.3 Approval of Fire Technology Agreement Renewal: City of Burbank

The board approved the agreement renewal with the City of Burbank in California.

4.4 Approval of Nursing Program Agreement – Oasis Senior Center

The board approved the clinical affiliation agreement renewal with Oasis Senior Center in Newport Beach, California.

4.5 Approval of Nursing Program Agreement – Vanguard University

The board approved the clinical affiliation agreement with Vanguard University in Costa Mesa, California.

4.6 Approval of Nursing Program Agreement – Walden University

The board approved the clinical affiliation agreement with Walden University in Minneapolis, Minnesota.

4.7 Approval of Agreement with Sheraton Cerritos for Los Angeles/Orange County Regional Consortia Monthly Meetings, September-December 2013

The board approved the agreement with the Sheraton Cerritos for the Los Angeles/Orange County Regional Consortia monthly meetings, September-December 2013.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Amendment #1 to Classroom Lease – 2000 Chapman Inc.

The board approved Amendment #1 for lease of additional classroom and office space with 2000 Chapman Inc. for the period of October 1, 2013, through January 31, 2016, as presented.

5.3 Approval of Consulting Services – Cambridge West Partnership, LLC

The board approved the consulting services agreement with Cambridge West Partnership, LLC as presented.

5.4 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP)

The board approved the renewal of the COTOP contract with the Chancellor’s Office as presented.

5.5 Approval of Intrafund and Interfund Budget Transfers June 1, 2013 – June 30, 2013

The board approved the intrafund and interfund budget transfers from June 1, 2013, to June 30, 2013, as presented.

5.6 Approval of Public Hearing for 2013-2014 Proposed Adopted Budget

The board approved holding a public hearing on the 2013-2014 proposed Adopted Budget at the September 9, 2013, board meeting.

5.7 Approval of Quarterly Financial Status Report (CCFS-311Q) for period ended June 30, 2013

The board approved the CCFS-311Q for the period ending June 30, 2013, as presented.

5.9 Approval of Amendment to Communications Site Lease Agreement at Santa Ana College (SAC)

The board approved the amendment to the Communications Site Lease Agreement at SAC as presented.

5.10 Approval of Awarding Boiler Replacement Projects at Santa Ana College and Santiago Canyon College (SCC)

The board approved awarding the Boiler Replacement project to ACCO Engineering Systems as presented.

5.11 Approval of Change Order #4 for Bid #1180 – Perimeter Site Improvements for Santa Ana College

The board approved change order #4 for Bid #1180 for WoodCliff Corporation perimeter site improvements at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

5.12 Approval of Notice of Completion for Bid #1179 – Installation of Synthetic Turf for New Soccer and Sports Facilities at Santa Ana College

The board approved the Notice of Completion for the installation of synthetic turf for the new soccer field and sports facilities at SAC as presented.

5.13 Adoption of Resolution No. 13-32 – Landscaping for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-32 for Marina Landscape Inc. for Bid #1198 for landscaping for the Humanities building at SCC as presented.

5.14 Approval of Waiver and Release Agreement for Landscaping for Humanities Building at Santiago Canyon College

The board approved the waiver and release agreement with Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC as presented.

5.15 Approval of CMAS Contract #4-12-58-0071C to Axxess Video Corporation

The board approved the district's participation in CMAS Contract #4-12-58-0071C including renewals, extensions, modifications and supplements awarded to Axxess Video Corporation as presented.

5.16 Approval of Vendor Name Change

The board approved the vendor Datatel, Inc. name change to Ellucian Inc. as presented.

5.17 Approval of Independent Contractors

The board approved the following independent contractor: Jennifer Walsvick for consulting services to provide supervision and field instruction to Master of Social Work (MSW) student interns assigned to RSCCD Child Development Services at the rate of \$40 an hour. Dates of service are August 20, 2013, through June 30, 2014. The fee is estimated at \$18,000.

5.18 Approval of Purchase Orders

The board approved the purchase order listing for the period June 30, 2013, through July 30, 2013.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Early Head Start – Year 1 (District)	\$ 265,223
- ENGAGE in STEM Project – Year 3 (SAC)	\$1,189,826
- Santiago Canyon College – Developing HSI Program – Year 4 (SCC)	\$ 650,000
- Seeds to Trees – Digital Media Training (District)	\$ 61,733
- Talent Search IV – Year 1 (SAC)	\$ 304,052

1.6 Approval of Consent Calendar – (cont.)

6.2 Approval of First Amendment to Subcontract Agreements between RSCCD and CHOC/Help Me Grow and MOMS Orange County for Early Head Start Program

The board approved the amendments to the sub-contract agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign and enter into related contractual agreements on behalf of the district.

6.3 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation (DO-12-1666-01.01) and between RSCCD and NOCCCD – Fullerton College (DO-12-1666-02.01) for ENGAGE to STEM Project – Year 2

The board approved the amendment to the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the amendments on behalf of the district.

6.4 Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 3

The board approved the amendment to the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services, or his designee to sign the agreements on behalf of the district.

6.6 Adoption of Revised and Renumbered Board Policies

The board adopted the following revised and renumbered board policies:

- BP 2365 Recording
- BP 2410 Setting Policy
- BP 2510 Participation in Local Decision Making
- BP 3100 Organization Structure
- BP 3200 Accreditation
- BP 3250 Institutional Planning
- BP 3280 Grants
- BP 3300 Public Records
- BP 3310 Records Retention and Destruction
- BP 3406 Sustainable Practices
- BP 3420 Equal Employment Opportunity
- ~~Deletion of Americans With Disabilities Act – BP4121~~
- BP 3430 Prohibition of Harassment
- BP 3440 Service Animals
- BP 3500 District Safety
- BP 3501 Campus Security and Access
- BP 3505 Emergency Response Plan
- ~~Deletion of Emergencies – BP6114~~
- BP 3510 Workplace Violence Plan

1.6 Approval of Consent Calendar – (cont.)

6.6 Adoption of Revised and Renumbered Board Policies – (cont.)

- BP 3515 Reporting of Crimes
- BP 3518 Child Abuse Reporting
- BP 3520 Local Law Enforcement
- BP 3530 Weapons on Campus
- BP 3540 Sexual and Other Assaults on Campus
- BP 3550 Drug Free Environment and Drug Prevention Program
- BP 3560 Alcoholic Beverages
- BP3570 Smoking on Campus
- BP3600 Auxiliary Organizations
- ~~Deletion of Auxiliary Services Accounting Systems and Internal Control—BP3222~~
- ~~Deletion of RSCCD Foundations—BP3227~~
- BP 3710 Securing of Copyright
- BP 3715 Intellectual Property
- BP 3720 Computer and Network Use
- BP 3810 Claims Against the District
- BP 3900 Speech: Time, Place, and Manner
- ~~Deletion of BP1230 Volunteers~~
- ~~Deletion of Complaints by Citizens Against District Employees BP1312~~
- ~~Deletion of Drives For Money, Food, or Clothing—BP1314~~
- ~~Deletion of Public Statements—BP1360~~
- ~~Deletion of Children (Minors) on Campus—BP4134~~
- ~~Deletion of Personal Property—BP4605~~
- ~~Deletion of Use of District Equipment—BP4606~~

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board and distributed a document relating to accreditation entitled “Standard IV: Leadership and Governance.”

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

2.2 Reports from College Presidents – (cont.)

Dr. Martinez indicated SAC's accreditation process has begun and a formal presentation on accreditation is to be given at the next board meeting.

Mr. Vázquez indicated SCC staff plans to meet with board members regarding accreditation in the future.

2.3 Report from Student Trustee

Mr. Luis Correa, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

Mr. Jorge Sandoval, Student President, provided a report to the board on behalf of SAC Associated Student Government.

Since Mr. Yuh Hwan Ko was not in attendance, Mr. Correa provided a report to the board on behalf of SCC Associated Student Government.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

2.6 Informational Presentation on the State Budget

Mr. Hardash provided a report on the state budget to the board.

3.0 HUMAN RESOURCES

Items 3.1 and 3.2 were considered after Closed Session.

4.0 INSTRUCTION

Items 4.1 through 4.7 were approved as part of Item 1.6 (Consent Calendar).

4.8 This item was removed from the agenda as part of Item 1.3 (Additions or Corrections to Agenda).

4.9 This item was removed from the agenda as part of Item 1.3 (Additions or Corrections to Agenda).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, and 5.9 through 5.18 were approved as part of Item 1.6 (Consent Calendar).

5.8 Quarterly Investment Report as of June 30, 2013

The quarterly investment report as of June 30, 2013, was presented as information.

6.0 GENERAL

Items 6.1, 6.2, 6.3, 6.4, and 6.6 were approved as part of Item 1.6 (Consent Calendar).

6.5 First Reading of Revised Board Policies

The following policies were presented for first reading as an informational item:

- BP 2015 Student Member
- BP 2305 Annual Organizational Meeting
- BP 2715 Code of Ethics/Standards of Practice
- BP 2716 Political Activity
- BP 3820 Gifts, Grants and Bequests ~~BP3208~~
- BP 6010 Equitable Opportunities for Business Enterprises ~~BP3301~~
- BP 6011 Interaction With and Solicitation From Private Businesses ~~BP3311~~
- BP 6012 Environmentally Preferable Purchases and Practices ~~BP3406~~
- BP 6013 Energy and Water Conservation ~~BP3508~~
- BP 6014 Location of District-Sponsored Events ~~BP7003~~
- BP 6015 Food and Meeting Refreshments ~~BP3103~~
- BP 6100 Delegation of Authority to Negotiate and Accept Discounts and Price Reductions ~~BP3308~~
- BP 6150 Designation of Authorized Signatures (new)
- BP 6200 Policy on Budget Preparation Development Process ~~BP3201~~
- Deletion of Budget Development Structure ~~BP3202~~
- Deletion of General Fund Restricted Reserve ~~BP3203~~
- BP 6250 Budget Administration Management ~~BP3204~~
- Deletion of Transfer of Budget Appropriations ~~BP3205~~
- BP 6300 Fiscal Management and Auxiliary Services Fiscal Powers ~~BP3200~~
- Deletion of Financial Reports ~~BP3216~~
- Deletion of Quarterly Financial Reports ~~BP3220~~
- BP 6301 Payment – Goods & Services ~~BP3213~~
- BP 6302 Accounting for Monies Collected ~~BP3217~~
- BP 6320 Investments ~~BP3211~~
- BP 6330 Purchasing ~~BP3306~~
- Deletion of Purchasing General Policy Statement ~~BP3300~~
- ~~Deletion of Cooperative Purchasing by State Contract with Department General Services and Other Public Agencies ~~BP3304~~~~

6.5 First Reading of Revised Board Policies – (cont.)

- ~~Deletion of Purchasing Code of Ethics and Control Guidelines—BP3302~~
- BP 6331 Fiduciary and Legal Considerations —~~BP3305~~
- BP 6332 Competitive Bidding and Quotation Policies —~~BP3307~~
- BP 6333 District Standard for Hardware and Software —~~BP7001~~
- BP 6340 Contracts —~~Equal Employment Opportunity Provision—BP3100~~
- BP 6400 Audits —~~BP3104~~
- BP 6450 Wireless or Cellular Telephone Use (new)
- BP 6500 Property Management —~~BP3518~~
- BP 6501 Plant Maintenance and Operations General Policy Statement —~~BP3500~~
- BP 6502 Outside Governing Agencies —~~BP3507~~
- BP 6503 Inventory Control —~~BP3400~~
- BP 6504 Moveable Inventory Control Responsibilities —~~BP3403~~
- BP 6505 Inventory Order Quantity and Storage Controls —~~BP3404~~
- BP 6506 ~~Company~~ District Property, Security, Privacy and Searches —~~BP3601~~
- BP 6507 Information Technology Services – Copyright of Software —~~BP3600~~
- BP 6520 Security for District Property —~~BP3510~~
- BP 6521 Disaster Recovery —~~BP3602~~
- BP 6540 ~~District Property & Liability Protection Insurance~~ —~~BP4603~~
- ~~Deletion of Risk Management~~ BP4601
- ~~Deletion of Bonding of Personnel~~ —BP4604
- BP 6550 Disposal of Property —~~BP3405~~
- BP 6600 Capital Construction —~~BP3504~~
- ~~Deletion of Five Year Capital Construction Plan~~ —BP3506
- BP 6601 Facility Modification and New Construction —~~BP3511~~
- BP 6602 Facility Construction Standards —~~BP3505~~
- BP 6603 Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act —~~BP3310~~
- BP 6604 Deferred Maintenance —~~BP3512~~
- BP 6605 Selection of Architects —~~BP3503~~
- BP 6620 Naming District Properties and Facilities —~~BP9025~~
- BP 6700 Civic Center and Other Use of District Facilities Use —~~BP1330~~
- BP 6740 Citizens Oversight Committee (new)
- BP 6750 Vehicle Operation and Parking —~~BP3501~~
- BP 6751 Transportation —~~BP3516~~
- BP 6752 Donation of Vehicles —~~BP4608~~
- BP 6800 Safety (new)
- BP 6900 ~~Auxiliary Services Bookstores~~ —~~BP3226~~
- BP 6901 Auxiliary Food Service Operation —~~BP3223~~

6.7 Approval of Appointments to Measure Q Citizens; Bond Oversight Committee

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the appointments to the Measure Q Citizens' Bond Oversight Committee as presented.

6.8 Appointment of RSCCD Community Representative (2013-2014) to Orange County Community Colleges Legislative Task Force (OCCCLTF)

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to postpone selecting a community representative to serve on the 2013-2014 task force. Discussion ensued. The motion carried unanimously.

6.9 Adoption of Rancho Santiago Community College District (RSCCD) 2013 – 2016 Strategic Plan

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to adopt the RSCCD 2013 – 2016 Strategic Plan.

6.10 Approval of Extension of Consulting Services – Townsend Public Affairs, Inc.

It was moved by Mr. Yarbrough and seconded by Mr. Solorio to approve the Supplement to Contract for Consulting Services (#3) with Townsend Public Affairs, Inc. as presented. Discussion ensued. The motion carried unanimously.

6.11 Reports from Board Committees

Mr. Labrado provided a report on the August 15, 2013, Board Facilities Committee meeting.

Mr. Hanna provided a report on the August 7, 2013, Board Policy Committee meeting during the discussion of Item 6.5 (First Reading of Revised Board Policies).

6.12 Board Member Comments

Board members welcomed eleven new faculty members, Academic Senate President John Zarske, and ASG Student President Jorge Sandoval.

Ms. Alvarez thanked SCC staff for hosting the Water Education Seminar on August 14 that she attended along with 700 students.

Ms. Alvarez thanked Boy Scouts Lucus Tuff and Brian Zarske for attending the board meeting. Both boys recited the Boy Scouts oath after being asked to by Ms. Mendoza Yanez.

Mr. Yarbrough gave a report on the recent meeting of the City of Orange Oversight Board of the County of Orange as Successor Agency to the Orange County Development Agency.

Mr. Yarbrough reported he plans to meet with Mr. Tim Surridge, Board President, Orange Unified School District, later this week.

6.12 Board Member Comments – (cont.)

Mr. Yarbrough and Mr. Hanna reported they plan to attend the Academic Senate Back-to-School Dinner at Dr. Jeff McMillan's house on August 21.

Mr. Solorio indicated the Board Facilities Committee discussed the allocation of Measure E funds, Measure Q funds, and staff exploring the possibility of providing ESL or citizenship classes in the Garden Grove area.

Referring to Mr. Guzman's remarks during public comments, Ms. Mendoza Yanez indicated she agreed that the tennis program at SAC should be reinstated and the public should have access to the tennis courts.

Ms. Mendoza Yanez welcomed Mr. Tanner Kelly, Student Trustee, Coast Community College District, to the board meeting, and encouraged Mr. Correa to invite other student trustees to RSCCD board meetings.

Ms. Barrios indicated that she is looking forward to attending SAC and SCC's convocations later this week.

Ms. Barrios reported that she recently vacationed in England during National Test Result Day and explained the difference between America and England's coverage of the National Test Result Day since it is front page news in England. Her family also visited Oxford University.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:42 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Union Organizations: Los Angeles-Orange County Building and Construction Trades Council
Craft Unions
Carpenters Union

RECONVENE

The board reconvened at 7:45 p.m.

Closed Session Report

Mr. Labrado reported the board discussed the aforementioned items and voted unanimously to terminate the employment of Mr. Victor Aguirre, Senior Custodian/Utility Worker, and Kevin Clarke, Bookstore Storekeeper.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve New Job Descriptions
- Approve Revised Job Descriptions
- Approve Interim Assignments
- Approve Extensions of Interim Assignments
- Approve Adjusted Effective Dates/Final Salary Placements
- Approve Adjusted Step Placements
- Approve Leaves of Absence
- Approve Stipends
- Approve Column Changes
- Approve Part-time Hourly Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-Paid Intern Services

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Mr. Hanna, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Revised Job Descriptions and Changes in Grade
- Approve New Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placements
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Approve Temporary Assignments
- Approve Correction of Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on September 9, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 7:47 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 9, 2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
September 9, 2013**

MANAGEMENT

New Job Description/Attachment #1

Director, Global Trade and Logistics Initiative
Classified Supervisory
Grade F

Employment Agreement/Attachment #2

Linnell, Janneth
Executive Director, Child Development Services
District Office

Effective: August 19, 2013
Salary Placement: E-2 \$98,397.41/Year

Permission to Accept Outside Assignment

Doughty, Corine – To serve on the Board of Directors for the California Community College Association for Occupational Education as President-Elect for the 13/14 academic year.

Interim to Permanent

Alvano, Patricia
From: Associate Registrar
To: Director, Continuing Education
Support Services
Santiago Canyon College

Effective: August 21, 2013
Salary Placement: H-5 \$93,988.27/Year

FACULTY

Final Salary Placements

Benson, Kyla
Assistant Professor, Family &
Consumer Studies
Human Services & Technology Division
Santa Ana College

Effective: August 19, 2013
Final Salary Placement: II-111 \$56,650.90/Year

Campbell, Alondo
Assistant Professor, Sociology
Humanities & Social Sciences Division
Santa Ana College

Effective: August 19, 2013
Final Salary Placement: VII-11 \$89,178.96/Year

FACULTY (CONT'D)

Final Salary Placements (cont'd)

Hager, Benjamin
Assistant Professor, Math
Science, Mathematics & Health
Sciences Division
Santa Ana College
Effective: August 19, 2013
Final Salary Placement: II-11 \$76,088.35/Year

Jones, Vanessa
Assistant Professor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 19, 2013
Final Salary Placement: II-11 \$76,088.35/Year

Patton, Carrie
Assistant Professor, High School Subjects
Centennial Education Center
Continuing Education Division
Santa Ana College
Effective: August 19, 2013
Final Salary Placement: IV-11 \$81,280.76/Year

Adjusted Tentative Salary Placement

Smith, Sol
Assistant Professor, English
Humanities & Social Sciences Division
Santa Ana College
Effective: August 19, 2013
Tentative Salary Placement: VI-11 \$86,471.15/Year

Adjusted Stipend Amounts

Gardea, Jaquelyn
Psychology Intern
Student Services/
Health & Wellness Center
Santa Ana College
Effective: August 12, 2013 - June 20, 2014
Stipend Amount from: \$21,500.00 to: \$23,000.00
Reason: Psychology Intern

Jacobs, Alana
Psychology Intern
Student Services/
Health & Wellness Center
Santa Ana College
Effective: August 12, 2013 - June 20, 2014
Stipend Amount from: \$21,500.00 to: \$23,000.00
Reason: Psychology Intern

Luna, Laura
Psychology Intern
Student Services/
Health & Wellness Center
Santa Ana College
Effective: August 12, 2013 - June 30, 2014
Stipend Amount from: \$21,500.00 to: \$23,000.00
Reason: Psychology Intern

FACULTY (CONT'D)

Hourly to Full-time Tenure-track

Gause, Tiffany
Assistant Professor, Sociology
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 23, 2013
Tentative Salary Placement: II-3 \$56,650.90/Year

Ratification of Resignation/Retirement

Feere, Zachary
Assistant Professor, Communication Studies
Fine & Performing Arts Division
Santa Ana College

Effective: August 19, 2013
Reason: Resignation

Morgan-Bezell, Gwen
Professor, Human Development
Human Services & Technology Division
Santa Ana College

Effective: May 30, 2014
Reason: Retirement

Hiring of Long-term Substitute per E.C. 87481 and 87482

Neuman, Brent
Long-term Substitute Instructor/Physics
Science, Mathematics, & Health
Services Division
Santa Ana College

Effective: August 19, 2013 – December 15, 2013
Salary Placement: II-3 \$29,937.60/Year

Part-time Hourly Hires/Rehires

Alonzo, Joseph
Instructor, Study Skills
Student Services Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture Rate: II-3 \$55.44

Basrai, Shabbir
Instructor, Water Utility Science
Business & Career Technical Education Division
Santiago Canyon College

Effective: August 26, 2013
Hourly Lecture Rate: II-3 \$55.44

Beard, John
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-3 \$43.96

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Beyene, Aemiro
Instructor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Bustos, Lazara
Substitute Associate Teacher
Child Development and
Educational Services Division
District Operations
Effective: August 21, 2013
Hourly Rate: I-I \$13.00

Castro, Carina
Instructor, Biology
Science, Mathematics and
Health Services Division
Santa Ana College
Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Cheetham, David
Instructor, Anthropology
Humanities & Social Sciences Division
Santa Ana College
Effective: August 19, 2013
Hourly Lecture Rate: III-3 \$58.21

Conners, Jody
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College
Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Cummings, Christine
Instructor, Theatre Arts
Fine and Performing Arts Division
Santa Ana College
Effective: August 19, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Derham, Matthew
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College
Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Eidenmuller, Heather
Instructor, Nutrition
Mathematics & Sciences Division
Santiago Canyon College
Effective: August 19, 2013
Hourly Lecture Rate: II-3 \$55.44

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Endo, David K
Instructor, Automotive
Human Services & Technology Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

Esko, Teddi
Instructor, Kinesiology/Volleyball
Mathematics and Sciences Division
Santiago Canyon College

Effective: August 19, 2013
Hourly Lab Rate: II-3 \$47.12

Fanego, Cristofer
Instructor, Sociology
Arts, Humanities & Social Sciences Division
Santiago Canyon College

Effective: August 26, 2013
Hourly Lecture Rate: II-3 \$55.44

Favour, Jason
Instructor, History
Humanities & Social Sciences Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture Rate: II-3 \$55.44

Foye, Jocelyn
Instructor, Art
Fine & Performing Arts Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Ganong, Billie
Health Center Nurse
Student Services Division
Santa Ana College

Effective: August 29, 2013
Hourly Rate: II-3 \$47.12

Gonzalez, Haydee
Instructor, Counseling
Counseling Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Gotschall, Brook
Instructor, Engineering
Business Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: III-3 \$58.21/\$49.48

Hahn, Jeremy
Instructor, Dance
Fine & Performing Arts Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Herbert, Laura
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Kibbe, Joseph
Instructor, Accounting
Business & Career Technical Education Division
Santiago Canyon College

Effective: September 16, 2013
Hourly Lecture Rate: II-3 \$55.44

Kingman, Daniel
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: I-2 \$41.82

Kraft, Danielle
Instructor, High School Subjects/
Bridge/English (equivalency)
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Le, Khoa D
Instructor, Engineering
Business Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Maertzweiler Laney, Marianne
Instructor, Human Development (equivalency)
Human Services & Technology Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Moeller, Jason
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Moore, George
Instructor, Welding
Human Services & Technology Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Najera Michael
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Netherton, Pamela
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Nguyen, Diem Nancy
Instructor, Counseling
Counseling Division
Santa Ana College

Effective: August 26, 2013
Hourly Lecture/Lab Rates: II-3 \$55.44/\$47.12

Rivera, Loreen
Instructor, High School Subjects/Bridge
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Smith, Stephen
Instructor, High School Subjects/
Bridge/Mathematics (equivalency)
Continuing Education Division (OEC)
Santiago Canyon College

Effective: August 21, 2013
Hourly Lecture Rate: II-2 \$42.84

Vargas, Mario
Instructor, Chemistry
Mathematics and Sciences Division
Santiago Canyon College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: III-3 \$58.21/\$49.48

Viersen, Alan L
Instructor, Accounting
Business Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: III-3 \$58.21/\$49.48

Walters, Charles
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: September 3, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Wilkes, Jillian
Instructor, Fashion Design & Merchandising
Human Services & Technology Division
Santa Ana College

Effective: August 31, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

Williamson, Kai R
Instructor, Paralegal
Business Division
Santa Ana College

Effective: August 19, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$44.88

Non-paid Intern Service

Maldonado, Maria
Transfer Center Counseling Intern
Counseling Division

Effective: July 23, 2013 – July 30, 2014
College Affiliation: La Vern University
Discipline: Educational Counseling

DEPUTY SECTOR NAVIGATOR – GLOBAL TRADE

CLASS SUMMARY

Under administrative supervision, responsible for implementing international trade development workforce and economic development operations as the Deputy Sector Navigator-Global Trade in accordance with the goals and objectives of the California Community College Chancellor's Office, Workforce and Economic Development Division's Doing What Matters Initiative.

REPRESENTATIVE DUTIES

Works collaboratively with Statewide Sector Navigator and Deputy Sector Navigators in other regions, and with the Regional Consortium chairs to align the needs of sector employers with the programs and curricula offered by the colleges in the regional consortium. Works with individual colleges in the region to develop faculty collaboratives, connect international education and global trade programs and employers, and promote and strengthen curriculum and program alignment. Works with employers, industry and international education and global trade organizations and Workforce Investment Boards to determine workforce gaps. Promotes integration of workforce training and employment. Strengthens programs within the Global Trade Sector at regional colleges and high schools, through such activities, including but not limited to, career exploration, career pathways, international education and dual enrollment. Provides incumbent worker training and promotes opportunities for contract education. Promotes faculty professional growth and internationalization of curriculum. Identifies and prioritizes gaps in the workforce, and develops strategies to address them. Works with representatives of business, labor and professional trade associations to develop and implement courses and programs to train incumbent workers in the regional industry sector. Provides counseling and technical assistance on international trade to small business owners and individuals starting international businesses. This counseling and technical assistance will include, but not be limited to: assisting with identification and choice of distributors; matching buyers and sellers; assisting with contract negotiation, strategic planning for future business expansion, and possible avenues of finance. Marketing counseling in such areas as: 1) identifying international market niches; 2) market research; 3) access to international market studies; 4) market plan; 5) advertising and public relations; 6) product display; and 7) cooperative marketing. Supervise budget, auditing timelines, and evaluations. Develops and maintains international referral services. Establish formal agreements and delineate specific services and roles with other entities providing similar services, such as California Export Finance Office, US Department of Commerce, and Small Business Development Centers in the area. Recruit, train and schedule a cadre of consultants to provide services. Maintains close liaison with local, state and federal lending sources for small businesses involved in international trade. Serves on appropriate business and educational committees at the local and state level. Conducts classes and/or workshops as appropriate. Prepares reports to funding sources and college administration, and participates in the preparation of grant applications. Establishes and maintains administration

DEPUTY SECTOR NAVIGATOR – GLOBAL TRADE cont'd

planning/organizational procedures in accordance with state codes and related laws. Prepares a variety of reports, agendas, proposals and agreements as required. Assists in establishing continuing funding sources. Maintains appropriate computerized records that document services provided. Collects and reports data on all required accountability measures working with common metrics and accountability measures, and working with the statewide LaunchBoard initiative. Performs other duties as required to implement the project work plan and to meet grant requirements and conditions.

ORGANIZATIONAL RELATIONSHIPS

This position reports to the Assistant Vice Chancellor Educational Services and manages the Deputy Sector Navigator-Global Trade grant program and supervises the program's staff.

DESIRABLE QUALIFICATION GUIDE

Training and Experience

Bachelors Degree or higher from an accredited institution in a business area, minimum of five years experience in management, administration or delivery of programs in small business, economic development or international trade.

Knowledge and Abilities

Knowledge of: international trade and international business, small business activities in the community and the ability to participate in those activities. Ability to: perform counseling for clients of the Center, market the program, participate in organizations which promote international trade and other community based small business activities, seek professionals willing to act as referrals on a pro bono and reduced fee basis, and follow the guidelines of the grant.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and **Janneth Linnell** ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** District hereby employs Administrator in the position of **Executive Director, Child Development Services** ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **August 19, 2013** and ending **June 30, 2015**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the

term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of \$98,397.41 per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the

necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 17 or 18 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.


25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation is unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date



Administrator



Date

ATTACHMENT "A"

ALTERNATIVE DISPUTE RESOLUTION PROCEDURE

Covenant to Mediate And Arbitrate All Employment Disputes. We, the undersigned, do hereby agree and covenant to submit all manner of causes of action, controversies, differences, claims or demands of any kind relating to or growing out of this contract of employment to a two-step dispute resolution process administered by Judicial Arbitration & Mediation Services/Endispute (hereinafter "J.A.M.S."). This two-step process shall begin with mediation before a retired judge or justice from the J.A.M.S. panel followed, if necessary, by binding arbitration before the same or another retired judge or justice from the J.A.M.S. panel to be agreed upon. The Employee and the District hereby agree that any dispute, claim or controversy arising out of the employment relationship, including, but not limited to, alleged violations of the individual Employment Agreement, alleged violation(s) of federal, state and/or local statutes, including those prohibiting harassment and discrimination, (Title VII of the Civil Rights Act of 1964 as amended; The Age Discrimination In Employment Act; The Americans With Disabilities Act; The Equal Pay Act, The Civil Rights Acts of 1866, 1871 and 1991; Title IX in 20 U.S.C. section 1681; The Rehabilitation Act of 1983; The Fair Employment and Housing Act, etc.) and any other claims, including alleged violations of any federal and/or state constitutional provisions and of any provisions in the Education Code, which cannot be resolved through informal and confidential discussions, SHALL BE SUBMITTED TO MEDIATION, AND IF MEDIATION IS UNSUCCESSFUL, TO BINDING ARBITRATION BEFORE A NEUTRAL ARBITRATOR. The parties to this agreement fully and completely understand that the effect of this agreement will result in the waiver of any right to trial by jury that may otherwise have been available to the parties absent this agreement and also waiver of any right to appeal. With this understanding, the parties freely, knowingly and voluntarily enter into this agreement with knowledge of its consequences including the waiver of trial by jury and the waiver of any right to appeal.

Step 1 Mediation.

Initiating Mediation. Any party to this agreement may demand mediation by serving a written demand in person or by registered, certified or federal express mail and also serving a copy of the demand and of the dispute resolution agreement on the Chief Operating Officer, Operations Manager or Contract Dispute Resolution Administrator at the nearest or most convenient office of J.A.M.S, within thirty (30) calendar days of an act or omission causing a dispute between the parties. The written demand shall set forth the names, addresses, telephone number and fax numbers of all parties to the contract of employment and brief synopsis of the claim, controversy, difference, or disputed matters and a proposed solution to the problem.

Selection of Mediator. Within ten (10) days of service of the demand upon J.A.M.S., the Administrator will contact all interested parties to select a mutually agreeable mediator. If the parties have no particular mediator in mind, or cannot agree on a mediator, the Administrator will submit a list of mediators, and their resumes numbering one more than there are parties.

Each party may then strike one name and the Administrator will designate the mediator from the list of remaining names.

Enforcement of Agreement. Failure of any party to participate in this mediation process or to designate or strike a name for mediator will not operate to delay or prevent this mediation process. The parties hereby agree that the mediation provisions of this agreement may be enforced by the same manner as an arbitration agreement. The mediation provisions may be enforced by petition to any court or general jurisdiction for the appointment of a mediator in the same manner as a petition for the appointment of an arbitrator. Further the parties agree the court may award attorneys fees and costs to the prevailing party in any proceeding to enforce this mediation agreement.

Hearings -- Scheduling/Parties Present. After the mediator has been selected, the parties shall promptly agree upon a date and time for the initial conference with the mediator, but no later than thirty (30) days after the date the mediator was selected. The parties understand and agree that, besides counsel retained at each party's own expense, a representative from each side with full settlement authority will be present at all mediation conferences unless excused by the mediator. In addition, each party may bring such additional persons as needed to respond to questions, contribute information and participate in the negotiations. The number of additional persons may be agreed upon in advance with the assistance and advice of the mediator.

Discovery. In the event any party has substantial need for information in the possession of another party to prepare for the mediation conference(s), the parties shall attempt in good faith to agree upon procedures for the expeditious exchange of information with the help if the mediator, if required. The parties will have no right to formal discovery at this time.

Position Papers. No later than one week before the first scheduled mediation session, each party shall deliver a concise written summary of its position together with any appropriate documents, views and a proposed solution to the matters in controversy to the mediator and also serve a copy on all other parties.

Participation by Mediator. Once familiar with the case, the mediator will, if requested by the parties, given an opinion of the probable outcome of the case and the range of value, both in terms of settlement and arbitration hearing, if the matter were to be litigated before an arbitrator. The mediator will, without an instruction from the parties to the contrary, give recommendations on terms of possible settlement conditions to be imposed upon the parties (if appropriate). The mediator's opinion shall be based on the material and information then available to all parties, excluding any information given to the mediator in confidence during a separate caucus. The opinions and recommendations of the mediator are not binding on the parties.

Fees and Costs. The fees and costs of the mediation shall conform to the then current fee schedule at J.A.M.S. and, in the absence of an agreement to the contrary, will be borne by the District.

Confidentiality of Proceedings. The mediation process is to be considered settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. The parties hereto agree that the provisions of California Evidence Code § 1119 shall apply to any mediation conducted hereunder. Subdivisions (a), (b), and (c) of California Evidence Code § 1119 provide as follows:

Except as otherwise provided in this chapter:

(a) No evidence of anything said or any admissions made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible, or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(c) All communications, negotiations, or settlement discussions by and between participants in the course of a mediation or a mediation consultation shall remain confidential.

The entire procedure is confidential, and no stenographic or other record shall be made except to memorialize a settlement record. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any party or a party's agent, employee, or attorney are confidential. No fact used or referenced in the mediation or settlement process will be inadmissible or non-discoverable simply because it was used or referenced in the mediation process.

Termination of Mediation Process. The mediation process shall continue until the matter is resolved or the mediator makes a good faith finding that all settlement possibilities have been exhausted and there is no possibility of resolution, short of referring the matter to the adjudication phase of this dispute resolution process. Notwithstanding the foregoing, the employee or the District may terminate the mediation process after the mediator has incurred fourteen (14) hours of time on the process.

Step 2. Arbitration

Should any disputes remain existent between the parties after completion of the mediation resolution process set forth above, then the parties shall, within thirty (30) calendar days after termination of the mediation process, submit such disputes to binding arbitration administered by J.A.M.S.

Initiating Arbitration. Arbitration shall be initiated in the following manner:

a. Unless barred by the statute of limitations, any party bound by this arbitration agreement may initiate an arbitration at any time after mediation procedures as hereinabove described have been exhausted by serving, as in a civil action, all parties with notice of the nature of the claim and a demand for arbitration. A claim shall be waived and forever barred if on the date the demand for arbitration is received, the claim, if asserted in a civil action, would be barred by the applicable state (federal) statute of limitations, and

b. The claimant shall file a copy of the Demand for Arbitration and Notice of Claim at any regional office of J.A.M.S., together with the appropriate filing fee as provided in the existing fee schedule.

c. If the responding party desires to file a response and/or counterclaim, they must do so within thirty (30) days of service of the demand. Failure to file a counterclaim or response will not operate to delay the arbitration proceedings.

d. After the filing of the claim, response and counterclaim, no further claims or counterclaims may be made except on motion to the arbitrator.

Appointment and Powers of Arbitrator. The case shall be submitted to a single arbitrator chosen by the parties from a list of retired judges and justices at J.A.M.S. Should the parties be unable to agree on a choice of arbitrator within thirty (30) days from the demand for arbitration, then either party may request the Contract Arbitration Administrator at said service to furnish a list of three names and each side may strike one name, thereby nominating the remaining person as replacement arbitrator. If more than one name remains, the Contract Arbitration Administrator of J.A.M.S. will choose an arbitrator from the list of remaining names.

If the designated arbitrator shall die, become incapable of, unwilling to, or unable to serve or proceed with the arbitration, the party or parties appointing said arbitrator shall have the power to appoint another in his or her stead under the procedures prescribed herein, and such substituted arbitrator shall have all such powers as if he or she had been originally appointed herein.

The arbitrator shall have full power to make such regulations and to give such orders and directions in all respects, as he or she shall deem expedient, as well as in respect to the matters and differences referred to them and also with respect to the mode and times of executing and performing any of the acts, deeds, matters, and things which may be awarded or directed to be done.

Should either party refuse or neglect to appoint said arbitrator or to furnish the arbitrator with any papers or information demanded, the arbitrator is empowered by both parties to proceed ex parte.

The arbitrator shall have the authority and power to request the production of any books or records in the possession or control of either of the parties and to order that either party shall in the meantime have access to and be permitted to inspect and take copies of all or any of the same relating to the matters in difference. This authority and power is subject to, and no greater than, the provisions for document discovery in the California Civil Procedure Code, is subject to appropriate objections by either party, and in no way extends to privileged or protected materials.

The arbitrator shall have the authority and power to proceed ex parte in the event that either party shall fail, after reasonable notice, to attend hearings before him or her.

The arbitrator may grant any remedy or relief that the arbitrator deems just and equitable and within the scope of the agreement of the parties, including, but not limited to, specific performance of a contract. An arbitrator may include an injunction or orders for specific performance of part or all of an award.

Costs and Fees. Each party shall be responsible for its own costs and expense of the arbitration, and the costs and fees of J.A.M.S. shall be borne by the District.

Pre-Hearing. Once the arbitrator is chosen, the Contract Arbitration Administrator at J.A.M.S. may be authorized and directed upon application of any party to schedule a pre-hearing conference with the arbitrator for the purpose of narrowing the issues, establishing a discovery schedule, arranging an acceptable procedure for any law and motion proceedings and in all respects arranging for the most expeditious hearing possible of the matters in dispute.

Discovery. Discovery shall be at the discretion of the arbitrator and allowed only upon a showing of good cause, utilizing the following guidelines:

(a) The arbitrator shall have discretion to order pre-hearing exchange of information, including but not limited to, the production of requested documents and exchanges of summaries of testimony of proposed witnesses.

(b) The deposition of the claimant(s) and respondent(s) shall be allowed as a matter of right. One set of form interrogatories approved by the Judicial Council shall be allowed. There shall be an early and prompt designation and exchange of the names and addresses of expert witnesses who may be called upon to testify at the arbitration hearing. The experts' depositions and all other discovery including additional depositions shall be allowed only upon a showing of good cause. It shall in no event exceed the discovery permitted by the California Code of Civil Procedure.

Evidence. Judicial Rules relating to the Order of Proof, the conduct of the hearing and the presentation and admissibility of evidence will not be applicable in this proceeding. Any relevant evidence, including hearsay, shall be admitted by the arbitrator if it is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the admissibility of such evidence in a court of law.

Time Limits. The award shall be made in writing by the arbitrator on or before the thirtieth day following the conclusion of the arbitration.

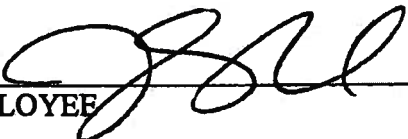
Reasoned Opinion. In rendering the award, the arbitrator must set forth the findings of fact and the conclusion(s) based thereon.

Applicable Law. The arbitration shall follow the substantive law of California and any relevant federal law. This shall include the provisions of statutory law dealing with arbitration, as it may exist at the time of the demand for arbitration, insofar as said provisions are not in conflict with this agreement and specifically excepting therefrom sections of the statutory law dealing with discovery and sections requiring notice of hearing date by registered or certified mail.

Notice. Each party shall be deemed to have consented that any papers, notices or process necessary or proper for the initiation or continuation of an arbitration under these rules; for any court action in connection therewith; or for the entry of judgement on any award made under these rules, may be served on a party by mail, addressed to the party or representative at the last known address, or by personal service, provided that reasonable opportunity to be heard with regard thereto has been granted to the party. The arbitrator and/or the parties may consent to the use of FAX transmission, e-mail, or other written forms or electronic communication to give the notices required by these rules.

Finality of Award. The award of the arbitrator shall be final and binding upon the parties without appeal or review except as permitted by the arbitration laws of California. Application may be had by any party to any court of general jurisdiction for entry and enforcement of judgment based on said award.

I have carefully read the contents of this Alternative Dispute Resolution Procedure and knowingly agree to be bound by its contents.



EMPLOYEE

7/30/13

DATE

FOR THE DISTRICT

DATE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
CLASSIFIED
SEPTEMBER 9, 2013**

CLASSIFIEDTemporary to Contract

Campbell, Amanda Transfer Center Specialist (CL13-0420) Counseling/ SCC	Effective: September 3, 2013 Grade 11, Step 1 \$42,511.51
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Padron, Baltimore Financial Aid Tech (CL13-0435) Financial Aid/ SCC	Effective: September 1, 2013 Grade 8, Step 1 \$37,367.50
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Professional Growth Increments

Banderas, Justin Library Technician/ SCC	Effective: October 1, 2013 Grade 9, Step 6 + 2PG (1000) \$50,774.35
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Out of Class Assignment

Langelier, Sonya Financial Aid Coordinator/ SCC	Effective: 08/23/13 – 12/01/13 Grade 15, Step 3 + 3PG \$59,296.53
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Change in Salary Placement

Gorlato, Christine Graduation Specialist/ SAC Change in Grade	Effective: August 20, 2013 Grade 15, Step 4 + 5%L + 1PG \$64,195.60
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Wilson, Gina Graduation Specialist/ SAC Change in Grade	Effective: August 20, 2013 Grade 15, Step 4 + 2.5%L + 6PG \$64,179.04
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Leave of Absence

Garcia, Andrea Financial Aid Coordinator/ SCC	Effective: 08/23/13 – 11/04/13 Reason: Maternity Leave
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CLASSIFIED HOURLY

New Appointments

Briceno, Fabricio District Safety Officer (CL13-0379) District Safety/ District	Effective: August 20, 2013 19 Hours/Week 12 Months/Year Grade 9, Step A \$18.65/Hour
Gallegos, Nicole Instructional Assistant (CL13-0398) School of Continuing Education/SAC	Effective: August 26, 2013 Up to 19 Hours/Week School Session Grade 5, Step A \$15.96/Hour
Gorostiza, Genaro District Safety Officer (CL13-0379) District Safety/ District	Effective: September 3, 2013 Up to 19 Hours/Week School Session Grade 9, Step A \$18.65/Hour
Low Aranyi, Millicent Intermediate Clerk (CL13-0428) Fine & Performing Arts /SAC	Effective: August 26, 2013 Up to 19 Hours/Week School Session Grade 5, Step A \$15.96/Hour
Osea, Mark Edward Learning Facilitator (CL13-0431) Science & Math/ SCC	Effective: August 20, 2013 Up to 19 Hours/Week School Session Grade 8, Step A \$17.89/Hour

Temporary to Hourly On Going

Ramirez, German Instructional Assistant (CL13-0398) School of Continuing Education/SAC	Effective: August 26, 2013 Up to 19 Hours/Week School Session Grade 5, Step A \$15.96/Hour
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Change in Assignment

Franco, Mark Transfer Center Specialist/ Counseling/ SAC	Effective: 08/26/13 – 12/20/13 Voluntary Reduction In Hours From: 19 hours/week To: 16 hours/week Grade 11, Step A \$20.36/hour + \$62.50/Mo. PG
Douglas, Robert District Safety Officer/ SAC	Effective: 08/25/13 From: Up to 19 Hours/Week School Session To: 16 Hours/Week 12 Months/Year

Leave of Absence

Guillen, Patricia
Instructional Assistant/ School of
Continuing Education/SAC

Effective: 08/26/13 – 10/10/13
Reason: Maternity Leave

Hermen, Lisa
Senior Clerk/ Kinesiology/ SCC

Effective: 12/16/13 – 12/20/13
01/06/14 – 01/17/14
02/24/14 – 02/28/14
03/17/14 – 03/21/14
04/14/14 – 04/18/14
05/19/14 – 05/23/14
06/02/14 – 06/06/14
06/23/14 – 06/27/14
Reason: Revised NWD for 10 Month
Contract

Ratification of Resignation/Retirement

Colin, Marc
Instructional Assistant/ Orange Education
Center

Effective: August 8, 2013
Reason: Resignation

Hanson, Veronica
Admissions & Records Specialist II/ SCC

Effective: August 29, 2013
Reason: Resignation

Nguyen, Vi
Learning Facilitator/ Humanities/ SAC

Effective: February 10, 2013
Reason: Resignation

Nguyen, Yen T.
Learning Facilitator/ Humanities/ SAC

Effective: September 3, 2013
Reason: Resignation

TEMPORARY ASSIGNMENT

Hernandez, Clemente
District Safety/ District

Effective: 09/10/13 – 06/30/14

Ho Ngo, Thanh
Instructional Assistant/ Math & Science/
SCC

Effective: 09/10/13 – 12/13/13

Vavro, Micheal
Admissions Assistant/ Admissions/ SCC

Effective: 09/10/13 – 06/30/14

Additional Hours for On Going Assignments

Briceno, Fabricio District Safety Officer/ District	Effective: 08/20/13 – 06/30/14 Not to exceed 19 consecutive days in any given period.
Garcia, Anaisabelle Intermediate Clerk/ Orange Education Center	Effective: 08/31/13 – 06/30/14 Not to exceed 19 consecutive days in any given period.
Martinez Escutia, Jazmin Intermediate Clerk/ Orange Education Center	Effective: 08/31/13 – 06/30/14 Not to exceed 19 consecutive days in any given period.
Sanchez, Marisol Senior Clerk/ Student Affairs/ SAC	Effective: 08/12/13 – 09/05/13 Not to exceed 19 consecutive days in any given period.

Substitute Assignments

Cardenas, Maria Intermediate Clerk/ Student Services/ SAC	Effective: 08/27/13 – 06/30/14
Hernandez, Clemente District Safety/ District	Effective: 08/19/13 – 06/30/14
Machuca, Jessica Reprographics Tech./ Publications/ Orange Education Center	Effective: 08/26/13 – 12/31/13
Paz, Edgar Custodian/ Admin. Services/ SCC	Effective: 07/22/13 – 08/07/13
Vavro, Michael Admissions & Records Specialist II/ SCC	Effective: 08/30/13 – 09/09/13

MISCELLANEOUS POSITIONS

Coleman, John Presenter I & Presenter II/ Educational Services/ District	Effective: 09/10/13
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MISCELLANEOUS POSITIONS cont'd

Griffin, Allison Effective: 08/22/13 – 06/30/14
Sign Language Interpreter III/ Student
Services/ SAC & SCC

Mathews, Kimberly Effective: 09/01/13 – 10/31/13
Director, Special Programs/ Career Educ./
SAC

Russo, John Effective: 09/10/13
Presenter I & Presenter II / Educational
Services/ District

Instructional Associates/Associate Assistants

Criminal Justice

Alegria, Seven Effective: 09/10/13

Frahm, Jarrod Effective: 08/20/13

Franks, Brendon Effective: 09/10/13

Kirwan, Colton Effective: 09/10/13

McDaniel, Karen Effective: 09/10/13

McAnally, James Effective: 09/10/13

Osoria, Jennifer Effective: 09/10/13

Winterburn, Tina Effective: 09/10/13

Kinesiology

Cunningham, Pablo Effective: 08/26/13

Hernandez, Isaac Effective: 09/10/13

Rectra, Alexander Effective: 08/26/13

COMMUNITY SERVICE PRESENTERS

Stipends Effective July 11 – August 10, 2013

Abdul, Quayum	Amount: \$ 163.56
Arroyo, Anabel	Amount: \$ 210.00
Bradley, Sabrina	Amount: \$ 697.48
Buonanotte, Pamela	Amount: \$ 199.66
Castellanos, Silvia	Amount: \$ 297.04
Crowley, Debra	Amount: \$ 210.00
Dumon, Dori	Amount: \$ 160.00
Figueroa, Miguel	Amount: \$ 133.86
Haugen, Nancy	Amount: \$ 770.00
Jackson, Michelle	Amount: \$ 122.20
Lopez Sheldon, Maria	Amount: \$ 1,120.00
McCampbell, Semora	Amount: \$ 148.52
Neal, Phyllis	Amount: \$ 240.00
O'Connell, Jalon	Amount: \$ 82.72
Padilla, Berizohar	Amount: \$ 547.20
Potter, John	Amount: \$ 300.00
Ratanjee, Sumati	Amount: \$ 510.98
Reyes, Alfred	Amount: \$ 485.04
Waterman, Patricia	Amount: \$ 420.00

VOLUNTEERS

Barasch, Richard Non Student/ Humanities/ SAC	Effective: 09/10/13 – 06/30/14
Donze, Hayden Non Student/ Humanities/ SAC	Effective: 09/10/13 – 06/30/14
Flores Duran,Sandra Non Student/ Student Services/ SAC	Effective: 09/10/13 – 06/30/14
Sandoval, Maria Student Volunteer/ Kinesiology/ SAC	Effective: 09/10/13 – 06/30/14
Van Druff, Eric Student Driver/ Kinesiology/ SCC	Effective: 09/09/13 – 06/30/14

**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Arambula, Rosalina	Effective: 08/26/13-06/30/14
Bou, Elizabeth Savornng	Effective: 08/12/13-06/30/14
Caton, Fatima	Effective: 08/26/13-06/30/14
Caton, Guadalupe	Effective: 08/26/13-06/30/14
Delgado Sosa, America	Effective: 08/26/13-06/30/14
Garcia, Giovanni Omar	Effective: 08/21/13-06/30/14
Gaspar Don Juan, Ana L	Effective: 08/27/13-06/30/14
Gomez, Danielle	Effective: 08/12/13-06/30/14
Guerra, Nicole Jenny	Effective: 08/21/13-06/30/14
Jaimes, America Ivette	Effective: 08/12/13-06/30/14
Jimenez, Eric	Effective: 08/26/13-06/30/14
Juarez Velez, Maria Daniela	Effective: 08/26/13-06/30/14
Levale, Sualua Sualua	Effective: 08/19/13-06/30/14
Martinez, Joana	Effective: 08/26/13-06/30/14
Montero, David Ernesto	Effective: 08/12/13-06/30/14
Nguyen, Ngan Thuy Bich	Effective: 08/19/13-06/30/14
Phung, Khoi T	Effective: 08/12/13-06/30/14
Quiroga, Jessika	Effective: 08/19/13-06/30/14
Ramirez, Nancy	Effective: 08/12/13-06/30/14
Rubio, Jazmine	Effective: 08/12/13-06/30/14
Sanchez, Ricardo	Effective: 09/03/13-06/30/14
Servais, Natassia Charlotte	Effective: 08/19/13-06/30/14
Silva, Christian	Effective: 08/14/13-06/30/14
Stroshine, Steven Craig Ayers	Effective: 08/12/13-06/30/14
Tran, Nhi Khiet	Effective: 08/26/13-06/30/14
Villegas, Jennifer	Effective: 08/26/13-06/30/14
Vu, Duy Minh	Effective: 08/26/13-06/30/14

**Santiago Canyon College
STUDENT ASSISTANT NEW HIRE LIST**

Aguirre Nunez, Emmanuel	Effective: 08/23/13 – 06/30/14
Aldana, Sophie	Effective: 08/19/13 – 06/30/14
Arevalo, David	Effective: 08/19/13 – 06/30/14
Balestrieri, Michael	Effective: 08/22/13 – 06/30/14
Barajas, Patrick	Effective: 08/16/13 – 06/30/14
Chapman, Michael	Effective: 08/16/13 – 06/30/14
Catanghal, Margarette	Effective: 08/26/13 – 06/30/14
Davis, Jason	Effective: 08/23/13 – 06/30/14
Da Silva	Effective: 08/23/13 – 06/30/14
De La Riva, Alejandra	Effective: 08/23/13 – 06/30/14
Ferguson, Crystal	Effective: 08/26/13 – 06/30/14
Frank, Katie	Effective: 08/23/13 – 06/30/14
Ham, Elizabeth	Effective: 08/16/13 – 06/30/14
Herbsman, Joanne	Effective: 08/23/13 – 06/30/14
Hildebrand, Kaleb	Effective: 08/23/13 – 06/30/14
Kotrush, Haval	Effective: 08/16/13 – 06/30/14
Johnson, Samuel	Effective: 08/08/13 – 06/30/14
Kastens, Brittany	Effective: 08/23/13 – 06/30/14
Kinder, Tina	Effective: 08/23/13 – 06/30/14
Lozano, Sarah	Effective: 08/19/13 – 06/30/14
Medina, Jennifer	Effective: 08/12/13 – 06/30/14
Mills, Westin	Effective: 08/23/13 – 06/30/14
Parast, Salar	Effective: 08/26/13 – 06/30/14
Patel, Madiha	Effective: 08/26/13 – 06/30/14
Rao, Sivam	Effective: 08/23/13 – 06/30/14
Rock, Adam	Effective: 08/16/13 – 06/30/14
Sahagun, Evan	Effective: 08/23/13 – 06/30/14
Saldana, Chelsea	Effective: 08/16/13 – 06/30/14
Samaniego, Grant	Effective: 08/16/13 – 06/30/14
Sanchez, Monica	Effective: 08/21/13 – 06/30/14
Saysavath, Bounpaseuth	Effective: 08/23/13 – 06/30/14
Smith, Thelma	Effective: 08/23/13 – 06/30/14
Strickler, Cynthia	Effective: 08/23/13 – 06/30/14
Syed, Kaamran	Effective: 08/16/13 – 06/30/14
Thomas, Sarah	Effective: 08/16/13 – 06/30/14
Tran, Amanda Ngoc	Effective: 08/23/13 – 06/30/14
Vargas, Oscar	Effective: 08/23/13 – 06/30/14
Varela, Evan	Effective: 08/23/13 – 06/30/14
Vittetow, Joshua	Effective: 08/26/13 – 06/30/14
Watson-Balamoundo, Gina	Effective: 08/16/13 – 06/30/14
Wood, Sarah	Effective: 08/16/13 – 06/30/14
Zuniga, Brian	Effective: 08/16/13 – 06/30/14

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS (to be approved)

NATIONAL ASSOCIATION OF LATINO ELECTED
AND APPOINTED OFFICIALS (NALEO) SUMMIT
ON THE STATE OF LATINO EDUCATION
Washington, D.C. – September 29 to October 2, 2013

1 Board Member
(Claudia Alvarez)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College – Human Services and Technology Division

To: Board of Trustees	Date: September 09, 2013
Re: Approval of SLPA Agreement Renewal – Saddleback Unified School District	
Action: Request for Approval	

BACKGROUND

The Speech-Language Pathology Assistant Program was introduced in the fall of 2001. Speech-language pathology assistants are trained to assist in the language and speech development of communicatively disordered children and adults in educational and medical sites under the supervision of licensed speech-language pathologists. Critical to the implementation of the program is identifying and confirming sites and contractual arrangements for observation and fieldwork.

ANALYSIS

Formal agreements between the district and fieldwork experience sites are necessary. To that end, a special agreement document has been developed for this purpose. This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement with Saddleback Unified School District in Mission Viejo, California.

Fiscal Impact:	None	Board Date: September 09, 2013
Prepared by:	Linda D. Rose, Ed.D., Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

AGREEMENT

Speech-Language Pathology Assistant Program

THIS AGREEMENT is made and entered into by and between the Rancho Santiago Community College District on behalf of Santa Ana College, a public educational agency, hereinafter called the District and, **SADDLEBACK UNIFIED SCHOOL DISTRICT** hereinafter called the Agency.

PART I.

BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Speech-Language Pathology Assistant Program education for the benefit of students and to meet community needs.

WHEREAS, the District provides programs in Speech-Language Pathology Assistant Program education, which require clinical experience for students enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District Speech-Language Pathology Assistant Program.

WHEREAS, it is to benefit of both District and Agency that Speech-Language Pathology Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Facility do covenant and agree as follows:

PART II.

GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT

A. For the Program in General

1. The District will assume full responsibility for offering Speech-Language Pathology Assistant Program education programs eligible for approval by the Speech-Language Pathology & Audiology Board.
2. For Student Workers' Compensation

The District shall carry Workers' Compensation Insurance on Students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workers' Compensation Insurance Fund.

