

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees (Regular meeting)**  
**Monday, September 14, 2015**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**District Mission**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

**Americans with Disabilities Acts (ADA)**

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**A G E N D A**

**1.0 PROCEDURAL MATTERS**

**4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

**Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of August 17, 2015

**Action**

1.6 Approval of Consent Calendar

**Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (\*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

- 1.7 Public Hearing – 2015-2016 Proposed Adopted Budget
- 1.8 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the Chiller Replacement Project at Santiago Canyon College (SCC).
- 1.9 Public Hearing – Adopt certain findings prerequisite to award of energy service contract under Government Code Sections 4217.10 – 4217.18 for the LED Lighting Conversion Project at the Digital Media Center and Orange County Sheriff’s Regional Training Academy.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
  - Enrollment
  - Facilities
  - College activities
  - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
  - Student activities
- 2.5 Reports from Academic Senate Presidents
  - Senate meetings
- 2.6 Reports from Board Committee Chairpersons
  - Board Facilities Committee
  - Board Policy Committee

## **3.0 INSTRUCTION**

- \*3.1 Approval of New Fire Technology Agreement: City of Irvine Action  
The administration recommends approval of the new agreement with the City of Irvine, California.
- \*3.2 Approval of New Fire Technology Agreement: City of Rialto Action  
The administration recommends approval of the new agreement with the City of Rialto, California.
- \*3.3 Approval of Student Field Placement Agreement for Athletic Training and Fire Technology Wellness Programs with California State University, Long Beach (CSULB) Action  
The administration recommends approval of the student placement agreement with CSULB.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.4 Approval of Clinical Affiliation Agreement for Athletic Training with Humboldt State University, a California State University Action  
The administration recommends approval of the affiliation agreement with Humboldt State University, a California State University in Arcata, California.
- \*3.5 Approval of Renewal for Emergency Medical Technician Program (EMT) Agreement - Emergency Ambulance Services Action  
The administration recommends approval of the affiliation agreement with Emergency Ambulance Services located in Brea, California.
- \*3.6 Approval of Renewal of EMT Program Agreement – Schaefer Ambulance Action  
The administration recommends approval of the renewal of the affiliation agreement with Schaefer Ambulance located in Santa Ana, California.
- \*3.7 Approval of Renewal for EMT Program Agreement – Care Ambulance Action  
The administration recommends approval of the renewal of the affiliation agreement with Care Ambulance located in Orange, California.
- \*3.8 Approval of Nursing Program Agreement – St. Jude Neighborhood Health Centers Action  
The administration recommends approval of the clinical affiliation agreement with St. Jude Neighborhood Health Centers located in Fullerton, California.
- \*3.9 Approval of Renewal of Nursing Program Agreement - California State University, Fullerton (CSUF) Action  
The administration recommends approval of the renewal of the clinical affiliation agreement with CSUF.
- \*3.10 Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – **With Instructor** Action  
The administration recommends approval of the amendment of the clinical affiliation agreement with CHOC located in Orange, California.
- \*3.11 Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – **Without Instructor** Action  
The administration recommends approval of the amendment of the clinical affiliation agreement with CHOC located in Orange, California.
- \*3.12 Approval of External Evaluator Agreement for National Science Foundation Advanced Technological Education Orange County Biotechnology Collaborative Partnership Action  
The administration recommends approval of the agreement with SmartStart Evaluation and Research as an external evaluator commencing Fall 2015 and ending Summer 2018.

\* Item is included on the Consent Calendar, Item 1.6.

- \*3.13 Approval of Affiliation Agreement with Western Interpreting Network Action  
The administration recommends approval of the affiliation agreement with Western Interpreting Network for sign language interpreter services from September 14, 2015, to June 30, 2018.
- 3.14 Receive for First Reading – Santa Ana College (SAC) Follow-Up Report on Accreditation Information  
This item is presented as a first reading for information only.
- \*3.15 Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2014-2015 Action  
The administration recommends approval and certification of the list of 2014-2015 high school program graduates for the SAC School of Continuing Education.
- \*3.16 Approval and Certification of Santiago Canyon College Orange Education Center High School Diploma Program Graduate List 2014-2015 Action  
The administration recommends approval and certification of the list of 2014-2015 high school program graduates for the SCC Orange Education Center.
- \*3.17 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Intersession and Spring 2015 Action  
The administration recommends confirmation of the list of recipients of SAC associate degrees and certificates for intersession and spring 2015 as presented.
- \*3.18 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Intersession and Spring 2015 Action  
The administration recommends confirmation of the list of recipients of SCC associate degrees and certificates for intersession and spring 2015 as presented.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

- \*4.1 Approval of Payment of Bills Action  
The administration recommends payment of bills as submitted.
- \*4.2 Approval of Budget Increases/Decreases and Budget Transfers Action  
The administration recommends approval of budget increases, decreases and transfers during the month of June 2015.
- 4.3 Adoption of Resolution No. 15-20 – Conflict of Interest Code Action  
The administration recommends adoption of Resolution No. 15-20 – Conflict of Interest Code as presented.

- 4.4 Approval of 2015-2016 Adopted Budget Action  
The administration recommends approval of the 2015-2016 Adopted Budget as presented.
- \*4.5 Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP) Action  
The administration recommends approval of the renewal of the COTOP contract with the Chancellor’s Office as presented and authorization be given to the Vice Chancellor, Business Operations/ Fiscal Services to execute the contract and future yearly renewals.
- 4.6 Adoption of Resolution No. 15-18 – Agreement for Energy Conservation Services with Coast Electric for LED Lighting Conversion Project at Digital Media Center (DMC) and Orange County (OC) Sheriff’s Regional Training Academy Action  
The administration recommends adoption of Resolution No. 15-18 – Agreement for energy conservation services with Coast Electric for the LED lighting conversion project at the DMC and OC Sheriff’s Regional Training Academy as presented.
- \*4.7 Approval of Agreement with HPI Architecture for Professional Design Services for Publication and Warehouse Relocation Project from Orange Education Center (OEC) to Santiago Canyon College Action  
The administration recommends approval of the agreement with HPI Architecture for Phase 2 professional design services for the publication and warehouse relocation project from OEC to SCC as presented.
- \*4.8 Approval of Agreement with Koury Engineering & Testing, Inc. for Soils Testing and Inspection Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College Action  
The administration recommends approval of the agreement with Koury Engineering & Testing, Inc. for soils testing and inspection services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.
- \*4.9 Approval of Amendment to Agreement with HMC Architects for Professional Design and Engineering Services for Dunlap Hall Renovation at Santa Ana College Action  
The administration recommends approval of the amendment with HMC Architects for professional design and engineering services for the Dunlap Hall remodel at SAC as presented.

\* Item is included on the Consent Calendar, Item 1.6.

- \*4.10 Approval of Amendment to Agreement with Westberg+White Inc. for Architectural and Engineering Services for Central Plant, Infrastructure, Central Quad Upgrades and Mechanical Upgrades to Existing Buildings at Santa Ana College Action  
The administration recommends approval of amendment #2 with Westberg+White, Inc. for preparation of the “Consolidation Package” for the Central Plant project at SAC as presented.
- \*4.11 Approval of Reimbursement Agreement for Completion of Land Conversion Approval for Centennial Education Center (CEC) with City of Santa Ana Action  
The administration recommends approval of the reimbursement agreement for completion of land conversion approval for CEC with the City of Santa Ana as presented.
- 4.12 Adoption of Resolution No. 15-17 – Agreement for Energy Conservation Services with ACCO Engineered Systems for Chiller Replacement Project at Building D at Santiago Canyon College Action  
The administration recommends adoption of Resolution No. 15-17 – Agreement for energy conservation services with ACCO Engineered Systems for the chiller replacement project at Building D at SCC as presented.
- \*4.13 Approval of Agreement with Terracon Consultants, Inc. for Environmental Consulting Services for Orange Education Center at Santiago Canyon College Action  
The administration recommends approval of the agreement with Terracon Consultants, Inc. for environmental consulting services at OEC at SCC as presented.
- \*4.14 Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for U Portable Certification and Renovation Project at Santiago Canyon College Action  
The administration recommends approval of the amendment with WLC Architects, Inc. for architectural and engineering services for the U portable certification and renovation project at SCC as presented.
- \*4.15 Approval of Assignment and Assumption Agreement with Sun Industries, Inc. for Energy Conservation Services with Sun and Sun Industries, Inc. for LED Lighting Conversion Project at Santiago Canyon College and District Operations Building Action  
The administration recommends approval of the assignment and assumption agreement with Sun and Sun Industries, Inc. for energy conservation services with Sun and Sun Industries, Inc. for the LED lighting conversion project at SCC and District Operations building as presented.

- \*4.16 Approval of Change Order #2 for Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for LED Lighting Conversion Project at Santiago Canyon College and District Operations Building Action  
The administration recommends approval of change order #2 for agreement for energy conservation services with Sun and Sun Industries, Inc. for the LED lighting conversion project at SCC and District Operations building as presented.
- \*4.17 Approval of Notice of Completion for Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College Action  
The administration recommends approval of the Notice of Completion with Bishop, Inc. for Building D Renovation Phase 1 at SCC as presented.
- \*4.18 Approval of Proposal for Colleague Application Management & Application Hosting Services - Ellucian Action  
The administration recommends approval of the agreement for application management and hosting services between Ellucian and Rancho Santiago Community College District (RSCCD) as presented.

## 5.0 GENERAL

- \*5.1 Approval of Resource Development Items Action  
The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
- Board Financial Assistance Program (BFAP) (SCC) \$ 320,769
  - California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SAC) \$ 204,500
  - California Career Pathways Trust – Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SCC) \$ 76,433
  - Encouraging New Graduates and Gaining Expertise (ENGAGE) in Science, Technology, Engineering, and Math (STEM) Project – Year 5 (SAC) \$1,129,860
  - Governor’s Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant (District) – Adjustment -\$ 15,000
  - Orange County Biotechnology Collaborative Partnership (SAC) \$ 562,496
  - Student Support Services – Year 5 (SAC) \$ 292,340
  - Regular Student Support Services Program Grant – Year 1 (SCC) \$ 220,000
  - Talent Search IV – Year 3 (SAC) \$ 320,832
  - Upward Bound – Year 4 (SAC) \$ 291,663

\* Item is included on the Consent Calendar, Item 1.6.

- \*5.2 Approval of First Amendment to Sub-award Agreements between RSCCD and California State University (CSU), Fullerton Auxiliary Services Corporation (DO-14-1668-01.01) and between RSCCD and North Orange County Community College District (NOCCCD) – Fullerton College (DO-14-1668-02.01) for ENGAGE in STEM Project – Year 4 Action  
The administration recommends approval of the amendments and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.3 Approval of Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Corporation and between RSCCD and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 5 Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- \*5.4 Approval of Sub-Agreement between RSCCD and NOCCCD on behalf of Fullerton College Action  
The administration recommends approval of the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related a contractual agreement on behalf of the district.
- \*5.5 Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Saddleback College for Retail/Hospitality/Tourism Deputy Sector Navigator Grant Action  
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related a contractual agreement on behalf of the district.
- \*5.6 Approval of Agreement between RSCCD and Marriott Hotels and Resorts Action  
The administration recommends approval of the agreement and authorization be given to the chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.7 Board Member Comments Information

\* Item is included on the Consent Calendar, Item 1.6.



## **RECESS TO CLOSED SESSION**

*Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)*

*Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)*

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Educational Administrator Appointments
    - (1) Associate Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Liability Claims (pursuant to Government Code Section 54956.95)
  - a. DM20150309, DM20150310, and DM20150311
  - b. DMCN030315

## **RECONVENE**

### **Issues discussed in Closed Session (Board Clerk)**

#### **Public Comment**

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

**Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

Action

- Approval of Appointments
- Ratification of Resignations/Retirements
- Approval to Accept Outside Assignments
- Approval of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approval of Adjustments to Effective Dates for Temporary Long-term Substitute per E.C. 87481 & 87482
- Rescission of Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approval of Interim Assignments
- Approval of Adjustments to Placement
- Approval of Adjustments to Placement & Location
- Approval of Final Salary Placements
- Approval of Adjustments to Final Salary Placement
- Approval of Adjustments to Banked Leave of Absence
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Adjustments to Stipend Amount
- Approval of Adjustments to Effective Date
- Approval of Column Changes
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

### **6.2 Classified Personnel**

Action

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Changes in Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

6.3 Rejection of Claims Action  
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claims #DM20150309, #DM20150310, and #DM20150311.

6.4 Rejection of Claim Action  
The district's legal counsel recommends the board authorize the chancellor or his designee to reject claim #DMCN030315.

**7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on September 28, 2015.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**2323 North Broadway, #107**

**Santa Ana, CA 92706**

**Board of Trustees**

**(Regular meeting)**

**Monday, August 17, 2015**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

Since the new faculty members were not present, Mr. Labrado considered Item 1.4 at this time.

1.4 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a revised page and an addendum for Item 6.1 (Management/Academic Personnel) and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.3 Introduction of New Faculty Members

The new faculty members introduced themselves and board members welcomed them to the Rancho family.

1.5 Public Comment

Mr. Zeke Hernandez thanked board members for considering his appointment to the Measure Q Citizens' Bond Oversight Committee, commended board members for its successful redistricting efforts, and spoke regarding diversity at the Rancho Santiago Community College District (RSCCD).

1.6 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held July 20, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.17 (SaaS Services – SafeTrek – Hold Until Safe) removed by Ms. Alvarez and Item 4.20 (Purchase Orders) removed by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

3.1 Approval of Emergency Medical Technician Agreement – AmeriCare Ambulance

The board approved the clinical affiliation agreement with AmeriCare Ambulance located in Carson, California.

3.2 Approval of Renewal of Nursing Program Agreement – Anaheim Regional Medical Center

The board approved the renewal of the clinical affiliation agreement with Anaheim Regional Medical Center located in Anaheim, California.

3.3 Approval of Designated Representative to Serve as Official RSCCD Representative on Rancho Santiago Adult Education Consortium for 2015-2016 Fiscal Year

The board approved Interim Dean Mary Walker to serve as the official district representative on the Rancho Santiago Adult Education Consortium through June 30, 2016.

3.4 Approval of Scope of Work Agreement with SmartStart Evaluation and Research

The board approved the agreement with SmartStart Evaluation and Research from August 18, 2015, through June 30, 2019.

1.7 Approval of Consent Calendar – (cont.)

- 4.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 4.2 Approval of 2015-2016 Proposed Adopted Budget Assumptions  
The board approved the updated Adopted Budget assumptions for the 2015-2016 fiscal year as presented.
- 4.3 Approval of Public Hearing for 2015-2016 Proposed Adopted Budget  
The board approved holding a public hearing on the 2015-2016 proposed Adopted Budget at the September 14, 2015, board meeting.
- 4.5 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended June 30, 2015  
The board approved CCFS-311Q for the period ending June 30, 2015, as presented.
- 4.7 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College (SAC)  
The administration recommends approval of the amendment with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.
- 4.8 Approval of Amendment to Agreement with RBF Consulting for Storm Water Pollution Prevention Plan (SWPPP) Consulting Services for Dunlap Hall Renovation at Santa Ana College  
The board approved the amendment with RBF Consulting for SWPPP consulting services for the Dunlap Hall renovation at SAC as presented.
- 4.9 Approval of Amendment to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard, and Geotechnical Inspection Services for Science Center Project at Santa Ana College  
The board approved the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard, and geotechnical inspection services for the Science Center project at SAC as presented.
- 4.10 Approval of Agreement with PAL id Studio, Inc. for Move Coordination Services for Johnson Student Center, Johnson Relocation to Temporary Village, and Building J Relocation Projects at Santa Ana College  
The board approved the agreement with PAL id Studio, Inc. for move coordination services for the Johnson Student Center, Johnson relocation to Temporary Village, and Building J relocation projects at SAC as presented.
- 4.11 Approval of Change Order #1 for DPR Construction Company for Dunlap Hall Renovations at Santa Ana College  
The board approved change order #1 for Dunlap Hall renovations as presented.

1.7 Approval of Consent Calendar – (cont.)

4.12 Approval of Change Order #1 for Bid #1251 for Exterior Painting at Building E (Fitness), Building L (Library), Building T (Tech), Building R (Russell Hall) and Building B (Middle College) at Santa Ana College

The board approved change order #1 associated with Bid #1251 for exterior painting at Buildings E, L, T, R, and B at SAC as presented.

4.13 Approval of Notice of Completion for Bid #1264 for Chavez Hall Windows Repairs at Santa Ana College

The board approved the Notice of Completion with Kitson Contracting, Inc. for Bid #1264 for Chavez Hall windows repairs at SAC as presented.

4.14 Ratification of Agreement with HPI Architecture for Professional Design Services for Temporary Village Phase 2 Project at Santa Ana College

The board ratified the agreement with HPI Architecture for the Temporary Village Phase 2 project at SAC as presented.

4.15 Approval of Amendment to Agreement with Glumac for Commissioning Consulting Services for Heating, Ventilation and Air Conditioning (HVAC) Renovations at District Operations Center

The board approved the amendment with Glumac for commissioning consulting services for HVAC renovations at the District Operations Center as presented.

4.16 Approval of Statement of Work (SOW) for Community Services Course Registration System – SectorPoint

The board approved the agreement for the SharePoint Course Registration System as presented.

4.18 Approval of CMAS Contract #4-10-78-0053A to Lakeshore Equipment Company dba Lakeshore Learning Materials

The board approved the district's use of CMAS Contract #4-10-78-0053A including renewals, supplements, and extensions on an as needed basis awarded to Lakeshore Equipment Company dba Lakeshore Learning Materials as presented.

4.19 Approval of Foundation for California Community Colleges Agreement #CB 13-021 Related to Request for Proposal (RFP) #13-002

The board approved the District's use of the Foundation for California Community Colleges Administrative Agreement #CB 13-021 related to RFP #13-002 including all future renewals on an as needed basis awarded to Community Playthings as presented.

1.7 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Governor’s Office of Business & Economic Development \$ 60,000  
(GO-Biz) Capital Infusion Program (CIP) Grant – (District)
- Veterans Student Support Services Program Grant – Year 1 \$220,000  
(SAC)
- Youth Empowerment Strategies for Success – Independent \$ 22,500  
Living Program (YESS – ILP) (SAC)

5.2 Approval of First Amendments to Sub-Agreements between RSCCD and California State University Fullerton, North Orange County Community College District/Fullerton College, Garden Grove Unified School District, Orange Unified School District, Project Tomorrow and Santa Ana Unified School District for California Career Pathways Trust Grant

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.8 Public Hearing – Faculty Association of Rancho Santiago Community College District’s Initial Bargaining Proposal to Rancho Santiago Community College District (RSCCD)

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

- Dr. Erlinda Martinez, President, Santa Ana College
- Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.



#### 2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College  
Mr. Kevin Pham, Student President, Santiago Canyon College

#### 2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Dr. Elliott Jones, Academic Senate President, Santa Ana College

#### 2.6 Informational Presentation on the Budget Assumptions

Mr. Hardash provided an informational presentation on the budget assumptions. Board members received clarification on items related to the budget assumptions.

#### 2.7 Reports from Board Committee Chairperson

Mr. Solorio provided a report on the July 16, 2015, Board Facilities Committee meeting.

### 3.0 **INSTRUCTION**

All items were approved as part of Item 1.7 (Consent Calendar).

### 4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.5, 4.7 through 4.16, 4.18 and 4.19 were approved as part of Item 1.7 (Consent Calendar).

#### 4.4 Approval of Appointment/Reappointments/Reaffirmation for Measure Q Citizens' Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the appointment, reappointments, and reaffirmation of the Measure Q Citizens' Bond Oversight Committee for the 2015-2017 term as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

#### 4.6 Quarterly Investment Report as of June 30, 2015

The quarterly investment report as of June 30, 2015, is presented as information.

#### 4.17 Approval of Agreement with SaaS Services – SafeTrek – Hold Until Safe

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the agreement with SaaS Services as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

#### 4.20 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the purchase order listing for the period June 30, 2015, through July 25, 2015. Mr. Hanna recused himself due to his employment with Southwest Regional Council of Carpenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough, and a vote of abstention from Mr. Hanna. Student Trustee Manriquez’s advisory vote was aye.

### 5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.7 (Consent Calendar).

#### 5.3 Board Member Comments

Board members are looking forward to the new academic year and wished students, staff and faculty a successful semester.

Ms. Mendoza Yanez congratulated Ms. Alvarez on her win of \$2,000 at the Kiwanis Club of Santa Ana Strike Gold for Kids dinner on August 15. She also commended Ms. Alvarez for donating her winnings to scholarships at SAC and SCC.

Ms. Alvarez indicated she plans to donate her winnings to the colleges and is still working out the details, but her preference is scholarships for AB540 students.

In reference to Item 4.7 (Amendment to Agreement with Hammel, Green and Abrahamson, Inc.), Mr. Hanna requested an explanation of the decision to change the name from the “New Science, Technology, Engineering and Math (STEM) Building” to “Science Center.”

Mr. Yarbrough indicated he is unable to attend SAC's Academic Senate Retreat social at Dr. McMillan’s house on August 19 due to another commitment. He offered to attend and speak on behalf of the board at an upcoming SAC and SCC academic senate meeting.

Ms. Barrios asked that a Board Policy Committee be scheduled before the next board meeting on September 14, 2015.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:35 p.m. to consider the following items:

## **RECONVENE**

The board reconvened at 7:13 p.m.

### **Closed Session Report**

Mr. Hanna reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board took no action during closed session.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

- Approve Appointments
- Approve Retirements
- Rescind Appointments
- Ratify Resignations/Retirements
- Approve Hiring of Temporary Long-term Substitutes per E.C. 87481 & 87482
- Approve Return to Regular Assignments/Changes of Location
- Approve Changes of Location
- Approve Corrected Locations
- Approve Voluntary Reduced Workloads
- Approve Final Placements
- Approve Adjustments to Step Increases
- Approve Leaves of Absence
- Approve Stipends
- Approve Adjustments to Stipend Amounts
- Approve Adjustments to Effective Date
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Intern Services

## 6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Longevity Increments
- Approve Leaves of Absence
- Approve New Appointments
- Approve Temporary to Hourly On Going Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

## 6.3 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to authorize the chancellor to renew the agreement for the 2015-2016 fiscal year. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, September 14, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,

---

Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 14, 2015

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College - Human Services and Technology Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of New Fire Technology Agreement: City of Irvine	
Action: Request for Approval	

**BACKGROUND**

The Fire Technology Wellness Program has been asked to provide wellness classes for officers of the City of Irvine Police Department. The proposed class will begin in September 2015 and end in September 2016. The attached agreement has been submitted.

**ANALYSIS**

This instructional agreement covers the scope of work as provided by the SAC Fire Technology Wellness Program. It shall be effective for one (1) year and can be extended for up to four (4) one (1) year periods with such extension valid if effectuated in writing by the City. This agreement will carry tuition revenue for Santa Ana College of up to \$10,400 for the fiscal year. It has been reviewed by Dean Simon B. Hoffman and college staff.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this new agreement with the City of Irvine, California.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Simon B. Hoffman, Dean of Human Services & Technology Michael T. Collins, Ed.D., Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

# AGREEMENT FOR CONTRACT SERVICES

THIS AGREEMENT FOR CONTRACT SERVICES (the "Agreement") is made and entered into as of September 15, 2015 by and between the CITY OF IRVINE, a municipal corporation ("City"), and RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT/SANTA ANA COLLEGE, a public postsecondary educational Institution ("Contractor"). (The term Contractor includes professionals performing in a consulting capacity.)

## PART I

### FUNDAMENTAL TERMS

**A. Location of Project:** The City of Irvine location(s) as set forth in PART IV, Scope of Services, included herein.

**B. Description of Services/Goods to be Provided:** Fitness and Wellness Program for the City of Irvine Public Safety Department in accordance with PART IV, Scope of Services, included herein.

**C. Term:** Unless terminated earlier as set forth in this Agreement, the services shall commence on September 15, 2015 ("Commencement Date") and shall continue through September 14, 2016. The City reserves the right to extend this Agreement for up to four (4) additional one (1) year periods. Such extension shall only be valid if effectuated in writing by the City.

**D. Party Representatives:**

D.1. The City designates the following person/officer to act on City's behalf: Michael Sherwood, email: [msherwood@cityofirvine.org](mailto:msherwood@cityofirvine.org)

D.2. The Contractor designates the following person to act on Contractor's behalf: Terri Wann, email: [wann\\_terri@sac.edu](mailto:wann_terri@sac.edu).

**E. Notices:** Contractor shall deliver all notices and other writings required to be delivered under this Agreement to City at the address set forth in Part II ("General Provisions"). The City shall deliver all notices and other writings required to be delivered to Contractor at the address set forth following Contractor's signature below.

**F. Attachments:** This Agreement incorporates by reference the following Attachments to this Agreement:

- |      |           |                    |
|------|-----------|--------------------|
| F.1. | Part I:   | Fundamental Terms  |
| F.2. | Part II:  | General Provisions |
| F.3. | Part III: | Special Provisions |
| F.4. | Part IV:  | Scope of Services  |
| F.5. | Part V:   | Budget             |

**G. Integration:** This Agreement represents the entire understanding of City and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with regard to those matters covered by this Agreement. This Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements, and understandings, if any, between the parties, and none shall be used to interpret this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first set forth above.

**CITY OF IRVINE**

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT/SANTA ANA  
COLLEGE**

By: \_\_\_\_\_  
David Maggard  
Its: Director of Public Safety

By: \_\_\_\_\_  
Peter J. Hardash  
Vice Chancellor  
Business Operations & Fiscal Services

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Molly McLaughlin  
City Clerk

APPROVED AS TO FORM:  
RUTAN & TUCKER, LLP

\_\_\_\_\_  
Todd O. Litfin

**Contractor Information**  
**Address for Notices and Payments:**

1530 West 17<sup>th</sup> Street Santa  
Ana, CA 92706-3398

**Attn: Terri Wann**  
**Telephone: (714) 564-6861**  
**Email: wann\_terri@sac.edu**



## PART II

### GENERAL PROVISIONS

#### SECTION ONE: SERVICES OF CONTRACTOR

**1.1 Scope of Services.** In compliance with all terms and conditions of this Agreement, Contractor shall provide the goods and/or services shown on Part IV hereto ("Scope of Services"), which may be referred to herein as the "services" or the "work." If this Agreement is for the provision of goods, supplies, equipment or personal property, the terms "services" and "work" shall include the provision (and, if designated in the Scope of Services, the installation) of such goods, supplies, equipment or personal property.

**1.2 Changes and Additions to Scope of Services.** City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to, or deducting from said work. No such work shall be undertaken unless a written order is first given by City to Contractor, incorporating therein any adjustment in (i) the Budget, and/or (ii) the time to perform this Agreement, which adjustments are subject to the written approval of the Contractor. City approval and/or payment for work claimed by Contractor as changed or additional shall not act to prevent City at any time to claim such work is covered by the Scope of Work and should be performed by Contractor without additional consideration due. It is expressly understood by Contractor that the provisions of this Section 1.2 shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

**1.3 Standard of Performance.** Contractor agrees that all services shall be performed in a competent, professional, and satisfactory manner in accordance with the standards prevalent in the industry, and that all goods, materials, equipment or personal property included within the services herein shall be of good quality, fit for the purpose intended.

**1.4 Performance to Satisfaction of City.** Notwithstanding any other provision herein, Contractor agrees to perform all work to the satisfaction of City within the time specified. If City reasonably determines that the work is not satisfactory, City shall have the right to take appropriate action, including but not limited to: (i) meeting with Contractor to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to repeat unsatisfactory work at no additional charge until it is satisfactory; (iii) suspending the delivery of work to Contractor for an indefinite time; (iv) withholding payment; and (v) terminating this Agreement as hereinafter set forth.

**1.5 Instructions from City.** In the performance of this Agreement, Contractor shall report to and receive instructions from the City's Representative designated in Paragraph D.1 of Part I ("Fundamental Terms") of this Agreement. Tasks or services other than those specifically described in the Scope of Services shall not be performed without the prior written approval of the City's Representative.

**1.6 Familiarity with Work.** By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the

Facilities, difficulties, and restrictions attending performance of the services under the Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City's Representative.

### **1.7 Identity of Persons Performing Work.**

(A) Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services required hereunder. Contractor shall not replace any of the principal members of the Project team, or any successors to any of such persons, without City's prior written approval.

(B) Contractor represents that the tasks and services required hereunder will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services. In carrying out such tasks and services, Contractor shall not employ any undocumented aliens (that is, persons who are not citizens or nationals of the United States).

(C) This Agreement contemplates the personal services of Contractor and Contractor's employees, and it is recognized by the parties hereto that a substantial inducement to City for entering into this Agreement was, and is, the professional reputation and competence of Contractor and Contractor's employees. Neither this Agreement nor any interest therein may be assigned by Contractor, except upon written consent of City.

**1.8 Prohibition Against Subcontracting or Assignment.** Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of City. In addition, neither the Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. In the event of any unapproved transfer, including any bankruptcy proceeding, City may void the Agreement at City's option in its sole and absolute discretion. No approved transfer shall release any surety of Contractor of any liability hereunder without the express written consent of City.

## **SECTION TWO: INSURANCE AND INDEMNIFICATION**

**2.1 Insurance.** Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided below, against all claims for injuries against persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. In the event that Contractor subcontracts any portion of the work in compliance with Section 1.8 of this Agreement, the contract between the Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the contractor is required to maintain pursuant to this Section 2.1.

**2.1.1 Insurance Coverage Required.** The policies and amounts of insurance required hereunder shall be as follows:

**A. Comprehensive General Liability** Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01 including completed operations and contractual liability, with limits of liability of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate for liability arising out of Contractor's performance of this Agreement. The limits shall be provided by either a single primary policy or combination of policies. If limits are provided with excess and/or umbrella coverage the limits combined with the primary will equal the minimum limits set forth above. If written with an aggregate, the aggregate shall be double the each occurrence limit. Such insurance shall be endorsed to:

(1) Name the City of Irvine and its employees, representatives, officers and agents (collectively hereinafter "City and City Personnel") as additional insured for claims arising out of Contractor's performance of this Agreement.

(2) Provide that the insurance is primary and non-contributing with any other valid and collectible insurance or self-insurance available to City.

***A statement on an insurance certificate will not be accepted in lieu of the actual endorsement.***

**B. Automobile Liability Insurance** with a limit of liability of not less than \$1,000,000 each occurrence and \$1,000,000 annual aggregate. The limits shall be provided by either a single primary policy or combination of policies. If limits are provided with excess and/or umbrella coverage the limits combined with the primary will equal the minimum limits set above. Such insurance shall include coverage for all "owned," "hired" and "non-owned" vehicles, or coverage for "any auto." Such insurance shall be endorsed to:

(1) Name the City of Irvine and its employees, representatives, officers and agents as additional insured for claims arising out of Contractor's performance of this Agreement.

(2) Provide that the insurance is primary and non-contributing with any other valid and collectible insurance or self-insurance available to City.

***A statement on an insurance certificate will not be accepted in lieu of the actual endorsement.***

**C. Workers' Compensation Insurance** in accordance with the Labor Code of California and covering all employees of the Contractor providing any service in the performance of this agreement. Such insurance shall be endorsed to:

(1) Waive the insurer's right of Subrogation against the City and City Personnel.

***A statement on an insurance certificate will not be accepted in lieu of the actual endorsement unless your insurance carrier is the State of California Insurance Fund (SCIF) and the endorsement numbers 2570 and 2065 are referenced on the certificate of insurance.***

**Contractor's completion of the form attached hereto as Exhibit 1 shall be a condition precedent to Contractor's rights under this Agreement.** Should Contractor certify, pursuant to Exhibit 1, that, in the performance of the work under this Agreement, it shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, Contractor shall nonetheless maintain responsibility for requiring that any subcontractors performing work under this Agreement have and maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the work performed under this Agreement.

**D. Professional Liability Insurance** with minimum limits of \$1,000,000 each claim. Covered professional services shall include all work performed under this Agreement and delete any exclusion that may potentially affect the work to be performed.

**E. Evidence of Insurance:** Contractor shall provide to City a Certificate(s) of Insurance evidencing such coverage together with copies of the required policy endorsements no later than five (5) business days prior to commencement of service and at least fifteen (15) business days prior to the expiration of any policy. Coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

Signed insurance certificates and endorsements must be **sent via email** from Contractor's insurance broker/agent to the City's insurance certificate tracking company at [CertsOnly-Portland@Ebix.com](mailto:CertsOnly-Portland@Ebix.com)

The City project title or description MUST be included in the "Description of Operations" box on the certificate.

**Certificate Holder:**

City of Irvine, California  
c/o: [CertsOnly-Portland@Ebix.com](mailto:CertsOnly-Portland@Ebix.com)

**F. Endorsements:** A statement on an insurance certificate will not be accepted in lieu of the actual endorsement. Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of Contractor
4. Contain any other exclusion contrary to the Agreement.

**G. Any Deductible in Excess of \$50,000 and/or Self-Insured Retentions** must be approved in writing by the City.

**H. Acceptability of Insurers.** Each policy shall be from a company with current A.M. Best's rating of A VII or higher and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus lines brokers under applicable

provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by the City.

- I. **Insurance of Subcontractors.** Contractor shall be responsible for causing Subcontractors to maintain the same types and limits of coverage in compliance with this Agreement, including naming the City as an additional insured to the Subcontractor's policies.

2.2. **Indemnification.** Neither City, nor its council, officers, agents, contractors, or employees shall be responsible for any damage or liability occurring by reason of any acts or omissions on the part of Contractor under this Agreement. Contractor shall indemnify, defend and hold harmless City, as well as their respective council, officers, agents, contractors, and employees ("City Indemnities") from any and all liability, loss, expense (including reasonable attorneys' fees and other defense costs), demands, suits, liens, damages, costs, claims, including but not limited to, claims for bodily injury, death, or property damage, that are incurred by or asserted against the City Indemnities arising out of or connected with any negligent acts or omissions on the part of Contractor under or in connection with any aspect of the services provided under this Agreement.

In contemplation of the provisions of Government Code §895.2 imposing certain tort liability jointly upon public entities solely by reason of such entities being Parties to an agreement, as defined in Government Code §895, each of the Parties hereto, pursuant to the authorization contained in Government Code §895.4 and §895.6, will assume the full liability imposed upon it or any of its officers, agents or employees by law for injury caused by any negligent or wrongful act or omission occurring in the performance of this Agreement to the same extent that such liability would be imposed in the absence of §895.2 of such code. To achieve this purpose, each party agrees to indemnify and hold harmless the other for any cost or expense that may be imposed upon such other solely by virtue of said §895.2. The provisions of Civil Code §2778 are made a part hereof as if incorporated herein.

### **SECTION THREE: LEGAL RELATIONS AND RESPONSIBILITIES**

3.1 **Compliance with Laws.** Contractor shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect those employed by it or in any way affect the performance of services pursuant to this Agreement. Contractor shall at all times observe and comply with all such laws, ordinances, and regulations and shall be responsible for the compliance of all work and services performed by or on behalf of Contractor. When applicable, Contractor shall not pay less than the prevailing wage, which rate is determined by the Director of Industrial Relations of the State of California.

3.2 **Licenses, Permits, Fees and Assessments.** Contractor shall obtain at its sole cost and expense all licenses, permits, and approvals that may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the services required by this Agreement, and shall indemnify, defend, and hold harmless City against any such fees, assessments, taxes, penalties, or interest levied, assessed, or imposed against City thereunder.

3.3 **Covenant against Discrimination.** Contractor covenants for itself, its heirs, executors, assigns, and all persons claiming under or through it, that there shall be no discrimination against any person on account of race, color, creed, religion, sex, marital status, national origin, or ancestry, in the performance of this Agreement. Contractor further covenants and agrees to comply with the terms of the Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et seq.) as the same may be amended from time to time.

**3.4 Independent Contractor.** Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise, or a joint venturer, or a member of any joint enterprise with Contractor. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. Neither Contractor nor any of Contractor's employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from the City; and neither Contractor nor any of its employees shall be paid by City time and one-half for working in excess of forty (40) hours in any one week. City is under no obligation to withhold State and Federal tax deductions from Contractor's compensation. Neither Contractor nor any of Contractor's employees shall be included in the competitive service, have any property right to any position, or any of the rights an employee may have in the event of termination of this Agreement.

**3.5 Covenant against Contingent Fees.** Contractor warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

**3.6 Use of Patented Materials.** Contractor shall assume all costs arising from the use of patented or copyrighted materials, including but not limited to equipment, devices, processes, and software programs, used or incorporated in the services or work performed by Contractor under this Agreement. Contractor shall indemnify, defend, and save the City harmless from any and all suits, actions or proceedings of every nature for or on account of the use of any patented or copyrighted materials consistent with Section 2.2 herein.

**3.7 Proprietary Information.** All proprietary information developed specifically for City by Contractor in connection with, or resulting from, this Agreement, including but not limited to inventions, discoveries, improvements, copyrights, patents, maps, reports, textual material, or software programs, but not including Contractor's underlying materials, software, or know-how, shall be the sole and exclusive property of City, and are confidential and shall not be made available to any person or entity without the prior written approval of City. Contractor agrees that the compensation to be paid pursuant to this Agreement includes adequate and sufficient compensation for any proprietary information developed in connection with or resulting from the performance of Contractor's services under this Agreement. Contractor further understands and agrees that full disclosure of all proprietary information developed in connection with, or resulting from, the performance of services by Contractor under this Agreement shall be made to City, and that Contractor shall do all things necessary and proper to perfect and maintain ownership of such proprietary information by City.

**3.8 Retention of Funds.** Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due Contractor, without liability for interest, an amount sufficient to cover such claim or any resulting lien. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

**3.9 Termination by City.** City reserves the right to terminate this Agreement at any time, with or without cause, upon written notice to Contractor. Upon receipt of any notice of termination from City, Contractor shall immediately cease all services hereunder except such as may be specifically approved in writing by City. Contractor shall be entitled to compensation for all services rendered prior to receipt of City's notice of termination and for any services authorized in writing by City thereafter. If termination is due to the failure of Contractor to fulfill its obligations under this Agreement, City may take over the work and prosecute the same to completion by contract or otherwise, and Contractor shall be liable to the extent that the total cost for completion of the services required hereunder, including costs incurred by City in retaining a replacement contractor and similar expenses, exceeds the Budget.

**3.10 Right to Stop Work: Termination by Contractor.** Contractor shall have the right to stop work and terminate only if City fails to timely make a payment required under the terms of the Budget. Contractor shall provide City thirty (30) day prior written notice of such claimed payment owed and City shall have an opportunity to remedy any such claimed breach during such time with no legal consequence to City. Contractor shall immediately cease all services hereunder following the thirty (30) day notice, except such services as may be specifically approved in writing by City. Contractor shall be entitled to compensation for all services rendered prior to termination and for any services authorized in writing by City thereafter. If Contractor terminates this Agreement because of an error, omission, or a fault of Contractor, or Contractor's willful misconduct, the terms of Section 3.9 relating to City's right to take over and finish the work and Contractor's liability shall apply.

**3.11 Waiver.** No delay or omission in the exercise of any right or remedy by a nondefaulting party with respect to any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary consent to or approval of any subsequent act. A waiver by either party of any default must be in writing.

**3.12 Legal Actions.** Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted and maintained in the Superior Courts of the State of California in the County of Orange, or in any other appropriate court with jurisdiction in such County, and Contractor agrees to submit to the personal jurisdiction of such court.

**3.13 Rights and Remedies are Cumulative.** Except as may be expressly set forth in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such party, at the same or different times, of any other rights or remedies to which such party may be entitled.

**3.14 Attorneys' Fees.** In any action between the parties hereto seeking enforcement of any of the terms or provisions of this Agreement or in connection with the performance of the work hereunder, the party prevailing in the final judgment in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to have and recover from the other party its reasonable costs and expenses, including, but not limited to, reasonable attorney's fees, expert witness fees, and courts costs. If either party to this Agreement is required to initiate or defend litigation with a third party because of the violation of any term or provision of this Agreement by the other party, then the party so litigating shall be entitled to its reasonable attorney's fees and costs from the other party to this Agreement.

**3.15 Force Majeure.** The time period specified in this Agreement for performance of services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of

nature or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying party shall within ten (10) days of the commencement of such delay notify the other party in writing of the causes of the delay. If Contractor is the delaying party, City shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be extension of this Agreement pursuant to this Section 3.15.

**3.16 Non-liability of City Officers and Employees.** No officer, official, employee, agent, representative, or volunteer of City shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

**3.17 Conflicts of Interest.**

A. No officer, official, employee, agent, representative or volunteer of City shall have any financial interest, direct or indirect, in this Agreement, or participate in any decision relating to this Agreement that affects his or her financial interest or the financial interest of any corporation, partnership, association or other entity in which he or she is interested, in violation of any federal, state or city statute, ordinance or regulation. Contractor shall not employ any such person while this Agreement is in effect.

B. Contractor represents, warrants and covenants that he, she or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement.

C. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (Government Code section 87100 *et seq.*), City may determine Contractor to be a "Consultant" as that term is defined by the Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

**3.18 Contractor Ethics.** Contractor represents and warrants that it has not provided or promised to provide any gift or other consideration, directly or indirectly, to any officer, employee, or agent of City to obtain City's approval of this Agreement. Contractor shall not, at any time, have any financial interest in this Agreement or the project that is the subject of this Agreement other than the compensation to be paid to Contractor as set forth in this Agreement. In the event the work and/or services to be performed hereunder relate to a project and/or application under consideration by or on file with the City, (i) Contractor shall not possess or maintain any business relationship with the applicant or any other person or entity which Contractor knows to have a personal stake in said project and/or application, (ii) other than performing its work and/or services to City in accordance with this Agreement Contractor shall not advocate either for or against said project and/or application, and (iii) Contractor shall immediately notify City in the event Contractor determines that Contractor has or acquires any such business relationship with the applicant or other person or entity which has a personal



stake in said project and/or application. The provisions in this Section shall be applicable to all of Contractor's officers, directors, employees, and agents, and shall survive the termination of this Agreement.

**3.19 Compliance with California Unemployment Insurance Code Section 1088.8.** If Contractor is a Sole Proprietor, then prior to signing the Agreement, Contractor shall provide to the City a completed and signed Form W-9, Request for Taxpayer Identification Number and Certification. Contractor understands that pursuant to California Unemployment Insurance Code Section 1088.8, the City will report the information from Form W-9 to the State of California Employment Development Department, and that the information may be used for the purposes of establishing, modifying, or enforcing child support obligations, including collections, or reported to the Franchise Tax Board for tax enforcement purposes.

**3.20 CalPERS Annuitants.** If Contractor is a California Public Employees' Retirement System ("CalPERS") annuitant, Contractor must provide the City with written notification of such fact a minimum of 14 calendar days prior to commencement of services under this Agreement. Failure to provide such notification may result in termination of the Agreement, and any penalties or other costs relating thereto shall be borne by Contractor. If this Agreement remains in place, Contractor shall execute any amendment(s) to this Agreement requested by the City in order to comply with all laws and regulations applicable to CalPERS annuitants.

#### **SECTION FOUR: MISCELLANEOUS PROVISIONS**

**4.1 Records and Reports.** The City Manager of the City of Irvine or his/her designee reserves the right to perform such audits, performance reviews, and other evaluations (collectively 'audit') that relate to or concern this Agreement at any time. Contractor agrees to participate and cooperate in up to five (5) hours of meetings and interviews (at no additional cost to City), if the same are requested by the City in connection with such an audit. Further, provided that the City pays Contractor's commercially reasonable hourly rate for services, Contractor agrees to participate and cooperate in such additional meetings and interviews (in excess of five (5) hours), if the same are requested by the City in connection with such an audit. Upon request by City, Contractor shall prepare and submit to City any reports concerning Contractor's performance of the services rendered under this Agreement. City shall have access, with 72 hours advance written notice delivered to Contractor, to the books and records of Contractor related to Contractor's performance of this Agreement in the event any audit is required. All drawings, documents, and other materials prepared by Contractor in the performance of this Agreement (i) shall be the property of City and shall be delivered at no cost to City upon request of City or upon the termination of this Agreement, and (ii) shall not be made available to any individual or entity without prior written approval of City. The obligations of this Section 4.1 shall survive the expiration (or earlier termination) of this Agreement for a period of three (3) years. During said three (3) year period, Contractor shall keep and maintain all records and reports related to this Agreement, and City shall have access to such records in the event any audit is required.

**4.2 Notices.** Unless otherwise provided herein, all notices required to be delivered under this Agreement or under applicable law shall be personally delivered, or delivered by United States mail, prepaid, certified, return receipt requested, or by reputable document delivery service that provides a receipt showing date and time of delivery. Notices personally delivered or delivered by a document delivery service shall be effective upon receipt. Notices delivered by mail shall be effective at 5:00 p.m. on the second calendar day following dispatch. Notices to the City shall be delivered to the following address, to the attention of the City Representative set forth in Paragraph D.1 of the Fundamental Terms of this Agreement:

To City: City of Irvine  
One Civic Center Plaza (92606) (Hand Deliveries)  
P. O. Box 19575  
Irvine, CA 92623-9575

Notices to Contractor shall be delivered to the address set forth below Contractor's signature on Part I of this Agreement, to the attention of Contractor's Representative set forth in Paragraph D.2 of the Fundamental Terms of this Agreement. Changes in the address to be used for receipt of notices shall be effected in accordance with this Section 4.2.

**4.3 Construction and Amendment.** The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. The headings of sections and paragraphs of this Agreement are for convenience or reference only, and shall not be construed to limit or extend the meaning of the terms, covenants and conditions of this Agreement. This Agreement may only be amended by the mutual consent of the parties by an instrument in writing.

**4.4 Severability.** Each provision of this Agreement shall be severable from the whole. If any provision of this Agreement shall be found contrary to law, the remainder of this Agreement shall continue in full force.

**4.5 Authority.** The person(s) executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

**4.6 Special Provisions.** Any additional or supplementary provisions or modifications or alterations of these General Provisions shall be set forth in Part III of this Agreement ("Special Provisions").

**4.7 Precedence.** In the event of any discrepancy between Part I ("Fundamental Terms"), Part II ("General Provisions"), Part III ("Special Provisions"), Part IV ("Scope of Services"), and/or Part V ("Budget") of this Agreement, the order of precedence shall be as follows.

- Part III
- Part II
- Part IV
- Part V
- Part I

### PART III

#### SPECIAL PROVISIONS

- 1) Business License Requirement. Contractors who provide services for the City of Irvine within the city limits of Irvine shall obtain, within five (5) days of executing this Agreement and prior to commencing any work herein, a City of Irvine business license and shall maintain a current business license throughout the term of this Agreement.
- 2) PART II GENERAL PROVISIONS, Section 2.1.1–C. Worker’s Compensation Insurance, is modified to state that Contractor’s insurer, ASCIP, will confirm on the certificate that subrogation is waived and therefore will not be required to provide an endorsement.
- 3) PART II GENERAL PROVISIONS, Section 2.1.1-D Professional Liability Insurance, is deleted in its entirety.
- 4) PART II GENERAL PROVISIONS, Section 2.1.1–E. Evidence of Insurance, is modified to state that notices will be sent to Contractor, not to City, and that upon any such notice, Contractor will immediately provide to City.
- 5) PART II GENERAL PROVISIONS, Section 2.1.1- H. Acceptability of Insurers is modified to state that Contractor’s insurer, ASCIP is a joint powers authority, self-insured and not an insurance company. ASCIP does not participate in the A.M. Best Rating program.
- 6) PART II GENERAL PROVISIONS, Section 2.2 Indemnification, has been modified from the City’s standard language as mutually agreed upon by the parties.

## PART V

### SCOPE OF SERVICES

**Services shall be performed as set forth below.**

Contractor shall provide instruction via lectures and workshops in the area of physical fitness and health related fitness topics at the City's facilities, as requested by City. Contractor shall also conduct a comprehensive fitness evaluation generating an individual fitness profile for each participating student.

Contractor agrees to perform during the term of this Agreement, a Wellness Class for the City of Irvine Public Safety Department. The estimated number of students that will participate in the class will be 100. The class will include the following:

A comprehensive fitness assessment with a 12 lead ECG, graded exercise test, blood pressure, pulmonary function, body composition assessment, and various strength and flexibility tests. **This is a fitness evaluation and not a medical assessment. The above results are not evaluated by a doctor. The student is encouraged to take all results to their doctor for review.**

An Individualized Fitness Assessment Results Profile will be provided to each participant that completes the fitness assessment portion of the class.

A minimum of 4 lecture/workshops will be given during the duration of the Wellness Class.

For no additional cost each lectures/workshop may be repeated up to five times to accommodate the different shift schedules.

Contractor shall provide City with an aggregate report showing the Public Safety Department's average fitness scores in the following areas: Cardiovascular fitness, muscular fitness, body composition, and coronary risk.

## PART V

### BUDGET

#### Pricing shall be as set forth below.

Tuition Fee (CA Resident)	\$92.00
Tuition Fee (non-CA Resident)	\$532.00
Material fee per student	\$12.00
Maximum number of students	100

Included in the Budget are all ordinary and overhead expenses incurred by Contractor and its agents and employees, including meetings with City representatives, and incidental costs incurred in performing under this Agreement. The total compensation for the Scope of Services set forth herein shall not exceed **\$10,400.00** including all amounts payable to Contractor for its overhead, payroll, profit, and all costs of whatever nature, including without limitation all costs for subcontracts, materials, equipment, supplies, and costs arising from or due to termination of this Agreement.

Payment for services will be made monthly on invoices deemed satisfactory to the City, with payment terms of net 30 days upon receipt of invoice. Contractor shall submit invoices within fifteen (15) days from the end of each month in which services have been provided. Contractor shall provide invoices with sufficient detail to ensure compliance with pricing as set forth in this Agreement. The information required may include: date(s) of work, hours of work, hourly rate(s), and material costs.

**No work shall be performed in connection with this Agreement until the receipt of a signed City of Irvine Purchase Order. The Purchase Order number must be included on all invoices, along with the City Representative's name. Failure to include this information on the invoice shall result in the return of the unpaid invoice.**

Contractors should submit invoices electronically to:

**invoicesubmittal@cityofirvine.org**

Payment by City under this Agreement shall not be deemed as a waiver of the City's right to claim at a later point that such payment was not due under the terms of this Agreement.

Pricing shall remain firm for the entire Agreement term. Thereafter, any proposed pricing adjustment for follow-on renewal periods shall be submitted to the City Representative in writing at least ninety (90) days prior to the new Agreement term. The City reserves the right to negotiate any proposed pricing adjustment not to exceed the Bureau of Labor Statistics Consumer Price Index (CPI) data as follows: Los Angeles-Riverside-Orange County, CA; All Items; Not Seasonally Adjusted; annualized change comparing the most recent month's reported data to the same month of the prior year. (This information may be found on the U.S. Department of Labor's website at [www.bls.gov](http://www.bls.gov).)

**Exhibit 1**

**WORKERS' COMPENSATION INSURANCE CERTIFICATION**

Contract Services Description: Public Safety Health and Wellness Program

**WORKERS' COMPENSATION DECLARATION**

I hereby affirm under penalty of perjury one of the following declarations:

**(CHECK ONE APPLICABLE BOX BELOW)**

**I have and will maintain workers' compensation insurance**, as required by Section 3700 of the Labor Code, for the performance of the work to be performed under this Agreement and shall submit insurance certificates evidencing such coverage as set forth herein.

I certify that, in the performance of the work under this Agreement, **I shall not employ any person** in any manner so as to become subject to the workers' compensation laws of California, and I hereby agree to indemnify, defend, and hold harmless the City of Irvine and all of its officials, employees, and agents from and against any and all claims, liabilities, and losses relating to personal injury or death, economic losses, and property damage arising out of my failure to provide such worker's compensation insurance. I further agree that, **if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions and immediately furnish insurance certificates** evidencing such coverage as set forth herein.

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

<b>Dated:</b>	
<b>Contracting Firm:</b>	Rancho Santiago Community College District
<b>Signature:</b>	
<b>Title:</b>	Vice Chancellor Business Operations & Fiscal Services
<b>Address:</b>	1530 West 17 <sup>th</sup> Street, Santa Ana, CA 92706-3398

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College - Human Services and Technology Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of New Fire Technology Agreement: City of Rialto	
Action: Request for Approval	

**BACKGROUND**

The Fire Technology Inter-Agency Instructional Service Agreement (ISA) has been asked to provide an ISA program for the firefighters and officers of the City of Rialto Fire Department. The proposed class will begin in September 2015 and automatically renew every year for four years at which time a new contract will be given to the Board of Trustees for their approval. The attached agreement has been submitted.

**ANALYSIS**

This instructional agreement covers the scope of work as provided by the SAC Fire Technology ISA Program. It shall be effective for one (1) year and can be extended for up to four (4) one (1) year periods with such extension valid if effectuated in writing by both the City and Santa Ana College. This agreement will carry tuition revenue for Santa Ana College of 13,650 instructional hours or twenty-six (26) FTES. Tuition will be paid by the agency. The cost to the college will be \$47,775.00 for the 2015/2016 fiscal year. It has been reviewed by Dean Simon B. Hoffman and college staff.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this new agreement with the City of Rialto in Rialto, California.

Fiscal Impact:	\$47,775.00 2015/2016 fy	Board Date: September 14, 2015
Prepared by:	Simon B. Hoffman, Dean of Human Services & Technology Michael T. Collins, Ed.D., Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

INTER-AGENCY INSTRUCTIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into this 14<sup>th</sup> day of September, 2015, by and between the Rancho Santiago Community College District, 2323 North Broadway, Santa Ana, California 92706 (“District”) and the City of Rialto (“Agency”).

**RECITALS**

WHEREAS, under Government Code Section 53060 and Education Code Section 78021, the District desires to contract with the Agency as an independent contractor to the District; and

WHEREAS, Agency has the personnel, expertise and equipment to provide the special services required herein; and

WHEREAS, the public interest, convenience and general welfare will be served by this contract;

NOW THEREFORE, Agency and District agree to the following:

**PROVISIONS OF THE AGREEMENT**

**A. AGENCY’S RESPONSIBILITIES:**

1. Services. Agency’s responsibility shall be to diligently furnish to the District the services as set forth in Attachment A, hereby incorporated into this Agreement by this reference.
2. Student Attendance Records. Records of student attendance and achievement will be maintained by Agency. Records will be open for review at all times by officials of the District and submitted to the district when requested to meet reporting requirements of the State Chancellor.



**B. DISTRICT'S RESPONSIBILITIES:**

1. Educational Program. District is responsible for the educational program that will be conducted on site.
2. Supervise and Control Instruction. The instruction to be claimed for apportionment under this contract shall be under the immediate supervision and control of a District employee who has met the minimum qualifications for instruction in a vocational subject in a California community college.
3. Instructor Who Is Not a District Employee – District's Responsibilities. Where Agency's instructor is not a paid employee of the District, the District shall have a written agreement with each such instructor who is conducting instruction for which Full Time Equivalency Students (FTES) are to be reported. The agreement shall state that the District has the primary right to control and direct the instructional activities of Agency's instructor.
4. Qualifications of Instructors. District shall list the minimum qualifications for instructors teaching these courses. Such qualifications shall be consistent with requirements in other similar courses given within the District.
5. District's Control of and Direction for Instructors. District shall provide instructors with an orientation, instructors manual, course outlines, curriculum materials, testing and grading procedures, and any of the other necessary materials and services that it would provide to its regular instructors on campus.

6. Courses of Instruction. These are specified in Attachment A to this Agreement. It is the District's responsibility to insure that the outlines of record for such courses are approved by the District's curriculum committee as meeting Title 5 course standards, and that the courses have been approved by the District's board of trustees.
7. Different Sections of Courses. District shall have procedures that insure that faculty teaching different sections of the same course teach in a manner consistent with the approved outline of record for that course. Such procedures apply to the faculty and courses that are the subject of this contract, and the students shall be held to a comparable level of rigor.
8. Enrollment. District will advise Agency of the enrollment period, student enrollment fees, the number of class hours sufficient to meet the stated performance objectives, policy regarding the supervision and evaluation of students, and the procedure applicable to the withdrawal of students prior to completion of a course or program.
9. Obtaining Approval of Degree and Certificate Program Is District's Responsibility. It is required that degree and certificate programs have been approved by the State Chancellor's Office and courses that make up the programs must be part of the approved programs, or District must have received delegated authority to separately approve those courses locally.
10. Classes Held Outside of District. If the classes are to be located outside the boundaries of the District, the District must comply with the requirements of Title 5, concerning approval by adjoining high school or community college districts and use of non-District facilities.

11. Funding Source. District shall certify that it does not receive full compensation for the direct education costs of the course from any public or private agency, individual, or group.
12. Certification. District is responsible for obtaining certification verifying that the instruction activity to be conducted will not be fully funded by other sources.

C. FEE

1. Agency Fee and Expenses. The fee to be paid by District for the services and materials to be supplied hereunder is: \$3.50 per student contact hour.
2. Invoices. The Agency shall invoice the District at intervals prescribed by the district, supplying documentation acceptable to the District of student contact hours.

D. TERMS AND CONDITIONS

1. Facilities. Agency and District agree that the course shall be held at facilities that are clearly identified as being open to the general public.
2. Open Enrollment. District and Agency agree that enrollment in the course must be open to any person who has been admitted to the college and has met any applicable prerequisites. The District's policy on open enrollment is published in the college catalogue and schedule of classes (Title 5, Section 51006), along with a description of the course and information about whether the course is offered for credit and is transferable.
3. Support Services for Students. Both Agency and District shall insure that ancillary and support services are provided for the students (e.g. Counseling and Guidance, and Placement Assistance).
4. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents,

employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.”

5. Term of Agreement. This agreement shall be in effect for one (1) year and can be extended for up to four (4) one-year periods with such extension valid if effectuated in writing by both the “District” and “Agency”.
6. Termination For Cause. The District may terminate this Agreement and be relieved of any consideration to Agency should Agency fail to perform the covenants herein at the time and in the manner provided. In the event of such termination the District may proceed with the work in any manner deemed proper by the District. The cost to the District shall be deducted from any sum due the Agency under this Agreement.
7. Assignment. This Agreement shall not be assigned by Agency either in whole or in part. Any such purported assignment voids this Agreement.
8. Time Is of the Essence. Time is of the essence for each of the provisions of this Agreement, and all the provisions of this Agreement shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.

9. Amendments. No amendments of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreements not incorporated herein shall be binding on any of the parties hereto.

E. Equal Employment Opportunity Clause

The parties to this contract agree to promote equal employment opportunities through its policies and regulations. This means that both parties will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, religion, gender, sexual orientations, national origin, age, disabled, or veteran status. Additionally, the parties will provide an environment that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, disability, or veteran status.

IN WITNESS WHEREOF, the parties have executed this Agreement hereto on the day and year first written above.

CITY OF RIALTO

RANCHO SANTIAGO  
COMMUNITY COLLEGE DISTRICT

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Mat Fratus

Name: Peter J. Hardash

Title: Fire Chief

Title: Vice Chancellor

City of Rialto

Business Operations & Fiscal Services

ATTACHMENT A  
INTER-AGENCY SERVICES  
TO BE PROVIDED BY:

City of Rialto

1. **Teaching Approved Curriculum:** All student contact hours submitted by the “**AGENCY**” to Rancho Santiago Community College District shall be part of a course of instruction that has either been approved by the District’s Curriculum and Instruction Council, or has been accepted as a topics course and approved by the District’s Chief Instructional Officer.
2. **Instructor Qualifications:** All student contact hours submitted by the “**AGENCY**” to the District shall have been taught under the line of sight supervision of instructors who meet the Districts minimum or equivalent qualifications for hiring as part-time Fire Technology Instructors. This expertise is furnished at the expense of **AGENCY**. The services include the use of their specialized equipment, facilities, all handouts, and instructors with specific expertise.
3. **Non-overlap With Other Funding Sources:** The above instructional hours are conducted as full time equivalent students (FTES) under courses through the Fire Technology Department of the District and The “**AGENCY**” certifies that no student contact hours will be submitted to the District which also have been or will be submitted for California Joint Apprenticeship Committee, JPTA funding or state sponsored colleges.
4. **Enrollment of Students:** The District will supply current student enrollment forms to the **AGENCY**. The Agency will return properly completed enrollment forms and enrollment fees to the District . The Agency recognizes that out-of-state tuition fees will be charged for students who are not California residents. Student attendance and achievement records will be maintained by the agency and be available for review at normal business hours.
5. **Instructional Activities:** The Administrators of Rancho Santiago Community College District and the “**AGENCY**” and/or their designees will meet at mutually agreed intervals to plan, review class hours to meet performance objectives, schedule and budget for instructional activities; the joint consent of the District and the Agency shall precede any instructional activity and include supervision and evaluation of students and student withdrawals prior to completion of a course.
6. **List of Course(s) Or Course Topics:** The District will make available to the Agency all courses listed in the course catalog and additional topics classes consistent with District standards for curriculum adoption.

7. **Services:** The District and the contract agency will insure that ancillary and support services such as counseling, guidance, and placement assistance are available to all students and that enrollment in courses is open to any person who has been admitted to the Districts' colleges and has met applicable pre-requisites.



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Santa Ana College – Kinesiology Division and Human Services and Technology Division

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Student Field Placement Agreement for Athletic Training and Fire Technology Wellness Programs: California State University, Long Beach	
Action: Request for Action	

**BACKGROUND**

Students in various academic disciplines are required to gain practical field experience and to apply the knowledge and skills learned in college classes. The proposed student field placement agreement with California State University Long Beach, located in Long Beach, will yield appropriate clinical rotation activities for these programs.

**ANALYSIS**

The student field placement agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved by department and college staff. The agreement carries no costs or other financial arrangements and is in effect for five (5) years unless otherwise terminated by either party.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this Student Placement Agreement with California State University, Long Beach.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Avie Bridges , Dean of Kinesiology, Santa Ana College Simon B. Hoffman, Dean of Human Services and Technology Division Michael T. Collins, Ed.D., Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodriguez, Ph.,D., Chancellor, RSCCD	



## STUDENT FIELD PLACEMENT AGREEMENT

This agreement ("Agreement") is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach ("University") and Rancho Santiago Community College District ("Facility").