3. The District will designate the students enrolled in the Speech-Language Pathology Assistant Program to be assigned for clinical experience in the Speech-Language Pathology areas of the agency in such numbers as are mutually agreed upon by both parties.
4. The District will supervise, in cooperation with the Agency supervisor, all instruction and learning and clinical experience given to the students at the facility so designated and provide instructor to supervise the clinical and learning experiences given to them at the agency, provided however, that the responsibility for service to the client remain with the Agency.
5. The District will keep academic and clinical experience records of students participating in said program.
6. The District will provide and be responsible for the care and control of educational supplies and education equipment necessary for instruction, including library materials, audiovisual equipment and supplies which are not customarily available at the Agency for the Speech-Language Pathology Assistant clinical experience.
7. The District will be responsible for the supervision and control of the students in the activities of their clinical experience under the general supervision and delivery of service framework of the Agency.
8. The District will agree that the student shall be subject to requirements and restrictions specified jointly by representative of District and Agency, and subject to Agency rules and regulations governing conduct, copies of which shall be provided in advance to District by Agency.
9. The District will require District's Speech-Language Assistant Program instructors to obtain the approval of the Agency's Director of Speech-Language Pathology in advance of:
 - a. Student Speech-Language Pathology Assistant schedules.
 - b. Placement of student in clinical experience assignments.
 - c. Changes in clinical experience assignments.
10. The District will, in consultation and coordination and with the approval of the Agency's Director of Speech-Language Pathology and the Speech-Language Pathology Assistant staff, plan for the Speech-Language Pathology Assistant clinical experience to be provided to students under this agreement.
11. The District will in consultation and coordination with the Agency's Director of Speech-Language Pathology arrange for periodic conferences between appropriate representation of the District and Agency to evaluate the Speech-Language Pathology Assistant field experience program provided under this Agreement.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Speech-Language Pathology Assistant Programs.
2. The Agency will provide staff members who hold a current state license or credential to practice speech-language pathology to supervise Speech-Language Pathology Assistant students. In addition, supervising SLP's need to have a minimum of 2 years experience as a practicing speech language pathologist.
3. The administration of the service and client care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and Agency staff.
4. The Agency will provide staff that is adequate in number and quality to insure safe and continuous health care service to patients.
5. The Agency will provide service facilities for learning experiences therein for students enrolled in the Speech-Language Pathology Assistant Program of District who are designated by District for such experience at the Agency (the field experience for any one student shall cover such period of time as may be specified by District.)
6. The Agency will maintain service facilities in conformance with standards of the California State Board of Medical Examiners and the American Speech-Language-Hearing Association and permit inspection of its service facilities upon request by the American Speech-Language-Hearing Association and the state Board of Medical Examiners
7. The Agency will permit clinical experience in Speech-Language Pathology Assistant training by such students, either individually and/or in groups. All services of Agency herein contracted for, such services and the number of students receiving experience therein shall be by mutual agreement between parties and in accordance with the standards set forth by the American Speech-Language-Hearing Association.
8. The Agency will provide service areas in such a manner that there will be no conflict of learning opportunities among groups of students, and permit the district instructors and students access to service facilities, according to prearranged scheduling.
9. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
10. The Agency will provide orientation for students and faculty to familiarize them with the facility and facility policies before assigning them to duties at the Agency.

11. The Agency will permit the faculty and students of the District to use its facilities for Clinical education according to approved curricula.
12. The Agency will permit the facility's Director of Speech-Language Pathology and other designated Speech-Language Pathology personnel to attend meetings of the District's Speech-Language Pathology Assistant Program Faculty, or any committee thereof, to coordinate the clinical experience for the Speech-Language Pathology Assistant Program provided for under this Agreement.
13. The Agency will reserve the right, after consultation with the District, to refuse to accept for further Speech-Language Pathology Assistant Program clinical experience any of the college students who in the agency's judgment are not participating satisfactorily, provided however, neither party shall discriminate with respect to the acceptance in or exclusion of students from the program.
14. The Agency will provide the educational use of supplies and equipment as are commonly available for client care.
15. It is understood by the parties to the Agreement that the Agency remain responsible for client care at all times.
16. The parties agree that the Agency shall have no monetary obligation to District, the Speech-Language Pathologist Assistant students or to Speech-Language Pathology Assistant instructors.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency's staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

C. Insurance:

Without limiting the indemnification obligations stated above, each party to the Agreement shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder. Such program of insurance shall include, but not be limited to commercial general liability and professional liability. The general and professional liability insurance shall have a minimum coverage of \$1,000,000 per occurrence.

Proof of insurance coverage shall be furnished to either party upon written request.

PART V STATUS OF SPEECH-LANGUAGE PATHOLOGY ASSISTANT STUDENTS

- A. Speech-Language Pathology Assistant Program students shall have the status of learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned client care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for client care in areas where students are obtaining clinical experience.
- B. Speech-Language Pathology Assistant Program students are subject to the authority, policies, and regulations of the District. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Speech-Language Pathology Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.
- D. The District will be responsible for assuring the Speech-Language Pathology Assistant students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI PERIOD OF AGREEMENT

- A. This agreement shall be effective as of the date signed by District, and shall continue in effect for five years, unless terminated earlier at will or without cause by written notice of either party. The said termination shall become effective only at the close of an academic year, but not before one year after receipt of said notice. This Agreement may be modified or revised at any time by mutual consent.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

*Rancho Santiago Community
College District*

*Saddleback Unified School District
25631 Peter A. Hartman Way
Mission Viejo, California, 92691*

District

Agency/Facility/Location

Peter J. Hardash
Vice Chancellor
Business Operations and Fiscal Services

Name and Title

Date: _____

Date: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**SANTA ANA COLLEGE – STUDENT SERVICES**

To:	Board of Trustees	Date: September 9, 2013
Re:	Confirmation of Santa Ana College Associate Degrees and Certificates for Spring 2013	
Action:	Request for Confirmation	

BACKGROUND

Attached are lists comparing degrees and certificates earned for spring 2012 and spring 2013. Also attached, please find a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for spring 2013.

ANALYSIS

Santa Ana College awarded 963 Associate Degrees at the conclusion of the spring 2013 semester, 707 Associate of Arts, 42 Associate of Arts Transfer and 214 Associate in Science. This is up 82 degrees over spring 2012 in which 881 Associate Degrees were conferred. The area that shows significant increase is Public Fire Service which grew from 33 degrees awarded in spring 2012 to 48 awarded in spring 2013.

Santa Ana College awarded 745 Certificates of Achievement/Accomplishment at the conclusion of the spring 2013 semester. This is up 23 certificates over spring 2012 in which 722 Certificates of Achievement/Accomplishment were conferred. The area with the most significant increase in certificates is CSU General Education which awarded 381 certificates. This is an increase of 43 from the 338 certificates awarded at the conclusion of spring 2012.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for spring 2013 as presented on the attached.

Fiscal Impact:	None	Board Date: September 9, 2013
Prepared by:	Mark C. Liang, J.D., Associate Dean, Admissions and Records Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

Santa Ana College
Associate Degrees Awarded
Spring 2012 and Spring 2013

MAJOR	2012	2013
Accounting	14	7
Anthropology	1	1
Art	0	4
- Digital Media	3	0
- Graphic Design	1	0
Automotive Technology	1	2
Biological Science	6	17
Business		
- Administration	56	56
- Applications & Technology	0	3
- Digital Publishing	0	1
- Microsoft Office Professional	0	1
Business Management	0	4
- Entrepreneurship & Innovation	0	1
- Global Entrepreneurship	0	1
- Management	3	0
Chemistry	15	20
Communications		
- Communications & Media Studies	0	1
- Communications Studies	0	1
- Communications Studies for Transfer	0	8
Community Social Services	11	22
Computer Information Systems	4	4
Computer Science	2	1
Criminal Justice	28	16
Dance	6	1
Economics	2	4
Elementary Education	5	11
Engineering	1	0
- Civil Technology	1	0
- Industrial Technology	0	1
- Mechanical 3D Solid Modeling CAD	0	1
- Opt II - Arch/Civil Eng/Construction Drafting & Design	1	1
English	2	0
Exercise Science	1	0
Fashion Merchandising	1	2
Fire Technology		
- Fire Administration	3	3
- Medical Service	0	1
- Prevention Officer	0	3
- Public Fire Service	33	48
Geography	0	1
Geology	1	2
History	4	5
Human Development		
- Infant/Toddler	2	3
- Preschool Child	10	13
International Business	2	5
Liberal Arts	427	27
- American Studies	0	21
- Arts, Humanities & Communications	0	270

Santa Ana College
Associate Degrees Awarded
Spring 2012 and Spring 2013

- Business & Technology	0	2
- Kinesiology & Wellness	0	1
- Mathematics & Science	0	62
- Social & Behavioral Sciences	0	75
- University Transfer Studies	2	1
Library Technology	1	2
Management - General		
- General	3	7
Manufacturing Tech		
- CNC Lathe Set Up	1	0
- CNC Machine Set Up & Opt	1	0
- CNC Milling Set Up & Opt	1	0
- CNC Programmer	1	0
Marketing	0	1
Mathematics	13	11
Medical Assistant - Administrative / Clinical	19	15
Modern Languages	1	0
Music	0	1
Nursing		
- Pre Nursing for B.A. Degree	2	0
- Reg. Nursing	61	55
Nutrition & Dietetics	1	2
Occupational Therapy Assistant	28	15
Paralegal	16	11
Pharmacy Technology	4	4
Physics	7	11
Political Science	5	6
Psychology	22	9
Psychology for Transfer	0	29
Science	19	21
Sociology	8	6
Sociology for Transfer	0	5
Speech Language Pathology Assistant	15	11
Speech Communication	1	0
Television/Video Communications	2	4
Welding	0	1
Womens Studies	0	1
TOTAL	881	963
Male	335	410
Female	546	553
Associate of Arts	624	707
Associate of Arts Transfer	10	42
Associate of Science	218	214
Double Majors	80	124
Three or more majors	22	31

Santa Ana College
Certificates Awarded
Spring 2012 and Spring 2013

MAJOR	2012	2013
Accounting		
- Accounting/Financial Planning **	0	1
- Computerized Acct - QuickBooks	1	2
- Computerized Bookkeeping - QuickBooks	1	1
- Enrolled Agent**	3	1
- General Accounting	8	7
American Sign Language	5	3
Art - 3-D Modeling & Animation		
- A - Art Emphasis	0	5
- C - Video Game & Interactive Media Art Emphasis	0	1
- D - Previsualization Emphasis	0	4
Art - Digital Media		
- A-Graphic Design Emphasis	2	1
- B-Web Design Emphasis	2	1
Automotive Technology		
- Chassis Service	3	0
- Engine and Electrical Performance	2	0
- Engine Service **	1	1
- Advanced Engine Performance **	2	1
Business Applications		
- General Business Appl. & Tech.	2	1
- Microsoft Office Professional	1	0
- Office Management	1	2
- Spanish/English Interpretation & Translation**	3	2
Business Management		
- Entrepreneurship	1	1
- Global Entrepreneurship	3	2
CIS		
- Computer Information Systems	1	2
- Database	0	4
- Helpdesk **	1	0
- Networking **	3	3
- PC Maintenance/Troubleshooting	1	1
- Web Programming**	0	1
Computer Science	2	1
Criminal Justice - Corrections Officer **	11	8
CSU General Education	338	381
Dance	0	2
Diesel		
- & Heavy Equipment Tech	1	0
- Refrigerator/Temperature Control **	1	0
Digital Music Production **	2	0
Education		
- After School Program Assistant **	20	2
- After School Program Associate Teacher **	0	2
Engineering		
- Architectural/Civil #2	1	0
- Computer Aided Drafting & Design	2	3
- Industrial Technology	1	0
- Mechanical 3D Solid Modeling **	1	1
Exercise Science/Kinesiology		

Santa Ana College
Certificates Awarded
Spring 2012 and Spring 2013

- Exercise Science Fitness **	1	0
- Exercise Science Sports Medicine**	1	2
Fashion Merchandising	0	1
Fire Technology		
- Administration	2	2
- Chief Officer	0	0
- Public Fire Service	17	51
- Prevention Officer **	2	9
Human Development		
- Infant/Toddler	2	2
- Preschool Child	16	14
- School Age	2	0
International Business	16	7
IGETC General Education	112	116
Library Technology	1	0
Management	0	1
- General Management **	5	1
- Human Resources **	4	6
- Small Business **	2	1
- Supervision **	2	2
Manufacturing Technology		
- CAD/CAM	1	0
- CNC Lathe Set Up	9	1
- CNC Milling Set Up	9	3
- CNC Machine Set Up	9	1
- CNC Programmer Mastercam	9	4
- Conventional Machining	1	1
- Solidworks 3D Modeling **	5	4
Marketing		
- Advertising **	0	1
- General **	2	3
- Professional Selling **	2	1
Medical Assistant - Administrative / Clinical	28	20
Music		
- Digital Music Production **	0	2
Paralegal	8	7
Pharmacy Technology		
- Advanced	8	8
- Basic **	8	14
Photography	3	1
Television/Video		
- A - TV Production **	2	3
- B - Broadcast Journalism	1	0
- C - TV Scriptwriter	1	2
- Digital Media Post Production **	1	0
- Media Studies **	2	1
Theatre Arts - Entertainment Lighting Technology **	0	2
Welding Technology	1	3
TOTAL	722	745
Male	317	344
Female	405	401

Santa Ana College
Certificates Awarded
Spring 2012 and Spring 2013

Double Majors	35	27
Three or more majors	11	3

** = Certificates Less Than 18 Units not posted on transcript - **86** **78**

SANTA ANA COLLEGE

June 2013

Certificates

MAJOR	2008-09	2009-10	2010-11	2011-12	2012-13
Accounting -					
- Accounting & Financial Planning**	0	0	1	0	2
- Bookkeeping	0	1	0	0	0
- Computerized Accounting ACCPAC	0	0	0	1	0
- Computerized Acct/Bkkg MAS 90	0	7	4	0	1
- Computerized Accounting MAS 90	0	0	0	1	1
- Computerized Quickbooks **	3	12	8	0	1
- Computerized Accounting Quickbooks	0	0	0	2	4
- Computerized Bookkeeping Quickbooks	0	0	0	1	3
- Enrolled Agent**	0	0	3	5	3
- Financial Planning **	0	1	0	0	0
- General Accounting	13	14	8	12	18
- Microsoft Dynamics for Financial Accounting**	0	0	2	1	0
American Sign Language	6	2	3	7	3
Art -					
- 3D Animation A - Art Emphasis	6	3	8	1	9
- 3D Animation B - Television/Video Emphasis	1	0	0	0	0
- 3D Animation C - Video Game & Interactive Media	0	0	0	1	1
- 3D Animation D - Previsualization	0	0	0	2	8
- Advertising Design/Graphic	0	0	0	0	0
- Craft/Jewelry	0	0	0	0	0
- Craft C-Glass **	0	1	0	1	1
- Digital Media Arts/Graphic Design	2	1	3	5	4
- Digital Media Arts/Web Design	5	0	0	2	1
Automotive Technology -					
- Advanced Engine Performance **	7	2	3	3	5
- Chassis Service	18	6	7	11	7
- Drive Train Service **	4	7	1	3	2
- Engine Performance	11	0	0	0	0
- Engine and Electrical	0	10	10	9	5
- Engine Service **	7	6	4	4	8
Business Applications -					
- Bilingual **	0	1	0	0	0
- Digital Publishing	1	6	1	2	0
- General	0	1	1	2	2
- International Office **	0	3	2	0	0
- MS Office Professional	5	2	0	1	0
- Office Management	2	2	7	5	3
- Spanish/English Interpretation & Translation **	2	1	10	8	6
Business Management -					
- Entrepreneurship	0	0	4	1	2
- Global Entrepreneurship	0	0	3	4	3
CIS					
- Database **	2	5	1	0	4
- Helpdesk **	1	3	5	3	1
- Networking **	0	3	6	7	7
- PC Maintenance/Troubleshooting **	0	2	5	3	5
- UNIX	1	0	1	1	0
- Web Page Designer **	1	0	2	2	0
- Web Programming **	1	2	1	0	1
Computer Information Systems	2	3	0	1	3
Computer Programming	1	0	0	0	0
Computer Science	0	0	0	3	1
Criminal Justice - Corrections Officer **	6	13	9	21	17

SANTA ANA COLLEGE

June 2013

Certificates

	Five Year Comparison	480	570	583	660
CSU General Education		480	570	583	660
Dance	2	0	0	0	2
Diesel & Heavy Equipment Technology	1	4	0	4	4
- Transport Refrigeration **	2	3	1	3	2
- Mid-Range Engine	1	2	0	2	1
Education					
- After School Program Assistant	0	0	0	21	4
- After School Program Associate Teacher **	0	0	0	0	15
Engineering -					
- Opt #1 - Engr. Draft & Design	1	3	1	0	1
- Opt # 2 - Architectural/Civil Engr/Construction	6	1	2	1	2
- Civil Technology	1	1	2	1	1
- Computer Aided Drafting and Design	7	1	3	5	4
- Energy Analysis **	0	0	0	0	1
- Industrial Technology	0	0	0	1	0
- Mechanical 3D Solid Modeling **	0	0	0	0	2
- Parametric 3D Solid Modeling CAD	0	0	2	3	0
Exercise Science/Kinesiology -					
- Coaching **	0	0	0	0	1
- Fitness **	0	0	0	2	1
- Sports Medicine **	0	1	3	4	3
Fashion Design					
- Dressmaking and Alterations	0	0	0	1	0
- Fashion Merchandising	0	2	0	1	1
Fire Technology					
- Administration	5	3	6	4	3
- Chief Officer	8	4	4	1	1
- Hazardous Material **	0	2	0	0	0
- Medical Services Officer **	2	1	1	1	0
- Public Fire Safety Education Officer	0	1	0	0	0
- Public Fire Service	127	92	55	94	149
- Prevention Officer **	3	4	3	5	12
Human Development -					
- Infant/Toddler	1	4	5	3	6
- Preschool Child	11	21	22	19	28
- School Age	0	0	1	2	1
International Business	10	11	10	19	13
IGETC General Education	0	118	180	170	189
Library Technology	6	7	4	2	6
Management -					
- Food Services	1	0	0	0	0
- General Management **	0	1	2	5	2
- Human Resources **	16	13	13	15	7
- Marketing	5	0	0	0	0
- Management	0	0	2	0	2
- Small Business **	2	1	5	2	4
- Supervision **	12	7	12	8	3
Manufacturing Technology					
- CAD/CAM	4	4	0	1	0
- CNC Lathe Set Up	9	14	7	10	8
- CNC Milling Set Up	8	11	7	11	10
- CNC Machine Set Up	7	10	6	10	8
- Conventional	4	1	0	2	2
- CNC Programmer Mastercam	14	15	10	11	11
- Solidworks 3D Modeling**	12	12	5	14	8

SANTA ANA COLLEGE

June 2013

Certificates

Marketing -	Five Year Comparison				
- Advertising **	6	2	2	1	2
- Contemporary Marketing **	0	0	0	0	1
- General **	0	6	5	3	3
- Professional Selling	4	4	3	5	3
- Retail Management	1	0	0	0	0
- Web Marketing **	0	0	0	0	1
Medical Assistant - Administrative / Clinical	43	37	51	64	66
Music					
- Digital Media Post-Production **	0	1	0	0	0
- Digital Music Production**	3	0	11	4	4
Paralegal	15	20	17	16	18
Pharmacy Technology	3	0	0	0	0
- Advanced	13	13	14	14	15
- Basic **	19	23	27	19	30
Photography	2	0	0	4	1
Speech Language Pathology Assistant	1	1	0	0	0
Television/Video -					
- A - TV Production	3	4	2	2	4
- B - Broadcast Journalism	2	1	2	1	0
- C - Scriptwriter	0	1	1	1	3
- D - Computer Graphics & Animation	1	0	0	0	0
- Communication	1	0	0	0	0
- Digital Media **	0	2	0	0	0
- Digital Media Post-Production **	1	0	1	1	0
- Media Studies **	1	2	4	6	4
Theatre Arts - Entertainment Lighting	0	0	0	0	3
Welding Technology	10	5	2	4	4
TOTAL	525	1097	1209	1322	1482

<u>LAST</u>	<u>FIRST</u>	<u>DEGREE</u>	<u>MAJOR</u>	<u>HONORS</u>
Abarca Sosa	Irene	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Abel	Benjamin	AS	Math	
		AS	Physics	
		AS	Science	
Aceves	George	AA	Liberal Arts Arts, Humanities, Communications	
Acosta	Denisse	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Acosta	Michelle	AA	Business Administration	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Adair	Kevin	CA	Fire Technology Public Fire Service	
Adame	Jessica	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Adams	Codi	AS	Fire Technology Public Fire Service	
Adkisson	Rebekah	AS	Registered Nursing	
Ager	Kenneth	AA	Business Administration	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
Aguilar	Cindi	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Aguilar	Edgardo	AA	Liberal Arts Arts, Humanities, Communications	
Aguilar	Eduardo	CERT	General Management	
		CERT	Management Supervision	
Aguilar	Mariana	AA	Community Social Services	
Aguilar	Vivian	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Aguilar	Yanira	CA	CSU General Education	
Ahmed	Anna	AA	Liberal Arts Math and Science	High Honors
		CA	CSU General Education	
Aing	Dina	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Aing	Phalla	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Physics	
		AS	Science	
Akers	Bradley	AS	Fire Technology Public Fire Service	Honors

		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
Alcocer	Juan	AA	Biological Science	Honors
Almanza	Jony	CA	Engineering Computer Aided Drafting and Design	
Alonso Zaveche	Erika	AA	Community Social Services	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
Alpino	Roberto	CA	Accounting	
Alvarado	Cristian	CERT	Solidworks 3D Modeling	
Alvarado	Hugo	AA	Psychology	
Alvarado	Ronnie	CA	American Sign Language	
Alvarado	Sylvia	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Alvarez	Adrian	CA	CSU General Education	
Alvarez	Jeremy	CA	Fire Technology Public Fire Service	
Alvarez	Jessica	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Alvarez	Juan	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Alvarez	Veronica	AS	Occupational Therapy Assistant	
Alvarez Ramirez	Miguel	AA	Paralegal	
Ambriz	Mario	AA	Liberal Arts Social and Behavioral Science	
Amini	Nasim	CERT	Pharmacy Technology Basic	
Andre	Timothy	AA	Business Administration	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Anguiano	Hilda	AA	Liberal Arts Arts, Humanities, Communications	
Antunez	Fernando	AAT	Communication Studies for Transfer	Honors
		AA	Political Science	Honors
Aoun	Doris	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	CSU General Education	
Arambulo	Rodrigo	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Aranda	Hugo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Arce	Jessica	AA	Liberal Arts	
Arellano	Diana	CA	CSU General Education	

		AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Arellano	Fernando	AA	Liberal Arts Arts, Humanities, Communications	
Arellano	Irene	AA	Political Science	
Arevalo	Erika	CERT	Pharmacy Technology Basic	
Arias	Claudia	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Arias	Jacquelin	CA	Human Development Preschool Child	
Armenta	Esmerald	CA	CSU General Education	
		AA	Liberal Arts	
Armenta	Sandy	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Arnedo	Reginald	AS	Chemistry	
		CA	IGETC General Education	
Arredondo	Mirtha	AA	Liberal Arts Arts, Humanities, Communications	
Arrieta	Stephani	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Arrieta Valenzuela	Perla	AA	Human Development Infant/Toddler	
		CA	Human Development Infant/Toddler	
Asari	Tahirah	AS	Registered Nursing	
Au	Van	AA	Business Administration	Honors
		AA	Liberal Arts Business and Technology	Honors
		CA	CSU General Education	
Avalos	Diana	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts	
Avalos	Jessica	AA	Liberal Arts Social and Behavioral Science	Honors
		CA	IGETC General Education	
Avalos	Mario	CA	IGETC General Education	
Avellaneda	Abel	CA	Welding Technology	
Avila Medrano	Clara	AA	Communication Studies	Honors
Aviles Torres	Tatiana	AAT	Psychology	
Ayala	Karenn	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	IGETC General Education	
Ayala	Michelle	AA	Community Social Services	Honors
		AAT	Psychology	Honors
		CA	IGETC General Education	
Bacani	Jennifer	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Baeza	Maria	CA	Entrepreneurship and Innovation	

Balara	Susan	AS	Registered Nursing	Honors
Balderas	Crystal	CERT	Criminal Justice Corrections Officer	
		AA	Liberal Arts	
Balderas	Perla	AAT	Communication Studies for Transfer	Honors
Ballesteros	Antonio	CA	CSU General Education	
		AA	International Business	
		AA	Liberal Arts Social and Behavioral Science	
Baltazar	Joseph	AA	Television/Video Communications	
Barajas	Jessica	CA	Accounting	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Barajas Ruiz	Alejandro	AA	Liberal Arts Math and Science	
Barboza	Araceli	CA	Business Applications and Technology	
		AA	Business Management	
Barboza	Julio	CA	IGETC General Education	
Barin	Shant	CA	Fire Technology Public Fire Service	
Barnes	Andrew	CA	Fire Technology Public Fire Service	
Barrera Celis	Maria	CERT	Pharmacy Technology Basic	
Barreto	Yesenia	AA	Liberal Arts Arts, Humanities, Communications	Honors
		AA	Liberal Arts American Studies	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CERT	After School Program Associate Teacher	
		CA	IGETC General Education	
Batarce	Karina	AA	Business Administration	
Batista	Massiel	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Bauman	Noah	AS	Fire Technology Public Fire Service	
Bautista	Brian	AA	Criminal Justice	
		CA	CSU General Education	
Bautista	Jessica	CA	CSU General Education	
		CA	IGETC General Education	
Beaudette	Scott	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Becenti	Aaron	AA	Business Administration	
Belalcazar	Diego	AS	Registered Nursing	
Benitez	Ashley	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Benitez	Omar	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AS	Math	

		AS	Science	
Bennett	Justin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Bennett	Steven	CA	Fire Technology Public Fire Service	
Berber	Alan	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Bernard	Steven	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Beza	Crystal	CA	CSU General Education	
Bibler	Jeffrey	AS	Fire Technology Public Fire Service	
Birkenbach	Leah	CA	CSU General Education	
Black	Lisa	AA	Liberal Arts Social and Behavioral Science	
Blanco	Ismael	CERT	Digital Music Production	
Bliaya	Chuevay	AA	Liberal Arts Arts, Humanities, Communications	
Bocanegra Islas	Xiadani	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Borrego	Arturo	CA	CSU General Education	
Bory	Sokcheat	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Bosch	Adrienne	AA	Liberal Arts Arts, Humanities, Communications	
Boulware	Julian	AA	Liberal Arts American Studies	
Bowen	Gage	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		AA	Liberal Arts Arts, Humanities, Communications	
Bowser	Corey	CA	Paralegal	
Boyd	John	CA	CSU General Education	
Bravo	Hector	AA	Computer Information Systems	
		CA	Computer Information Systems	
		CERT	CIS Networking	
Bravo	Homer	AA	Biological Science	
		AS	Chemistry	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Bravo	Patsy	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Bravo	Tirso	CA	Entrepreneurship and Innovation	
		CERT	Marketing Advertising	
		CERT	Marketing Professional Selling	

Brillantes	James	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Brito	Erica	AA	Community Social Services	
Brito	Wendy	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
Brown	Brandon	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Brown	Ryan	AS	Fire Technology Public Fire Service	
Bryant	Christoph	CA	CSU General Education	
Bryles	Ladene	AS	Registered Nursing	
Buchanan	Brandon	CA	Fire Technology Public Fire Service	
Bueno-Torres	Nadia	AA	Art	
		CA	CSU General Education	
		AA	Liberal Arts University Transfer Studies	
Buenrostro	Veronica	CERT	Spanish/English Interpretation and Translation	
Bui	Jonathan	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Burnham	Scott	CA	Fire Technology Public Fire Service	
Bustamante	Carlos	AA	Criminal Justice	
Bustamante	Lisbeth	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Bustamante	David	AS	Registered Nursing	
Bustos	Christian	CA	CSU General Education	
		AA	Liberal Arts American Studies	
		AA	Psychology	
Bustos	Christoph	CA	Fire Technology Public Fire Service	
Bustos	Sandra	CA	CSU General Education	
		AA	History	
		AA	Liberal Arts Social and Behavioral Science	
Caballero	Rex	CA	Accounting	
		CA	International Business	
		AA	Sociology	
Cabanas	Maria	CA	CSU General Education	
Cabrea	Maria	AS	Occupational Therapy Assistant	
Cabrera	Erika	CA	CSU General Education	
Cabrera	Perla	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	

Calderon	Julian	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Calderon	Yesenia	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Callahan	Todd	CERT	Fire Technology Prevention Officer	
Calvario	Isis	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Campos	Kimberly	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Canales	Juan	CERT	Theater Entertainment Lighting	
Cao	Hanh	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carbajal	Agustin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carbajal	Jose	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Television/Video Communications	
Cardenas	Eduardo	AA	Art	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Cardenas	Paola	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Cardoza	Evelyn	AAT	Psychology	
Carmona	Miguel	AA	Business Administration	
Caro	Monica	CA	Paralegal	
Carreno	Victor	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carreon	Laura	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carrera	Deysi	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carrillo	Diego	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Carrillo	Jasmine	AA	Biological Science	
		CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	

Carter	Marshall	CA	CSU General Education	
Cary	Parker	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Casas	Claudia	AA	International Business	
Casas	Iliana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Casas	Miguel	CA	CSU General Education	
		AAT	Sociology	
Casillas	Jose	CA	3-D Animation with Art Emphasis	
		CA	3-D Animation with Previsualization Emphasis	
Castaneda	Ambar	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts American Studies	
Castaneda	Nicholas	CA	CSU General Education	
Castelan	Mireya	CA	CSU General Education	
Castellanos	Juan	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Castillo	Hilda	CA	Medical Assistant Administrative/Clinical	
Castillo	Roxanne	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Castillo	Rudolph	CA	Computer Information Systems	
Castro	Nathan	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Castro	Paul	AA	Geology	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Castro-Ceja	Claudia	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Cathey	Justine	AA	Liberal Arts Arts, Humanities, Communications	
Ceja	Jose	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Celestino	Rosa	AAT	Sociology	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Celis Bahena	Keren	CA	CSU General Education	
Cervantes	Priscilla	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Chairez	Samuel	AA	Business Management	

Chamu	Lucia	AA	Human Development Preschool Child	
Chang	Diana	AA	Paralegal	
Chavez	Rodolfo	CA	CSU General Education	
Chavez Luna	Gloria	AA	Community Social Services	
Chavez Sanchez	Marisol	CA	Business Applications Office Management	
Chavoya	Vanessa	CA	CSU General Education	
Chea	David	CERT	Marketing	
Chen	Zhiheng	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Cheng	Tim-Ping	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Chiguano	Christian	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Christensen	Marion	AS	Occupational Therapy Assistant	
Chun	Hye	AA	Art	Honors
Chun	Joseph	AS	Registered Nursing	
Chuong	Nghia	CA	CNC Milling Machine Set Up and Operation	
Ciccarelli	James	AS	Fire Technology Medical Services Officer	
Cisneros	Edgar	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Coelho	Kathleen	AS	Registered Nursing	
Coker	Kimberly	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Collazo	Jacquelin	CA	Medical Assistant Administrative/Clinical	
Collins	Tracy	AS	Registered Nursing	
Conner	Chasen	CA	IGETC General Education	
Contreras	Julian	AS	Automotive Technology	Honors
Contreras	Melissa	AA	Fashion Design and Merchandising	
Contreras	Sandra	AS	Registered Nursing	
Contreras	Yesenia	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Contreras	Karina	AA	Business Administration	
		CA	CSU General Education	
Coombs	Joshua	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Cordova	Mayra	CA	CSU General Education	
Corona	Danielle	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Corona	Evelyn	CA	International Business	
Corro	Jenny	CA	CSU General Education	

Cortes	Arturo	AAT	Psychology	
Cortez-Torres	Ana	CA	Medical Assistant Administrative/Clinical	
Costa	Aaron	CERT	CIS Database	
Costello	Devon	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AAT	Psychology	
Covarrubias	Jose	CA	Medical Assistant Administrative/Clinical	
Cruz	Guadalup	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Cruz	Jesus	AA	Liberal Arts Arts, Humanities, Communications	
Cruz	Kenia	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Cruz	Nancy	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Cruz Avalos	Josue	AA	Biological Science	
Cruz Contreras	Indeliza	AA	Liberal Arts Arts, Humanities, Communications	
Cueto	Jon	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Cuevas	Shirley	AS	Occupational Therapy Assistant	
Cyr	Mary	AS	Medical Assistant Administrative/Clinical	
Dainko	Edward	AS	Fire Technology Public Fire Service	
Dang	Lan	AA	Business Administration	Honors
		CA	CSU General Education	
Dang	Lina	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Dang	Thao	CA	Accounting	
		AA	Business Administration	
		AA	Economics	
Darden	Esperanz	AA	Liberal Arts Arts, Humanities, Communications	
Daugherty	Adrienne	AS	Registered Nursing	
Davaasuren	Todbileg	AA	Business Administration	
Davila	Ruby	CA	CSU General Education	
		AA	Nutrition and Dietetics	
De Guzman	Amie	AA	Liberal Arts	
De la Cruz	Anthony	CA	CSU General Education	
De la Riva	Jacklynn	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Deangelo	Samuel	AA	Dance	High Honors
		CA	Dance	

Degiacomo	Briana	AA	Liberal Arts Social and Behavioral Science	
Del Toro	Diane	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Political Science	
Del Toro	Elizabeth	CA	Medical Assistant Administrative/Clinical	
Delgado	Stephani	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Delgado	Toni	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Denijs	Raymond	AS	Fire Technology Public Fire Service	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
		CA	Fire Technology Public Fire Service	
Diamante	Lea Mae	AA	Elementary Education	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Diaz	Adrian	AS	Fire Technology Public Fire Service	
Diaz	Bianca	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Diaz	Brisia	AA	Criminal Justice	
Diaz	Christian	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Math	
		AS	Physics	
		AS	Science	
Diaz	Dennis	AS	Chemistry	
		AA	Liberal Arts Math and Science	
Diaz	Guadalup	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Dinh	Jenny	AA	Liberal Arts	
		AS	Medical Assistant Administrative/Clinical	
D'Lynn	Zoila	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Do	Bichlien	AA	Business Applications and Technology	
		AA	Business Applications Digital Publishing	
Do	Minh	AA	Paralegal	Honors
Doan	Sy	AS	Registered Nursing	
Dorsey	Anthony	AA	Television/Video Communications	
		CA	TV/Video Production	
		CA	TV/Video Scriptwriter	

Douglas	Dayna	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Downey	Thomas	CA	Fire Technology Public Fire Service	
Downing	Douglas	AS	Registered Nursing	
Downs	Erika	AS	Occupational Therapy Assistant	
Dramitinos	Savina	AAT	Communication Studies for Transfer	
		AA	Community Social Services	
Du	Nga	AA	Business Administration	High Honors
		AA	Liberal Arts Business and Technology	High Honors
		CA	CSU General Education	
Duenas	Jose	CERT	Fire Technology Prevention Officer	
Duenas	Josefina	AS	Registered Nursing	
Duque	Alicia	CA	CSU General Education	
		AA	History	
Duque	Christian	AA	Criminal Justice	
		CA	CSU General Education	
Duran	Daniel	CA	Fire Technology Public Fire Service	
Echevarria Ontiveros	Juan	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	CSU General Education	
Eduard	Minjin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Edwards	Nancy	AA	Speech Language Pathology Assistant	
Elgin	Wayne	AS	Occupational Therapy Assistant	
Elias	David	AA	Management	
Elias	Hector	AA	Liberal Arts Arts, Humanities, Communications	
Elias	Hermelin	CERT	Management Human Resource	
Elizalde	Jessica	CERT	Criminal Justice Corrections Officer	
Elkins	Christine	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Embrey	Stewart	CA	Fire Technology Public Fire Service	
Eros	Steven	AS	Fire Technology Prevention Officer	
		CERT	Fire Technology Prevention Officer	
Escobar	Andrew	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Escobar	Edith	CA	CSU General Education	
Escoto	Ileana	AA	Liberal Arts Arts, Humanities, Communications	
		AS	Medical Assistant Administrative/Clinical	

Escutia	Alvaro	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	
Esguerra	Anthony	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		AA	Liberal Arts Arts, Humanities, Communications	
Eskue	Tasha	AA	Business Applications and Technology	
Esmerio	Fabiola	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Esparza Jr.	Ruben	AA	Biological Science	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Espindola	Claudia	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Espinosa	Valeria	AA	Business Applications Microsoft Office Professional	
Espinoza	Mandi	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Esqueda	Anthony	AA	Liberal Arts Arts, Humanities, Communications	
Essex	Elicia	AA	Accounting	
		AA	Business Administration	
Estrada	Jose	CA	CSU General Education	
		AA	Liberal Arts	
Estrada	Octavio	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Famucol	May	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Farivarrad	Ali	CERT	Pharmacy Technology Basic	
Faulkner	Mary	AA	Speech Language Pathology Assistant	
Fendt	Rhonda	CA	Medical Assistant Administrative/Clinical	
Fergus	Matthew	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Ferreira	Guadalup	AA	Biological Science	
		AS	Chemistry	
		CA	IGETC General Education	
Ferrier Jr.	Dennis	AS	Registered Nursing	
Fletcher	Julie	AA	Paralegal	
		CA	Paralegal	
Flores	Alma	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	

Flores	Anthony	CERT	CIS Database	
Flores	Ivan	CA	Medical Assistant Administrative/Clinical	
Flores	Jennifer	CA	CSU General Education	
Flores	Rebecca	AS	Registered Nursing	
Flores	Rick	AS	Fire Administration	
		CA	Fire Administration	
		CERT	Fire Technology Prevention Officer	
Flower	Leslie	AA	Speech Language Pathology Assistant	
Forwood	Vanessa	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Nutrition and Dietetics	
Fraga	Kasandra	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Francisco	Anthony	CA	CSU General Education	
Franco	Aurora	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Franco	Gabriel	CA	CSU General Education	
Frappier	Frank	AS	Fire Technology Public Fire Service	
Fredrickson	Robert	AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts American Studies	
Freeman	Jon	AS	Medical Assistant Administrative/Clinical	Honors
Frias	Alma	AA	Liberal Arts Math and Science	
Frias	Cristina	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Fuentes	Christian	CA	IGETC General Education	
Galadjev	Stanislav	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Galaviz	Felipe	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Math	
		AS	Physics	
Galindo	Brenda	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gallardo	Jannet	AA	Liberal Arts Arts, Humanities, Communications	
Gallegos	Maria	AA	Liberal Arts	
Galvan	Fernando	CA	International Business	
Gamez	Yulissa	CA	Human Development Preschool Child	
Garcia	Alan	AA	Business Administration	
		CA	CSU General Education	
Garcia	Bryan	CERT	Digital Music Production	

Garcia	David	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Garcia	Elmer	AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Guadalup	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Ingrid	AS	Medical Assistant Administrative/Clinical	
Garcia	Irma	AS	Registered Nursing	
Garcia	Jasmene	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Jasmine	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Jesus	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Jorge	CA	CSU General Education	
Garcia	Monica	AAT	Psychology	
Garcia	Nallely	AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Natalia	AA	Business Administration	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Garcia	Nayeli	AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Ray	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Garcia	Stacey	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts	
Garcia	Victor	AA	Liberal Arts Kinesiology and Wellness	High Honors
		CA	CSU General Education	
Gardner	Darcy	CA	CSU General Education	
Garrett	Caitlin	AA	Liberal Arts Arts, Humanities, Communications	
Gaspar	Angelica	CA	Medical Assistant Administrative/Clinical	
Gaspar	Jose	AA	Liberal Arts Arts, Humanities, Communications	Highest Honors
		CA	CSU General Education	
Gemzon	Kathryn	AS	Registered Nursing	
Genis	Luis	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Gentry	Toshika	AS	Medical Assistant Administrative/Clinical	
Gerard	Kevin	CA	Fire Technology Public Fire Service	

Gil	Anabel	AA	Community Social Services	
Gil Chavez	Alexis	CA	IGETC General Education	
		AA	Psychology	
Gillette	Maria	CA	CSU General Education	
Giron	Marissa	CA	CSU General Education	
		AAT	Psychology	
Godinez	Eleazar	AA	Management	
Goldstein	Stacy	AA	Liberal Arts Math and Science	Honors
		CA	CSU General Education	
Golka	Samanth	CA	IGETC General Education	
Gomez	Bellanice	AA	Speech Language Pathology Assistant	
Gomez	David	AA	Biological Science	
		AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Math	
		AS	Physics	
Gomez	Julian	CA	CSU General Education	
Gomez	Karen	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gomez	Teresa	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gonzaga	Janice	CA	CSU General Education	
Gonzalez	Beatriz	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	
Gonzalez	Daniel	AAT	Psychology	High Honors
Gonzalez	Jose	AA	Geology	
		CA	IGETC General Education	
Gonzalez	Liliana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gonzalez	Martin	CA	IGETC General Education	
Gonzalez	Maryel	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gonzalez	Miguel	AA	Anthropology	Honors
		CA	IGETC General Education	
Gonzalez	Raul	CA	CSU General Education	

		AA	Liberal Arts Arts, Humanities, Communications	
Gonzalez	Ricardo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Gonzalez	Silvia	AA	Liberal Arts Social and Behavioral Science	Honors
		CA	IGETC General Education	
Gonzalez	Victorian	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Grace	Kari	AA	Speech Language Pathology Assistant	
Grant	Justin	AS	Fire Technology Public Fire Service	
Grant	Ryan	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Graves	Belinda	CERT	Pharmacy Technology Basic	
Greer	Jason	CERT	Fire Technology Prevention Officer	
Griffin	Gabriel	CA	CSU General Education	
Grimes	Justin	AS	Fire Technology Public Fire Service	
Gross	Lindsay	CA	Pharmacy Technology Advanced	
Guerra	Christoph	CA	CSU General Education	
Guerrero	Amber	AA	Business Administration	Honors
		CA	CSU General Education	
Guerrero	Lanakila	CERT	Fire Technology Prevention Officer	
Guerrero	Tony	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Guevara	Ivette	AA	Liberal Arts Arts, Humanities, Communications	
Guevara	William	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Guillen	Jasmine	AA	Sociology	High Honors
		AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	IGETC General Education	
Guinto	Wilma	AS	Registered Nursing	
Gutierrez	Beatrice	CA	Computerized Bookkeeping Quickbooks	
Gutierrez	Daisy	AA	Liberal Arts	
		AAT	Sociology	
Gutierrez	Gabriela	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Gutierrez	Natalia	AS	Science	Honors
Gutierrez	Soren	AA	Business Administration	
		CA	CSU General Education	
Gutierrez Monroy	Alex	CA	CSU General Education	
		AA	Liberal Arts American Studies	

Guzman	Karen	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ha	Le Hoa	AS	Engineering Architectural/Civil/Construction Drafting &	Honors
Hacker	Clarisse	AS	Registered Nursing	
Hall	Marguerit	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	3-D Animation with Art Emphasis	
		CA	IGETC General Education	
Hansen	Candace	AA	Women's Studies	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
		CA	IGETC General Education	
Harris	Stephen	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Hauser-Reyes	Robert	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Hawley	Travis	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Hay	Brian	CA	Medical Assistant Administrative/Clinical	
Heflin	Jacob	AS	Fire Administration	Honors
Hernandez	Annabel	AA	Geography	
Hernandez	Brian	CA	Fire Technology Public Fire Service	
Hernandez	Carlos	CA	Fire Technology Public Fire Service	
Hernandez	Cesar	AA	Liberal Arts Arts, Humanities, Communications	
Hernandez	Marco	AS	Mechanical 3D Solid Modeling	
		CERT	Mechanical 3D Solid Modeling	
Hernandez	Maria	AAT	Psychology	Honors
		CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez	Martha	AAT	Psychology	
Hernandez	Miriam	AS	Medical Assistant Administrative/Clinical	Honors
Hernandez	Raul	AA	Accounting	Highest Honors
Hernandez	Yolanda	AS	Registered Nursing	
Hernandez	Zelsintlall	AA	History	
		CA	IGETC General Education	
Hernandez Perez	Ericka	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez Rivera	Magaly	AA	Biological Science	
		AS	Chemistry	

		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Herrera	Edith	CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Herrera	Jessika	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Herrera	Teresa	AA	Liberal Arts Arts, Humanities, Communications	
Herrera Castro	Jhon	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
		CA	IGETC General Education	
Hijar	Aron	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Hill	Jill	AA	Speech Language Pathology Assistant	
Hinojoza	Kristina	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	
Hoagland	Sandra	AS	Registered Nursing	
Hoang	Phuong	CA	Medical Assistant Administrative/Clinical	
Hobbs	Jonathan	CERT	Fire Technology Prevention Officer	
Horta	Karla	AS	Chemistry	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Hosfeld	Kathleen	AS	Registered Nursing	
Howard	Kirsten	CA	CSU General Education	
Huckeba	Rebecca	AA	Human Development Preschool Child	
		AA	Liberal Arts Arts, Humanities, Communications	
Huey	Laura	CERT	Criminal Justice Corrections Officer	
		CA	Medical Assistant Administrative/Clinical	
Hunt	Ada	AS	Occupational Therapy Assistant	Honors
Hunter	Brooke	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Hurtado	Jose	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Huynh	Long	CA	Manufacturing Technology Conventional Machining	
		CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	

Huynh	Summer	AS	Registered Nursing	
Hwang	Jina	CA	Medical Assistant Administrative/Clinical	
Hyslop	McKenna	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ignot	Juan	CA	International Business	
Ikliid	Anass	AA	Business Administration	
		CA	CSU General Education	
Imboden	David	CA	Photography	
Ingram	Joshua	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Islas	Edgar	CA	CSU General Education	
Jabaz	Elizabeth	CERT	TV/Video Media Studies	
Jacobsen	Thomas	AS	Fire Technology Public Fire Service	
Jahan	Adam	CERT	Theater Entertainment Lighting	
Jaimez	Lino	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Jewell	Dietrich	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Jianuzzi	Anthony	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Jimenez	Esperanz	AA	Liberal Arts Social and Behavioral Science	
Johnson	Alexandr	CA	Human Development Preschool Child	
Johnson	Conner	CA	Fire Technology Public Fire Service	
Johnson	Paul	AS	Fire Technology Public Fire Service	Honors
Juarez	Robert	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Kam Cheng	Elizabeth	AA	Management	
		AA	Marketing	
		CERT	Marketing	
Keating	Michael	AA	Business Administration	
Kelly	Andrew	CA	CSU General Education	
Khun	Alex	AS	Engineering Industrial Technology	
		AA	Liberal Arts	
Kibby	Andrew	CA	Fire Administration	
King	Jennifer	AS	Registered Nursing	
Knight	Tanner	AS	Fire Technology Public Fire Service	
Ko	Gary	AA	Music	
Kordek	Jennifer	CA	CSU General Education	
Kostka	Luke	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	

Kuo	Zhezhi	AS	Occupational Therapy Assistant	
Kuzara	Michael	CA	Fire Technology Public Fire Service	
Lagunas	Alfredo Jr	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lam	Nghia	AA	Business Management	
		AA	Business Management Entrepreneurship & Innovation	
Lamontagne	Colin	CA	CSU General Education	
Landa	Martha	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lane	Scott	AS	Registered Nursing	
Laukova	Miroslava	AA	International Business	Honors
Lawson	Matthew	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lazaro	Guadalup	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Le	David	CA	CNC Programmer Mastercam	
Le	Duc	CERT	CIS Web Programming	
		CERT	CIS PC Maintenance and Troubleshooting	
Le	Dung	AA	Business Administration	
Le	Elenna	AA	Accounting	
Le	Iris	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Le	Jason	AS	Science	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Le	Lynn	AA	Liberal Arts Math and Science	Honors
Le	Nancy	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Le	Ngoc-	AS	Registered Nursing	
Le	Rick	CA	Medical Assistant Administrative/Clinical	
Le	Thu	AS	Medical Assistant Administrative/Clinical	
Le	Trinh	AA	Business Administration	High Honors
Le	Vy	CA	CSU General Education	
Lee	Hanna	AS	Registered Nursing	
Lee	Joshua	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Lee	Minyoung	CA	CSU General Education	
		AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	

Lemus Vallejo	Cristina	CA	Human Development Preschool Child	
Lepire	Blake	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Leyva	Cintha	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Leyva	Erick	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Psychology	
Lezama	Yalin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lieu	Tran	AA	Business Administration	High Honors
		AA	Liberal Arts Math and Science	High Honors
		CA	CSU General Education	
		CA	IGETC General Education	
Lindsay	Margaret	AS	Registered Nursing	
Lipoczi	Richard	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Livigni	Kandace	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lizarraga	Cassandr	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lizarraga	Daniary	CERT	Pharmacy Technology Basic	
Llamas	Abraham	CA	CSU General Education	
		AA	Liberal Arts	
Lloyd	Courtney	CA	CSU General Education	
Loeza Cabanas	Ana	AA	Human Development Preschool Child	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Lomeli	Ana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lomeli	Eric	AA	Communications and Media Studies	
		AA	Liberal Arts American Studies	
Lonardelli	Breana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Basti	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Daniel	AA	Business Administration	
		CA	CSU General Education	

		AA	Economics	
		AA	Management	
Lopez	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Guillermo	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Jeannett	CA	Pharmacy Technology Advanced	
Lopez	Jennifer	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Psychology	
		AA	Sociology	
Lopez	Leticia	CA	CSU General Education	
Lopez	Lucy	AA	Elementary Education	Honors
		CA	CSU General Education	
Lopez	Lupe	CERT	Management Supervision	
Lopez	Mark	AA	History	
Lopez	Mextli	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Ricardo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lopez	Roberto	AA	Liberal Arts Math and Science	Honors
		CA	IGETC General Education	
Lopez	Rosemar	CA	CSU General Education	
Lopez-Carreola	Nancy	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Lopez-Gordiano	Jorge	AS	Math	Honors
		AS	Physics	Honors
		AS	Science	Honors
		AA	Liberal Arts Math and Science	Honors
		CA	IGETC General Education	
Luna	Karla	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Lutfi	Christine	AS	Registered Nursing	
Luu	Brian	AS	Medical Assistant Administrative/Clinical	
Luu	Jaden	AA	Business Administration	
		CA	CSU General Education	

Luu	Vincent	AS	Registered Nursing	
Maahs	Kristen	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Maahs	Ryan	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Madrid	Tyler	CA	CSU General Education	
Magana	Xochitl	CA	3-D Animation with Previsualization Emphasis	
Magpantay	Adrian	AS	Registered Nursing	
Mai	Bich	AS	Chemistry	Honors
		AS	Science	Honors
		AA	Liberal Arts Math and Science	Honors
		CA	IGETC General Education	
Main	Genna	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Maldonado	Daniel	CA	CSU General Education	
Maldonado	Felipe	CERT	Auto Tech Advanced Engine Performance	
Maldonado	Nadya	CA	Human Development Infant/Toddler	
Malenius	William	CERT	Solidworks 3D Modeling	
Malomo	Olajide	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Mandoki	Natalie	AA	Liberal Arts	
Manzo	Claudia	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Manzo	Emigdio	CERT	Kinesiology Sports Medicine	
Manzo	Omar	CERT	Kinesiology Sports Medicine	
Manzo	Sandra	CA	Accounting	
		AA	Liberal Arts Arts, Humanities, Communications	
Marcos Ramirez	Rodrigo	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Margo	Joelie	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Marin	Topazio	AA	Criminal Justice	
Marmolejo	Veronica	AA	Business Administration	
Marquez	Maribel	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Marquez Avalos	Leslie	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Marta de Ulloa	Felipa	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Martin	Diego	CA	IGETC General Education	

		AA	Liberal Arts Math and Science	
Martinez	Alexis	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Political Science	
Martinez	Ariadna	AA	Liberal Arts Arts, Humanities, Communications	
Martinez	Ariann	AA	Liberal Arts Arts, Humanities, Communications	
Martinez	Davey	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Martinez	Eduardo	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology	
Martinez	Eryn	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Martinez	Karla	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
		AS	Physics	
Martinez	Kevin	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Martinez	Luis	AA	Business Administration	
Martinez	Maria	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Martinez	Maribel	AA	Community Social Services	
Martinez	Maritza	CA	CSU General Education	
Martinez	Matt	AS	Fire Technology Public Fire Service	
Martinez	Sandra	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Martinez Sotelo	Maria	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Marvin	Veronica	AA	Liberal Arts	
Mathus	Victoria	AAT	Psychology	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	IGETC General Education	
Matias Castro	Yesenia	CA	IGETC General Education	
Matson	Kalen	CA	International Business	

Matsui	Mika	AA	Entrepreneurship and Innovation	
Mawazini	Amr	AAT	Psychology	
Maxwell	Christoph	AS	Welding Technology	
Mazzara	Kristine	AA	Paralegal	
		CA	Paralegal	
McCamish	Scott	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
McDaniel	Thomas	AS	Fire Technology Public Fire Service	Honors
McFarland	Alyssa	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
McGraw	Devon	AS	Registered Nursing	
McKellips	Muykhim	CA	IGETC General Education	
McKnight	Taryn	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Meager	Ryan	CA	Fire Technology Public Fire Service	
Medina	Eric	CA	Fire Technology Public Fire Service	
Medina	Jorge	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Medina	Maria	CA	Business Applications Microsoft Office Professional	
Mejia	Jorge	CA	CSU General Education	
		AA	Liberal Arts	
Mejia	Mario	CA	IGETC General Education	
		AS	Math	
Mejia	Mirella	AA	Sociology	
Melendrez	Isamar	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Mendez	Erika	AA	Liberal Arts Arts, Humanities, Communications	
Mendez	Minerva	CA	CSU General Education	
		AAT	Psychology	
Mendez	Sandra	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Mendoza	Anna	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
Mendoza	Annie	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Mendoza	Jasmin	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Mendoza	Joaquin	AA	History	
		AA	Liberal Arts Arts, Humanities, Communications	
Mendoza Flores	Daisy	AS	Registered Nursing	

Meniefield	La Tijera	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Meraz	Joseph	CA	3-D Animation with Art Emphasis	
		CA	3-D Animation with Video Emphasis	
		CA	3-D Animation with Previsualization Emphasis	
Merino	Veronica	CA	Medical Assistant Administrative/Clinical	
Merugu	Vijaya	AS	Registered Nursing	Honors
Meyers	Ian	AS	Fire Technology Public Fire Service	Honors
Meza	Kristine	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Meza	Victor	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Michael	Vivian	CA	Accounting	
		AA	Business Management	
Miller	Austin	CERT	Marketing	
Miniello	Matthew	AS	Fire Technology Public Fire Service	
Miranda	Daniel	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Miranda	Juan	CERT	Management	
Miranda	Paulo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Miranda	Yaneth	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Mirto	Jesus	AA	Liberal Arts Math and Science	Honors
Mirzaei Amirabadi	Shahrzad	CA	CSU General Education	
Mojica	Maria	CA	Computerized Accounting Quickbooks	
Molina	Stephani	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Monares-	Edgar	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Montano	Monica	CA	CSU General Education	
Montes	Matias	AA	Management	
Montoya	Carmen	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Moore	Kandice	AA	Speech Language Pathology Assistant	High Honors
		CA	CSU General Education	
Mora	Carmelin	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Morales	Juan	AS	Registered Nursing	
Morales	Paul	CA	Fire Technology Public Fire Service	

Moreno	Elizabeth	AA	Liberal Arts Social and Behavioral Science	
Morin	Felipe	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Morris	Britain	AS	Registered Nursing	
Morris	Bryan	AS	Fire Technology Public Fire Service	
Mosqueda	Judith	CA	CSU General Education	
		AA	Elementary Education	
Mundo	Marlon	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Murillo	Jassmin	CA	CSU General Education	
		AA	Elementary Education	
Murray	Michael	CA	Paralegal	
Murrietta	Brian	CA	Fire Technology Public Fire Service	
Najar	Hector	CA	CSU General Education	
Napper	Christoph	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Nash	Susan	AS	Occupational Therapy Assistant	High Honors
Natividad	Sara	AS	Registered Nursing	
Nava	Daniel	AA	Management	
Navarrete	Andrea	CERT	After School Program Assistant	
		CERT	After School Program Associate Teacher	
Navarro	Blanca	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	IGETC General Education	
Navarro	Jose	CERT	Criminal Justice Corrections Officer	
Neri	Bridgette	AA	Biological Science	
		AS	Chemistry	
Neri	Bridgette	CA	CSU General Education	
		CA	IGETC General Education	
Nguyen	An	AS	Math	High Honors
		AA	Liberal Arts Arts, Humanities, Communications	High Honors
		AA	Liberal Arts Math and Science	High Honors
		CA	CSU General Education	
Nguyen	Binh	CA	CSU General Education	
Nguyen	Cong	CERT	Solidworks 3D Modeling	
Nguyen	Diana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nguyen	Duong	CERT	Auto Tech Advanced Engine Performance	

Nguyen	Hoang	AA	Business Administration	
		CA	CSU General Education	
Nguyen	Huyen	AA	Accounting	Honors
		AA	Business Administration	Honors
		CA	CSU General Education	
Nguyen	Huyen	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nguyen	Jason	AA	Liberal Arts Math and Science	
Nguyen	Johnny	CA	IGETC General Education	
Nguyen	Khanh Linh	AA	Biological Science	High Honors
Nguyen	Linh	AA	Business Administration	
		CA	CSU General Education	
Nguyen	My	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nguyen	My	CA	Medical Assistant Administrative/Clinical	
Nguyen	Quang	AS	Fire Technology Prevention Officer	
Nguyen	Tam	CA	CSU General Education	
Nguyen	Tam Huu	AA	Business Administration	
Nguyen	Thao	AA	Biological Science	Honors
		AS	Science	Honors
		AA	Liberal Arts Math and Science	Honors
		CA	CSU General Education	
Nguyen	Thi	CA	IGETC General Education	
Nguyen	Thu	AS	Medical Assistant Administrative/Clinical	
Nguyen	Uyen Chi	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nhim	Nary	AS	Registered Nursing	
Nieto	Ulices	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nino	Osmayda	AA	Paralegal	
Nolasco	Roxana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Nunez	Angelica	CA	CSU General Education	
Nunez	Elsabet	CA	IGETC General Education	
		AAT	Psychology	
Ocampo	Mayra	CA	CSU General Education	
		CA	American Sign Language	
Ocampo Estrada	Araceli	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	