University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this Agreement, the Facility shall provide practical experience pursuant to the terms of this agreement and serve as a learning site offering facilities, resources and supervision to students. In consideration the mutual promises and conditions set forth below, the University and the Facility ("Party or Parties") agree as follows:

I. **EDUCATIONAL PROGRAMS** – The following University educational programs are included in this Agreement and are governed by the corresponding Exhibit(s), incorporated as if fully stated herein:

*Check all that apply:*

- Exhibit A – Athletic Training Program Protocol, consisting of two (2) pages
- Exhibit B – Adapted Physical Education Specialist Credential Program Protocol, consisting of two (2) pages
- Exhibit C – Fitness Program Protocol, consisting of one (1) page
- Exhibit D – Exercise Science Program Protocol, consisting of two (2) pages
- Exhibit E – Graduate Sports Management Program Protocol, consisting of two (2) pages

### II. **GENERAL PROVISIONS**

- A. Term of Agreement** - The term of this Agreement shall be operative for five (5) years from date of full execution. Either Party may terminate this agreement upon thirty (30) days written notice. If either Party sends a Notice of Termination prior to the completion of an academic semester, all students enrolled at that time shall be allowed to continue their education experience until that student completes their placement work.
- B. Relationship of Parties** – Facility (including its employees and agents) shall act in an independent capacity and not as officers, employees or agents of CSU or University. Nothing in this Agreement shall be construed to constitute a partnership, joint venture or any other relationship other than that of independent contractors.
- C. Indemnification** - University shall be responsible for damages caused by the negligence of its directors, officers, agents and employees as defined by law, and agrees to indemnify and hold harmless Facility (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of University directors, officers, agents or employees in the performance of this Agreement.

Facility shall be responsible for damages caused by the negligence of its directors, officers, agents and employees, and agrees to indemnify and hold harmless CSU and University (including its officers, agents and employees) from any and all liability arising out of the negligent acts, omissions or willful misconduct of Facility’s directors, officers, agents or employees in the performance of this Agreement.

#### **D. Insurance**

- 1. Each party shall maintain general liability insurance, comprehensive or commercial form, with a minimum limit of \$1,000,000 each occurrence and \$3,000,000 general aggregate. If Facility offers medical or professional services, Facility shall also carry professional liability (or errors and omissions) coverage with the same minimum limits.
- 2. Students shall be covered by a CSU arranged policy providing general and professional liability with limits of \$2,000,000 each occurrence and \$4,000,000 general aggregate.
- 3. Worker’s compensation insurance for students shall be provided by University.

**E. Confidentiality of Student Records** - Student records shall remain confidential as required by the Family Educational Rights and Privacy Act (FERPA). Neither Party shall release any protected student information without written consent of the student, unless required to do so by law or as dictated by the terms of this Agreement.

**F. Confidentiality of Medical Records (HIPAA)** - [For Clinical Placements] All of Facility’s medical records and charts created in connection with Clinical Training shall be and shall remain the property of Facility. Solely for the purposes of this Agreement and patient confidentiality under the Health Insurance Portability and Accountability Act of 1996 and regulations promulgated thereunder (“HIPAA”), Students shall be considered to be members of Facility’s “Workforce,” as defined at 45 Code of Federal Regulations (C.F.R.) § 160.103.

In the course of Clinical Training at Facility, Students may have access to Protected Health Information, as defined at 45 C.F.R. § 160.103, and shall be subject to Facility’s HIPAA Privacy and Security policies and procedures. Students may be required to participate in training related to Facility’s HIPAA Privacy and Security policies and procedures.



STUDENT FIELD PLACEMENT AGREEMENT  
KINESIOLOGY PROTOCOL

Exhibit A – Athletic Training Clinical Education

The following California State University Long Beach (CSULB) program is approved by the California State University (CSU) Trustees: Athletic Training Education Program (ATEP). This program requires practicum experience under the supervision of a Preceptor in an athletic training setting.

University and Facility recognize the mutual benefit of the parties hereto that students of this University program use of the Facility for clinical education in athletic training.

At all times during operation of this Agreement the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement, and are not employees or agents of the University.

There shall be no monetary obligation on the part of the University or the Facility, one to another.

I. FACILITY SHALL:

- A. Permit each student designated by the University to receive clinical education at the Facility and shall permit such students and University instructors reasonable access to appropriate facilities for such clinical education .
- B. Provide clinical education in athletic training and allow designated students to use appropriate facilities for learning experience for the training of students enrolled in the Department of Kinesiology of the University. The clinical education shall cover such period of time as may be specified by the University and mutually agreed upon by both parties concerned.
- C. Provide athletic training facilities in such a manner that there will be no conflict of learning opportunities among students, and permit the designated University instructor and student access to these facilities according to mutually arranged scheduling.
- D. Permit members of the Facility staff, supervisors and other personnel to participate, as their time may permit in the clinical education of the students and their learning experience in athletic training.
- E. Permit the members of the Facility staff to attend meetings of the University Department of Kinesiology and of any committee thereof to plan implement, and coordinate the program of clinical education in the general operation of the athletic training program when such attendance is requested by the University.
- F. Maintain the facilities used for the clinical education in such a manner that said facilities shall at all times meet the minimum essentials for an affiliated clinical education site as specified by the athletic training accrediting organization.

- G. Ensure that the Preceptor (the direct supervisor of the clinical education in the athletic training facility) meets the qualifications of the Commission on Accreditation of Athletic Training Education (CAATE).

Be credentialed in a health care profession with a current active state or national practice credential and/or certification in the discipline and whose discipline provides direct patient care in a field that has direct relevancy to the practice and discipline of Athletic Training..

1. Be in good standing with the Board of Certification, Inc. for the Athletic Trainer or professional organization who provides direct patient care in a field that has direct relevancy to the practice and discipline of Athletic Training.
  2. Be in good standing with the National Athletic Trainers' Association or professional organization who provides direct patient care in a field that has direct relevancy to the practice and discipline of Athletic Training.
  3. Not be currently enrolled in the entry level athletic training education program at the institution
  4. Be trained/re-trained by the institution's Coordinator of Clinical Education at least once every three years.
  5. Preceptor training must include the following content areas:
    - a. Learning styles and instructional skills
    - b. Review of the *Athletic Training Educational Competencies*
    - c. Evaluation of student performance and feedback
    - d. Instructional skills of supervision, mentoring, and administration
    - e. Program/institution-specific policies, procedures, and clinical education requirements
    - f. Legal and ethical behaviors
    - g. Communication skills
    - h. Appropriate interpersonal relationships
    - i. Appropriate clinical skills and knowledge
  6. Meet with the Program Director and/or Clinical Education Coordinator of the Athletic Training Education Program once per academic year.
  7. Demonstrate a strong academic orientation in athletic training.
  8. Demonstrate a sincere interest in the professional preparation of the enrolled athletic training students in the Department of Kinesiology.
- H. Agree that the Preceptor will not directly supervise more than eight students at any time during a practicum period.
- I. Provide, as needed, the following for University instructors taking part in the practicum experience.
1. A conference type space suitably furnished for a small group; and
  2. Access for each instructor to Facility medical library.
- J. Have the right to refuse participation to any University student who is not participating satisfactorily in the program. In the event Facility determines a student is not satisfactorily

participating in the program, Facility shall consult with University regarding the reasons for denying participation of such student.

- K. Notify the University's instructors of any change in the Facility's contact personnel.
- L. Notwithstanding anything else in this Agreement, Facility shall immediately expel any student from participation in the affiliation program under this Agreement if Facility determines in its sole discretion that such student poses a risk to the health or safety of any athlete, client or patient.

## II. UNIVERSITY SHALL:

- A. Designate enrolled University students for clinical education in athletic training at the Facility, in such numbers as are mutually agreed to by both parties. University shall certify to Facility that said student(s) are in compliance with the athletic training health and technical standards requirement.
- B. Work with Facility to establish a rotation plan for the types of clinical education.
- C. Keep all attendance and academic records of students participating in said program.
- D. Require every student to conform to all applicable Facility policies, procedures, and regulations, and all requirements and restrictions specified jointly by representatives of the University and Facility.
- F. Require University's instructors to notify Facility's director in advance of:
  - 1. Placement of students in practicum assignments.
  - 2. Changes in practicum assignments.
- G. In consultation and coordination with the Facility's personnel, plan for clinical education to be provided to students under the Agreement.
- H. In consultation and coordination with appropriate Facility's personnel arrange for periodic conferences between appropriate representatives of the University and Facility to evaluate the clinical education provided under this agreement.
- I. Provide for orientation of students and faculty assigned to Facility.

Exhibit C  
**CALIFORNIA STATE UNIVERSITY LONG BEACH**  
**DEPARTMENT OF KINESIOLOGY**  
**FIELDWORK IN FITNESS AGREEMENT**

As a final fitness fieldwork site (KPE 489D) several requirements must be met to maintain status. They are as follows:

1. Provide a minimum of 2 placements per semester. These placements may not always be used during a semester, but if requested the facility must allow 2 students from CSULB Fitness Option to complete their fieldwork assignments at the facility.
2. The following experiences will be provided by the fitness facility to the fieldwork students:
  - Fitness Assessments (at least 20 hours of fieldwork)
    - i. Students must perform assessment in height, weight, blood pressure, body composition, strength, flexibility and cardiorespiratory endurance.
    - ii. Other assessment as deemed necessary by the facility
    - iii. Student must present findings to client
  - Personal Training (at least 20 hours of fieldwork)
    - i. Student must supervise exercise program design
    - ii. Student must design exercise designs for clientele
  - Group Instruction (at least 10 hours of fieldwork)
    - i. Student must either teach group exercise classes or teach a fitness/health seminar to clientele or employees of facility
  - Business Activities (at least 20 hours of fieldwork)
    - i. Student must perform necessary business activities of the facility. This may include but not limited to: newsletters, web design, opening and closing procedures, budget operations, program management, sales, marketing, promotions, etc.
3. A final evaluation must be performed on the Fitness Option student (form is provided by the student).
4. A work verification letter must be signed by direct supervisor of Fitness Option student (form is provided by the student).

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Santa Ana College – Kinesiology Division

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Clinical Affiliation Agreement for Athletic Training: Humboldt State University, a California State University	
Action: Request for Action	

**BACKGROUND**

Students in Athletic Training Programs are required to gain practical field experience and to apply the knowledge and skills learned in college classes. This experience is gained by working in the Athletic Training Room as well as attending athletic practices and events. The proposed clinical affiliation agreement with Humboldt State University will yield appropriate clinical rotation activities for the athletic program at Santa Ana College.

**ANALYSIS**

The clinical affiliation agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved by department and college staff. The agreement carries no costs or other financial arrangements and is in effect for two (2) years unless otherwise terminated by either party.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this affiliation agreement with Humboldt State University, a California State University in Arcata, California.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Avie Bridges , Dean of Kinesiology, Santa Ana College Michael T. Collins, Ed.D., Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodriguez, Ph.,D., Chancellor, RSCCD	



## Education Affiliation Agreement

This agreement (“Agreement”) is between the Trustees of the California State University on behalf of **California State University, Humboldt State University (“University”)** and **the Rancho Santiago Community College District on Behalf of Santa Ana College – Athletic Training (“Learning Site”)**. In consideration of the mutual promises set forth below, the University and Learning Site (“parties”) agree as follows:

### **I. Learning Site’s Responsibilities**

- A. Identify the student’s supervisor. The supervisor agrees to meet with the student regularly to facilitate the student’s learning experience, provide support, review progress on assigned tasks, verify service hours and give feedback.
- B. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Learning Site’s operations, services and/or clients; a discussion concerning safety policies and emergency procedures; and information detailing where students check-in and how they log their time.
- C. Provide student with a written description of the student’s tasks and responsibilities.
- D. Provide appropriate training, equipment, materials and work area for students prior to students performing assigned tasks or working with the Learning Site’s clients.
- E. Inform student of the need for a background check, fingerprinting and/or a tuberculosis test (if required); obtain the student’s fingerprints, background check and/or tuberculosis test; and maintain the confidentiality of any results as required by federal and state law.
- F. Evaluate the student if requested by the University and contact the University if the student fails to perform assigned tasks or engages in misconduct.
- G. Notify the University as soon as is reasonably possible of any injury or illness to a student participating in a learning activity at the Learning Site.

### **II. University’s Responsibilities**

- A. The University will advise the student(s) of their responsibility to:
  - 1. Participate in all training required by the Learning Site.
  - 2. Exhibit professional, ethical and appropriate behavior when at the Learning Site.
  - 3. Complete all assigned tasks and responsibilities in a timely and efficient manner.
  - 4. Abide by the Learning Site’s rules and standards of conduct.
  - 5. Maintain the confidentiality of the Learning Site’s proprietary information, records and information concerning its clients.
- B. Provide the student with general and professional liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 general aggregate. This insurance only applies if both parties have signed this Agreement.
- C. Provide Worker’s Compensation coverage for each student participating in this program.

### **III. General Provisions**

- A. This Agreement will become effective as of the date of execution by the last counterpart and continue for a period of 2 years unless terminated by either party after giving the other party 30 days written notice of the intent to terminate. If the Learning Site terminates this Agreement, it will permit any student working at the Learning Site at the time of termination to complete his/her work. At the 2 year termination date the agreement can be renewed once it has been reviewed, updated as applicable and executed by the appropriate parties.

- B. The Learning Site and the University agree to indemnify, defend and hold harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.
- C. Each party agrees to maintain general liability coverage of at least \$2,000,000 per occurrence, \$4,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.
- D. The Learning Site and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.
- E. The Learning Site may dismiss a student if the student violates its standards, mission or goals. The Learning Site will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.
- F. Students participating in a learning activity at the Learning Site may or may not be officers or agents of the University. Students may or may not be employees or volunteers of the Learning Site or University.
- G. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
- H. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
- I. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

**HUMBOLDT STATE UNIVERSITY:**

Mike Burghart  
 Director of Contracts, Procurement & Risk Management  
 (707) 826-5746  
[msb39@humboldt.edu](mailto:msb39@humboldt.edu)

**SANTA ANA COLLEGE**

Peter J. Hardash  
 Vice Chancellor of Business Operations & Fiscal Services  
 (714) 480-7340  
[hardash\\_peter@rsccd.edu](mailto:hardash_peter@rsccd.edu)

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date last written below.

**HUMBOLDT STATE UNIVERSITY:**

By: \_\_\_\_\_  
 Mike Burghart Date  
 Director of Contracts, Procurement & Risk Management  
 Humboldt State University

**SANTA ANA COLLEGE**

By: \_\_\_\_\_  
 Peter J. Hardash Date  
 Vice Chancellor of Business Operations & Fiscal Services  
 Rancho Santiago Community College District

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Renewal for the EMT Program Agreement – Emergency Ambulance Services	
Action:	Request for Approval	

**BACKGROUND**

Students in the EMT program are required to participate in clinical rotation activities at sites throughout the community and in ride-alongs in ambulances in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed affiliation agreement renewal with Emergency Ambulance Services located in Brea, California, will yield appropriate clinical activities for the program.

**ANALYSIS**

The affiliation agreement covers the scope of program's operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this affiliation agreement with Emergency Ambulance Services located in Brea, California.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the **Rancho Santiago Community College District**, a public educational agency (“District”) located in Santa Ana, California, and **Emergency Ambulance Service, Inc.** (“Clinical Facility”) located in Brea, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts the program(s) described and identified herein this Agreement (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

### **For purposes of this Agreement, the following definitions shall apply:**

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Emergency Ambulance Service, Inc., its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

**NOW, THEREFORE**, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

### TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. District’s responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is

strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency. Likewise, College shall ensure Students adhere to the Clinical Facility's applicable governing instruments, policies and procedures, rules and regulations which are attached hereto as Exhibit A.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.

14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.
15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library, if applicable, during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.  
  
The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.
21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be

entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility. Certificates of insurance must be provided to Clinical Facility that include thirty (30) days' notice of cancellation, modification, or reduction in said insurance. District shall deliver certificate(s) of insurance under District's comprehensive professional liability and worker's compensation insurance policies on or before the date of execution of this agreement.

23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for mumps, rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her



clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.

26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.

28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

31. Effective Date Termination. This Agreement shall become effective on September 16, 2015 and shall remain in effect until September 15, 2020, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving thirty (30) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Mail to:

**To Clinical Facility:**

Emergency Ambulance Service, Inc.  
3200 E. Birch St., Suite A  
Brea, CA 92821-6258

**To College:**

Director of Nursing  
Santa Ana College  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706

**With a copy to:**

Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
ATTN: Vice Chancellor  
Business Operations/Fiscal Services

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

**Clinical Facility**

**Rancho Santiago Community College District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Typed Name: Philip E. Davis

Typed Name: Peter J. Hardash

Title: President & Chief Executive Officer

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit "A"

### The Student Ride-A-Long Program

#### ROLE AND SCOPE:

This policy provides the criteria by which the Company offers students the opportunity to experience the standard operational procedures and patient care techniques employed at a duly licensed and certified ambulance service. It also provides them with the opportunity to observe Emergency Ambulance Service, Inc. (EAS) field operations and to become familiar with the functionality of our Company's equipment.

In addition, it establishes the criteria for Student Ride-Along Programs and provides a detailed program description, program prerequisites and requirements, and the program application process.

#### POLICY:

1. EAS remains committed to the training and development of professional emergency responders within the local community and has established a Student Ride-Along Program to provide individuals with the opportunity to learn by observing EAS field operations.
2. EAS's Ride-Along Program shall be limited to:
  - 2.1. EMT students from Community College Districts that have a contract with EAS;
  - 2.2. EMT students from other public institutions that have a contract with EAS;
  - 2.3. EMT students from the Orange County Fire Authority;
  - 2.4. EMTs students from a local Police or Sheriff's Department; and
  - 2.5. Off-duty employees of EAS enrolled in EMT programs.

#### PROCEDURE:

1. Two (2) weeks prior notice is required for processing of applicants. The program instructor shall submit all student names in advance to the COO or his/her designee.
2. Applicants that meet the criteria outlined above will report to the front desk on their assigned day and time to complete the required Ambulance Ride-Along Waiver form. Whenever possible a student should be met personally by a supervisor or an FTO. If not available, a manager or dispatcher or EMT can assist.
3. All riders must complete the attached "Ride-a-Long Waiver." This form must be completed in entirety and turned in to Dispatch prior to the commencement of the Ride-A-Long, along with a copy of a valid State Issued I.D. (Driver's license or ID card).
4. Ambulances will NOT be reserved for a ride-along until a properly executed "Ride-Along Waiver" is received.
5. A new wavier must be filled out for each ride-along – with a maximum of two (2) allowed.
6. Students must complete their Ride-Along by between the hours of 07:00 and 23:00 – NO EXCEPTIONS

#### RESPONSIBILITIES:

It is the responsibility of all employees to ensure strict compliance with this policy.

## STANDARDS:

1. Licenses/Certifications
  - 1.1. Students must possess a valid CPR Card for Health Care Providers from the American Heart Association or American Red Cross.
2. Student Health
  - 2.1. Students must possess the following:
    - 2.1.1. Proof of a current TB skin test
    - 2.1.2. Proof of having received Hepatitis B vaccinations, or a declination
    - 2.1.3. Proof of vaccination, past history of or titer for MMR.
    - 2.1.4. Proof of Tetanus vaccination within the previous ten years
    - 2.1.5. Either a past history of, or a titer for Varicella (Chicken Pox)
3. Background Screening
  - 3.1. Students wishing to participate in clinical observations at EAS are required to undergo background checks and drug screening prior to their ride-a-long. The cost is the student's responsibility. EAS's vendor is Corra Group. However, the educational institution may have their own and EAS will accept background checks and drug screening conducted by them as long as their programs meet the following standards:
    - 3.1.1. The Background Check shall contain elements that will show if the individual would be precluded from EMT certification under the California Health and Safety Code. Specific elements that must be addressed in the background check include:
      - 3.1.1.1.1. The commission of any fraudulent, dishonest, or corrupt act which is substantially related to the qualifications, functions, and duties of prehospital personnel.
      - 3.1.1.1.2. Conviction of any crime which is substantially related to the qualifications, functions, duties of prehospital personnel.
      - 3.1.1.1.3. A requirement under Section 290 of the Penal Code to register as a sex offender, or for any offense involving force, duress, threat, or intimidation.
      - 3.1.1.1.4. A conviction during the preceding seven (7) years of any offense punishable as a felony and involving force, violence, threat, intimidation, or theft in either degree or currently on parole or probation for such offenses or crimes.
      - 3.1.1.1.5. Violating or attempting to violate any federal or state statute or regulation which regulates narcotics, dangerous drugs, or controlled substances.
    - 3.1.1.2. The Drug Screen shall include, at a minimum, the following:
      - 3.1.1.2.1. A 5-panel test for: Cannabinoids (THC), Cocaine, Methamphetamine, Opiates, Phencyclidine, in accordance with SAMHSA (Substance Abuse and Mental Health Services Administration) profile cutoff levels.
  - 3.2. Appearance
    - 3.2.1. Because a Ride-A-Long may be perceived as a representative of our Company, each Ride-A-Long must report to their assignment properly groomed and wearing the appropriate dress. Students are expected to dress neatly and in a manner consistent with the nature of EMS work – Essentially the same way we expect our own employees to appear. Any student who reports inappropriately dressed or groomed will be asked to leave and will not be allowed to return.

- 3.2.2. These are the standards that apply to those persons desiring to participate in Ride-A-Long activities on our ambulances:
- 3.2.2.1. Personal Grooming, Uniform
- 3.2.2.1.1. Ride-A-Longs are expected to maintain high standards of personal hygiene. This includes being clean and bathed before reporting for their assignment.
- 3.2.2.1.2. Hair should be clean, combed, and neatly trimmed and arranged. Shaggy, dirty, unkempt hair or hair of an unnatural color is not permitted, regardless of length or style. Extremes of any hairstyle are not permitted. Wearing of wigs or hairpieces is prohibited, unless they conform to all conditions of this policy.
- 3.2.2.1.3. Ride-A-Longs shall wear no adornments in the hair. Plain pins and clips worn by females are not considered adornments.
- 3.2.2.1.4. Sideburns shall not extend beyond the lowest part of the ear lobe and will end in a clean-shaven, horizontal line. Muttonchops sideburns are not permitted. Mustaches must not extend downward beyond the lip line of the upper lip or extend sideways greater than 1/2 inch beyond the corner of the mouth. In no case shall the bulk or length of any mustache, sideburns, or other facial hair interfere with establishing and maintaining a proper seal and with the efficient use of a Full-Face Respirator or other similar safety equipment. Under most circumstances Ride-A-Long's shall not wear beards. A beard being defined as any hair on individual's chin. Beards may only be authorized upon prior approval of the Company, when determined medically necessary by a physician, or because of other significant circumstance.
- 3.2.2.1.5. A Ride-A-Long's appearance reflects on the Company as a whole. Consequently, their assigned student uniform must be clean and in good condition, shoes or boots must be shined and accessories in good order. All shirt buttons, except for the top (collar button) will be buttoned at all times. In addition, shirts shall be tucked in at all times.
- 3.2.2.1.6. No excessive jewelry or makeup is permitted (e.g. bulky rings, dangling earrings). Necklaces must be kept inside of the T-shirt and out of public view.
- 3.2.2.2. Additional grooming requirements include the following:
- 3.2.2.2.1. Hair must not extend beyond the top of the shirt collar for males or must be pulled back for females;
- 3.2.2.2.2. Lipstick and makeup may be used by females in moderation;
- 3.2.2.2.3. Nail polish, if used, should be clear or flesh tones. Dark red, gold and silver are not acceptable, nor are fingernail tips that exceed one fourth of an inch;
- 3.2.2.2.4. While the use of a deodorant or antiperspirant is permissible and desirable, EAS maintains a "fragrance free" policy. This means that you a Ride-A-Long should not wear colognes, perfumes, or after-shave lotions that could have an adverse effect on patients or our employees; and
- 3.2.2.2.5. Excessive jewelry is prohibited.
- 3.2.2.3. Attire - EAS requires that Ride-A-Longs wear the following attire:
- 3.2.2.3.1. **Jacket (optional)** - matching pants in color, long sleeve only. An approved shirt must be worn under the jacket at all times.

- 3.2.2.3.2. **Nametag** – Ride-A-Long’s must wear an unaltered professional appearing nametag while on assignment. The nametag shall be visible and totally unobstructed and must bear the students First Initial and Last Name, and Title “EMT Intern or Student.” On shirts, the nametag shall be worn on the right anterior chest region. If a jacket is worn, the nametag shall be affixed to the right anterior chest region.
- 3.2.2.3.3. **Pants** – Navy Blue or Black, uniform style (i.e. Dickies) – No jeans.
- 3.2.2.3.4. **Shirts** – A white, collared shirt must be worn. Only a jacket or personal protective equipment loaned to the Ride-A-Long by EAS may be worn over the shirt.
- 3.2.2.3.5. **Footwear** – Ride-A-Longs are required to wear solid black leather footwear (shoes or boots). Soft leather or synthetic athletic shoes are not acceptable. Only solid black laces are allowed.
- 3.2.2.3.6. **Socks** – Navy blue or black socks if shoes are worn;
- 3.2.2.3.7. **Belt** – Pants must always be worn with a belt. The required belt is a plain black belt with a square nickel or black buckle.
- 3.2.2.3.8. **T-Shirt** – A plain white crew neck or V-neck T-shirt must be worn beneath the outer shirt at all times. T-shirts with colors or designs are not to be worn. Undergarments that may be seen through the shirt above the neckline must be white, with no markings, decals, or other trim.
- 3.2.2.4. Ride-A-Longs are prohibited from wearing the following:
  - 3.2.2.4.1. Sunglasses when entering homes, hospitals, businesses, physicians’ offices or other medical facilities, inside the patient care area of an ambulance.
  - 3.2.2.4.2. Earrings or any visible body piercing (i.e. tongue, eyebrow, nose, or lip piercing), other than one pair of plain posts for women;
  - 3.2.2.4.3. Tattoos that are visible while wearing a short sleeve shirt. Ride-A-Longs who have visible tattoos present shall cover them while on their assignment. Generally, long sleeved shirts must be worn to cover such tattoos;
  - 3.2.2.4.4. Undergarments with sleeves longer than the uniform sleeves; and
  - 3.2.2.4.5. Any badges, collar emblems, buttons, patches, pins, etc....
  - 3.2.2.4.6. Intentional body mutilation, piercing, branding, or intentional scarring that is excessive or eccentric is also prohibited. Some examples are:
    - 3.2.2.4.6.1. A pierced or split tongue
    - 3.2.2.4.6.2. Foreign objects inserted under the skin to create a design or pattern
    - 3.2.2.4.6.3. Enlarged or stretched out holes in the ears (other than a normal piercing)
    - 3.2.2.4.6.4. Intentional scarring that appears on the neck, face or scalp.

Emergency Ambulance Service – Ride-A-Long Waiver

I request to be considered to ride along with Emergency Ambulance Service, Inc., hereinafter referred to as “EAS,” for the purpose of observing emergency medical services operations. I am aware that participation as an observer may require riding in EAS owned and operated vehicles, crossing streets, standing near automobile traffic and walking on uneven surfaces, as well as my close proximity to emergency equipment and related emergency activities and exposure to bodily fluids of those requiring emergency assistance. I am voluntarily participating in this activity with knowledge of the danger involved and agree to accept any and all risks of personal injury.

I, \_\_\_\_\_, on behalf of myself and my successors and \_\_\_\_\_ (Print Name) assigns, in consideration of being permitted to observe the operations and facilities of the EAS, do hereby agree to release, indemnify and hold harmless EAS, its officers, directors, agents, and employees from any and all liability, loss, claims, and demands, actions or causes of action for any injury or injuries of any nature that I may sustain or incur arising out of any act, occurrence, accident, or condition during the period I am so observing operations and facilities of EAS.

In addition, I, \_\_\_\_\_, on behalf of myself and my \_\_\_\_\_ (Print Name) successors and assigns, in consideration of being permitted to observe the operations and facilities of EAS, further agree to indemnify, defend and hold harmless EAS, its officers, directors, agents, and employees from any and all liability, loss, claims, and demands, actions or causes of action for the death or injury to any persons and for any property damage sustained or incurred by any person which arises or may arise or be occasioned in any way from any act, occurrence, accident, or condition caused by me during the period I am so observing operations and facilities of EAS.

I acknowledge that I am eligible to ride along no more than eight (8) hours per day between the hours of 7:00 am to 11:00 pm, Monday thru Friday, and that I am limited to do this on only two (2) occasions per lifetime. I further understand and acknowledge that I will be observing only and will not participate in any incident. I will come dressed as follows: in dark pants, (NO JEANS), with white shirt and enclosed black shoes. By signing this agreement, I agree to follow all of the provisions of the EAS Ride-A-Long Procedures.

I agree to follow any and all instructions, orders or commands given to me by the ambulance crew(s) I am allowed to ride with. I acknowledge that there is a potential for me to be removed from the ambulance unit that I am assigned to in the event of safety considerations, at any time during the ride along whether on an emergency call or not.

I authorize EAS to seek emergency medical treatment in case of injury, accident or illness. I understand that I will be responsible for medical costs incurred by such injury, accident or illness.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND SIGN IT OF MY OWN FREE WILL.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (Print Full Name)

\_\_\_\_\_  
Applicant's Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Emergency Contact Name

\_\_\_\_\_  
Phone

### Privacy Acknowledgement

I have been advised of the obligations of EAS relative to the Health Insurance Portability and Accountability Act (HIPAA). I understand that disclosure of protected health information without the written consent of the patient will subject me to civil penalties under the federal law. Further, I understand that it is not the intent EAS to release protected health information to me; however, if I become aware of any individually identifying patient information, including but not limited to, birth date, social security number, name, address, telephone number, or anything else that could specifically identify an individual, I agree to keep the information confidential and not to disclose this information to any other person or entity.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### Safety Rules

The Observer must read and initial each safety rule below to formally: (1) acknowledge their understanding of the requirements, (2) indicate that he or she does not have any unanswered questions about how to comply with the provisions, and (3) signify his or her willingness to comply.

INITIALS	MANDATORY SAFETY RULES
	Observers shall follow the instructions of the hosting field crew, unless such instruction contradicts any element of the mandatory safety rules in this section.
	Observers shall not participate in the delivery of medical care to any patient at any time, regardless of current or past certifications/licenses or skills to do so.
	Observers shall not assist in the raising, lowering, loading, unloading, positioning, or adjusting the gurney at any time. Similarly, Observers may not participate in the lifting, movement, or repositioning of any patient.