		CA	IGETC General Education	
Ochiai	Akiko	AA	Business Administration	Honors
		CA	CSU General Education	
Ochoa	Celia	AAT	Sociology	
Ochoa	Israel	AA	Accounting	
Ochoa	Jocelyn	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ochoa	Ramiro	AA	Business Administration	Honors
		AA	Economics	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Oladapo	Iyabo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Oropeza	Jose	AAT	Psychology	
Orphey	Davion	AA	Liberal Arts Arts, Humanities, Communications	
Orquita	Benidict	AS	Occupational Therapy Assistant	Honors
Ortega	Alexande	CERT	Criminal Justice Corrections Officer	
Ortega	Karen	AA	Business Applications and Technology	
		CA	Business Applications Office Management	
Ortega	Lorenzo	AA	Library Technology	
Ortega	Maria	CA	Human Development Preschool Child	
Ortiz	Amber	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ortiz	Johnatho	CA	Fire Technology Public Fire Service	
Ortiz	Margareli	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ortiz	Maria	AA	Human Development Preschool Child	Honors
		CA	Human Development Preschool Child	
Ortiz- Lopez	Edwin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Otterbach	Denise	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Psychology	
Oyebanji	Justin	AA	Liberal Arts American Studies	
Padilla	Diana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Padilla	Vanessa	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Padron	Andrea	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	

Palacios	Jazmin	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Palazzola	Joseph	CA	CNC Programmer Mastercam	
Palencia	Debora	AS	Chemistry	
		AS	Science	
Pallanes	Beatriz	AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
Palmer	Darius	AA	Computer Information Systems	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Palomo	Paloma	AA	Criminal Justice	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Paralegal	
Paniagua	Ernesto	AA	Liberal Arts American Studies	
Pannier	Jasmin	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Papst	Elaine	CERT	Management Human Resource	
Parks	Lindsay	AA	Liberal Arts American Studies	
Pastrana	Ruby	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Patino	Edgar	AA	Criminal Justice	
Paulino	Wendy	AA	Speech Language Pathology Assistant	
Pedraza	Ana	CA	Medical Assistant Administrative/Clinical	
Pedreguera	Juan	AA	Criminal Justice	
		CA	CSU General Education	
Pena	Jesus	AA	Business Administration	
		AA	Management	
		CERT	Management Human Resource	
Penalozza	Luis	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Penalozza-	Mariana	CERT	Spanish/English Interpretation and Translation	
Penning	Charles	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Peralta	Mike	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Pereda	Marshall	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	

Perez	Jasmin	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Perez	Jeffrey	AA	Liberal Arts Social and Behavioral Science	
Perez	Jennifer	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Perez	Maria	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Perez	Richard	CA	International Business	
Perez	Stephani	CA	CSU General Education	
		AA	Liberal Arts	
Perez	Veronica	CA	CSU General Education	
Perkins	Alexandr	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Perrin	Tyler	CA	Fire Technology Public Fire Service	
Perry	Gail	AS	Registered Nursing	
Pesqueira	Nicole	CERT	Fire Technology Prevention Officer	
Pham	Jason	AA	Liberal Arts Math and Science	
Pham	Ngan	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Phengsimma	Bea	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Pin	Sokha	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Pineda	Olga	AA	International Business	
Pineda	Raul	CA	Digital Media Graphic Design	
		CA	Digital Media Web Design	
Pitoniak	Sean	AS	Physics	Honors
		CA	IGETC General Education	
Plasencia	Ana	CA	CSU General Education	
Poirier	Betty	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Poladian	Lisa	CA	Paralegal	
Polinski	Teressa	AS	Registered Nursing	
Poole	Andrea	CERT	Criminal Justice Corrections Officer	
Popoca	Maria	AA	Liberal Arts	Honors
Porras	Samuel	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Portillo	Roxana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	

Prado	Patricia	AAT	Psychology	
Price	John	CA	Fire Technology Public Fire Service	
Puentes	Rodney	AS	Fire Technology Public Fire Service	
Pulido	Maricruz	CA	American Sign Language	
Quezada	Jessica	CA	CSU General Education	
		AA	Elementary Education	
Quinn	Daniel	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Quintero	Zaira	AAT	Psychology	
Ramirez	Brenda	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Diana	AA	Liberal Arts American Studies	Honors
		CA	IGETC General Education	
Ramirez	Giselle	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Jimmy	AA	Liberal Arts	
Ramirez	Jose	AS	Medical Assistant Administrative/Clinical	High Honors
Ramirez	Juan	CA	CSU General Education	
		AA	Fashion Design and Merchandising	
		CA	Fashion Design and Merchandising	
		AA	Liberal Arts	
Ramirez	Juliana	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Kevin	AA	Liberal Arts Math and Science	
Ramirez	Marco	CA	Welding Technology	
Ramirez	Mariel	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Martha	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Rachel	AS	Occupational Therapy Assistant	
Ramirez Chavez	Christian	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Ramirez Segura	Stephani a	AA	Biological Science	High Honors
		AS	Chemistry	High Honors
		AS	Science	High Honors
		AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	IGETC General Education	

Ramos	Griselda	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Ramos	Laura	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rangel	Jesse	CA	TV/Video Production	
		CA	TV/Video Scriptwriter	
Rangel	Juan	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rausch	Caroline	AA	Library Technology	
Rayo Penaloza	Bernardo	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rebon	Federico	AA	Liberal Arts Math and Science	
Reed	Jeffrey	AS	Fire Technology Public Fire Service	
Renteria	Yesenia	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Reyes	Alejandra	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Reyes	Angela	AS	Registered Nursing	
Reyes	Juliana	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Reyes	Noelle	CA	IGETC General Education	
Reyes	Ulises	CA	Dance	
Reyes	Yaritza	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Reyes-Mandujano	Jorge	CA	IGETC General Education	
Reynosa	Lizzeth	AA	Liberal Arts Social and Behavioral Science	
Reynoso	Denise	CERT	Pharmacy Technology Basic	
Reynoso	Lizbeth	AA	Economics	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Ricker	Joseph	AA	Business Administration	
Riedel	Joanne	CERT	CIS Database	
Rieg	Kevin	AS	Physics	
		AS	Science	
Rios Carachure	Romario	AA	Biological Science	
		AS	Chemistry	
		CA	IGETC General Education	
Riserbato	Joseph	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	

Risler	Jill	AS	Registered Nursing	
Rivas Lopez	Heydi	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
Rivas Segovia	Ana	AA	Human Development Infant/Toddler	
Rivera	Brenda	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Rivera	Enrique	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Rizo	Maria	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Roberts	Betty	AA	Liberal Arts Arts, Humanities, Communications	
Roberts	Kelly	AA	Speech Language Pathology Assistant	
Robinson	Ilsa	AA	Human Development Preschool Child	
Robles	Bryan	AA	Criminal Justice	
		CA	IGETC General Education	
		AA	Liberal Arts	
		AA	Political Science	
Rocha	Guadalupe	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rock	Aaron	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Rodriguez	Cristina	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	CSU General Education	
Rodriguez	Devon	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rodriguez	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rodriguez	Maribell	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Rodriguez	Mayra	CA	CSU General Education	
		AA	Liberal Arts	
Rodriguez	Michelle	AA	Liberal Arts Arts, Humanities, Communications	
Rodriguez	Monica	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Rodriguez	Robert	AA	Liberal Arts	
Rodriguez	Veronica	CA	CSU General Education	
		AAT	Psychology	
Rojas	Maria	CA	Human Development Preschool Child	
Romero	Enrique	AA	Computer Information Systems	

		CERT	CIS Networking	
Romero	Ginger	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Romero	Jorge	AAT	Psychology	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	IGETC General Education	
Romero	Sunny	AA	Speech Language Pathology Assistant	
Rosales	Isidro	CA	Welding Technology	
Rosales	Santiago	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rosales Aguilera	Estifen	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
		AA	Liberal Arts Arts, Humanities, Communications	
Rosas	Mayra	CA	Accounting	
Rousseve	Keith	AA	Business Administration	
Rowland	Meredith	AS	Registered Nursing	
Rubio	Brittany	CA	Medical Assistant Administrative/Clinical	
Rucireta	Dominick	AS	Occupational Therapy Assistant	
Ruiz	Leticia	AA	Paralegal	
Ruiz	Soumia	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Rumbo	Jessica	CA	IGETC General Education	
Runyon	Patrick	AS	Fire Technology Public Fire Service	
Ruppel	Andrew	AS	Computer Science	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Sabillo	Mark	AS	Occupational Therapy Assistant	
Sagarnaga	Manuel	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Sakamoto	Kimberly	CERT	Pharmacy Technology Basic	
Salazar	Marcelo	AA	Business Administration	
Salcedo	Jeremy	AA	Business Administration	
		CA	CSU General Education	
Salgado	Geovanni	CA	IGETC General Education	
		AA	Liberal Arts American Studies	
		AS	Science	
Salgado	Kendra	CA	CSU General Education	
Salgado	Rogelio	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Social and Behavioral Science	

Salinas	Daniel	CERT	CIS Database	
Salinas	Erika	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Salinas	Roberto	CA	Engineering Computer Aided Drafting and Design	
Sanchez	Gemma	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Sanchez	Genesis	AA	Psychology	Honors
		CA	IGETC General Education	
Sanchez	Kimberly	AA	Business Administration	
		CA	CSU General Education	
Sanchez	Kimberly	CA	CSU General Education	
Sanchez	Michelle	CA	CSU General Education	
Sanchez	Nancy	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Sanchez	Rafael	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Sanchez	Veronica	CERT	CIS Networking	
Sanchez Ruiz	Francisc	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Sandoval	Sarah	CERT	After School Program Assistant	
Sandoval	Tomas	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Sandoval	Xochitl	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Sandoval Ocampo	Jorge	CA	CSU General Education	
Santamaria	Danny	AA	Biological Science	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Santillan	Joel	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Santos	Junune	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Santos	Raul	CA	CSU General Education	
Sarabia	Reyna	AA	Liberal Arts Math and Science	
Sarain	Mariam	AS	Pharmacy Technology	High Honors
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	

Sarjeant	Bryan	CA	Fire Technology Public Fire Service	
Sasi	Humana	AA	Liberal Arts American Studies	
Saucedo	Gonzalo	AA	Biological Science	
		AS	Chemistry	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AS	Science	
Schuller	Geoffrey	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Scoles	Cody	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Segura	Sandy	AA	Human Development Preschool Child	
Seltzer	Jennifer	AA	Speech Language Pathology Assistant	
Semaza	Chase	AAT	Psychology	
Serrano	Alejandra	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Servin	Ricardo	AA	Criminal Justice	
Shinn	Caryn	AA	Human Development Infant/Toddler	
		AA	Liberal Arts	
Sicairos	Levi	CA	Fire Technology Public Fire Service	
Silva	Favie	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Silva	Heli	CERT	Solidworks 3D Modeling	
Silva	Oscar	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		AA	Liberal Arts Math and Science	
Simpson	Jake	CA	Fire Technology Public Fire Service	
Sims	Grant	CA	IGETC General Education	
Smalley	Alan	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Smith	Amberly	AA	Liberal Arts American Studies	
Smith	Molly	CERT	Management Human Resource	
Snowden	Crystal	AS	Registered Nursing	
Solis	Mariana	CA	CSU General Education	
Solorio	Jazmin	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Soto	Daniela	AA	Liberal Arts Arts, Humanities, Communications	
Soto	Jose	CA	Engineering Computer Aided Drafting and Design	
Soto	Samanth	AA	Liberal Arts	

Soto Moran	Maria	AA	Human Development Preschool Child	
Stein	Daniel	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Stephenson	Brittney	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Styles	Scott	CA	Fire Technology Public Fire Service	
Sugarman	Jamie	CA	3-D Animation with Art Emphasis	
Sunga	Christoph	CERT	Pharmacy Technology Basic	
Tafolla	Eriberto	CA	CSU General Education	
Talavou	Francis	AA	Liberal Arts American Studies	
Tamayo	Pablo	CA	CNC Programmer Mastercam	
Tang	Mui	AS	Occupational Therapy Assistant	
Tapia	Daisy	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Taylor	Daniel	AS	Fire Technology Prevention Officer	
Teichmann	Crissy	AS	Fire Technology Public Fire Service	
		CERT	Fire Technology Prevention Officer	
		AA	Liberal Arts	
Tellez	Stephani	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Tellez	Vanessa	CA	IGETC General Education	
Tenaglia	Jesica	CA	IGETC General Education	
Thai	Nga	CA	CSU General Education	
Thai	Ngoc-	AA	Accounting	Honors
		AA	Business Administration	Honors
		CERT	Accounting Enrolled Agent	
Thomas	Eben	AS	Registered Nursing	
Tiritilli	Beatrice	AA	Biological Science	
To	Jimmy	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Tobias	Edna	AAT	Communication Studies for Transfer	
		CA	IGETC General Education	
		AA	Liberal Arts American Studies	
Toca	Natacha	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AS	Science	
Toledo	Ligia	AA	International Business	
		CA	International Business	
Ton Nu	Chau	AS	Registered Nursing	
Toney	Jennifer	AA	Liberal Arts Arts, Humanities, Communications	

Tonix	Jorge	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Torres	Juan	AA	Community Social Services	
		CA	CSU General Education	
		AA	Psychology	
Torres	Mayra	CA	CSU General Education	
Torres	Miguel	CA	IGETC General Education	
		AAT	Psychology	
Torres	Stephani	AA	Elementary Education	
Torricono	Marco	CERT	Management Small Business	
Tram	Jennifer	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Tran	Amanda	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Tran	Dong	AS	Registered Nursing	
Tran	Kristine	AA	Business Administration	Honors
		AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Tran	Mai	AA	Business Administration	Honors
Tran	Minh	AA	Business Administration	
		CA	CSU General Education	
Tran	Nikki	AS	Chemistry	Honors
		AA	Liberal Arts Math and Science	Honors
		CA	IGETC General Education	
Tran	Phuong	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Tran	Tam	AA	Liberal Arts Math and Science	Honors
		CA	CSU General Education	
Tran	Thanh	CA	Pharmacy Technology Advanced	
Tran	Thoa	AA	Business Administration	Highest Honors
Tran	Tien	AA	Business Administration	
Tran	Tri	AA	Liberal Arts Arts, Humanities, Communications	Honors
		CA	CSU General Education	
Trang	Meyly	AA	Liberal Arts Social and Behavioral Science	Honors
Trejo	Cruz	CA	Medical Assistant Administrative/Clinical	

Tria	Sharon	AA	Liberal Arts Arts, Humanities, Communications	
Truong	Dat	AS	Chemistry	
		AS	Math	
Truong	Duc	AA	Business Administration	
Truong	Lam	AA	Liberal Arts Math and Science	Honors
		CA	CSU General Education	
Truong	Linda	AA	Liberal Arts Math and Science	
Truong	Nhu	AA	Liberal Arts Arts, Humanities, Communications	High Honors
		CA	CSU General Education	
Truong	Phung	CA	Medical Assistant Administrative/Clinical	
Tu	Hao	CA	CNC Milling Machine Set Up and Operation	
Tupasi	Roberto	AS	Registered Nursing	
Turner	Dakota	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Vaglienty	Maria	AS	Registered Nursing	
Valencia	Maria	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology	
Valenzuela	Gregorio	AS	Fire Technology Public Fire Service	
Valenzuela	Sandra	AA	Liberal Arts American Studies	
Vales	James	AA	Paralegal	
Van	Dung	AA	Liberal Arts	
Van	Phuong	CERT	Accounting Financial Planning	
Van	Viet	CA	IGETC General Education	
Vandruff	Eric	AA	Television/Video Communications	High Honors
		CA	TV/Video Production	
Vandruff	Shane	CA	CSU General Education	
Varela	Samanth	CA	CSU General Education	
Vargas	Adriana	CERT	Management Human Resource	
Vargas	Albert	AA	Paralegal	Honors
Vargas	Francisc	AA	Biological Science	
		CA	CSU General Education	
Vargas	Jesus	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Sociology	
Vargas	Jose	CA	Computer Science	
Vargas	Maria	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Vargas	Maria	CA	Human Development Preschool Child	

Vargas	Sylvia	AS	Registered Nursing	
Vasquez	Delicia	CA	IGETC General Education	
Vazquez	David	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Vega	Melissa	AA	Computer Information Systems	
Velasquez	Paulina	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Velazquez	Ciara	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Velazquez	Kimberly	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AA	Sociology	
Velazquez	Lizet	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Ventura	Jose	AS	Math	Honors
		AS	Physics	Honors
Verdecia	Anthony	AS	Fire Technology Public Fire Service	
Vergara	Daniel	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Psychology	
Vidal	Edgardo	AA	Business Administration	
		CA	CSU General Education	
Villa	Laura	AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
Villa	Sergio	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
		AS	Math	
		AS	Physics	
		AS	Science	
Villa	Tricia	AA	Liberal Arts Social and Behavioral Science	
Villacorta	Ana	AS	Registered Nursing	
Villagomez	Mayra	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Villalba	Daisy	CERT	Management Human Resource	
Vo	Tim	AS	Registered Nursing	
Vu	Christoph	AA	Accounting	
		CA	Computerized Accounting Quickbooks	
		AA	Business Administration	
VU	Henry	CA	CSU General Education	

Vuong	Trang	CA	Paralegal	
Wallace	Yuliana	AA	Business Administration	
		CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Washburn	Daniel	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Weingartner	Joy	AS	Occupational Therapy Assistant	
Welch	Zachary	CA	Fire Technology Public Fire Service	
Wendt	Chandler	AS	Automotive Technology	
Whitmarsh	Kristine	CA	IGETC General Education	
Wickland	Eric	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Wills	Thomas	AS	Fire Administration	
Wilson	Courtney	AS	Registered Nursing	
Wing	Brandy	AA	Liberal Arts Social and Behavioral Science	
Wogomon	Melissa	CERT	Pharmacy Technology Basic	
Wong	Mitchell	CA	CSU General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Woodall	Jeffrey	CA	Fire Technology Public Fire Service	
Wronosky	Lynn	AS	Medical Assistant Administrative/Clinical	
Zaborniak	Lisette	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Zacahula	Griselda	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Zacarias	Jesus	CA	3-D Animation with Art Emphasis	
		CA	3-D Animation with Previsualization Emphasis	
		AA	Liberal Arts	
Zamarripa-	Alma	AA	Community Social Services	
Zamora	Fernando	CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Zamora	Jobzave	AA	Art	
		CA	IGETC General Education	
		AA	Liberal Arts Arts, Humanities, Communications	
Zapien	Martin	AA	Political Science	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		CA	CSU General Education	
Zaragoza	Camden	CA	Medical Assistant Administrative/Clinical	
Zarzoso	Kristine	AS	Registered Nursing	
Zuniga	Jorge	CA	Fire Technology Public Fire Service	
Zutler	Tammy	AA	Paralegal	Honors

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santiago Canyon College – Student Services

To: Board of Trustees	Date: September 9, 2013
Re: Confirmation of Associate Degrees and Certificates Awarded in Spring 2013	
Action: Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate degree, certificate of achievement, and/or certificate of proficiency for spring 2013. Also attached are the statistical tables showing degrees and certificates awarded.

ANALYSIS

Santiago Canyon College awarded 810 associate degrees in spring 2013, compared to 564 in spring 2012. The degrees with the most significant increase are the associate in arts for transfer and associate in science for transfer programs. Santiago Canyon College awarded 75 associate in arts for transfer and associate in science for transfer degrees for spring 2013, compared to 2 in spring 2012. Business Administration and Psychology were the two programs with the highest associate in arts for transfer and associate in science for transfer numbers. The other programs with a significant increase are Liberal Arts: Arts, Humanities & Communication, Liberal Arts: Math & Science, and Liberal Arts: Social & Behavioral Sciences. The number of students who received multiple degrees increased dramatically. This was the most significant contribution to the increase in the number of degrees awarded. In spring 2013 there were 212 students who received two or more degrees, compared to 139 in spring 2012.

Santiago Canyon College awarded 566 Certificates of Achievement in spring 2013, as compared to 496 in spring 2012. Notable increases are seen in Apprenticeship Electricity (Power Lineman), Apprenticeship Surveying (Chainman & Chief of Party), CSU and IGETC General Education Breadth. The increase in the certificate numbers are due to the continued work on the backlog of students who completed apprenticeship program requirements in years past. A total of 39 Certificates of Proficiency were awarded in spring 2013, as compared to 28 in spring 2012. The increase in the certificate of proficiency numbers is due to the first cohort of students completing the After School Program Associate Teacher program.

The difference in the CSU and IGETC numbers continues to be a reflection of the new associate in arts for transfer and associate in science for transfer programs. Students must earn either CSU or IGETC-CSU Option General Education Certification to be awarded one of these degrees. These programs popularity adds to the increase of degrees and CSU certifications that are being awarded. As Santiago Canyon College adds to the list of majors within the associate in arts for transfer and associate in science for transfer programs, we will continue to see an increase in these programs.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the recipients of the associate degrees and certificates for spring 2013.

Fiscal Impact: None	Board Date: September 9, 2013
Prepared by: John C. Hernandez, Ph.D., Vice President of Student Services	
Submitted by: Juan Vázquez, President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Santiago Canyon College

SPRING 2013

**Student Names
Associate in Arts Degree**

Associate of Arts

SANTIAGO CANYON COLLEGE

Graduate File Listing

Slipped from all other lists

SPRING 2013

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Abanto Crain	Lesly	Liberal Arts: Arts, Humanities and Communication			
Addie	Amanda	Liberal Arts: Arts, Humanities and Communication			
Addie	Amanda	Liberal Arts: Mathematics and Sciences			
Aden	Courtney	Liberal Arts: Arts, Humanities and Communication			
Aden	Courtney	Liberal Arts: Social and Behavioral Sciences			
Adzovic	Haris	Liberal Arts: Arts, Humanities and Communication			
Agamohamadi	Jasmin	Liberal Arts: Arts, Humanities and Communication			
Agamohamadi	Jasmin	Liberal Arts: Mathematics and Sciences			
Aguilar	Rubi	Liberal Arts: Arts, Humanities and Communication			
Aguilera Rivera	Jannell	Liberal Arts: Arts, Humanities and Communication			
Aguilera Rivera	Jannell	Liberal Arts: Mathematics and Sciences			
Aguirre	Mark Tevin	Liberal Arts: Arts, Humanities and Communication			
Aguirre	Mark Tevin	Liberal Arts: Mathematics and Sciences			
Aguirre	Mark Tevin	Liberal Arts: Social and Behavioral Sciences			
Ahmed	Syed	Psychology			
Akerson	Zachary	Economics	With Highest Honors		Departmental Honors
Akerson	Zachary	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Akerson	Zachary	Liberal Arts: Social and Behavioral Sciences	With Highest Honors		
Alexander	Gabrielle	Liberal Arts: Arts, Humanities and Communication			
Ali	Shakera	Liberal Arts: Arts, Humanities and Communication			
Alvarado	Jorge	History			
Alvarez	Olivia	Liberal Arts: Mathematics and Sciences	With Honors		
Anaya	David	Liberal Arts: Mathematics and Sciences			
Anderson	Victoria	Liberal Arts: Social and Behavioral Sciences			
Anderson	Victoria	Liberal Arts: Mathematics and Sciences			
Andres	Leiah	Liberal Arts: Arts, Humanities and Communication			
Andres	Leiah	Psychology			
Arcos	Jonny	Liberal Arts: Arts, Humanities and Communication			
Arostigue	Robert	Liberal Arts: Arts, Humanities and Communication			
Arostigue	Robert	Liberal Arts: Social and Behavioral Sciences			
Aseltine	Christopher	Liberal Arts: Arts, Humanities and Communication			
Atuatasi	Belinda	Liberal Arts: Arts, Humanities and Communication			
Atuatasi	Belinda	Liberal Arts: Social and Behavioral Sciences			
Auerbach	Timothy	Liberal Arts: Arts, Humanities and Communication			
Avise	Grant	Liberal Arts: Arts, Humanities and Communication			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Baba	Preston	Liberal Arts: Arts, Humanities and Communication			
Baba	Preston	Liberal Arts: Mathematics and Sciences			
Baba	Preston	Liberal Arts: Social and Behavioral Sciences			
Baker	Holden	Liberal Arts: Arts, Humanities and Communication	With Honors		
Barnes	Brittney	Liberal Arts: Arts, Humanities and Communication			
Barnes	Quashana	Liberal Arts: Arts, Humanities and Communication			
Barnes	Quashana	Liberal Arts: Social and Behavioral Sciences			
Barojas	Mariel	Liberal Arts: Arts, Humanities and Communication			
Barton	Kevin	Liberal Arts: Arts, Humanities and Communication			
Basham	Kaitlyn	Liberal Arts: Arts, Humanities and Communication	With Honors		
Basham	Kaitlyn	Liberal Arts: Social and Behavioral Sciences	With Honors		
Batrouni	Sofia	Liberal Arts: Arts, Humanities and Communication	With Honors		
Batrouni	Sofia	Liberal Arts: Mathematics and Sciences	With Honors		
Batrouni	Sofia	Liberal Arts: Social and Behavioral Sciences	With Honors		
Baugh	Natalie	Liberal Arts: Arts, Humanities and Communication			
Beatificato	Alexandria	Liberal Arts: Arts, Humanities and Communication			
Beatificato	Alexandria	Liberal Arts: Mathematics and Sciences			
Bediamol	Breanne	Liberal Arts: Arts, Humanities and Communication			
Bediamol	Breanne	Liberal Arts: Social and Behavioral Sciences			
Beduya	Bria	Economics	With Honors		Departmental Honors
Beduya	Bria	Liberal Arts: Arts, Humanities and Communication	With Honors		
Beja	Wilhelm	Liberal Arts: Arts, Humanities and Communication			
Belmonte	Ariana	Liberal Arts: Arts, Humanities and Communication			
Benner	Alex	Liberal Arts: Arts, Humanities and Communication			
Bennett	Lauren	Art			
Bennett	Lauren	Liberal Arts: Arts, Humanities and Communication			
Bennett	Lauren	Liberal Arts: University Transfer Studies			
Bennington	Ian	Liberal Arts: Arts, Humanities and Communication			
Bennington	Ian	Political Science			
Bennington	Ian	Liberal Arts: Social and Behavioral Sciences			
Benz	Matthew	Liberal Arts: Arts, Humanities and Communication			
Berrelleza	Cynthia	Liberal Arts: Arts, Humanities and Communication			
Berrelleza	Cynthia	Liberal Arts: Social and Behavioral Sciences			
Bhimsen	Kruthika	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Bhimsen	Kruthika	Liberal Arts: Mathematics and Sciences	With High Honors		

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Bhimsen	Kruthika	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Bieda	Allison	Liberal Arts: Mathematics and Sciences			
Blogg	Kristen	Liberal Arts: Arts, Humanities and Communication			
Blush	Emma	Liberal Arts: Mathematics and Sciences			
Boetel	Whitney	Liberal Arts: Arts, Humanities and Communication			
Bolinger	Kyra	Art: Digital Media Arts Graphic Design			
Bombola	Talia	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Bombola	Talia	Psychology	With Honors	President's Scholar	Departmental Honors
Bombola	Talia	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	
Bonnie	Rachel	Psychology	With Honors		Departmental Honors
Bonnie	Rachel	Liberal Arts: Social and Behavioral Sciences	With Honors		
Borel	Ally	Liberal Arts: Social and Behavioral Sciences			
Bornman	Megan	Liberal Arts: Arts, Humanities and Communication			
Bradford	Schlyer	Liberal Arts: Arts, Humanities and Communication			
Brockway	Nicole	Liberal Arts: Arts, Humanities and Communication			
Brokop	Erik	Liberal Arts: Arts, Humanities and Communication			
Brophy	Randi	Liberal Arts: Arts, Humanities and Communication			
Bueno	Peter	Liberal Arts: Arts, Humanities and Communication			
Bueno	Yanel	Liberal Arts: Social and Behavioral Sciences			
Bui	Trisha	Liberal Arts: Mathematics and Sciences	With Honors		
Burkhardt	Benjamin	Liberal Arts: Arts, Humanities and Communication			
Burns	Justin	Liberal Arts: Arts, Humanities and Communication	With Honors		
Callagy	Jeremy	Liberal Arts: Arts, Humanities and Communication			
Calvert	Todd	Liberal Arts: Arts, Humanities and Communication			
Calvert	Todd	Liberal Arts: Mathematics and Sciences			
Calvert	Todd	Liberal Arts: Social and Behavioral Sciences			
Cameron	Courtney	Liberal Arts: Arts, Humanities and Communication	With Honors		
Cameron	Courtney	Liberal Arts: Social and Behavioral Sciences	With Honors		
Carbajal	Marlene	Liberal Arts: Arts, Humanities and Communication			
Carraway	Jessica	Liberal Arts: Arts, Humanities and Communication			
Carraway	Jessica	Liberal Arts: Mathematics and Sciences			
Carter	Bridget	Liberal Arts: Arts, Humanities and Communication			
Carter	Bridget	Psychology			
Celis	Leandro	Liberal Arts: Arts, Humanities and Communication			
Chavez	Abraham	Liberal Arts: Arts, Humanities and Communication			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Chavez	Abraham	Liberal Arts: Mathematics and Sciences			
Clark	Erika	Liberal Arts: Arts, Humanities and Communication			
Clark	Erika	Liberal Arts: Mathematics and Sciences			
Collins	Christopher	Liberal Arts: Arts, Humanities and Communication			
Collins	Christopher	Liberal Arts: Social and Behavioral Sciences			
Cook	Stephen	Liberal Arts: Arts, Humanities and Communication			
Cook	Stephen	Liberal Arts: Mathematics and Sciences			
Cooke	Renee	Liberal Arts: Social and Behavioral Sciences			
Cooper	Ashley	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Corbin	Jacob	Liberal Arts: Arts, Humanities and Communication			
Corson	Megan	Liberal Arts: Arts, Humanities and Communication			
Corson	Megan	Liberal Arts: Social and Behavioral Sciences			
Cortez	Dulce	Liberal Arts: Arts, Humanities and Communication			
Cortez	Dulce	Liberal Arts: Social and Behavioral Sciences			
Cortez	Ranique	Liberal Arts: Arts, Humanities and Communication			
Cortez	Ranique	Liberal Arts: Social and Behavioral Sciences			
Crabtree	Adam	Liberal Arts: Arts, Humanities and Communication			
Crawford	Paul	Liberal Arts: Arts, Humanities and Communication			
Crawford	Sydney	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Cruz	Karina	Liberal Arts: Arts, Humanities and Communication			
Cruz	Karina	Liberal Arts: Social and Behavioral Sciences			
Cunanan	Chelsea	Liberal Arts: Arts, Humanities and Communication			
Cunanan	Chelsea	Liberal Arts: Mathematics and Sciences			
Cunningham	Georgianna	Liberal Arts: Arts, Humanities and Communication			
Cunningham	Georgianna	Liberal Arts: Social and Behavioral Sciences			
Currie	Dustin	Liberal Arts: Arts, Humanities and Communication			
D'Alessandro	Michael	Liberal Arts: Arts, Humanities and Communication			
Davoodian	Adrian	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Davoodian	Adrian	Liberal Arts: Mathematics and Sciences	With High Honors		
Davoodian	Adrian	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Day	Jaclyn	Liberal Arts: Arts, Humanities and Communication			
De la Riva	Allison	Liberal Arts: Arts, Humanities and Communication	With Honors		
De la Riva	Allison	Political Science	With Honors		Departmental Honors
De la Riva	Allison	Liberal Arts: Social and Behavioral Sciences	With Honors		
Deangelo	Samuel	Liberal Arts: Arts, Humanities and Communication	With High Honors		

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Defazio	Kyle	Liberal Arts: Arts, Humanities and Communication	With Honors		
Del Carmen	Dulce	Liberal Arts: Arts, Humanities and Communication			
Del Carmen	Dulce	Liberal Arts: Mathematics and Sciences			
Del Merari	Brooke	Liberal Arts: Arts, Humanities and Communication			
Delaney	Daniel	Liberal Arts: Mathematics and Sciences			
Delgado	Ian	Liberal Arts: Arts, Humanities and Communication			
Delima	Joseph	Liberal Arts: Arts, Humanities and Communication			
Delima	Joseph	Liberal Arts: Social and Behavioral Sciences			
Diamond	Karolee	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Diaz	Amber	Liberal Arts: Arts, Humanities and Communication			
Diaz	Audrey	Liberal Arts: Arts, Humanities and Communication			
Diaz	Kirk	Psychology			
Dixon	Jefferey	Liberal Arts: Arts, Humanities and Communication			
Dixon	Jefferey	Psychology			
Dixon	Jefferey	Liberal Arts: Social and Behavioral Sciences			
Donaldson	Kevin	Liberal Arts: Social and Behavioral Sciences			
Doumani	Ryan	Liberal Arts: Arts, Humanities and Communication			
Egizii	Alexandra	Art			
Escobedo	Karina	Liberal Arts: Social and Behavioral Sciences			
Espinosa	Cecilia	Art			
Espinosa	Katherine	Liberal Arts: Arts, Humanities and Communication			
Espinoza	Guadalupe	Liberal Arts: Arts, Humanities and Communication			
Espinoza	Guadalupe	Liberal Arts: Social and Behavioral Sciences			
Farrell	Ryan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Fatmasari	Christina	Liberal Arts: Arts, Humanities and Communication			
Ferencz	Matthew	Liberal Arts: Mathematics and Sciences			
Fernandez	Noel	Histry			
Fernandez	Noel	Liberal Arts: Social and Behavioral Sciences			
Ferreri	Alexandra	Liberal Arts: Arts, Humanities and Communication			
Ferreri	Alexandra	Liberal Arts: Social and Behavioral Sciences			
Figuroa	Viviana	Liberal Arts: Arts, Humanities and Communication			
Figuroa	Viviana	Liberal Arts: Social and Behavioral Sciences			
Filsinger Martin	Kristopher	Liberal Arts: Arts, Humanities and Communication			
Fink	Edward	Liberal Arts: Arts, Humanities and Communication			
Flores	Cristal	Liberal Arts: Social and Behavioral Sciences			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Floroi	Jim	Liberal Arts: Arts, Humanities and Communication			
Flynn	Samantha	Liberal Arts: Mathematics and Sciences			
Fogarty	Thomas	Liberal Arts: Arts, Humanities and Communication			
Fonseca	Melissa	Liberal Arts: Arts, Humanities and Communication			
Forbes	Cheyenne	Liberal Arts: Arts, Humanities and Communication	With Honors		
Foreman	Jeff	Economics	With Honors		Departmental Honors
Foreman	Jeff	Liberal Arts: Arts, Humanities and Communication	With Honors		
Foreman	Jeff	Liberal Arts: Social and Behavioral Sciences	With Honors		
Fox	Jacob	Liberal Arts			
Fragoso	Kevin	Liberal Arts: Arts, Humanities and Communication			
Francisco	Arnold	Liberal Arts: Arts, Humanities and Communication			
Francisco	Arnold	Philiosphy			
Frazier	Dylan	Liberal Arts: Arts, Humanities and Communication			
Frazier	Dylan	Liberal Arts: Social and Behavioral Sciences			
Frontino	Bianca	Liberal Arts: Arts, Humanities and Communication			
Garcia	Bryan	Liberal Arts: Arts, Humanities and Communication			
Garcia	Michele	Liberal Arts: Arts, Humanities and Communication			
Garcia	Michele	Liberal Arts: Social and Behavioral Sciences			
Garcia	Shannon	Liberal Arts: Arts, Humanities and Communication			
Garza	Gabriela	Liberal Arts: Arts, Humanities and Communication			
Garza	Gabriela	Psychology			
Garza	Gabriela	Liberal Arts: Social and Behavioral Sciences			
Ghenniwa	Aban	Liberal Arts: Arts, Humanities and Communication			
Ghenniwa	Aban	Liberal Arts: Mathematics and Sciences			
Gheorghe	Thomas	Liberal Arts: Mathematics and Sciences			
Ghizzi	Michael	Liberal Arts: Arts, Humanities and Communication			
Giddings	Ashley	Liberal Arts: Arts, Humanities and Communication			
Giddings	Ashley	Liberal Arts: Mathematics and Sciences			
Gilmartin	Alec	History	With Honors		Departmental Honors
Gilmartin	Alec	Liberal Arts: Arts, Humanities and Communication	With Honors		
Gilmartin	Alec	Liberal Arts: Social and Behavioral Sciences	With Honors		
Glinkie	Christopher	Political Science			
Goldman	Hannah	Liberal Arts: Arts, Humanities and Communication	With Honors		
Gomez	Danielle	Liberal Arts: Arts, Humanities and Communication			
Gonzales-	Christine	Economics			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Gonzalez	Fernando	Liberal Arts: Mathematics and Sciences			
Gorman	Jason	Liberal Arts: Social and Behavioral Sciences			
Granados	Gabriela	Liberal Arts: Arts, Humanities and Communication			
Grando	Maria	Liberal Arts: Arts, Humanities and Communication			
Greco	Daniel	Liberal Arts: Arts, Humanities and Communication			
Greco	Daniel	Liberal Arts: Social and Behavioral Sciences			
Griffin	Gabriel	Liberal Arts: Arts, Humanities and Communication			
Grigg	Andrew	Liberal Arts: Arts, Humanities and Communication			
Guerrero	Josue	Liberal Arts: Arts, Humanities and Communication			
Guerrero	Josue	Psychology			
Guerrero	Josue	Liberal Arts: Social and Behavioral Sciences			
Guillen	Jordan	Liberal Arts: Arts, Humanities and Communication			
Gushulak	Ashley	Liberal Arts: Arts, Humanities and Communication			
Gushulak	Ashley	Liberal Arts: Mathematics and Sciences			
Guzman	Brandon	Liberal Arts: Arts, Humanities and Communication			
Guzman	Brandon	Liberal Arts: Social and Behavioral Sciences			
Guzman	Efren	Liberal Arts: Arts, Humanities and Communication			
Haines	Joseph	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Haines	Joseph	Liberal Arts: Mathematics and Sciences	With High Honors		
Hall	Cameron	Liberal Arts: Arts, Humanities and Communication			
Hamevioglu	Bulent	Liberal Arts: Arts, Humanities and Communication			
Hamevioglu	Bulent	Liberal Arts: Mathematics and Sciences			
Hamevioglu	Bulent	Liberal Arts: Social and Behavioral Sciences			
Hanley	Matthew	Liberal Arts: Arts, Humanities and Communication			
Harmon	Connor	Liberal Arts: Arts, Humanities and Communication			
Harrison	Thomas	Liberal Arts: Arts, Humanities and Communication			
Hattabaugh	Kyle	Liberal Arts: Arts, Humanities and Communication			
Hattabaugh	Kyle	Liberal Arts: Social and Behavioral Sciences			
Heisler	Kevin	Liberal Arts			
Heisler	Kevin	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Diana	Liberal Arts: Mathematics and Sciences			
Hernandez	Mason	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Mason	Liberal Arts: Mathematics and Sciences			
Hernandez	Michael	Liberal Arts: Mathematics and Sciences			
Herrera	Carmen	Liberal Arts: Social and Behavioral Sciences			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Higuera	Victor	Liberal Arts: Arts, Humanities and Communication			
Higuera	Victor	Liberal Arts: Mathematics and Sciences			
Higuera	Victor	Liberal Arts: Social and Behavioral Sciences			
Hoham	Krystal	Liberal Arts: Arts, Humanities and Communication			
Holey	Brooke	Liberal Arts: Arts, Humanities and Communication	With Highest Honors	President's Scholar	
Holey	Brooke	Liberal Arts: Mathematics and Sciences	With Highest Honors	President's Scholar	
Holey	Brooke	Liberal Arts: Social and Behavioral Sciences	With Highest Honors	President's Scholar	
Holliman	Katherine	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Horist	Allison	Liberal Arts: Arts, Humanities and Communication			
Horist	Allison	Liberal Arts: Mathematics and Sciences			
Horist	Allison	Liberal Arts: Social and Behavioral Sciences			
Hoy	Elyzabeth	Liberal Arts: Arts, Humanities and Communication			
Hoyle	Kathryn	Liberal Arts: Social and Behavioral Sciences			
Hronicek	Marissa	Liberal Arts: Social and Behavioral Sciences			
Hudson	Jaclynn	Business Management			
Hughes	Caleb	Liberal Arts: Arts, Humanities and Communication			
Hungerle	Taylor	Liberal Arts: Arts, Humanities and Communication			
Ilten	Samuel	Liberal Arts: Arts, Humanities and Communication			
Ilten	Samuel	Liberal Arts: Mathematics and Sciences			
Ilten	Samuel	Liberal Arts: Social and Behavioral Sciences			
Jaurequi	Kerri	Liberal Arts: Arts, Humanities and Communication			
Jeffery	Elliot	Liberal Arts: Arts, Humanities and Communication			
Jeffery	Elliot	Liberal Arts: Social and Behavioral Sciences			
Jerling	Jesse	Political Science	With Highest Honors		Departmental Honors
Jimenez	Carlos	Liberal Arts: Arts, Humanities and Communication			
Jimenez	Jeanette	Liberal Arts: Arts, Humanities and Communication			
Johnson	Michael	Liberal Arts: Arts, Humanities and Communication			
Johnson	Michael	Liberal Arts: University Transfer Studies			
Jones	Daniel	Liberal Arts: Arts, Humanities and Communication			
Jordi	Jilana	Liberal Arts: Arts, Humanities and Communication	With Honors		
Jordi	Jilana	Liberal Arts: Mathematics and Sciences	With Honors		
Jordi	Jilana	Liberal Arts: Social and Behavioral Sciences	With Honors		
Kaplan	Lauren	Liberal Arts: Arts, Humanities and Communication			
Kapur	Michele	Liberal Arts: Social and Behavioral Sciences			
Kawafuchi	Emily	Liberal Arts: Arts, Humanities and Communication	With High Honors	President's Scholar	

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Kawafuchi	Emily	Liberal Arts: Social and Behavioral Sciences	With High Honors	President's Scholar	
Kawafuchi	Emily	Sociology	With High Honors	President's Scholar	Departmental Honors
Kester	William	Liberal Arts: Mathematics and Sciences			
Kester	William	Liberal Arts: Social and Behavioral Sciences			
Khanani	Shariq	Liberal Arts: Arts, Humanities and Communication			
Khanani	Shariq	Liberal Arts: Mathematics and Sciences			
Khani	Arjang	Liberal Arts: Arts, Humanities and Communication			
Khani	Arjang	Liberal Arts: Social and Behavioral Sciences			
Kim	Jessica	Liberal Arts: Arts, Humanities and Communication	With Honors		
King	Rachel	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Knack	Jessica	Liberal Arts: Arts, Humanities and Communication	With Honors		
Koch	Amber	Liberal Arts: Arts, Humanities and Communication			
Koob	Nicole	Liberal Arts: Arts, Humanities and Communication			
Koob	Nicole	Liberal Arts: Mathematics and Sciences			
Lagana	Jacob	Liberal Arts: Arts, Humanities and Communication			
Lamb	Kalie	Liberal Arts: Arts, Humanities and Communication			
Lamb	Kalie	Liberal Arts: Social and Behavioral Sciences			
Lantz	Ashley	Liberal Arts: Arts, Humanities and Communication			
Lantz	Ashley	Psychology			
Lantz	Ashley	Liberal Arts: Social and Behavioral Sciences			
Larkin	Sean	History			
Lau	Henry	Liberal Arts: Arts, Humanities and Communication			
Lau	Henry	Liberal Arts: Mathematics and Sciences			
Lee	Brian	Liberal Arts: Mathematics and Sciences			
Lee	Jonathan	Liberal Arts: Arts, Humanities and Communication			
Lee	Jonathan	Political Science			
Lee	Jonathan	Liberal Arts: Social and Behavioral Sciences			
Levay	Shannon	Liberal Arts: Arts, Humanities and Communication			
Levay	Shannon	Liberal Arts: Social and Behavioral Sciences			
Levine	Jacy	Liberal Arts: Arts, Humanities and Communication			
Levine	Jacy	Liberal Arts: Social and Behavioral Sciences			
Licari	Michelle	Political Science			
Lidgard	Andrew	Liberal Arts: Arts, Humanities and Communication			
Little	Robert	Liberal Arts: Arts, Humanities and Communication			
Lloyd	Lindsay	Liberal Arts: Mathematics and Sciences			

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Lloyd	Lindsay	Liberal Arts: Social and Behavioral Sciences			
Lockwood	Cody	Liberal Arts: Arts, Humanities and Communication			
Lockwood	Cody	Liberal Arts: Social and Behavioral Sciences			
Logan	Holley	Liberal Arts: Arts, Humanities and Communication			
Lopez	Caitlyn	Liberal Arts: Mathematics and Sciences	With High Honors	President's Scholar	
Lopez	Emisabel	Liberal Arts: Social and Behavioral Sciences			
Lopez	Ian	Liberal Arts: Arts, Humanities and Communication			
Lopez	Karen	Liberal Arts: Arts, Humanities and Communication	With Honors		
Lopez	Karen	Liberal Arts: Mathematics and Sciences	With Honors		
Lopez	Karen	Liberal Arts: Multi-Cultural Studies	With Honors		
Lopez	Karen	Liberal Arts: Social and Behavioral Sciences	With Honors		
Lozada	Vanessa	Liberal Arts: Arts, Humanities and Communication			
Lozano	Mariel	Liberal Arts: Arts, Humanities and Communication			
Lozano	Mariel	Psychology			
Lozano	Mariel	Liberal Arts: Social and Behavioral Sciences			
Lugo	Jayson	Philiosphy	With Honors	President's Scholar	Departmental Honors
Lugo	Jayson	Political Science	With Honors	President's Scholar	Departmental Honors
Lugo	Jayson	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	
Maag	Audrey	Liberal Arts: Arts, Humanities and Communication			
Maag	Audrey	Liberal Arts: Mathematics and Sciences			
Maag	Audrey	Liberal Arts: Social and Behavioral Sciences			
MacHado	Hillary	Liberal Arts: Arts, Humanities and Communication			
Madjd	Arash	Liberal Arts: Mathematics and Sciences			
Madjd	Arash	Liberal Arts: Social and Behavioral Sciences			
Malloy	Courtney	Liberal Arts: Arts, Humanities and Communication			
Mancini	Nairi	Liberal Arts: Arts, Humanities and Communication			
Marcella	Adeleine	Liberal Arts: Arts, Humanities and Communication			
Marcella	Adeleine	Political Science			
Marcella	Adeleine	Liberal Arts: Social and Behavioral Sciences			
Marquez	Randee	Liberal Arts: Arts, Humanities and Communication			
Marquez	Randee	Psychology			
Marquez	Randee	Liberal Arts: Social and Behavioral Sciences			
Martinez	Angel	Liberal Arts: Arts, Humanities and Communication			
Martinez	Angel	Political Science			
Martinez	Angel	Liberal Arts: Social and Behavioral Sciences			

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Martinez	Kimberly	Liberal Arts: Arts, Humanities and Communication			
Martinez	Kimberly	Liberal Arts: Mathematics and Sciences			
Martinez	Kimberly	Liberal Arts: Social and Behavioral Sciences			
Martinez	Sancarlos	Liberal Arts: Arts, Humanities and Communication			
Matilla	Allison	Liberal Arts: Arts, Humanities and Communication			
Matilla	Allison	Liberal Arts: Social and Behavioral Sciences			
Matilla	Carlos	Liberal Arts: Arts, Humanities and Communication	With Honors		
Mc Mahan	Jaime	Liberal Arts: Arts, Humanities and Communication			
McClellan	Sophia	Liberal Arts: Arts, Humanities and Communication			
McClellan	Sophia	Liberal Arts: Mathematics and Sciences			
McKenna	Clinton	Liberal Arts: Arts, Humanities and Communication			
McKenna	Clinton	Liberal Arts: Mathematics and Sciences			
McKenna	Clinton	Psychology			
McKenna	Clinton	Liberal Arts: Social and Behavioral Sciences			
McWhorter	Christopher	Liberal Arts: Arts, Humanities and Communication			
McWilliam	Shane	Liberal Arts: Arts, Humanities and Communication			
McWilliam	Shane	Liberal Arts: Social and Behavioral Sciences			
Mear	Hannah	Liberal Arts: Arts, Humanities and Communication	With Honors		
Mear	Hannah	Liberal Arts: Mathematics and Sciences	With Honors		
Medina	Irvin	Liberal Arts: Arts, Humanities and Communication			
Medina	Irvin	Liberal Arts: Mathematics and Sciences			
Medina	Raquel	Liberal Arts: Arts, Humanities and Communication			
Medina	Raquel	Liberal Arts: Mathematics and Sciences			
Meiselman	Brigitte	Economics	With Honors	President's Scholar	Departmental Honors
Meiselman	Brigitte	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Meiselman	Brigitte	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Meiselman	Brigitte	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	
Mercado	Ma. Carmela	Liberal Arts: Mathematics and Sciences			
Metz	Beverly	Liberal Arts: Arts, Humanities and Communication			
Metz	Melissa	Psychology	With High Honors		Departmental Honors
Mey	Nolan	Liberal Arts: Mathematics and Sciences			
Miller	Daniel	Liberal Arts: Arts, Humanities and Communication			
Miller	Daniel	Liberal Arts: Mathematics and Sciences			
Miller	Kyle	Liberal Arts: Social and Behavioral Sciences			
Miller	Michael	Liberal Arts: Arts, Humanities and Communication	With Honors		

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Mitton	Olivia	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Mongillo	Joseph	Liberal Arts: Arts, Humanities and Communication			
Mongillo	Joseph	Liberal Arts: Mathematics and Sciences			
Montagano	Daniel	Liberal Arts: Arts, Humanities and Communication			
Montenegro	Kathy	Liberal Arts: Arts, Humanities and Communication			
Morales	Karen	Liberal Arts: Arts, Humanities and Communication			
Morales	Karen	Liberal Arts: Multi-Cultural Studies			
Moreh	Ilbert	Liberal Arts: Arts, Humanities and Communication			
Moreh	Ilbert	Liberal Arts: Mathematics and Sciences			
Morones	Ivan	Liberal Arts: Arts, Humanities and Communication			
Mortazavi	Cameron	Liberal Arts: Arts, Humanities and Communication			
Mortazavi	Cameron	Liberal Arts: Mathematics and Sciences			
Mullins	Brandon	Liberal Arts: Arts, Humanities and Communication			
Murray	Derek	Liberal Arts: Arts, Humanities and Communication			
Myers	Shaina	Liberal Arts: Arts, Humanities and Communication			
Nader	Arica	Liberal Arts: Social and Behavioral Sciences			
Nellesen	Skyler	Liberal Arts: Arts, Humanities and Communication			
Nelson	Alexander	Liberal Arts: Mathematics and Sciences			
Nguyen	Aileen	Liberal Arts: Mathematics and Sciences	With Honors		
Nguyen	Courtney	Liberal Arts: Mathematics and Sciences			
Nguyen	Cuong	Liberal Arts: Arts, Humanities and Communication			
Nguyen	Cuong	Liberal Arts: Mathematics and Sciences			
Nguyen	Douglas	Liberal Arts: Arts, Humanities and Communication			
Nguyen	Douglas	Liberal Arts: Mathematics and Sciences			
Nguyen	Douglas	Liberal Arts: Social and Behavioral Sciences			
Nguyen	Joey	Liberal Arts: Arts, Humanities and Communication			
Nguyen	Joey	Liberal Arts: Social and Behavioral Sciences			
Nguyen	Linh	Liberal Arts: Social and Behavioral Sciences			
Nicholson	Valerie	Psychology			
Nicholson	Valerie	Liberal Arts: Arts, Humanities and Communication			
Nokari	Gadeer	Liberal Arts: Arts, Humanities and Communication			
Nokari	Gadeer	Liberal Arts: Social and Behavioral Sciences			
Norwood	Jeremy	Liberal Arts: Arts, Humanities and Communication			
Nugent	Austin	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Nugent	Austin	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Ocheltree	Allyson	Liberal Arts: Social and Behavioral Sciences			
Oh	Jane	Liberal Arts: Mathematics and Sciences			
Olsen	Matthew	Liberal Arts: Arts, Humanities and Communication			
Olsen	Matthew	Liberal Arts: Mathematics and Sciences			
Orozco	Samantha	Liberal Arts: Arts, Humanities and Communication			
Ortega	Kenia	Liberal Arts: Arts, Humanities and Communication			
Ortega	Kenia	Liberal Arts: Social and Behavioral Sciences			
Osborne	Kristen	Liberal Arts: Arts, Humanities and Communication	With Honors		
Osborne	Kristen	Liberal Arts: Mathematics and Sciences	With Honors		
Osborne	Sarah	Liberal Arts: Arts, Humanities and Communication			
Osborne	Sarah	Liberal Arts: Mathematics and Sciences			
Osborne	Sarah	Liberal Arts: Social and Behavioral Sciences			
Pannell	Rae	Elementary Education			
Pannell	Rae	Liberal Arts: Arts, Humanities and Communication			
Parille	Alyssa	Liberal Arts: Arts, Humanities and Communication			
Parks	Katelyn	Liberal Arts: Mathematics and Sciences			
Pascale	Jordan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Pascale	Jordan	Liberal Arts: Social and Behavioral Sciences	With Honors		
Paz	Jon	Liberal Arts: Arts, Humanities and Communication			
Pedroza	Jason	Liberal Arts: Arts, Humanities and Communication			
Pedroza	Jason	Liberal Arts: Social and Behavioral Sciences			
Perez Mendoza	Roberto	Elementary Education			
Perez Mendoza	Roberto	Liberal Arts: Arts, Humanities and Communication			
Perez Mendoza	Roberto	Liberal Arts: Mathematics and Sciences			
Petel	Jenna	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Pham	Minh	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Pham	Minh	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Pham	Minh-Thai	Liberal Arts: Mathematics and Sciences			
Pimentel	Denise	Liberal Arts: Arts, Humanities and Communication			
Pimentel	Denise	Liberal Arts: Social and Behavioral Sciences			
Pina	Jeffrey	Liberal Arts: Arts, Humanities and Communication			
Pina	Jeffrey	Liberal Arts: Mathematics and Sciences			
Pina	Jeffrey	Liberal Arts: Social and Behavioral Sciences			
Portillo	Sandy	Liberal Arts: Arts, Humanities and Communication			
Portillo	Sandy	Liberal Arts: Social and Behavioral Sciences			

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Potiker	Spencer	Liberal Arts: Arts, Humanities and Communication			
Powell	Misti	Liberal Arts: Mathematics and Sciences			
Powell	Misti	Liberal Arts: Social and Behavioral Sciences			
Prado	Ramiro	Liberal Arts: Arts, Humanities and Communication			
Prado	Ramiro	Liberal Arts: Mathematics and Sciences			
Prado	Ramiro	Liberal Arts: Social and Behavioral Sciences			
Prescott	Alicia	Liberal Arts: Arts, Humanities and Communication			
Prescott	Alicia	Liberal Arts: Social and Behavioral Sciences			
Pucelli	Amanda	Liberal Arts: Arts, Humanities and Communication	With Honors		
Pucelli	Amanda	Psychology	With Honors		Departmental Honors
Pucelli	Amanda	Liberal Arts: Social and Behavioral Sciences	With Honors		
Quinteros	Terrin	Liberal Arts: Arts, Humanities and Communication			
Rafiqi	Sarah	Liberal Arts: Arts, Humanities and Communication	With Honors		
Rafiqi	Sarah	Liberal Arts: Social and Behavioral Sciences	With Honors		
Rakochoy	Michael	Liberal Arts: Arts, Humanities and Communication			
Ramirez	Robin	Liberal Arts: Arts, Humanities and Communication			
Ramirez	Robin	Liberal Arts: Social and Behavioral Sciences			
Ramos	Luis	Art			
Ramos	Luis	Liberal Arts: Arts, Humanities and Communication			
Randazzo	Scott	Liberal Arts: Social and Behavioral Sciences			
Reed	Brennen	Liberal Arts: Arts, Humanities and Communication			
Reed	Brennen	Liberal Arts: Social and Behavioral Sciences			
Retuerto Arenas	Pedro	Liberal Arts: Mathematics and Sciences			
Reyes	Blanca	Liberal Arts: Arts, Humanities and Communication			
Reyes	Elisama	Liberal Arts: Arts, Humanities and Communication			
Reyes	Gloria	Liberal Arts: Arts, Humanities and Communication			
Reyes	Javier	Liberal Arts: Mathematics and Sciences			
Rick	Kevin	Liberal Arts			
Rivard	Tori	Liberal Arts: Arts, Humanities and Communication			
Rivard	Tori	Liberal Arts: Mathematics and Sciences			
Roberts	Delanie	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Roberts	Delanie	Psychology	With Honors	President's Scholar	Departmental Honors
Roberts	Delanie	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	
Robertson	Claire	Liberal Arts: Arts, Humanities and Communication			
Rodriguez	Janet	Liberal Arts: Arts, Humanities and Communication			