INITIALS	MANDATORY SAFETY RULES
	Given the risk of infectious exposure, Observers are strongly encouraged to seek the advice and services of their private physician prior to participating in a ride-along experience. In doing so, Observers can make an informed decision about obtaining appropriate vaccinations and obtain other key information regarding how to reduce their risk of infectious exposure.
	Whenever the EAS vehicle is in operation, Observers shall wear a properly adjusted seatbelt.
	If a patient has been identified as a potential carrier of an airborne or droplet pathogen (e.g. tuberculosis, meningitis, etc.), the Observer shall limit his / her exposure on scene and shall ride in the front passenger seat of the ambulance during transport. <b>Be advised that early identification of such patients, prior to significant exposure, is not always possible.</b>
	Observers shall not store, transport or consume any food or liquid in the patient compartment of the ambulance. Similarly, Observers may not apply lip-balm; make up, contact lenses or other items while in the patient compartment.
	All patient effects, environmental surfaces in the back of the ambulance, the gurney and medical equipment should be considered infectious. Therefore, observers should cover areas of chapped, abraded or lacerated skin and wash their hands whenever an opportunity to do so is available (waterless hand cleaners are available in the field setting).
	During potentially hazardous scenes or patient extrications, Observers must remain at a safe distance even if they are unable to observe the extrication and/or treatment take place. Similarly, Observers must seek a safe vantage point at scenes that present a moving vehicle hazard (i.e. busy streets, highways, freeways, etc.). Even under such circumstances Observers must wear the same personal protective apparel worn by EAS employees (ANSI compliant Highway Safety Vest and Rescue Helmet with chin strap properly donned).
	For their own safety or due to operational circumstances, Observers must understand they might be dropped off by the EAS crew (in a safe location) or left at a scene at any time during a ride-along. Similarly, Observers may be required to remain with the EAS crew until the completion of a long transport or the end of the scheduled shift.
	Observers are required to report any injury, illness, or exposure they perceive may have occurred during the ride-along experience to the hosting crew and the on-duty field supervisor. This notification must be made immediately or as soon as possible thereafter.

I have read, understood and initialed each of the safety rules above and, by affixing my signature below, I affirm my understanding / commitment to following the rules and the instructions of the hosting field crew or supervisors.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Renewal for the EMT Program Agreement – Schaefer Ambulance	
Action: Request for Approval	

**BACKGROUND**

Students in the EMT program are required to participate in clinical rotation activities at sites throughout the community and in ride-alongs in ambulances in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed affiliation agreement renewal with Schaefer Ambulance located in Santa Ana, California, will yield appropriate clinical activities for the program.

**ANALYSIS**

The affiliation agreement covers the scope of program's operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this affiliation agreement with Schaefer Ambulance located in Santa Ana, California.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the **Rancho Santiago Community College District**, a public educational agency (“District”) located in Santa Ana, California, and **Schaefer Ambulance** (“Clinical Facility”) located in Santa Ana, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts the program(s) described and identified herein this Agreement (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

### **For purposes of this Agreement, the following definitions shall apply:**

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to Schaefer Ambulance, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

**NOW, THEREFORE**, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

### TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. District’s responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is

strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to

request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library, if applicable, during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for mumps, rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is

authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
31. Effective Date Termination. This Agreement shall become effective on September 16, 2015 and shall remain in effect until September 15, 2020, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.
32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.



Mail to:

**To Clinical Facility:**  
Schaefer Ambulance  
2215 S. Bristol St.  
Santa Ana, CA 92704

**To College:**  
Director of Nursing  
Santa Ana College  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706

**With a copy to:**  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
ATTN: Vice Chancellor  
Business Operations/Fiscal Services

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

**Clinical Facility**

By: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Rancho Santiago Community College District**

By: \_\_\_\_\_

Typed Name: Peter J. Hardash

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: \_\_\_\_\_

Mail to:

To Clinical Facility:  
Schaefer Ambulance  
2215 S. Bristol St.  
Santa Ana, CA 92704

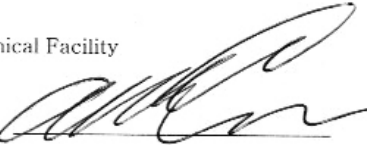
To College:  
Director of Nursing  
Santa Ana College  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706

With a copy to:  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
ATTN: Vice Chancellor  
Business Operations/Fiscal Services

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

By:



Typed Name: ALBERT CISNEROS

Title: MANAGER

Date: 8/26/15

Rancho Santiago Community College  
District

By: \_\_\_\_\_

Typed Name: Peter J. Hardash

Title: Vice Chancellor, Business  
Operations/Fiscal Services

Date: \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Renewal for the EMT Program Agreement – Care Ambulance	
Action: Request for Approval	

**BACKGROUND**

Students in the EMT program are required to participate in clinical rotation activities at sites throughout the community and in ride-alongs in ambulances in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed affiliation agreement renewal with Care Ambulance located in Orange, California, will yield appropriate clinical activities for the program.

**ANALYSIS**

The affiliation agreement covers the scope of program's operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this affiliation agreement with Care Ambulance located in Orange, California.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the "Agreement") is made and entered into between the **Rancho Santiago Community College District**, a public educational agency ("District") located in Santa Ana, California, and Care Ambulance Service, Inc. ("Clinical Facility") located in Orange, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College ("College") and College is a duly accredited educational institution that conducts the program(s) described and identified herein this Agreement (the "Program");

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College's Program.

### **For purposes of this Agreement, the following definitions shall apply:**

"District" shall refer to the Rancho Santiago Community College District, its member Colleges, the District's Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

"College" shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

"Clinical Facility" shall refer to Care Ambulance, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The "Program" shall refer to the Clinical training in health science programs; and

**NOW, THEREFORE**, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

### TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation ("Rotation"), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program's written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the "Regulations"), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. District's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is

strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.
7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to

request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library, if applicable, during its normal business hours.
20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.

The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverage's are in effect while the student is on-site at Clinical Facility.
23. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

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Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for mumps, rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

25. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.
26. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is



authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

27. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
28. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
29. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
30. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
31. Effective Date Termination. This Agreement shall become effective on September 16, 2015 and shall remain in effect until September 15, 2020, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.
32. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Mail to:

**To Clinical Facility:**  
Care Ambulance  
1517 W. Braden Ct.  
Orange, CA 92868

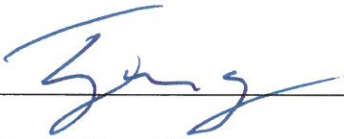
**To College:**  
Director of Nursing  
Santa Ana College  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706

**With a copy to:**  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706  
ATTN: Vice Chancellor  
Business Operations/Fiscal Services

33. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

**Clinical Facility**

By: \_\_\_\_\_



Typed Name: Troy Hagen

Title: CEO

Date: August 25, 2015

**Rancho Santiago Community College District**

By: \_\_\_\_\_

Typed Name: Peter J. Hardash

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: \_\_\_\_\_

3.7 (8)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Nursing Program Agreement – St. Jude Neighborhood Health Centers	
Action: Request for Approval	

**BACKGROUND**

Students in the nursing program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement renewal with St. Jude Neighborhood Health Centers located in Fullerton, California, will yield appropriate clinical rotation activities for the programs.

**ANALYSIS**

The clinical affiliation agreement covers the scope of program's operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this clinical affiliation agreement with St. Jude Neighborhood Health Centers located in Fullerton, California.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## STANDARD CLINICAL AFFILIATION AGREEMENT

This standard Clinical Affiliation Agreement (the “Agreement”) is made and entered into between the Rancho Santiago Community College District, a public educational agency (“District”) located at 2323 North Broadway, Santa Ana, California and St. Jude Neighborhood Health Centers (“Clinical Facility”), located in Fullerton, California.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Santa Ana College (“College”) and College is a duly accredited educational institution that conducts Nursing/Health Sciences program(s) (the “Program”);

WHEREAS, District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable government agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties, and obligations with respect to the clinical experience rotation of students of the College’s Program.

### **For purposes of this Agreement, the following definitions shall apply:**

“District” shall refer to the Rancho Santiago Community College District, its member Colleges, the District’s Governing Board, and each of their trustees, employees, agents, representatives, successors and assigns;

“College” shall refer to Santa Ana College, and each of its employees, agents, representatives and assigns;

“Clinical Facility” shall refer to St. Jude Neighborhood Health Centers, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The “Program” shall refer to the Clinical training in health science programs; and

**NOW, THEREFORE**, in consideration of the following covenants, conditions and

agreements, the parties hereto agree as follows:

## TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation (“Rotation”), in accordance with standards established by governmental agencies and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.
2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the Rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program’s written objectives.
3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the “Regulations”), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.
4. Applicable Procedure: Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation.
5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition. The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District’s Title IX Officer and/or Section 504/ADA Coordinator.
6. Academic Year. The academic year consists of Fall, and Spring semesters, Summer session and Winter break intersession.

SAC-15-056

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).
8. Orientation. Clinical Facility and College shall provide an orientation for assigned students and faculty participating in each rotation.
9. Compliance with Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules.

In providing the students with the clinical rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential.
11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.
12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.
13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.
14. Removal of Students. Clinical Facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise proved under any approachable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe and continuous health care during the term of this Agreement.
16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.
17. Ongoing Communication. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.
18. Materials. College agrees to provide students with all educational material required during the clinical program.
19. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student.  
  
The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.
20. No Right to Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation, or other benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.
21. Insurance Carried by the District. District shall assure coverage of professional liability insurance for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility.

22. Insurance Carried by Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, District shall be provided a copy of said policy. Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty, in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall provide workers' compensation coverage for each of its employees.

23. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility, provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student.

Any student participating in a rotation shall provide verification of annual T.B. screening, immune status for rubeola, rubella, and chicken pox, hepatitis B (or signed waiver for hepatitis B).

24. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.

25. Confidentiality of Student Record. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student application; (ii) student health records or reports; and/or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the rotation, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction.

Clinical Facility shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.



26. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.
27. Indemnification. All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.
28. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.
29. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.
30. Effective Date Termination. This Agreement shall become effective on September 16, 2015 and shall remain in effect until September 15, 2020 unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.
31. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal deliver, or by U. S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

**To Clinical Facility:**  
Chief Operating Officer  
St. Jude Neighborhood Health Centers  
101 E. Valencia Mesa Dr.  
Fullerton, CA 92835  
SAC-15-056

**To College:**  
Director of Nursing  
Santa Ana College  
1530 West 17<sup>th</sup> Street  
Santa Ana, CA 92706

**With a copy to:**

Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, CA 92706

ATTN: Vice Chancellor Business Operations/Fiscal Services

32. Entire Agreement. This Agreement and all attachments hereto, constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modification of any of the terms hereof shall be valid unless in writing and signed by both parties.

**Clinical Facility**

**Rancho Santiago Community College District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Typed Name: Peter J. Hardash

Title: \_\_\_\_\_

Title: Vice Chancellor, Business Operations/Fiscal Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College - Science, Math, and Health Sciences Division**

To:	Board of Trustees	Date: September 14, 2012
Re:	Approval of Renewal of Nursing Program Agreement – California State University, Fullerton	
Action:	Request for Approval	

**BACKGROUND**

This is a renewal of an affiliation agreement with California State University, Fullerton to be a provider of post-graduate educational and training for students pursuing careers in nursing education. These students are in the Masters Program (MSN) or Bachelors Program (BSN) and will be preceptoring with Santa Ana College Nursing Faculty in the classroom and clinical setting as part of their post-graduate or under-graduate education.

**ANALYSIS**

This agreement with California State University, Fullerton allows for clinical training of graduate or undergraduate nurses and is important to Santa Ana College because these students may become interested in teaching at Santa Ana College upon graduation as a result of a positive training experience. The clinical affiliation agreement covers the scope of program operations as well as other issues relating to responsibilities for both parties. The agreement has been reviewed and approved by RSCCD Risk Management and college staff. The agreement carries no costs or other financial arrangements and is in effect for three (3) years.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this clinical affiliation agreement renewal with the California State University, Fullerton.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## CLINICAL AFFILIATION AGREEMENT

This Agreement is made this 1st day of September 15, 2015, by and between the State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON, hereinafter called the ("University") and the RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of SANTA ANA COLLEGE, hereinafter called the ("College").

- A. College is an institution of higher learning authorized pursuant to California law to offer an approved program for the instruction and training of students.
- B. University is an institution of higher learning authorized pursuant to California law to offer fully accredited health science programs and to maintain classes and such programs at College for the purpose of providing clinical training for students in such classes.
- C. College operates an institutional facility which is suitable for University's Clinical training programs offered in Graduate/Undergraduate Nursing, Human Services, Clinical Psychology and Administrative Nursing.
- D. The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Programs at College.
- E. The parties will both benefit by making a clinical training program available to University students at College.

### THE PARTIES AGREE AS FOLLOWS:

#### I. GENERAL INFORMATION ABOUT THE PROGRAM

- A. The maximum number of University students who may participate in the Program during each training period shall be mutually agreed by the parties at least 30 days before the training period begins.
- B. The starting date and length of each Program training period shall be determined by mutual agreement.

#### II. UNIVERSITY'S RESPONSIBILITIES

- A. Academic Responsibility. University shall develop the curriculum of the Programs and shall be responsible for offering health care education programs eligible, if necessary, for accreditation and approval by any state board or agency.
- B. Schedule of Assignments. University shall notify College's Program supervisor of student assignments, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.
- C. Orientation Program. University shall provide orientation to all students and ensure that all students receive clinical instruction and have necessary basic skills prior to the clinical experience at College.

D. Records. University shall maintain all personnel records for its staff and all attendance academic records for its students participating in the Programs. University shall implement and maintain an evaluation process of the students' progress throughout the Programs.

E. Discipline. University shall be responsible for counseling, controlling and disciplining students.

F. Health Clearance. University shall inform students of the students' need to comply with College's requirements for immunizations and tests, including but not limited to an annual health examination, negative tuberculin skin test/and or chest x-ray as required. Also, University shall inform students of the students' need to comply with College's policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

G. Student Responsibilities. University shall notify students in the Program that they are responsible for:

- 1) Complying with College's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for their own transportation and living arrangements if not provided by University;
- 3) Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
- 4) Maintaining the confidentiality of patient information:
  - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the Program is forbidden except as a necessary part of the practical experience;
  - b) Neither University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by College that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations;
  - c) College shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 5) Complying with College's dress code and wearing name badges identifying themselves as students;
- 6) Attending an orientation to be provided by their University instructors;
- 7) Notifying College immediately of any violation of state or federal laws by any student; and

8) Providing services to College's patients only under the direct supervision of the University faculty and/or College's professional staff.

H. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for University's employees and agents, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, either from University or College. For purposes of this agreement, however, students are trainees and shall be considered members of College's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103. University shall bear all costs associated with providing workers' compensation coverage for student trainees.

I. Background Checks. If required, provide criminal background clearance for student(s) from the appropriate agency (ies), including fingerprinting where legally sanctioned, and maintain the confidentiality of any results as required by federal or state law.

J. Workers Compensation. University will provide students with Workers' Compensation coverage.

### III. COLLEGE'S RESPONSIBILITIES

A. Clinical Experience. College shall accept from University the mutually agreed upon number of students enrolled in the Program and shall provide the students with clinical experience during the agreed upon dates and times (for pre-licensure students, the University faculty will be supervising the students).

B. Implementation of Programs. College agrees to cooperate with and assist in the planning and implementation of the Programs at College for the benefit of students from University.

C. Orientation Program for University Instructors. College shall provide an orientation for University instructors who will oversee students in the Program, and shall include all information and materials that University instructors are to provide during the student orientation required in paragraphs II.C and II.G.6) above.

D. Access to Facilities. College shall permit students enrolled in the Program access to College facilities as appropriate and necessary for their Program, provided that the students' presence shall not interfere with College's activities.

E. Records and Evaluations. University shall maintain complete records and reports on each student's performance and College staff shall provide input on student performance to University as requested (Only faculty can evaluate student performance for grading; College staff provide input on student performance at the prelicensure level).

F. Withdrawal of Students. College may request that University withdraw from the program any student who College determines is not performing satisfactorily, refuses to follow College's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or

reasons for College's request. University shall comply with the written request within five (5) days after actually receiving it.

G. Emergency Health Care/First Aid. College shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Any emergency health care or first aid provided by College shall be billed to the student at College's normal billing rate for private-pay patients. Except as provided in this paragraph, College shall have no obligation to furnish medical or surgical care to any student.

H. Student Supervision. In the absence of University faculty, College shall permit students to perform services for patients only when under the supervision of a registered, licensed, or certified clinician/professional on College's staff. Such clinicians or professionals are to be certified or licensed in the discipline in which supervision is provided. Students shall train (students train vs. work), perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their University faculty and/or College-designated supervisors. Students are to be regarded as trainees, not employees, and are not to replace College's staff.

I. College's Confidentiality Policies. As trainees, students shall be considered members of College's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to College's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, College shall provide students with substantially the same training that it provides to its regular employees.

#### IV. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The Rancho Santiago Community College District complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator.

#### V. STATUS OF UNIVERSITY AND COLLEGE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of either College or University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of College's "workforce" for purposes of HIPAA compliance.

#### VI. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide

evidence of workers' compensation and disability coverage as required by law. University shall provide College with evidence of the insurance required under this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to College. University shall promptly notify College of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

The State of California has elected to be self-insured for its general liability, vehicle liability, worker's compensation and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program.

B. Student Insurance. University shall ensure that each student in the Program, is covered during the term of this Agreement by professional liability insurance of not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best. University will provide evidence of a student's professional liability coverage to Agency upon request.

C. College Insurance. College shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and three million dollars (\$3,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self- insurance. College shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. College shall provide University with evidence of the insurance coverage required by this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to University. College shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

## VII. INDEMNIFICATION.

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or non-performance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

## VIII. TERM AND TERMINATION

A. Term. This Agreement shall remain in full force and effect for an initial term of three (3) years beginning on the 1st day September 15, 2015 through September 14, 2018.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination shall take effect with respect to currently enrolled students, who shall



be permitted to complete their training for any semester in which termination would otherwise occur.

**IX. GENERAL PROVISIONS**

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section II, Paragraph F, subdivisions 4.a), 4.b), and 4.c); Section II, Paragraph H, to the extent it provides that students are members of College's "workforce" for purposes of HIPAA; Section III, Paragraphs H and I; and Section V. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

D. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

E. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

F. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

G. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

**TO UNIVERSITY:**

California State University, Fullerton  
 Contracts & Procurement  
 2600 East Nutwood Ave., Suite 389  
 Fullerton, CA 92831  
 Angela Warren, Buyer III

**TO COLLEGE:**

Santa Ana College  
 1530 W. 17<sup>th</sup> Street  
 Santa Ana, CA 92706  
 Attn: Becky Miller, MSN, RN  
 Associate Dean of Health Sciences

X. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

CALIFORNIA STATE UNIVERSITY  
FULLERTON

By: 

Name: Angela Warren

Title: Buyer III

Date: 8/21/2015

SANTA ANA COLLEGE

By: \_\_\_\_\_

Name: Peter J. Hardash

Title: Vice Chancellor, Business Operations/  
Fiscal Services

Date: \_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – With Instructor	
Action:	Request for Approval	

**BACKGROUND**

Students in the nursing program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement amendment with Children’s Hospital of Orange County, located in Orange, California, will yield appropriate clinical rotation activities for the program.

**ANALYSIS**

The clinical affiliation agreement covers the scope of program’s operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this amendment of the clinical affiliation agreement with Children’s Hospital of Orange County, located in Orange, California.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

## AMENDMENT No. 1

### TO THE CLINICAL TRAINING AFFILIATION AGREEMENT (WITH SCHOOL INSTRUCTOR ON HOSPITAL PREMISES)

This AMENDMENT No. 1 (“Amendment”) is made and entered into as of October 1, 2015 (the “Effective Date”) by and between Children’s Hospital of Orange County, a California nonprofit, public benefit corporation dba CHOC Children’s Hospital (“Hospital”) and Rancho Santiago Community College District, Santa Ana College (“School”), with respect to the following facts:

#### RECITALS

A. **WHEREAS**, Hospital and School are parties to that certain Clinical Training Affiliation Agreement dated October 1, 2012 (the “Agreement”).

B. **WHEREAS**, Hospital and School wish to amend the Agreement formally at this time.

**NOW THEREFORE**, in consideration of the foregoing recitals, the parties agree as follows:

1. Section 4.1 Term is hereby amended as follows:

“The term of this Agreement shall be extended three (3) years from October 1, 2015 to September 30, 2018.”

2. Section 7.8 Notices is hereby amended as follows:

If to Hospital: Children’s Hospital of Orange County  
1201 W. La Veta Avenue  
Orange, CA 92868  
Attn: Vice President Patient Care Services & Chief Nursing Officer

3. All other terms and conditions of the Agreement shall remain in full force and effect.

SIGNATURE PAGE FOLLOWS

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

**HOSPITAL:**

**CHILDREN'S HOSPITAL OF ORANGE  
COUNTY dba CHOC CHILDREN'S  
HOSPITAL**

By: \_\_\_\_\_

Name: Melanie Patterson, DNP, MHA, RN

Its: Vice President of Patient Care Services &  
Chief Nursing Officer

**SCHOOL:**

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT, SANTA ANA  
COLLEGE**

By: \_\_\_\_\_

Name: Peter J. Hardash

Its: Vice Chancellor, Business Operations/Fiscal  
Services

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Science, Math, and Health Sciences Division**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Amendment of Nursing Program Agreement – Children’s Hospital of Orange County – Without Instructor	
Action:	Request for Approval	

**BACKGROUND**

Students in the nursing program are required to participate in clinical rotation activities at sites throughout the community in order to gain practical field experiences and to apply knowledge and skills learned in college classes. The proposed clinical affiliation agreement amendment with Children’s Hospital of Orange County, located in Orange, California, will yield appropriate clinical rotation activities for the program.

**ANALYSIS**

The clinical affiliation agreement covers the scope of program’s operations of the facility as well as other issues relating to responsibilities for both parties. The agreement has been reviewed by college and district. The agreement carries no costs or other financial arrangements.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this amendment of the clinical affiliation agreement with Children’s Hospital of Orange County, located in Orange, California.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Michael T. Collins, Ed.D. Vice President of Administrative Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

**AMENDMENT No. 1**

**TO THE CLINICAL TRAINING AFFILIATION AGREEMENT**

**(WITHOUT SCHOOL INSTRUCTOR ON HOSPITAL PREMISES)**

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**RECITALS**

A. **WHEREAS**, Hospital and School are parties to that certain Clinical Training Affiliation Agreement dated October 1, 2012 (the “Agreement”).

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**NOW THEREFORE**, in consideration of the foregoing recitals, the parties agree as follows:

1. Section 4.1 Term is hereby amended as follows:

“The term of this Agreement shall be extended three (3) years from October 1, 2015 to September 30, 2018.”

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If to Hospital: Children’s Hospital of Orange County  
1201 W. La Veta Avenue  
Orange, CA 92868  
Attn: Vice President Patient Care Services & Chief Nursing Officer

3. All other terms and conditions of the Agreement shall remain in full force and effect.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be executed by their duly authorized representatives as of the date first written above.

**HOSPITAL:**

**CHILDREN'S HOSPITAL OF ORANGE  
COUNTY dba CHOC CHILDREN'S  
HOSPITAL**

By: \_\_\_\_\_

Name: Melanie Patterson, DNP, MHA, RN

Its: Vice President Patient Care Services &  
Chief Nursing Officer

**SCHOOL:**

**RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT, SANTA ANA  
COLLEGE**

By: \_\_\_\_\_

Name: Peter J. Hardash

Its: Vice Chancellor, Business Operations,  
Fiscal Services



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**Santa Ana College – Science, Math and Health Sciences Division**

To: Board of Trustees	Date: September 14, 2015
Re: Approval of an External Evaluator Agreement for the National Science Foundation Advanced Technological Education Orange County Biotechnology Collaborative Partnership	
Action: Request for Approval	

**BACKGROUND**

In Spring 2015, Santa Ana College (SAC) received an award of \$562,496 for an Advanced Technological Education grant from the National Science Foundation (NSF ATE) ending July 31, 2018.

The Orange County Biotechnology Collaborative Partnership, is a joint effort of three community colleges-Santa Ana College (SAC), Santiago Canyon College (SCC) and Fullerton College (FC)-and their partners-California State University, Fullerton, Biotech Advisory Board, Inscent, Inc., and the regional Deputy Sector Navigator for Life Sciences/Biotech-to develop robust biotechnology programs that will prepare students, especially underrepresented students, to enter high-wage occupations and fill the region's need for bio technicians.

All of the community college partners in the project are Hispanic Serving Institutions (HSIs), and the majority of their students are low-income, with the result that most students work, and struggle to persist in rigorous STEM programs. The goals of the project are as follows: 1) Increase enrollment in the community colleges' biotechnology programs, especially among underrepresented populations; 2) Students who complete the colleges' biotechnology programs will have the knowledge, skills and abilities required to enter and succeed in biotechnology occupations; 3) Produce a high number of bio technicians to address the regional workforce need; and, 4) Improve program alignment with industry workforce needs and build robust programs through regional alignment and collaboration.

**ANALYSIS**

To ensure that the program meets its objectives, the grant requires an independent third party evaluator to create a report that documents the program's activities, achievements, and impact each academic year. SmartStart Evaluation and Research is an evaluator that can conduct formative evaluation to assess satisfaction with activities, perceived impacts and future plans, and to track expected outputs compared to identified targets. SmartStart will also perform a summative evaluation to assess achievement of project goals and the broader impacts on participating students.

The project strategies to achieve stated goals are to replicate the biotechnology lab work environment in biotech courses for students to develop occupational competencies; develop industry and academic internships for Biotechnology certificate students; provide work-based learning by engaging students in operating a biotech company; and, outreach to local high schools and middle schools students to generate interest in biotechnology and establish articulated pathways.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the agreement with SmartStart Evaluation and Research as an external evaluator commencing Fall 2015 and ending Summer 2018.

Fiscal Impact:	\$30,000.00 (paid by grant)	Board Date: September 14, 2015
Prepared by:	Cher Carrera, Ed.D., Dean of Science, Math and Health Sciences Michael Collins, Ed.D., Vice President Administrative Services, SAC	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

June 5, 2015

Lisa Kohne, Ed.D.  
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Santa Ana College  
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Santa Ana, CA 92706

## Evaluation Scope of Work Santa Ana College

### *Orange County Biotechnology Collaborative Partnership ATE project*

#### 1. TERM

Services to be provided by SmartStart Evaluation and Research shall commence on September 15, 2015 and shall continue until September 14, 2018.

#### 2. GOALS OF THE SAC ATE PROJECT

**Goal 1:** Increase enrollment in the community colleges' biotechnology programs, especially among underrepresented populations.

**Goal 2:** Increase knowledge, skills and abilities required to enter and succeed in biotechnology occupations.

**Goal 3:** Increase the number of biotechnicians to address the regional workforce needs.

#### 3. SERVICES TO BE PERFORMED

Two types of evaluation will be conducted - a formative evaluation to monitor the effectiveness of project implementation and a summative evaluation to assess achievement of project goals. A mixed methods approach of quantitative and qualitative data sources and analysis will comprise evaluation procedures. The evaluator will work with the leadership team to establish baseline data, measureable targets, and collect evidence to determine annual progress made towards achievement of long-term impacts. The evaluator will assist PI to complete Institutional Review Board protocols, as needed and prepare one formative SmartBrief and one summative report per year. The evaluator will meet with the leadership team to discuss progress, outcomes, and recommendations for improvement. Reports will be reviewed by the leadership team and results will be used to improve project implementation and increase impacts. Evaluators will use tools and guidelines developed by Western Michigan University (Evalu-ATE) to optimize integration of assessment with other ATE projects.

#### FORMATIVE EVALUATION

Formative evaluation monitors the quality of project activities and provides feedback to the leadership team to strengthen implementation. Students will complete Likert scale and free response evaluation forms to assess satisfaction and learning at the end of weekend learning events and summer learning programs. The evaluator will also use metrics shown in Figure 1 to assess project outputs compared to targets. A continuous loop of evaluation inquiry and feedback to the PI will help refine and improve the project. The following evaluation questions will guide the formative evaluation:

1. Are leaders implementing effective strategies and activities to successfully achieve project goals?
2. Is the project on schedule and expected to meet output targets?
3. Are obstacles limiting successful implementation of the project? How can they be overcome?
4. Are activities institutionalized in that they will continue after the project has ended?

**Figure 1. Output areas, metrics, and targets**

Output area	Metric	Annual target (Project total)	
Project activities	# presentations to MS and HS students	# / (#)	
	# presentations to CC students	600 (1,800)	
	# weekend learning events	8 (24)	
	# summer learning programs	1 (3)	
Project participation	# students participating in internships	25 per year (75)	
	# Weekend Learning Event participants	168 per year (500)	
	# Summer Learning Program participants	48 per year (140)	
	# students/% Hispanic enrolled in biotech programs:	<b>2014-15 Baseline</b>	<b>Annual Target (Project total)</b>
Santa Ana College	# / %	# (#) / %	
Santiago Canyon College	# / %	# (#) / %	
Fullerton College	# / %	# (#) / %	

**SUMMATIVE EVALUATION**

Summative evaluation assesses achievement of project goals and the broader impacts on participating students. Guiding evaluation questions are aligned with the goals of the NSF ATE program and are based on the goals of this project. Has this project:

**Goal 1:** Increased enrollment in the community colleges’ biotechnology programs, especially among underrepresented populations?

**Goal 2:** Increased knowledge and skills required to enter and succeed in biotechnology occupations?

**Goal 3:** Increased number of biotechnicians to address the regional workforce needs?

Summative procedures are shown in Figure 2. The evaluator will assess achievement of diversity (goal 1) and retention (goal 3) goals by analyzing enrollment and retention data provided by Santa Ana College. The evaluator will assess achievement of the knowledge (goal 2) goal by analyzing course grades and rubric scores provided by project leaders. The evaluator will also conduct an annual post-survey of all project students to further assess achievement of project goals, students’ satisfaction with the program, usefulness of internships, and students’ next steps.

**Figure 2. Summative evaluation outcome areas, metrics, and evaluation measures**

Outcome Area	Metrics (target)	Measure tool
<b>Goal 1:</b> Student diversity, recruitment, retention, and completion in biotechnology	% URM, female students in program # applicants, # accepted [higher compared to previous years]	Track enrollment with data provided by SAC. Annual post-survey
<b>Goal 2:</b> Knowledge and skills to succeed in biotechnology occupations	% students achieve mastery of core competencies [80]	Course grades Rubric scores Annual post-survey
<b>Goal 3:</b> Student retention, completion, career entrance	<ul style="list-style-type: none"> <li>▪ #/% complete 1st [60], 2nd [45], and 3rd [36] certifications by the end of the project</li> <li>▪ % of students who earn a biotech certificate and enter employment as biotechnicians will indicate that the in-class, work-based experience prepared them to be successful in their occupations [80]</li> </ul>	Track enrollees through completion using data collected by SAC. Annual post-survey

Due to budget limitations specified by NSF, evaluators will be able to commit 12 hours per month to this project. To reduce evaluation hours, Santa Ana College agrees to the following:

- The PI will identify a contact person who will collect, clean, and provide all data (enrollment, retention, graduation, course grades, rubric scores, and number of participants in events) in spreadsheet format and email it to the evaluator.
- For weekend learning events, SmartStart will develop the evaluation form. The PI will designate an on-site person to distribute, collect and send the forms to SmartStart each time an event is conducted. SmartStart will input the data from weekend event evaluation forms.
- For the summer learning program, all students will complete an online evaluation form at the end of the program before they leave.
- SmartStart will conduct the annual online post-survey of all participants. Internships will be evaluated on the online annual post-survey. SmartStart will conduct analyses of all data and complete reports.

#### 4. EVALUATION TIMELINE

Evaluation activities will be conducted during timeframes indicated in Figure 3.

**Figure 3. Evaluation timeline**

Date	Evaluation Activity
September - February	Develop evaluation Scope of Work and complete consulting paperwork (First year only) Front-end planning, online meetings Develop/refine evaluation form for weekend learning events Develop/refine evaluation form for summer learning program Develop/refine student annual post survey that includes an internship evaluation Conduct evaluations of events and programs Complete formative SmartBrief
March - August	Conduct evaluations of events and programs Send annual post-survey to students Complete summative report

#### 5. DELIVERABLES AND INVOICES

Santa Ana College agrees to pay SmartStart \$10,000 per year for three years (\$30,000 total) for evaluation services performed on this project. SmartStart will submit deliverables and invoices on approximate dates indicated in Figure 4.

**Figure 4. Deliverables and invoice dates**

Year	Term of Service	Deliverable	Date of Invoice	Amount
<b>Year 1</b> <b>2015-16</b>	Sept 15, 2015 – March 14, 2016	Formative SmartBrief	March 14, 2016	\$5,000
	March 15, 2016 – Sept. 14, 2016	Summative report	Sept. 14, 2016	\$5,000
<b>Year 2</b> <b>2016-17</b>	Sept 15, 2016 – March 14, 2017	Formative SmartBrief	March 14, 2017	\$5,000
	March 15, 2017– Sept. 14, 2017	Summative report	Sept. 14, 2017	\$5,000
<b>Year 3</b> <b>2017-18</b>	Sept 15, 2017– March 14, 2018	Formative SmartBrief	March 14, 2018	\$5,000
	March 15, 2018– Sept. 14, 2018	Summative report	Sept. 14, 2018	\$5,000
<b>Total Evaluation Cost</b>				<b>\$30,000</b>

## 6. CONFIDENTIALITY

SmartStart recognizes the nature of services performed may require access to confidential information. SmartStart agrees to protect the confidentiality and shall not disclose any confidential information. SmartStart evaluators and researchers are certified by the University of Miami Collaborative Institutional Training Initiative (CITI) to conduct research and evaluations using correct human subjects protocols. SmartStart will follow correct human subjects and confidentiality protocols. No references to individual participants will be reported. All data is kept in a password-protected database.

## 7. STUDENTS' PARTICIPATION IN PROJECT EVALUATION

Please include this statement on project notices, applications, and acceptance letters: *This project is being funded by a grant from the National Science Foundation. As part of grant expectations, an evaluation of project usefulness and impact will be conducted. All participants are requested to participate in the project evaluation.*

Thank you for selecting SmartStart to conduct the evaluation of your project. I look forward to working with you.

Sincerely,



Lisa Kohne, Ed.D.  
President, SmartStart Evaluation and Research

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College - Student Services Division**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Affiliation Agreement with Western Interpreting Network (WIN)	
Action:	Request for Approval	

**BACKGROUND**

The American's with Disabilities Act and Section 504 of the Rehabilitation Act require community colleges to provide access to programs offered to all students. Often because of their physical limitations, deaf and hard of hearing students (DHH) cannot participate in their classes without the services of a sign language interpreter. RSCCD employs short term, hourly professional experts as sign language interpreters to provide this highly specialized service. The demand for interpreters consistently exceeds the available short term interpreters; therefore, RSCCD has held a contract for this additional service with Western Interpreting Network and is pleased with the scope and quality of services rendered and request to renew the agreement with WIN. At high demand times, when our RSCCD hourly interpreters are unable to meet this demand, this contract with Western Interpreting Network is needed to meet RSCCD's legal obligation to provide reasonable accommodations to its eligible students.

**ANALYSIS**

The proposed contractual affiliation agreement Western Interpreting Network will yield appropriately qualified interpreters on an as needed basis. The contract will be used only when staff interpreters are working at capacity and cannot meet student demand. The contractual agreement covers the scope of program operations of the facility, as well as insurance and other issues relating to liability for both parties. The agreement has been reviewed and approved by RSCCD contract specialist or designee. The agreement carries no costs or other financial arrangements and is in effect for three (3) years with the option to renew, unless otherwise terminated by either party.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the affiliation agreement with Western Interpreting Network for sign language interpreter services beginning September 14, 2015 and continuing through June 30, 2018.

Fiscal Impact:	Up to \$90,000/academic year	Board Date: September 14, 2015
Prepared by:	Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph. D., Chancellor, RSCCD	

**Western Interpreting Network (WIN)**  
**Service Agreement**

**THIS SERVICE AGREEMENT** dated this 14th day of September, 2015.

**BETWEEN:**

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT on behalf of  
SANTA ANA COLLEGE AND SANTIAGO CANYON COLLEGE  
(The "Customer")

**-AND-**

**Western Interpreting Network**  
**31805 Temecula Parkway, #201, Temecula, CA 92592**  
(The "Service Provider")

**BACKGROUND:**

- A. The Customer is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services in connection with the business of the Customer.
- B. The Service Provider is agreeable to providing services to the Customer, on the terms and conditions as set out in this Agreement.

**IN CONSIDERATION OF** THE MATTERS DESCRIBED ABOVE AND OF THE MUTUAL BENEFITS AND OBLIGATIONS SET FORTH IN THE Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

**Engagement**

The Customer hereby agrees to engage the Service Provider to provide the Customer with services consisting of American Sign Language interpreting for the Deaf and Hard of Hearing, and such other services as the Customer and the Service Provider may agree upon from time to time (other styles of sign language, i.e., CASE, PSE, SEE), and the Service Provider hereby agrees to provide the services to the Customer.

**Term of Agreement**

The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect beginning September 14, 2015 until June 30, 2018 with the said term being capable of extension by mutual agreement of the parties.

**Performance**

Service Provider will provide sign language interpretation services in the classroom and on campus as requested by Customer and adhere to the terms of this Agreement.

**Compensation**

For the services provided by the service provider under this Agreement, the Customer will pay to the service provider compensation in the following manner: The Customer shall pay the Service Provider the total amount of \$65.00/hour with a two-hour minimum per interpreter for services. The need for two interpreters will be determined at the time of customer request and used when agreed upon by both the Service Provider and

Customer. Any assignment over the two-hour minimum will be billed in half-hour increments.

### **Independent Contractor**

It is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee in providing the Services hereunder. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them.

### **Modification or Termination of Agreement**

The Customer and or Service Provider may at any time for any reason terminate this agreement and compensate either party only for services rendered to the date of termination 30 days prior written notice by either party shall be sufficient to stop further performance of services. The notice shall be deemed given when received no later than three days after the date of mailing whichever is sooner. Notices shall be sent to RSCCD address, attention Vice Chancellor Business Operations/Fiscal Services with a copy of notice to the DSPS/ Deaf and Hard of Hearing Services office at SAC.

### **Confidentiality Clause**

All work completed on behalf of Customer by Service Provider will be held confidential and confidentiality shall survive termination or expiration of Agreement.

### **Additional Clauses**

Customer will strive to request interpreters from the Service Provider with seventy-two hours or more notice to ensure interpreters can be booked. This, however, does not guarantee an interpreter will be booked. **All cancellations made by Customer must be called in to the Service Provider (WIN) with forty-eight hours or more notice.** Customer will assume responsibility for payment should this cancellation be requested without proper notice.

Customer will assume payment responsibility should a consumer fail to attend a class in which an interpreter was requested. Customer may reassign a Service Provider interpreter dispatched for a similar class and exact time frame if original requested assignment is a no-show or late cancellation. Customer will not be held responsible to pay for service where an interpreter working for the Service Provider fails to “show up” for an assignment.

Service Provider shall comply with all applicable federal, state and local laws, rules, regulations and ordinances including worker’s compensation.

The Service Provider recognizes Customer’s need for using only the most qualified interpreters in the delivery of said service and will utilize interpreters who possess a certification from RID CI, CT or CSC; NAD III, IV or V; ACCI III, IV or V; or NIC, NIC Advanced or NIC Master first and foremost. Service Provider will work cooperatively with Customer when determining if an interpreter is qualified for a particular class. All Service Provider contracted interpreters adhere to the Professional Code of Conduct set forth by RID. Should an interpreter begin a class and realize they are not qualified; the interpreter will be removed immediately and replaced expeditiously. At any time should customer deem any interpreter sent by Service Provider as non-qualified for a class or other assignment on campus, Customer shall notify Service Provider immediately and request a substitution.



**INSURANCE**

Service Provider shall provide and maintain at its own expense a program on insurance covering its activities and operation hereunder. Such program of insurance shall include, but not be limited to commercial general liability with a minimum coverage of \$1,000,000 per occurrence. A separate Endorsement (not to be included on a "Certificate"), must be furnished naming "Rancho Santiago Community College District, its officers, agents and employees" as an additional insured for any claims arising from the applicant's activities

The Service Provider must provide Workers' Compensation coverage for their interpreters with statutory limits.

**Mutual Indemnification Clause**

Both parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

THIS AGREEMENT IS NOT ASSIGNABLE WITHOUT WRITTEN CONSENT OF THE PARTIES HERETO.

**Service Provider: Western Interpreting Network (WIN)**

**Customer: Rancho Santiago Community College District**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
President – Western Interpreting Network

\_\_\_\_\_  
PETER J. HARDASH  
Vice Chancellor Business Operations/  
Fiscal Services

\_\_\_\_\_  
(Tax ID Number)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
**(Board Approval Date)**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**Santa Ana College**

To: Board of Trustees	Date: September 14, 2015
Re: Receive for First Reading – SAC Follow-Up Report on Accreditation	
Action: Information	

**BACKGROUND**

Santa Ana College has prepared a Follow-Up Report as requested by the Western Association of Schools and Colleges (WASC) Accrediting Commission for Community and Junior Colleges (ACCJC). The Follow-Up Report is a response to the Commission Letter of February 6, 2015, which stated: **Reaffirm Accreditation** with a **Follow-Up Report** due by **October 15, 2015**. Faculty and staff at SAC, in coordination with the District, have responded to the Commission’s request for written progress on College Recommendations 1, 2, and 3. The Follow-Up Report will be submitted to the ACCJC in mid-October.

**ANALYSIS**

The Follow-Up Report is presented to the Board of Trustees for a first reading. The second reading and approval will be presented September 28, 2015.

**RECOMMENDATION**

This item is provided for information only – first reading.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Bonita N. Jaros, Ph.D., Accreditation Liaison Officer	
Submitted by: Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor, RSCCD	



# 100

1915-2015

**SANTA ANA COLLEGE**

**Follow-Up Report  
October 15, 2015**



[www.sac.edu](http://www.sac.edu)



**CELEBRATED PAST. BOUNDLESS FUTURE.**

## **Follow-Up Report**

**Submitted By:**

**Santa Ana College  
1530 West 17th Street  
Santa Ana, CA 92706**

**Submitted to:**

**Accrediting Commission for Community and Junior Colleges  
Western Association of Schools and Colleges**

## ACKNOWLEDGMENTS

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Content Preparation/ Document Preparation/ Editing:

Bonita Nahoum Jaros., Ph.D. and Shelly Jaffray

Typography: David Styffe

Cover Design: Miranda Medrano

Electronic Document Access: Omar Torres and Bonita Nahoum Jaros. Ph.D.

Printing: RSCCD Publications Department

### **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Lawrence R. “Larry” Labrado, President

Claudia C. Alvarez, Vice President

John R. Hanna, Clerk

Arianna P. Barrios

Nelida Mendoza Yanos

Jose Solorio

Phillip E. Yarbrough

Alana V. Voechting, Student Trustee (until March 2015)

Raquel Manriquez (April 2015)

### **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

Raúl Rodríguez, Ph.D., Chancellor, Rancho Santiago Community College District

John Didion, Executive Vice Chancellor Human Resources/Educational Services

Peter Hardash, Vice Chancellor Business Operations/Fiscal Services

Nga Pham, Director of Research, RSCCD

Deborah Gerard, Assistant to the Chancellor

### **SANTA ANA COLLEGE**

Erlinda J. Martinez, Ed.D., President, Santa Ana College

Omar Torres, Vice President, Academic Affairs (until June 2015)

Sara Lundquist, Ph.D., Vice President, Student Services

Michael T. Collins, Ed.D., Vice President, Fiscal/Administrative Services

James Kennedy, Vice President, School of Continuing Education

Bonita Nahoum Jaros, Ph.D., Accreditation Liaison Officer

Kennethia Vega, Assistant to the President

# To: Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges

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From:

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Erlinda J. Martinez, Ed.D.,	President, Santa Ana College	Date
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Santa Ana College  
1530 West 17th Street  
Santa Ana, CA 92706

I certify there was broad participation by the campus community and believe this Report accurately reflects the nature and substance of this institution.

Signatures:

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Lawrence "Larry" Labrado	President Board of Trustees	Date
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Raúl Rodríguez, Ph.D.	Chancellor, Rancho Santiago Community College District	Date
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Elliott Jones, D.M.A.	President, Academic Senate	Date
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Tom Andrews	President, California School Employees Association, Chapter 579	Date
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Oscar Cortes	President, Associated Students	Date
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Bonita Nahoum Jaros, Ph.D.	Accreditation Liaison Officer/Accreditation Chair	Date
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## STATEMENT OF REPORT PREPARATION

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After the ACCJC Team Visit of October 9-12, 2014, Santa Ana College received an *External Evaluation Report* dated November 19, 2014, inclusive of commendations and recommendations for the college. Succeeding that report, Santa Ana College was issued the official Commission disposition in a letter dated February 6, 2015: **Reaffirm Accreditation** with a **Follow-Up Report** due by **October 15, 2015**.<sup>1</sup> Three recommendations were issued for the College to resolve deficiencies and to improve Institutional Effectiveness. The *Midterm Report*, due October 2017, is to address all three recommendations of the 2014 ACCJC *External Evaluation Report*, as well as the internal Actionable Improvement Plans contained in the College's 2014 *Self Evaluation Report of Educational Quality and Institutional Effectiveness*.

### A. The Accreditation Oversight Committee<sup>2</sup>

**Ongoing Purpose:** The Accreditation Oversight Committee (AOC) is a recommending body to College Council. The purpose of the AOC is to ascertain that the accreditation exigencies of ACCJC, the USDE, and other agencies and/or statewide or federal initiatives are met and that the College is in compliance at all times with Accreditation Standards and all accreditation and USDE policies. The AOC serves as the committee that will establish processes and timelines for creating accreditation reports as needed. Members serve as liaisons to respective constituency groups. Workgroups will be established with support of the AOC for Self Evaluation Reports and other reports as needed. College Council approves all reports prior to submittal to the Board of Trustees and official agencies.

**Membership:** The Accreditation Oversight Committee is comprised of the IE&A Coordinator/ALO, the Vice President of Academic Affairs, the Academic Senate President or designee, a Classified Staff representative appointed by CSEA, and one Academic Dean. The Accreditation Oversight Committee agrees to recommendations for College Council by consensus.

**Follow-Up Report:** The AOC kept timelines, monitored that evidentiary documents were collected, and that all stakeholders were well informed of processes and outcomes.<sup>3</sup> Members of the AOC attended constituency group meetings and participatory governance committee meetings, including College Council, which had an ongoing *Accreditation Report* on the agenda.<sup>4</sup>

#### *Membership of the Oversight Committee:*

Bonita Nahoum Jaros, Ph.D., Chair, Institutional Effectiveness & Assessment  
Coordinator/ Accreditation Liaison Officer  
Omar Torres, Co-Chair, Vice President, Academic Affairs (until June 2015)  
Shelly Jaffray, Dean, Humanities and Social Sciences  
Jimmy Nguyen, CSEA Representative  
John Zarske, Academic Senate President, SAC



## STATEMENT OF REPORT PREPARATION

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The **writing team** consisted of Bonita Nahoum Jaros, Ph.D. and Shelly Jaffray.

A **timeline** was established for the processes:

- Draft May 26, 2015: CSEA receives Report May 26, 2015 and submits input June 15, 2015; Academic Senate receives Report for May 26, 2015 meeting for input
- Report is completed July 2015
- Academic Senate receives final version of Report for August 19, 2015 Retreat
- CSEA receives final version of Report—August 20, 2015
- College Council Approval—August 26, 2015
- President Martinez’s Approval—August 2015
- Board of Trustees Approval—September 14, 2015 (first reading);  
September 28, 2015 (approval)
- Follow-Up Report received by ACCJC—October 15, 2015  
(mailed October 10, 2015; electronic version sent October 10, 2015)

As the responses to the recommendations were written and charts were created, AOC members were in regular communication with constituency groups and participatory governance committees.<sup>5, 6, 7</sup>

In addition to her regular email communiqués, the SAC President sent out a special edition of *Notes from the President* related to Accreditation.<sup>8</sup> The Accreditation Oversight Committee met for final review on August 17, 2015.<sup>9</sup> The final draft version of the *Follow-Up Report* was posted on [www.sac.edu](http://www.sac.edu) for the college community to review, and feedback was received by August 24, 2015. It was approved by the Academic Senate on August 19, 2015, the Classified Staff on August 20, 2015, and by President’s Cabinet and College Council on August 26, 2015.<sup>10</sup>

The *Follow-Up Report* was submitted to docket for Board of Trustees first reading on September 14, 2015. The Board of Trustees gave final approval of the *Follow-Up Report* of Santa Ana College on September 28, 2015.<sup>11</sup>

Respectfully Submitted,

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Erlinda J. Martinez, Ed. D., President, Santa Ana College

# **RESPONSE TO ACCJC COLLEGE RECOMMENDATIONS**

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## **RESPONSE TO ACCJC COLLEGE RECOMMENDATION 1**

**In order to meet the Standards, the team recommends that the College institutionalize a process with identified responsibility that ensures the integration, assessment, analysis and use of assessment results, and documented dialogue of learning outcomes. Learning outcomes include course learning outcomes, program learning outcomes, student services outcomes, administrative unit outcomes, and institutional learning outcomes. (Standards I.B.1, I.B.2, I.B.3, I.B.5, I.B.6, I.B.7, II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6, II.A.6.c, II.B.4, II.C.2, III.C.2, III.D.4, IV.A.5, IV.B.2.b, IV.B.3.g)**

Ongoing, collegial, self-reflective dialogue about the continuous improvement of student learning and institutional processes has been intensified through better integration of assessment results college-wide. This has included more cross-integration of the dialogue that occurs at each unit of the college: Academic Affairs, Student Services and Administrative Services. There is information flow at the council/committee and constituency group level.<sup>12, 13</sup> College Council has been the unifying element within the participatory governance structure, which is reviewed every year.<sup>14, 15</sup>

The College has made progress toward improving the dialogue, and therefore using assessment results of learning outcomes to inform all department/unit goals and resource allocation. Programs in Academic Affairs and the School of Continuing Education; Student Services; and Administrative Services have been conducting program review and utilizing results for resource allocation requests.<sup>16, 17</sup> However, the integration among these units needed to be strengthened and has been addressed in the following ways. In Academic Affairs, department chairs assume responsibility for dialogue among faculty for course and program-level review. Now the division curriculum committees dialogue about student success regularly, not only when an annual or quadrennial program review report is due. They are also responsible for creating the ILO assessment chart, which documents analysis of the ILO of the year (i.e., 2014-2015—Communication Skills).<sup>18, 19, 20</sup> For broader faculty discussion, there is a standing agenda item related to program review at the Academic Senate (i.e., Teaching Learning Committee—TLC Report).<sup>21</sup>

The process of assessment includes course-level SLO analysis done semesterly, program-level analysis done annually, goals updating done annually, and the quadrennial capstone program review cycle.<sup>22, 23, 24, 25</sup> The Teaching Learning Committee (TLC) maintains ongoing responsibility for analysis of quadrennial program review reports as well as ILO reports for each division.<sup>26, 27</sup> Interdisciplinary dialogue includes curriculum changes, pedagogy, faculty development and training (e.g., TracDat); pathways scheduling; and equity and student success.<sup>28, 29, 30</sup> The Research Analyst and the Equity Coordinator have been added to the TLC as regular members to ensure that data analysis is included in discussions related to student success.<sup>31</sup>

## RESPONSE TO ACCJC COLLEGE RECOMMENDATIONS

Resource allocation requests are made as a result of annual program review. The departments follow an annual calendar of goals/program review updating, which leads to their respective resource allocation requests (RAR). The deans of the divisions prioritize the requests with the department chairs and submit them to the appropriate vice president.<sup>17, 32</sup>

Strategic planning and program effectiveness review occur in tandem in the Student Services Division as part of a continuous cycle of development, implementation, assessment, refinement, and refined implementation linked to the major college processes of budget allocation, strategic planning, and equity-centered impact assessment. The Student Services team undertakes this work as a group, with dialogues throughout the year as critical milestones (depicted in the chart below) are engaged. New for the coming 2015-2016 year is a decision to update Planning Portfolios and Program Effectiveness Reviews annually to yield the maximum benefit for program development, innovations, and course corrections as needed.<sup>33</sup>

	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	April 2015	May 2015	June 2015
<b>Overall</b>		Final Portfolios due from 2013-2014	Launch current year portfolio work, using previous year as a point of departure. Special attention is given to SLO's, their assessment and the application of findings to program-specific planning.					Portfolio drafts submitted to VP				
<b>Budget</b>	Preliminary budget released		Portfolio work on 2014/2015 (including goals related to 2015-2016 budget requests) begins.			Final 2015-2016 budget requests submitted in alignment with SAC's budget process.		Cabinet & SS team & SAC Planning & Budget Committee work on priorities.			Constitutional deadline for State budget.	
<b>Program Effectiveness</b>	Final Program Effectiveness Review Materials are submitted as part of department planning portfolios and as a group for student services overall.		Launch Program Effectiveness cycle and prepare for activities in the coming academic year.			Program review continues as part of the overall department portfolio.		Program Review continues.				

## RESPONSE TO ACCJC COLLEGE RECOMMENDATIONS

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In Administrative Services, there is annual program review for each unit. For the 2014 update of goals, AUOs were specified to be more in alignment with the college paradigm of learning outcomes.<sup>34</sup> In addition, for 2015-16 two columns were added to the annual Resource Allocation Request (RAR) template to include relationship to the college mission as well as the SLOs/AUOs.<sup>35</sup> An Institutional Effectiveness Survey including elements salient to Administrative Services was also disseminated to students, faculty and staff and placed on the Administrative Services website.<sup>36</sup> Results of the survey will be used for continuous quality improvement.

All learning outcomes are integrated through College Council. Institutional Standards are presented and approved; convocation updates are discussed; and Equity data is discussed.<sup>37, 38</sup> Information from these discussions inform the update of the Strategic Plan.<sup>39</sup>

After the self-evaluation process for the *Self Evaluation Report of Educational Quality and Institutional Effectiveness* was completed, the College community commenced work on the Actionable Improvement Plans immediately.<sup>40</sup> Since the October 6-9, 2014 External Evaluation Site Visit, the status of the Actionable Improvement Plans related to Recommendations 1, 2, and 3 has been updated. (Please see the **Appendix A.**)

### Summary

The October 2015 External Evaluation Site Visit confirmed the College's need to better integrate and document the outcomes of processes that have been in place for ten years. Formal and informal dialogue has been ongoing from the department, program, and unit levels to the division level for academic programs to the Vice Presidents, College Council, and President's Cabinet. For credit and non-credit academic departments, formal processes are recorded in minutes, SLO course and program assessments, and annual department planning documents. The number of departments that have posted minutes has increased, and since the External Evaluation Site Visit took place October 6-9, 2014, PLO analysis has increased to 100%.<sup>41, 42, 43</sup> A new protocol has also been established for ILO analysis.<sup>44, 45</sup> The ILO for 2015-2016, Communication Skills, was discussed at the division level in order to aggregate the reports created by the departments. The Teaching Learning Committee (TLC) then conducted interdisciplinary dialogue on May 4, 2015 and created a report that was sent to the Academic Senate and College Council for consideration related to the Strategic Plan.<sup>31, 39, 45, 46, 47</sup> As a result of program review analysis in all the units, the RAR process, and data analysis within the Annual Report, IEPI Report, Institutional-Set Standards, and Equity data, College Council reviewed and updated the Strategic Plan.<sup>39</sup>

## RESPONSE TO ACCJC COLLEGE RECOMMENDATION 2

**In order to meet the Standards, the team recommends that the College establish, implement, and document a regular cycle of evaluation to include effectiveness of planning processes, training, decision-making, communication, resource allocation, and governance practices. (Standards I.B.3, I.B.6, I.B.7, II.A.6.c, III.C.2, III.D.4, IV.A.5, IV.B.3.g)**

The College has established a regular cycle of evaluation for planning, training, decision-making, communication, resource allocation, and governance practices.<sup>48</sup> The Educational Master Plan 2007-2015 (EMP), which includes demographics, governance information, the Facilities Plan, the Budget Plan, the Technology Plan and the Strategic Plan, was updated in sections each year with the understanding the entire plan would be reviewed and rewritten in 2015.<sup>49</sup> The Institutional Effectiveness and Assessment Committee, the governance group formerly responsible for EMP updates, was eliminated from the participatory governance structure in 2014.<sup>50</sup> As a result, the EMP will be revised fall 2015 by a workgroup designated by College Council.<sup>51</sup> The workgroup will be co-chaired by the IE&A Coordinator and the Vice President Academic Affairs. It will have representatives from the governance groups and all constituencies to ensure communication.

The EMP will add a Planning Design Manual that parallels the RSCCD Planning Design Manual. The RSCCD Planning Design Manual outlines not only processes for planning, resource allocation, and governance, but it also addresses processes for assessment.<sup>52</sup> The SAC EMP will contain the District Mission and Goals and an updated data section with not only demographic scans but achievement and success data (e.g., the Institution-Set Standards, the IEPI data, Equity data, and longitudinal achievement data). The Strategic Plan, Facilities Plan, the Budget Plan and the Technology Plan have also been updated since the creation of the 2007-2015 EMP, but they have not been incorporated into one document. The 2016-2022 EMP will incorporate them all into one document for ease of reference and communication to the college community and the public.<sup>39, 53, 54, 55</sup>

A Planning Resource Allocation Calendar has been created to outline activities related to program review, strategic plan revision, accreditation, and resource allocation at the district and college levels annually.<sup>56</sup> Effectiveness of the college activities are the purview of College Council, while the effectiveness of the district processes are the purview of the Planning and Organizational Effectiveness Committee.<sup>57, 58</sup>

The SB361 Model has been in place for three years. Currently, the RSCCD Fiscal Resources Committee is reviewing the effectiveness of the model.<sup>59</sup> At Santa Ana College, the Budget and Planning Committee review the effectiveness of the model within the annual survey.<sup>60</sup> The deans have also been in discussion regarding the College's Resource Allocation Model (RAR) and the effect it has on their respective division.<sup>61</sup> For example, it was recommended a category be established for "forced costs."

Training is subsumed under the new professional development paradigm, which includes ongoing staff and faculty development.<sup>62</sup> An Assistant Dean of Student Services and a Faculty Development Coordinator oversee the website as well as processes to ensure

## RESPONSE TO ACCJC COLLEGE RECOMMENDATIONS

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communication and follow-through.<sup>63</sup> A new process has also been created for conference attendance. After attending a conference, the attendee must submit the Conference Request Form Summary to disseminate the information to the college community.<sup>64</sup> If further information is requested, the attendee dialogs with individuals or presents a workshop. This relatively new process will be evaluated annually by College Council and the Academic Senate.

The effectiveness of governance practices are conducted in a twofold manner: 1. Each of the committees develops annual goals and creates an end-of-year report stating the status of the goals.<sup>65</sup> In so doing, the committee also makes recommendations regarding changes needed for the following year.<sup>66,67</sup> The Academic Senate also participates in this process.<sup>68</sup> 2. There is an annual governance retreat held by College Council to assess the effectiveness of governance processes. This may include the addition or deletion of a committee or workgroup (e.g., EMP workgroup will be established for 2015-2016 to report to College Council; the IE&A Committee was deleted in 2014), or it may entail a realignment of a committee (e.g., TAC now reports to Planning and Budget). These changes were made to better align decisions within the participatory governance committee structure. One outcome is also that College Council, which has representation from each governance group and each constituency including students, has assumed a more integrated role. The Participatory Governance Structure Handbook revisions reflect updates.<sup>15</sup> At the May 27, 2014 governance retreat, it was determined that the participatory governance structure would remain stable; the representation for the Student Success and Equity Committee was amplified to reflect the addition of a Research component and the Equity Coordinator.<sup>14</sup>

The effectiveness of this communication is assessed through surveys.<sup>36</sup> As a result, communication at both the College and the District has improved continuously. At the college level, Notes from the President is an email newsletter distributed to the Santa Ana College administration, faculty and staff. The newsletter features news and notes on events and topics affecting the campus community. Suggestions or comments can be sent via email directly to the President.<sup>69</sup> On the President's web page, there is also an area where any member of the college community or the public may send "Comments."<sup>70</sup> In addition, all governance committees, the Academic Senate, departments and other campus constituencies have an ongoing presence on the College website, which keeps the college community and the public apprised of action items at meetings as well as important events.<sup>71</sup>

At the District level, RSCCD has a Public Information Officer, who maintains a website for the public and sends frequent updates and e-blasts.<sup>72, 73</sup> The RSCCD Chancellor sends the colleges and District the Chancellor's Updates regularly.<sup>74</sup> The Chancellor now holds forums on a regular basis in order to give the staff at the colleges the opportunity to dialogue about any college/district issues.<sup>75</sup> In addition, on May 14, 2014, there was a "Showcase: Resource Fair" at the College to amplify communication between the District and the College. Classified staff requested this type of professional development activity so the college community would be better apprised of district services.<sup>76</sup>

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The College has reinforced processes for meta-evaluation and will continue to cyclically assess effectiveness of planning processes, training, decision-making, communication, resource allocation, and governance practices to systematically improve institutional effectiveness.

### RESPONSE TO ACCJC COLLEGE RECOMMENDATION 3

**In order to meet the Standards, the team recommends that the College make public all student learning outcomes for programs, certificates, and degrees, and ensure and document the regular cycle of assessment of all courses and programs in support of continuous quality improvement. (Standards II.A.1.c, II.A.2.a, II.A.2.e, II.A.2.f, II.A.6)**

The program review repository [www.sac.edu/program\\_review](http://www.sac.edu/program_review) contains all course-level, program-level and institutional-level documents (i.e., SLOs, PLOs and ILOs) by area, division, and department. The program review repository may be accessed on the Santa Ana College website under “Academics” and “Accreditation,” or directly through [www.sac.edu/program\\_review](http://www.sac.edu/program_review). In addition, every department at the College has a web page that contains a department mission and all pertinent information related to programs and degrees. A link to the existing program review repository has been added to the existing division web pages, which have links to all the departments within the division.<sup>77</sup> The College Catalog also contains the PLOs for all degrees and certificates.<sup>78</sup>

The Teaching Learning Committee (TLC), a committee with reportage to the Academic Senate through the Curriculum and Instruction Council, provides a forum for discussion of interdisciplinary issues such as student learning outcomes, assessment practices, rubric development, and teaching strategies. It serves as the oversight committee for assessment within the program review process. Analysis of quadrennial reports is documented in the minutes and may be accessed on the TLC web page.<sup>79</sup> The TLC also provides a page of Resources for Faculty related to program review.<sup>80</sup> The quadrennial program review cycle is housed there as well.