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Rodriguez	Jose	Liberal Arts: Arts, Humanities and Communication			
Rogers	Jason	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Rogers	Jason	Liberal Arts: Social and Behavioral Sciences	With Highest Honors		
Roh	Daniel	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Roh	Daniel	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Roh	Daniel	Liberal Arts: Social and Behavioral Sciences	With Honors	President's Scholar	
Roh	Daniel	Sociology	With Honors	President's Scholar	Departmental Honors
Rolnicki	Ryan	Liberal Arts: Arts, Humanities and Communication			
Romero	Monica	Liberal Arts			
Romero	Monica	Liberal Arts: Arts, Humanities and Communication			
Romero	Monica	Liberal Arts: Social and Behavioral Sciences			
Rood	Laura	Liberal Arts: Mathematics and Sciences			
Rosas	Liliana	Psychology			
Rudd	Nolan	Liberal Arts: Arts, Humanities and Communication			
Ruiz	Esequiel	Liberal Arts: Social and Behavioral Sciences			
Ruiz	Isaac	Economics	With Honors		Departmental Honors
Ruiz	Isaac	Liberal Arts: Arts, Humanities and Communication	With Honors		
Ruiz	Isaac	Liberal Arts: Mathematics and Sciences	With Honors		
Ruiz	Isaac	Liberal Arts: Social and Behavioral Sciences	With Honors		
Runyon	Michael	Liberal Arts: Arts, Humanities and Communication			
Runyon	Michael	Liberal Arts: Social and Behavioral Sciences			
Sacramento	John Paul	Liberal Arts: Arts, Humanities and Communication	With Honors		
Sacramento	John Paul	Liberal Arts: Mathematics and Sciences	With Honors		
Sanchez	Alfredo	Liberal Arts: Arts, Humanities and Communication			
Sanchez	Auxilio	Liberal Arts: Arts, Humanities and Communication			
Sanchez	Omar	Liberal Arts: Arts, Humanities and Communication			
Sandoval	Ana	Liberal Arts: Arts, Humanities and Communication			
Sandoval	Ana	Liberal Arts: Mathematics and Sciences			
Sbeini	Basel	Liberal Arts: Arts, Humanities and Communication	With Honors		
Sbeini	Basel	Liberal Arts: Mathematics and Sciences	With Honors		
Scheidler	Laura	Liberal Arts: Social and Behavioral Sciences	With Honors		
Scheidler	Laura	Liberal Arts: Arts, Humanities and Communication	With Honors		
Scheidler	Laura	Liberal Arts: Multi-Cultural Studies	With Honors		
Scheidler	Laura	Psychology	With Honors		
Self	Brandi	Liberal Arts: Arts, Humanities and Communication	With Honors		

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<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Serafin	Dakota	Liberal Arts: Arts, Humanities and Communication	With Honors		
Serafin	Dakota	Liberal Arts: Social and Behavioral Sciences	With Honors		
Serrano	Lauren	Liberal Arts: Mathematics and Sciences			
Serrato	Max	Liberal Arts: Arts, Humanities and Communication			
Serrato	Max	Liberal Arts: Mathematics and Sciences			
Serrato	Max	Liberal Arts: Social and Behavioral Sciences			
Setten	Hannah	Elementary Education	With Honors		Departmental Honors
Shah	Zenia	Liberal Arts: Arts, Humanities and Communication			
Shariff	Daoud	Political Science			
Sherg	Anthony	Liberal Arts: Arts, Humanities and Communication			
Shields	Bernard	History			
Shields	Bernard	Liberal Arts: Arts, Humanities and Communication			
Shields	Bernard	Liberal Arts: Social and Behavioral Sciences			
Siddiqui	Ayesha	Liberal Arts: Mathematics and Sciences	With High Honors	President's Scholar	
Siddiqui	Ayesha	Liberal Arts: Social and Behavioral Sciences	With High Honors	President's Scholar	
Sidler	Collin	Liberal Arts: Arts, Humanities and Communication			
Sleiman	Jason	Liberal Arts: Arts, Humanities and Communication			
Slotemaker	Travis	Liberal Arts: Arts, Humanities and Communication			
Small	Kathleen	Liberal Arts: Arts, Humanities and Communication			
Small	Kathleen	Psychology			
Small	Kathleen	Liberal Arts: Social and Behavioral Sciences			
Soeung	Matthew	Liberal Arts: Arts, Humanities and Communication			
Soeung	Matthew	Liberal Arts: Mathematics and Sciences			
Solares	Walter	Liberal Arts: Arts, Humanities and Communication			
Soria	Yesenia	Liberal Arts: Arts, Humanities and Communication			
Soto	Andrew	Liberal Arts: Mathematics and Sciences			
Spargur	Conrad	Anthropology			
Spradley	Whitney	Liberal Arts: Arts, Humanities and Communication	With High Honors	President's Scholar	
Sprenger	Matthew	Liberal Arts: Arts, Humanities and Communication			
Spurlock	Michael	Liberal Arts: Arts, Humanities and Communication			
Starbuck	Bryce	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Steadmon	Corinne	Liberal Arts: Social and Behavioral Sciences			
Steele	Benjamin	Liberal Arts: Arts, Humanities and Communication			
Steele	Benjamin	Liberal Arts: Social and Behavioral Sciences			
Stephens	Garrett	Liberal Arts: Arts, Humanities and Communication			

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Stephens	Garrett	Liberal Arts: Mathematics and Sciences			
Stephens	Garrett	Liberal Arts: Social and Behavioral Sciences			
Stitt	Alyse	Liberal Arts: Arts, Humanities and Communication			
Stouff	Ryan	Liberal Arts: Arts, Humanities and Communication			
Stouff	Ryan	Liberal Arts: Mathematics and Sciences			
Strozewski	Luke	Business Administration			
Strozewski	Luke	Liberal Arts: Arts, Humanities and Communication			
Strozewski	Luke	Liberal Arts: Mathematics and Sciences			
Strozewski	Luke	Liberal Arts: Social and Behavioral Sciences			
Suarez	Jacob	Liberal Arts: Arts, Humanities and Communication			
Summerville	Shawn	Liberal Arts: Arts, Humanities and Communication			
Summerville	Shawn	Liberal Arts: Social and Behavioral Sciences			
Sutton	Michael	Liberal Arts: Arts, Humanities and Communication			
Swinney	Courtney	Liberal Arts: Arts, Humanities and Communication			
Swinney	Courtney	Liberal Arts: University Transfer Studies			
Swinney	Courtney	Liberal Arts: Social and Behavioral Sciences			
Taggart	Alicia	Liberal Arts: Arts, Humanities and Communication			
Tamas	Tawny	Liberal Arts: Arts, Humanities and Communication	With Honors		
Tamas	Tawny	Liberal Arts: Mathematics and Sciences	With Honors		
Tamas	Tawny	Liberal Arts: Social and Behavioral Sciences	With Honors		
Tarr	Ryan	Liberal Arts: Arts, Humanities and Communication			
Tassos	Caitlin	Liberal Arts: Arts, Humanities and Communication	With High Honors	President's Scholar	
Taylor	Audrey	Liberal Arts: Arts, Humanities and Communication			
Tello	Shannon	Liberal Arts: Social and Behavioral Sciences			
Tello-Acosta	Ashley	Liberal Arts: Arts, Humanities and Communication			
Tello-Acosta	Ashley	Liberal Arts: Social and Behavioral Sciences			
Tennant	Steven	Liberal Arts: Arts, Humanities and Communication			
Thacker	Jennifer	Liberal Arts: Arts, Humanities and Communication			
Thayer	Victoria	Liberal Arts: Arts, Humanities and Communication	With Honors		
Tran	Derek	Political Science			
Tran	Derek	Liberal Arts: Arts, Humanities and Communication			
Trejo	Laura	Liberal Arts: Arts, Humanities and Communication	With Honors	President's Scholar	
Trejo	Laura	Liberal Arts: Mathematics and Sciences	With Honors	President's Scholar	
Trevino	Keith	Liberal Arts: Arts, Humanities and Communication			
Trinh	Han	Liberal Arts: Social and Behavioral Sciences			

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Tucker	Josie	Liberal Arts: Arts, Humanities and Communication			
Uriostegui	Raul	Liberal Arts: Arts, Humanities and Communication	With Honors		
Uriostegui	Raul	Psychology	With Honors		Departmental Honors
Uriostegui	Raul	Liberal Arts: Social and Behavioral Sciences	With Honors		
Valencia	Armando	Business Administration			
Valencia	Armando	Liberal Arts: Arts, Humanities and Communication			
Van Schoyck	Courtney	Liberal Arts: Arts, Humanities and Communication			
Vanderlinde	Nerissa	Liberal Arts: Arts, Humanities and Communication			
Varela	Candy	Liberal Arts: Arts, Humanities and Communication			
Vazquez	Estefania	Psychology			
Vega	Guadalupe	Liberal Arts: Arts, Humanities and Communication			
Vega	Guadalupe	Liberal Arts: Social and Behavioral Sciences			
Velazquez	Ivan	Liberal Arts: Arts, Humanities and Communication			
Velazquez	Ivan	Liberal Arts: Mathematics and Sciences			
Velazquez	Ivan	Liberal Arts: Social and Behavioral Sciences			
Vivas	Santiago	Liberal Arts: Arts, Humanities and Communication	With Honors		
Wakabayashi	Tori Ann	Liberal Arts: Social and Behavioral Sciences			
Wall	Cooper	Liberal Arts: Arts, Humanities and Communication			
Wall	Cooper	Liberal Arts: Mathematics and Sciences			
Wall	Cooper	Liberal Arts: Social and Behavioral Sciences			
Ward	Jason	English			
Ward	Jason	Liberal Arts: Arts, Humanities and Communication			
Ward	Jason	Liberal Arts: Multi-Cultural Studies			
Weber	Lisa	Liberal Arts: Arts, Humanities and Communication			
Webster	Kimberly	Liberal Arts: Arts, Humanities and Communication			
Welker	Jannelle	Political Science	With Honors		Departmental Honors
Wenner	Hollie	Liberal Arts: Arts, Humanities and Communication			
Whitmarsh	Kristine	Liberal Arts: Arts, Humanities and Communication			
Wilcock	Justin	Liberal Arts: Arts, Humanities and Communication			
Wilcock	Justin	Liberal Arts: Social and Behavioral Sciences			
Wilks	Katelynn	Liberal Arts: Arts, Humanities and Communication			
Wilks	Katelynn	Liberal Arts: Social and Behavioral Sciences			
Wilson	Jesse	Liberal Arts: Arts, Humanities and Communication			
Wilson	Jesse	Liberal Arts: Mathematics and Sciences			
Winn	Nathan	Liberal Arts: Arts, Humanities and Communication			

Graduate File Listing

<u>Last Name</u>	<u>First Name</u>	<u>Major</u>	<u>Honors</u>	<u>President's Scholar</u>	<u>Departmental Honors</u>
Won	Taylor	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Won	Taylor	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Wu	Daniel	Liberal Arts: Arts, Humanities and Communication			
Wu	Daniel	Liberal Arts: Mathematics and Sciences			
Young	Shelbi	Liberal Arts: Arts, Humanities and Communication			
Yuniskis	Martha	Psychology			
Zeldin	Kristen	Liberal Arts: Arts, Humanities and Communication			
Zueter	Yanal	Liberal Arts: Arts, Humanities and Communication			
Zueter	Yanal	Liberal Arts: Mathematics and Sciences			



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**Student Names
Associate in Science Degree**

Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Agamohamadi	Jasmin	Chemistry			
Agamohamadi	Jasmin	Science			
Altman	Logan	Business Administration			
Anaya	David	Survey/Mapping Science: Land Surveying			
Anderson	Jeff	Apprenticeship Electricity: Power Lineman			
Arcos	Jonny	Business Administration			
Bacin	Robert	Public Works: Construction Management			
Beltran	Melanie	Biological Science			
Bilog	Andrei	Biological Science			
Bilog	Andrei	Chemistry			
Bilog	Andrei	Science			
Bollweg	Greggory	Science			
Bradford	Schylar	General Marketing			
Cayabyab	Nathaniel	Business Administration	With High Honors	Departmental Honors	
Celis	Leandro	Business Administration			
Chen	Weiru	Survey/Mapping Science: Land Surveying			
Cuomo	Adam	Business Administration			
Del Merari	Brooke	Business Administration			
Delaney	Daniel	Biological Science			
Dinh	Hung	Chemistry	With Honors		
Donaldson	Kevin	Business Administration			
Etter	Kevin	Business Administration	With Honors	Departmental Honors	
Foreman	Jeff	Business Administration	With Honors	Departmental Honors	
Foreman	Jeff	Management - General	With Honors	Departmental Honors	
Franco	Josue	Business Administration			
Garcia	Susan	Management - General	With Honors	Departmental Honors	
Guzman	Efren	Business Administration			
Haines	Joseph	Science	With High Honors	Departmental Honors	
Hamevioglu	Bulent	Business Administration			
Harmon	Connor	Business Administration			
Hatfield	Cameron	Business Administration			
Higuera	Victor	Biological Science			
Holey	Brooke	Biological Science	With Highest Honors	Departmental Honors	President's Scholar
Holey	Brooke	Chemistry	With Highest Honors	Departmental Honors	President's Scholar
Holey	Brooke	Science	With Highest Honors	Departmental Honors	President's Scholar

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Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Jennings	Janae	Business Administration	With High Honors	Departmental Honors	
Johnson	Michael	Business Administration			
Kaplan	Lauren	General Marketing			
Kennedy	Edward	Water Utility Science:			
Kester	William	Business Administration			
Khanani	Shariq	Biological Science			
Khanani	Shariq	Science			
Kim	Elliot	Computer Information SystemsS			
Koehler	Nicole	Business Administration			
Ledford	William	Business Administration			
Linnert	Eric	Computer Science			
Linnert	Eric	Mathematics			
Lopez	Caitlyn	Biological Science	With High Honors	Departmental Honors	President's Scholar
Lopez	Ian	Biological Science			
Lopez	Karen	Business Administration	With Honors	Departmental Honors	
Lopez	Caitlyn	Chemistry	With High Honors	Departmental Honors	President's Scholar
Lopez	Caitlyn	Science	With High Honors	Departmental Honors	President's Scholar
Lugo	Edgar	Water Utility Science: Water Distribution			
Mancini	Nairi	Business Administration			
Martin	Alison	Business Administration			
Martinez	John	General Marketing			
Matilla	Carlos	Business Administration	With Honors	Departmental Honors	
Medina	Raquel	Biological Science			
Medina	Irvin	Mathematics			
Medina	Irvin	Physics			
Metz	Beverly	Business Management			
Miller	Daniel	Biological Science			
Miller	Daniel	Science			
Miller	Kenny	Water Utility Science:			
Minank	Andrew	Computer Science	With Honors	Departmental Honors	
Morales	Michael	Water Utility Science: Water Distribution	With Honors	Departmental Honors	
Morales	Michael	Water Utility Science: Water Treatment	With Honors	Departmental Honors	
Morand	James	Business Administration			
Nelson	Alexander	Science			
Nguyen	Tung	Biological Science	With Honors	Departmental Honors	

Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Nguyen	Linh	Business Administration			
Nguyen	Trung	Business Administration	With High Honors	Departmental Honors	
Nguyen	Cuong	Physics			
Nguyen	Thuytruc	Physics	With High Honors	Departmental Honors	
Palazzo	Chad	Survey/Mapping Science: Land Surveying			
Partridge	Scott	Survey/Mapping Science: Land Surveying			
Pham	Minh	Chemistry	With Highest Honors	Departmental Honors	
Pham	Minh	Science	With Highest Honors	Departmental Honors	
Proctor	Kyle	Business Management			
Rafael	Brenda	General Marketing			
Romero	Roberto	Business Administration			
Rood	Laura	Physics			
Ruiz	Isaac	Business Administration	With Honors	Departmental Honors	
Self	Brandi	Business Administration	With Honors	Departmental Honors	
Siddiqui	Shaun	Water Utility Science: Water Distribution			
Siddiqui	Shaun	Water Utility Science:			
Sigala	Roberto	Water Utility Science: Water Distribution	With Honors		
Sigala	Roberto	Water Utility Science: Water Treatment	With Honors		
Steele	Benjamin	Business Administration			
Trejo	Laura	Mathematics	With Honors	Departmental Honors	President's Scholar
Wimberley	Danielle	Business Management	With Honors		
Wimberley	Mark	Computer Information Systems			
Wimberley	James	Mathematics	With Honors	Departmental Honors	
Wood	William	Water Utility Science: Water Distribution			
Wood	William	Water Utility Science: Water Treatment			
Wu	Daniel	Biological Science			



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**Student Names
Associate in Arts for Transfer Degree**

ASSOCIATE IN ART**SANTIAGO CANYON COLLEGE****SPRING 2013****FOR TRANSFER**

Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Anderson	Victoria	Psychology			
Baccus	Nick	Psychology			
Barojas	Mariel	Psychology			
Bombola	Talia	Psychology	With Honors	Departmental Honors	President's Scholar
Borel	Ally	Sociology			
Bulosan	Rachel Ann	English			
Bureau	Joshua	Communication Studies			
Carrera	Chynna	English			
Carter	Bridget	Psychology			
Clugston	Breanna	Sociology			
Colmar	Alex	Psychology			
Davis	Jordan	Psychology	With High Honors	Departmental Honors	
Diaz	Elizabeth	Sociology	With Honors	Departmental Honors	
Dixon	Jefferey	Psychology			
Enriquez	Mark	English			
Espinoza	Guadalupe	Psychology			
Garza	Gabriela	Psychology			
Grando	Maria	English			
Guerrero	Josue	Psychology			
Hensley	Elizabeth	Communication Studies			
Hogseth	Chelsea	Sociology			
Kristoff	Sarah	Psychology			
Lebel	Ami	English			
Lozano	Mariel	Psychology			
Marquez	Randee	Psychology			
Mercado	Monica	English	With Honors	Departmental Honors	
Navarrette	Jasmine	Psychology			
Nicholson	Valerie	Psychology			
Pellegrino	Alexandria	English	With Honors	Departmental Honors	
Pucelli	Amanda	Psychology	With Honors	Departmental Honors	
Roberts	Delanie	Psychology	With Honors	Departmental Honors	President's Scholar
Sanchez	Anelle	English			

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ASSOCIATE IN ART**SANTIAGO CANYON COLLEGE****SPRING 2013****FOR TRANSFER**

Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Sandhu	Harbir	Psychology			
Scheidler	Laura	Psychology	With Honors	Departmental Honors	
Serafin	Dakota	Psychology	With Honors	Departmental Honors	
Small	Kathleen	Psychology			
Stitt	Alysse	Psychology			
Velazquez	Ivan	Psychology			
White	Cynthia	Sociology			



Santiago Canyon College

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**Student Names
Associate in Science for Transfer Degree**

**ASSOCIATE IN SCIENCE
FOR TRANSFER**

SANTIAGO CANYON COLLEGE

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Graduate File Listing

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Arcos	Jonny	Business Administration			
Beduya	Bria	Business Administration	With Honors	Departmental Honors	
Camacho	Ximena	Business Administration			
Celis	Leandro	Business Administration			
Corona	Adrian	Business Administration			
Cuomo	Adam	Business Administration			
D'Souza	Christopher	Business Administration			
Davidson	Lauren	Business Administration	With Honors	Departmental Honors	
Del Merari	Brooke	Business Administration			
Donaldson	Kevin	Business Administration			
Fonseca	Melissa	Business Administration			
Hamevioglu	Bulent	Business Administration			
Hatfield	Cameron	Business Administration			
Hite	Hillary	Business Administration			
Hoang	Teresa	Business Administration			
Jennings	Janae	Business Administration	With High Honors	Departmental Honors	
Johnson	Michael	Business Administration			
Koehler	Nicole	Business Administration			
Ledford	William	Business Administration			
Mancini	Nairi	Business Administration			
Miller	Michael	Business Administration	With Honors	Departmental Honors	
Morand	James	Business Administration			
Nguyen	Trung	Business Administration	With High Honors	Departmental Honors	
Ohanesian	Thomas	Business Administration	With Honors	Departmental Honors	
Peters	Michael	Business Administration			
Ramirez	Robin	Business Administration			
Rapae	Erin	Business Administration			
Ruiz	Isaac	Business Administration	With Honors	Departmental Honors	
Sacramento	John Paul	Mathematics	With Honors	Departmental Honors	
Sacramento	John Paul	Physics	With Honors	Departmental Honors	
Self	Brandi	Business Administration	With Honors	Departmental Honors	
Slayyeh	Andy	Business Administration	With Honors	Departmental Honors	
Steele	Benjamin	Business Administration			
Valencia	Armando	Business Administration			
Vaughter	Jordan	Business Administration			
Wilson	Jesse	Business Administration			

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**Student Names
Certificate of Achievement**

**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Abanto Crain	Lesly	CSU General Education Breadth
Acuesta	Brianna	IGETC General Education Breadth
Addie	Amanda	CSU General Education Breadth
Aden	Courtney	CSU General Education Breadth
Agamohamadi	Jasmin	CSU General Education Breadth
Aghamiri Esfahani	Shabnam	IGETC General Education Breadth
Aguilar	Rubi	IGETC General Education Breadth
Aguilera Rivera	Jannell	CSU General Education Breadth
Aguirre	Mark Tevin	IGETC General Education Breadth
Ahmed	Syed	IGETC General Education Breadth
Akerson	Zachary	IGETC General Education Breadth
Alexander	Gabrielle	CSU General Education Breadth
Ali	Shakera	CSU General Education Breadth
Alvarez	Agustin	CSU General Education Breadth
Alvarez	Olivia	IGETC General Education Breadth
Amador	Daniel	Water Utility Science: Water Treatment
Anaya	David	CSU General Education Breadth
Anderson	Jordan	Apprenticeship Electricity: Power Lineman
Anderson	Victoria	CSU General Education Breadth
Andres	Leiah	IGETC General Education Breadth
Archer	Joseph	Apprenticeship Surveying: Chainman
Arcos	Jonny	CSU General Education Breadth
Armellino	Matthew	Apprenticeship Surveying: Chainman
Arostigue	Robert	CSU General Education Breadth
Arredondo	Oscar	CSU General Education Breadth
Atuatasi	Belinda	CSU General Education Breadth

**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Auerbach	Timothy	CSU General Education Breadth
Baba	Preston	CSU General Education Breadth
Bacin	Robert	Public Works: Construction Management
Badiei	Bahareh	Apprenticeship: Cosmetology
Baker	Holden	CSU General Education Breadth
Banner	Dave	Apprenticeship Electricity: Industrial
Barnes	Brittney	CSU General Education Breadth
Barnes	Quashana	CSU General Education Breadth
Barojas	Mariel	IGETC General Education Breadth
Barton	Kevin	CSU General Education Breadth
Basham	Kaitlyn	IGETC General Education Breadth
Baugh	Natalie	CSU General Education Breadth
Bayer	Timothy	Water Utility Science: Wastewater/Environmental Sanitation
Beatificato	Alexandria	IGETC General Education Breadth
Beck	Jeremy	Apprenticeship Surveying: Chainman
Bediamol	Breanne	CSU General Education Breadth
Beecher	Nickolas	Apprenticeship Electricity: Power Lineman
Beja	Wilhelm	CSU General Education Breadth
Bell	Breanna	IGETC General Education Breadth
Belmonte	Ariana	CSU General Education Breadth
Benner	Alex	CSU General Education Breadth
Bennett	Lauren	CSU General Education Breadth
Bennington	Ian	IGETC General Education Breadth
Berrelleza	Cynthia	CSU General Education Breadth
Bhimsen	Kruthika	IGETC General Education Breadth
Bieda	Allison	IGETC General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Blogg	Kristen	CSU General Education Breadth
Blush	Emma	CSU General Education Breadth
Boetel	Whitney	CSU General Education Breadth
Bolinger	Kyra	Art: Graphic Design
Bolinger	Kyra	CSU General Education Breadth
Bollweg	Greggory	IGETC General Education Breadth
Bonnie	Rachel	IGETC General Education Breadth
Borel	Ally	CSU General Education Breadth
Botelho	Blake	Apprenticeship Electricity: Industrial
Boudreau	Kaitlyn	CSU General Education Breadth
Braswell	Brandon	Apprenticeship Surveying: Chainman
Brito	David	Apprenticeship Electricity: Industrial
Brockway	Nicole	CSU General Education Breadth
Brophy	Randi	CSU General Education Breadth
Brown	Ian	Apprenticeship Surveying: Chainman
Bueno	Peter	CSU General Education Breadth
Bueno	Yanel	CSU General Education Breadth
Bui	Trisha	IGETC General Education Breadth
Bulosan	Rachel Ann	IGETC General Education Breadth
Burkes	Julian	Water Utility Science: Wastewater/Environmental Sanitation
Burkett	Nicolas	Apprenticeship Electricity: Power Lineman
Burns	Justin	CSU General Education Breadth
Burridge	Christopher	Apprenticeship Electricity: Power Lineman
Calvert	Todd	CSU General Education Breadth
Cameron	Courtney	IGETC General Education Breadth
Candas	Aydin	Apprenticeship Surveying: Chainman

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Carbajal	Marlene	CSU General Education Breadth
Carraway	Jessica	CSU General Education Breadth
Carrera	Chynna	CSU General Education Breadth
Carrick	Edward	Apprenticeship Surveying: Chainman
Carter	Christa	Apprenticeship Surveying: Chainman
Carter	Bridget	IGETC General Education Breadth
Castro	Moises	Water Utility Science: Wastewater/Environmental Sanitation
Celis	Leandro	CSU General Education Breadth
Chavez	Abraham	CSU General Education Breadth
Chen	Weiru	Survey/Mapping Sciences - Land Surveying
Choi	Nicolette	IGETC General Education Breadth
Clark	Erika	CSU General Education Breadth
Cleveland	Donald	Water Utility Science: Wastewater/Environmental Sanitation
Collazo	Carlos	Water Utility Science: Water Treatment
Collins	Christopher	CSU General Education Breadth
Cooke	Renee	CSU General Education Breadth
Cooper	Ashley	IGETC General Education Breadth
Corona	Adrian	CSU General Education Breadth
Corson	Megan	CSU General Education Breadth
Cortez	Dulce	CSU General Education Breadth
Cortez	Ranique	CSU General Education Breadth
Crawford	Sydney	IGETC General Education Breadth
Crocker	Nicholas	Apprenticeship Electricity: Power Lineman
Cruz	Karina	CSU General Education Breadth
Cunanan	Chelsea	CSU General Education Breadth
Cunningham	Georgianna	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Cuomo	Adam	CSU General Education Breadth
Currie	Dustin	IGETC General Education Breadth
D'Alessandro	Michael	CSU General Education Breadth
Dang	Valerie	CSU General Education Breadth
Dang	Valerie	IGETC General Education Breadth
Davidson	Lauren	CSU General Education Breadth
Davis	Jordan	CSU General Education Breadth
Davoodian	Adrian	IGETC General Education Breadth
Day	Jaclyn	CSU General Education Breadth
De la Riva	Allison	IGETC General Education Breadth
Deangelo	Samuel	CSU General Education Breadth
Defazio	Kyle	CSU General Education Breadth
Deight	Trevor	IGETC General Education Breadth
Del Carmen	Dulce	IGETC General Education Breadth
Del Merari	Brooke	CSU General Education Breadth
Del Rio	Carlos	Apprenticeship Electricity: Industrial
Delaney	Daniel	IGETC General Education Breadth
Delgado	Ian	CSU General Education Breadth
Delima	Joseph	CSU General Education Breadth
Denio	Mary	CSU General Education Breadth
Diaz	Amber	CSU General Education Breadth
Diaz	Audrey	CSU General Education Breadth
Diaz	Elizabeth	CSU General Education Breadth
Diaz	Marcos	Public Works: Construction Management
Dimnik	Cynthia	IGETC General Education Breadth
Dinh	Hung	IGETC General Education Breadth

**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Dinh	Joseph	IGETC General Education Breadth
Dorantes	Daniel	CSU General Education Breadth
Dunn	Pamela	CSU General Education Breadth
Eggebrecht	Maria	Apprenticeship: Cosmetology
Elias	Hector	CSU General Education Breadth
Elrod	Ronald	Apprenticeship Surveying: Chainman
Enriquez	Mark	IGETC General Education Breadth
Escobedo	Karina	CSU General Education Breadth
Espinosa	Katherine	IGETC General Education Breadth
Etter	Kevin	CSU General Education Breadth
Farrell	Ryan	IGETC General Education Breadth
Ferguson	Natalie	IGETC General Education Breadth
Fernandez	Noel	CSU General Education Breadth
Ferreri	Alexandra	CSU General Education Breadth
Figueroa	Viviana	IGETC General Education Breadth
Fink	Edward	CSU General Education Breadth
Flores	Manuel	Apprenticeship Surveying: Chief of Party
Flores	Armando	Apprenticeship Surveying: Chainman
Flores	Cristal	CSU General Education Breadth
Floroi	Jim	CSU General Education Breadth
Flynn	Jeffry	Apprenticeship Surveying: Chief of Party
Flynn	Brendan	IGETC General Education Breadth
Flynn	Samantha	IGETC General Education Breadth
Fogarty	Thomas	CSU General Education Breadth
Fonseca	Melissa	CSU General Education Breadth
Forbes	Cheyenne	IGETC General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Ford	Jonathan	Apprenticeship Electricity: Power Lineman
Foreman	Jeff	IGETC General Education Breadth
Fox	Jacob	IGETC General Education Breadth
Fragoso	Kevin	IGETC General Education Breadth
Francisco	Arnold	IGETC General Education Breadth
Franco	Josue	CSU General Education Breadth
Frazier	Dylan	CSU General Education Breadth
Frontino	Bianca	IGETC General Education Breadth
Furlong	George	Apprenticeship Surveying: Chief of Party
Garcia	Bryan	CSU General Education Breadth
Garcia	Carlos	CSU General Education Breadth
Garcia	Michele	CSU General Education Breadth
Garcia	Shannon	CSU General Education Breadth
Garza	Gabriela	CSU General Education Breadth
Ghenniwa	Aban	CSU General Education Breadth
Gheorghe	Thomas	IGETC General Education Breadth
Ghizzi	Michael	IGETC General Education Breadth
Giddings	Ashley	IGETC General Education Breadth
Gilmartin	Alec	CSU General Education Breadth
Glinkie	Christopher	IGETC General Education Breadth
Goldman	Hannah	IGETC General Education Breadth
Gomez	Danielle	CSU General Education Breadth
Gonzalez	Danny	Apprenticeship Surveying: Chief of Party
Gonzalez	Fernando	CSU General Education Breadth
Gorecki	Kevin	Apprenticeship Surveying: Chairman
Granados	Gabriela	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Grando	Maria	CSU General Education Breadth
Greco	Daniel	IGETC General Education Breadth
Green	Jamie	CSU General Education Breadth
Grigg	Andrew	CSU General Education Breadth
Gross	Murray	Water Utility Science: Wastewater/Environmental Sanitation
Grover	Robert	Apprenticeship Surveying: Chief of Party
Guerrero	Michael	Apprenticeship Surveying: Chainman
Guerrero	Josue	CSU General Education Breadth
Guillen	Jordan	CSU General Education Breadth
Gushulak	Ashley	CSU General Education Breadth
Gutierrez	Joshua	Apprenticeship Surveying: Chief of Party
Gutierrez	John	Apprenticeship Surveying: Chainman
Guzman	Brandon	CSU General Education Breadth
Guzman Magdaleno	Efren	CSU General Education Breadth
Guzman Magdaleno	Efren	IGETC General Education Breadth
Haines	Joseph	IGETC General Education Breadth
Hall	Cameron	CSU General Education Breadth
Hamevioglu	Bulent	CSU General Education Breadth
Hanley	Matthew	CSU General Education Breadth
Harmon	Connor	CSU General Education Breadth
Harrison	Thomas	CSU General Education Breadth
Hattabaugh	Kyle	CSU General Education Breadth
Hensley	Elizabeth	CSU General Education Breadth
Hernandez	Eric	Apprenticeship Electricity: Power Lineman
Hernandez	Marshall	Apprenticeship Surveying: Chief of Party
Hernandez	Diana	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Hernandez	Mason	IGETC General Education Breadth
Herrbach	Danny	Water Utility Science: Water Treatment
Hessel	Vivien	Gemology
Hicks	Samuel	Apprenticeship Electricity: Power Lineman
Higuera	Victor	IGETC General Education Breadth
Hite	Hillary	CSU General Education Breadth
Hoang	Teresa	CSU General Education Breadth
Holey	Brooke	IGETC General Education Breadth
Holliman	Katherine	IGETC General Education Breadth
Horist	Allison	IGETC General Education Breadth
Hoy	Elyzabeth	IGETC General Education Breadth
Hoyle	Kathryn	CSU General Education Breadth
Hughes	Caleb	IGETC General Education Breadth
Hungerle	Taylor	CSU General Education Breadth
Ilten	Samuel	CSU General Education Breadth
Infante	Chad	CSU General Education Breadth
Ingraham	James	Apprenticeship Surveying: Chief of Party
Jaekel	Eric	Apprenticeship Electricity: Industrial
Jamaica	Steve	Apprenticeship Electricity: Industrial
Jaurequi Tallman	Kerri	CSU General Education Breadth
Jennings	Janae	CSU General Education Breadth
Jerling	Jesse	IGETC General Education Breadth
Jimenez	Nicholas	Apprenticeship Surveying: Chainman
Jimenez	Carlos	CSU General Education Breadth
Jimenez	Jeanette	CSU General Education Breadth
Johnson	Robert	Apprenticeship Surveying: Chief of Party

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Jones	Daniel	CSU General Education Breadth
Jones	Daniel	IGETC General Education Breadth
Jones	Larry	Water Utility Science: Wastewater/Environmental Sanitation
Jordi	Jilana	IGETC General Education Breadth
Karmann	Ryan	Apprenticeship Surveying: Chief of Party
Kawafuchi	Emily	IGETC General Education Breadth
Kennedy	Darren	Apprenticeship Surveying: Chainman
Kennedy	Edward	Water Utility Science: Wastewater/Environmental Sanitation
Khanani	Shariq	IGETC General Education Breadth
Khourri	Alex	Apprenticeship Surveying: Chainman
Kim	Elliot	CSU General Education Breadth
King	Rachel	CSU General Education Breadth
Kirtland	Marisa	CSU General Education Breadth
Klein	Tracy	IGETC General Education Breadth
Kleiser	Brandon	Apprenticeship Electricity: Power Lineman
Knack	Jessica	CSU General Education Breadth
Koch	Amber	CSU General Education Breadth
Koob	Nicole	CSU General Education Breadth
Kristoff	Sarah	CSU General Education Breadth
Lagana	Jacob	CSU General Education Breadth
Lake	Peter	Gemology
Lamb	Kalie	CSU General Education Breadth
Lampert	Kaylin	CSU General Education Breadth
Landry Bayle	Damien	Apprenticeship Surveying: Chainman
Lang	Benjamin	Apprenticeship Surveying: Chainman
Lau	Henry	IGETC General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Lavacot	Ryan	CSU General Education Breadth
Lebel	Ami	IGETC General Education Breadth
Lee	Jonathan	IGETC General Education Breadth
Levay	Shannon	CSU General Education Breadth
Levine	Jacy	CSU General Education Breadth
Licari	Michelle	IGETC General Education Breadth
Lidgard	Andrew	CSU General Education Breadth
Liebrenz	Jonathan	Apprenticeship Electricity: Power Lineman
Little	Robert	IGETC General Education Breadth
Litwack	Daniel	Apprenticeship Electricity: Industrial
Lloyd	Lindsay	CSU General Education Breadth
Lockwood	Cody	CSU General Education Breadth
Logan	Holley	CSU General Education Breadth
Lopez	Emisabel	CSU General Education Breadth
Lopez	Karen	CSU General Education Breadth
Lopez	Caitlyn	IGETC General Education Breadth
Lopez	Ian	IGETC General Education Breadth
Lopez	Nicholas	Water Utility Science: Water Treatment
Lozada	Vanessa	CSU General Education Breadth
Lozano	Mariel	IGETC General Education Breadth
Lugo	Jayson	IGETC General Education Breadth
Lum	Christopher	Apprenticeship Surveying: Chainman
Maag	Audrey	IGETC General Education Breadth
MacHado	Hillary	CSU General Education Breadth
MacK	Marcus	Apprenticeship Surveying: Chainman
Maldonado	Daniel	Apprenticeship Electricity: Industrial

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Malinsky	Derek	Apprenticeship Electricity: Industrial
Malloy	Courtney	CSU General Education Breadth
Marcella	Adeleine	IGETC General Education Breadth
Marquez	Randee	CSU General Education Breadth
Martin	Alison	CSU General Education Breadth
Martin	Jennifer	IGETC General Education Breadth
Martin	Ted	Water Utility Science: Water Treatment
Martinez	Edgar	Apprenticeship Electricity: Sound Installer
Martinez	Emilio	Apprenticeship Surveying: Chief of Party
Martinez	Angel	CSU General Education Breadth
Martinez	Kimberly	CSU General Education Breadth
Matilla	Allison	CSU General Education Breadth
Matilla	Carlos	CSU General Education Breadth
Mc Carron	Michael	Apprenticeship Surveying: Chainman
Mc Mahan	Jaime	CSU General Education Breadth
McClellan	Sophia	CSU General Education Breadth
McKenna	Clinton	IGETC General Education Breadth
McWhorter	Christopher	CSU General Education Breadth
McWilliam	Shane	CSU General Education Breadth
Mear	Hannah	CSU General Education Breadth
Medina	Irvin	CSU General Education Breadth
Medina	Raquel	IGETC General Education Breadth
Medina	John	Water Utility Science: Wastewater/Environmental Sanitation
Meiselman	Brigitte	IGETC General Education Breadth
Mercado	Ma. Carmela	CSU General Education Breadth
Mergenthaler	Annie	Apprenticeship: Cosmetology

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Merino	Robert	CSU General Education Breadth
Merritt	Jeffrey	Water Utility Science: Water Treatment
Merritt	Jeffrey	Water Utility Science: Wastewater/Environmental Sanitation
Metcalf	Timothy	Apprenticeship Surveying: Chainman
Metz	Beverly	CSU General Education Breadth
Metz	Melissa	IGETC General Education Breadth
Mey	Nolan	IGETC General Education Breadth
Mezzapelle	Matthew	Apprenticeship Electricity: Power Lineman
Milano	Carmina	Apprenticeship: Cosmetology
Miller	Kyle	CSU General Education Breadth
Miller	Daniel	IGETC General Education Breadth
Miller	Anita	Sign Language
Miller	Kenny	Water Utility Science: Wastewater/Environmental Sanitation
Mills	Shawnarie	Apprenticeship: Cosmetology
Minarik	Andrew	Computer Science
Minarik	Andrew	IGETC General Education Breadth
Mitton	Olivia	CSU General Education Breadth
Mohr	Donnie	Apprenticeship Surveying: Chief of Party
Mongillo	Joseph	IGETC General Education Breadth
Montagano	Daniel	CSU General Education Breadth
Montenegro Loaiza	Kathy	CSU General Education Breadth
Montero	Carlos	CSU General Education Breadth
Morales	Michael	CSU General Education Breadth
Morales	Karen	IGETC General Education Breadth
Moreh	Ilbert	CSU General Education Breadth
Morones	Ivan	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Mortazavi	Cameron	IGETC General Education Breadth
Moulton	Lisa	Apprenticeship: Cosmetology
Mullins	Brandon	CSU General Education Breadth
Murray	Derek	CSU General Education Breadth
Myers	Shaina	CSU General Education Breadth
Myung	Steven	IGETC General Education Breadth
Nader	Arica	CSU General Education Breadth
Navarro	Johnny	Apprenticeship Surveying: Chief of Party
Navarro	Michael	Apprenticeship Surveying: Chainman
Nawabi	Farida	Apprenticeship: Cosmetology
Nellesen	Skyler	CSU General Education Breadth
Nelson	Alexander	IGETC General Education Breadth
Ness	Gina	Apprenticeship Surveying: Chief of Party
Nguyen	Cuong	CSU General Education Breadth
Nguyen	Joey	CSU General Education Breadth
Nguyen	Linh	CSU General Education Breadth
Nguyen	Tung	CSU General Education Breadth
Nguyen	Aileen	IGETC General Education Breadth
Nguyen	Courtney	IGETC General Education Breadth
Nguyen	Douglas	IGETC General Education Breadth
Nguyen	Kevin	IGETC General Education Breadth
Nguyen	Thuytruc	IGETC General Education Breadth
Nguyen	Trung	IGETC General Education Breadth
Nicholson	Valerie	CSU General Education Breadth
Nicholson	Valerie	IGETC General Education Breadth
Nokari	Gadeer	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Nokari	Gadeer	IGETC General Education Breadth
Norwood	Tara	IGETC General Education Breadth
Nugent	Austin	IGETC General Education Breadth
Oberly	Michael	Water Utility Science: Water Distribution
Ocheltree	Allyson	IGETC General Education Breadth
O'Connor	Darsan	Apprenticeship: Cosmetology
Ogg	Daniel	Apprenticeship Electricity: Power Lineman
Ogiamien	Abieyuwa	CSU General Education Breadth
Oh	Jane	CSU General Education Breadth
Ohanesian	Thomas	CSU General Education Breadth
Okada	Eric	Water Utility Science: Water Distribution
Okada	Eric	Water Utility Science: Wastewater/Environmental Sanitation
Olsen	Matthew	CSU General Education Breadth
Olson	Don	Public Works: Construction Inspection
Orozco	Samantha	CSU General Education Breadth
Ortega	Kenia	CSU General Education Breadth
Osborne	Kristen	CSU General Education Breadth
Osborne	Sarah	CSU General Education Breadth
Ousley	Taylor	CSU General Education Breadth
Overton	Todd	Apprenticeship Surveying: Chainman
Oylear	Kevin	CSU General Education Breadth
Palmer	James	Apprenticeship Surveying: Chainman
Palmer	Rick	Apprenticeship Surveying: Chainman
Pannell	Rae	CSU General Education Breadth
Parille	Alyssa	CSU General Education Breadth
Parks	Katelyn	IGETC General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Parks	Casey	Water Utility Science: Water Distribution
Partridge	Scott	Survey/Mapping Sciences - Land Surveying
Pascale	Jordan	IGETC General Education Breadth
Patri	Steven	Apprenticeship Surveying: Chainman
Pedroza	Jason	IGETC General Education Breadth
Perez	Adrian	Apprenticeship Electricity: Industrial
Perez Mendoza	Roberto	CSU General Education Breadth
Perez Mendoza	Roberto	IGETC General Education Breadth
Petel	Jenna	CSU General Education Breadth
Peterson	Chris	Apprenticeship Electricity: Industrial
Pham	Minh-Thai	CSU General Education Breadth
Pham	Minh	IGETC General Education Breadth
Pimentel	Denise	CSU General Education Breadth
Pina	Jeffrey	IGETC General Education Breadth
Pineda	Beatriz	Apprenticeship: Cosmetology
Portillo	Sandy	CSU General Education Breadth
Potiker	Spencer	IGETC General Education Breadth
Powers	Gregory	Apprenticeship Electricity: Industrial
Prado	Ramiro	IGETC General Education Breadth
Prescott	Alicia	CSU General Education Breadth
Pritchard	Andrew	Apprenticeship Electricity: Power Lineman
Ptashne	Natasha	Apprenticeship: Cosmetology
Pucelli	Amanda	CSU General Education Breadth
Quinteros	Terrin	CSU General Education Breadth
Rafiqi	Sarah	IGETC General Education Breadth
Raith	Daniel	Water Utility Science: Wastewater/Environmental Sanitation

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Rakochoy	Michael	CSU General Education Breadth
Ramirez	Robin	CSU General Education Breadth
Ramirez	Javier	Water Utility Science: Wastewater/Environmental Sanitation
Ramos	Luis	CSU General Education Breadth
Ramos	Daniel	Water Utility Science: Water Treatment
Randazzo	Scott	CSU General Education Breadth
Ransdell	Richard	Apprenticeship Electricity: Industrial
Reed	Brennen	CSU General Education Breadth
Retuerto Arenas	Pedro	CSU General Education Breadth
Reyes	Jose	Apprenticeship Electricity: Industrial
Reyes	Blanca	CSU General Education Breadth
Reyes	Elisama	CSU General Education Breadth
Reyes	Gloria	CSU General Education Breadth
Reyes	Javier	IGETC General Education Breadth
Ritenour	Richard	Apprenticeship Electricity: Sound Installer
Rivard	Tori	CSU General Education Breadth
Roberts	Delanie	IGETC General Education Breadth
Robertson	Claire	IGETC General Education Breadth
Rodriguez	Janet	CSU General Education Breadth
Rodriguez	Jose	CSU General Education Breadth
Rogers	Jason	IGETC General Education Breadth
Roh	Daniel	IGETC General Education Breadth
Rolnicki	Ryan	CSU General Education Breadth
Romero	Roberto	CSU General Education Breadth
Rood	Laura	IGETC General Education Breadth
Rosales	Sylvia	Water Utility Science: Water Treatment

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Ross	Jared	Apprenticeship Surveying: Chief of Party
Rudd	Nolan	CSU General Education Breadth
Ruiz	Esequiel	CSU General Education Breadth
Ruiz	Isaac	IGETC General Education Breadth
Runyon	Michael	CSU General Education Breadth
Sacramento	John Paul	CSU General Education Breadth
Salas	Edward	Water Utility Science: Water Distribution
Sanchez	Ricardo	Apprenticeship Electricity: Industrial
Sanchez	Alejandro	Computer Information Systems
Sanchez	Alfredo	CSU General Education Breadth
Sanchez	Anelle	CSU General Education Breadth
Sanchez	Auxilio	CSU General Education Breadth
Sanchez	Omar	CSU General Education Breadth
Sandhu	Harbir	CSU General Education Breadth
Sandoval	Anthony	Apprenticeship Electricity: Industrial
Sandoval	Ana	CSU General Education Breadth
Sanford	Willis	Apprenticeship Surveying: Chief of Party
Sbeini	Basel	IGETC General Education Breadth
Schreiner	Terrance	Water Utility Science: Water Distribution
Schreiner	Terrance	Water Utility Science: Water Treatment
Schroepfer	David	Apprenticeship Surveying: Chainman
Schuetz	Greg	Apprenticeship Surveying: Chainman
Schuetz	Michael	Apprenticeship Surveying: Chainman
Self	Brandi	CSU General Education Breadth
Serafin	Dakota	CSU General Education Breadth
Serrano	Michael	Apprenticeship Surveying: Chief of Party

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Serrano	Lauren	CSU General Education Breadth
Serrato	Max	CSU General Education Breadth
Setten	Hannah	IGETC General Education Breadth
Seward	James	CSU General Education Breadth
Shah	Zenia	CSU General Education Breadth
Shariff	Daoud	IGETC General Education Breadth
Sheehan	Paul	Water Utility Science: Wastewater/Environmental Sanitation
Sherg	Anthony	CSU General Education Breadth
Short	Michael	Apprenticeship Surveying: Chainman
Siddiqui	Ayesha	IGETC General Education Breadth
Siddiqui	Shaun	Water Utility Science: Water Distribution
Sidler	Collin	CSU General Education Breadth
Sigala	Roberto	Water Utility Science: Water Distribution
Sigala	Roberto	Water Utility Science: Water Treatment
Silva	Carlos	Apprenticeship Surveying: Chief of Party
Silva	Constantino	Water Utility Science: Wastewater/Environmental Sanitation
Slayyeh	Andy	CSU General Education Breadth
Sleiman	Jason	CSU General Education Breadth
Sloan	John	Apprenticeship Surveying: Chainman
Slotemaker	Travis	CSU General Education Breadth
Small	Kathleen	CSU General Education Breadth
Smith	Mike	Apprenticeship Electricity: Power Lineman
Smith	Octavio	Apprenticeship Operating Engineers: Heavy Equipment/Landscape Operator
Soeung	Matthew	IGETC General Education Breadth
Solares	Walter	CSU General Education Breadth
Soria	Yesenia	CSU General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Soto	Andrew	CSU General Education Breadth
Spradley	Whitney	IGETC General Education Breadth
Sprenger	Matthew	CSU General Education Breadth
Spurlock	Michael	CSU General Education Breadth
Stambaugh	Dennis	Apprenticeship Surveying: Chainman
Starbuck	Bryce	CSU General Education Breadth
Steadmon	Corinne	CSU General Education Breadth
Steele	Benjamin	CSU General Education Breadth
Stephens	Garrett	CSU General Education Breadth
Stitt	Alysse	CSU General Education Breadth
Stouff	Ryan	CSU General Education Breadth
Suarez	Jacob	CSU General Education Breadth
Summerville	Shawn	IGETC General Education Breadth
Sutton	Michael	CSU General Education Breadth
Swinney	Courtney	CSU General Education Breadth
Sybert	Stephen	Apprenticeship Surveying: Chief of Party
Taggart	Alicia	IGETC General Education Breadth
Talkington	Leigh	Apprenticeship Electricity: Power Lineman
Tamas	Tawny	CSU General Education Breadth
Tarr	Ryan	CSU General Education Breadth
Tassos	Caitlin	IGETC General Education Breadth
Tegel	Zackariah	Water Utility Science: Water Distribution
Tello	Shannon	CSU General Education Breadth
Tello-Acosta	Ashley	CSU General Education Breadth
Tennant	Steven	CSU General Education Breadth
Terranova	Clint	Apprenticeship Surveying: Chief of Party

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Thayer	Victoria	CSU General Education Breadth
Thomas	Justin	Apprenticeship Surveying: Chainman
Thomas	Scott	Water Utility Science: Water Treatment
Tobey	Ricard	Apprenticeship Surveying: Chainman
Todd	Greg	Apprenticeship Electricity: Industrial
Tolbert	Franklin	Apprenticeship Surveying: Chainman
Tom	Keith	Apprenticeship Surveying: Chief of Party
Tomic	Nicholas	IGETC General Education Breadth
Torres	Caesar	Apprenticeship Electricity: Sound Installer
Tran	Derek	CSU General Education Breadth
Trevino	Keith	CSU General Education Breadth
Tucker	Josie	CSU General Education Breadth
Uriostegui	Raul	CSU General Education Breadth
Urtez Jr	Jose	Water Utility Science: Water Treatment
Valdez	Samuel	IGETC General Education Breadth
Valencia	Armando	CSU General Education Breadth
Van Schoyck	Courtney	CSU General Education Breadth
Varela	Candy	CSU General Education Breadth
Vazquez	Estefania	CSU General Education Breadth
Vega	Guadalupe	CSU General Education Breadth
Velazquez	Jesus	Public Works: Construction Inspection
Velazquez	Jesus	Public Works: Construction Management
Verdugo	Edward	Apprenticeship Surveying: Chainman
Vickers	Davis	IGETC General Education Breadth
Villanueva	Rico	Apprenticeship Surveying: Chief of Party
Vivas	Santiago	IGETC General Education Breadth

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**CERTIFICATE OF
ACHIEVEMENT****SANTIAGO CANYON COLLEGE****AUGUST 2013**

Graduate File Listing

Last Name	First Name	Major
Wakabayashi	Tori Ann	CSU General Education Breadth
Wall	Cooper	IGETC General Education Breadth
Ward	Jason	IGETC General Education Breadth
Weaver	Paul	Public Works: Construction Inspection
Weber	Lisa	CSU General Education Breadth
Webster	Kimberly	CSU General Education Breadth
Welker	Jannelle	IGETC General Education Breadth
Wenner	Hollie	CSU General Education Breadth
Wilcock	Justin	CSU General Education Breadth
Wilks	Katelynn	CSU General Education Breadth
Wolken	Deana	Apprenticeship Surveying: Chief of Party
Won	Taylor	IGETC General Education Breadth
Wood	William	Water Utility Science: Water Distribution
Wright	Eli	Apprenticeship Surveying: Chief of Party
Wu	Daniel	CSU General Education Breadth
Yarbrough	Richard	Apprenticeship Surveying: Chainman
Young	Shelbi	IGETC General Education Breadth
Zamora	Anthony	Apprenticeship Electricity: Power Lineman
Zeldin	Kristen	IGETC General Education Breadth
Zuieter	Yanal	CSU General Education Breadth



Santiago Canyon College

SPRING 2013

**Student Names
Certificate of Proficiency**

Proficiency

Graduate File Listing

Last Name	First Name	Major
Atuatasi	Belinda	Education After School Program Associate Teacher
Chen	Weiru	Survey/Mapping Science: Land Surveying
Doumani	Ryan	Television/Video Communiations: Media Studies
Elias	Jessica	Education After School Program Associate Teacher
Flowers	Nicole	Television/Video Communiations: Media Studies
Foreman	Jeff	Accounting-General
Foreman	Jeff	Business Management
Garcia	Jessica	Education After School Program Associate Teacher
Gieseke	Michelle	Marketing: General Marketing
Gieseke	Michelle	Marketing: Advertising
Gutierrez	John	Public Works: Project Management
Hamida	Randa	Human Development: Basic Early Childhood Preschool
Herington	Alyssa	Marketing: Web Marketing
Hernandez	Margarita	Education After School Program Associate Teacher
Kaplan	Lauren	Marketing: General Marketing
Kaplan	Lauren	Marketing: Advertising
Lathiya	Risha	Marketing: General Marketing
Lathiya	Risha	Marketing: Advertising
Mendivil Knapp	Christine	Public Works: Project Management
Morales	Karen	Education: After School Program Assistant
Morales	Karen	Education After School Program Associate Teacher
Murga	Genevieve	Management: Human Resource
Nelson	Joseph	Survey/Mapping Science: Land Surveying
Nunez	Alexis	Education After School Program Associate Teacher

CERTIFICATE OF**SANTIAGO CANYON COLLEGE****SPRING 2013****Proficiency**

Graduate File Listing

Orellana	Yvette	Education After School Program Associate Teacher
Ortega	Araceli	Education After School Program Associate Teacher
Perez	Jennifer	Management: Supervision
Preciado	Frank	Public Works: Project Management
Ramirez	Stephanie	Education After School Program Associate Teacher
Reyes	Abigail	Education After School Program Associate Teacher
Ruiz	Isaac	Accounting-General
Sanchez	Alejandro	Computer Information Systems: Web Programing
Sanchez	Elaine	Education After School Program Associate Teacher
Saunders	Shelly	Human Development: Basic Early Childhood Preschool
Shaikh	Tanya	Human Development: Basic Early Childhood Preschool
Thomas	Ian	Television/Video Communiations: Media Studies
Vega	Guadalupe	Education After School Program Associate Teacher
Vetter	Bill	Real Estate: Salesperson
Wilson	Jesse	Computer Science: Applied Robotics & Embedded Progam



Santiago Canyon College

SPRING 2013

STATISTICS

Santiago Canyon College
Associate Degrees - Statistics for Spring 2013

<u>MAJOR</u>	<u>Spring 2013</u>
Anthropology	1
Apprenticeship Electricity: Power Lineman	1
Art	4
Art - Graphic Design	1
Biological Science	12
Business Administration	32
Business Administration (AS-T)	34
Business Management	4
Chemistry	6
Communication Studies (AA-T)	2
Computer Information Systems	2
Computer Science	2
Economics	6
Elementary Education	3
English	1
English (AA-T)	8
History	5
Liberal Arts	4
Liberal Arts: University Transfer Studies	3
Liberal Arts: Arts, Humanities & Communication	319
Liberal Arts: Mathematics & Sciences	108
Liberal Arts: Multi-Cultural Studies	4
Liberal Arts: Social & Behavioral Sciences	138
Management (General)	2
Marketing	4
Mathematics	4
Mathematics (AS-T)	1
Philosophy	2
Physics	4
Physics (AS-T)	1
Political Science	12
Psychology	23
Psychology (AA-T)	24
Public Works	
Public Works: Management	1

Santiago Canyon College
Associate Degrees - Statistics for Spring 2013

<u>MAJOR</u>	<u>Spring 2013</u>
Science	10
Social Science	
Sociology	2
Sociology (AA-T)	5
Survey/Mapping Sciences - Land Surveying	4
Water Utility Science	
Wastewater/Environmental Sanitation	3
Water Distribution	5
Water Treatment	3
Spring 2013-Total	810

Female 398
Male 411

AA Degrees 639
AS Degrees 96
AA-T Degrees 39
AS-T Degrees 36
Students with multiple degrees awarded 207

Santiago Canyon College
Spring 2013
Certificate Programs

<u>Certificate of Achievement</u>	<u>Spring 2013</u>
<u>Apprenticeship - Cosmetology</u>	<u>10</u>
<u>Apprenticeship - Electricity</u>	
<u>Industrial</u>	<u>17</u>
<u>Power Lineman</u>	<u>16</u>
<u>Sound Installer</u>	<u>3</u>
<u>Apprenticeship-Operating Engineers</u>	
<u>Heavy Equipment/Landscape Operator</u>	<u>1</u>
<u>Apprenticeship - Surveying</u>	
<u>Chainman</u>	<u>38</u>
<u>Chief of Party</u>	<u>24</u>
<u>Art Digital Media - Graphic Design</u>	<u>1</u>
<u>Computer Information Systems</u>	<u>1</u>
<u>Computer Science</u>	<u>1</u>
<u>CSU General Education Breadth</u>	<u>269</u>
<u>Gemology</u>	<u>2</u>
<u>IGETC General Education Breadth</u>	<u>138</u>
<u>Public Works - Construction Inspection</u>	<u>3</u>
<u>Public Works - Management</u>	<u>3</u>
<u>Sign Language</u>	<u>1</u>
<u>Survey/Mapping Sciences - Land Surveying</u>	<u>2</u>
<u>Water Utility Science</u>	
<u>Wastewater/Environmental Sanitation</u>	<u>15</u>
<u>Water Distribution</u>	<u>9</u>
<u>Water Treatment</u>	<u>12</u>
Totals	Spring 2013 <div style="border: 3px double black; padding: 2px; display: inline-block;">566</div>

Santiago Canyon College
 Spring 2013
 Certificate Programs

<u>Certificate of Proficiency</u>	<u>Spring 2013</u>
Accounting :	
General Accounting	2
Business Management	1
Computer Information Systems:	
Web Programming	1
Computer Science: Applied Robotics/Embedded Prog.	1
Education:	
After School Program Assistant	1
After School Program Associate Teacher	12
Human Development: Basic Early Childhood Preschool	3
Management:	
Human Resource Management	1
Supervision	1
Marketing:	
General	3
Advertising	3
Web	1
Public Works:	
Project Management	2
Real Estate-Salesperson	1
Survey/Mapping Sci. - Land Surveying Technician	2
TV/Video Communications- Media Studies	3

	Spring 2013
Totals	38

	Spring 2013
Cumulative Totals for Spring	604

	Female 258
	Male 346



Santiago Canyon College

COMPARATIVE STATISTICS

Santiago Canyon College
 Associate Degrees - Comparative Statistics by Semester

<u>MAJOR</u>	<u>Spring 2012</u>	<u>Spring 2013</u>
Anthropology		1
Apprenticeship Electricity: Power Lineman		1
Apprenticeship Surveying: Chief of Party	1	
Art	3	4
Art - Graphic Design	1	1
Biological Science	5	12
Business Administration	13	32
Business Administration (AS-T)		34
Business Management	4	4
Business Management: Entrepreneurship	1	
Chemistry	1	6
Communication Studies (AA-T)	2	2
Computer Information Systems		2
Computer Science	1	2
Cosmetology	1	
Economics	5	6
Elementary Education		3
English	1	1
English (AA-T)		8
Gemology	1	
Geology	1	
History	6	5
Liberal Arts	8	4
Liberal Arts: University Transfer Studies	6	3
Liberal Arts: Arts, Humanities & Communication	249	319
Liberal Arts: Mathematics & Sciences	77	108
Liberal Arts: Multi-Cultural Studies	3	4
Liberal Arts: Social & Behavioral Sciences	108	138
Management (General)	4	2
Marketing		4
Mathematics	3	4
Mathematics (AS-T)		1
Philosophy		2
Physics	5	4
Physics (AS-T)		1
Political Science	9	12
Psychology	18	23
Psychology (AA-T)		24
Public Works	1	
Public Works: Management	1	1

Santiago Canyon College
 Associate Degrees - Comparative Statistics by Semester

<u>MAJOR</u>	<u>Spring 2012</u>	<u>Spring 2013</u>
Science	5	10
Social Science	1	
Sociology	2	2
Sociology (AA-T)		5
Survey/Mapping Sciences - Land Surveying	4	4
Water Utility Science		
Wastewater/Environmental Sanitation	3	3
Water Distribution	4	5
Water Treatment	6	3
	564	810

Santiago Canyon College

Associate Degrees

5 year Statistics

<u>MAJOR</u>	<u>Total</u>	<u>2008 - 09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>	<u>2011 - 12</u>	<u>2012 - 13</u>
Accounting	5		1	2	2	
Anthropology	10	3	2	3		2
Apprenticeship - Electricity Power Lineman	2	1				1
Apprenticeship - Maintenance Mechanic Apprentice I	2			1		1
Apprenticeship - Surveying Chainman	2	1	1			
Chief of Party	3	1		1	1	
Art	12		1	1	5	5
Art - Digital Media Arts	1	1				
Art - Graphic Design	3				1	2
Biological Science	36	3	4	7	7	15
Business Administration	164	23	32	35	23	51
Business Administration (AS-T)	43					43
Business Management	27	2	8	6	5	6
Business Management - Entrepreneurship	10	1	1	1	3	4
Chemistry	13	2	2		2	7
Communication	2	1		1		
Communication Studies (AA-T)	6				2	4
Computer Information Systems	8	2	2	1	1	2
Computer Science	9	1	2	1	1	4
Cosmetology	4	1		1	2	
Economics	25	2	3	4	8	8
Elementary Education (AA)	5				1	4
English	5	1		1	2	1
English (AA-T)	8					8
Gemology	11	1	2	5	3	
Geography	2				1	1
Geology	1				1	
History	43	8	7	8	11	9
Human Development: Infant - Toddler	1	1				
Liberal Arts	527	274	173	45	22	13
Liberal Arts: University Transfer Studies	382	166	106	79	21	10
Liberal Arts: Arts, Humanities & Communication	1241	22	122	255	375	467
Liberal Arts: Mathematics & Sciences	351	10	17	60	109	155
Liberal Arts: Multi-Cultural Studies	7				3	4
Liberal Arts: Social & Behavioral Sciences	437	9	31	60	141	196
Management	14	1	3	4	3	3
Marketing	17	1	3	3	6	4
Mathematics (AA)	23	3	3	4	5	8
Mathematics (AS-T)	1					1
Modern Languages	4		1	2	1	

Santiago Canyon College

Associate Degrees

5 year Statistics

<u>MAJOR</u>	<u>Total</u>	<u>2008 - 09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>	<u>2011 - 12</u>	<u>2012 - 13</u>
Philosophy	18	5	7	4		2
Physics (AS)	24	2	3	5	7	7
Physics (AS-T)	1					1
Political Science	46	7	5	11	11	12
Psychology (AA)	91	8	17	15	23	28
Psychology (AA-T)	33					33
Public Works	4	3			1	
Public Works: Management	13		2	7	3	1
Real Estate	6	1	2	3		
Science	24	3	2	2	6	11
Social Science	4	1	1		2	
Sociology (AA)	20	2	3	8	4	3
Sociology (AA-T)	7					7
Survey/Mapping Sciences - Land Surveying	38	5	9	9	9	6
Travel and Tourism	2		2			
Water Utility Science						
Wastewater/Environmental Sanitation	22	3	4	4	6	5
Water Distribution	50	6	8	12	13	11
Water Treatment	57	7	11	17	14	8
Totals	3927	595	603	688	867	1174

AA Degrees

AA-T Degrees

AS Degrees

AS-T Degrees

548	551	614	784	941
			2	52
47	52	74	81	136
				45

**Santiago Canyon College
Comparative Statistics by Semester
Certificate Programs**

<u>Certificate of Achievement</u>	<u>Spring 2012</u>	<u>Spring 2013</u>
Apprenticeship - Barbering	1	
Apprenticeship - Cosmetology		10
Apprenticeship - Electricity		
Industrial	32	17
Power Lineman	1	16
Sound Installer	8	3
Apprenticeship- Operating Engineers		
Heavy Equipment/Landscape Operator		1
Apprenticeship - Surveying		
Chainman	1	38
Chief of Party	19	24
Art Digital Media - Graphic Design	1	1
Computer Information Systems		1
Computer Science		1
CSU General Education Breadth	245	269
Gemology	6	2
IGETC General Education Breadth	122	138
Public Works - Construction Inspection	4	3
Public Works - Management	3	3
Sign Language	1	1
Survey/Mapping Sciences - Land Surveying	4	2
Water Utility Science		
Wastewater/Environmental Sanitation	15	15
Water Distribution	13	9
Water Treatment	21	12
Totals	Spring 2012 497	Spring 2013 566

**Santiago Canyon College
Comparative Statistics by Semester
Certificate Programs**

<u>Certificate of Proficiency</u>	<u>Spring 2012</u>	<u>Spring 2013</u>
Accounting :		
..... General Accounting	3	2
..... Busniess Management		1
Computer Information Systems:		
..... Web Programming		1
..... Computer Science: Applied Robotics/Embedded Prog.	1	1
Education:		
..... After School Program Assistant	14	1
..... After School Program Associate Teacher		12
..... Human Development: Basic Early Childhood Preschool		3
Management:		
..... Human Resource Management		1
..... Supervision	2	1
Marketing:		
..... General	1	3
..... Advertising	3	3
..... Web		1
Public Works:		
..... Project Management		3
..... Real Estate-Salesperson		1
..... Survey/Mapping Sci. - Land Surveying Technician		2
..... TV/Video Communications- Media Studies	4	3
Totals	Spring 2012 28	Spring 2013 39
Cumulative Totals for Spring	Spring 2012 525	Spring 2013 605

Santiago Canyon College
Certificate Programs
5 year Statistics

Certificate of Achievement

	<u>Total</u>	<u>2008-09</u>	<u>2009 - 10</u>	<u>2010 - 11</u>	<u>2011 - 12</u>	<u>2012 - 13</u>
Accounting	5			4	1	
Apprenticeship: Barbering	36		2	1	33	
Apprenticeship: Cosmetology	48				12	36
Apprenticeship - Electricity						
Industrial	171	6	19	46	48	52
Intelligent Transportation System	10					10
Power Lineman	365	37	11	26	116	175
Sound Installer	52			9	12	31
Sound and Communication	1		1			
Apprenticeship: Maintenance Mechanic						
Apprentice I	26	4		1		21
Apprentice II	19	3				16
Apprenticeship- Operating Engineers						
Heavy Equipment Operator	269					269
Plant Equipment/Rock, Sand & Gravel	10					10
Apprenticeship - Surveying						
Chainman	196	112	38	8		38
Chief of Party	141	11	22	9	49	50
Art:-						
Digital Media	2				2	
Graphic Design	1					1
Business Management - Entrepreneurship	7	1		1	1	4
CSU General Education Breadth	1618		343	408	399	468
Computer Information Systems	2		1			1
Computer Science	2		1			1
Cosmetology	142	40	50	41	11	
Gemology	50	10	6	13	12	9
Human Development						
Infant - Toddler	1	1				
Preschool Child	2	2				
School Age	1		1			
IGETC - General Education Breadth	709		161	187	171	190
Public Works	7	4	2		1	
Public Works - Construction Inspection	83	10	37	17	14	5
Public Works - Management	47		9	27	4	7
Real Estate	5	3		2		
Sign Language	10	1	2	4	1	2
Survey/Mapping Sciences - Land Surveying	48	7	10	12	14	5
Water Utility Science						
Wastewater/Environmental Sanitation	74	7	8	11	24	24
Water Distribution	134	18	23	26	31	36
Water Treatment	135	21	23	28	36	27
TOTALS						
	298	770	881	992	1488	

Santiago Canyon College
Certificate Programs
5 year Statistics

Certificate of Proficiency	Total	2008-09	2009 - 10	2010 - 11	2011 - 12	2012-13
Accounting						
General Accounting	24	4	1	5	5	9
Business Management	1					1
CIS - Web Page Design	2		1	1		
CIS - Web Programming	5		1	2		2
Computer Sci: Applied Robotics/Embedded Prog.	5				3	2
Cosmetology						
Cosmetician	44	16	8	20		
Manicuring	1			1		
Education:						
After School Program Assistant	17				14	3
After School Program Associate Teacher	12					12
Human Development:						
Early Child, Infant/Toddler	1		1			
Basic Early Childhood Preschool	4					4
Management						
Human Resource Management	11	3	1	3		4
Small Business	1	1				
Supervision	9	2	2		3	2
Marketing						
Advertising	16	1		2	6	7
General Marketing	16	1	1	3	4	7
Web Marketing	2	1				1
Project Management	22		1	2	2	17
Public Works:						
Green-Sustainable Building	5			5		
Supervisor	8	4	2	2		
Real Estate-Salesperson	1					1
Survey/Mapping - Land Surveying Technician	54	4	17	20	6	7
TV/Video Communications- Media Studies	39	7	8	6	8	10
Water Utility Supervisor	7	2	1	2	2	
TOTALS						
		46	45	74	53	89

Cumulative Totals

344	815	955	1045	1577
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Male	255	441	448	650	1133
Female	88	366	336	394	442

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College School of Continuing Education**

To:	Board of Trustees	Date:	September 9, 2013
Re:	Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2012-2013		
Action:	Certification of High School Diploma Graduates for 2012-2013		

BACKGROUND

Adult Basic Education/High School Subjects is an authorized/mandated area for community college noncredit programs. The Santa Ana College School of Continuing Education thereby offers the necessary course work and proficiencies that lead toward the attainment of a high school diploma.

ANALYSIS

The attached 211 graduates have completed all High School Diploma Program requirements for the academic year 2012-2013.

RECOMMENDATION

It is recommended that the Board of Trustees approve and certify the attached list of 2012-2013 High School Program Graduates for the Santa Ana College School of Continuing Education.

Fiscal Impact:	None	Board Date:	September 9, 2013
Prepared by:	James Kennedy, Interim Vice President, SAC School of Continuing Education		
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD		

**Santa Ana College
School of Continuing Education
2012-2013 Graduate List**

AGUILAR, ANA Y.	DAVALOS, KARLA	KALENDERIAN, KYLANN
AGUILAR, CRISTAL	DORANTES, MARIANA	KAUPANG, BRANDON
AGUILLON, RODRIGO	DORANTES, RAMON	LARA, JONATHAN
ALVAREZ, AZUCENA	DUQUE, JOSE	LARA, MARIBELLA
AMEZCUA, BEATRIZ ADRIANA	ENRIQUEZ, DAVID	LE, HUY
AMEZCUA, SAMUEL	ESPINOZA, JOSE	LICEA, LEONEL
ANGUIANO, DENISE	ESQUEDA, RUBEN	LOPEZ, ELVIRA
ARELLANO, SONIA	FARMER, NOAH P.	LOPEZ, JOSUE
ARRIAGA, MARIO	FISHER, VANESSA L.	LOPEZ, LETICIA
AVALOS, ROGELIO	FUENTES, LUIS	LOPEZ, MARK
AYALA, JUAN	GALINDO, YVETTE	LOPEZ, MOISES
BAEZ, MARIA	GAN, BIYING	LOPEZ, SYLVIA
BAUTISTA, JULIA	GARCIA, ANGEL	LOPEZ, YESENIA
BHAKTA, DEEP	GARCIA, HUBERTO	LOZANO, SERGIO
BIBIANO, MARIA	GARCIA, JORGE	LUNA, AZUCENA
BOBADILLA, PERLA	GARCIA, NIXIA	LUNA, GERARDO
BORDEN, DOROTHY	GARRIDO, GUADALUPE	LUPERCIO, ABSALON
BRISENO, LILIANA	GILMAN, CHRISTIAN	MAAE, ELENA
BUSTAMANTE, EDUARDO	GOMEZ, ALFREDO	MADRIGAL, DAVID
CALDERON, NANCY	GOMEZ, STEPHANIE	MAGALLAN, RAFAEL
CALDERON, SAMANTHA	GONZALEZ, ALEJANDRA	MALAGA, CYNTHIA
CAMPOS, YANELI	GONZALEZ, CESAR R.	MARTINEZ, KENNETH
CANONGO, VIRIDIANA	GONZALEZ, ENRIQUE	MARTINEZ, NALLELY
CARLOS, DANIEL	GONZALEZ, JUAN J.	MATUZ, RAUL
CASTORENA, RAFAEL	GONZALEZ, LUIS S.	MAYORGA, JASON
CASTRO, ANA I.	GONZALEZ, PRISCILLA	MEDINA, ELIOTH
CASTRO, ANTONIO	GUERRERO, JOSE	MEDINA, ESTANISLADO
CASTRO, KEVIN	GUERRERO, SOFIA	MEDRANO, EDUARDO
CERVANTES, KARINA	GUTIERREZ, JENNIFER	MEDRANO, FREDY
CHAVEZ, HIRAM	GUTIERREZ, MAYRA	MEJIA SERRANO, MARVIN
CHAVEZ, JULISSA	GUZMAN, JESSE	MELGOZA, SERGIO
CLAVEL, KARLA	HAGHMANESH, ZENA	MEMIJE LUCERO
CORREA, JOSE	HARDY, CHRISTOPHER	MENDOZA, ESGARDO
CORRO, DEMETRIA	HEIMBERGER, TATE H.	MENTADO, HUGO
CORTES, MONICA	HERNANDEZ, ARMANDO	MEZA, LAURA
CORTES, OSCAR	HERNANDEZ, MAYTE	MIRANDA, CAROLINA
CORTEZ, FEISAL	HERNANDEZ, ZULJAIDE	MIRELES, CYNTHIA
CORTEZ, RODOLFO	HERRERA, ALEX	MOLINA, FRANCISCO
CORTEZ, SAUL	HERRERA, ARMANDO	MONASTERIO, PEDRO
CRUZ, JESUS CRISTINA	HERRERA, JHON	MONG, BUNRATH
CRUZ, MARISOL	HERRERA, MARIA	MORALES, RUTH
DABERKOW, CHRISTINE	HODNETT-CORDIER, TEREY	MORAN, MIGUEL
DANG, MINH QUANG	JURADO, ERIC	MORAN, RAFAEL

**Santa Ana College
School of Continuing Education
2012-2013 Graduate List**

MUNIZ, AUGUSTO	RODRIGUEZ, JOSE J.
MUNOZ, ANA K.	RODRIGUEZ, YVETTE MONIC
MUNOZ, LUCINA	ROMERO, ANA
MUNOZ, MARILU	ROMERO, JAIME
NAVARRETE, RUBEN	ROMERO, MARTHA
NAVARRO, OLLIN	ROSALES, ASHLEY
NGO, HANNAH	ROSALES, MARILYN
NUNEZ, ELVA	ROSAS, ETHAN
NUNEZ, FANNY	RUIZ, ALICIA A.
NUNEZ, JANETTE	SAGRERO, DALIA
NUNEZ, RENE	SALAS, BRENDA
OCAMPO, ELIZABETH	SALAZAR, NADIA
OLIVARES, MARIA DEL REFUGIO	SALDAN, NATALY
OOSTDYK, JENNY	SALGADO, MIGUEL
ORDAZ, CRYSTAL	SANCHEZ, MACARIO
OROZCO, JOSE J.	SANCHEZ, ROSIE
ORTEGA, LORENA	SANCHEZ, SAMUEL
ORTIZ, ISMAEL	SANDOVAL, ASHLEY
PADILLA, ANDRES	SCHROEDER, CARSON
PALOMARES, JASMINE	SERRANO, BRIAN
PATINO, JOSE	SIERRAS, JESSICA
PERDOMO, MAURICIO	SILVA, LAURA
PEREZ, RAYNA	SIM, SARAIN
PEREZ, VICTOR	SUAREZ, MARIA L.
PERKINS, JESSICA	SUAREZ, MARIA LOURDES
PHAM, DAVID QUY	SUTTON, EDWARD
PLASCENCIA, JOSE	TALI, EZEKIEL
PODGORNIK, GUSTAVO	TAT, THANH GIA
PONCE, MARCOS	TELLEZ, IZAMAR
PONCIANO, MARIA	TOBIAS, YASMINE
RAMIREZ, JOSEFINA	TORRES, EDGAR
RAMIREZ, REYMUNDO	TRUJILLO, MIGUEL
RAMIREZ, STEVE	URIOSTEGUI, ANA
RANGEL, NADIA	VALDEZ, ENRIQUE
REFUGIO, ISIDRO	VARELA, JESSE
RESENDIZ, ANTONIO	VASQUEZ, CARINA
REYES, ALDO	VENTURA, BERENICE
REYES, ANTHONY R.	VILLEGAS, LORENA
REYES, BRYAN	ZARATE, LIZZETH
REYES, IRENE	
RICKARD, PATRICK	
RIOS, ANTONIO	
RIVERA, MARIA	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER

To: Board of Trustees	Date: September 9, 2013
Re: Approval and Certification of Santiago Canyon College, Orange Education Center, High School Diploma Program Graduates for 2012-2013	
Action: Approval	

BACKGROUND

Adult Basic Education/High School Subjects is an authorized/mandated area for community college noncredit programs. The Orange Education Center thereby offers the necessary course work and proficiencies that lead toward the attainment of a high school diploma.

ANALYSIS

The attached 51 graduates have completed all High School Diploma Program requirements for the academic year 2012-2013.

RECOMMENDATION

It is recommended that the Board of Trustees approve and certify the attached list of 2012-2013 High School Program Graduates for the Orange Education Center.

Fiscal Impact: None	Board Date: September 9, 2013
Prepared by: Jose Vargas, Vice President, Continuing Education, Santiago Canyon College	
Submitted by: Juan Vázquez, President, Santiago Canyon College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Orange Education Center
Santiago Canyon College, Division of Continuing Education
1465 N. Batavia Street • Orange, CA 92867-3504
(714) 628-5900 • FAX (714) 629-5909 • www.sccollege.edu

Inter-Office Memorandum

Office of the Vice President

To: Juan A. Vázquez, President
Santiago Canyon College

Date: August 12, 2013

From: Jose F. Vargas, Vice President
SCC Continuing Education

Subject: **High School Diploma Graduates 2012/2013**

The following is the list of the Santiago Canyon College Division of Continuing Education High School Diploma Graduates for 2012-2013. We proudly submit fifty-one (51) student names to the Board of Trustees for certification.

1. Alfonso, Vanessa Y.
2. Alvarado, Pedro Isais
3. Balajadia, Aaron Joseph Cabuang
4. Barrera, Veronica
5. Beltran Linares, Rosalba
6. Brazeal, Tonya M.
7. Briceno, Jessica
8. Bustos, Edwin
9. Byrne, Devin Z.
10. Casciano, Anthony Thomas
11. Casias, Robert A.
12. Castro, Mike Angelo
13. Castro Romero, Uriel Leopoldo
14. Chairez, Evelyn Ruby
15. Cooper, Jacqueline Noel
16. Cott, Rosa Isela
17. Couch, Caleb Jordan
18. DeMara, Caridad M.
19. Estrada, Cynthia D.
20. Farooqi, Maurice M.
21. Fleckenstein, Cody John
22. Franco, Patricio Rivera
23. Gamboa, Yasmine
24. Ghiassi, Alisina
25. Gomez, Rodolfo
26. Graves, Jonathan
27. Haymes, Sharon Ann
28. Ichwan, Iskandar
29. Jimenez, Maria Alejandra
30. Luna, Manuel Humberto
31. Maier, Joshua
32. Marsh, Amy
33. Martin, Chelsea Marie
34. Menera, Leonel
35. Morgan, Carolina J.
36. Paez, Luis Manuel
37. Palencia, Pablo
38. Potter, Matthew Drake
39. Pravome, Heather E.
40. Ramirez, Maria T.
41. Ramlrez, Sandra
42. Rodriguez, Raymundo
43. Saldivar, Juan Carlos
44. Sandoval, Stephanie
45. Servin, Patricia
46. Swistok, Kim Marie
47. Taglaferri, Steffeny
48. Taylor, Izetta
49. Vargas Chavez, Carlos Joel
50. Vargas Chavez, Mery Alexandra
51. Wood, Lloyd E.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College-Business & Career Technical Education**

To: Board of Trustees	Date: September 09, 2013
Re: Approval of Amended Southwest Carpenters Training Fund and Southern California Carpentry Joint Apprenticeship and Training Committee Fiscal Impact	
Action: Request for Approval	

BACKGROUND

This is a request to modify the Master Cost Agreement originally approved at the June 17, 2013, RSCCD Board meeting between the Santiago Canyon College, and the Southwest Carpenters Training Fund/Southern California Carpentry Joint Apprenticeship and Training Committee, SCC 13-007.

ANALYSIS

This modification represents an adjustment of the remaining balance at the end of the year as a result of training trusts producing fewer positive attendance hours. Consequently, the funds are reallocated to those trusts who submitted positive attendance hours beyond what was budgeted for the year.

RECOMMENDATION

It is recommended that the Board approve the amended Master Cost Agreement for 2013-2014, as presented.

Fiscal Impact: Approximately, \$125,100 to RSCCD-SCC. Board Date: September 09, 2013 RSCCD-SCC Shall pay the above listed Training Trust a total amount <i>not-to-exceed</i> \$715,000.
Prepared by: Aracely Mora, Ed.D., Vice President, Academic Affairs Corine Doughty, Dean, Business & Career Technical Education
Submitted by: Juan A. Vázquez, President
Recommended by: Raúl Rodríguez, Ph.D., Chancellor

SCC 13-007

MASTER COST AGREEMENT

BETWEEN

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

AND

SOUTHWEST CARPENTERS TRAINING FUND

AND

**SOUTHERN CALIFORNIA CARPENTRY JOINT
APPRENTICESHIP AND TRAINING COMMITTEE**

This Agreement, made and entered into this 1st day of July, 2013, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD and SOUTHWEST CARPENTERS TRAINING FUND hereinafter referred to as FUND and SOUTHERN CALIFORNIA CARPENTRY JOINT APPRENTICESHIP AND TRAINING COMMITTEE hereinafter referred to as SCCJATC:

WITNESSETH:

It is the intent of RSCCD and FUND/SCCJATC to enter into an agreement whereby RSCCD will reimburse the FUND/SCCJATC for instructional materials and curriculum development used by and for RSCCD indentured carpenter apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice carpenter in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, FUND/SCCJATC is a "joint apprenticeship training council" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code Section 3074, and

Whereas, RSCCD and FUND/SCCJATC desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal

opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice and journeyman carpenters duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD college curriculum and SCCJATC'S Training Standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the FUND/SCCJATC under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by FUND/SCCJATC.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.

ARTICLE III - RESPONSIBILITIES OF FUND/SCCJATC

A. Instruction and Curriculum

1. FUND/SCCJATC shall provide instructor manuals and other teaching aids necessary to instruct the classes.
2. FUND/SCCJATC shall monitor the students, maintain records of work experience education and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and State of California.

3. FUND/SCCJATC shall provide clerical support to maintain training records.
4. FUND/SCCJATC instructors will meet the minimum qualifications for instruction as stated in Section 53413 of Title 5 of the California Administrative Code and will be certified as adjunct instructors for RSCCD. RSCCD will require the instructors to complete any training mandated by the State of California for instructors to maintain the minimum qualifications to teach college-credit apprenticeship courses.
5. FUND/SCCJATC shall provide funds for and administer one (1) instructor workshop annually.

B. Facilities, Equipment and Supplies

1. FUND/SCCJATC shall provide training facilities. Said facilities are hereby designated as off-campus facilities pursuant to Labor Code Section 3074, SCCJATC will be responsible for the maintenance of these facilities.
2. FUND/SCCJATC shall provide, install, and maintain in a safe condition power equipment and hand tools necessary to conduct the instruction program.
3. FUND/SCCJATC shall provide instructional supplies and materials.
4. RSCCD utilizes the following real property, 2831 W. First Street, Santa Ana, CA 92703, costs of which are included in this Master Cost Agreement.

ARTICLE IV - GENERAL PROVISIONS

- A. This Agreement shall commence with the beginning of the fiscal year (July 1, 2013) and will continue until the end of the fiscal year (June 30, 2014), unless earlier terminated by either party in the manner set forth herein.
- B. All persons employed by FUND/SCCJATC and performing services for FUND/SCCJATC shall be solely employees of FUND/SCCJATC and not employees of RSCCD. FUND/SCCJATC shall be solely responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
- C. RSCCD shall pay FUND/SCCJATC an amount equal to eighty-five percent (85%) of the amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Carpenters Joint Apprenticeship and Training Committee Fund for Southern California, 533 S. Fremont Ave., Suite 401, Los Angeles, California 90071-1706, within sixty (60) days of the receipt of positive attendance hours. RSCCD assumes all

responsibility for the submission and accuracy of positive hours of attendance to the State of California.

- D. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
Business & Career Technical Education Office
8045 E. Chapman Avenue
Orange, CA 92869

With a Copy to: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services
c/o Contracts Specialist

To FUND: Southwest Carpenters Training Fund
533 S. Fremont Ave., Suite 401
Los Angeles, CA 90071-1706

To SCCJATC: Southern California Carpentry Joint Apprenticeship and
Training Committee
533 S. Fremont Ave., Suite 401
Los Angeles, CA 90071-1706

- E. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
- F. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full

- force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.
- G. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.
- H. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.
1. Emergency conditions resulting from acts of God.
 2. Non-performance of the terms of this Agreement.
- I. RSCCD agrees to provide SCCJATC with records indicating attendance, income and expenditure data.
- J. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SOUTHERN CALIFORNIA CARPENTRY JOINT
APPRENTICESHIP AND TRAINING COMMITTEE

cc | _____
Peter J. Hardash, Vice Chancellor
Business Operations/Fiscal Affairs

_____ Daniel R. Layford
Date: 5/3/13

Approved by Governing Board:

SOUTHWEST CARPENTERS TRAINING FUND

Date: _____

_____ Edward Ripley
Edward Ripley
Date: 5/3/2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College-Business & Career Technical Education

To: Board of Trustees	Date: September 09, 2013
Re: Approval of Amended Southern California Surveyors Fiscal Impact	
Action: Request for Approval	

BACKGROUND

This is a request to modify the four-year Master Cost Agreement originally approved at the May 21, 2012, RSCCD Board meeting between the Santiago Canyon College and the Southern California Surveyors Joint Apprenticeship Training Council, SCC 12-006, 2012-2016.

ANALYSIS

This modification represents an adjustment in the apprenticeship budget amount received by Santiago Canyon College and a change in the amount *not-to-exceed*, based on the percentage of funding payable to Santiago Canyon College.

RECOMMENDATION

It is recommended that the Board approve an amended Master Cost Agreement for the Southern California Surveyors.

Fiscal Impact: Approximately, \$4,200 to RSCCD-SCC. Board Date: September 09, 2013
RSCCD-SCC shall pay the above listed Apprenticeship Training Trusts a total amount *not-to-exceed* \$29,000.

Prepared by: Aracely Mora, Ed.D., Vice President, Academic Affairs
Corine Doughty, Dean, Business & Career Technical Education

Submitted by: Juan A. Vázquez, President

Recommended by: Raúl Rodríguez, Ph.D., Chancellor

MASTER SERVICE AGREEMENT

BETWEEN

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
SOUTHERN CALIFORNIA SURVEYORS**

This Agreement, made and entered into this 1st day of July, 2012, by and between:

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as RSCCD,
and the SOUTHERN CALIFORNIA SURVEYORS, hereinafter referred to as SCS:

WITNESSETH:

It is the intent of RSCCD and SCS to enter into an agreement whereby RSCCD will reimburse the SCS for instructional materials and curriculum development used by and for RSCCD indentured surveyor apprentices.

ARTICLE I - RECITALS

Whereas, RSCCD provides vocational education and supplemental instruction for the apprentice surveyors in accordance with the provisions of the Labor Code Section 3070 et seq.

Whereas, SCS is a "joint apprenticeship training committee" and "local apprenticeship program sponsor" within the meaning of California Education Code Section 8150 et seq and California Labor Code 3074, and

Whereas, RSCCD and SCS desire to enter into an agreement concerning the calculation and payment of costs pursuant to Labor Code Section 3074 and Education Code 8152.

Whereas, we jointly pledge: We affirm that the recruitment, selection, employment, and training of apprentices during their apprenticeship shall be without discrimination because of race, color, religion, national origin, or sex. We will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship as required by the California Plan for Equal Opportunity in Apprenticeship and by the California Administrative Code, Title 8, Chapter 2.

We affirm that the recruitment, selection, employment and training of apprentices during their apprenticeship shall be without discrimination because of mental or physical disability. The sponsor will take affirmative action to provide equal opportunity in apprenticeship for persons

with disabilities and will operate the apprenticeship program consistent with the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12100 et seq).

Now, therefore, it is mutually agreed by and between said parties hereto as follows:

ARTICLE II - RESPONSIBILITIES OF RSCCD

1. RSCCD will conduct classes and related instruction for apprentice surveyors duly registered with RSCCD.
2. RSCCD will follow course of study approved by the District Board of Trustees based on minimum requirements provided for in the RSCCD college curriculum and SCS's Training Standards.
3. RSCCD shall arrange for utilizing the instructional staff employed by the SCS under requirements detailed in Section 53413 of Title 5 of the California Administrative Code. RSCCD has the primary right to control and direct the instructional activities of the instructional staff furnished by SCS.
4. RSCCD will organize and provide class schedules, register students, maintain records of student attendance and achievements. These records shall be available for review at all times.
5. RSCCD is responsible for maintaining records on each clock hour of teaching time provided to apprentices enrolled in the program as specified herein. RSCCD shall prepare and submit such reports to the Chancellor's Office of California Community Colleges, as required for the purpose of calculating allowances for the program. The SCS shall assist RSCCD in the preparation and maintenance of reports on attendance and student achievement. Such reports shall be maintained for a period of three (3) years after the expiration of this Agreement.

ARTICLE III - RESPONSIBILITIES OF SCS

A. Instruction, Supplies and Curriculum

1. SCS shall provide instructor instructional supplies and materials, including but not limited to text and reference books and shall also provide the services of members of the SCS staff for the purpose of introducing the apprentices enrolled in the program to the functions of the SCS operations as they relate to the program. The cost of providing the specified instructional materials shall be included in the amount to be paid per clock hour of teaching time as set forth hereunder. No additional payments will be made by the RSCCD for instructional materials provided by the SCS.
2. SCS is responsible for the development of curriculum for instruction, and the administration and supervision of related and supplemental instruction for apprentices, coordination of instruction with job experiences, and in cooperation with the RSCCD, the selection and the training of teachers. SCS shall provide such coordinators as are required to implement and maintain the program as specified herein.
3. SCS shall monitor the students, maintain records of work experience and be responsible for apprentice evaluation and counseling regarding on-site work experience. These records shall be available to RSCCD and the State of California.
4. SCS shall provide clerical support to maintain training records.
5. SCS instructors will meet the minimum qualifications for instructors as stated in Section 53413 of Title 5 of the California Administrative Code and will be instructors of record for RSCCD and will be certified as adjunct instructors for RSCCD. RSCCD will require the instructors to complete any training mandated by the State of California for instructors to maintain the minimum qualifications to teach college credit apprenticeship courses.
6. SCS shall provide funds for and administer one (1) Instructor workshop annually.
7. SCS shall employ instructional aides and/or tool room attendants. Such personnel will be responsible for assisting instructors and placing all tools, equipment and materials in the training areas when needed by the instructors.

B. Facilities, and Equipment

1. SCS shall provide training facilities. Said facilities are hereby designated as off-campus facilities pursuant to Labor Code Section 3074, SCS will be responsible for the maintenance of these facilities.
2. SCS shall provide, install and maintain in a safe condition power equipment and hand tools necessary to conduct the instruction program.

ARTICLE IV - GENERAL PROVISIONS

1. This Master Service Agreement shall commence with the beginning of the fiscal year (July 1, 2012) and will continue until the end of the fiscal year (June 30, 2016). This agreement may be amended by mutual consent of the parties and may be terminated by either party provided that either party issues a written notification to the other party prior to May 1st, of the current agreement year. The cancellation will become effective on June 30th of the current agreement year.
2. All persons employed by SCS and performing services for their training committee shall be solely employees of SCS. SCS will be responsible for the salaries and other benefits including Worker's Compensation of all such personnel.
3. RSCCD shall pay SCS an amount equal to eighty-five percent (85%), amount specified for each clock hour of teaching time per apprentice. Payment shall be made to the Southern California Surveyors Joint Apprenticeship Committee, within sixty (60) days of receipt of positive attendance hours.
4. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or sent by U.S. certified mail, postage pre-paid with return receipt requested. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. All such notices personally delivered shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposited in the mail.

To the College: Santiago Canyon College
 Apprenticeship Office
 8045 E. Chapman Avenue

**Orange, CA 92869
ATTN: Director**

**With a Copy to: Rancho Santiago Community College District
2323 North Broadway
Santa Ana, CA 92706
ATTN: Vice Chancellor
Business Operations/Fiscal Services
c/o Contracts Specialist**

**To SCS: Southern California Surveyors Joint Apprenticeship Committee
9480 Utica Ave., #604
Rancho Cucamonga, CA 91730
ATTN: Administrator: Chuck Forbes**

- 5. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.**
- 6. Each party shall maintain and secure comprehensive general liability and property damage insurance of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.**
- 7. This Agreement and the rights and duties thereunder shall not be assigned in whole or in part without the written consent of both said parties.**
- 8. When the following condition exists, this Agreement may be cancelled by either said party hereto upon giving of thirty (30) days advance written notice. Such notice shall be personally served or given by United States mail.**
 - a. Emergency conditions resulting from acts of God.**

- b. Non-performance of the terms of this Agreement.**
- 9. RSCCD agrees to provide SCS with records indicating attendance, income and expenditure data.**
- 10. The parties hereto have executed this Agreement on the dates specified immediately adjacent to their respective signatures.**

IN WITNESS THEREOF:

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

Peter J. Hardash *cd*
Vice Chancellor,
Business Operations/Fiscal Affairs

Date: _____

Approved by Governing Board:

Date: _____

SOUTHERN CALIFORNIA SURVEYORS

Charles Forbes

Charles Forbes
Administrator

Date: 4/30/12

Check Registers Submitted for Approval
Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57362	General Fund Unrestricted	87,894.80	0.00	87,894.80	92*0358568	92*0358648
57363	General Fund Unrestricted	37,740.08	0.00	37,740.08	92*0358649	92*0358715
57373	General Fund Unrestricted	94,658.22	0.00	94,658.22	92*0358743	92*0358824
57374	General Fund Unrestricted	43,551.94	0.00	43,551.94	92*0358825	92*0358908
57375	General Fund Unrestricted	19,182.89	0.00	19,182.89	92*0358909	92*0358935
57383	General Fund Unrestricted	2,811.20	0.00	2,811.20	92*0358975	92*0358984
57385	General Fund Unrestricted	779.90	0.00	779.90	92*0358987	92*0358987
57387	General Fund Unrestricted	348.16	0.00	348.16	92*0358999	92*0359003
57395	General Fund Unrestricted	4,850.00	0.00	4,850.00	92*0359025	92*0359025
57397	General Fund Unrestricted	3,170.13	0.00	3,170.13	92*0359033	92*0359039
57398	General Fund Unrestricted	1,123.55	0.00	1,123.55	92*0359040	92*0359045
57399	General Fund Unrestricted	334.57	0.00	334.57	92*0359055	92*0359055
57401	General Fund Unrestricted	3,588.04	0.00	3,588.04	92*0359058	92*0359065
57402	General Fund Unrestricted	2,106.09	0.00	2,106.09	92*0359066	92*0359073
57403	General Fund Unrestricted	5,963.00	0.00	5,963.00	92*0359074	92*0359079
57404	General Fund Unrestricted	2,239.40	0.00	2,239.40	92*0359080	92*0359089
57405	General Fund Unrestricted	2,716.37	0.00	2,716.37	92*0359090	92*0359097
57406	General Fund Unrestricted	415.40	0.00	415.40	92*0359099	92*0359102
57407	General Fund Unrestricted	2,290.34	0.00	2,290.34	92*0359105	92*0359112
57408	General Fund Unrestricted	32.90	0.00	32.90	92*0359115	92*0359115
57409	General Fund Unrestricted	4,817.09	0.00	4,817.09	92*0359118	92*0359122
57410	General Fund Unrestricted	9,727.25	0.00	9,727.25	92*0359123	92*0359127
57411	General Fund Unrestricted	3,680.00	0.00	3,680.00	92*0359130	92*0359130
57419	General Fund Unrestricted	6,773.63	0.00	6,773.63	92*0359154	92*0359158
57420	General Fund Unrestricted	1,358.21	0.00	1,358.21	92*0359159	92*0359163
57422	General Fund Unrestricted	360.00	0.00	360.00	92*0359174	92*0359174
57427	General Fund Unrestricted	2,696.93	0.00	2,696.93	92*0359193	92*0359197
57428	General Fund Unrestricted	12,015.60	0.00	12,015.60	92*0359198	92*0359200
57429	General Fund Unrestricted	2,816.98	0.00	2,816.98	92*0359202	92*0359206
57437	General Fund Unrestricted	5,514.00	0.00	5,514.00	92*0359241	92*0359250
57438	General Fund Unrestricted	3,271.20	0.00	3,271.20	92*0359251	92*0359260
57439	General Fund Unrestricted	1,844.80	0.00	1,844.80	92*0359261	92*0359271
57442	General Fund Unrestricted	148.76	0.00	148.76	92*0359277	92*0359279
57444	General Fund Unrestricted	4,035.29	0.00	4,035.29	92*0359283	92*0359290
57445	General Fund Unrestricted	45,623.00	0.00	45,623.00	92*0359292	92*0359293
57446	General Fund Unrestricted	5,864.08	0.00	5,864.08	92*0359298	92*0359300
57447	General Fund Unrestricted	22,944.93	0.00	22,944.93	92*0359301	92*0359308
57448	General Fund Unrestricted	781.50	0.00	781.50	92*0359309	92*0359312
57449	General Fund Unrestricted	155.00	0.00	155.00	92*0359315	92*0359315
57450	General Fund Unrestricted	0.00	0.00	0.00	92*0359323	92*0359324
57458	General Fund Unrestricted	114,999.46	0.00	114,999.46	92*0359349	92*0359349

Check Registers Submitted for Approval
Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57459	General Fund Unrestricted	10,787.10	0.00	10,787.10	92*0359350	92*0359354
57460	General Fund Unrestricted	2,653.19	0.00	2,653.19	92*0359355	92*0359362
57461	General Fund Unrestricted	7,630.63	0.00	7,630.63	92*0359363	92*0359367
57462	General Fund Unrestricted	36,234.00	0.00	36,234.00	92*0359371	92*0359373
57463	General Fund Unrestricted	2,795.83	0.00	2,795.83	92*0359374	92*0359380
57464	General Fund Unrestricted	99.29	0.00	99.29	92*0359383	92*0359385
57468	General Fund Unrestricted	33,449.56	0.00	33,449.56	92*0359391	92*0359391
57469	General Fund Unrestricted	18,002.88	0.00	18,002.88	92*0359393	92*0359394
57470	General Fund Unrestricted	9,575.00	0.00	9,575.00	92*0359396	92*0359397
57471	General Fund Unrestricted	2,692.46	0.00	2,692.46	92*0359400	92*0359404
57472	General Fund Unrestricted	876.75	0.00	876.75	92*0359405	92*0359410
57473	General Fund Unrestricted	1,834.09	0.00	1,834.09	92*0359411	92*0359416
57475	General Fund Unrestricted	1,341.00	0.00	1,341.00	92*0359423	92*0359432
57476	General Fund Unrestricted	2,784.20	0.00	2,784.20	92*0359433	92*0359442
57484	General Fund Unrestricted	76,405.35	0.00	76,405.35	92*0359458	92*0359551
57485	General Fund Unrestricted	2,081.00	0.00	2,081.00	92*0359552	92*0359552
57486	General Fund Unrestricted	2,675.49	0.00	2,675.49	92*0359553	92*0359557
57488	General Fund Unrestricted	904.17	0.00	904.17	92*0359562	92*0359567
57489	General Fund Unrestricted	21,950.00	0.00	21,950.00	92*0359569	92*0359570
57490	General Fund Unrestricted	21,238.00	0.00	21,238.00	92*0359571	92*0359574
57497	General Fund Unrestricted	2,833.67	0.00	2,833.67	92*0359616	92*0359618
57498	General Fund Unrestricted	766.48	0.00	766.48	92*0359619	92*0359623
57499	General Fund Unrestricted	405.08	0.00	405.08	92*0359624	92*0359626
57500	General Fund Unrestricted	22,321.79	0.00	22,321.79	92*0359627	92*0359632
57504	General Fund Unrestricted	1,618,921.70	0.00	1,618,921.70	92*0359644	92*0359645
57505	General Fund Unrestricted	6,516.56	0.00	6,516.56	92*0359648	92*0359648
57506	General Fund Unrestricted	10,526.87	0.00	10,526.87	92*0359651	92*0359651
57508	General Fund Unrestricted	1,218.79	0.00	1,218.79	92*0359662	92*0359666
57509	General Fund Unrestricted	90,837.57	0.00	90,837.57	92*0359668	92*0359669
57511	General Fund Unrestricted	1,043.51	0.00	1,043.51	92*0359673	92*0359674
57515	General Fund Unrestricted	7,378.14	0.00	7,378.14	92*0359684	92*0359684
57516	General Fund Unrestricted	1,598.50	0.00	1,598.50	92*0359685	92*0359690
57517	General Fund Unrestricted	2,655.75	0.00	2,655.75	92*0359691	92*0359697
57519	General Fund Unrestricted	2,330.98	0.00	2,330.98	92*0359704	92*0359708
57520	General Fund Unrestricted	6,019.60	0.00	6,019.60	92*0359709	92*0359716
57521	General Fund Unrestricted	7,800.00	0.00	7,800.00	92*0359717	92*0359717
57524	General Fund Unrestricted	150.24	0.00	150.24	92*0359731	92*0359733
57525	General Fund Unrestricted	2,812.00	0.00	2,812.00	92*0359736	92*0359745
57526	General Fund Unrestricted	3,067.40	0.00	3,067.40	92*0359746	92*0359755
57527	General Fund Unrestricted	4,364.00	0.00	4,364.00	92*0359756	92*0359765
57528	General Fund Unrestricted	5,093.00	0.00	5,093.00	92*0359766	92*0359791

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57533	General Fund Unrestricted	146.49	0.00	146.49	92*0359798	92*0359801
57534	General Fund Unrestricted	27,320.58	0.00	27,320.58	92*0359803	92*0359805
57535	General Fund Unrestricted	5,480.00	0.00	5,480.00	92*0359806	92*0359811
57536	General Fund Unrestricted	1,005.67	0.00	1,005.67	92*0359812	92*0359814
57538	General Fund Unrestricted	590.28	0.00	590.28	92*0359818	92*0359819
57539	General Fund Unrestricted	11,385.84	0.00	11,385.84	92*0359823	92*0359826
57540	General Fund Unrestricted	758.84	0.00	758.84	92*0359827	92*0359856
57541	General Fund Unrestricted	2,686.30	0.00	2,686.30	92*0359857	92*0359870
Total Fund 11 General Fund Unrestricted		<u>\$2,669,270.31</u>	<u>\$0.00</u>	<u>\$2,669,270.31</u>		

Check Registers Submitted for Approval
 Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57385	General Fund Restricted	2,395.67	0.00	2,395.67	92*0358988	92*0358993
57386	General Fund Restricted	4,708.59	0.00	4,708.59	92*0358994	92*0358996
57387	General Fund Restricted	214.80	0.00	214.80	92*0359000	92*0359000
57395	General Fund Restricted	14,469.80	0.00	14,469.80	92*0359026	92*0359028
57396	General Fund Restricted	764.18	0.00	764.18	92*0359030	92*0359032
57398	General Fund Restricted	1,784.87	0.00	1,784.87	92*0359043	92*0359047
57399	General Fund Restricted	2,074.17	0.00	2,074.17	92*0359048	92*0359054
57406	General Fund Restricted	1,397.00	0.00	1,397.00	92*0359098	92*0359104
57408	General Fund Restricted	200.00	0.00	200.00	92*0359114	92*0359114
57409	General Fund Restricted	1,345.20	0.00	1,345.20	92*0359121	92*0359121
57410	General Fund Restricted	6,528.24	0.00	6,528.24	92*0359124	92*0359128
57411	General Fund Restricted	2,710.30	0.00	2,710.30	92*0359129	92*0359131
57418	General Fund Restricted	1,537.87	0.00	1,537.87	92*0359149	92*0359153
57421	General Fund Restricted	2,665.07	0.00	2,665.07	92*0359164	92*0359169
57422	General Fund Restricted	1,744.46	0.00	1,744.46	92*0359170	92*0359175
57423	General Fund Restricted	5,382.64	0.00	5,382.64	92*0359176	92*0359179
57427	General Fund Restricted	473.81	0.00	473.81	92*0359192	92*0359195
57429	General Fund Restricted	1,719.39	0.00	1,719.39	92*0359201	92*0359205
57432	General Fund Restricted	23,034.00	0.00	23,034.00	92*0359215	92*0359215
57434	General Fund Restricted	457.20	0.00	457.20	92*0359220	92*0359228
57435	General Fund Restricted	785.50	0.00	785.50	92*0359229	92*0359233
57436	General Fund Restricted	203.06	0.00	203.06	92*0359234	92*0359240
57442	General Fund Restricted	244.90	0.00	244.90	92*0359276	92*0359278
57443	General Fund Restricted	34,017.00	0.00	34,017.00	92*0359280	92*0359282
57446	General Fund Restricted	3,004.20	0.00	3,004.20	92*0359295	92*0359296
57447	General Fund Restricted	3,743.38	0.00	3,743.38	92*0359302	92*0359303
57448	General Fund Restricted	379.37	0.00	379.37	92*0359313	92*0359314
57449	General Fund Restricted	2,162.09	0.00	2,162.09	92*0359316	92*0359322
57461	General Fund Restricted	11,096.00	0.00	11,096.00	92*0359368	92*0359370
57463	General Fund Restricted	699.67	0.00	699.67	92*0359375	92*0359381
57470	General Fund Restricted	10,996.16	0.00	10,996.16	92*0359395	92*0359399
57471	General Fund Restricted	1,979.30	0.00	1,979.30	92*0359401	92*0359403
57472	General Fund Restricted	294.72	0.00	294.72	92*0359408	92*0359409
57473	General Fund Restricted	32.95	0.00	32.95	92*0359415	92*0359415
57474	General Fund Restricted	354.50	0.00	354.50	92*0359418	92*0359420
57477	General Fund Restricted	13,653.74	0.00	13,653.74	92*0359443	92*0359444
57487	General Fund Restricted	10,269.19	0.00	10,269.19	92*0359558	92*0359560
57488	General Fund Restricted	2,511.62	0.00	2,511.62	92*0359561	92*0359568
57491	General Fund Restricted	1,385.00	0.00	1,385.00	92*0359575	92*0359584
57492	General Fund Restricted	1,010.00	0.00	1,010.00	92*0359585	92*0359594
57493	General Fund Restricted	785.00	0.00	785.00	92*0359595	92*0359604

Check Registers Submitted for Approval
 Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57494	General Fund Restricted	655.00	0.00	655.00	92*0359605	92*0359613
57499	General Fund Restricted	340.18	0.00	340.18	92*0359625	92*0359625
57500	General Fund Restricted	4,513.63	0.00	4,513.63	92*0359628	92*0359629
57501	General Fund Restricted	606.78	0.00	606.78	92*0359633	92*0359638
57505	General Fund Restricted	17,274.01	0.00	17,274.01	92*0359646	92*0359650
57507	General Fund Restricted	1,889.02	0.00	1,889.02	92*0359655	92*0359661
57508	General Fund Restricted	1,160.15	0.00	1,160.15	92*0359663	92*0359667
57511	General Fund Restricted	218.57	0.00	218.57	92*0359675	92*0359676
57518	General Fund Restricted	1,388.98	0.00	1,388.98	92*0359698	92*0359703
57519	General Fund Restricted	950.00	0.00	950.00	92*0359706	92*0359706
57520	General Fund Restricted	8,868.14	0.00	8,868.14	92*0359711	92*0359715
57521	General Fund Restricted	14,128.00	0.00	14,128.00	92*0359718	92*0359718
57522	General Fund Restricted	2,295.50	0.00	2,295.50	92*0359719	92*0359724
57524	General Fund Restricted	179.85	0.00	179.85	92*0359732	92*0359735
57530	General Fund Restricted	39,700.78	0.00	39,700.78	92*0359794	92*0359794
57533	General Fund Restricted	2,427.57	0.00	2,427.57	92*0359797	92*0359802
57535	General Fund Restricted	3,169.19	0.00	3,169.19	92*0359808	92*0359810
57536	General Fund Restricted	67.00	0.00	67.00	92*0359813	92*0359815
57538	General Fund Restricted	1,232.70	0.00	1,232.70	92*0359820	92*0359822
57539	General Fund Restricted	7,000.00	0.00	7,000.00	92*0359824	92*0359824
Total Fund 12 General Fund Restricted		<u>\$283,279.66</u>	<u>\$0.00</u>	<u>\$283,279.66</u>		

Check Registers Submitted for Approval
 Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57384	GF Unrestricted One-Time Func	15,127.78	0.00	15,127.78	92*0358985	92*0358986
57387	GF Unrestricted One-Time Func	784.88	0.00	784.88	92*0358997	92*0359002
57396	GF Unrestricted One-Time Func	453.78	0.00	453.78	92*0359029	92*0359029
57400	GF Unrestricted One-Time Func	27,560.00	0.00	27,560.00	92*0359056	92*0359057
57408	GF Unrestricted One-Time Func	9,393.68	0.00	9,393.68	92*0359113	92*0359117
57423	GF Unrestricted One-Time Func	1,431.62	0.00	1,431.62	92*0359178	92*0359178
57433	GF Unrestricted One-Time Func	85,429.81	0.00	85,429.81	92*0359216	92*0359219
57442	GF Unrestricted One-Time Func	294.33	0.00	294.33	92*0359275	92*0359275
57445	GF Unrestricted One-Time Func	34,313.60	0.00	34,313.60	92*0359291	92*0359294
57446	GF Unrestricted One-Time Func	2,750.00	0.00	2,750.00	92*0359297	92*0359297
57464	GF Unrestricted One-Time Func	322.83	0.00	322.83	92*0359382	92*0359386
57468	GF Unrestricted One-Time Func	76,564.60	0.00	76,564.60	92*0359390	92*0359392
57474	GF Unrestricted One-Time Func	31,200.76	0.00	31,200.76	92*0359417	92*0359422
57496	GF Unrestricted One-Time Func	15,251.00	0.00	15,251.00	92*0359615	92*0359615
57506	GF Unrestricted One-Time Func	877.90	0.00	877.90	92*0359652	92*0359654
57510	GF Unrestricted One-Time Func	9,445.66	0.00	9,445.66	92*0359670	92*0359672
57532	GF Unrestricted One-Time Func	1,970.51	0.00	1,970.51	92*0359796	92*0359796
Total Fund 13 GF Unrestricted One-Time		<u>\$313,172.74</u>	<u>\$0.00</u>	<u>\$313,172.74</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57388	Child Development Fund	4,097.33	0.00	4,097.33	92*0359004	92*0359007
57412	Child Development Fund	1,998.97	0.00	1,998.97	92*0359132	92*0359134
57424	Child Development Fund	2,851.04	0.00	2,851.04	92*0359180	92*0359186
57451	Child Development Fund	1,959.98	0.00	1,959.98	92*0359325	92*0359332
57478	Child Development Fund	15,960.28	0.00	15,960.28	92*0359445	92*0359449
57495	Child Development Fund	950.00	0.00	950.00	92*0359614	92*0359614
57523	Child Development Fund	1,312.12	0.00	1,312.12	92*0359725	92*0359730
57542	Child Development Fund	4,984.52	0.00	4,984.52	92*0359871	92*0359875
Total Fund 33 Child Development Fund		<u>\$34,114.24</u>	<u>\$0.00</u>	<u>\$34,114.24</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57390	Capital Outlay Projects Fund	26,060.86	0.00	26,060.86	92*0359011	92*0359012
57391	Capital Outlay Projects Fund	2,714.44	0.00	2,714.44	92*0359013	92*0359016
57416	Capital Outlay Projects Fund	39,483.73	0.00	39,483.73	92*0359144	92*0359147
57426	Capital Outlay Projects Fund	8,810.10	0.00	8,810.10	92*0359191	92*0359191
57455	Capital Outlay Projects Fund	22,036.03	0.00	22,036.03	92*0359343	92*0359345
57466	Capital Outlay Projects Fund	18,371.00	0.00	18,371.00	92*0359388	92*0359388
57481	Capital Outlay Projects Fund	25,689.12	0.00	25,689.12	92*0359454	92*0359455
57482	Capital Outlay Projects Fund	107,435.00	0.00	107,435.00	92*0359456	92*0359456
57503	Capital Outlay Projects Fund	2,545.12	0.00	2,545.12	92*0359642	92*0359643
57529	Capital Outlay Projects Fund	1,576.93	0.00	1,576.93	92*0359792	92*0359793
57546	Capital Outlay Projects Fund	284,988.43	0.00	284,988.43	92*0359886	92*0359886
57548	Capital Outlay Projects Fund	43,985.60	0.00	43,985.60	92*0359891	92*0359893
Total Fund 41 Capital Outlay Projects Fu		<u>\$583,696.36</u>	<u>\$0.00</u>	<u>\$583,696.36</u>		