The cycle of course-level, program-level and institutional-level outcomes is posted in an introductory paragraph on the Program Review Repository for Academic Affairs. Student Services and Administrative Services have also posted processes for program review on their respective sections of the repository so all constituencies may be apprised of them.

#### **Academic Affairs**

Every semester all departments must assess student learning in each of the courses offered. The departments develop SLOs and assessment instruments. After assessing whether students learned a concept, acquired a specific skill, or changed an attitude, the department determines if changes need to be made to increase success rates (e.g., pedagogical changes, assessment instruments, method of delivery). At the end of the academic year, the departments assess their programs in a similar fashion. The assessment is ongoing, cyclical and meaningful to both the instructor and the student.

Institutional Learning Outcomes are assessed annually at the division level by the division curriculum committees. The Academic Senate, through the Teaching Learning Committee, has developed a cycle of quadrennial assessment of the seven ILOs. Through this process, the College is able to ensure that the students are receiving a well-rounded education. The College can therefore certify to the public and the workforce community that degrees and certificates are rigorous and appropriate.

Departments assess the status of their goals annually on the Annual Program Review Report. Quadrennial Program Review Reports include a summary of analysis of the four-year cycle and include analysis of trend data.<sup>81, 82</sup>

Goals analysis is also juxtaposed with resource allocation requests. From February to May, the Planning and Budget Committee incorporates the “Area Plans” of Academic Affairs, Student Services, Administrative Services, and the School of Continuing Education to prioritize allocation requests college-wide. All Area Plans are available to the college community and the public on the Planning and Budget Committee website (<http://www.sac.edu/AdminServices/budget/Pages/default.aspx>).

### **Student Services**

The Student Services Division works as a team within the College’s overall budget planning framework to identify, prioritize, and realize revenue gains associated with increasing funds available to support student success. As a result of program review and assessment of goals, resource allocation requests are made.<sup>56</sup> Final program effectiveness review materials are submitted in July and August as part of the department planning portfolios for student success overall. The program effectiveness cycle commences again in September as the division prepares for activities in the coming year. From December to June, program review assessment is ongoing, and the recursive cycle continues. The program review cycle is aligned to the college-wide budget cycle, as the preliminary budget is released in July. Goals analysis from September to December yields rationale for the division’s final budget request priorities in January.

### **Administrative Services**

The Administrative Services Area Plan is completed every fall and may be accessed on the administrative services website (<http://www.sac.edu/adminservices/Pages/default.aspx>) or through the Program Review Repository ([http://www.sac.edu/program\\_Review/Pages/default.aspx](http://www.sac.edu/program_Review/Pages/default.aspx)). The plan, a direct result of program review, includes goals, measurable objectives and metrics, and projected personnel and budgetary needs necessary to meet the departments’ intended SUOs.

This vital planning component allows the Administrative Services team to assess progress, identify necessary adjustments for improvement, and strategically plan the resources needed to ensure that Administrative Services is supporting the mission of Santa Ana College. With limited resources, Administrative Services strives to be organized, effective, and efficient in the commitment to meet its



## RESPONSE TO ACCJC COLLEGE RECOMMENDATIONS

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stated goals. This Area Plan is a dynamic, living document in an ongoing process of assessing the current status in each department and anticipating future needs.

The College is transitioning to the assessment platform TracDat (<https://sac.tracdat.com>), which will replace the current public program review repository on Share Point at [www.sac.edu/program\\_review](http://www.sac.edu/program_review).<sup>83</sup> The timeline is as follows:

1. Fall 2015 there will be a pilot including ten departments for the SLO/PLO analyses of the program review model.
2. The Annual Program Review and the Quadrennial Program Review revised pdf documents will continue to be placed on the public program review repository.
3. It is expected that all departments will utilize TracDat for SLO/PLO analysis spring 2016.
4. Fall 2016 there will be a pilot project for the fillable program review forms housed on SharePoint.
5. Spring 2017 it is expected that all program review-related documents will be housed on TracDat.

A TracDat coordinator has been hired to develop training materials and templates to coordinate the transition. It is also expected that data analysis related to the Institution-Set Standards will be more easily disaggregated by department. TracDat will also be easily accessed by all constituencies and the public.

In addition to the Program Review Repository and the forthcoming assessment platform (i.e., TracDat), there is a Research website aligned to Academic Affairs, Equity within Student Services and the IE&A page.<sup>84</sup> The website contains data tools using Tableau. Public (Course success rates over time; degrees and certificates, both with data that may be disaggregated).<sup>85</sup>

The College has worked to address all the ACCJC recommendations for the improvement of institutional effectiveness, and it has earnestly addressed the internal Actionable Improvement Plans from the October 2014 *Self Evaluation Report of Educational Quality and Institutional Effectiveness*. The annual Institutional Effectiveness Assessment Survey has amplified information related to institutional effectiveness as well, and dialogue will continue at College Council, the Academic Senate and all the participatory governance groups.<sup>86</sup> All processes that have been developed are in alignment with these recommendations and will be cyclical and systematic.

## APPENDIX A

### ACTIONABLE IMPROVEMENT PLANS

From

*Self Evaluation Report of Educational Quality and Institutional Effectiveness*

Standards Cited in ACCJC College Recommendations 1, 2, and 3

Spring 2015 Update

#### STANDARD I: INSTITUTIONAL MISSION AND EFFECTIVENESS

##### I.B. Improving Institutional Effectiveness

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>I.B.1</b>	<p>1. The program review process will be ongoing and consistent with integrated planning activities.</p> <p>2. Professional development activities will be offered to improve the collective understanding or the meaning of evidence, data, and research used in the evaluation of student learning.</p>	<ul style="list-style-type: none"> <li>• Dept. Chairs/ Mgmt. Partners</li> <li>• Office of Institutional Effectiveness (OIE)</li> </ul>	<p>1.a. The program review process is ongoing for Academic Affairs, Student Services and Administrative Services. Please see <a href="http://www.sac.edu/program_review">www.sac.edu/program_review</a>.</p> <p>1.b. The college has obtained TracDat and will pilot use of this assessment platform fall 2015. (A change was needed here from spring 2015 to fall 2015)</p> <p>1.c. The Academic Program Review was modified to accommodate a transition to TracDat and also to streamline the process.<sup>82, 87</sup></p> <p>1.d. The new ILO analysis process, developed by the TLC, was implemented spring 2015. The designated college-wide ILO was Communication Skills.<sup>27,47,88</sup></p> <p>2. College Council, the TLC, and other participatory governance groups have worked with the Research Analyst and the Professional Development Coordinator and Assistant Dean of Student Services to develop professional development activities related to data and research. Please see <a href="http://www.sac.edu/facultystaff/professional-development/Pages/default.aspx">http://www.sac.edu/facultystaff/professional-development/Pages/default.aspx</a></p>

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>I.B.2</b>	<p>1. The college will continue to review the Strategic Plan to review the degree to which goals have been met.</p> <p>2. The college will continue to evaluate assessment processes of the institutional goals.</p>	<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• College Council</li> <li>• OIE</li> </ul>	<p>1.a. College Council has assumed the responsibility of Strategic Plan analysis and updating. This is done annually.<sup>14</sup></p> <p>1.b. The 2014-2016 Strategic Plan was reviewed at the May 27, 2015 College Council meeting.<sup>14</sup> It was also highlighted at the President's Winter 2015 Convocation, and it is being incorporated into college and departmental student success and planning work.<sup>30, 89</sup></p> <p>1.c. The IE&amp;A Coordinator/ALO is a member of College Council as of fall 2014.<sup>90</sup></p> <p>2.a. ILO analysis has been made more transparent through a new protocol developed by the TLC. (See 1.d)</p> <p>2.b. Reportage and link to College Council is clearer, as the IE&amp;A Coord./ALO has been made a regular member of College Council meetings and reports at every meeting. (See 1.c)</p> <p>2.c. College Council and the IE&amp;A Coordinator will work with the Research Analyst to establish protocols for Institutional Set Standards analysis.<sup>91</sup></p> <p>2.d. The Academic Senate has recommended that the participatory governance committees have a standing item for the accreditation standards that are linked to the functions and objectives of each committee.<sup>92</sup></p>
<b>I.B.3</b>	<p>1. An Office of Institutional Effectiveness should be established, and a college researcher should be hired to improve institutional planning.</p>	<ul style="list-style-type: none"> <li>• Cabinet</li> </ul>	<p>1.a. The OIE has been established in A-101. The IE Coordinator has effectiveness issues, program review, research, and all information related to Accreditation. Please see <a href="http://www.sac.edu/AcademicAffairs/IEA_Office/Pages/default.aspx">http://www.sac.edu/AcademicAffairs/IEA_Office/Pages/default.aspx</a></p> <p>1.b. A separate Accreditation site has also been created. The IE Coordinator maintains these. Please see <a href="http://www.sac.edu/accreditation">www.sac.edu/accreditation</a>.</p> <p>1.c. The IE Coordinator is now a member of College Council and makes regular reports. (See I.B.2-1.c)</p> <p>1.d. A Research Analyst for Equity was hired fall 2014. An additional research analyst was hired summer 2015.</p>

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>I.B.5</b>	1. The college will develop a formal mechanism to assess the effectiveness of communicating information about institutional quality to the public.	<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• College Council</li> </ul>	<p>1.a. A district-wide branding and marketing study was undertaken to learn how to best present the strengths of SAC to community members. The results of this work were presented to the SAC Management Council in September. A team was formed to identify action priorities, including the mobilization of the college community to broadcast SAC information to the community. The results were presented to the Board of Trustees in a report by the PIO.<sup>93</sup></p> <p>1.b. The President’s <i>Notes from the President</i> is sent frequently. A protocol will be developed through College Council with recommendations from the IE Coordinator, the RSCCD Research Department and the Research Analyst to analyze the effectiveness of all mechanisms of communication.<sup>36</sup></p> <p>1.c. The 2015-2016 Catalog now includes a listing of all instructional services as a result of assessment of communication to students and the public.<sup>94</sup></p>
<b>I.B.6</b>	<p>The effectiveness of the SB361 Model will be reviewed at the college level.</p> <p>An Office of Institutional Effectiveness will be established to evaluate planning processes (See I.B.3)</p>	<ul style="list-style-type: none"> <li>• Planning &amp; Budget Committee</li> <li>• Cabinet</li> </ul>	<p>The District SB361 budget allocation model’s (BAM) effectiveness is being evaluated at both the District level at the Fiscal Resources Committee,<sup>95</sup> at the college level as discussed in College Council as well as SAC’s Planning and Budget Committee.<sup>96</sup> Actions to improve the model for the current year include evaluating the District’s 50% law compliance and its impact at the colleges, updating the language on growth, developing language related to District operation budget augmentation requests, and establishing a benchmark for the cost of District services. Work groups have been established and have undertaken work related to these specific areas of the BAM.</p> <p>An Office of institutional Effectiveness has been established and is staffed by a full-time faculty leader. A Research Analyst was hired fall 2014 to work with the Equity Coordinator on success and achievement data that can be disaggregated to close achievement gaps. (See also I.B.3)</p>

## STANDARD II: STUDENT LEARNING PROGRAMS AND SERVICES

### II.A. Instructional Programs

### II.B. Student Support Services

### II.C. Library and Learning Support Services

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
II.A.1.c	<ol style="list-style-type: none"> <li>All departments and units will complete assessment of Program-level Learning Outcomes for degrees, programs and certificates.</li> <li>Outcomes will be developed for each GE area and connected to the ILO's. All ILO's will be assessed at 100 percent.</li> <li>The efficacy of the new Learning Center will be assessed.</li> </ol>	<ul style="list-style-type: none"> <li>Dept. Chairs/ Mgmt. Partners</li> <li>IE Coord.</li> <li>Dean of H&amp;SS</li> </ul>	<ol style="list-style-type: none"> <li> <ol style="list-style-type: none"> <li>The IE Coord., in conjunction with the TLC, has developed a protocol to cyclically assess ILOs and GE categories. ILOs and GE have been assessed in the PA/PR capstone process, but this protocol amplifies existing processes and sheds more direct light onto the process. Please see <a href="http://www.sac.edu/committees/TLC/Documents/Institutional_%20Learning_Outcomes_How_To_from_TLC%2009-15-14.pdf">http://www.sac.edu/committees/TLC/Documents/Institutional_%20Learning_Outcomes_How_To_from_TLC%2009-15-14.pdf</a>.</li> <li>All data are coordinated from the Scorecard, System-wide goals, Institution-Set Standards, Student Success and Support Programs, Student Equity and the Basic Skills Initiative. These data are used for program review.<sup>97</sup></li> <li>The Program Review Model has been revised to more easily access data.<sup>8</sup></li> </ol> </li> <li>The TLC is considering developing GE outcomes; at this time, ILOs and GE outcomes are synonymous. The ILOs have been cross-walked to the GE Outcomes, and all divisions submitted a report to the TLC by March 31, 2015. The ILO for 2014-2015 is Communication Skills.<sup>98</sup> (See example Note 16: Social Sciences example.)</li> <li>The Learning Center submitted goals analysis to the Dean of Humanities and Social Sciences at the same time as every department in the division. This has been posted on <a href="http://www.sac.edu/AcademicProgs/HSS/LearningCenter/Pages/default.aspx">http://www.sac.edu/AcademicProgs/HSS/LearningCenter/Pages/default.aspx</a>. The quadrennial program review is due October 2017, as the Learning Center is in its second year in the 2014-15 academic year.</li> </ol>

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>II.A.2.f</b>	1. The English department will evaluate the efficacy of the new scheduling pattern from N50, through the sequence, to English 101 to determine if persistence rates increase.	<ul style="list-style-type: none"> <li>English Dept. Chair</li> <li>Dean of HSS</li> </ul>	1. The English department in particular, and the college overall, are dedicating significant resources to study enrollment and success patterns in critical academic pathways. The information is being used to both right-size planned course offerings and to inform adjustments to the teaching and learning processes in specific courses. <sup>99</sup>
<b>II.B.1</b>	1. Each of the Student Services programs will incorporate review of the 2013 Student Satisfaction Survey into the annual Program Effectiveness Review and Program Plan within their respective planning portfolio.	<ul style="list-style-type: none"> <li>VPSS</li> </ul>	1. The updated 2014 SAC Student Satisfaction Survey was recently uploaded to the website and has been receiving institutional attention in Management Council, on the Enrollment Management Team, and is being utilized in Student Services Program Effectiveness Review. We are analyzing the data historically and will use selected metrics as baseline measures for the current year. Please see <a href="http://rscgd.edu/Departments/Research/Documents/StudentSatisfaction/SACStudentSatisfactionStudy2014.pdf">http://rscgd.edu/Departments/Research/Documents/StudentSatisfaction/SACStudentSatisfactionStudy2014.pdf</a>
<b>II.B.4</b>	<p>1. The Student Survey will be revised to include distance education student usage and feedback on services provided.</p> <p>2. The College will implement DE student access to Transfer Center resources and advisement and Financial Aid.</p>	<p>RSCGD Research/ DE Coord.</p> <p>VPSS</p>	<p>1. The DE Coordinator and the Director of Research both serve on the TLC. The TLC chair has asked the DE coordinator to develop a protocol for including DE into the next Student Survey.</p> <p>2. The Office of Distance Education together with Student Services has implemented enhanced resources for DE students. Please see <a href="http://www.sac.edu/AcademicAffairs/DistanceEd/Pages/StudentSupport.aspx">http://www.sac.edu/AcademicAffairs/DistanceEd/Pages/StudentSupport.aspx</a></p>

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>II.C.2</b>	<ol style="list-style-type: none"> <li>1. Future development and implementation of online student surveys accessible through each of the library and learning support service centers' web pages will be developed to provide continuous feedback for the improvement and enhancement of services.</li> <li>2. DLA's in the Learning Center will continue to be assessed to improve student success and retention through a program review portfolio with goals based on assessment data.</li> <li>3. The measures of assessment for the Math Center's pilot programs will be scaled to accommodate larger student groups.</li> <li>4. The Learning Center needs more funding to maintain its current status and to expand its services to all students including DE, SCE, and DSPS students.</li> </ol>	<ul style="list-style-type: none"> <li>• Cabinet</li> <li>• SACTAC</li> </ul>	<ol style="list-style-type: none"> <li>1. The DE Coordinator is working with the Learning Center and Math Center to develop surveys to enhance services. The LC is in process of switching from paper/pencil surveys to Survey Monkey. When this is complete, questions will be added for the DE student. The Math Center is in process of formalizing questions for their survey of DE students. Both surveys were completed and implemented by the end of May 2015.<sup>100</sup> The Library is in the process of switching from paper/pencil surveys to an electronic survey engine, probably Survey Monkey, with questions added for the DE student. This will be in place fall 2015.</li> <li>2. The Learning Center Coordinator is working with faculty to continually assess the effect of DLAs on success rates both on assignments and overall. Please see <a href="http://www.sac.edu/AcademicProgs/HSS/LearningCenter/Pages/default.aspx">http://www.sac.edu/AcademicProgs/HSS/LearningCenter/Pages/default.aspx</a></li> <li>3. The math department continues to work closely with SAUSD on strategies to elevate math achievement in high school and related success in college. Ideas building on the 2013-2014 pilot programs were reviewed by an intersegmental team on Friday, September 26<sup>th</sup> and include building pathways for STEM and non-business majors, recalibrating testing schedules to maximize learning time, and incentivizing math course taking during the senior year of high school.</li> <li>4. The Learning Center has received augmented funding through Basic Skills and will continue to submit resource allocation requests (RAR) through the institutional planning and budget process.<sup>101</sup></li> </ol>

**STANDARD III: Resources**  
**III.C. Technology Resources**

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>III.C.2</b>	SAC will evaluate and determine how to improve college-wide technology planning so it is effectively integrated with institutional planning and can be utilized as a basis for institutional improvement. SACTAC will serve as the primary committee mechanism for implementing this actionable improvement plan.	<ul style="list-style-type: none"> <li>• Cabinet</li> </ul>	<ol style="list-style-type: none"> <li>1. In the spring of 2014, SAC has worked through College Council to redesign the reporting structure for SACTAC, which is now a reporting entity to SAC's Planning and Budget Committee. This is better integrated with the college budget planning process. This connection is critical due to the institutional impact technology has on instruction, student success, and curriculum development and delivery. SACTAC now actively reviews RARs related to instructional technology, prioritizes them, and makes recommendations to the SAC Planning and Budget Committee to fund instructional technology needs as budget is available. A funded reserve in Fund 13 (SAC carryover budget) has been established in the last two years to fund investments in technology/innovation. (See <a href="http://www.sac.edu/committees/SACTACT/Pages/default.aspx">http://www.sac.edu/committees/SACTACT/Pages/default.aspx</a>)</li> </ol>



**STANDARD IV: LEADERSHIP AND GOVERNANCE****IV.B. Board and Administrative Organization**

Standard	Actionable Improvement Plans	Recommended Lead(s)	Status
<b>IV.B.2.b</b>	1. An Office of Institutional Effectiveness with the ALO and a researcher dedicated to the college will improve strategic planning and institutional effectiveness (See I.B.3 & I.B.6).	• Cabinet/IE Coord.	1. The IE Coordinator will work with the Research Analyst to make recommendations to College Council related to the data elements required for Strategic Plan analysis. (See I.B.3)
<b>IV.B.3.g</b>	1. To improve overall effectiveness within RSCCD, the college will increase the frequency and clarity of information disseminated from the District Office regarding program and service functions. 2. In addition, the 2014 RSCCD Functions/Mapping of Responsibilities will be broadly shared.	• Cabinet	1. The District completed a communication survey and is taking steps to increase opportunities for personal communication on the campuses with the Chancellor. All members of Management Council now submit items for the quarterly meetings. The Chancellor has also expanded the number of written updates by RSCCD to the District and the colleges, and all District Council Minutes are made public. <sup>74, 102</sup> 2. The IE Coordinator is a member of the RSCCD Planning and Organizational Effectiveness Committee (POE) and also a member of the Functions/Mapping of Responsibilities workgroup. The coordinator keeps the Cabinet apprised of any changes. Cabinet members contribute information and are responsible for distributing the final version to their respective areas. The Functions/Mapping of Responsibilities was revised in 2014. <sup>103</sup>

## APPENDIX B

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### Evidentiary Documents

1. [ACCJC Reaffirmation Letter October 2014](#)
2. [Accreditation Oversight Committee Website](#)
3. [Accreditation Oversight Committee Minutes Notes Sample](#)
4. [College Council Website](#)
5. [Follow-Up Report Template](#)
6. [Academic Senate Meeting Agenda May 26, 2015](#)
7. [CSEA Meeting June 11, 2015](#)
8. [Notes from the President June 2015](#)
9. [AOC Minutes August 17, 2015 Final Review](#)
10. [College Council Minutes—August 26, 2015 ; Academic Senate Tentative Minutes—August 19, 2015; Classified Staff Minutes August 20, 2015](#)
11. [BOT Minutes 09-28-15](#)
12. [Shared Governance Committees Website](#)
13. [Academic Senate Website](#)
14. [College Council Minutes May 27, 2015 Governance Review Retreat](#)
15. [Participatory Governance Structure Handbook 2015-16 Edition](#)
16. [Example of the Communication and Media Studies Quadrennial Report 2014](#)
17. [Resource Allocation Request from Fine and Performing Arts](#)
18. [Institutional Learning Outcomes Template](#)
19. [ILO Assessment Chart for Fine and Performing Arts](#)
20. [Humanities Division Curriculum Committee Minutes April 22, 2015](#)
21. [Academic Senate Agenda November 25, 2014](#)
22. [Course-level SLO Assessment Form Chart](#)
23. [Program-level SLO Assessment Form Chart](#)
24. [Calendar for Course and Program Assessment](#)
25. [Quadrennial Schedule](#)
26. [Teaching Learning Committee Minutes March 16, 2015](#)
27. [Teaching Learning Committee Institutional Learning Outcomes Aggregated Chart Spring 2015](#)
28. [Student Equity Forums Flyer](#)
29. [January 2015 Convocation Student Equity Data Example for Psychology](#)
30. [Winter 2015 Convocation Data](#)
31. [TLC Minutes May 4, 2015](#)
32. [Resource and Planning Calendar 2015-16](#)
33. [Student Services SLO and Program Review Page](#)
34. [Administrative Services Area Plan 2014-15](#)
35. [Administrative Services RAR Form 2015-16](#)
36. [Institutional Effectiveness Survey Spring 2015](#)

## APPENDIX B

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37. [College Council December 10, 2014; January 28, 2015—Convocation](#)
38. [College Council March 25, 2014—IEPI Indicators and Institution-Set Standards](#)
39. [Strategic Plan Update 2015—College Council](#)
40. [Actionable Improvement Plans Status Report October 2014](#)
41. [Department Minutes Geography/Economics; Department Minutes Modern Languages](#)
42. [Criminal Justice PLO analysis; Kinesiology PLO analysis; Mathematics PLO analysis; School of Continuing Education Adult Secondary Education PLO analysis](#)
43. [Full Program Review repository](#)
44. [Institutional Learning Outcomes “How To” Form](#)
45. [Academic Senate Minutes May 12, 2015](#)
46. [College Council Minutes Special/New Items #4 SP 05-27-14](#)
47. [TLC Minutes May 18, 2015](#)
48. [Timeline for College-wide Key Planning and Assessment Activities](#)
49. [Updated Elements within the Educational Master Plan 2007-2015: Vision Themes Aligned to Board Goals; Strategic Plan with Budget Analysis; IE&A End-of-Year Report 2012](#)
50. [IE&A Website](#)
51. [Educational Master Plan Contents 2007-2015](#)
52. [RSCCD Master Planning Guide 2013](#)
53. [Facilities Master Plan 2011](#)
54. [Planning & Budget Manual; Comprehensive Planning & Budget Cycle](#)
55. [School of Continuing Education Technology Plan; SACTAC Technology Goals 2014-15; Technology Strategic Action Plan](#)
56. [Institutional Effectiveness Timeline](#)
57. [Planning and Organizational Effectiveness Committee \(POE\) website](#)
58. [POE District Planning Survey \(RSCCD Planning Survey distributed by Planning and Organizational Effectiveness Committee\)](#)
59. [Fiscal Resource Committee Review of the Budget Allocation Model](#)
60. [Budget Committee Survey 2012; 2013; 2014](#)
61. [Academic Affairs Agendas and Meeting Minutes with Documented Discussion of RAR Process](#)
62. [Santa Ana College Professional Development website; School of Continuing Education Professional Development website](#)
63. [Professional Development Calendar](#)
64. [Professional Development Conference Request Form](#)
65. [Example Goals: Planning and Budget Committee 2014-2015  
<http://www.sac.edu/AdminServices/budget/Documents/P%20and%20B%20APPRVDcommittee%20goals%20for%20FY%2014%2015.pdf>](#)
66. [End-of-Year Reports: Committees that Report to Governance Groups—TLC; SACTAC and IE&A Office](#)
67. [Participatory Governance End-of-Year Committee Reports: Student Success & Equity; Planning & Budget End-of-Year Report; Facilities](#)
68. [Academic Senate Goals Update](#)
69. [Notes from the President](#)
70. [President’s website](#)

71. [Santa Ana College website](#)
72. [Rancho Santiago Community College District Public Affairs & Publications website](#)
73. [Questions about District for Rancho View](#)
74. [Chancellor's Updates website](#)
75. [Employee Forums](#)
76. [Flyer or info related to May 14th Resource Fair](#)
77. [Business Division Program Review site](#)
78. College Catalog 2015-2016  
[http://www.sac.edu/CatalogAndSchedule/Documents/2015-2016/SAC\\_Catalog\\_15-16\\_06172015.pdf](http://www.sac.edu/CatalogAndSchedule/Documents/2015-2016/SAC_Catalog_15-16_06172015.pdf)
79. [Teaching Learning Committee website](#)
80. [Teaching Learning Committee Resources](#)
81. [SAC SLO Assessment Process: Brief Calendar](#)
82. Program Review Templates and Data Portfolio: [Quadrennial](#); [Annual](#); [Data Portfolio](#)
83. [TracDat Meeting May 11, 2015](#)
84. [Institutional Research; Fact Book](#)
85. SAC Tableau Research Profile (Please copy and paste into browser)  
<https://public.tableau.com/profile/sacresearch#!/StudentEquityActionTool>—  
[https://public.tableau.com/views/CourseSuccessRetentionFall121314V3/SEAT?:embed=y&:showTabs=y&:display\\_count=yes](https://public.tableau.com/views/CourseSuccessRetentionFall121314V3/SEAT?:embed=y&:showTabs=y&:display_count=yes)
86. [SAC Institutional Effectiveness Survey Results 06-29-15](#)
87. [Academic Senate Minutes May 26, 2015](#) Item VIIB Program Review Approval
88. [Example ILO Analysis Social Sciences](#)
89. [Criminal Justice Department Program Review Aligned to the Strategic Plan](#)
90. [College Council webpage \(membership\)](#)
91. [Institution-Set Standards](#)
92. [Recommended Accreditation-Governance Committee Alignment Document](#)
93. PIO Info RSCCD: [PowerPoint for BOT](#); [Marketing Analytics](#)
94. [List of Instructional Services in 2015-2016 Catalog](#)
95. FRC Minutes: [Feb. 20, 2013](#); [March 20, 2013](#); [April 17, 2013](#); [May 29, 2013](#); [Sept. 25, 2013](#); [Sept. 24, 2014](#); [Oct. 22, 2014](#)
96. Planning and Budget Committee Minutes: [Sept. 4, 2012](#); [Oct. 2, 2012](#); [Nov. 6, 2012](#); [Dec. 4, 2012](#); [March 5, 2013](#); [April 16, 2013](#); [Sept. 3, 2013](#); [Oct. 1, 2013](#); [Nov. 5, 2013](#)
97. [Metric Overlap Matrix \(MOM\) Chart](#)
98. [ILOs Mapped to GE](#); [ILOs Mapped to SCE Programs](#)
99. Retention Rate Report re: New Scheduling Pattern for English N50: [fall 12](#); [spring 13](#); [fall 13](#); [spring 14](#)
100. [Learning Center and Math Center Satisfaction Surveys](#)
101. [LC BSI & Equity Funding](#)
102. [District Council Agenda 06-01-15 with Minutes Related to Budget](#)
103. [RSCCD Functions/Mapping of Responsibilities Chart 2014](#)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College School of Continuing Education**

To:	Board of Trustees	Date:	September 14, 2015
Re:	Approval and Certification of Santa Ana College School of Continuing Education High School Diploma Program Graduate List 2014-2015		
Action:	Certification of High School Diploma Graduates for 2014-2015		

**BACKGROUND**

Adult Basic Education/High School Subjects is an authorized/mandated area for community college noncredit programs. The Santa Ana College School of Continuing Education thereby offers the necessary course work and proficiencies that lead toward the attainment of a high school diploma.

**ANALYSIS**

The attached 135 graduates have completed all High School Diploma Program requirements for the academic year 2014-2015.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve and certify the attached list of 2014-2015 High School Program Graduates for the Santa Ana College School of Continuing Education.

Fiscal Impact:	None	Board Date:	September 14, 2015
Prepared by:	James Kennedy, Vice President, SAC School of Continuing Education		
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD		

**Santa Ana College  
School of Continuing Education  
2014-2015 Graduate List**

ACEVES, JENNIFER M.	GONZALEZ, MARLENE	RAMIREZ, JESSICA M.
ALCOCER, JULIO C.	GUERRERO, CARLOS	RAMIREZ, LOIDA I.
ALVAREZ, ROSALIA	GUERRERO, JOSE A.	RAMIREZ, MIGUEL A.
ARAGON, VINCENT A.	HEREDIA, JOAQUIN	RAMOS, ANA V.
ARGUELLO, ATHZIRI	HERNANDEZ, ARACELI	RANGEL, MIGUEL A.
ARROYO, JESUS	HERNANDEZ, CESAR M.	RAZO, LIZETTE
AVALOS, SILVIA	HERNANDEZ, JENNIFER A.	RIVERA, ADRIAN
AVILA, LILIANA	HERNANDEZ, MARLENE R.	RODRIGUEZ, ALEJANDRO R.
BAHENA, KENNINSY	HERNANDEZ, SUSANA	RODRIGUEZ, ELISEO
BALLIN, JASMIN	HERRERA, GRACIELA	RODRIGUEZ, FRANCISCO
BARAJAS, JAZMIN E.	HILARIO, GUSTAVO	ROMAN, CRISTIAN
BARNETT, MATTHEW P.	JUAREZ, LIDIA S.	ROMAN, ROBERT
BECERRA, ANTONIO	KIM, EUNBI	RUIZ, ELVIRA
BECERRA, SAMUEL	LAMAS, LEONEL	SALAZAR, RODRIGO
BLANDINO, JAVIER E.	LIU, YI	SANCHEZ, GABRIELA
BUDI UTAMI, MARIA C.	LOPEZ GARCIA, MARCO A.	SANDOVAL, ERIC
CARINO, JUAN A.	LOPEZ, JOEL O.	SERNA, KARINA
CARRERA, ELIZABETH	LOPEZ, LESLIE J.	SIFUENTES, BLANCA N.
CASTANEDA, MARIA E.	LOPEZ, MARGARITO	SILVA, ASHLEY
CENDEJAS, LAURA M.	LOPEZ, NICOLAS	SILVA, SARA
CERVANTES, PERLA D.	LYNCH, KECIA M.	SIM, WEI-YEE
CHACON, ROSA	MALDONADO, ALBERTO	SORIANO, GUADALUPE
CHAVEZ, JOSE A.	MEDINA, SUSANA P.	SOSA, ELIZABETH
CORNEJO, SANDRA	MEDINA-HERRERA, ANAI J.	SUGIYAMA, LORRAIN V.
CRUZ, HELDAI	MIRANDA, RODRIGO J.	TAPIA, ORLANDO
CRUZ, YOSSELIN	MONTELONGO, MERCEDES	TAYLOR, SHANTEL
D'ANGELO, FERNANDA	MORALES, HECTOR	TEMOLTZI, ARMANDO
DE LA TORRE, LUIS R.	NAVARRETE, MARIA L.	THANH, PATRICK L.
DEICHMAN, DANIELLE R.	NAVARRO, JORGE E.	TONGA, OFA K.
ESQUIVEL, VICTOR	NEVAREZ, CHRISTINA	TORRES, MAYRA
FERNANDEZ, MARIBEL	NGUYEN, BAO H.	TORRES, SUSANA T.
FIGUEROA, STEPHANIE	NGUYEN, DIEP NGOC	TRAN, THU D.
FLORES, CINDY	NGUYEN, NA L.	TREJO, MELANIE M.
FLORES PEDRAZA, ALICIA	NGUYEN, THIEN ANH	TRENT, JAMES D.
FLORES, ROCAEL	NGUYEN, TONY H.	VAZQUEZ, ODILIA
FRANCO, BRENDA K.	NUNEZ, JASMINE	VILLANUEVA, SANDRA A.
GALACHE, JENNIFER	OCHOA, ROSA M.	VILLEGAS, BRENDA V.
GARCIA, ARIANA	OREJEL, JESSE	VILLEGAS, SIGRID Y.
GARCIA, CAROLINE	ORENDAYN, DORA	VIVAS, YAMEL S.
GARCIA, NANCY J.	OROZCO, MARIO	WILLS, ASHLEY R.
GARCIA, OMAR	PHAN, TRAM T.	YANEZ, JOSUE D.
GARCIA, OSCAR	PINEDA, LUVIA M.	ZAMORA, LESLIE N.
GARIBAY, GERARDO	QUINTERO, ARTURO	ZAMORA, SAUL
GARNICA, PAOLA	RAMIREZ, ANICETO	ZARAGOZA, EFRAIN
GOMEZ, ALFREDO	RAMIREZ, EDGAR C.	ZUNIGA, LAURA

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****SANTIAGO CANYON COLLEGE – ORANGE EDUCATION CENTER**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval and Certification of Santiago Canyon College, Orange Education Center High School Diploma Program Graduate List for 2014-2015	
Action:	Request for Approval	

**BACKGROUND**

Adult Basic Education/High School Subjects is an authorized/mandated area for community college noncredit programs. The Orange Education Center thereby offers the necessary course work and proficiencies that lead toward the attainment of a high school diploma.

**ANALYSIS**

The attached 69 graduates have completed all High School Diploma Program requirements for the academic year 2014-2015.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve and certify the attached list of 2014-2015 High School Program Graduates for the Orange Education Center.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Jose Vargas, Vice President, Continuing Education, Santiago Canyon College	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



## Orange Education Center

Santiago Canyon College, Division of Continuing Education  
1465 N. Batavia Street • Orange, CA 92867-3504  
(714) 628-5900 • FAX (714) 629-5909 • www.sccollege.edu

### Inter-Office Memorandum

*Office of the Vice President*

**To:** John Weispfenning, President  
Santiago Canyon College

**Date:** September 1, 2015

**From:** Jose F. Vargas, Vice President  
SCC Continuing Education

**Subject:** **High School Diploma Graduates 2014/2015**

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The following is the list of the Santiago Canyon College Division of Continuing Education High School Diploma Graduates for 2014-2015. We proudly submit sixty-nine (69) student names to the Board of Trustees for certification.

1. Acosta, Mileena Jackeline
2. Aguayo, Ruben Anthony
3. Albarado, Vanessa Linda
4. Arriaga, Susana
5. Asabi, Kongo Shela
6. Avalos, Genaro
7. Blackmore, Daniel Ray
8. Ceja, Claudia
9. Colin-Guillen, Marilyn
10. Corces, Herandy Vianey
11. Davis, Justin Paul
12. Delcid, Janeth
13. Escalera, Vincent Marcus
14. Fan, Zhen
15. Fernandez Vallejo, Hector
16. Gamez, Ruth Vanessa
17. Garibo, Analiz
18. Gerst, Carolina
19. Ghanavati, Hamed
20. Godoy, Bastian Rigos
21. Godoy, Ronald Ramiro
22. Gonzalez, Oscar Jovani
23. Grace, Austin Sabel
24. Gradilla, Marilyn Noemi
25. Hahn, Daniel Joseph
26. Hancock, Kim Robert
27. Hernandez, Bianca Suzette
28. Herrera, Roberto
29. Hinojosa, Pamela
30. Hollis, Essie Faith
31. Jasper, Jay Alan
32. Khan, Alisha
33. King, MeKenna Ann
34. Kramer, Tiffinie Joann
35. Lechner, Shirley Soto
36. Liuzzi, Evangelina
37. Lopez, Loren J.
38. Marino, Brisa Nicté
39. Martinez, Leydi
40. McNatt, Christopher Aaron
41. Mendez, Carlos Adan
42. Mendez, Francis Omar
43. Mondragon-Martinez, Jose Alfredo
44. Montiel-Alvarez, Maximo
45. Muniz, Julian Cristobal
46. Murphy, Molly Kathryn
47. Natanson, Christian Arturo
48. Negrete Bribiesca, Maria G.
49. Nguyen, Jackie Kim
50. Oliverii, Christopher M.
51. Oropeza-Marin, Graciela
52. Ortiz, Francisco
53. Paez, Monica
54. Paz, Elias Damian
55. Perez, Carmen
56. Perez, Leticia
57. Resendiz, Leonardo
58. Roa, Joanne
59. Rodriguez, Angel Ivan
60. Ruse, Garrett Joseph
61. Sturgeon, Bronson Adam
62. Tafoya, Adam James
63. Tolbert, Regina Olivia
64. Torres, Luis Alfredo
65. Torres, Oliver
66. Vasquez, Maribel
67. Vasquez, Mario
68. Vu, Kiefer Huy Quang
69. Wang, Victor R.



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****Santa Ana College – Student Services**

To:	Board of Trustees	Date: September 14, 2015
Re:	Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Intersession and Spring 2015	
Action:	Request for Confirmation	

**BACKGROUND**

Attached are lists comparing degrees and certificates earned for Intersession and Spring 2014 and 2015. Also attached, is a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for Intersession and Spring 2015.

**ANALYSIS**

Santa Ana College awarded a total of 1,257 Associate Degrees at the conclusion of the Spring 2015 semester. Of those, 745 were Associates of Arts, 222 were Associates of Science, 156 were Associate of Arts for Transfer, and 134 were Associate of Science for Transfer. This represents an increase of 129 degrees over Spring 2014. The area with the most significant increase was Business Administration for Transfer which grew from 48 degrees in Spring 2014 to 83 degrees in Spring 2015. Santa Ana College also awarded a total of 70 Associate Degrees during Intersession.

Santa Ana College awarded 1,003 Certificates of Achievement at the conclusion of the Spring 2015 semester. This represents an increase of 99 certificates over Spring 2014 in which 904 Certificates of Achievement were conferred. The area with the most significant increase in certificates is Medical Assistant – Administrative/Clinical which awarded 54 certificates. This represents an increase of 19 over Spring 2014. Santa Ana College awarded 66 Certificates of Achievement during Intersession 2015.

**RECOMMENDATION**

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for Intersession and Spring 2015 as presented on the attached.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Mark C. Liang, J.D., Dean, Enrollment Services Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

INTERSESSION 2015 - Certificates

MAJOR	2014	2015
Art -		
- 3-D Modeling & Animation - Art	2	0
- 3-D Modeling & Animation - Previsualization	21	0
- 3-D Modeling & Animation - Video Game & Interactive		
Media	2	0
- Crafts - Ceramics Emphasis**	1	0
- Crafts - Jewlery Emphasis	1	0
- Digital Media - Graphic Design Emphasis	14	0
- Digital Media - Web Design Emphasis	10	0
Auto -		
- Advanced Engine and Electrical	0	2
- Chassis Service	3	1
- Drive Train	0	1
- Engine Performance and Electrical	1	1
- Engine Service	0	1
Business Applications & Technology -		
- Spanish English Interpretation & Translation**	1	0
Computer Information Systems	0	1
Criminal Justice Corrections Officer**	0	2
CSU General Education	33	23
Engineering -		
- Mechanical 3D Solid Modeling**	1	0
Fashion Design and Merchandise	0	1
Fire Technology -		
- Fire Administration	0	1
- Public Fire Service	26	0
Human Development		
- Preschool Child	0	1
- School Age	0	1
International Business	1	0
IGETC General Education	14	11
Kinesiology Sports Medicine**	1	2
Management	1	1
Management Human Resource**	0	1
Manufacturing Technology -		
- CNC CAD/CAM	0	1
- CNC Lathe Set Up & Operation	1	0
- CNC Machine Set Up & Operation	1	0
- CNC Milling Machine Set Up & Operation	2	0
- CNC Programmer A - Mastercam	1	2
- Solidworks 3D**	1	0
Medical Assistant - Administrative / Clinical	4	11
Paralegal	0	1
Photography	2	0
Television/Video Communications -		
- Media Studies**	5	0
- Production	1	0
<b>TOTAL</b>	<b>151</b>	<b>66</b>
Male	106	32
Female	45	34
Certificates of Achievement	141	61
<i>Certificates** (not noted on transcripts)</i>	10	5
Double Majors	9	1
Three or more majors	2	1

INTERSESSION 2015 - Degrees

<b>MAJOR</b>	<b>2014</b>	<b>2015</b>
Accounting	0	1
Administration of Justice for Transfer	0	2
Automotive Technology	1	0
Business Administration	3	0
Business Administration for Transfer	3	2
Communication Studies for Transfer	1	1
Computer Information Systems	1	2
Criminal Justice	0	1
Early Childhood Education for Transfer	1	0
Engineering	0	1
Entrepreneurship and Innovation	1	0
Fire Technology		
- Chief Officer	0	1
- Fire Administration	1	1
- Prevention Officer	1	0
- Public Fire Service	4	2
History for Transfer	0	2
Human Development		
- Preschool Child	0	1
International Business	0	1
Liberal Arts		
- Arts, Humanities, Communications	20	27
- Liberal Arts	2	1
- Math and Science	4	6
- Social and Behavioral Science	8	6
Manufacturing Technology		
- Programmer Mastercam	0	2
Medical Assistant	1	2
Nursing	0	2
Occupational Therapy Assistant	0	1
Paralegal	0	1
Photography	0	1
Psychology for Transfer	5	2
Science	2	1
Sociology for Transfer	2	0
Theater Arts Performance Emphasis	1	0
<b>TOTAL</b>	<b>62</b>	<b>70</b>
Male	33	31
Female	29	39
Associate of Arts	40	46
Associate of Arts for Transfer	8	5
Associate of Science	10	15
Associate of Science for Transfer	4	4
Double Majors	8	7
Three or more majors	0	2

INTERSESSION 2015 – Graduate List

Aceves	Jose	AS	CNC Programmer Mastercam	Honors
		CA	CNC Programmer Mastercam	
Alvarez	Aaron	AA	Photography	Honors
Attampola Arachchige	Sachin	AA	Accounting	
Ayala	Blanca	CERT	Kinesiology Sports Medicine	
Barajas	Theodora	AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Bloom	Everett	CA	Fashion Design and Merchandise	
Borbon	Adrian	AA	Liberal Arts Arts/Humanities/Communications	
Brennan	Briana	AA	Liberal Arts Arts/Humanities/Communications	Honors
Burke	John	AA	Paralegal	
		CA	Paralegal	
Camacho	Ryan	AA	Liberal Arts Arts/Humanities/Communications	
Carriera	Jacob	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Castaneda	Silvia	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Castano	Lizbeth	CA	Medical Assistant Administrative/Clinical	
Cervantes	Julio	CERT	Kinesiology Sports Medicine	
Chau	Minhchau	CA	CSU General Education	
Chavez	Alexander	AS	Computer Information Systems	
Colon	Alejandra	AAT	Communication Studies for Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Dahilig	Tara	CA	CSU General Education	
Enriquez	Yatziri	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Esguerra	Anthony	AST	Administration of Justice for Transfer	
Espinoza	Milly	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
Forman	Zachary	CA	CSU General Education	
Gabiana-Miller	Jocelyn	CA	Medical Assistant Administrative/Clinical	
Galindo	Vicki	CA	Medical Assistant Administrative/Clinical	
Godoy	Alise	AA	Liberal Arts Arts/Humanities/Communications	
		AS	Medical Assistant Administrative/Clinical	
Gomez Rodriguez	Verenice	AAT	Psychology for Transfer	
Gonzalez	Cindy	CA	CSU General Education	
Gonzalez	David	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Guadalupe	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Herr	Ryan	AS	Fire Technology Public Fire Service	
		AA	Liberal Arts	
Ho	Bao	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	

		AA	Liberal Arts Arts/Humanities/Communications	Honors
Justo	Edward	CA	Auto Advanced Engine Performance	
		CA	Auto Drive Train	
		CA	Auto Engine Service	
Lim	Brittany	CA	IGETC General Education	
Lopez Wood	Sean	AS	Nursing	
Lozano	Richard	CERT	Management Human Resource	
Lugo	Jesse	CA	Auto Chassis Service	
		CA	Auto Engine Performance	
Madrigal Maldonado	Mitzi	CA	CSU General Education	
		AA	Liberal Arts Math and Science	High Honors
Magana	Angel	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Magana	Karen	CA	Medical Assistant Administrative/Clinical	
Mares	Bryan	CA	Medical Assistant Administrative/Clinical	
Marin	Kendra	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
		AAT	Psychology for Transfer	Honors
Martinez	Alma	CA	CSU General Education	
		AA	Human Development Preschool Child	
Martinez	Jorge	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez Sanchez	Maritza	AA	Liberal Arts Arts/Humanities/Communications	
Mejia	Irving	AAT	History for Transfer	
Mohamed	Ikran	AA	Liberal Arts Arts/Humanities/Communications	
Morales	Maira	AST	Administration of Justice for Transfer	
Morales	Margarita	CA	Human Development School Age	
Morales Gutierrez	Griscel	CERT	Criminal Justice Corrections Officer	
Moran de Suarez	Maria	CA	Medical Assistant Administrative/Clinical	
Moreno	Alex	AA	Liberal Arts Arts/Humanities/Communications	
Munoz	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Muro	Jaqueline	AA	Liberal Arts Math and Science	
Navarro Orozco	Sandra	AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Nguyen	Haley	CA	Medical Assistant Administrative/Clinical	
Nguyen	Judy	CA	CSU General Education	
Nguyen	Ngan	CA	Medical Assistant Administrative/Clinical	
Nguyen	Trang	AS	Medical Assistant Administrative/Clinical	
Park	Martha	AS	Occupational Therapy Assistant	
Perrin	Todd	AS	Fire Administration	High Honors
		CA	Fire Administration	
Perry	Brett	AS	Fire Technology Public Fire Service	
Phan	Tuyen	CA	CNC CAD/CAM	
Pinto	Ricardo	CA	IGETC General Education	
Pok	Ra	AA	Liberal Arts Arts/Humanities/Communications	
Posadas	Aaron	AS	Computer Information Systems	

		CA	Computer Information Systems	
Ramirez	Stephanie	AA	Liberal Arts Math and Science	
Rangel	Carissa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rangel	Julio	AS	CNC Programmer Mastercam	
		CA	CNC Programmer Mastercam	
Reyes	Karla	CA	Medical Assistant Administrative/Clinical	
Rocks	Leslie	CA	Management	
Rodriguez	Ashley	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rodriguez	Henry	CA	Auto Advanced Engine Performance	
Romo	Humberto	CA	CSU General Education	
		AAT	History for Transfer	
		AA	Liberal Arts Social and Behavioral Science	
Royse	Ronald	AS	Engineering	
Ruiz	Jesus	CA	IGETC General Education	
Rushing	Brad	AS	Fire Technology Chief Officer	High Honors
Salvador	James	CA	CSU General Education	
Sanchez	Alejandro	CA	CSU General Education	
Sanchez	Sabrina	CA	CSU General Education	
Sandoval	Jenny	AA	Liberal Arts Arts/Humanities/Communications	
Schettini	Andrea	AA	Liberal Arts Social and Behavioral Science	
Skelly	Danielle	CA	CSU General Education	
Smith	Christian	CA	IGETC General Education	
Solis	Martha	AS	Nursing	
Tinoco	Rebecca	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Tran	Jennifer	CA	Medical Assistant Administrative/Clinical	
Tran	Richelle	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
		AA	International Business	Honors
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Tran	Wilson	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Vela	Belem	AA	Liberal Arts Arts/Humanities/Communications	
Walls	Lauren	CA	Human Development Preschool Child	
Wilkins	Malerie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Zepeda	Santiago	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Zollman	Samantha	CA	Medical Assistant Administrative/Clinical	
Zuniga	Maria	AA	Liberal Arts Math and Science	High Honors

SPRING 2015 - Certificates

<b>MAJOR</b>	<b>2014</b>	<b>2015</b>
Accounting		
- Accounting/Financial Planning **	0	2
- Computerized Acct - MAS 90	2	0
- Computerized Bookkeeping - MAS 90	2	0
- Computerized Acct - QuickBooks	7	2
- Computerized Bookkeeping - QuickBooks	3	3
- Enrolled Agent**	5	0
- General Accounting	13	12
American Sign Language	4	3
Art		
- A - Jewelry Emphasis	0	2
- D - Ceramics Emphasis **	0	2
Art - 3-D Modeling & Animation		
- A - Art Emphasis	1	1
- C - Video Game & Interactive Media Art Emphasis	0	1
- D - Previsualization Emphasis	1	0
Art - Digital Media		
- A-Graphic Design Emphasis	1	1
Automotive Technology		
- Chassis Service	14	13
- Drive Train	2	3
- Engine and Electrical Performance	5	4
- Engine Service	3	4
- Advanced Engine Performance	2	0
- Automotive Business Technology	0	1
Biotechnology Lab Assistant **	0	1
Business Applications		
- General Business Appl. & Tech.	0	1
- Office Management **	1	21
- Spanish/English Interpretation & Translation**	6	5
Business Management		
- Global Entrepreneurship	3	0
CIS		
- Computer Information Systems	4	3
- Database **	0	1
- Helpdesk **	2	3
- Networking **	5	3
- PC Maintenance/Troubleshooting **	2	4
Computer Science	1	2
- Programming **	1	2
Criminal Justice		
- Corrections Officer **	22	6
- Law Enforcement	0	1
CSU General Education	431	468
Dance	2	1
Diesel		
- Diesel & Heavy Equipment Tech	3	3
- Mid Range	3	3
- Refrigerator/Temperature Control **	3	2
Education		
- After School Program Assistant **	0	1
- After School Program Associate Teacher **	2	0

Engineering		
- Architectural/Civil Opt #2	1	0
- Civil Technology	1	1
- Computer Aided Drafting & Design	1	1
- Drafting & Design Opt #1	0	1
- Mechanical 3D Solid Modeling **	2	3
Entrepreneurship		
- Freelancer **	0	5
Fashion		
- Apparel Product Development & Technical Design	0	1
- Custom Clothing	3	0
- Merchandising	2	2
Fire Technology		
- Administration	2	0
- Medical Services Officer	1	0
- Public Fire Service	40	55
- Prevention Officer **	5	0
- Prevention Officer (CA - Sp2015)	0	5
Kinesiology		
- Fitness **	1	1
- Fitness Specialist	0	2
- Sports Medicine**	3	2
Human Development		
- Bilingual Associate Teacher	0	1
- Infant/Toddler	1	1
- Preschool Child	7	3
- School Age	1	1
International Business	9	4
- Global Trade Skills **	0	4
IGETC General Education	149	165
Library Technology	1	2
Management	1	6
- General Management **	7	0
- Human Resources **	8	9
- Retail Management	0	4
- Supervision **	6	2
Manufacturing Technology		
- CAD/CAM	1	2
- CNC Lathe Set Up	4	9
- CNC Machine Set Up	6	10
- CNC Milling Set Up	7	9
- CNC Programmer Mastercam	8	9
- Solidworks 3D Modeling **	5	7
Marketing		
- General **	1	0
Medical Assistant - Administrative / Clinical	35	54
Music		
- Digital Music Production **	1	0
Paralegal	8	9
Pharmacy Technology		
- Advanced	2	3
- Basic **	7	0
- Basic (CA - Sp 2015)	0	9



Television/Video		
- A - TV Production	1	3
- B - Broadcast Journalism	2	0
- C - TV Scriptwriter	0	1
- Media Studies **	8	7
Welding Technology	0	5
<b>TOTAL</b>	<b>904</b>	<b>1003</b>
Male	432	492
Female	472	511
Double Majors	52	36
Three or more majors	16	13
** = Certificates Less Than 18 Units not posted on transcript -	<b>102</b>	<b>93</b>

SPRING 2015 - Degrees

<b>MAJOR</b>	<b>2014</b>	<b>2015</b>
Accounting	7	9
Anthropology	0	2
Art	4	0
- Digital Media	2	2
- Studio Arts for Transfer	0	10
Automotive Technology	4	5
Biological Science	10	9
Business		
- Administration	25	15
- Administration for Transfer	48	83
- Applications & Technology	2	0
- Office Management	0	1
Business Management	5	2
- Global Entrepreneurship	1	0
Chemistry	19	10
Chicano Studies	0	1
Communications		
- Communications & Media Studies for Transfer	0	1
- Communications Studies for Transfer	7	16
Community Social Services	27	37
Computer Information Systems	5	3
Computer Science	3	4
Criminal Justice	18	12
- Administration of Justice for Transfer	6	30
Dance	1	1
Diesel	1	1
- Mid Range	1	1
Economics	2	3
Education		
- Elementary Education	10	9
Engineering	2	5
- Civil Technology	1	0
- Computer Aided Drafting and Design	2	1
English	2	0
- English for Transfer	0	6
Entrepreneurship and Innovation	1	0
Family & Consumer Studies	0	1
Fashion	0	2
- Apparel Product Development & Technical Design	0	2
- Custom Clothing	2	0
- Merchandising	2	3
Fire Technology		
- Fire Administration	2	1
- Medical Service	1	0
- Prevention Officer	5	2
- Public Fire Service	36	40
Geography	1	0
Geology	1	0
History	6	5
- History for Transfer	0	5

Human Development		
- Early Childhood Education for Transfer	0	1
- Infant/Toddler	0	2
- Preschool Child	8	5
- School Age	0	1
International Business	7	7
Kinesiology	0	1
- Kinesiology for Transfer	0	6
Liberal Arts	11	2
- American Studies	16	11
- Arts, Humanities & Communications	314	340
- Business & Technology	12	13
- Kinesiology & Wellness	1	12
- Mathematics & Science	99	83
- Social & Behavioral Sciences	78	105
Library Technology	1	3
Management - General		
- General	3	2
- Retail Management	0	4
Manufacturing Tech		
- CNC CAD/CAM	1	0
- CNC Lathe Set Up and Opt	1	1
- CNC Machine Set Up & Opt	1	2
- CNC Milling Set Up & Opt	2	2
- CNC Programmer	2	2
Marketing	3	2
Mathematics	11	4
- Mathematics for Transfer	4	19
Medical Assistant - Administrative / Clinical	19	17
Modern Languages	0	1
- Spanish for Transfer	0	5
Music	2	2
- Music for Transfer	0	3
Nursing		
- Pre Nursing for B.A. Degree	3	4
- Reg. Nursing	50	49
Nutrition & Dietetics	1	1
Occupational Therapy Assistant	35	23
Paralegal	14	10
Philosophy	3	2
Physics	14	11
Political Science	3	1
- Political Science for Transfer	5	10
Psychology	6	7
- Psychology for Transfer	46	63
Science	27	14
Sociology	7	4
- Sociology for Transfer	21	31
Speech Language Pathology Assistant	17	22
Television/Video Communications	3	2
Theater Arts Performance Emphasis	2	2
- Theater Arts Performance Emphasis for Transfer	3	0
Welding	0	3

<b>TOTAL</b>	<b>1128</b>	<b>1257</b>
Male	457	527
Female	670	730
Associate of Arts	742	745
Associate of Arts Transfer	82	156
Associate of Science	246	222
Associate of Science Transfer	58	134
Double Majors	154	185
Three or more majors	36	57

SPRING 2015 – Graduate List

Acosta	Edgar	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Acosta	Yesenia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Adame	Al	AS	Computer Information Systems	
		CA	Computer Information Systems	
		CERT	CIS Database	
		CERT	CIS PC Maintenance and Troubleshooting	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Adnams	Jordon	AST	Business Administration for Transfer	High Honors
Agraz	Erika	AAT	Psychology for Transfer	
Aguayo	Deisy	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Aguilar	Juliana	CA	IGETC General Education	
Aguilar	Manuela	CA	CSU General Education	
		AAT	Political Science for Transfer	
Aguilar	Maria	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Aguillon	Edgar	CA	Automotive Engine Performance	
Ahmath	Abdullah	AA	Liberal Arts Social and Behavioral Science	
Akram	Frebba	AS	Nursing	
Alamares	Gamiel	AS	Nursing	
Alba	Raul	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Alcaraz	Freddie	AS	Physics	Honors
Alcazar	Bryan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Alvarado	Alan	AA	Liberal Arts Arts/Humanities/Communications	
Alvarado	Alejandra	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Alvarado	Andrew	AS	Business Administration	
		AST	Business Administration for Transfer	
		CA	CSU General Education	
Alvarado	Cristina	AAT	Studio Arts for Transfer	
Alvarado	Fernando	AA	Liberal Arts Arts/Humanities/Communications	
Alvarado	Ronnie	CA	Human Development Preschool Child	
Alvarez	Christina	CA	CSU General Education	
Alvarez	Elizabeth	AS	Medical Assistant Administrative/Clinical	
Alvarez	Sebastian	CERT	Business Applications Office Management	
Alvarez Robles	Stephan	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Alvidrez	Abigail	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Alvizo	Martha	AA	Business Management	Honors
		AA	Liberal Arts Business and Technology	Honors
		AA	Liberal Arts Math and Science	Honors
		AA	Retail Management	Honors
Ambriz	Andrea	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Amezcuca	Hector	AA	Criminal Justice	3.17 (13)

		CA	CSU General Education	
Amezola	Melissa	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Andrade	Jessica	CA	Medical Assistant Administrative/Clinical	
Angel	Luz	CA	CSU General Education	
		AA	Elementary Education	
Angel-Garza	Eneida	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Angulo-Limon	Jesus	CA	Accounting	
Antolin	Erica	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Antunez	Arlin	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Appell	Cassandra	AS	Nursing	
Appell	William	AS	Nursing	
Aquingoc	Maribeth	AS	Occupational Therapy Assistant	
Arce	Denisse	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Arcos	Cintya	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Armenta	Roxana	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Aroz	Manuel	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Arrieta	Michael	AAT	Communication Studies for Transfer	
		AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Arzate Ramirez	Pearl	CA	CSU General Education	
Asatryan	Armine	CA	Medical Assistant Administrative/Clinical	
Avecilla	Gina Marie	AS	Nursing	
Avelar	Luis	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Avila	Amanda	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Avila	Christian	AA	Community Social Services	
Avila	Patricia	CA	CSU General Education	
Ayala	Aylin	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ayala	Jonathan	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ayala	Kassandra	CA	CSU General Education	
		AAT	Sociology for Transfer	
Bahena	Jasmin	CA	IGETC General Education	
		AAT	Psychology for Transfer	
Baldovin	Cory	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Balsitis	Angeline	AA	Accounting	
Banuelos	Jose	CA	Automotive Chassis Service	
Barajas	Stacey	AA	Human Development Preschool Child	
Barbosa	Ricardo	CERT	Business Applications Office Management	
Barragan	Analleli	CA	CSU General Education	
		AAT	Sociology for Transfer	
Barragan	Jose	AS	Occupational Therapy Assistant	
Barraza	Berenice	CA	CSU General Education	3.17 (14)

		AA	Liberal Arts Math and Science	
Barrera	Joseph	CA	CSU General Education	
		AS	Engineering	
		AA	Liberal Arts Arts/Humanities/Communications	
		AST	Mathematics for Transfer	
Barreto	Yesenia	AA	Sociology	Honors
Barrientos	Manuel	AST	Business Administration for Transfer	
		CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Barrios	Cristian	AA	Liberal Arts Math and Science	
Barrios	Jesus	AST	Business Administration for Transfer	
Barrios	Ricardo	CA	CSU General Education	
		AA	Liberal Arts Math and Science	Honors
Barrita	Aldo	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
		AAT	Psychology for Transfer	Honors
Bastida	Ivan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Kinesiology and Wellness	
Bautista	Berenice	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Bautista	Brian	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Beas	Juan	AST	Administration of Justice for Transfer	
Becerra	Anthony	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	TV/Video Communications	
		CA	TV/Video Production	
		CERT	TV/Video Media Studies	
Belongia	Terrence	AA	Anthropology	
Belz	David	CA	Fire Technology Public Fire Service	
Benitez	Alberto	CA	Fire Technology Public Fire Service	
Benner	Darl	AA	Liberal Arts Math and Science	
Berklite	Ryan	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Bermejo	Victor	CA	IGETC General Education	
		AA	Liberal Arts Business and Technology	
Bernal	Elizabeth	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts American Studies	
Bernal	Luis	CERT	Freelancer	
Berry-Mckay	Zachary	AS	Nursing	
Bertuzzi	Danielle	AS	Medical Assistant Administrative/Clinical	
Biley	Richard	CERT	Criminal Justice Corrections Officer	
Biocic	Zoran	AS	Business Administration	
		CA	CSU General Education	
Bisengimana	Blanca	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Blanco	Alejandra	CA	CSU General Education	
		AAT	Psychology for Transfer	
Blanco	Erika	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Blas	Angie	CA	Accounting	
		CA	Computerized Bookkeeping Quickbooks	
		CA	Computerized Accounting Quickbooks	3.17 (15)