Check Registers Submitted for Approval
 Checks Written for Period 08/10/13 thru 08/31/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57389	Bond Fund, Measure E	5,697.60	0.00	5,697.60	92*0359008	92*0359010
57413	Bond Fund, Measure E	995.70	0.00	995.70	92*0359135	92*0359135
57414	Bond Fund, Measure E	1,957.28	0.00	1,957.28	92*0359136	92*0359138
57415	Bond Fund, Measure E	32,254.65	0.00	32,254.65	92*0359139	92*0359143
57425	Bond Fund, Measure E	62,489.75	0.00	62,489.75	92*0359187	92*0359190
57430	Bond Fund, Measure E	121,015.15	0.00	121,015.15	92*0359207	92*0359211
57452	Bond Fund, Measure E	84,226.80	0.00	84,226.80	92*0359333	92*0359336
57453	Bond Fund, Measure E	28,970.90	0.00	28,970.90	92*0359337	92*0359338
57454	Bond Fund, Measure E	325,512.58	0.00	325,512.58	92*0359339	92*0359342
57465	Bond Fund, Measure E	54,548.10	0.00	54,548.10	92*0359387	92*0359387
57479	Bond Fund, Measure E	13,472.65	0.00	13,472.65	92*0359450	92*0359451
57480	Bond Fund, Measure E	250,930.95	0.00	250,930.95	92*0359452	92*0359453
57502	Bond Fund, Measure E	29,434.95	0.00	29,434.95	92*0359639	92*0359641
57512	Bond Fund, Measure E	49,667.09	0.00	49,667.09	92*0359677	92*0359679
57513	Bond Fund, Measure E	11,569.63	0.00	11,569.63	92*0359680	92*0359682
57531	Bond Fund, Measure E	23,420.83	0.00	23,420.83	92*0359795	92*0359795
57537	Bond Fund, Measure E	71,845.60	0.00	71,845.60	92*0359816	92*0359817
57543	Bond Fund, Measure E	20,011.82	0.00	20,011.82	92*0359876	92*0359877
57544	Bond Fund, Measure E	220,000.00	0.00	220,000.00	92*0359878	92*0359878
57545	Bond Fund, Measure E	53,209.46	0.00	53,209.46	92*0359879	92*0359885
57547	Bond Fund, Measure E	74,739.50	0.00	74,739.50	92*0359887	92*0359890
Total Fund 42 Bond Fund, Measure E		<u>\$1,535,970.99</u>	<u>\$0.00</u>	<u>\$1,535,970.99</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57393	Property and Liability Fund	673,663.00	0.00	673,663.00	92*0359018	92*0359018
57394	Property and Liability Fund	15,753.05	0.00	15,753.05	92*0359019	92*0359024
57431	Property and Liability Fund	14,424.20	0.00	14,424.20	92*0359212	92*0359214
57457	Property and Liability Fund	4,811.11	0.00	4,811.11	92*0359348	92*0359348
57467	Property and Liability Fund	176.11	0.00	176.11	92*0359389	92*0359389
57483	Property and Liability Fund	4,759.75	0.00	4,759.75	92*0359457	92*0359457
Total Fund 61 Property and Liability Fund		<u>\$713,587.22</u>	<u>\$0.00</u>	<u>\$713,587.22</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57392	Workers' Compensation Fund	498,770.00	0.00	498,770.00	92*0359017	92*0359017
57440	Workers' Compensation Fund	1,743.59	0.00	1,743.59	92*0359272	92*0359273
57456	Workers' Compensation Fund	446.95	0.00	446.95	92*0359346	92*0359347
57514	Workers' Compensation Fund	38.00	0.00	38.00	92*0359683	92*0359683
Total Fund 62 Workers' Compensation Fu		<u>500,998.54</u>	<u>0.00</u>	<u>500,998.54</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57417	Student Financial Aid Fund	7,000.00	0.00	7,000.00	92*0359148	92*0359148
57441	Student Financial Aid Fund	184.57	0.00	184.57	92*0359274	92*0359274
Total Fund 74 Student Financial Aid Fund		<u><u>\$7,184.57</u></u>	<u><u>\$0.00</u></u>	<u><u>\$7,184.57</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,669,270.31
Total Fund 12 General Fund Restricted	283,279.66
Total Fund 13 GF Unrestricted One-Time Fund	313,172.74
Total Fund 33 Child Development Fund	34,114.24
Total Fund 41 Capital Outlay Projects Fund	583,696.36
Total Fund 42 Bond Fund, Measure E	1,535,970.99
Total Fund 61 Property and Liability Fund	713,587.22
Total Fund 62 Workers' Compensation Fund	500,998.54
Total Fund 74 Student Financial Aid Fund	7,184.57
Grand Total:	<u><u>\$6,641,274.63</u></u>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES		2,050,673
2000	CLASSIFIED SALARIES	1,536,178	
3000	EMPLOYEE BENEFITS		1,438,933
4000	SUPPLIES & MATERIALS	129,351	
5000	OTHER OPERATING EXP & SERVICES	1,601,618	
6000	CAPITAL OUTLAY		2,913,855
7000	OTHER OUTGO		191,443
7900	RESERVE FOR CONTINGENCIES	3,327,757	
Total Transfer Fund 11		\$6,594,904	\$6,594,904
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES		45,160
2000	CLASSIFIED SALARIES		8,659
3000	EMPLOYEE BENEFITS	20,815	
4000	SUPPLIES & MATERIALS	25,782	
5000	OTHER OPERATING EXP & SERVICES	23,583	
6000	CAPITAL OUTLAY		14,648
7000	OTHER OUTGO		1,713
Total Transfer Fund 12		\$70,180	\$70,180
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
1000	ACADEMIC SALARIES		800,000
3000	EMPLOYEE BENEFITS		40,180
4000	SUPPLIES & MATERIALS		20,900
5000	OTHER OPERATING EXP & SERVICES	724,745	
6000	CAPITAL OUTLAY	900	
7900	RESERVE FOR CONTINGENCIES	135,435	
Total Transfer Fund 13		\$861,080	\$861,080
<u>Fund 33: Child Development Fund</u>			
1000	ACADEMIC SALARIES		4,588
2000	CLASSIFIED SALARIES		26,016
3000	EMPLOYEE BENEFITS	20,768	
4000	SUPPLIES & MATERIALS	5,056	
5000	OTHER OPERATING EXP & SERVICES		5,177
6000	CAPITAL OUTLAY	9,957	
Total Transfer Fund 33		\$35,781	\$35,781

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
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BUDGET TRANSFERS		From	To
<u>Fund 41: Capital Outlay Projects Fund</u>			
6000	CAPITAL OUTLAY		34,907
7900	RESERVE FOR CONTINGENCIES	34,907	
Total Transfer Fund 41		\$34,907	\$34,907
<u>Fund 42: Bond Fund, Measure E</u>			
6000	CAPITAL OUTLAY		7,222,783
7900	RESERVE FOR CONTINGENCIES	7,222,783	
Total Transfer Fund 42		\$7,222,783	\$7,222,783
<u>Fund 76: Community Education Fund</u>			
2000	CLASSIFIED SALARIES		5,400
3000	EMPLOYEE BENEFITS		2,350
5000	OTHER OPERATING EXP & SERVICES		16,700
7900	RESERVE FOR CONTINGENCIES	24,450	
Total Transfer Fund 76		\$24,450	\$24,450
<u>Fund 79: Diversified Trust Fund</u>			
4000	SUPPLIES & MATERIALS		2,707
7900	RESERVE FOR CONTINGENCIES	2,707	
Total Transfer Fund 79		\$2,707	\$2,707
BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 11: General Fund Unrestricted</u>			
8800	LOCAL REVENUES	64,473	
5000	OTHER OPERATING EXP & SERVICES		64,473
Total Transfer Fund 11		\$64,473	\$64,473
<u>Fund 12: General Fund Restricted</u>			
8100	FEDERAL REVENUES	85,968	
8600	STATE REVENUES	50,268	
8800	LOCAL REVENUES	37,205	
1000	ACADEMIC SALARIES		(14,756)
2000	CLASSIFIED SALARIES		102,129
3000	EMPLOYEE BENEFITS		3,186
4000	SUPPLIES & MATERIALS		12,954
5000	OTHER OPERATING EXP & SERVICES		109,311
6000	CAPITAL OUTLAY		(43,133)
7000	OTHER OUTGO		3,750
Total Transfer Fund 12		\$173,441	\$173,441
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
8800	LOCAL REVENUES	59,102	
4000	SUPPLIES & MATERIALS		58,695
5000	OTHER OPERATING EXP & SERVICES		407
Total Transfer Fund 13		\$59,102	\$59,102

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
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BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 33: Child Development Fund</u>			
8900	OTHER FINANCING SOURCES	191,443	
8800	LOCAL REVENUES	6,116	
5000	OTHER OPERATING EXP & SERVICES		6,116
7900	RESERVE FOR CONTINGENCIES		191,443
Total Transfer Fund 33		\$197,559	\$197,559
<u>Fund 41: Capital Outlay Projects Fund</u>			
8800	LOCAL REVENUES	583,271	
5000	OTHER OPERATING EXP & SERVICES		2,597
7900	RESERVE FOR CONTINGENCIES		580,674
Total Transfer Fund 41		\$583,271	\$583,271
<u>Fund 42: Bond Fund, Measure E</u>			
8800	LOCAL REVENUES	1,952	
7900	RESERVE FOR CONTINGENCIES		1,952
Total Transfer Fund 42		\$1,952	\$1,952
<u>Fund 74: Student Financial Aid Fund</u>			
8100	FEDERAL REVENUES	28,750	
8600	STATE REVENUES	82,285	
7000	OTHER OUTGO		111,035
Total Transfer Fund 74		\$111,035	\$111,035
<u>Fund 79: Diversified Trust Fund</u>			
8800	LOCAL REVENUES	322,215	
2000	CLASSIFIED SALARIES		18,050
3000	EMPLOYEE BENEFITS		4,432
4000	SUPPLIES & MATERIALS		1,775
5000	OTHER OPERATING EXP & SERVICES		107,000
7900	RESERVE FOR CONTINGENCIES		190,958
Total Transfer Fund 79		\$322,215	\$322,215

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
<u>Fund 11: General Fund Unrestricted</u>			
B011938	06/26/13		
1000	ACADEMIC SALARIES		112,095
2000	CLASSIFIED SALARIES	112,095	
Total Reference B011938		\$112,095	\$112,095
Reason: Adjustment			
Description: SCC Adm Svcs Gen FD neg bal			
B011965	06/30/13		
1000	ACADEMIC SALARIES		61,427
2000	CLASSIFIED SALARIES	3,500	
5000	OTHER OPERATING EXP & SERVICES	57,927	
Total Reference B011965		\$61,427	\$61,427
Reason: Adjustment			
Description: SCC Adm Svcs gen FD neg bal			
B011966	06/30/13		
1000	ACADEMIC SALARIES		67,338
2000	CLASSIFIED SALARIES	40,000	
5000	OTHER OPERATING EXP & SERVICES	27,338	
Total Reference B011966		\$67,338	\$67,338
Reason: Adjustment			
Description: SCC Adm Svcs gen FD neg bal			
B011971	06/30/13		
1000	ACADEMIC SALARIES		319,544
5000	OTHER OPERATING EXP & SERVICES	319,544	
Total Reference B011971		\$319,544	\$319,544
Reason: Adjustment			
Description: SCC Adm Svcs gen FD neg bal			
B012014	06/30/13		
2000	CLASSIFIED SALARIES		42,851
3000	EMPLOYEE BENEFITS		15,992
5000	OTHER OPERATING EXP & SERVICES	58,843	
Total Reference B012014		\$58,843	\$58,843
Reason: Adjustment			
Description: Cover negative budget			

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BUDGET TRANSFERS		From	To
B012042	06/30/13		
1000	ACADEMIC SALARIES		219,187
2000	CLASSIFIED SALARIES	219,187	
		\$219,187	\$219,187
Total Reference B012042			
Reason: Adjustment			
Description: SCC Adm Svcs gen fd neg bal			
B012054	06/30/13		
1000	ACADEMIC SALARIES		528,074
2000	CLASSIFIED SALARIES	445,485	
3000	EMPLOYEE BENEFITS	82,589	
		\$528,074	\$528,074
Total Reference B012054			
Reason: Adjustment			
Description: SAC Adm Svcs FD11 neg bal			
B012057	06/30/13		
1000	ACADEMIC SALARIES		26,454
4000	SUPPLIES & MATERIALS	8,721	
5000	OTHER OPERATING EXP & SERVICES	17,733	
		\$26,454	\$26,454
Total Reference B012057			
Reason: Adjustment			
Description: SCC Adm Svcs Gen FD neg bal			
B012059	06/30/13		
1000	ACADEMIC SALARIES		45,467
2000	CLASSIFIED SALARIES	38,466	
4000	SUPPLIES & MATERIALS	7,001	
		\$45,467	\$45,467
Total Reference B012059			
Reason: Adjustment			
Description: SCC Adm Svcs FD11 Gen neg bal			
B012060	06/30/13		
2000	CLASSIFIED SALARIES	661,877	
3000	EMPLOYEE BENEFITS	196,178	
4000	SUPPLIES & MATERIALS	74,832	
5000	OTHER OPERATING EXP & SERVICES	911,813	
6000	CAPITAL OUTLAY		1,844,700
		\$1,844,700	\$1,844,700
Total Reference B012060			
Reason: Adjustment			
Description: Cover trsf to expend from FD41			

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BUDGET TRANSFERS	From	To
B012087 06/30/13		
2000 CLASSIFIED SALARIES	26,800	
3000 EMPLOYEE BENEFITS		47,149
4000 SUPPLIES & MATERIALS	3,384	
5000 OTHER OPERATING EXP & SERVICES	16,042	
6000 CAPITAL OUTLAY	923	
	<hr/>	<hr/>
Total Reference B012087	\$47,149	\$47,149
Reason: Adjustment		
Description: ADJ to PR/FB Safety/Security		
B012119 06/30/13		
1000 ACADEMIC SALARIES		39,897
2000 CLASSIFIED SALARIES	39,897	
	<hr/>	<hr/>
Total Reference B012119	\$39,897	\$39,897
Reason: Special Project Adjustment		
Description: Eliminate Neg Bal in Gen Fund		
B012129 06/30/13		
3000 EMPLOYEE BENEFITS		2,036,314
7900 RESERVE FOR CONTINGENCIES	2,036,314	
	<hr/>	<hr/>
Total Reference B012129	\$2,036,314	\$2,036,314
Reason: Adjustment		
Description: Covr Neg Bal in 3XXX major obj		
B012130 06/30/13		
6000 CAPITAL OUTLAY		1,100,000
7900 RESERVE FOR CONTINGENCIES	1,100,000	
	<hr/>	<hr/>
Total Reference B012130	\$1,100,000	\$1,100,000
Reason: Adjustment		
Description: Covr Neg Bal in 3XXX major obj		
B012145 06/30/13		
1000 ACADEMIC SALARIES		107,147
3000 EMPLOYEE BENEFITS	107,147	
	<hr/>	<hr/>
Total Reference B012145	\$107,147	\$107,147
Reason: Adjustment		
Description: SCC Adm Svcs Gen FD11 neg bal		
B012146 06/30/13		
7000 OTHER OUTGO		191,443
7900 RESERVE FOR CONTINGENCIES	191,443	
	<hr/>	<hr/>
Total Reference B012146	\$191,443	\$191,443
Reason: Adjustment		
Description: FD11/33 Contribute Chld Dev		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
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BUDGET TRANSFERS		From	To
B012156	06/30/13		
1000	ACADEMIC SALARIES		543,118
3000	EMPLOYEE BENEFITS	334,481	
4000	SUPPLIES & MATERIALS	33,446	
5000	OTHER OPERATING EXP & SERVICES	175,191	

Total Reference B012156	\$543,118	\$543,118
Reason: Adjustment		
Description: Cover neg bal in 1XXX obj SCC		

B012164	06/30/13		
1000	ACADEMIC SALARIES	58,994	
3000	EMPLOYEE BENEFITS		58,994

Total Reference B012164	\$58,994	\$58,994
Reason: Adjustment		
Description: Cover negative balance for SCC		

Fund 12: General Fund Restricted

B012132	06/30/13		
1000	ACADEMIC SALARIES		28,865
3000	EMPLOYEE BENEFITS		10,663
4000	SUPPLIES & MATERIALS	22,310	
5000	OTHER OPERATING EXP & SERVICES	16,363	
6000	CAPITAL OUTLAY	855	

Total Reference B012132	\$39,528	\$39,528
Reason: Special Project Adjustment		
Description: Clean up neg balances		

Fund 13: GF Unrestricted One-Time Funds

B011895	06/19/13		
5000	OTHER OPERATING EXP & SERVICES		80,000
7900	RESERVE FOR CONTINGENCIES	80,000	

Total Reference B011895	\$80,000	\$80,000
Reason: Adjustment		
Description: Fund electrical service		

B011931	06/26/13		
5000	OTHER OPERATING EXP & SERVICES		8,750
7900	RESERVE FOR CONTINGENCIES	8,750	

Total Reference B011931	\$8,750	\$8,750
Reason: Adjustment		
Description: SCC Adm Svcs gen exp 1x FD13		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET TRANSFERS		From	To
B012008	06/30/13		
5000	OTHER OPERATING EXP & SERVICES		1,685
7900	RESERVE FOR CONTINGENCIES	1,685	
		\$1,685	\$1,685
Total Reference B012008			
Reason: Adjustment			
Description: SCC May/June water bill			
B012019	06/30/13		
5000	OTHER OPERATING EXP & SERVICES		45,000
7900	RESERVE FOR CONTINGENCIES	45,000	
		\$45,000	\$45,000
Total Reference B012019			
Reason: Adjustment			
Description: SCC Adm Svcs June Edison bill			
B012055	06/30/13		
3000	EMPLOYEE BENEFITS		28,669
5000	OTHER OPERATING EXP & SERVICES	28,669	
		\$28,669	\$28,669
Total Reference B012055			
Reason: Adjustment			
Description: SAC Adm Svcs FD13 neg bal			
B012056	06/30/13		
1000	ACADEMIC SALARIES		800,000
5000	OTHER OPERATING EXP & SERVICES	800,000	
		\$800,000	\$800,000
Total Reference B012056			
Reason: Adjustment			
Description: SAC Adm Svcs FD13 over PT			
<u>Fund 41: Capital Outlay Projects Fund</u>			
B011795	06/06/13		
6000	CAPITAL OUTLAY		12,400
7900	RESERVE FOR CONTINGENCIES	12,400	
		\$12,400	\$12,400
Total Reference B011795			
Reason: Special Project Adjustment			
Description: SP3150 SAC RDA Bldg drywall/ exterior painting			
B011933	06/26/13		
6000	CAPITAL OUTLAY		380
7900	RESERVE FOR CONTINGENCIES	380	
		\$380	\$380
Total Reference B011933			
Reason: Special Project Adjustment			
Description: SP3150 SAC drywall insulation/ door seal			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET TRANSFERS		From	To
B011973	06/30/13		
6000	CAPITAL OUTLAY		22,127
7900	RESERVE FOR CONTINGENCIES	22,127	
Total Reference B011973		\$22,127	\$22,127
Reason: Special Project Adjustment			
Description: SP3150 SAC Parking Lot bid			
 <u>Fund 42: Bond Fund, Measure E</u>			
B011776	06/03/13		
6000	CAPITAL OUTLAY		73,100
7900	RESERVE FOR CONTINGENCIES	73,100	
Total Reference B011776		\$73,100	\$73,100
Reason: New Budget			
Description: SP3041 SAC LED Lghtg Upgrd New proj Measure E			
B011777	06/03/13		
6000	CAPITAL OUTLAY		64,600
7900	RESERVE FOR CONTINGENCIES	64,600	
Total Reference B011777		\$64,600	\$64,600
Reason: New Budget			
Description: SP3040 SCC LED Lghtg Upgrd New proj Measure E			
B011778	06/03/13		
6000	CAPITAL OUTLAY		22,500
7900	RESERVE FOR CONTINGENCIES	22,500	
Total Reference B011778		\$22,500	\$22,500
Reason: New Budget			
Description: SP3039 DO LED Lghtg Upgrd New proj Measure E			
B011779	06/03/13		
6000	CAPITAL OUTLAY		7,000,000
7900	RESERVE FOR CONTINGENCIES	7,000,000	
Total Reference B011779		\$7,000,000	\$7,000,000
Reason: New Budget			
Description: SP3037 SAC Swing Space Village New proj Measure E			
B011781	06/03/13		
6000	CAPITAL OUTLAY		60,000
7900	RESERVE FOR CONTINGENCIES	60,000	
Total Reference B011781		\$60,000	\$60,000
Reason: New Budget			
Description: SP3038 SAC Lots 6-9 Lghtg Upgrd New proj Measure E			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET TRANSFERS	From	To
B011980 06/30/13		
6000 CAPITAL OUTLAY		2,583
7900 RESERVE FOR CONTINGENCIES	2,583	
	\$2,583	\$2,583
Total Reference B011980		
Reason: Special Project Adjustment		
Description: SP3026 Sci/Math Bldg contract svcs FD42		

Fund 76: Community Education Fund

B012043 06/30/13		
2000 CLASSIFIED SALARIES		5,400
3000 EMPLOYEE BENEFITS		1,750
5000 OTHER OPERATING EXP & SERVICES		16,700
7900 RESERVE FOR CONTINGENCIES	23,850	
	\$23,850	\$23,850
Total Reference B012043		
Reason: Adjustment		
Description: FD76 Cover neg bal major obj		

B012044 06/30/13		
3000 EMPLOYEE BENEFITS		600
7900 RESERVE FOR CONTINGENCIES	600	
	\$600	\$600
Total Reference B012044		
Reason: Adjustment		
Description: FD76 Cover neg bal major obj		

Fund 79: Diversified Trust Fund

B012160 06/30/13		
4000 SUPPLIES & MATERIALS		2,707
7900 RESERVE FOR CONTINGENCIES	2,707	
	\$2,707	\$2,707
Total Reference B012160		
Reason: Adjustment		
Description: Aux Svcs neg(encumbrnc)adjust		

BUDGET INCREASES AND DECREASES

Fund 11: General Fund Unrestricted

	Revenue	Appropriation
B011806 06/07/13		
8800 LOCAL REVENUES	54,793	
5000 OTHER OPERATING EXP & SERVICES		54,793
	\$54,793	\$54,793
Total Reference B011806		
Reason: Adjustment		
Description: SP3720 Student ID cards fees write ck of income rec SBO		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
Fund 12: General Fund Restricted			
B011958	06/27/13		
8600	STATE REVENUES	(25,986)	
5000	OTHER OPERATING EXP & SERVICES		(55)
6000	CAPITAL OUTLAY		(25,931)
Total Reference B011958		\$(25,986)	\$(25,986)
Reason: Special Project Adjustment			
Description: SP2593 close TTIP Tech Access SCC & move to TTIP HR			
B011959	06/27/13		
8600	STATE REVENUES	25,986	
5000	OTHER OPERATING EXP & SERVICES		25,986
Total Reference B011959		\$25,986	\$25,986
Reason: Special Project Adjustment			
Description: SP2591 close TTIP Tech Access SCC & move to TTIP HR			
B012040	06/30/13		
8800	LOCAL REVENUES	(84,799)	
4000	SUPPLIES & MATERIALS		(20,442)
5000	OTHER OPERATING EXP & SERVICES		(70,000)
Total Reference B012040		\$(84,799)	\$(90,442)
Reason: Special Project Adjustment			
Description: SP3490 Corr bdgt-not instr mat			
B012041	06/30/13		
8800	LOCAL REVENUES	87,686	
4000	SUPPLIES & MATERIALS		23,329
5000	OTHER OPERATING EXP & SERVICES		70,000
Total Reference B012041		\$87,686	\$93,329
Reason: Special Project Adjustment			
Description: SP3719 Corr bdgt-not instr mat			
B012084	06/30/13		
8600	STATE REVENUES	26,324	
2000	CLASSIFIED SALARIES		19,778
3000	EMPLOYEE BENEFITS		8,531
5000	OTHER OPERATING EXP & SERVICES		(1,985)
Total Reference B012084		\$26,324	\$26,324
Reason: Special Project Adjustment			
Description: SP2415 SAC Cr Matric neg bal			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B012086	06/30/13		
8600	STATE REVENUES	(35,598)	
1000	ACADEMIC SALARIES		(11,379)
2000	CLASSIFIED SALARIES		(15,181)
3000	EMPLOYEE BENEFITS		(6,469)
4000	SUPPLIES & MATERIALS		(359)
5000	OTHER OPERATING EXP & SERVICES		(369)
6000	CAPITAL OUTLAY		(1,841)
Total Reference B012086		\$(35,598)	\$(35,598)
Reason: Special Project Adjustment			
Description: SP2417 SAC Cr Matric neg bal			
B012151	06/30/13		
8100	FEDERAL REVENUES	46,428	
2000	CLASSIFIED SALARIES		46,428
Total Reference B012151		\$46,428	\$46,428
Reason: Special Project Adjustment			
Description: SP1401 move FWS to FSEOG-SAC			
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
B011977	06/30/13		
8800	LOCAL REVENUES	48,505	
4000	SUPPLIES & MATERIALS		48,505
Total Reference B011977		\$48,505	\$48,505
Reason: Adjustment			
Description: Bdg stu rec/trmscrt incm FD13			
<u>Fund 33: Child Development Fund</u>			
B012147	06/30/13		
8900	OTHER FINANCING SOURCES	191,443	
7900	RESERVE FOR CONTINGENCIES		191,443
Total Reference B012147		\$191,443	\$191,443
Reason: Adjustment			
Description: FD11/33 Contribute Chld Dev			
<u>Fund 41: Capital Outlay Projects Fund</u>			
B011877	06/18/13		
8800	LOCAL REVENUES	249	
7900	RESERVE FOR CONTINGENCIES		249
Total Reference B011877		\$249	\$249
Reason: Adjustment			
Description: Incr budg for other local rev			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B011883	06/18/13		
8800	LOCAL REVENUES	239	
7900	RESERVE FOR CONTINGENCIES		239
Total Reference B011883		\$239	\$239
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011884	06/18/13		
8800	LOCAL REVENUES	899	
7900	RESERVE FOR CONTINGENCIES		899
Total Reference B011884		\$899	\$899
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011885	06/18/13		
8800	LOCAL REVENUES	111,792	
7900	RESERVE FOR CONTINGENCIES		111,792
Total Reference B011885		\$111,792	\$111,792
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011886	06/18/13		
8800	LOCAL REVENUES	4,953	
7900	RESERVE FOR CONTINGENCIES		4,953
Total Reference B011886		\$4,953	\$4,953
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011887	06/18/13		
8800	LOCAL REVENUES	320,292	
7900	RESERVE FOR CONTINGENCIES		320,292
Total Reference B011887		\$320,292	\$320,292
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011888	06/18/13		
8800	LOCAL REVENUES	153,170	
7900	RESERVE FOR CONTINGENCIES		153,170
Total Reference B011888		\$153,170	\$153,170
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
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BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B011889	06/18/13		
8800	LOCAL REVENUES	20,275	
7900	RESERVE FOR CONTINGENCIES		20,275
Total Reference B011889		\$20,275	\$20,275
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B011890	06/18/13		
8800	LOCAL REVENUES	6,477	
7900	RESERVE FOR CONTINGENCIES		6,477
Total Reference B011890		\$6,477	\$6,477
Reason: Special Project Adjustment			
Description: Incr budg based on actual rede			
B012000	06/30/13		
8800	LOCAL REVENUES	728	
7900	RESERVE FOR CONTINGENCIES		728
Total Reference B012000		\$728	\$728
Reason: Special Project Adjustment			
Description: SP3130 RDA H&S districtwide increase based on actual			
B012001	06/30/13		
8800	LOCAL REVENUES	(3,978)	
7900	RESERVE FOR CONTINGENCIES		(3,978)
Total Reference B012001		\$(3,978)	\$(3,978)
Reason: Special Project Adjustment			
Description: SP3580 Non-Res Tuit Capitl SCC reduce based on actual			
B012002	06/30/13		
8800	LOCAL REVENUES	(31,945)	
7900	RESERVE FOR CONTINGENCIES		(31,945)
Total Reference B012002		\$(31,945)	\$(31,945)
Reason: Special Project Adjustment			
Description: SP3580 Non-Res Tuit Captl SAC Reduce based on actual			
B012159	06/30/13		
8800	LOCAL REVENUES	120	
5000	OTHER OPERATING EXP & SERVICES		2,597
7900	RESERVE FOR CONTINGENCIES		(2,477)
Total Reference B012159		\$120	\$120
Reason: Adjustment			
Description: Incr bdgt based on actual revs			

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 06/01/2013 To 06/30/2013
Board Meeting on 09/09/2013**

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
<u>Fund 42: Bond Fund, Measure E</u>			
B011876	06/18/13		
8800	LOCAL REVENUES	1,952	
7900	RESERVE FOR CONTINGENCIES		1,952
		\$1,952	\$1,952
Total Reference B011876			
Reason: Adjustment			
Description: Set up budget based on actual checks expired per AP JE23357			
 <u>Fund 74: Student Financial Aid Fund</u>			
B011874	06/18/13		
8600	STATE REVENUES	64,844	
7000	OTHER OUTGO		64,844
		\$64,844	\$64,844
Total Reference B011874			
Reason: Special Project Adjustment			
Description: Increase Cal grant budget			
 B012152 06/30/13			
8100	FEDERAL REVENUES	46,428	
7000	OTHER OUTGO		46,428
		\$46,428	\$46,428
Total Reference B012152			
Reason: Special Project Adjustment			
Description: SP1402 move FWS to FSEOG-SAC			
 <u>Fund 79: Diversified Trust Fund</u>			
B012065	06/30/13		
8800	LOCAL REVENUES	322,215	
2000	CLASSIFIED SALARIES		18,050
3000	EMPLOYEE BENEFITS		4,432
4000	SUPPLIES & MATERIALS		1,775
5000	OTHER OPERATING EXP & SERVICES		107,000
7900	RESERVE FOR CONTINGENCIES		190,958
		\$322,215	\$322,215
Total Reference B012065			
Reason: Special Project Adjustment			
Description: Aux Svcs SBO adj obj over budg			

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of the 2013-14 Adopted Budget	
Action:	Request for Approval	

BACKGROUND

In accordance with the California Code of Regulations, Title 5, Sections 58301 and 58305(c), the governing board of each community college district shall hold a public hearing and adopt a final budget by September 15th of each year. The General Fund proposed Adopted Budget has been reviewed and recommended for approval by the Fiscal Resources Committee (FRC). FRC is the participatory governance body charged with the responsibility to develop and recommend the proposed Adopted Budget to the Chancellor.

ANALYSIS

A bound copy of the proposed Adopted Budget has been provided for your review. It contains a balanced budget for all of the funds under the District. Furthermore, the Chancellor's Message can be found on Page 3 and provides an overview of the major assumptions used in the budget development process. The 2013-2014 Proposed Adopted Budget pdf can be found at the following link: <http://new.rscdd.edu/Departments/Business-Operations/Pages/Budget.aspx> pending Board approval.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2013-2014 Adopted Budget as presented.

Fiscal Impact:	As presented in Adopted Budget	Board Date: September 9, 2013
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Appointments to the Measure E Citizens' Bond Oversight Committee	
Action:	Request for Approval	

BACKGROUND

California Education Code 15278 requirements for bonds that are approved under the authority of Proposition 39 is the requirement of a citizens' bond oversight committee comprised of a minimum of seven (7) appointed members who satisfy various categories of membership. The board approved the membership of the original committee in December of 2002 and acts upon the appointment, reappointment and reaffirmation of the committee each year.

ANALYSIS

The committee terms are based on the calendar year. Therefore, we recommend that the following appointment be approved, filling two of the three current vacancies as follows:

Name	Membership Category	Recommended Action
Luis Vargas	Santa Ana College Student Representative	Appoint
Matt Blake	Santiago Canyon College Student Representative	Appoint

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Luis Vargas as the Santa Ana College student representative and Matt Blake as the Santiago Canyon College student representative to the Measure E Citizens' Bond Oversight Committee as presented.

Fiscal Impact:	None	Board Date: September 9, 2013
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Agreement with HMC Architects for Comprehensive Master Planning Services	
Action:	Request for Approval	

BACKGROUND:

HMC Architects has been working on the development of a 2013 District Comprehensive Master Plan in the last year. This agreement is to cover the remaining scope of work associated with the completion of the District's Comprehensive Master Plan.

ANALYSIS:

The District's 2013 Comprehensive Master Plan is a long term plan that identifies the District's projections and goals for the coming decade. It provides a framework for the development of the District and College Strategic plans, as well as technology and facilities needs in the Master Plans. Its purpose is to also support accreditation and demonstrate compliance with accreditation standards. This agreement is not to exceed cost of \$25,075 plus \$5,000 reimbursables.

Funded by Capital Outlay Funds

RECOMMENDATION:

It is recommended that the Board of Trustees approve the agreement with HMC Architects to complete the update to the 2013 Comprehensive Master Planning Services for the District as presented.

Fiscal Impact:	\$25,075 plus \$5,000 Reimbursables	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**PROJECT MANAGEMENT AND PLANNING
CONSULTANT SERVICES AGREEMENT**

This AGREEMENT is made and entered into this 10TH day of SEPTEMBER in the year 2013, between the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereinafter referred to as ("DISTRICT"), and HMC Group, hereinafter referred to as "CONSULTANT". The DISTRICT and the CONSULTANT are sometimes referred to herein as a "PARTY" and collectively as the "PARTIES". This AGREEMENT is made with reference to the following facts:

WHEREAS, the DISTRICT requires services and/or advice of a highly specialized and technical nature in connection with certain financial, economic, accounting, consulting and/or administrative matters; and

WHEREAS, such services and advice are not available within the DISTRICT, and cannot be performed satisfactorily by DISTRICT employees; and

WHEREAS, CONSULTANT possesses the necessary expert knowledge, experience, and ability to perform services not available through DISTRICT personnel; and

WHEREAS, CONSULTANT is specially experienced and competent to provide to the DISTRICT certain specialized services and/or advice in one or more of the foregoing areas; and

WHEREAS, DISTRICT desires to obtain specialized services and/or advice to **COMPLETE THE UPDATE OF THE DISTRICT COMPREHENSIVE MASTER PLAN**, hereinafter referred to as the "PROJECT", located in the DISTRICT; and

WHEREAS, CONSULTANT has indicated its willingness and commitment to provide its specialized services and/or advice to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

**ARTICLE I
SCOPE AND SERVICES AND RESPONSIBILITIES**

1. Services to be Provided by the CONSULTANT. The CONSULTANT shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONSULTANT's proposal which is attached hereto and incorporated herein as **EXHIBIT "A"** (the "CONSULTANT's WORK PLAN"). Where the CONSULTANT's WORK PLAN consists of a proposal or quote submitted in response to a Request for Proposals ("RFP") from the DISTRICT, the CONSULTANT's WORK PLAN shall be considered to include the DISTRICT's RFP. The DISTRICT and CONSULTANT expressly agree to incorporate the terms and conditions of the DISTRICT's RFP into this AGREEMENT by this reference and the PARTIES understand that the RFP shall constitute a binding part this AGREEMENT. In the event of a discrepancy, inconsistency, or other difference between the terms of the RFP or the CONSULTANT's WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall be controlling.

2. Classification: To the extent it is determined under applicable law that CONSULTANT fails to meet the statutory prerequisites for classification as a professional expert operating under a

personal services agreement, CONSULTANT resigns any and all rights and privileges derived from this AGREEMENT and any resulting relationship, which resignation is deemed accepted under such circumstances by the DISTRICT.

3. Contract Term. The effective period of this AGREEMENT is to be September 10, 2013 through June 30, 2014.

4. If any claim, demand, dispute or lawsuit arises related in any manner to the PROJECT (collectively, "CLAIM"), but unrelated to the services furnished pursuant to this AGREEMENT, the CONSULTANT agrees to cooperate and provide any reasonably requested services as directed by the DISTRICT or DISTRICT's legal counsel. Any documents or information provided to CONSULTANT or prepared, reproduced, maintained and/or managed by CONSULTANT related to a CLAIM are, and shall remain, confidential. Any communications, work performed or services provided related to a CLAIM for DISTRICT's legal counsel, or at the direction or request of DISTRICT's legal counsel, shall be protected by any applicable privilege including, but not limited to, the attorney-client privilege, attorney work product doctrine, and joint defense privilege. CONSULTANT shall not provide, release or distribute any information or documents related to a CLAIM to any person or entity without prior written consent from the DISTRICT or DISTRICT's legal counsel. All documents, reports or information related to a CLAIM, even if prepared by CONSULTANT, shall remain sole property of the DISTRICT in accordance with Article VII of this AGREEMENT.

5. CONSULTANT's Certifications, Representations and Warranties. CONSULTANT makes the following certifications, representations, and warranties for the benefit of the DISTRICT and CONSULTANT acknowledges and agrees that the DISTRICT, in deciding to engage CONSULTANT pursuant to this AGREEMENT, is relying upon the truth and validity of the following certifications, representations and warranties and their effectiveness throughout the term of this AGREEMENT and the course of CONSULTANT's engagement hereunder:

a. CONSULTANT is qualified in all respects to provide to the DISTRICT all of the services contemplated by this AGREEMENT and, to the extent required by any applicable laws, CONSULTANT has all such licenses and/or governmental approvals as would be required to carry out and perform for the benefit of the DISTRICT, such services as are called for hereunder.

b. CONSULTANT, in providing the services and in otherwise carrying out its obligations to the DISTRICT under this AGREEMENT, shall, at all times, comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation and equal protection and non-discrimination laws.

6. CONSULTANT has been selected to perform the work herein because of the skills and expertise of key individuals. Services under this AGREEMENT shall be performed only by competent personnel under this supervision of and/or in the employment of the CONSULTANT. CONSULTANT shall conform to DISTRICT's reasonable requests regarding assignment of personnel. All personnel, including those assigned at DISTRICT's request, shall be supervised by CONSULTANT.

CONSULTANT shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONSULTANT. In either case, DISTRICT shall be allowed to interview and approve replacement personnel. CONSULTANT agrees that reassignment of any of the listed personnel during the AGREEMENT period shall only be with other professional personnel who have equivalent experience and shall require prior consultation and written approval by the DISTRICT. Any costs associated with reassignment of personnel shall be borne exclusively by CONSULTANT and CONSULTANT shall not charge the DISTRICT for the cost of training or "bringing up to speed" replacement personnel.

If any designated lead or key person fails to perform to the satisfaction of the DISTRICT, then upon written notice the CONSULTANT shall immediately remove that person from the PROJECT and provide a temporary replacement. CONSULTANT shall within thirty (30) work days, provide a permanent replacement person acceptable to the DISTRICT. DISTRICT may condition its approval of replacement personnel upon a reasonable transition period wherein new personnel will learn the Program and Projects and get "up to speed" at CONSULTANT's cost.

CONSULTANT represents that the CONSULTANT has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONSULTANT.

ARTICLE II

COMPENSATION TO THE CONSULTANT

1. The DISTRICT shall compensate the CONSULTANT as follows:

a. The DISTRICT agrees to pay the CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT "A"** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONSULTANT exceed **TWENTY-FIVE THOUSAND AND SEVENTY-FIVE and 0/100 DOLLARS (\$25,075.)** for performing the services required by this AGREEMENT and **EXHIBIT "A"**.

b. CONSULTANT shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONSULTANT begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONSULTANT agrees that no other compensation, fringe benefits, or other remuneration is due to CONSULTANT by the DISTRICT for services rendered under this AGREEMENT. CONSULTANT shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONSULTANT is not an employee of the DISTRICT; rather, CONSULTANT is operating under a personal services agreement pursuant to Education Code Section 88003.1(b)(2) and has only the rights defined by this AGREEMENT.

d. Unless specifically requested in writing by the DISTRICT, CONSULTANT shall not invoice the DISTRICT for any services pursuant to this AGREEMENT performed during any holiday officially recognized or designated by the DISTRICT, or any other days when the DISTRICT offices are closed, and DISTRICT will not pay for any costs incurred by CONSULTANT during such DISTRICT holidays.

ARTICLE III

REIMBURSABLE EXPENSES

1. Reimbursable expenses are in addition to compensation for basic and extra services, and shall be paid to the CONSULTANT at one and one-tenth (1.1) times the expenses incurred by the CONSULTANT, the CONSULTANT's employees and consultants for the following specified items unless otherwise approved by the DISTRICT in writing:

a. Approved reproduction of reports and/or other documents otherwise not covered in the agreement and approved in advance by District.

- b. Fees advanced for securing approval of authorities in connection with the services rendered pursuant to this AGREEMENT.
- c. Express shipping, overnight mail, messenger, courier, or delivery services approved in advance by the District.
- d. Mileage at IRS Rate if site exceeds more than 25 miles from the District.
- e. Out of town travel approved in advance by District.

2. Reimbursable expenses are estimated to be **FIVE THOUSAND and 0/100 DOLLARS (\$5,000)**, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

3. DISTRICT will provide CONSULTANT with basic general conditions reasonably required to perform its services under this AGREEMENT including office space, computer and other general office equipment. If CONSULTANT requires any additional equipment or supplies not provided by the DISTRICT, the CONSULTANT shall notify the DISTRICT in writing. No reimbursable expenses other than those set forth in this AGREEMENT shall be incurred by CONSULTANT without prior written consent by the DISTRICT. CONSULTANT shall not be entitled to reimbursement for any costs if CONSULTANT fails to comply with the requirements set forth in this Paragraph.

ARTICLE IV **TERMINATION**

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONSULTANT; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONSULTANT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to the CONSULTANT.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONSULTANT shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONSULTANT.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONSULTANT. In the event of a termination without cause, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONSULTANT for Board approved extra

services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONSULTANT agrees to continue the work diligently to completion. If the dispute is not resolved, CONSULTANT agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONSULTANT's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONSULTANT the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V **ADDITIONAL CONSULTANT SERVICES**

1. CONSULTANT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONSULTANT's control. CONSULTANT shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONSULTANT to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT. Such services shall include:

a. Making material revisions in reports or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation and completion of such documents.

b. Preparing reports and other documentation and supporting data, and providing other services in connection with project modifications required by causes beyond the control of the CONSULTANT which are not the result of the direct or indirect negligence, errors or omissions on the part of CONSULTANT;

c. If the DISTRICT requests additional shifts to complete the services articulated in **EXHIBIT "A"** where the requests for additional shifts does not arise from the direct or indirect negligence, errors or omissions on the part of CONSULTANT and the CONSULTANT's compensation is expressly conditioned on the lack of fault of the CONSULTANT;

d. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with the generally accepted practice in the CONSULTANT's industry.

ARTICLE VI **ACCOUNTING RECORDS OF THE CONSULTANT**

1. Records of the CONSULTANT's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONSULTANT, which are in addition to those services already

required by this AGREEMENT, and any records of accounts between the DISTRICT and CONSULTANT shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII **REPORTS AND/OR OTHER DOCUMENTS**

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONSULTANT or CONSULTANT's consultants in accordance with this AGREEMENT, shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONSULTANT with a written request for the return of its PROPERTY at any time. Upon CONSULTANT's receipt of the DISTRICT's written request, CONSULTANT shall return the requested PROPERTY to the DISTRICT within five (5) calendar days.

ARTICLE VIII **INDEMNITY & INSURANCE**

1. To the fullest extent permitted by law, CONSULTANT agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONSULTANT's employees or CONSULTANT's subcontractor's employees arising out of CONSULTANT's work under this AGREEMENT; and

b. General Liability: If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the CONSULTANT, the CONSULTANT shall indemnify and hold the DISTRICT harmless from any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONSULTANT or the DISTRICT, or any person, firm or corporation employed by the CONSULTANT or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT. The CONSULTANT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT (other than professional negligence covered by section c below), its officers, agents or employees that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof; and

c. Professional Liability: If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the CONSULTANT, the CONSULTANT shall indemnify and hold the DISTRICT harmless from any loss, injury to, death of persons or damage to property caused by any act, neglect, default or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by sole or active negligence, or willful misconduct of the DISTRICT. With regard to the CONSULTANT's obligation to indemnify for acts of professional negligence, such obligation

does not include the obligation to provide defense counsel or to pay for the defense of actions or proceedings brought against the DISTRICT, but rather to reimburse the DISTRICT for attorney's fees and costs incurred by the DISTRICT in defending such actions or proceedings brought against the DISTRICT that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT.

d. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

e. ANY ATTEMPT TO LIMIT THE CONSULTANT'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONSULTANT. IN NO EVENT SHALL THE CONSULTANT'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONSULTANT FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONSULTANT shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect CONSULTANT and DISTRICT from claims which may arise out of or result from CONSULTANT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONSULTANT shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS (\$1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS (\$1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONSULTANT subcontracts any portion of CONSULTANT's duties, CONSULTANT shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Each policy of insurance required in Article VIII, Section 2 (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with

respect to the operations of CONSULTANT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONSULTANT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONSULTANT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONSULTANT fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of CONSULTANT, and in such event CONSULTANT shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX **MISCELLANEOUS**

1. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that CONSULTANT and all of CONSULTANT's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of CONSULTANT's employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONSULTANT's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONSULTANT.

3. The DISTRICT and CONSULTANT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. CONSULTANT shall not assign this AGREEMENT.

4. This AGREEMENT shall be governed by the laws of the State of California.

5. THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE CONSULTANT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS **EXHIBIT "A"** SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE CONSULTANT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE CONSULTANT MAY BE INCORPORATED INTO THIS AGREEMENT AS **EXHIBIT "A"** BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PORTIONS DESCRIBING THE CONSULTANT'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

6. The PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the CONSULTANT.

7. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

8. Time is of the essence with respect to all provisions of this AGREEMENT.

9. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

10. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by each reference as though fully set forth in each instance in the text hereof unless otherwise excluded by the terms of this AGREEMENT. In the event that the provisions of any exhibit conflict with the terms of this AGREEMENT, the terms of this AGREEMENT shall control.

11. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

12. Confidentiality: The CONSULTANT shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

13. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

14. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:
Rancho Santiago Community College District
Business Operations and Fiscal Services
Attn: Peter Hardash, Vice Chancellor
2323 North Broadway Santa Ana, CA 92706
Telephone: (714)480-7340
Facsimile: (714)796-3935

To the CONSULTANT:
HMC Architects
Attn: Deborah Shepley
3546 Concours St., Ontario, CA 91764
Telephone: (909)989-9979
Facsimile: (909)483-1400

With a copy to:
Rancho Santiago Community College District
Facility Planning & District Construction and Support Services
2323 North Broadway Santa Ana, CA 92706
Attn: Carri Matsumoto, Assistant Vice Chancellor
Telephone: (714) 480-7516
Facsimile: (714) 796-3910

15. Tobacco Prohibited: any tobacco use (smoking, chewing, etc.) by anyone, is prohibited at all times on any RSCCD property.

16. Profanity on any RSCCD property is prohibited, including, but not limited to, racial, ethnic, or sexual slurs or comments which could be considered harassment.

17. Appropriate dress is mandatory. Therefore, tank tops, cut-offs and shorts are not allowed. Additionally, what is written or pictured on clothing must comply with the requirements of acceptable language as stated above in Paragraph 16.

18. Images: If applicable, the CONSULTANT is prohibited from capturing on any visual medium images of any property, logo, student, or employee of the DISTRICT, or any image that represents the DISTRICT without express written consent from the DISTRICT.

19. In accordance with California Education Code section 81655, this AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

HMC ARCHITECTS

**RANCHO SANTIAGO COMMUNITY COLLEGE
DISTRICT OF ORANGE COUNTY**

By  _____

By _____

Print Name: Mitchell Carp

Peter Hardash
Vice Chancellor, Business Operations and Fiscal
Services

Title: Senior Vice President

Date 8.19.13 _____

Date _____

Address: 3546 Concours Street

Ontario, CA 91764

Phone: (909) 989-9979

Fax: (909) 483-1400

Tax ID#95-2109939

EXHIBIT "A"

PROJECT WORK PLAN

Date: 6/3/2013
 Client: RSCCD
 Project: Comprehensive Master Plan
 Project No. 500201000, 1005

HMC Architects

	Deb PIC	Sheryl PM	Mba QC	Barbara Graphics	
ACTIVITY 3					
DISTRICT CMP					
Finalize CMP Document					
Prepare Aug 5th Draft					
Collect/coordinate all comments from district	1	4			
Incorporate comments/revisions	1	8			
Revise document and PDF (July 18)		8		12	
Inhouse QC + revisions (July 29th - 30th)	1	12	8	6	
Prepare Sept 23rd Board Draft					
Coordinate comments from colleges/district	1	8			
Revise document and PDF (Sept 17th)		2		4	
Inhouse QC	1	2			
Coord printing/delivery of Sept 23rd Draft		4			
Board Presentation (Sept 23rd)	2	2			
Print final documents					
Coord printing/delivery of final version		12		2	
	7	62	8	24	101

	PIC	Sr PM	Planner	Plan Lead	
HOURLY RATE \$	195	\$ 185	\$ 175	\$ 160	
TOTAL COST	\$1,365	\$11,470	\$1,400	\$3,840	\$ 18,075
			HMC		\$ 18,075
			Eva Conrad		\$ 7,000
			TOTAL		\$ 25,075
			Reimbursable Expenses		\$ 5,000

RSCCD District CMP Work Plan 2013-07-08
 7/19/2013 3:28 PM

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Change Order #5, Bid #1180 – Perimeter Site Improvements for Santa Ana College	
Action:	Request for Approval	

BACKGROUND:

On November 13, 2012, the Board of Trustees awarded a contract to WoodCliff Corporation for Bid # 1180 for perimeter site improvements at Santa Ana College.

ANALYSIS

During the course of construction for the project, the contractor has had to undertake additional work related to concrete sidewalks, storm drains and lighting. The majority of the change order costs are associated with additional concrete work and the addition of circuits for site lighting.

Change Order #5 increases the contract by \$37,744. The revised contract amount is \$5,587,229. Staff was able to negotiate a savings of \$56,435. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 8.76% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #5, Bid #1180 for WoodCliff Corporation, perimeter site improvements at Santa Ana College as presented.

Fiscal Impact:	\$37,744	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	Santa Ana College- Perimeter Site Improvements	Bid No. 1180	P.O. # 13-BP000260
		D.S.A. No.	#04-112268
Contractor:	WoodCliff Corporation	Change Order No.	05
Architect:	Westberg-White, Inc.	Date:	August 19, 2013

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$5,137,000.00
Previous Change Orders	\$412,485.00	
This Change Order	\$37,744.00	
Total Change Orders		\$450,229.00
Revised Contract Amount		\$5,587,229.00
Previous Time Extensions	3 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		3 calendar days
Original Completion Date		December 31, 2013
Revised Contract Completion Date		January 3, 2014
RSCCD Board Approval Date		September 9, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Bernards	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Director - District Construction and Support Services	Authorized Signature	Date
Alex Oviedo	Authorized Signature	Date
District Construction Supervisor	Authorized Signature	Date
Carri Matsumoto	Authorized Signature	Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash	Authorized Signature	Date
Vice Chancellor, Business Operations/Fiscal Services	Authorized Signature	Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: <i>Santa Ana College- Perimeter Site Improvements</i>		Bid No. 1180	P.O. # 13 BP-000260
Contractor: <i>WoodCliff Corporation</i>		D.S.A. No. #04-112268	
Architect: <i>Westberg-White, Inc.</i>		Change Order No. 5	
		Date: September 9, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Remove and replace concrete sidewalk, remove and re-install pay phone and demolish existing light for installation of new light. (Original Quote \$11,376.00) <u>REASON:</u> The existing sidewalk in this area was made up of numerous unsafe conditions. <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> 0 calendar days		\$10,040.00
2.0	<u>DESCRIPTION:</u> Revise storm drain elevations and pathway. (Original Quote \$15,212.00) <u>REASON:</u> The drain lines installed per plans did not allow for proper water flow to the existing point of connection. <u>REQUESTOR:</u> Civil Engineer <u>TIME EXTENSION:</u> 0 calendar days		\$4,109.00
3.0	<u>DESCRIPTION:</u> Add two (2) new conduits for future use from the existing vault south of Parking Lot 2 to the landscaped area north of the Planetarium. (Original Quote \$3,620.00) <u>REASON:</u> To provide a pathway for future communication upgrades. <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> 0 calendar days		\$2,000.00
4.0	<u>DESCRIPTION:</u> Revise lighting circuits and pathways for new site lighting in Phase 3. (Original Quote \$61,971.00) <u>REASON:</u> Upon field verification it was determined by the Electrical Engineer that the existing conduits and pathways would not work as indicated on the plans. <u>REQUESTOR:</u> Electrical Engineer <u>TIME EXTENSION:</u> 0 calendar days		\$21,595.00
Sub-Total		\$0.00	\$37,744.00
Total			\$37,744.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Change Order #1, Bid #1134 – Landscaping for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010 the Board of Trustees awarded a contract to Tropical Plaza Nursery, Inc. for Bid #1134, landscaping for Chapman entry Drive and Learning Resource Center parking lot at Santiago Canyon College

ANALYSIS:

During the course of construction it was determined that the “S” Building interim portables would remain for an additional period of time. Therefore, scope of work was removed from the contract and credit is due to the district.

Change Order #1 decreases the contract by \$133,238. The revised contract amount is \$9,360. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Bid #1134 for Tropical Plaza Nursery, Inc., landscaping for Chapman entry Drive and Learning Resource Center parking lot at Santiago Canyon College as presented.

Fiscal Impact:	-\$133,238	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	Chapman Entry Dr. and LRC Parking Lot- 1656B	Bid No. 1134	P.O. # 12-P0019619
		D.S.A. No. 04-110582	
Contractor:	Tropical Plaza Nursery	Change Order No. 1	
Architect:	LPA, Inc.	Date: July 16, 2013	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$142,598.00
Previous Change Orders	\$0.00	
This Change Order	-\$133,238.00	
Total Change Orders		-\$133,238.00
Revised Contract Amount		\$9,360.00
Previous Time Extensions	0 Calander Days	
Time Extension - This Change Order	0 days	
Total Time Extensions		
Original Completion Date		January 28, 2013
Revised Contract Completion Date		January 28, 2013
RSCCD Board Approval Date		September 9, 2013

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
Carri Matsumoto Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Chapman Entry Dr. and LRC Parking Lot- 1656B		Bid No. 1134	P.O. # 12-P0019619
Contractor: Tropical Plaza Nursery		D.S.A. No. 04-110582 N/A	
Architect: LPA, Inc.		Change Order No. 1	
		Date: July 16, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Deductive change order in accordance with CCD # 02- Elimination of Phase 2 scope due to District continued use of existing Building "S" bungalows. <u>REASON:</u> District will continue to occupy building 'S'. <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> 0 days	\$133,238.00	\$0.00
Sub-Total		\$133,238.00	\$0.00
Total			-\$133,238.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Change Order #1, Bid #1136 – Concrete for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010 the Board of Trustees awarded a contract to Guy Yocom Construction, Inc. for Bid #1136, concrete for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College.

ANALYSIS:

During the course of construction it was determined that the “S” Building interim portables would remain for an additional period of time. Therefore, scope of work was removed from the contract and a credit is due to the district.

Change Order #1 decreases the contract by \$120,891. The revised contract amount is \$65,959. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Bid #1136 for Guy Yocom Construction, Inc., concrete for Chapman entry drive and Learning Resource Center parking lot at Santiago Canyon College as presented.

Fiscal Impact:	-\$120,891	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project:	Chapman Entry Dr. and LRC Parking Lot- 1656B	Bid No. 1136	P.O. # 11-BP000256
		D.S.A. No.	04-110582
Contractor:	Guy Yocum Construction, Inc.	Change Order No.	1
Architect:	LPA, Inc.	Date:	July 16, 2013

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$186,850.00
Previous Change Orders	\$0.00	
This Change Order	-\$120,891.00	
Total Change Orders		-\$120,891.00
Revised Contract Amount		\$65,959.00
Previous Time Extensions	0 Calander Days	
Time Extension - This Change Order	0 days	
Total Time Extensions		
Original Completion Date		January 28, 2013
Revised Contract Completion Date		January 28, 2013
RSCCD Board Approval Date		September 9, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Bernards	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Director - District Construction and Support Services	Authorized Signature	Date
Carri Matsumoto	Authorized Signature	Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Chapman Entry Dr. and LRC Parking Lot- 1656B		Bid No. 1136	P.O. # 10-BP000228
Contractor: Guy Yocum Construction, Inc.		D.S.A. No. 04-110582 N/A	
Architect: LPA, Inc.		Change Order No. 1	
		Date: July 16, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Deductive change order in accordance with CCD # 02- Elimination of Phase 2 scope due to District continued use of existing Building "S" bungalows. <u>REASON:</u> District will continue to occupy building 'S'. <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> 0 days	\$120,891.00	\$0.00
Sub-Total		\$120,891.00	\$0.00
Total			-\$120,891.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Change Order #11, Bid #1138 – Structural Steel for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

On March 22, 2010, the Board of Trustees awarded a contract to Blazing Industrial Steel, Inc. for Bid #1138, structural steel for the Humanities Building at Santiago Canyon College.

ANALYSIS

Improvements and changes were made to the stainless steel panels at the lecture hall as well as cable ropes at the bridge to enhance functionality in these areas.

Change Order #11 increases the contract by \$32,915.03. The revised contract amount is \$3,552,229.28. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 7.45% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #11, Bid #1138 for Blazing Industrial Steel Inc., structural steel for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$32,915.03	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Santiago Canyon College Humanities Building	Bid No. 1138	P.O. # 10-P0014485
		D.S.A. No.	04-110212
Contractor: Blazing Industrial Steel Inc	Change Order No. 11		
Architect: LPA Inc	Date: July 25, 2013		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$3,306,000.00
Previous Change Orders	\$213,314.25	
This Change Order	\$32,915.03	
Total Change Orders		\$246,229.28
Revised Contract Amount		\$3,552,229.28
Previous Time Extensions	10 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		10 calendar days
Original Completion Date		April 18, 2011
Revised Contract Completion Date		April 28, 2011
RSCCD Board Approval Date		September 9, 2013

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
_____ Carri Matsumoto Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1138	P.O. # 10-P0014485
		D.S.A. No. 04-110212	
Contractor: Blazing Industrial Steel Inc		Change Order No. 11	
Architect: LPA Inc		Date: July 25, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Install stainless steel cable rope drains that serves as an architectural feature.</p> <p><u>REASON:</u> This was a design revision to add drains at the bridge between the new Humanities and Science bldg.</p> <p><u>REQUESTOR:</u> Architect</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$5,496.09
2.0	<p><u>DESCRIPTION:</u> Install new stainless steel guardrail and perforated stainless steel paneling at the lecture hall.</p> <p><u>REASON:</u> This was a design changed requested by the District.</p> <p><u>REQUESTOR:</u> District</p> <p><u>TIME EXTENSION:</u> ADDS 0 calendar days</p>		\$27,418.94
Sub-Total		\$0.00	\$32,915.03
Total			\$32,915.03

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Change Order #1, Bid #1142 – Fire Suppression for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010 the Board of Trustees awarded a contract to JPI Development Group, Inc. for Bid #1142, fire suppression for the Humanities Building at Santiago Canyon College.

ANALYSIS:

During the course of construction costs associated with additional sprinklers and the smoke control system were necessary as a result of meeting further Division of State Architect requirements.

Change Order #1 increases the contract by \$12,071. The revised contract amount is \$311,071. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 4.04% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #1, Bid #1142 for JPI Development Group, Inc., fire suppression for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$12,071	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER	Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640		
	Project: Santiago Canyon College Humanities Building	Bid No. 1142	P.O. # 10-P000242
		D.S.A. No. 04-110212	
Contractor: JPI Development Group Inc.	Change Order No. 1		
Architect: LPA Inc	Date: July 2, 2013		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$299,000.00
Previous Change Orders	\$0.00	
This Change Order	\$12,071.00	
Total Change Orders		\$12,071.00
Revised Contract Amount		\$311,071.00
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		November 25, 2011
Revised Contract Completion Date		November 25, 2011
RSCCD Board Approval Date		September 9, 2013

_____ Architect	_____ Authorized Signature	_____ Date
_____ Contractor Name	_____ Authorized Signature	_____ Date
_____ Construction Manager - Bernards	_____ Authorized Signature	_____ Date
_____ District Inspector	_____ Authorized Signature	_____ Date
_____ Director - District Construction and Support Services	_____ Authorized Signature	_____ Date
Carri Matsumoto _____ Assistant Vice Chancellor - Facility Planning	_____ Authorized Signature	_____ Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1142	P.O. # 10-P000242
		D.S.A. No. 04-110212	
Contractor: JPI Development Group Inc.		Change Order No. 1	
Architect: LPA Inc		Date:	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> COR # 3- Install additional pendant sprinklers to accommodate the new wall layout. These changes are in accordance with CCD # 22. <u>REASON:</u> CCD # 22 revisions included additional wall revisions that required changes to the fire sprinkler system. <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days		\$4,012.00
2.0	<u>DESCRIPTION:</u> COR # 4R2- Provide labor, materials, engineering, and equipment to rework the sprinkler heads to allow for the smoke evacuation system integration. <u>REASON:</u> The fire sprinkler system was reworked to accommodate the smoke control design. <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> ADDS 0 calendar days		\$8,059.00
Sub-Total		\$0.00	\$12,071.00
Total			\$12,071.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Notice of Completion: Bid #1149 – Furnishings for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Herk Edwards Inc., to complete the furnishings in the lecture hall of the new Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially complete on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$101,920.00

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for the furnishings for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: September 9, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1149 – Furnishings for the Humanities Building, the contract for the doing of which was heretofore entered into on the 23rd day of August, 2010, which contract was made with Herk Edwards Inc. PO# 10-P0016037 as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 9th day of September, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Arch Insurance Company.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: September 9, 2013

INDEPENDENT CONTRACTORS

Coast Community College District/Coastline
Community College
11460 Warner Ave., 3rd Floor
Fountain Valley CA 92708
(714) 241-6297

Service: To provide website development, mobile application development and database management and content management for the “Contract Readiness” program.

Attachment A – Independent Contractor Agreement

Date(s) of Service: September 10, 2013 through September 30, 2013

Attachment B – Scope of Work

Fee: Estimated at \$18,500.00

Requested by: Michael Roessler

Funded by: Educational Services
12-2261-684000-53365-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 10th of September, 2013 by and between Coast Community College District/Coastline Community College herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

TO PROVIDE WEBSITE DEVELOPMENT, MOBILE APPLICATION DEVELOPMENT AND DATABASE MANAGEMENT AND CONTENT MANAGEMENT FOR THE "CONTRACT READINESS" PROGRAM

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at Eighteen Thousand Five Hundred Dollars & No Cents (\$18,500.00).

The contracted services are to commence on or about September 10, 2013 and to be completed on or about, but not later than September 30, 2013.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

WHEREAS the INDEPENDENT CONTRACTOR shall indemnify and hold harmless the DISTRICT, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, which may be incurred by reason of:

- a) Contractor agrees to defend, indemnify, and hold harmless the Rancho Santiago Community District (District), its officers, agents, employees, and volunteers from all loss, cost, and expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising of activities of the Contractor, its subcontractors, or those of any of its officers, agents, or employees or volunteers, whether such act is authorized by this Agreement or not; and Contractor shall pay for any and all damage to the property of the District, or loss or theft of such property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on the premises. Contractor further agrees to waive all rights of subrogation against the District. The provisions of the Article do not apply to any damage or losses caused by the negligence of the District or any of its agents or employees.

WHEREAS the DISTRICT may at any time, with or without reason, terminate this AGREEMENT in whole or in part and compensate INDEPENDENT CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by INDEPENDENT CONTRACTOR and shall specify the date of termination.

WHEREAS the parties to this agreement, under penalty of perjury, certify that all of the above items are to the best of their knowledge true and correct statements.

IN WITNESS where of, said parties have executed this agreement as of the date first written above.

INDEPENDENT CONTRACTOR

RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT

Signature

By _____

Printed Name

Tracey Conner-Crabbe
Printed Name

Title

Director of Purchasing Services
Title

Address City/State

Date

Date

Scope of Work – Website Design Contract Readiness Program

Coastline Community College (Coastline) will be providing the Website Development, mobile application development, database management and content management for the ContractReadiness.com website that is part of the Contract Readiness Program. This program is a partnership pilot program with the Chancellor's Office and California Asian Chamber of Commerce. The program and website will allow business owners to learn about securing contracts with local, county and state agencies as well as utilities and private corporations.

Coastline will develop a vibrant and professional image and a website that will utilize a Content Management System (CMS) such as WordPress, which allows the website administrator to manage the majority of content within the site. Coastline will work with Contract Readiness Program committee to refine a needs assessment and strategic web plan to accomplish the client's objectives.

Based on the assessment, Coastline will be charged with the task of developing the website and relevant applications. Project goals include developing an overall color scheme and user experience that is professional, easy to navigate and interactive.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: September 9, 2013

INDEPENDENT CONTRACTORS

Nueva Vista Media, Inc.
3500 W. Olive Ave., Ste. 300, Burbank CA 91505
(818) 334-5014

Service: To provide online content and video consulting/production work for target audiences including students, faculty and industry.

Attachment A – Independent Contractor Agreement

Date(s) of Service: September 20, 2013 through June 30, 2014

Attachment B – Scope of Work

Fee: Estimated at \$19,804.00

Requested by: Gustavo Chamorro

Funded by: Digital Media Center
12-2305-684000-53330-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 10th of September, 2013 by and between Nueva Vista Media Inc herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

TO PROVIDE ONLINE CONTENT AND VIDEO CONSULTING/PRODUCTION WORK FOR TARGET AUDIENCES INCLUDING STUDENTS, FACULTY AND INDUSTRY

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at Nineteen Thousand Eight Hundred Four Dollars & No Cents (\$19,804.00).

The contracted services are to commence on or about September 20, 2013 and to be completed on or about, but not later than June 30, 2014.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

**ICT/DIGITAL MEDIA GRANT
SCOPE OF WORK**

**NUEVA VISTA MEDIA, INC.
3500 W. OLIVE AVENUE
SUITE 300
BURBANK, CA 91505**

**SUBMITTED TO:
DIGITAL MEDIA CENTER**

**SUBMITTED BY:
MIGUEL OROZCO**

JULY 22, 2012

OVERVIEW

In support of the ICT/Digital Media grant and new website, Nueva Vista Media will produce video content to showcase ICT/Digital media careers and opportunities for students, faculty and employers. The video content will be customized for each audience and will provide an overview of ICT/Digital Media courses/careers at the nine colleges. The video content will also cover Reactor Café Roundtables. Finally, the video content will help promote the new website to engage new audiences.

DELIVERABLES

Promotional Video Content – Cutting Edge, Dynamic 2-3 minute video vignettes

The video content will have key ICT/Digital media information that informs and motivates prospective employers/students on career opportunities and prospective talent pool. The video content will provide a Video FAQ to address questions employers and students may have on ICT/Digital Media Center. The video content will also show users how to navigate the new ICT/Digital Media website.

The videos will showcase resources available at the nine colleges, industry trends, and highlight events such as the Reactor Café Roundtables.

Media Consulting & Project Management

Work closely with the Digital Media Center to define ICT/Digital Media outreach/promotional strategies, identify and interview students, faculty, employers to feature their stories in videos, help to define and develop media tools to execute ICT/Digital Media promotional campaign.

MILESTONES

Video Shoot	October 2013-May 2014
Promotional Campaign & Project Consulting	September 2013-June 2014

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: September 9, 2013

INDEPENDENT CONTRACTORS

Reactor Institute
1300 S. Bristol St., Ste. 221, Santa Ana CA 92704
(714) 906-6327

Attachment A – Independent Contractor Agreement

Attachment B – Scope of Work

Service: To conduct Reactor Café Roundtables where employers and faculty collaborate to develop an industry-driven curriculum and an event promoting ICT/Digital Media careers.

Date(s) of Service: September 20, 2013 through June 30, 2014

Fee: Estimated at \$15,000.00

Requested by: Gustavo Chamorro

Funded by: Digital Media Center
12-2305-684000-53330-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 10th of September, 2013 by and between Reactor Institute herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

CONDUCT REACTOR CAFÉ ROUNDTABLES WHERE EMPLOYERS AND FACULTY COLLABORATE TO DEVELOP AN INDUSTRY-DRIVEN CURRICULUM AND AN EVENT PROMOTING ICT/DIGITAL MEDIA CAREERS

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at Fifteen Thousand Dollars & No Cents (\$15,000.00).

The contracted services are to commence on or about September 20, 2013 and to be completed on or about, but not later than June 30, 2014.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

July 26, 2013

From: Brian Hagerty, Executive Director
Reactor Institute
1300 S. Bristol Street, Ste. 221
Santa Ana, CA 92704

To: Gustavo Chamorro, Ed.D.
RSCCD Digital Media Center
1300 S. Bristol Street
Santa Ana, CA 92704

Re: Scope of Work and Payment Schedule
in Support of the O.C. Deputy Sector Navigator Program
for Information & Community Technology and Digital Media

In support of the O.C. Deputy Sector Navigator Program for Information & Communication Technology and Digital Media (ICT/DM), the Reactor Institute, a California Public Benefit Corporation, will **produce at least two "Reactor Café Roundtable" meetings** at a fixed cost of \$15,000.

The *Reactor Café Roundtables* will be conducted during the Fall and Spring semesters of the 2013-2014 academic year, or on an appropriate schedule to be determined by the O.C. Deputy Sector Navigator (DSN).

Reactor Café Roundtables are small group convenings of up to 30 individuals from industry, academia and/or the public sector designed to discuss economic and educational challenges and to explore ways to collaborate or otherwise form partnerships between industry & academia for sustainable economic development and workforce training.

Mr. Hagerty, the Reactor Institute's Executive Director, will use his resources to develop an outreach program and invite up to 30 local industry individuals and faculty members to each of the scheduled *Reactor Café Roundtables*. Mr. Hagerty will coordinate the logistics and facilitate the in-person meetings and discussions.

The objective of each meeting will be to identify at least five "take away" action items for subsequent project collaborations and educational programs that will address meeting the in-demand skill sets and labor requirements of local industry employers.

For producing and facilitating the *Reactor Café Roundtables* the Reactor Institute will charge a **fixed cost of \$15,000**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board Meeting: September 9, 2013

INDEPENDENT CONTRACTORS

Structum, Inc.
8479 E. Teton Ct., Anaheim CA 92808
(949) 266-4864

Service: To design, launch and maintain website portal through a new networking website for industry, faculty and students.

Attachment A – Independent Contractor Agreement

Date(s) of Service: September 20, 2013 through June 30, 2014

Attachment B – Scope of Work

Fee: Estimated at \$39,000.00

Requested by: Gustavo Chamorro

Funded by: Digital Media Center
12-2305-684000-53330-5100

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, made and entered into this 10th of September, 2013 by and between Structum Inc herein after referred to as INDEPENDENT CONTRACTOR and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT, hereafter referred to as DISTRICT.

WHEREAS the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified to perform and shall provide the following specific services:

TO DESIGN, LAUNCH AND MAINTAIN WEBSITE PORTAL THROUGH A NEW NETWORKING WEBSITE FOR INDUSTRY, FACULTY AND STUDENTS

WHEREAS the Governing Board has determined that the INDEPENDENT CONTRACTOR is specially trained and experienced and competent to perform the special services required, and

WHEREAS the DISTRICT under the terms of this agreement hereby agrees to pay the INDEPENDENT CONTRACTOR for services at Thirty Nine Thousand Dollars & No Cents (\$39,000.00).

The contracted services are to commence on or about September 20, 2013 and to be completed on or about, but not later than June 30, 2014.

WHEREAS the INDEPENDENT CONTRACTOR in the performance of this agreement shall be and act as an INDEPENDENT CONTRACTOR providing the necessary tools and equipment and provide the Board of Trustees a final finished report and/or product within the prescribed time allocated, and

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT, and

WHEREAS the INDEPENDENT CONTRACTOR shall provide worker's compensation insurance or self-insure services, and

WHEREAS the INDEPENDENT CONTRACTOR shall indemnify and hold harmless the DISTRICT, its officers, agents, and employees from every claim or demand made, and

ICT/Digital Media Website Scope of Work

Pursuant to the terms of the ICT/Digital Media Grant Contract, **Structum** and **Digital Media Center** agree to the following Scope of Work:

Statement of Purpose.

The purpose of this document is to describe the project structure and the deliverables for the implementation of the ICT/Digital Media Website.

Deliverables for this project.

1. **ITC/Digital Media Website:** This refers to the main website implementation and deployment. This includes the code for the project as well as any media that is used by the website.

- *Target Audience*

1. Students
2. Industry
3. Faculty

- *Main Sections*

1. **Landing Page** – The landing page will be designed to be the entry point for the website, guiding the user, whether she is a student, industry participant or faculty, to their appropriate content.

2. **Labor Market and Industry Trend Data and Reports** – This section will contain information on the current labor market and industry.

- a) Dynamic Charts using latest trend technologies.
- b) Static PDF Reports display.

3. **Events and Meetings Calendar** – In this section we will show the user the latest ICT/Digital Media events, conferences and meetings.

- a) **Graphical Calendar** – The Graphical Calendar is the simplest way to display all the events in time.
- b) **Event Information** – This page will show the information for the event selected in the Graphical Calendar.

4. **Professional Opportunities.**

- a) Internship Opportunities.

- b) Job Opportunities.
- c) Professional Development Opportunities.

5. *Career Guidance* – The career guidance section will contain a set of videos and guides to help students find a career in a market that can use her services.

6. *Faculty Document Repository* – Document repository to allow faculty of the nine community colleges in Orange County to share information.

- **Technical Features**

- *Pages and Posts Publishing* – The website will allow an administrator to create additional pages and post news and announcements that will be accessible through the Landing Page.
- *Social Media Connectors* – The website will display a list of social networks related to the Digital Media Center on the Landing page.
- *Automatic Notifications* – The website will issue automatic notifications through all the Social Media outlets (and email) for the DMC every time an event, a new page, new content or an announcement is added to the website.
- *Media Repository* – The website will contain a repository for Photos and Videos that can be shared through the site by using the web browser.
- *User Notifications* – Users can sign up to receive the newsletter and additional notifications.

2. **Documentation:** The documentation deliverable is a set of documents that describe the work done for the website implementation.

- *Technical Documentation* – Document that explains how the website is built with emphasis on Technical Architecture and Implementation.
- *User Documentation* – Document that explains how to use and maintain the content of the website.

Roles and Responsibilities.

Role	Team Member
Business Contact	Sophie Muller
Technical Lead/Project Manager	Alejandro Espinoza
Senior Software Architect	Jesus Soto

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Legal Services Agreement – Hirschfeld Kraemer, LLP	
Action:	Request for Approval	

BACKGROUND

The district is currently negotiating a Community and Student Workforce Project Agreement (CSWPA) with the Los Angeles-Orange County Building and Construction Trades Council, their affiliated local unions and the Southwest Regional Council of Carpenters. A question relating to the legality of legal counsel's discussion with the Board in closed session regarding the CSWPA has arisen.

ANALYSIS

To insure that the district is on legally sound footing in the manner in which it is conducting the negotiations of the CSWPA, the district proposes to secure a legal opinion on the matter. It is recommended that an outside party with no interest in the outcome render this advice. Carmen Plaza de Jennings, partner in the San Francisco office of the firm of Hirschfeld Kraemer, has been asked to render an opinion on this subject. This special advice matter is the sole purpose of the engagement of this firm.

RECOMMENDATION

It is recommended that the Board of Trustees approve the legal services agreement with Hirschfeld Kraemer, LLP as presented.

Fiscal Impact:	\$275-345/hour, plus expenses	Board Date: September 9, 2013
	Advance approval for outside consultants	
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor	
Submitted by:	Raúl Rodríguez, Ph.D., Chancellor	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To: Board of Trustees	Date: September 9, 2013
Re: Approval of Resource Development Items	
Action: Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<p>1. California Community College Student Mental Health – Transition Aged Foster Youth Project (CCC SMHP-TAFY) (SAC) Funds from California Mental Health Service Authority “CalMHSA” for the California Community College Student Mental Health. The Foundation for California Community Colleges provides centralized fiscal and administrative services to community college districts by providing a new supplemental curriculum to help address the needs of transition age former foster youth students. SAC will provide curricula, assessment and mental health and wellness training for transition aged foster youth. (13/14). <i>No match required.</i></p>	07/01/2013	\$15,000
<p>2. Enrollment Growth for Nursing ADN Programs - Year 2 (SAC) Year two of a two-year grant award from the California Community Colleges Chancellor’s Office to increase Santa Ana College’s Nursing Program’s enrollment capacity, retention and program completion rates, and the number of students who pass the state licensing exam. (13/14). <i>No match required.</i></p>	07/01/2013	\$152,000
<p>3. GEAR UP 2009 – Year 5 (SAC) Year five of a six-year grant award from the U.S. Department of Education to increase the number of low-income students who are prepared to enter and succeed in post-secondary education. (13/14). <i>The match required is one-to-one. SAUSD agrees to contribute \$717,605 and UCI agrees to contribute \$87,247 as match during this grant budget period.</i></p>	07/05/2013	\$800,000
<p>4. SBA/CSUF – SBDC (District) Award adjustment due to sequestration from the U.S. Small Business Administration through California State University, Fullerton, funding the continuous performance of the district’s Small Business Development Center. (13/14). <i>The revised match at \$570,249 consists of \$169,260 district-funded</i></p>	07/01/2013	-\$46,453

Fiscal Impact: \$1,733,432	Board Date: September 9, 2013
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
<i>staff costs, \$159,897 state grant-funded staff costs, \$220,452 of unclaimed indirect, and \$20,640 of donated books, postage, printing, supplies, and time.</i>		
5. Student Support Services – Year 3 (SAC) Year three of a five-year grant award from the U.S. Department of Education to provide programs and services for low-income, first-generation college students. (13/14). <i>No match required.</i>	06/28/2013	\$277,051
6. Upward Bound – Year 2 (SAC) Year two of a five-year grant from the U.S. Department of Education to increase high school graduation rates, increase competency in college preparatory classes, and increase university entrance rates. (13/14). <i>No match required.</i>	05/13/2013	\$276,409
7. Upward Bound Math & Science Program – Year 2 (SCC) Year two of a five-year grant award from the U. S. Department of Education to increase the number of low-income and potentially first-generation college students that pursue, enroll in and complete college STEM degree programs, by providing comprehensive assessment, targeted supplementary instruction, mentors, Science Saturdays conducted at SCC, fields trips, and a summer college residential program for disadvantaged high schools students from El Modena High School and Orange High School in the Orange Unified School District. (13/14). <i>No match required.</i>	06/25/2013	\$236,925
8. Youth Empowerment Strategies for Success – Independent Living Program (YESS – ILP) (SAC) Funds from the U.S. Department of Health & Human Services through the California Department of Social Services. The Foundation for California Community Colleges provides centralized fiscal and administrative services to community college districts to help foster youth successfully transition into adulthood. SAC will provide curricula, assessment, and financial literacy and life skills training for foster youth and youth on probation between the ages of 16 through 21. (13/14). <i>In-kind match at \$13,538.</i>	07/01/2013	\$22,500

RECOMMENDATION

It is recommended that the board approve these items and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$1,733,432	Board Date: September 9, 2013
Item Prepared by: Maria Gil, Interim Resource Development Coordinator	
Item Submitted by: Enrique Perez, Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #2XXX
NAME: Student Mental Health Program - Transition Aged Foster Youth (CCC SMHP - TAFY)
FISCAL YEAR: 2013/2014

CONTRACT PERIOD: 7/15/13 - 6/15/14
 CONTRACT INCOME: \$15,000

PROJ ADMIN: Lilia Tanakeyowma
 PROJ DIR: Sylvia Sanchez

Agreement #: MH-062-13 (subgrant agreement from FCCC)

Date: 08/27/13

GL Account	Description	Debit	Credit
12-2XXX-000000-10000-8659	Other Reimb Categorical All		15,000
12-2XXX-631000-19310-1430	Part-Time Counselors : Fost	6,234	
12-2XXX-631000-19310-1435	Int/Sum - Counselors,Part-T	-	
12-2XXX-631000-19310-3115	STRS - Non-Instructional :	515	
12-2XXX-631000-19310-3325	Medicare - Non-Instructiona	90	
12-2XXX-631000-19310-3435	H & W - Retiree Fund Non-In	62	
12-2XXX-631000-19310-3515	SUI - Non-Instructional : F	3	
12-2XXX-631000-19310-3615	WCI - Non-Instructional : F	150	
12-2XXX-649000-19310-1480	Part-time Reassigned time	1,200	
12-2XXX-649000-19310-1483	Beyond Contract Reassigned Time	-	
12-2XXX-649000-19310-3115	STRS - Non-Instructional :	99	
12-2XXX-649000-19310-3325	Medicare - Non-Instructiona	17	
12-2XXX-649000-19310-3435	H & W - Retiree Fund Non-In	12	
12-2XXX-649000-19310-3515	SUI - Non-Instructional : F	1	
12-2XXX-649000-19310-3615	WCI - Non-Instructional : F	29	
12-2XXX-649000-19310-4310	Instructional Supplies : Fo	-	
12-2XXX-649000-19310-4610	Non-Instructional Supplies	1,250	
12-2XXX-649000-19310-4710	Food and Food Service Suppl	1,250	
12-2XXX-649000-19310-5100	Contracted Services	1,110	
12-2XXX-649000-19310-5220	Mileage/Parking Expenses	100	
12-2XXX-675000-19310-5210	Conference Expenses	1,100	
12-2XXX-732000-19310-7630	Supplies Paid for Students	1,778	
12-2XXX-732000-19310-7670	Other Exp Paid for Students	-	
Totals for PROJECT: 2XXX	CCC SMHP-TAFY	15,000	15,000

SPECIAL PROJECT DETAILED BUDGET #2211

NAME: Enrollment Growth for Associate Degree Nursing (ADN) RN Program - Year 2 (Santa Ana College)

FISCAL YEAR 2013/2014

CONTRACT TERM: 07/01/2013 - 06/30/2014

PROJ ADM.: Becky Miller

CONTRACT AWARD: \$152,000

PROJ. DIR.: Becky Miller

Contract No. 13-116-033

Date: 8/30/2013

CFDA No. n/a

GL Account String	Description	New Budget	
		Debit	Credit
12-2211-000000-10000-8659	Other Reimb Categorical Allow : Santa Ana College		152,000
12-2211-679000-10000-5865	Indirect Costs : Santa Ana College @ 4%	5,846	
12-2211-631000-15310-1430	Part-Time Counselors : Counseling \$51.95/hr. x 38.5 hrs.	2,000	
12-2211-631000-15310-3115	STRS - Non-Instructional : Counseling	165	
12-2211-631000-15310-3325	Medicare - Non-Instructional : Counseling	29	
12-2211-631000-15310-3435	H & W - Retiree Fund Non-Inst : Counseling	20	
12-2211-631000-15310-3515	SUI - Non-Instructional : Counseling	22	
12-2211-631000-15310-3615	WCI - Non-Instructional : Counseling	48	
12-2211-123010-16640-1310	Part-Time Instructors : Nursing TEAS prep classes: hrs. rate btw \$52.80 - \$61.12 FA13 @ 8.6 LHE \$9,011 / SP14 @ 16.2 LHE \$16,974	25,985	
12-2211-123010-16640-1313	Beyond Contract-Instructors : Nursing Maria Duralde - Skills Lab FA13 @ 50 hrs. x \$47.12/hr.	2,356	
12-2211-123010-16640-2130	Classified Employees : Nursing Elva Negrete, Student Services Coordinator @ 63% Dawn Williams, Intermediate Clerk @ 18%	53,137	
12-2211-123010-16640-2320	Classified Employees - Hourly : Nursing Learning Facilitator \$17.89/hr. x 200 hrs x 2 semesters	7,156	
12-2211-123010-16640-2440	Instructional Assciates : Nursing Clinical Teaching Assistants @ \$35/hour FA13 5 CTA x 24 hours x 35 wks SP14 3 CTA x 24 hours x 35 wks CTA x 125 hours x 70 wks (Skills Lab simulation)	15,470	
12-2211-123010-16640-3111	STRS - Instructional : Nursing	2,338	
12-2211-123010-16640-3215	PERS - Non-Instructional : Nursing	6,067	
12-2211-123010-16640-3315	OASDHI - Non-Instructional : Nursing	3,362	
12-2211-123010-16640-3321	Medicare - Instructional : Nursing	635	
12-2211-123010-16640-3325	Medicare - Non-Instructional : Nursing	890	
12-2211-123010-16640-3331	PARS - Instructional : Nursing	201	
12-2211-123010-16640-3335	PARS - Non-Instructional : Nursing	93	
12-2211-123010-16640-3415	H & W - Non-Instructional : Nursing	13,211	
12-2211-123010-16640-3431	H & W - Retiree Fund Inst : Nursing	438	
12-2211-123010-16640-3435	H & W - Retiree Fund Non-Inst : Nursing	614	
12-2211-123010-16640-3511	SUI - Instructional : Nursing	482	
12-2211-123010-16640-3515	SUI - Non-Instructional : Nursing	675	
12-2211-123010-16640-3611	WCI - Instructional : Nursing	1,051	
12-2211-123010-16640-3615	WCI - Non-Instructional : Nursing	1,473	

SPECIAL PROJECT DETAILED BUDGET #2211

NAME: Enrollment Growth for Associate Degree Nursing (ADN) RN Program - Year 2 (Santa Ana College)

FISCAL YEAR 2013/2014

CONTRACT TERM: 07/01/2013 - 06/30/2014

PROJ ADM.: Becky Miller

CONTRACT AWARD: \$152,000

PROJ. DIR.: Becky Miller

Contract No. 13-116-033

Date: 8/30/2013

CFDA No. n/a

GL Account String	Description	New Budget	
		Debit	Credit
12-2211-123010-16640-3915	Other Benefits - Non-Instruct : Nursing	1,094	
12-2211-123010-16640-4310	Instructional Supplies : Nursing	2,615	
12-2211-123010-16640-5630	Maint Contract - Office Equip : Nursing	1,200	
12-2211-123010-16640-5845	Excess/Copies Useage : Nursing	832	
12-2211-123010-16640-6419	Equip/Software - >\$200 <\$1,000 : Nursing	220	
12-2211-675000-16640-5210	Conference Expenses : Nursing	400	
12-2211-732000-16640-7610	Books Paid for Students : Nursing	1,875	
	Total 2211 - Enrollment Growth Yr 2 (SAC)	152,000	152,000

SPECIAL PROJECT DETAILED BUDGET # 1516

NAME: GEAR UP IV - Year 5

FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 07/31/13 to 07/30/14

CONTRACT INCOME: \$800,000

CFDA #: 84.334A ; Award #P334A090134

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 08/30/13

GL Accounts	Description	Debit	Credit
12-1516-000000-10000-8199	Other Federal Revenues : Santa Ana College	-	800,000
12-1516-649000-19620-1250	Contract Coordinator : School & Community Par <i>- John Vu (75%)</i>	65,103	-
12-1516-649000-19620-1252	Contract Extension-Coordinator : School & Com <i>- John Vu (\$429.02/day x 40 of days)</i>	17,161	-
12-1516-649000-19620-2130	Classified Employees : School & Community Par <i>- Maria Sanchez-Mendez (61%) & Q. Nguyen (75%)</i>	78,354	-
12-1516-649000-19620-2310	Classified Employees - Ongoing : School & Com	15,264	-
12-1516-649000-19620-2340	Student Assistants - Hourly : School & Commun	25,000	-
12-1516-649000-19620-3115	STRS - Non-Instructional : School & Community	6,864	-
12-1516-649000-19620-3215	PERS - Non-Instructional : School & Community	10,688	-
12-1516-649000-19620-3315	OASDHI - Non-Instructional : School & Communi	5,918	-
12-1516-649000-19620-3325	Medicare - Non-Instructional : School & Commu	2,590	-
12-1516-649000-19620-3415	H & W - Non-Instructional : School & Communit	42,325	-
12-1516-649000-19620-3435	H & W - Retiree Fund Non-Inst : School & Comm	2,036	-
12-1516-649000-19620-3515	SUI - Non-Instructional : School & Community	89	-
12-1516-649000-19620-3615	WCI - Non-Instructional : School & Community	4,888	-
12-1516-649000-19620-3915	Other Benefits - Non-Instruct : School & Comm	2,765	-
12-1516-649000-19620-4610	Non-Instructional Supplies : School & Communi	10,970	-
12-1516-649000-19620-4710	Food and Food Service Supplies : School & Com	5,000	-
12-1516-649000-19620-5100	Contracted Services : School & Community Part	407,001	-
12-1516-649000-19620-5940	Reproduction/Printing Expenses : School & Com	3,000	-
12-1516-649000-19620-5955	TB/Hep Tests & Physicals Exp : School & Commu	1,000	-
12-1516-679000-10000-5865	Indirect Costs : Santa Ana College	59,259	-
12-1516-732000-19620-7650	Stipends Paid to Students : School & Communit	34,725	-
	Totals Project : 1515 - GEAR UP IV - Year 4	800,000	

6.1(6)

SPECIAL PROJECT DETAILED BUDGET # 1516

NAME: GEAR UP IV - Year 5

FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 07/31/13 to 07/30/14

CONTRACT INCOME: \$800,000

CFDA #: 84.334A ; Award #P334A090134

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 08/30/13

GL Accounts	Description	Debit	Credit
11-0000-000004-10000-1110	Contract Instructors : SAC		122,466
11-0000-000004-10000-3411	H & W - Instructional : SAC		39,095
11-1516-649000-19100-1210	Academic Management : Student Services Office - Sara Lundquist (15%)	24,456	-
11-1516-649000-19100-3115	STRS - Non-Instructional : Student Services O	2,059	-
11-1516-649000-19100-3415	H & W - Non-Instructional : Student Services	91	-
11-1516-649000-19100-3435	H & W - Retiree Fund Non-Inst : Student Servi	250	-
11-1516-649000-19100-3515	SUI - Non-Instructional : Student Services Of	12	-
11-1516-649000-19100-3615	WCI - Non-Instructional : Student Services Of	599	-
11-1516-649000-19100-3915	Other Benefits - Non-Instruct : Student Servi	497	-
11-1516-649000-19620-1210	Academic Management : School & Community Part - Lilia Tanakeyowma (50%)	76,309	-
11-1516-649000-19620-1250	Contract Coordinator : School & Community Par - John Vu (25%)	21,701	-
11-1516-649000-19620-3115	STRS - Non-Instructional : School & Community	1,816	-
11-1516-649000-19620-3215	PERS - Non-Instructional : School & Community	8,712	-
11-1516-649000-19620-3315	OASDHI - Non-Instructional : School & Communi	4,795	-
11-1516-649000-19620-3325	Medicare - Non-Instructional : School & Commu	1,441	-
11-1516-649000-19620-3415	H & W - Non-Instructional : School & Communit	14,057	-
11-1516-649000-19620-3435	H & W - Retiree Fund Non-Inst : School & Comm	993	-
11-1516-649000-19620-3515	SUI - Non-Instructional : School & Community	50	-
11-1516-649000-19620-3615	WCI - Non-Instructional : School & Community	2,384	-
11-1516-649000-19620-3915	Other Benefits - Non-Instruct : School & Comm	1,339	-
11-0000-000004-50000-2130	Classified Employees : District Holding Account		5,835
11-0000-000004-50000-3415	H & W - Non-Instructional : District Holding Acct		2,402
11-1516-679000-53340-2110	Classified Management : Research - Nga Pham (5%)	5,835	

6.1(7)

SPECIAL PROJECT DETAILED BUDGET # 1516

NAME: GEAR UP IV - Year 5

FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 07/31/13 to 07/30/14

CONTRACT INCOME: \$800,000

CFDA #: 84.334A ; Award #P334A090134

PROJ. ADM. L. Tanakeyowma

PROJ. DIR. L. Tanakeyowma

Date: 08/30/13

GL Accounts	Description	Debit	Credit
11-1516-679000-53340-3215	PERS - Non-Instructional : Research	666	
11-1516-679000-53340-3315	OASDHI - Non-Instructional : Research	370	
11-1516-679000-53340-3325	Medicare - Non-Instructional : Research	86	
11-1516-679000-53340-3415	H & W - Non-Instructional : Research	948	
11-1516-679000-53340-3435	H & W - Retiree Fund Non-Inst : Research	60	
11-1516-679000-53340-3515	SUI - Non-Instructional : Research	3	
11-1516-679000-53340-3615	WCI - Non-Instructional : Research	143	
11-1516-679000-53340-3915	Other Benefits - Non-Instruct : Research	126	
Total Fund 11 General Fund Unrestricted		169,798	169,798
	In-Kind Match:		
	Maria Sanchez-Mendez (39%)	39,750	
	Teresa Mercado-Cota (10%)	17,582	
	Luisa Ruiz (10%)	9,949	
	Other:		
	Padres Promotores Stipend	43,976	
	Intersegmental meetings	1,000	
	City of Santa Ana: Youth Expo	25,000	
	CSUF - MESA	32,682	
	MANA: College awareness events	5,000	
	SAUSD	717,605	
	UCI	87,247	
	TOTAL In-Kind Match	979,791	

SPECIAL PROJECT DETAILED BUDGET #1316
NAME: SBA/CSUF 2013 - SMALL BUSINESS DEVELOPMENT CENTER
FISCAL YEAR 2013/2014

Contract Period: 1/1/2013 - 12/31/2013
 CONTRACT AMOUNT: \$602,365
 FY 12/13 Match Expenses: **(\$313,278)**
 FY 13/14 Carryover \$289,087
 Adjustment @ -5.33%: **(\$32,116)**
FY 13/14 Match Balance \$256,971

PROJ ADM: Enrique Perez
 PROJ DIR: Leila Mozaffari
 Date: 08/28/2013
 CFDA No. 59.037
 Subcontract No. S-5517 RSCCD Amend 1

GL Account String	Description	Existing Budget		Revised Budget		Budget Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
11_0000_000004_50000_2130	Classified Employee : District Operations (Fixed)		3,850		3,850		
11_0000_000004_50000_3415	H & W - Non-Instructional : District Operations (Fixed)		1,218		1,218		
11_1317_684000_53410_2110	Classified Management : Small Business Dev Ct <i>Leila Mozaffari, SDBC Director @ 100% (7/1/13-7/8/13) *</i>	3,850		3,850			
11_1317_684000_53410_3215	PERS - Non-Instructional : Small Business Dev	439		439			
11_1317_684000_53410_3315	OASDHI - Non-Instructional : Small Business D	243		243			
11_1317_684000_53410_3325	Medicare - Non-Instructional : Small Business	58		58			
11_1317_684000_53410_3415	H & W - Non-Instructional : Small Business De	279		279			
11_1317_684000_53410_3435	H & W - Retiree Fund Non-Inst : Small Busines	39		39			
11_1317_684000_53410_3515	SUI - Non-Instructional : Small Business Dev	2		2			
11_1317_684000_53410_3615	WCI - Non-Instructional : Small Business Dev	94		94			
11_1317_684000_53410_3915	Other Benefits - Non-Instruct : Small Busines	64		64			
	Total 1317 - SBA/CSUF 2013 SBDC (match)	5,068	5,068	5,068	5,068	0	0

* Effective 7/9/13 - Leila Mozaffari will be charged to Deputy Sector Navigator - Small Business Grant, project 2304 at 100%.

CY 2013 SBDC Match	\$570,249
FY 12-13 Cash Match Expenses (Jan-June)	(\$192,648)
FY 12-13 In-Kind Match Expenses (Jan-June)	(\$219)
FY 12-13 Unclaimed Indirect Match Expenses (Jan-June)	(\$120,411)
FY 13/14 Match Carryover	\$256,971
FY 13-14 Cash Match Expenses (July - Dec.)	
Leila Mozaffari @ 100% (12-2304 state-funded)	\$83,218
Maricela Sandoval @ 100% (11-2304 match funded)	\$47,841
Victor Macias @ 100% (11-2304 match funded)	\$32,834
FY 13-14 In-Kind Match Expenses (July - Dec.)	\$0
FY 13-14 Unclaimed Indirect Match Expenses (July - Dec.)	\$93,078
	\$256,971

6.1(9)

SPECIAL PROJECT DETAILED BUDGET #1316
NAME: SBA/CSUF 2013 - SMALL BUSINESS DEVELOPMENT CENTER
FISCAL YEAR 2013/2014

Contract Period: 1/1/2013 - 12/31/2013
 CONTRACT AMOUNT: \$602,365
 FY 12/13 Expenses: **(\$288,032)**
 FY 13/14 Carryover \$314,333
 Adjustment @ -7.71%: **(\$46,453)**
FY 13/14 Balance \$267,880

PROJ ADM: Enrique Perez
 PROJ DIR: Leila Mozaffari
 Date: 08/27/2013
 CFDA No. 59.037
 Subcontract No. S-5517 RSCCD Amend 1

GL Account String	Description	Existing Budget		Revised Budget		Budget Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12_1317_000000_50000_8199	Other Federal Revenues : District Operations		314,333		267,880	46,453	
12_1317_672000_50000_5865	Indirect Costs : District Operations @ 4%	12,090		10,303			1,787
12_1317_675000_53410_5210	Conference Expenses : Small Business Dev Ctr	382		0			382
12_1317_684000_53410_2110	Classified Management : Small Business Dev Ctr <i>Elizabeth Arteaga, Assistant Director @ 100%</i>	38,421		38,421			0
12_1317_684000_53410_2130	Classified Employees : Small Business Dev Ctr <i>Luis Kings, Administrative Clerk @ 100%</i> <i>Claudia Figueroa, Administrative Clerk @ 100%</i>	53,411		53,411			0
12_1317_684000_53410_2320	Classified Employees - Hourly : Small Business Dev <i>Business Experts @ \$45/hr. x 1,802 hours</i>	114,451		81,100			33,351
12_1317_684000_53410_3215	PERS - Non-Instructional : Small Business Dev	23,743		22,965			778
12_1317_684000_53410_3315	OASDHI - Non-Instructional : Small Business D	13,303		12,013			1,290
12_1317_684000_53410_3325	Medicare - Non-Instructional : Small Business	3,039		2,555			484
12_1317_684000_53410_3335	PARS - Non-Instructional : Small Business Dev	467		918		451	
12_1317_684000_53410_3415	H & W - Non-Instructional : Small Business De	27,974		27,974			0
12_1317_684000_53410_3435	H & W - Retiree Fund Non-Inst : Small Busines	2,089		1,755			334
12_1317_684000_53410_3515	SUI - Non-Instructional : Small Business Dev	2,414		2,048			366
12_1317_684000_53410_3615	WCI - Non-Instructional : Small Business Dev	5,013		4,213			800
12_1317_684000_53410_3915	Other Benefits - Non-Instruct : Small Busines	2,588		2,588			0
12_1317_684000_53410_4210	Books, Mags & Ref Mat, Non-Lib : Small Busine	500		250			250
12_1317_684000_53410_4610	Non-Instructional Supplies : Small Business D	1,008		1,000			8
12_1317_684000_53410_4710	Food and Food Service Supplies : Small Busine	703		500			203
12_1317_684000_53410_5220	Mileage/Parking Expenses : Small Business Dev	2,294		1,894			400
12_1317_684000_53410_5300	Inst Dues & Memberships : Small Business Dev	185		0			185
12_1317_684000_53410_5560	Telephone & Pager Services : Small Business D	1,401		901			500
12_1317_684000_53410_5610	Lease Agreement - Equipment : Small Business	1,976		1,976			0
12_1317_684000_53410_5845	Excess/Copies Usage : Small Business Dev Ctr	911		911			0
12_1317_684000_53410_5940	Reproduction/Printing Expenses : Small Busine	2,670		184			2,486
12_1317_684000_53410_5950	Software License and Fees : Small Business De	300		0			300
12_1317_684000_53410_6411	Equipment - Federal Progs >200 : Small Busine	3,000		0			3,000
	Total 1317 - SBA/CSUF 2013 SBDC (funded)	314,333	314,333	267,880	267,880	46,904	46,904

SPECIAL PROJECT DETAILED BUDGET # 1657
NAME: Student Support Services Program IV - Year 3
FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 09/01/13 TO 08/31/14
 CONTRACT INCOME: \$ 277,051
 CFDA #: 84.042A; Award # P042A111169

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romelia Madrigal
 Date: 08/29/13

GL Accounts							
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit
12	1657	000000	10000	8120	Higher Education Act : Santa Ana College		247,051
12	1657	499900	19560	2420	Instructional Assistants - Hourly	15,322	
12	1657	499900	19560	3321	Medicare - Instructional : Student Support Serv	222	
12	1657	499900	19560	3331	PARS - Instructional : Student Support Services	199	
12	1657	499900	19560	3431	H & W - Retiree Fund Inst : Student Support Ser	153	
12	1657	499900	19560	3511	SUI - Instructional : Student Support Services	8	
12	1657	499900	19560	3611	WCI - Instructional : Student Support Services	368	
12	1657	499900	19560	4310	Instructional Supplies : Student Support Services	1,000	
12	1657	649000	19560	1250	Contract Coordinator : Student Support Services	43,402	
12	1657	649000	19560	1252	Contract Extension-Coordinator : Student Support Se	8,580	
12	1657	649000	19560	2130	Classified Employees : Student Support Services	75,762	
12	1657	649000	19560	2310	Classified Employees - Ongoing : Student Support Se	15,524	
12	1657	649000	19560	2340	Student Assistants - Hourly : Student Support Servi	5,160	
12	1657	649000	19560	3215	PERS - Non-Instructional : Student Support Services	16,057	
12	1657	649000	19560	3315	OASDHI - Non-Instructional : Student Support Servic	9,004	
12	1657	649000	19560	3325	Medicare - Non-Instructional : Student Support Serv	2,106	
12	1657	649000	19560	3415	H & W - Non-Instructional : Student Support Service	24,722	
12	1657	649000	19560	3435	H & W - Retiree Fund Non-Inst : Student Support Ser	1,504	
12	1657	649000	19560	3515	SUI - Non-Instructional : Student Support Services	73	
12	1657	649000	19560	3615	WCI - Non-Instructional : Student Support Services	3,610	
12	1657	649000	19560	3915	Other Benefits - Non-Instruct : Student Support Ser	1,975	
12	1657	649000	19560	4610	Non-Instructional Supplies : Student Support Servic	1,000	
12	1657	649000	19560	4710	Food and Food Service Supplies : Student Support Se	1,000	
12	1657	649000	19560	5630	Maint Contract - Office Equip : Student Support Ser	1,000	
12	1657	649000	19560	5845	Excess/Copies Useage : Student Support Services	500	

6.1(11)9

SPECIAL PROJECT DETAILED BUDGET # 1657
NAME: Student Support Services Program IV - Year 3
FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 09/01/13 TO 08/31/14
 CONTRACT INCOME: \$ 277,051
 CFDA #: 84.042A; Award # P042A111169

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romelia Madrigal
 Date: 08/29/13

GL Accounts							
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit
12	1657	679000	10000	5865	Indirect Costs : Santa Ana College	18,300	
12	1657	732000	19560	7630	Supplies Paid for Students : Student Support Servic	500	
74	1657	000000	10000	8120	Higher Education Act : Santa Ana College		30,000
74	1657	732000	19560	7509	SSS Grant : Student Support Services	30,000	
						277,051	277,051

SPECIAL PROJECT DETAILED BUDGET # 1716
NAME: Upward Bound Program IV - Year 2
FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 09/01/13 TO 08/31/14
 CONTRACT INCOME: \$ 276,409
 CFDA #: 84.047A; Award # P047A120951

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romelia Madrigal
 Date: 08/29/13

GL Accounts					Description	Debit	Credit
Fd	Prj	Tops	Dept	Code			
12	1716	000000	10000	8120	Higher Education Act : Santa Ana College		276,409
12	1716	499900	18200	1310	Part-Time Instructors : SAC Continuing Ed-Instructi	8,378	
12	1716	499900	18200	1315	Int/Sum-Instructors,Part-Time : SAC Continuing Ed-I	8,100	
12	1716	499900	18200	3111	STRS - Instructional : SAC Continuing Ed-Instructio	1,359	
12	1716	499900	18200	3321	Medicare - Instructional : SAC Continuing Ed-Instru	239	
12	1716	499900	18200	3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	165	
12	1716	499900	18200	3511	SUI - Instructional : SAC Continuing Ed-Instruction	8	
12	1716	499900	18200	3611	WCI - Instructional : SAC Continuing Ed-Instruction	395	
12	1716	499900	19575	2420	Inst Assistant - Hourly : Upward Bound	4,266	
12	1716	499900	19575	3321	Medicare - Instructional : Upward Bound	62	
12	1716	499900	19575	3331	PARS - Instructional : Upward Bound	55	
12	1716	499900	19575	3431	H & W - Retiree Fund Inst : Upward Bound	43	
12	1716	499900	19575	3511	SUI - Instructional : Upward Bound	2	
12	1716	499900	19575	3611	WCI - Instructional : Upward Bound	102	
12	1716	499900	19575	4310	Instructional Supplies : Upward Bound	1,000	
12	1716	649000	19575	1250	Contract Coordinator : Upward Bound	43,402	
12	1716	649000	19575	1252	Contract Extension-Coordinator : Upward Bound	8,580	
12	1716	649000	19575	2130	Classified Employees : Upward Bound	44,775	
12	1716	649000	19575	2320	Classified Employees - Hourly : Upward Bound	16,971	
12	1716	649000	19575	2340	Student Assistants - Hourly : Upward Bound	7,740	
12	1716	649000	19575	3215	PERS - Non-Instructional : Upward Bound	12,400	
12	1716	649000	19575	3315	OASDHI - Non-Instructional : Upward Bound	6,842	
12	1716	649000	19575	3325	Medicare - Non-Instructional : Upward Bound	1,674	
12	1716	649000	19575	3335	PARS - Non-Instructional : Upward Bound	422	
12	1716	649000	19575	3415	H & W - Non-Instructional : Upward Bound	22,216	

6.1(13)

SPECIAL PROJECT DETAILED BUDGET # 1716
NAME: Upward Bound Program IV - Year 2
FISCAL YEAR: 2013/14 & 2014/15

CONTRACT PERIOD: 09/01/13 TO 08/31/14
 CONTRACT INCOME: \$ 276,409
 CFDA #: 84.047A; Award # P047A120951

PROJ. ADM. Lilia Tanakeyowma
 PROJ. DIR. Romelia Madrigal
 Date: 08/29/13

GL Accounts							
Fd	Prj	Tops	Dept	Code	Description	Debit	Credit
12	1716	649000	19575	3435	H & W - Retiree Fund Non-Inst : Upward Bound	1,232	
12	1716	649000	19575	3515	SUI - Non-Instructional : Upward Bound	58	
12	1716	649000	19575	3615	WCI - Non-Instructional : Upward Bound	2,998	
12	1716	649000	19575	3915	Other Benefits - Non-Instruct : Upward Bound	1,750	
12	1716	649000	19575	4610	Non-Instructional Supplies : Upward Bound	1,500	
12	1716	649000	19575	4710	Food and Food Service Supplies : Upward Bound	2,000	
12	1716	649000	19575	5100	Contracted Services : Upward Bound	38,520	
12	1716	649000	19575	5805	Awards & Incentives : Upward Bound	1,500	
12	1716	649000	19575	5905	Other Participant Travel Exp : Upward Bound	8,157	
12	1716	649000	19575	5966	Transportation - Student : Upward Bound	1,900	
12	1716	672000	50000	5865	Indirect Costs : District Operations	17,103	
12	1716	675000	19575	5210	Conference Expenses : Upward Bound	3,495	
12	1716	732000	19575	7650	Stipends Paid to Students : Upward Bound	7,000	
						276,409	276,409

SPECIAL PROJECT DETAILED BUDGET # 1726
NAME: Upward Bound Math and Science - Year 2 of 5 (SCC)
FISCAL YEAR: 2013/2014

CONTRACT PERIOD: 10/1/13 - 9/30/14
 CONTRACT INCOME: \$236,925
 CFDA #: 84.047M
 Award No. P047M120539-13

PROJ. ADM. John Hernandez
 PROJ. DIR. Loretta Jordan
 Date: 8/19/2013

GL Account String	Description	New Budget	
		Debit	Credit
12-1726-000000-20000-8120	Higher Education Act : Santiago Canyon College		236,925
12-1726-679000-20000-5865	Indirect Costs : Santiago Canyon College @ 8% Modified indirect exclude summer program and stipends paid to students \$196,034 x 8% = \$15,683	15,683	
12-1726-170100-29920-1480	Part-Time Reassigned Time : Upward Bound Saturday Science \$235/stipends x 2 faculty x 12 wks	5,640	
12-1726-170100-29920-3115	STRS - Non-Instructional : Upward Bound	465	
12-1726-170100-29920-3325	Medicare - Non-Instructional : Upward Bound	82	
12-1726-170100-29920-3435	H & W - Retiree Fund Non-Inst : Upward Bound	57	
12-1726-170100-29920-3515	SUI - Non-Instructional : Upward Bound	3	
12-1726-170100-29920-3615	WCI - Non-Instructional : Upward Bound	135	
12-1726-649000-29920-2110	Classified Management : Upward Bound Roslyn Soto, Interim Project Director (100%) Grade H Step 1	77,319	
12-1726-649000-29920-2310	Classified Employees – Ongoing : Upward Bound (2) Student Services Specialist - 19 hr. (on-going)	38,664	
12-1726-649000-29920-2320	Classified Employees - Hourly : Upward Bound (4) Resident Assistant II 37 hrs./wk x 2 wks x \$10/hr.	3,200	
12-1726-649000-29920-2340	Student Assistants - Hourly : Upward Bound Tutors (8 sites) \$13.25/hr. x 15 hrs/wk. x 12 wks (level - Student Assistants VI)	13,356	
12-1726-649000-29920-3215	PERS - Non-Instructional : Upward Bound	13,242	
12-1726-649000-29920-3315	OASDHI - Non-Instructional : Upward Bound	7,397	
12-1726-649000-29920-3325	Medicare - Non-Instructional : Upward Bound	1,776	
12-1726-649000-29920-3335	PARS - Non-Instructional : Upward Bound	41	
12-1726-649000-29920-3415	H & W - Non-Instructional : Upward Bound	6,411	
12-1726-649000-29920-3435	H & W - Retiree Fund Non-Inst : Upward Bound	1,359	
12-1726-649000-29920-3515	SUI - Non-Instructional : Upward Bound	61	
12-1726-649000-29920-3615	WCI - Non-Instructional : Upward Bound	3,261	
12-1726-649000-29920-3915	Other Benefits - Non-Instruct : Upward Bound	3,320	
12-1726-649000-29920-4310	Instructional Supplies : Upward Bound Intensive hands-on STEM educational activities	1,000	
12-1726-649000-29920-4610	Non-Instructional Supplies : Upward Bound	225	
12-1726-649000-29920-4710	Food and Food Service Supplies : Upward Bound Non-residential meals associated with the summer program. \$2,500 UBMS End-of-the-Year Banquet. \$500	3,000	

SPECIAL PROJECT DETAILED BUDGET # 1726

NAME: Upward Bound Math and Science - Year 2 of 5 (SCC)

FISCAL YEAR: 2013/2014

CONTRACT PERIOD: 10/1/13 - 9/30/14

CONTRACT INCOME: \$236,925

CFDA #: 84.047M

Award No. P047M120539-13

PROJ. ADM. John Hernandez

PROJ. DIR. Loretta Jordan

Date: 8/19/2013

GL Account String	Description	New Budget	
		Debit	Credit
12-1726-649000-29920-5100	Contracted Services : Upward Bound Summer Program room and board at California State University, Fullerton to provide educational services to its academically at-risk students in an effort to promote higher education, and enhance their learning experience by assisting them with their current educational needs. CSUF will provide accommodations within their residence facility which is to include meals, housekeeping services, use of recreational areas, classrooms, meeting rooms and labs throughout our agreed contracted days of two-weeks. 59-62 students and 4 staff. \$24,608 Independent consultants for Summer Program - high school teachers will serve as independent consultants for the UBMS summer program, developing and delivering high school-level workshops meeting state and federal content standards for grades 9-12 to high school participants. 2 Consultants: Science teacher stipends \$2,100 each (50 hours x \$42/hr.) 2 Consultants: English teacher stipends \$2,100 each (50 hours x \$42/hr.) 2 Consultants: Math teacher stipends \$1,260 each (30 hours x \$42/hr.) Stipends to be paid upon completion of work (Aug. 8th). No travel or other expenses will be paid. \$10,920	35,528	
12-1726-649000-29920-5966	Transportation - Student : Upward Bound Students Travel/Cultural Event: 2 buses x \$600/bus for 1 campus tour (regular year) and 1 field trip (summer program). \$3,600	2,400	
12-1726-675000-29920-5210	Conference Expenses : Upward Bound National Conference = \$2,000: Airfare & Ground Transportation \$435; Hotel for 3 nights @ \$200 per night = \$600; Per Diem for 3 days @ \$35 per day = \$105; Conference Fee of \$650.	2,000	
12-1726-732000-29920-7620	Fees Paid for Students : Upward Bound Entrance fees for cultural/educational sites	700	
12-1726-732000-29920-7650	Stipends Paid to Students : Upward Bound Mentor stipends: \$100 x 6 mentors	600	
Total 1726 - Upward Bound Math & Science Year 2 (SCC)		236,925	236,925

SPECIAL PROJECT DETAILED BUDGET #1903

NAME: Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP)

FISCAL YEAR: 2013/2014

CONTRACT PERIOD: 7/1/13 - 6/30/14

PROJ ADMIN: Lilia Tanakeyowma

CONTRACT INCOME: \$22,500

PROJ DIR: Sylvia Sanchez

CFDA #: 93.674

Date: 08/27/13

GL Account	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-1903-000000-10000-8199	Other Federal Revenues : Sa		22,500		22,500		
12-1903-631000-19310-1430	Part-Time Counselors : Fost	17,402		14,987			2,415
12-1903-631000-19310-1435	Int/Sum - Counselors,Part-T	-		1,639		1,639	
12-1903-631000-19310-3115	STRS - Non-Instructional :	1,436		1,372			64
12-1903-631000-19310-3325	Medicare - Non-Instructiona	252		241			11
12-1903-631000-19310-3435	H & W - Retiree Fund Non-In	174		166			8
12-1903-631000-19310-3515	SUI - Non-Instructional : F	191		8			183
12-1903-631000-19310-3615	WCI - Non-Instructional : F	418		399			19
12-1903-649000-19310-4310	Instructional Supplies : Fo	150		150		-	-
12-1903-649000-19310-4610	Non-Instructional Supplies	150		500		350	
12-1903-649000-19310-4710	Food and Food Service Suppl	750		814		64	
12-1903-649000-19310-5100	Contracted Services	-		528		528	
12-1903-732000-19310-7620	Fees Paid for Students	-		646		646	
12-1903-732000-19310-7670	Other Exp Paid for Students	1,577		1,050			527
Totals for PROJECT: 1903	YESS - ILF	22,500	22,500	22,500	22,500	3,227	3,227
<p><u>In-Kind Match: (Certified Expend \$13,538)</u></p> <ul style="list-style-type: none"> - Lilia Tanakeyowma (3.5%) - Michael Martinez (4%) - High School College & Career Fair (200 high school foster youth) 							

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES**

To: Board of Trustees	Date: September 9, 2013
Re: Adoption of Revised and Renumbered Board Policies	
Action: Request for Approval	

BACKGROUND

The Board Policy Committee met on August 7, 2013 and reviewed recommended revisions to five existing policies as well as the Business and Fiscal Affairs section (6000) of the restructured Board Policies. These policies were presented to the Board for First Reading on August 19, 2013 and are now presented for adoption.

ANALYSIS

The District subscribes to the Policy and Procedure Services of the Community College League of California (CCLC). This service provides district's with model board policies which comply with state law, Title 5 regulations and address the relevant accreditation standards. The CCLC system for numbering and organizing these policies is different than the current RSCCD system. The Board Policy Committee is recommending that our policies be updated and revised to conform to the CCLC model structure.

RECOMMENDATION

It is recommended that the Board adopt the revisions to these policies.

Fiscal Impact: None	Board Date: September 9, 2013
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

BP 2015 Student Member

Reference:

Education Code Section 72023.5

The Board shall include one non-voting student member. The term of office shall be one year commencing June 1.

The student member shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. The student member is not required to give up employment with the District. The student shall maintain the standards of scholarship and eligibility criteria enumerated in Administrative Regulation 9006.

The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend board meetings and reimbursement for travel (see BP 2735) to the same extent as publicly elected trustees.

The student member shall have the privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board. The student member may, prior to the vote on any item before the Board, advise the President of the Board that the student member would like to cast his/her vote first as a means of providing advice to the Board.

The student member shall not be liable for any acts of the Governing Board. The student member shall be bound by Code of Ethics/Standards of Practice (BP 2715).

On or before May 15 of each year, the Board shall consider whether to afford the student member any of the following privileges:

- The privilege to make and second motions;
- The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters;
- The privilege to receive compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425.
- The privilege to serve a term commencing on May 15.
- The privilege to serve on Board committees.

Revised: ~~October 8, 2012~~ _____ (Previously BP9006)

BP 2305 Annual Organizational Meeting

Reference:

Education Code Section 72000(c)(2)(A)

The following tasks shall be listed under Board Organization and included on the agenda of the Board's annual organizational meeting to be held in December each year:

- Election of Board officers
- Designation of secretary & assistant secretary
- Schedule of regular meeting dates and locations for the following year, including: Board Self-Evaluation (BP2745), Evaluation of the Chancellor (BP2435), and Preliminary Audit Discussion
- Authorization of signatures
- Appointment of trustees to committees by Board President
- Reaffirmation of Board Policy 2735 (Board Member Travel)
- Reaffirmation of Board Policy 2715 (Code of Ethics/Standards of Practice)
- Reaffirmation of Board Policy 6320 (Investments)

- Designation of specific days, weeks, or months of observance, which relate to the educational mission of the district

At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.

Revised: ~~October 8, 2012~~ _____ (Previously BP9013)

BP 2715 Code of Ethics/Standards of Practice

Reference:

Accreditation Standard IV.B.1.a, e, & h

All Rancho Santiago Community College District board members, including the student trustee, are committed to maintaining the highest standards of conduct and ethical behavior. The Board believes that in promoting trust, confidence, and integrity in the working relationship between Trustees, administrators, faculty and Staff. The Board and its individual Trustees are committed to the following:

- In all decisions the Board will consider the educational welfare and equality of opportunity of all students in the District.
- Trustees are elected to represent the interests and serve the needs of the entire District and to promote the mission of Rancho Santiago Community College District.
- Trustees are non-partisan elected officials and will always put District and college priorities before their own political or personal priorities.
- Trustees hold a public trust that requires and will ensure that their actions avoid conflicts of interest and any appearance of impropriety.
- Trustees will speak on behalf of the Board only when granted such authority by a majority of the Board.
- Trustees shall be respectful of others in any discussions related to the district and colleges.
- Trustees clearly articulate to the Chancellor the Board's expectations, will support the work and efforts of the Chancellor, and keep the Chancellor informed of matters related to the district and colleges.
- Trustees will respect the confidentiality of all privileged information.
- Trustees will uphold the letter and spirit of the Ralph M. Brown Act and make all official decisions and actions of the Board of Trustees in open and public meetings.
- Trustees will remain informed about the district, educational issues, and responsibilities of trusteeship, and will work in the best interest of the entire district.

The President of the Board, in consultation with the Chancellor, is authorized to consult with legal counsel when they become aware of or are informed about actual or perceived violations of pertinent laws and regulations, including but not limited to conflict of interest, open and public meetings, confidentiality of closed session information, and use of public resources. Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

Violations of the board's policy code of ethics will be addressed by the President of the Board, who will first discuss the violation with the trustee to reach a resolution. If resolution is not achieved and further action is deemed necessary, the president may appoint an ad hoc committee to examine the matter and recommend further courses of action to the board. Sanctions will be determined by the board officers and may include a recommendation to the board to censure of the trustee. If the President of the Board is perceived to have violated the code, the vice president of the board is authorized to pursue resolution.

Revised: ~~October 8, 2012~~ _____ (Previously BP9002)

BP 2716 Political Activity

References:

Government Codes 8314; Education Codes 7054, 7054.1, 7056

The Board of Trustees of the Rancho Santiago Community College District shall abide by all State laws, Education and Government codes relating to political activities and solicitation of political contributions.

Six months prior to every general election, the Board will seek college counsel to provide the latest legal status of laws and regulations relating to solicitation of political contributions and political activities by Board members, officers, and employees of the college. This status report will be distributed to all Board members and employees groups.

Members of the Board shall not use District funds, services, ~~communication resources~~, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board.

Initiative or referendum measures may be drafted on an area of legitimate interest to the district. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding the possible effects of ballot District bond issues or other ballot measures.

Revised: ~~October 8, 2012~~ _____ (Previously BP9027)

BP 3820 Gifts, Grants and Bequests - ~~BP3208~~

~~Legal~~ Reference: Education Code 72122

The Governing Board may accept on behalf of the district any bequest or gift of money or property for a purpose deemed by the Governing Board to be suitable and in support of the district's academic mission, and to utilize such money or property so designated.

The Chancellor shall establish procedures for district acceptance of gifts, grants and bequests, and shall establish criteria for usability and maintenance. Gifts which entail high maintenance costs shall be avoided.

All gifts shall be accepted on behalf of the district as a whole, not by a particular department. At the discretion of the Chancellor, the gift may be used in a particular facility.

Equipment gifts will not be replaced with district funds; if replacement is desired, the items will be submitted for consideration under new equipment.

The District shall assume no responsibility for appraising the value of gifts made to the District.

Acceptance of a gift shall not be considered endorsement by the District of a product, enterprise or entity.

Revised ~~03/11/96~~ _____ (Previously BP3208)

BP 6010 Equitable Opportunities for Business Enterprises - ~~BP3301~~

The Governing Board of Rancho Santiago Community College District recognizes the importance of enhancing business opportunities and the value of continuing to expand our pool of qualified vendors and contractors. In this regard, our policy is to vigorously contribute to achieving the goals established for the California Community College System, regarding purchasing goods and services from businesses owned by minorities, women, and disabled veterans.

The district shall continue to adhere to other regulations which are equally important to protecting the public interest (for instance competitive bidding, prudent risk management, etc.).

Revised ~~11/14/94~~ _____ (Previously BP3301)

BP 6011 Interaction With And Solicitation From Private Businesses -~~BP3311~~

RSCCD shall proactively interact with private businesses within our service area of Orange County, and with other businesses on a national and international basis. The Governing Board of Trustees encourages the development of business and industry relationships which are mutually beneficial, and which are fiscally and logistically prudent, and consistent with the District's mission and priorities.

Following are some examples of the benefits offered by RSCCD which businesses will be encouraged to pursue:

1. Quality instruction for staff members in credit and non-credit courses available through our regular college, Public Service Institute, and Community Service curriculum
2. Quality Contract Education programs tailored to specific organization needs
3. Use of RSCCD facilities for community service activities in which businesses may be participants (e.g. blood drives, bone marrow drives, AIDs education, voter registration etc.)
4. Partnerships and joint ventures in commercial opportunities like presentations of seminars and open entry courses on current topics
5. Partnerships and collaborations in economic development efforts which enhance community tax revenues or employment opportunities
6. Sharing in the results of general demographic research or specific focused research projects.

Following are some examples of the benefits of business interaction which RSCCD or its Foundation will pursue:

1. Service by business representatives on Industry Advisory Councils for the improvement of curriculum and instruction and professional staff development
2. Monetary contributions from businesses to be used for the purchase or improvement of facilities, equipment, and supplies to enhance the instruction and overall development of our students and staff.

It is acknowledged that the institution's primary mission is the education of students. Accordingly, it is our policy that businesses and staff members be made clearly aware that none of the interactions and collaborations described above will improperly distract from our primary mission, or in any way violate any other Board policies or any of the public regulations by which the District is governed.

It is also acknowledged that some of the businesses from which RSCCD may solicit donations may be current or prospective vendors. It is our policy that donors and staff members be made clearly aware that making donations to the district in no way improves or lessens a vendors' chances of receiving an award of business from the district, or of receiving any other economic concessions from the district.

A copy of this policy will be made available to vendors.

Revised ~~11/14/94~~ _____ (Previously BP3311)

BP 6012 Environmentally Preferable Purchase and Practices ~~—BP3406~~

Reference: AB 939

The district office, colleges and educational sites of the Rancho Santiago Community College District shall continually strive to minimize the generation of waste through utilization of waste prevention techniques, reuse of materials, collection/recycling and composting. The District shall support markets for recycled materials through the procurement of recycled content products whenever possible.

In pursuit of the goal of reducing energy use and costs affiliated with energy consumption, the District shall purchase, whenever financially practical, only those appliances and products that have met ENERGY STAR specifications for energy efficiency or an equivalent standard. The Chancellor shall establish appropriate procedures to ensure that the purchase of single and bulk equipment meet the guidelines of this policy.

The Governing Board of Trustees delegates authority to the Chancellor to establish administrative procedures that will direct the District to engage in sustainable building practices for new buildings or major renovation projects in excess of 5,000 square feet of occupied space. New buildings and renovations of this size will meet or exceed the United States Building Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) silver rating or an equivalent standard. Buildings need not be certified but shall earn all the necessary points outlined in USGBC's LEED standards for certification, or a similar set of standards.

Whenever it is deemed appropriate and economically feasible, the District shall also pursue sustainable building practices for new construction and major renovation projects between 1,000 and 5,000 square feet of occupied space.

Revised ~~11/14/94~~ _____ (Previously BP3406)

BP 6013 Energy and Water Conservation ~~—BP3508~~

Reference: California Code of Regulations - Chapter 4, Section 57200-57205

The Rancho Santiago Community College District's Governing Board of Trustees recognizes the necessity and urgency of the reduction of energy and water usage. The administration is directed to develop ways of maintaining a constant check on consumption to reduce water and energy usage. Fossil fuels, from which nearly all the nation's energy is currently produced, are non-renewable resources which are becoming increasingly scarce and expensive. Dry years illustrate that water is not an unlimited resource in California. It is the aim of the Rancho Santiago Community College District to conserve energy and water in a manner which will serve as an example for the community. It is expected that each and every member of the District's staff will exemplify the spirit and rule of this policy while serving the District.

The Governing Board of Trustees delegates authority to the Chancellor to establish administrative procedures that will direct the District's energy and water conservation efforts.

Revised ~~11/14/94~~ _____ (Previously ~~BP3508~~)

BP 6014 Location of District-Sponsored Events ~~—BP7003~~

The Governing Board of Trustees of the Rancho Santiago Community College District supports the businesses located in its service area. To promote goodwill within the RSCCD service area, the Governing Board of Trustees prefers and encourages that district-sponsored events for board members, faculty, and/or staff and students be held within the geographical boundaries of the district, when possible and when such event is held in a for-profit hospitality facility, such as a restaurant or hotel.

The Chancellor shall ensure that notice of this policy be provided to faculty, staff, and student organizations at the beginning of each academic year.

Revised ~~11/14/94~~ _____ (Previously ~~BP7003~~)

BP 6015 Food and Meeting Refreshments ~~—BP3103~~

Reference: Education Code 85266. Warrants for district expense

The Governing Board of Trustees encourages participation and awareness of district programs and activities through direct personal contact with individuals, community groups, students, staff and professional associations. The Governing Board of Trustees believes that the serving of refreshments and food at district activities facilitates communication and increases public awareness and public participation in district sponsored meetings, events, activities, and programs.

The Governing Board of Trustees authorizes the Chancellor, or the Chancellor's designee, to approve the serving of refreshments and/or food at the following meetings or activities:

- Functions for volunteers and retiring employees
- Activities honoring individuals in education
- Educational events sponsored by the Board
- Seminars and workshops sponsored by the Board
- Board appointed committee meetings
- ~~Group planning and operational meetings~~
- Student and student program recognition ceremonies
- Other activities as designated by the ~~Board~~ Chancellor

The cost of food and refreshments, which are served at duly authorized activities, shall be paid from district funds and shall meet all legal and district requirements for the expenditures of district funds.

Revised ~~11/14/94~~ _____ (Previously ~~BP3103~~)

BP 6100 Delegation of Authority ~~to Negotiate and Accept Discounts and Price Reductions —BP3308~~

~~Legal References:~~ ~~Education Code 70902D~~ Education Code Sections 70902(d), 81655, and 81656

~~In accordance with the delegation provisions of Education Code Section 70902D, the Board of Trustees delegates to the chief fiscal officer or his/her designee the authority to accept price reductions or discounts to existing contracts, as long as the nature and quality of the good and services purchased are not altered in any material respect.~~

~~If it is in the interest of the District to alter the nature of the goods or services ordered, in concert with a price reduction, this can be done with the approval of the Chancellor or the chief fiscal officer. If the purchase of the goods or services required advance approval of the Board of Trustees per BP3306, however, and a price reduction was made in concert with a decision to alter the nature of the goods and services, the circumstances of the revised purchase will be reported to the Board of Trustees.~~

The Board delegates to the Chancellor the authority to supervise the general business procedures of the District to assure the proper administration of property and contracts; the budget, audit and accounting of funds; the acquisition of supplies, equipment and property; and the protection of assets and persons. All transactions shall comply with applicable laws and regulations, and with the California Community Colleges Budget and Accounting Manual.

No contract shall constitute an enforceable obligation against the District until it has been approved or ratified by the Board. (See BP 6340 titled Contracts).

The Chancellor shall make appropriate periodic reports to the Board and shall keep the Board fully advised regarding the financial status of the District.

Adopted 09/13/99; Revised _____ (Previously BP3308)

BP 6150 Designation of Authorized Signatures (new)

References: Education Code Sections 85232 and 85233

Authority to sign orders and other transactions on behalf of the Board is delegated to the Chancellor and other officers appointed by the Chancellor.

The authorized signatures shall be filed with the Orange County superintendent of schools.

Adopted _____

BP 6200 Policy on Budget Preparation Development Process –BP3201

References: Education Code Section 70902(b)(5); Title 5 Sections 58300 et seq.

The budget and expenditures of the Rancho Santiago Community College District reflect and support its visions and mission statements, district and college master plans, and other planning documents.

The statutory authority and responsibility for the budget resides with the Governing Board of Trustees who will make final budgetary decisions.

~~The Chancellor will consult with the District's budget committee as an ex-officio member to develop the budget procedures and compile a recommended budget. The District's budget committee will include the college Presidents, the Vice Chancellor of Fiscal Services, and all college constituent groups.~~

~~The Chancellor shall direct the preparation of the budget in accordance with the Education Code and shall hold public hearings on the budget in compliance with applicable law and time lines.~~

~~The budget development process will allow for majority and minority recommendations to be forwarded to the Board of Trustees for consideration.~~

~~Budget Development Structure – BP3202~~

~~Revised 03/11/96 _____~~

~~The budget development structure will be consistent with state law and the regulations of the Board of Governors, California Community Colleges. The budget will be itemized to set forth the necessary revenues and expenditures by functions and objects in each of the funds.~~

~~Each year, the Chancellor shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.~~

~~Budget development shall meet the following criteria:~~

- ~~• The annual budget shall support the District's master and educational plans.~~
- ~~• Assumptions upon which the budget is based are presented to the Board for review.~~
- ~~• A schedule is provided to the Board each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the Board regarding the proposed budget or any item in the proposed budget.~~
- ~~• Unrestricted general reserves shall be no less than 5%.~~
- ~~• Changes in the assumptions upon which the budget was based shall be reported to the Board in a timely manner.~~
- ~~• Budget projections address long term goals and commitments.~~

~~Revised 05/27/97 _____ (Previously BP3201, BP3202 and BP3203)~~

~~General Fund Restricted Reserve – BP3203~~

~~Adopted 11/14/94~~

~~The district shall maintain a minimum 3% reserve fund balance.~~

~~Legal Reference:~~

~~California Community College Chancellor's Office Guidelines~~

BP6250 Budget Administration Management –BP3204

~~References: Title 5 Sections 58307 and 58308~~

~~A system of fiscal control shall be established to govern the administration of the budget and the expenditure of funds.~~

~~The Chancellor shall not permit expenditures of funds to exceed the major budget classification allowance against which the proposed expenditure is the proper charge. The Chancellor shall set up and operate budget controls for all departments, and shall administer the budget in conformity with legal requirements and the actions of the Governing Board.~~

The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.

Revised ~~03/11/96~~ _____ (Previously ~~BP3204 and BP3205~~)

~~Transfer of Budget Appropriations – BP3205~~

~~Revised 07/24/06~~

~~The Governing Board may by majority vote transfer funds within major accounts at a regularly called meeting in accordance with state laws and procedures.~~

~~The Governing Board may by two-thirds vote transfer funds from the undistributed reserve to any expenditure classification.~~

~~Transfer of budgeted appropriations is authorized between budgetary unit groups within object code groups used for accounting control by the County Superintendent's Office subject to the following:~~

- ~~1. Authorization by vice Chancellors or designated administrators.~~
- ~~2. That such transfers shall be presented to the Board of Trustees for approval in the Financial Report in the month following the transaction.~~

~~BP 6300 Fiscal Management and Auxiliary Services Fiscal Powers – BP3200~~

~~Legal Reference: Education Code 70902 Board of Trustees; Governing Board Responsibilities and Functions 84030 Accounting Systems; Requirements for Accounting Manual 85261 Drawing of warrants by district on county treasurer; form of warrant; application and approval Section 84040(c); Title 5 Section 58311~~

~~The Governing Board shall establish, maintain, and operate in accordance with state law the control of all funds of the district. The district shall provide for an accounting system with internal controls.~~

~~The accounting systems and procedures for Rancho Santiago Community College District shall be set up so as to conform to the California Community College Accounting manual. The Chancellor and fiscal staff are expected to confer with the appropriate specialists of the Office of the Orange County Superintendent of Schools, the California State Board of Community Colleges, auditors, and other knowledgeable persons or groups in order to assure that the best business practices are followed.~~

The Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5 Section 58311, including:

- Adequate internal controls exist.
- Fiscal objectives, procedures, and constraints are communicated to the Board and employees.
- Adjustments to the budget are made in a timely manner, when necessary.
- The management information system provides timely, accurate, and reliable fiscal information.
- Responsibility and accountability for fiscal management are clearly delineated.

The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

As required by the Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

Revised ~~03/11/96~~ _____ (Previously **BP3200**)

Financial Reports – BP3216

Revised 11/14/94

~~The Chancellor shall be responsible for maintaining the books and records of the district in auditable form. The Chancellor shall prepare all fiscal reports, keep necessary records to control the financial transactions of the district, and prepare financial statements.~~

~~Financial statements will be prepared under the direction of the Chancellor and submitted to the Governing Board on a quarterly basis.~~

~~The Chancellor shall file all fiscal reports with the county, state or federal agencies, as required. These reports will be reviewed with the Governing Board prior to filing with the appropriate agency.~~

~~**Legal Reference:** Education Code 84030 Accounting System; Requirements for Accounting Manual 84040 Requirement for Annual Audit 85261 Drawing of Warrants by District on County Treasurer; Form of Warrant; Application and Approval Title 5, California Code of Regulations 58310 Report on District's Financial Condition~~

Quarterly Financial Reports – BP3220

Adopted 11/14/94

~~The Chancellor, or Chancellor's designee, shall regularly report in detail to the Governing Board of the district, the district's financial condition. Reports shall be submitted showing the financial and budgetary conditions of the district, including outstanding obligations, to the Governing Board at least once every three months during the school year.~~

~~The Chancellor, or Chancellor's designee, shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors and certified on forms provided by the Chancellor. The district shall submit a copy of the certified report to the appropriate county offices and the Chancellor of Community Colleges no later than forty-five days following the completion of each quarter. The report shall be reviewed by the district Governing Board at a regularly scheduled meeting and entered into the minutes of the meetings.~~

~~Legal Reference:~~ Title 5, California Code of Regulations; 58310 Report on District's Financial Condition

BP 6301 Payment - Goods & Services ~~—BP3213~~

Reference: Education Code; 85266 Warrants Drawn for Expenses of District; 85266.5 Warrants to Pay Expenses of District; 88166 Error in Salary; 2401 Payment of Cost by District

The Governing Board cannot enter contracts or pay bills until it has been passed upon at a regularly called meeting.

The Governing Board will authorize payment for goods and services under the following conditions:

1. Contracted for within budgetary limits
2. Purchased according to relevant purchasing policies and regulations
3. Certified by the appropriate administrator as having been received in acceptable condition

Revised ~~03/11/96~~ _____ (**Previously BP3213**)

BP 6302 Accounting for Monies Collected ~~—BP3217~~

Reference: Education Code 76060.5 Selection for Purpose of Establishing Student Representation Fee 76063 Deposit or Investment of Student Funds 76064 Additional Uses of Student Funds 76065 Supervision and Audit of Student Funds

Monies collected by district employees and by student organizations shall be handled with good and prudent business procedures.

All monies collected shall be receipted and accounted for as directed without delay to the proper location for deposit.

In no case shall monies be left overnight, nor leave district facilities except in safes provided for safekeeping of valuables.

Revised ~~03/11/96~~ _____ (**Previously BP3217**)

BP 6320 Investments ~~—BP3211~~

~~Legal Reference:~~ Title 5, California Code of Regulations; 58199.5 Appropriation of Excess Funds Government Code Sections 53600, ~~53601, 53651, 53654~~ et seq.

The Governing Board of Trustees authorizes the Chancellor, or designee, to invest monies not required for the immediate necessities of the district in accordance with existing law. Funds are to be invested in a manner which will provide the maximum security of principal.

- Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.
- The investments shall remain sufficiently liquid to meet all operating obligations of the district.

- The investments shall be done with the objective of attaining a market rate of return, taking into account risks and liquidity needs.

Investments shall be made with judgment and care, which persons of prudence, discretion and intelligence would exercise for the safety of capital and reasonable income.

The Vice Chancellor of Business and Fiscal Services shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this investment policy.

Administrators and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment activity or which could impair their ability to make impartial investment decisions.

Revised ~~09/11/95~~ _____ (Previously BP3211)

BP 6330 Purchasing ~~–BP3306~~

Legal References: Public Contract Code ~~20654~~ 20650; Education Code 81656; Government Code 1090 - Conflicts of Interest ~~Public Contract Code 10324, 20652, and 20653~~

The Chancellor is delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time.

All such transactions shall be reviewed by the Board every 60 days.

Purchasing General Policy Statement ~~–BP3300~~

Revised ~~08/26/96~~

The Governing Board recognizes that money and money management comprise the foundation support of the whole district program. To make that support as effective as possible, the Governing Board intends:

1. to encourage advance planning through the best possible budget procedures;
2. to explore all practical sources of potential income;
3. to guide the expenditure of funds so as to extract the greatest educational returns;
4. to expect quality accounting and reporting procedures, and recognize the need for cost effective systems to support this requirement;
5. to maintain the level of unit expenditure needed to provide quality education within the ability of the community to pay.
6. to ensure that the value of goods and services is adequate for the amount of money expended; and, that specifications for material and equipment are determined (when appropriate).

Cooperative Purchasing by State Contract With Department General Services and Other Public Agencies ~~–BP3304~~

Revised ~~06/27/94~~

The Director of Purchasing is authorized to make purchases through the State of California Cooperative Purchasing Program operated by the Department of General Service, and via liaison systems established with other state, county, and city public agencies. These types of purchases will be executed when they are in the best interest of the district relative to optimum pricing, delivery, and purchasing logistics.

~~Purchasing Code of Ethics and Control Guidelines – BP3302~~

~~Revised 08/26/96~~

It is the policy of the Governing Board to adopt the concepts in the suggested Purchasing Code of Ethics and recommended policies and procedures of the California Association of School Business Officials (CASBO). These standards are included in periodic revisions to the "School Purchasing Handbook." The following Code of Ethics is based on the CASBO model.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

PURCHASING CODE OF ETHICS

It is the policy of staff and Governing Board ~~of Trustees~~ members:

1. To regard public service as a sacred trust, giving primary consideration to the interests of the college district and the community by which we are employed.
2. To purchase without prejudice, seeking to obtain the maximum benefit for each tax dollar expended.
3. To avoid any unfair, questionable, or unethical practices.
4. To respect our obligations and to require that obligations to our college district be respected.
5. To accord vendor representatives the same courteous treatment we would like to receive.
6. To strive constantly for the improvement of our purchasing methods and the materials we buy.
7. To assist purchasing agents of other public entities in the performance of their duties whenever possible.
8. To conduct ourselves with fairness and dignity, avoid conflicts of interest, and demand honesty in buying and selling.
9. To cooperate with all organizations and individuals engaged in enhancing the development of the purchasing profession.
10. To remember that we act as representatives of the college district and to govern ourselves accordingly.
11. To negotiate the lowest purchase prices feasible while maintaining quality products and service.
12. To adhere to all laws and regulations and to be strong advocates for the success of women, minority, and disabled veteran-owned businesses.
13. Members of the Governing Board of Trustees and any district employee shall not be financially interested in any contract made by them in their official capacity; nor, shall any member of the Governing Board of Trustees and any district employee be purchasers of any sale or vendors of any purchase to the district in which they are financially interested.

Revised ~~05/20/02~~ (Previously BP3300, BP3302, BP3304 and BP3306)

BP 6331 Fiduciary and Legal Considerations –BP3305

Reference: Education Code 71028

A. The Board will expend monies in the best interest of the district by:

1. Purchasing through competitive bidding, quotation, and negotiation at the lowest price from those responsive, responsible, and qualified vendors meeting specifications.
2. Establishing complete and comprehensive specifications.
3. Performing sufficient and timely planning to provide for the execution of all prudent purchasing procedures.
4. Adhering to the district's Code of Ethics.
5. Per Policy 3304 when in the best interest of the district.

B. The Board will comply with all federal and state laws, rules and regulations, including a commitment to:

1. Secure responsible bidders and vendors by giving vendors an equal opportunity.
2. Implement programs per the State Chancellor's Office in an effort to achieve or exceed targeted volumes of business with minority, women, and disabled veteran-owned enterprises.

Revised ~~09/11/95~~ _____ (Previously BP3305)

BP 6332 Competitive Bidding and Quotation Policies

~~BP3307~~

Reference: Public Contract Code 20105 - 20113 and 20651 – 20654; Government Contract Code 53060

A. Competitive bids are required for all public works (i.e., construction, alterations, repairs, or improvements) with costs of \$ 15,000 or more, and for all purchases of materials, supplies, and equipment with costs as per BP3306, C-1, or more (sales taxes included) with the following exceptions:

1. "Emergency Work" as defined by the Education Code, where time is of the essence. This is work necessary to permit the continuance of classes, and/or avoid danger to life or property.
2. "Sole Source" situations as defined by existing case law, in those instances where "competitive proposals would be unavailing or not produce an advantage."
3. Purchases through public corporations in those instances "when the Board has determined it to be in the best interests of the district," or via cooperative purchasing as described in BP3304.
4. "Special Services and Advice" consulting as defined by the Government Contract Code, where persons specially trained in financial, economic, accounting, architectural, engineering, legal, or administrative matters are needed by the District.
5. Informal bidding procedures for public works projects under the Uniform Public Construction Cost Accounting Act as described in BP3310.

B. When elements of both the "Services" and "Equipment/Supply" spending categories are combined (e.g. a printing project where the vendor provides a service and materials) the higher limit (as per BP3306, C,1) applies for bid requirement purposes.

C. Integral projects cannot be separated into separate components to circumvent the competitive bidding requirements.

D. Except for the items at A1-A3 above, requesting competitive quotations is preferable on those purchases which do require competitive bids, and is mandatory for those purchases over \$ 15,000 (unless the conditions at A1-A3 apply, or time is a critical constraint). Generally two (2) or three (3) quotes should be obtained. However, this will vary depending on the nature of the product, the urgency of need, and the responsiveness of vendors. The adequacy of competitive quotes shall be based on the Purchasing Director's judgment.

E. Regarding item A4, Government Contract Code Section 53060 allows for the award of contracts for Special Services and Advice without competitive bidding. However, it will be District practice that all purchases estimated to be \$ 15,000 or more will be subject to the procedure at section D above, unless that requirement is waived by the Chancellor or a Vice Chancellor in the Chancellor's absence.

F. The Board delegates to the responsible managers authorization to make any "emergency work" purchases with cost below the amounts where competitive bids are required. Those "emergency work" purchases, with cost at or above the amounts where competitive bids are required, can be performed without competitive bidding as long as they are pre-approved by the Board and the Orange County Superintendent of Schools or executed in accordance with policy BP3310.

Revised ~~09/11/95~~ _____ (Previously BP3307)

BP 6333 District Standard for Hardware and Software - ~~BP7001~~

A standard shall be established for administrative use of technology hardware and software, and all purchases will adhere to these standards.

Revised ~~09/11/95~~ _____ (Previously BP7001)

BP 6340 Contracts ~~-Equal Employment Opportunity~~ ~~Provision - BP3100~~

Reference: Education Code Sections 81641 et seq.; Public Contract Code Sections 20650 et seq.

The Board delegates to the Chancellor the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 shall require prior approval by the Board.
- When bids are required according to Public Contract Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or reject all bids.

If the Chancellor concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with Public Contract Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contract Code Section 20652, the Chancellor is authorized to proceed with a contract.

It is the policy of the Governing Board of Rancho Santiago Community College District to require from any bidding vendor or contractor, prior to the awarding of a contract, an affidavit that such vendor or contractor does comply with all Federal and State regulations pertaining to fair employment practices ~~and will make every effort to follow the affirmative action guidelines as set forth by the district.~~ Such Certificate of Compliance is to be required in all cases where the Rancho Santiago Community College District is legally required to advertise for bids prior to contract.

Adopted November 22, 1971, Revised _____ (Previously BP3100)

BP 6400 Audits ~~BP3104~~

Legal Reference: Education Code 84040(b) ~~and 84040-3~~

The Governing Board of Trustees will assure sound fiscal management practices, via fiscal accountability.

The Governing Board of Trustees shall provide for an annual audit of all funds, books and accounts of the district, in accordance with the regulations of ~~the Board of Governors Title 5~~. The Chancellor shall assure that an outside audit is completed. The audit shall be made by certified public accountants licensed by the State Board of Accountancy.

The Governing Board of Trustees shall review the annual audit at one of its regularly scheduled public meetings. The Governing Board of Trustees shall cause a Request for Proposal (RFP) of auditing services to be issued for the recruitment of an independent auditor every three (3) years, or more frequently if the Board deems it necessary.

The Vice Chancellor of Business and Fiscal Services shall review the RFP's and recommend candidates for interviewing by the Governing Board of Trustees or a committee designated by the Board.

The Governing Board of Trustees shall ~~interview the recommended candidate firms and~~ select the independent auditor.

The Governing Board of Trustees shall meet with the independent auditor prior to the commencement of auditing work, which is to be done for the fiscal year, to discuss the scope and purpose of the annual audit.

Administrators and employees involved in the auditing process shall refrain from activity that could conflict or compromise the execution of the audit or the independence of the auditor.

Adopted September 9, 1995 _____ **(Previously BP3104)**

BP 6450 Wireless or Cellular Telephone Use (new)

Reference: Vehicle Code Sections 12810.3, 23123, and 23124; Internal Revenue Code (I.R.C.) Sections 274(d)(4) and 280F(d)(4)

The Chancellor shall determine if it is in the best interests of the District to provide a cellular or wireless phone at District expense.

Cellular telephones provided by the District for compensatory reasons are classified by the Internal Revenue Service as a fringe benefit, the value of which must be included in an employee's gross income.

The value of a cellular telephone provided by the District primarily for non-compensatory business purposes is excludable from an employee's income. Record keeping of business and personal use of District-issued cellular telephones shall not generally be required when the telephones are issued for non-compensatory business reasons.

Motor vehicle drivers may not use wireless or cellular telephones while operating their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of wireless or cellular telephones in vehicles.

There shall be no expectation of privacy in the use of a District-issued cellular telephone.

Adopted _____

BP 6500 Property Management —~~BP3518~~

References: Education Code Sections 81300 et seq.

The Chancellor is delegated the authority to act as the Board's negotiator regarding all property management matters that are necessary for the benefit of the District. No transaction regarding the lease, sale, use or exchange of real property by the District shall be enforceable until acted on by the Board itself.

The Chancellor shall establish such procedures as may be necessary to assure compliance with all applicable laws relating to the sale, lease, use or exchange of real property by the District.

Revised ~~05/20/02~~ _____ (Previously ~~BP3518~~)

BP 6501 Plant Maintenance and Operations General Policy Statement —~~BP3500~~

An effective educational program requires clean, healthful, safe, businesslike, functional and attractive facilities. The Campus Services staff is charged with the responsibility of caring for and protecting these facilities. In order to carry out the efficient maintenance and operation of these facilities, the Campus Services staff must work cooperatively with students, staff and administrators.

Revised ~~05/20/02~~ _____ (Previously ~~BP3500~~)

BP 6502 Outside Governing Agencies —~~BP3507~~

Legal Reference: Education Code 81130, 81132, 81133, 81142; California Code of Regulations - Title 24

The operation of district facilities requires the adherence to codes, laws and regulations imposed by outside governing agencies. District facilities shall be constructed, maintained and operated within the provisions of government agencies having jurisdiction.

Revised ~~05/20/02~~ _____ (Previously ~~BP3507~~)

BP 6503 Inventory Control —~~BP3400~~

References: Education Code 60500, 60510, 60521, and 81450 - 81455

The Governing Board of Trustees authorizes an inventory system for the control of district fixed assets. The inventory system shall be adequate to meet basic and required internal control, accounting and risk management requirements.

The Vice Chancellor of Business and Fiscal Services or designee are responsible for the development, implementation, and reconciliation of Rancho Santiago Community College District's inventory system.

The Governing Board of Trustees shall adopt adequate procedures and staff resources to maintain records and controls for all district moveable equipment. This includes all district direct and auxiliary operations and services, and all related activities supervised by the Chancellor and sanctioned by the Governing Board of Trustees. All district managers and staff shall be responsible and accountable for inventory control in their area.

Revised ~~05/20/02~~ _____ (Previously BP3400)

BP 6504 Moveable Inventory Control Responsibilities - ~~BP3403~~

Revised 01/24/00

All district managers and staff shall be responsible and accountable for inventory control in their area.

Revised ~~05/20/02~~ _____ (Previously BP3403)

BP 6505 Inventory Order Quantity and Storage Controls - ~~BP3404~~

Revised 01/24/00

The District does not maintain a central store of inventory items, except for a small dollar office supply inventory managed by the Bookstore. District policy shall be to maintain only minimal central warehouse storage, primarily for emergency storage, and for departments to order inventory in a manner which will minimize inventory carrying costs and the risk of obsolescence.

Departments should not request orders for inventory needs beyond the current fiscal period, unless there is some substantial economic benefit. The Director of Purchasing Services shall be contacted regarding exceptions and is responsible for managing the District-wide coordination of inventory orders in an effort to reduce cost and adhere to all code regulations.

Items stored at college and district office locations should be minimal and under the ultimate responsibility of the college president, vice Chancellor, or designee.

Items which are obsolete or temporarily out of service and excess inventory items are stored in an off-site warehouse. For security and segregation of duties, this warehouse is managed by the Director of Purchasing.

Revised ~~05/20/02~~ _____ (Previously BP3404)

BP 6506 ~~Company~~ District Property, Security, Privacy and Searches -~~BP3601~~

District property included but not limited to desks, storage areas, work areas, lockers, file cabinets, credenzas, computer systems, office telephones, modems, facsimile machines, duplicating machines and district vehicles are the district's property and must be maintained according to this policy. All such areas and items must be kept clean and are to be used only for work purposes, except as provided in this policy. The district reserves the right, at all times, and without prior notice, to inspect and search any and all district property for the purpose of determining whether this policy or any other district policy has been violated, or whether such inspection and investigation is necessary for purposes of promoting safety in the workplace or compliance with state and federal laws. Such inspections may be conducted during or after business hours and in the presence or absence of the employee.

The district's computer systems and other technical resources, including any voice mail or E-mail systems, are provided for use in the pursuit of the district's business and are to be reviewed, monitored and used only

in that pursuit, except as provided in this policy. As a result, computer data, voice mail and E-mail are readily available to numerous persons. If, during the course of employment, an employee performs or transmits work on the district's computer systems, or other technical resources, that work may be subject to the investigation, search and review of others in accordance with this policy. In addition, any electronically stored communications that an employee either sends or receives from others may be retrieved and reviewed where such investigation serves the legitimate business interests and obligations of the district.

The district recognizes that employees may occasionally find it necessary to use the district's telephones for personal business. Such call must be kept to a minimum and should be made only during break or lunch periods. Official telephone records may be used to monitor this policy.

Employees of the district are otherwise permitted to use district's equipment for occasional, non-district purposes with permission from their direct supervisors. Nevertheless, the employee has no right of privacy as to any information or file maintained in or on district's property or transmitted or stored through district's computer systems, voice mail, E-mail or other technical resources. For purposes of inspecting, investigating or searching employee's computerized files or transmissions, voice mail, or E-mail, the district may override any applicable passwords or codes in accordance with the best interests of the district, its employees, or its clients, customers or visitors. All bills and other documentation related to the use of district equipment or property are the property of the district and may be reviewed and used for purposes that the district considers appropriate.

Employees may access only files or programs, whether computerized or not, that they have permission to enter. Unauthorized review, duplication, dissemination, removal, damage or alteration of files, passwords, computer systems or programs, or other property of district, or improper use of information obtained by unauthorized means, may be grounds for disciplinary action, up to and including termination.

Revised ~~05/20/02~~ _____ (Previously ~~BP3601~~)

BP 6507 Information Technology Services - Copyright of Software ~~—BP3600~~

Unauthorized copying of software is illegal. Copyright law protects software authors and publishers, just as patent law protects inventors.

Unauthorized copying of software by individuals can harm the entire academic community. If unauthorized copying proliferates on a campus, the institution may incur legal liability.

Unauthorized copying of software is a violation of district policies.

Revised ~~05/20/02~~ _____ (Previously ~~BP3600~~)

BP 6520 Security for District Property ~~—BP3510~~

~~Legal~~ Reference: Education Code Section 81600 et seq.

The Chancellor shall establish procedures necessary to manage, control and protect the assets of the district including but not limited to ensuring sufficient security to protect property, equipment, and information from theft, loss, or significant damage.

Revised ~~05/20/02~~ _____ (Previously ~~BP3510~~)

BP 6521 Disaster Recovery –BP3602

A contingency plan to ensure that critical data and information technologies services can be sustained during the course of a disaster should be in place. The plan should be comprehensive and tested at least once a year.

Revised ~~05/20/02~~ _____ (Previously BP3602)

BP 6540 District Property & Liability Protection Insurance - BP4603

~~Legal Reference:~~ Education Code 70902; 75202; 72506 and 81601 et seq.

~~The Rancho Santiago Community College District Board of Trustees directs the Chancellor to develop and review procedures, every two years or more often if necessary, that insure the safety of students, employees, and the public while on or in district property.~~

~~The district shall provide for~~ Chancellor shall be responsible to secure insurance coverage for the District as required by law, which shall include but is not limited to the liabilities described in Education Code Section 72506 as follows: ~~following perils,~~

- Liability insurance for damages for death, injury to persons, or damage or loss of property
- Liability insurance for the personal liability of the members of the Governing Board of Trustees and other officers and employees of the District for damages for death, injury to a person, or damage or loss of property caused by the negligent act or omission of the member, officer, or employee when acting within the scope of his or her employment
- Loss or damage to real property ~~including district vehicles~~
- Losses resulting from crime
- Workers compensation insurance
- Loss or damage from other perils

Coverage may be obtained either through the purchase of insurance, self-insurance, or participation in a joint powers authority pursuant to Education Code Section 81603. If the district elects to participate in a joint powers authority, the regulations required by that authority shall be followed.

Adopted 07/17/95; Revised ~~April 13, 2009~~ _____ (Previously BP4603)

Risk Management –BP4601

~~Adopted 07/17/95~~

~~It shall be the policy of the Board of Trustees of the Rancho Santiago Community College District to maintain a Risk Management Program consistent with all legal requirements pertaining thereto and within the financial capability of the district, providing a program of protection and/or insurance against:~~

~~Loss, damage or disability as mandated by the Education, Government, Labor, Insurance, and other pertinent Codes of the State of California, to include, but not limited to loss or damage to the real and personal property of the district, liability of the district and/or the personal liability of members of the Board of Trustees and employees of the district for damages to persons or property, including injury or death, losses due to employee dishonesty, Workers' Compensation Employer's liability, and the provision of a program of health and welfare benefits for employees to the limits established by the Board of Trustees.~~

~~Legal Reference: California Education Code 72502. Claims against District's Applicability of Government Code 72506. Law Governing Procurement of Insurance, etc. 72508. Driver Training Civil Liability, Insurance~~

~~Bonding of Personnel - BP4604~~

~~Revised April 13, 2009~~

~~All district employees who handle funds shall be covered for \$500,000 under a blanket fidelity bond purchased by the Governing Board or in lieu of a bond, by insurance of no less than \$500,000 per occurrence.~~

~~Legal Reference: Education Code 72507 Insurance in lieu of indemnity bonds~~

BP 6550 Disposal of Property -BP3405

~~Legal Reference: Education Code 60500, 60510, 60521, 70902 (b) (6), 81360 et seq. and 81450 et seq. 81450 - 81455~~

The Governing Board of Trustees authorizes the Vice Chancellor of Business and Fiscal Services or designee to sell, donate, or dispose of obsolete equipment and material in accordance with state laws. Any item valued under \$5,000, prior to it being declared surplus, will be offered first as a donation to public schools and qualified non-profit charitable organizations preferably located within the Rancho Santiago Community College District service area. All sales of surplus personal property shall be reported to the Board on a periodic basis. This policy shall not be construed as authorizing any representative of the District to dispose of surplus real property at any time.

~~Revised: December 5, 2011~~ _____ (Previously BP3405)

BP 6600 Capital Construction -BP3504

~~Legal Reference: Education Code 81005, 81820; Title 5, Section 57150 et seq.~~

The Chancellor is responsible for planning and administrative management of the district's capital outlay and construction program.

District construction projects shall be supervised by the Chancellor. The District Vice Chancellor of Business Operations and Fiscal Services shall monitor the progress of all construction work including inspection of workmanship, completion of work to meet specifications, and the suitability of proposed changes to the scope and original design of the work. The Vice Chancellor of Business Operations and Fiscal Services shall assure compliance with laws related to use of state funds to acquire and convert existing buildings.

The Board shall approve and submit to the Board of Governors a five year capital construction plan as required by law. The Chancellor or designee shall annually update the plan and present it to the Governing Board of Trustees for approval. The plan shall address, but is not limited to, the criteria contained in law.

~~Revised 05/20/02~~ _____ (Previously BP3504 and BP3506)

~~Five Year Capital Construction Plan - BP3506~~

~~Adopted 01/17/95~~

The district shall prepare and submit to the Board of Governors of the California Community Colleges a plan that reflects capital construction for the five year period commencing with the next proposed year of funding. The Five Year Plan shall be subject to review through shared governance and approval of the Board of Trustees and shall be submitted annually at a regularly scheduled Board meeting in advance of the state-mandated due date.

~~Legal Reference:~~ Education Code 81820

BP 6601 Facility Modification and New Construction ~~BP3511~~

Reference: Education Code 81130, 81132, 81133, 81142; California Code of Regulations - Title 24

Campus Services shall oversee, coordinate and approve all facility modifications and new construction to insure compliance with district standards, architectural specifications, and code compliance.

Efforts shall be made to schedule construction activities to minimize disruption of district service and classroom operations.

Facility modification is defined as any addition to, removal of, or alteration made to existing facilities. Maintenance funds are not intended for funding such projects. Separate procedures and funding shall be available for facility modifications and new construction.

The Governing Board of Trustees shall review and approve facility modification and construction projects included in the facility modification and capital outlay process.

Projects that are not included as part of the regular facility modification approval process shall be treated as exceptions and require approval of the College Coordinating Board and Chancellor.

Revised: ~~December 5, 2011~~ _____ (Previously BP3511)

BP 6602 Facility Construction Standards ~~BP3505~~

Reference: Education Code 81130, 81132, 81133, 81142; California Code of Regulations – Title 24

All facilities constructed by the district shall comply with applicable Public Contract Codes, California Code of Regulations, and the Education Code.

Revised: ~~December 5, 2011~~ _____ (Previously BP3505)

BP 6603 Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act ~~BP3310~~

Reference: Public Contract Code Section 22000, et seq

The Governing Board of Rancho Santiago Community College District elects to be subject to the uniform public construction cost accounting procedures set forth in Public Contract Code 22000 et seq.

The Board also adopts the alternative bidding and contracting procedures for Public Works projects as specified in Public Contract Code 22000 et seq.

Revised: ~~December 5, 2011~~ _____ (Previously BP3310)

BP 6604 Deferred Maintenance ~~–BP3512~~

The district shall participate in state funding programs for the replacement of major building and utility components. Staff shall prepare for Chancellor review the required forms and/or a prioritized list of projects recommended for funding for the next fiscal year and for a five-year plan. The district's Deferred Maintenance Plan for which state funding is being requested shall be subject to review and approval of the Governing Board of Trustees.

Revised: ~~December 5, 2011~~ _____ (Previously BP3512)

BP 6605 Selection of Architects ~~–BP3503~~

Architects shall be selected by the Governing Board of Trustees based upon the recommendations of the Chancellor employing the rating elements noted below or any other unranked elements deemed appropriate:

- Responsiveness to RFP - breadth and depth of response
- Professional reputation of firm · Community college/school district experience
- Experience with the Division of State Architecture · Satisfaction of prior/current clients
- Adequacy of firm's support staff and/or sub-contractors
- Experience in meeting schedules and deadlines
- Accuracy of firm's cost estimates
- Evidence of ability to prioritize project and begin the job in a timely fashion
- Proposed methodology to be utilized in design of project as it relates to involvement of faculty, staff, management, and other interested parties
- Aesthetics and functionality of projects
- Site evaluations of projects
- Proposed fees
- Firms located in the District or Orange County (for locally-funded projects)
- Veteran owned firms

Architects are hired on a project basis to perform all tasks from preliminary planning through completion of construction.

The Selection of Architects' Policy is intended for major capital outlay projects and may be waived for minor remodeling and construction projects with approval of the Chancellor.

Revised: ~~December 5, 2011~~ _____ (Previously BP3503)

BP 6620 Naming District Properties and Facilities ~~–BP9025~~

The Governing Board of Trustees retains authority for naming college land reserves, roads, sites, colleges, campuses, athletic fields, buildings, major centers, and other highly visible properties or facilities. No commitment for naming shall be made prior to Board approval of the proposed name. Proposed names may be provided by the Chancellor, trustees, and any other source.

The Chancellor will establish and implement procedures that provide name proposals for the Governing Board's of Trustees consideration. For each naming proposal occasion, the Chancellor will be mindful of timelines that allow for appropriate consultation.

Naming of portions of buildings, small outdoor areas, and other minor properties or facilities may be approved by the Chancellor.

Adopted 11/15/93; Revised ~~08/30/04~~ _____ (Previously BP9025)

BP 6700 Civic Center and Other Use of District Facilities **Use -BP1330**

Reference: Education Code Sections 82537 and 82542

~~The state law, Civic Center Act, permits the Governing Board of the district to grant the use of buildings or grounds for public, literary, scientific, recreational, or educational meetings, or for the discussion of matters of general or public interest.~~

~~The Governing Board may also establish such terms and conditions of usage as it deems proper, subject to limitations, requirements, and restrictions set forth in the Education Code of the State of California.~~

There is a Civic Center at each of the colleges and the District Office. The Civic Centers are the classrooms and public meeting areas at each location. Use of the Civic Center shall be granted as provided by law. The Chancellor shall establish procedures regarding the use of District property and facilities, including property designated by the District as a Civic Center, by community groups, outside contractors, and others.

The administrative procedure shall reflect the requirements of applicable law, including Education Code Section 82537, regarding Civic Centers. The procedures shall include reasonable rules regarding the time, place, and manner of use of District facilities. They shall assure that persons or organizations using District property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs or other activities of the District on behalf of students.

No group or organization may use District property to unlawfully discriminate on the basis of race, color, religion, ancestry, national origin, disability, sex (i.e., gender), gender identity, gender expression, or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or because a person associates with a person or group with one or more of these actual or perceived characteristics, or on any basis prohibited by law.

Use of the District's Civic Centers will be only for the purposes described by the California Legislature in Education Code Section 82537(a). These purposes include use by associations "formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts" in order to "engage in supervised recreational activities" or "meet and discuss, from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside" (Education Code Section 82537(a)). In granting permission to use the Civic Centers, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

Revised ~~November 25, 1996~~ _____ (Previously BP1330)

BP 6740 Citizens Oversight Committee (new)

Reference: Education Code Sections 15278, 15280, 15282; California Constitution Article XIII A Section 1(b), Article XVI Section 18 (b)

If a bond measure has been authorized pursuant to the conditions of Proposition 39 as defined in the California Constitution, the/CEO/ shall establish a Citizens Oversight Committee in accordance with the applicable law and necessary regulations.

Adopted _____

BP 6750 Vehicle Operation and Parking ~~—BP3501~~

~~Legal~~ **Reference:** Education Code 76360; Vehicle Code Section 21113

This policy is intended to promote safe and orderly movement of traffic within district property and the safe and orderly parking of vehicles and bicycles.

The Chancellor shall establish such administrative procedures regarding vehicles and parking on campus as are necessary for the orderly operation of the instructional program. No person shall drive any vehicle or leave any vehicle unattended on the campus except in accordance with such procedures.

All applicable provisions of the California Vehicle Code are expressly applicable both on and off paved roadways.

Parking of motor vehicles and bicycles is limited to specifically designated areas. Vehicles or bicycles parked in violation of the provisions of this code are subject to fines, towing, or impoundment.

All persons who enter the colleges are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

~~A fee for parking motorized vehicles on district operated premises shall be charged to all students and employees at sites where such a fee is required. Revenue from this source shall be used per Education Code requirements.~~

In accordance with Section 21113a of the California Vehicle Code, it shall be a misdemeanor for any person to do any act forbidden or fail to perform any act required in these procedures.

Parking fees may be established in accordance with these board policies. (See BP 5030 titled Fees.)

Revised 05/20/02 _____ (Previously BP3501)

BP 6751 Transportation ~~—BP3516~~

Reference: California Vehicle Code 2807

The district shall provide transportation for use by staff and students for official district and college business.

Vehicles shall be maintained in a clean and safe condition in accordance with applicable codes and regulations.

Revised 05/20/02 _____ (Previously BP3516)

BP 6752 Donation of Vehicles ~~—BP4608~~

All district vehicles shall be legally registered with Rancho Santiago Community College listed as the legal owner. No employee shall accept possession of a vehicle on the district's behalf without documentation required to legally transfer ownership to the district.

Revised 05/20/02 (Previously BP4608)

BP 6800 Safety (new)

Reference: 49 Code of Federal Regulations, Parts 40 and 655; Title 8 Section 3203; 29 Code of Federal Regulations 1910.101 et seq.; Health & Safety Code Section 104420

The Chancellor shall establish administrative procedures to ensure the safety of employees and students on District sites, including the following:

- Compliance with the United States Department of Transportation regulations implementing the Federal Omnibus Transportation Employee Testing Act of 1991. Specifically, the District shall comply with the regulations of the Federal Highway Administration (FHWA) and, if applicable, the Federal Transit Administration (FTA). Compliance with these policies and procedures may be a condition of employment.
- Establishment of an Injury and Illness Prevention Program in compliance with applicable OSHA regulations and state law. These procedures shall promote an active and aggressive program to reduce and/or control safety and health risks.
- Establishment of a Hazardous Material Communications Program, which shall include review of all chemicals or materials received by the District for hazardous properties, instruction for employees and students on the safe handling of such materials, and proper disposal methods for hazardous materials.
- Prohibition of the use of tobacco in all public buildings.

Adopted

BP 6900 Auxiliary Services Bookstores —~~BP3226~~

Reference: Education Code Section 81676; Civil Code Section 1798.90

The district shall operate a bookstore(s) for the benefit of students, faculty and staff, and establish a bookstore fund designated to receive the proceeds derived from the bookstore's operations. All necessary expenses including salaries, wages and cost of capital improvements for the bookstore may be paid from bookstore revenue. The district shall maintain a bank account for the bookstore(s) established in accordance with applicable laws and restrictions. The bookstore(s) shall be a part of the community college and shall support the district's mission.

Revised ~~11/14/94~~ (Previously BP3226)

BP 6901 Auxiliary Food Service Operation —~~BP3223~~

Reference: Education Code 72676 Auxiliary Operations: Commercial Services 82360 "Cafeteria" Defined 82362 Persons Entitled to Purchase Food; Non-school Use of Cafeteria Facilities

The Governing Board has established a food service operation which is contracted out to a private vendor. The food service operation shall be for the general benefits of students, faculty and staff, shall be maintained in a professional manner, and shall comply with all applicable health and safety codes.

Any monies received from the contractor for the food service operation shall be deposited into the diversified fund of Auxiliary Services.

Revised ~~11/14/94~~ _____ (Previously BP3223)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To: Board of Trustees	Date: September 9, 2013
Re: Appointment of RSCCD Community Representative (2013-2014) to Orange County Community Colleges Legislative Task Force (OCCCLTF)	
Action: Request for Action	

BACKGROUND

The Orange County Community Colleges Legislative Task Force consists of representatives from the four Orange County community college districts.

ANALYSIS

The Legislative Task Force will convene its 2013-2014 year with a September meeting at North Orange County Community College District.

RECOMMENDATION

It is recommended that the board select a community representative to serve on the 2013-2014 task force.

Fiscal Impact: None	Board Date: September 9, 2013
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees)

To:	Board of Trustees	Date: September 9, 2013
Re:	Approval of Appointment to Community College League of California (CCLC) Advisory Committee on Legislation (ACL)	
Action:	Request for Action	

BACKGROUND

The Community College League of California Legislative Office is requesting John Hanna to serve as a member of the Advisory Committee on Legislation for the 2013-2014 calendar year. Trustee Hanna has served as a member of this committee since the 2005-2006 calendar year.

ANALYSIS

Trustee Hanna is interested in continuing his membership on the Advisory Committee on Legislation.

RECOMMENDATION

It is requested that the board approve Trustee Hanna's appointment to the CCLC Advisory Committee on Legislation during the 2013-2014 calendar year.

Fiscal Impact: Minimal travel expenses to Sacramento since some meetings will occur via conference calls	Board Date: September 9, 2013
Prepared by: Anita Lucarelli, Executive Assistant to the Board	
Submitted by: Anita Lucarelli, Executive Assistant to the Board	
Recommended by: John Hanna, Member, Board of Trustees	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: September 9, 2013
Re:	Solicitation of Candidates to serve on the Orange County Committee on School District Organization	
Action:	Request for Action	

BACKGROUND

The Orange County Committee on School District Organization (County Committee) is an eleven member committee of two members from each of the five supervisorial districts and one member elected at large from anywhere in Orange County. Members serve for a period of four years without compensation. The purpose of the County Committee is to consider and decide matters relating to school district organizations. Candidates are being sought at this time by the Nominating Committee to serve as a member of the County Committee.

ANALYSIS

John Hanna, Trustee representative on the Nominating Committee, seeks input from all Trustees about potential candidates and has placed this item on the agenda for discussion.

RECOMMENDATION

It is recommended that the board provide the names of potential candidates to serve on the Orange County Committee on School District Organization.

Fiscal Impact:	None	Board Date: September 9, 2013
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor	
Submitted by:	Raúl Rodríguez, Ph.D., Chancellor	
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