		AA	Liberal Arts Arts/Humanities/Communications	
Bloom	Everett	AA	Fashion Design Custom Clothing	
		AA	Fashion Merchandising	
		AA	Liberal Arts Social and Behavioral Science	
Bollinger	Sarah	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Booker	Taylor	CA	Fire Technology Public Fire Service	
Borath	Nairurth	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Boring	Christina	AS	Nursing	
Bory	Reaksa	AST	Administration of Justice for Transfer	
		AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Bou	Elizabeth	AST	Mathematics for Transfer	Honors
		AS	Physics	Honors
Boyle	Briana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Brand	Claudia	CA	CSU General Education	
Bravo	Miguel	CA	Management	
		CERT	Management Supervision	
Bravo	Vanessa	AA	Chicano Studies	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Bray	Remington	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Brennan	Briana	AAT	History for Transfer	Honors
Briseno	Tanya	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Brito	Abraham	CA	Automotive Chassis Service	
		AS	Automotive Technology	
Brito	Janet	AA	Liberal Arts Arts/Humanities/Communications	
Bruhl	David	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
Buccio	Claudia	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Highest Honors
Buclon	Azael	AA	History	
		AAT	History for Transfer	
Buenrostro	Vicky	AA	Liberal Arts Arts/Humanities/Communications	
Bui	Christy	CA	IGETC General Education	
Bui	Thuy	CA	Medical Assistant Administrative/Clinical	
Bui	Trang	AS	Science	Honors
Burciaga	Joshua	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Caballero	Rex	AA	History	
Cabrera	Gabriel	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Cabrera	Vicki	CA	CSU General Education	
Cadenas	Kareny	CA	Medical Assistant Administrative/Clinical	
Cadenas	Nancy	AAT	Spanish for Transfer	High Honors
Calderon Tejada	Susi	CA	CSU General Education	
		AAT	Psychology for Transfer	
Calvillo	Jocelyn	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Camacho	Rosa	CA	HUD Bilingual Preschool Associate Teacher	
Camayo Quinones	Alex	AST	Business Administration for Transfer	
Camero	Aline	AA	History	3.17 (16)



		AA	Liberal Arts American Studies	
Camero	Almendra	AA	Anthropology	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Camino	Cynthia	CA	IGETC General Education	
		AAT	Sociology for Transfer	
Campos	Andre	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
Campos	Daniela	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Canby	Monica	AS	Nursing	
Canova	Stephanie	AA	Theater Arts Performance Emphasis	
Cantoran	Domingo	CA	CSU General Education	
Cantu	Christopher	CA	Engineering Computer Aided Drafting and Design	
Cao	Tory	CA	CSU General Education	
		AA	Nutrition and Dietetics	Honors
Capistran	Diana	CERT	Business Applications Office Management	
Capobianco	Brian	AS	Fire Technology Public Fire Service	
Caraveo	Juan Manuel	CERT	Solidworks 3D Modeling	
Carbajal	Gary	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cardenas	Gabriela	CA	Medical Assistant Administrative/Clinical	
Cardenas	Jessica	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Cardenas	Luis	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Cardenas	Paola	CERT	Kinesiology Sports Medicine	
Cardenas	Raul	CERT	CIS Help Desk	
		CERT	CIS Networking	
		CERT	CIS PC Maintenance and Troubleshooting	
Cardona	Rebecca	AA	Liberal Arts Arts/Humanities/Communications	
Cardoza	Jose	AS	Welding Technology	
		CA	Welding Technology	
Carlos	Paul Lemuel	AA	Music	
Carmona	Victor	CA	Diesel and Heavy Equipment Technology	
		CA	Diesel and Heavy Equipment Mid-Range Service	
		CERT	Diesel Refrigeration and Temperature Control	
Carr	Charles	CA	Computer Information Systems	
Carraman	Jocelyn	CA	IGETC General Education	
Carranza	Wendy	CA	CSU General Education	
Carreno	Marbet	AS	Business Administration	
		AA	Economics	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Carrera	Evelio	AA	Criminal Justice	
Carriera	Jacob	AST	Mathematics for Transfer	
Castaneda	Isabel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Castaneda	Magdalena	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Castaneda -Flores	Cristina	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (17)

Castelan	Yesenia	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Castellon	Vanessa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Castillo	Celine	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Castro	Steve	AST	Business Administration for Transfer	
		CA	CSU General Education	
Castro Cervantes	Jose	CA	CSU General Education	
Cato	Tyrone	AA	Liberal Arts Arts/Humanities/Communications	
Cazares	Angelina	CERT	Business Applications Office Management	
Cazares	Jazmin	CA	CSU General Education	
		AAT	Psychology for Transfer	Honors
Ceja	Yadira	AA	Community Social Services	
		CA	CSU General Education	
		CA	IGETC General Education	
Celestino	Erick	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Centeno	Karla	CA	CSU General Education	
Cernak	Tyler	CA	Fire Technology Public Fire Service	
Cerpas	Oswaldo	CA	CSU General Education	
Cervantes	Diana	AA	Speech Language Pathology Assistant	
Cervantes	Haydee	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cervantes	Maricela	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Cervantes	Sandra	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Cervantes	Yuliana	CERT	Business Applications Office Management	
Chamu	Elizabeth	AS	Biological Science	
		AS	Chemistry	
		CA	IGETC General Education	
Chang	Michael	AST	Business Administration for Transfer	
		CA	CSU General Education	
Charcas	Eduardo	AS	Chemistry	
Chau	Minhchau	CA	Accounting	
		AST	Business Administration for Transfer	
		AAT	Communication Studies for Transfer	
		CERT	Global Trade Skills	
		AA	Management	
		AA	Retail Management	
		CA	Retail Management	
Chaudhry	Omar	CERT	Computer Science Programming	
Chauncey	Kimberly	AS	Nursing	
Chavarria	Rosa	AAT	Studio Arts for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Chavez	Alexander	AS	Occupational Therapy Assistant	
Chavez	Audrey	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Chavez	Brenda	CA	IGETC General Education	
Chavez	Briana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (18)

Chavez	Daniela	AAT	English for Transfer	
		CA	IGETC General Education	
Chavez	Eduardo	AA	Liberal Arts Math and Science	
Chavez	Maria	AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Chavez	Maricarmen	AA	Community Social Services	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Chavez	Veronica	CA	Medical Assistant Administrative/Clinical	
Chavez	Yaremit	CA	Medical Assistant Administrative/Clinical	
Chhe	Linda	CA	Pharmacy Technology Advanced	
Chico	Natalie	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Childers	Garrett	CA	Fire Technology Public Fire Service	
Choi	Eun	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Chou	Chan	AA	Business Administration	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Chuchua	Danielle	CERT	Business Applications Office Management	
Chung	Alvin	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Business and Technology	
Cisneros	Adam	CA	CSU General Education	
Clayborn	Eric	AA	Liberal Arts Arts/Humanities/Communications	
Clementi	Kevin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Clontz	Dakota	AAT	Communication Studies for Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts	Honors
Colon	Alejandra	CA	IGETC General Education	
Colungavega	David	AA	Criminal Justice	
Comouche	Paolena	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Conde	Fidencio	CA	Automotive Business Technology	
Contreras	Adrian	AST	Administration of Justice for Transfer	
		AA	Liberal Arts Arts/Humanities/Communications	
Contreras	Eric	CA	CSU General Education	
		AAT	History for Transfer	
		AA	Liberal Arts Arts/Humanities/Communications	
Contreras	Jesus	AAT	Communication Studies for Transfer	
Contreras	Lizbeth	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Contreras	Nohely	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Contreras Lopez	Jose	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
		CA	CSU General Education	
Cordero	Jaime	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cordova	Juan	AA	Liberal Arts Math and Science	
Corona	Doreen	AA	Liberal Arts Math and Science	
Corona	Judith	CA	CSU General Education	3.17 (19)

Correa	Jesus	AA	Criminal Justice	
		AST	Administration of Justice for Transfer	
		CERT	Criminal Justice Corrections Officer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Correa	Stephanie	AA	Community Social Services	
Cortes	Gerson	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Cortez	Jade	AAT	English for Transfer	Honors
Cortez	Wendy	CERT	Business Applications Office Management	
Covarrubias	Alexandra	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Covarrubias	Fabiola	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Coyco	John	AA	Digital Media Arts	
Crispin	Geraldine	AA	Speech Language Pathology Assistant	
Cruz	Adriana	CA	Welding Technology	
Cruz	Jose	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Cruz	Oscar	AST	Administration of Justice for Transfer	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Cuatecontzi	Omar	CA	Medical Assistant Administrative/Clinical	
Cuentas	Jovanna	CERT	Business Applications Office Management	
Cuevas	Jose	CA	Kinesiology Fitness Specialist	
Curreri	Robert	CA	Fire Technology Public Fire Service	
Curry	Timothy	AS	Occupational Therapy Assistant	
Dahilig	Tara	AAT	English for Transfer	
Dang	Loan	CA	Medical Assistant Administrative/Clinical	
Dang	Prescilla	AA	Liberal Arts Math and Science	
Dang	Son	AST	Business Administration for Transfer	
		CA	CSU General Education	
Dantas	Jouse	AS	Nursing	Honors
Davaasuren	Todbileg	CA	CSU General Education	
Davalos	Daisy	CERT	Business Applications Office Management	
Davis	Benjamin	AAT	Studio Arts for Transfer	High Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
Davis	Jessica	AAT	Studio Arts for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
De Alba	Jason	CA	CSU General Education	
De la Pena	Edgar	AST	Business Administration for Transfer	High Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
De la Riva	Martha	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		CA	Medical Assistant Administrative/Clinical	
De la Rosa	Marisol	CERT	Business Applications Office Management	
De la Torre	Edgar	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
De Leon	Natalie	CA	Medical Assistant Administrative/Clinical	
De Rosas	Maria	AS	Medical Assistant Administrative/Clinical	3.17 (20)

Degiacomo	Briana	CA	CSU General Education	
Del Pilar	Xenia	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Del Pozo	Erik	AS	Biological Science	Honors
		AS	Engineering	Honors
		AST	Mathematics for Transfer	Honors
		AA	Sociology	Honors
Dela Cruz	Melanie	AS	Occupational Therapy Assistant	
Delaney	Jason	AS	Fire Technology Prevention Officer	
		CA	Fire Technology Prevention Officer	
Delgado	Ivan	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Business and Technology	
Delgado	Stephen	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Dempster	Mette	AAT	Psychology for Transfer	Honors
Devre	Erin	AS	Nursing	
Diaz	Ana	AA	Liberal Arts Arts/Humanities/Communications	
Diaz	Angel	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AA	Psychology	
		AAT	Psychology for Transfer	
Diaz	Christian	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Diaz	Davis	CERT	Global Trade Skills	
		AA	International Business	
Diaz	Giovanni	CERT	TV/Video Media Studies	
Diaz	Marisol	CA	Crafts - Jewelry	
Diaz	Maritza	CA	Medical Assistant Administrative/Clinical	
Dietz	Kimberly	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Dinh	Anh	AST	Business Administration for Transfer	High Honors
		CA	CSU General Education	
Dinh	Brian	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Dinh	Kristi	CA	Medical Assistant Administrative/Clinical	
Dinh	Tram	CA	Medical Assistant Administrative/Clinical	
Dircio	Luis	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Do	Loan	CA	CSU General Education	
		AA	Liberal Arts Business and Technology	Honors
Do	Quyen	CA	Automotive Chassis Service	
Do	Vi	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Do	Xuan	AST	Mathematics for Transfer	
Doan	Dung	CA	CNC Manufacturing CAD/CAM	
Doan	Tri	CA	CNC Machine Set Up and Operation	
Doan	Truc	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
		AA	Liberal Arts Math and Science	High Honors
Dominguez	Lilah	CA	Pharmacy Technology Advanced	
Donjuan	Alberto	AAT	Studio Arts for Transfer	High Honors
Duarte	Pat	CERT	Criminal Justice Corrections Officer	
Dunbar	Suzan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Highest Honors

Duncan	Trina	CA	CSU General Education	
Dunn	Sarah	AS	Nursing	
Duong	Phung	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Duong	Tien	CERT	Solidworks 3D Modeling	
Duque	Alicia	AA	Liberal Arts Arts/Humanities/Communications	
Duran	Jeanette	CERT	TV/Video Media Studies	
Duree	Nicole	AA	Liberal Arts Social and Behavioral Science	
		AA	Psychology	
Eaton	Michael	CA	Management	
		CERT	Management Human Resource	
Echeverria	Sandy	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Elias	David	CERT	Financial Planning	
Elias	Kristin	AA	Library Technology	
		CA	Library Technology	
Elias	Osiris	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Elias	Sergio	AS	Computer Science	
		AST	Computer Science	
Elizalde	Natalie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Elkins	Christine	AS	Nursing	
Ellis	Jonathan	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
Encineas	Gene	AST	Business Administration for Transfer	
Encinias	Matthew	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
English	Timothy	CA	Fire Technology Prevention Officer	
Epperson	Mathew	CA	Fire Technology Public Fire Service	
Erspamer	Kathryn	AS	Occupational Therapy Assistant	
Escobar	Antonio	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Escobedo	Ileana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Esguerra	Anthony	AA	Criminal Justice	
		CERT	Criminal Justice Corrections Officer	
Esparza	Joseph	AS	Medical Assistant Administrative/Clinical	
Espinoza	Eduardo	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Espinoza	Reynaldo	CA	Automotive Chassis Service	
Espiritu	Edelina	AS	Occupational Therapy Assistant	
Esqueda	Armando	AA	Liberal Arts Arts/Humanities/Communications	
Esqueda	Luis	AS	Fire Technology Public Fire Service	
Esquivel	Ali	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	TV/Video Communications	
Estrada	Estrella	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Estrada	Jessica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (22)

Estrada	Maria	CA	Medical Assistant Administrative/Clinical	
Estrada	Sabrina	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Estrada	Yanely	AA	Liberal Arts Social and Behavioral Science	
Estrada Mejia	Ethel	AS	Business Administration	
Evans	Dylan	CA	Fire Technology Public Fire Service	
Faison	Natalie	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Falcon	Adriana	CA	CSU General Education	
Falcon	Adriana	AA	Liberal Arts Arts/Humanities/Communications	
Falcon	Cynthia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Faoa	Folasa	AS	Automotive Technology	
Felix Rivera	Susana	CA	Pharmacy Technology Basic	
Fernandez	Yisel	AA	Liberal Arts Math and Science	
Ferrer	Angie	CA	Medical Assistant Administrative/Clinical	
Feruglio	Lucas	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Fiallos	Adeyling	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Field	Andrew	CA	Pharmacy Technology Basic	
Fierros	Guadalupe	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Figueroa	Candelaria	AA	Business Administration	
Figueroa	Fermin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Figueroa	Yessenia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Liberal Arts Social and Behavioral Science	Honors
Fletcher	Evelyn	AA	Speech Language Pathology Assistant	
Fletcher	Ferlinda	AA	Criminal Justice	
Flores	Anthony	AS	Computer Information Systems	Honors
Flores	David	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Flores	Erika	CA	IGETC General Education	
		AAT	Sociology for Transfer	
Flores	Gabriela	CA	CSU General Education	
Flores	Gissele	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Flores	Laura	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Flores	Lizbeth	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Flores	Ramses	CERT	Financial Planning	
Flores	Sofia	CA	CSU General Education	
		AAT	Sociology for Transfer	
Forman	Zachary	AAT	Psychology for Transfer	
Fragiao	Daniel	AS	Nursing	
Franco	Christian	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AS	Nursing	
Franco	Jesse	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Franco	Salvador	CERT	CIS Networking	3.17 (23)

Fraser	Jonathan	AA	Psychology	High Honors
Freeman	Barbara	CERT	Crafts - Ceramics	
Fuentes	Marvin	CA	Accounting	
		AST	Business Administration for Transfer	
		CA	CSU General Education	
Fuentes Jr	Celso	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Fuentes Martinez	Angelica	CA	Medical Assistant Administrative/Clinical	
Fuller	Dillon	CA	CSU General Education	
Gaitan	Adele	CA	Medical Assistant Administrative/Clinical	
Gallegos	Alexander	AA	Business Administration	
		AST	Business Administration for Transfer	
Gallegos	Carolyn	CA	Pharmacy Technology Basic	
Gamboa	Dillon	AS	Business Administration	
Gamino	Vitaleano	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Gandarilla	Frank	CERT	Biotechnology Lab Assistant	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Gandia	Sherwin	AS	Occupational Therapy Assistant	
Garand	Kevin	CA	Fire Technology Public Fire Service	
Garcia	Amanda	CA	Medical Assistant Administrative/Clinical	
Garcia	Ambrocio	AST	Business Administration for Transfer	
		CA	CSU General Education	
Garcia	Armando	AST	Administration of Justice for Transfer	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Garcia	Carolina	AS	Occupational Therapy Assistant	
Garcia	Christopher	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Garcia	Cristina	CA	Pharmacy Technology Basic	
Garcia	Cyndy	AAT	Sociology for Transfer	Honors
Garcia	Daisy	CA	CSU General Education	
		AA	Elementary Education	Honors
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Garcia	Erika	CA	Medical Assistant Administrative/Clinical	
Garcia	George	CA	CSU General Education	
Garcia	Germain	AS	Biological Science	
		CA	CSU General Education	
Garcia	Jose	CA	Automotive Chassis Service	
		CA	Automotive Drive Train	
Garcia	Jose	AS	Nursing	
Garcia	Kenia	AA	Community Social Services	
		CA	CSU General Education	
Garcia	Lisset	AAT	Psychology for Transfer	
Garcia	Martin	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
		AST	Mathematics for Transfer	Honors
Garcia	Olga	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Political Science for Transfer	
Garcia	Saul	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (24)



Garcia	Yadira	AA	Speech Language Pathology Assistant	
Garcia Andreu	Lourdes	AA	International Business	
Garcia Carbajal	David	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Garcia Coronel	Lizbeth	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Garrido	Lizet	CA	CSU General Education	
		AAT	Psychology for Transfer	
Gaytan	Steven	AA	Paralegal	
Geach	Nicholas	AS	Fire Technology Public Fire Service	
Gil	Eva	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Giraud	Jaqueline	CA	CSU General Education	
		AAT	Political Science for Transfer	
Gomez	Ada	AA	Liberal Arts Business and Technology	
Gomez	Ariana	CERT	Business Applications Office Management	
Gomez	Bianca	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gomez	Jasmine	CA	CSU General Education	
Gomez	Jose	CA	Criminal Justice Law Enforcement	
Gomez	Noel	AS	Chemistry	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Mathematics	
		AS	Physics	
		AS	Science	
Gomez	Oscar	CA	Automotive Chassis Service	
Gomez	Tricia	CA	Accounting	
		CA	Computerized Bookkeeping Quickbooks	
Gomez Rodriguez	Verenice	AA	Community Social Services	
Gomez Suarez	Samuel	CA	CSU General Education	
		AST	Mathematics for Transfer	
Gonzales	Mauro	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Alfredo	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Anthony	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Gonzalez	Berenice	AA	Fashion Design Apparel Production	
		CA	Fashion Design Apparel Production	
Gonzalez	Cindy	AAT	English for Transfer	
Gonzalez	Daniel	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez	Erick	CERT	Kinesiology Fitness Specialist	
Gonzalez	Gryska	AS	Medical Assistant Administrative/Clinical	
Gonzalez	Guadalupe	AAT	Studio Arts for Transfer	
Gonzalez	Keili	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Gonzalez	Kenia	AST	Business Administration for Transfer	
		CA	CSU General Education	
Gonzalez	Ma	AA	Human Development Preschool Child	
		CA	Human Development Preschool Child	
Gonzalez	Nancy	AAT	Studio Arts for Transfer	3.17 (25)

Gonzalez	Nancy	CERT	Business Applications Office Management	
Gonzalez Garcia	Laura	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gonzalez Ortiz	Juan	CA	Automotive Drive Train	
		CA	Automotive Engine Performance	
		CA	Automotive Engine Service	
Goodman	Heather	AST	Early Childhood Education for Transfer	
Goodridge	Elizabeth	AA	Speech Language Pathology Assistant	
Grajeda	Jessica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Graves	Scott	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Gray	Malcolm	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Pre-Nursing	
Grewach	Kara	CA	Fire Technology Prevention Officer	
Grier	Matthew	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Grimm	Patricia	AA	Library Technology	
		CA	Library Technology	
Gudino	Javier	AAT	Sociology for Transfer	
Guereca	Aldo	CA	CSU General Education	
Guerra	Fidencio	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AA	Psychology	
		AAT	Psychology for Transfer	
Guerrero	Joanna	CA	IGETC General Education	
Guerrero	Joanna	AAT	Psychology for Transfer	
Guerrero	Juan	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Guerrero	Rodolfo	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Guillen	Lizeth	CA	CSU General Education	
		AAT	Psychology for Transfer	
Guillen Estrada	Guadalupe	AA	Liberal Arts Social and Behavioral Science	
Guillera	Allen	CA	Medical Assistant Administrative/Clinical	
Guillermo	Odon	CA	Medical Assistant Administrative/Clinical	
Guiney	Sean	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Gutierrez Garcia	Magde	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gutierrez	Andrea	AA	Business Administration	
Gutierrez	Jim	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Gutierrez	Joshua	CA	IGETC General Education	
		AS	Nursing	
Gutierrez	Yvette	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Gutierrez Diaz	Salvador	CERT	English/Spanish Interpretation and Translation	
Gutierrez Gutierrez	Fatima	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Gutierrez-Reddick	Kirstin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Guzman	Edgar	CA	CSU General Education	
Guzman	Guadalupe	AA	Community Social Services	
		CA	CSU General Education	3.17 (26)

		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Gwatney	Aimee	AA	Speech Language Pathology Assistant	
Hagehassan	Ali	AST	Business Administration for Transfer	
		CA	CSU General Education	
Halcrow	Marie	CA	IGETC General Education	
		AA	Music	
Halfhill	Laurel	CA	CSU General Education	
Hammontree	Erica	AA	Accounting	
Hang	Vinh	CA	CSU General Education	
		AS	Engineering Computer Aided Drafting and Design	Honors
Hanna	Ream	AS	Occupational Therapy Assistant	
Hansen	John	CA	Fire Technology Public Fire Service	
Haroun	Gina	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Hart	Margaret	AA	Accounting	
Hartman	Garret	CA	Fire Technology Public Fire Service	
Heineman	Sean	CA	CSU General Education	
		AS	Engineering	
		AA	Liberal Arts Math and Science	
		AST	Mathematics for Transfer	
Hemingway	John	CERT	Kinesiology Sports Medicine	
Henein	Phillip	AAT	Music for Transfer	
Heras	Maira	CA	CSU General Education	
		AA	Liberal Arts Business and Technology	
		AA	Liberal Arts Social and Behavioral Science	
Heredia	Aidee	CA	CSU General Education	
		AAT	Psychology for Transfer	
Hernandez	Anna Elizabeth	AA	Criminal Justice	
		CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez	Arnulfo	AST	Business Administration for Transfer	
Hernandez	Daisy	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez	Elpidia	CA	Medical Assistant Administrative/Clinical	
Hernandez	Erick	CA	Accounting	
Hernandez	Gabriel	AS	Fire Technology Public Fire Service	
Hernandez	Jazmin	AS	Nursing	
Hernandez	John	CA	Digital Media Arts Graphic Design	
		AA	Digital Media Arts	
Hernandez	Jose	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Music for Transfer	
Hernandez	Josue	AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Juan	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Kathleen	CA	CSU General Education	
Hernandez	Lorena	AA	Liberal Arts Business and Technology	
Hernandez	Maria	CERT	English/Spanish Interpretation and Translation	
Hernandez	Mayra	AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Michelle	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	High Honors
		AS	Pre-Nursing	High Honors
		AAT	Psychology for Transfer	High Honors

Hernandez	Raul	AA	Criminal Justice	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Rosa	AA	Liberal Arts Arts/Humanities/Communications	
Hernandez	Vanesa	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Social and Behavioral Science	
Hernandez	Wendy	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Hernandez	Yesenia	AA	Fashion Design Custom Clothing	Honors
		AA	Fashion Design Apparel Production	Honors
		AA	Fashion Merchandising	Honors
		CA	Fashion Merchandising	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Hernandez	Yvette	AA	Liberal Arts Arts/Humanities/Communications	
Hernandez Gonzalez	Martha	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Physics	
		AS	Science	
Herrera	Daniel	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Herrera	Juan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Herrera	Lisa	AAT	Psychology for Transfer	
Herrera	Samantha	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Herrington	Lucas	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Hicks	Alexander	AS	Fire Technology Public Fire Service	High Honors
		CA	Fire Technology Public Fire Service	
Him	Molika	CA	Diesel and Heavy Equipment Technology	
		CA	Diesel and Heavy Equipment Mid-Range Service	
		CERT	Diesel Refrigeration and Temperature Control	
Ho	Bruce	CA	Computer Information Systems	
		CERT	CIS Networking	
Ho	Huy	CERT	Management Human Resource	
Ho	Sonny	AS	Occupational Therapy Assistant	
Ho	Thi	CA	CSU General Education	
		AST	Mathematics for Transfer	Honors
Hoang	Michael	CA	CNC Machine Set Up and Operation	
Hoang	Ngoc	CA	Pharmacy Technology Basic	
Hoang	Ruby	CERT	Mechanical 3D Solid Modeling	
Hodor	Jennifer	AS	Nursing	
Holguin	Maria	AS	Nursing	
Hong	Yen	CA	Medical Assistant Administrative/Clinical	
Huab	Christopher	AS	Engineering	
Hueso	Zandra	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Huitron	Braulio	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Political Science for Transfer	
Hullett	Malinda	AS	Occupational Therapy Assistant	
Humble	Megan	AA	Speech Language Pathology Assistant	
Hurtado	Kristin	AS	Nursing	3.17 (28)

Hurtado-Doppenberg	Areanne Grace	AA	Business Administration	Honors
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Hurtado-Doppenberg	Evelyn	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Huusfeldt	Jamie	AA	Liberal Arts Math and Science	
Huynh	Ngoc	AST	Business Administration for Transfer	
		CA	CSU General Education	
Huynh	Nhu Ngoc	AST	Business Administration for Transfer	Highest Honors
		CA	CSU General Education	
Huynh	Phuoc	CA	Engineering Drafting and Design	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Huynh	Phuoc-Trang	CA	Pharmacy Technology Basic	
Huynh	Phuong	AS	Medical Assistant Administrative/Clinical	Honors
		CA	Medical Assistant Administrative/Clinical	
Ibarra	Diana	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Ignot	Juan	CA	CSU General Education	
		AA	International Business	
		AA	Liberal Arts Business and Technology	
Infante	Eddy	AST	Business Administration for Transfer	
		CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Iniguez	Jose	CA	CSU General Education	
		AA	Liberal Arts Math and Science	High Honors
Islas	Lluvia	CA	CSU General Education	
		AAT	Psychology for Transfer	
Jackson	Pamela	AS	Occupational Therapy Assistant	
Jacobs	Victor	AS	Fire Technology Public Fire Service	
Jaimez	Kaory	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Jalili	Maryam	CA	Pharmacy Technology Basic	
Javier Zarate	Michelle	AAT	Sociology for Transfer	
Jeffers	Benjamin	CA	Fire Technology Public Fire Service	
Jerahian	Lucy	AS	Occupational Therapy Assistant	
Jimenez	Ernie	AAT	English for Transfer	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Jimenez	Katia	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Jimenez	Pablo	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Jimenez Miramontes	Lorenia	AS	Computer Science	
		CA	Computer Science	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Johnson	Alexandra	AA	Human Development Preschool Child	High Honors
Johnson	Brett	AS	Fire Technology Public Fire Service	
Johnson	Colton	AA	Liberal Arts Kinesiology and Wellness	
Juarez	Jorge	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (29)

Juarez	Sergio	CA	IGETC General Education	
Juarez	Yareli	CA	Human Development Infant/Toddler	
Junaid	Nida	CA	CSU General Education	
Junaid	Nida	AA	Liberal Arts Arts/Humanities/Communications	
Justo	Cesar	AST	Business Administration for Transfer	
		CA	CSU General Education	
Kao	Kenneth	CA	Pharmacy Technology Basic	
Kaur	Manjeet	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Keleman	Christine	AST	Business Administration for Transfer	
Kendrick	Patricia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Kepford	Nicole	AS	Nursing	
Khun	Alex	CERT	Management Human Resource	
Kim	Sae Hun	AS	Mathematics	High Honors
King	Kyle	AS	Diesel and Heavy Equipment Technology	Honors
		CA	Diesel and Heavy Equipment Technology	
		AS	Diesel and Heavy Equipment Mid-Range Service	Honors
		CA	Diesel and Heavy Equipment Mid-Range Service	
Kingma	Kenton	AS	Nursing	
Klang	Robert	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Klase	Clarence	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AS	Mathematics	
		AS	Science	
Koch	Patricia	AS	Fire Technology Prevention Officer	Honors
Koehnke	Samuel	AAT	Communication Studies for Transfer	Honors
		CA	IGETC General Education	
Koger	Julie	AA	Liberal Arts Social and Behavioral Science	
		AA	Paralegal	
		CA	Paralegal	
Kristofic	Kyle	CA	Fire Technology Public Fire Service	
Kunipo-Aguirre	Myriah	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Kinesiology and Wellness	
Kwon	Youn	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
La	Hai	AS	Nursing	
La	Minh	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Lacbay	Katherine	AS	Occupational Therapy Assistant	
Lagunas	Liliana	CA	CSU General Education	
Lam	Binh	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Lam	Julia	AST	Business Administration for Transfer	
		CA	CSU General Education	
Lam	Kristen	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Landa	Cesar	CA	Automotive Chassis Service	
Landau	Allison	CA	CSU General Education	
		AAT	Psychology for Transfer	
Landeros	Cristina	CA	CSU General Education	
		AST	Mathematics for Transfer	Honors

Langston	Lauren	AA	Human Development Preschool Child	
		AA	Liberal Arts Arts/Humanities/Communications	
Lara	Luis	CA	CSU General Education	
		CERT	Freelancer	
		AA	Liberal Arts Arts/Humanities/Communications	
Lasitani	Lopelini	AA	Business Applications Office Management	
Lasso	Mayda	AA	Paralegal	
Lautenschlager	Blake	CA	Fire Technology Public Fire Service	
Laux	Chase	AA	Liberal Arts Arts/Humanities/Communications	
Lauzon	Amy	AA	Liberal Arts American Studies	
Lavigne	Paul	CERT	TV/Video Media Studies	
Lay	Robert	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Le	Carolyn	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Le	Cuong	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Le	Dung	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
Le	Hai	CA	CNC Manufacturing CAD/CAM	
		CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Le	Lauren	AST	Business Administration for Transfer	
		CA	CSU General Education	
Le	Stephanie	AST	Business Administration for Transfer	
		CA	CSU General Education	
Le	Thanh	CA	Medical Assistant Administrative/Clinical	
Le	Thuy Trieu	CA	Medical Assistant Administrative/Clinical	
Leal	Soraida	CERT	Business Applications Office Management	
Leal	Zuribeth	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lechuga	Omar	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Psychology	
		AAT	Psychology for Transfer	
L'ecolier	Cassiopee	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lee	John	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Lemmon	Samuel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Leon	Jeanette	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Leon	Kelly	AA	Liberal Arts Math and Science	
Leynes	Carol	CA	IGETC General Education	
Lezama	Erandi	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Lezama	Stephanie	CERT	Business Applications Office Management	
Li	Janet	AA	Accounting	
Limon	Jessica	AA	Liberal Arts Arts/Humanities/Communications	3.17 (31)

Linares	Melissa	AS	Nursing	
Lira	Edwin	AA	Liberal Arts Social and Behavioral Science	
Liu	Sing	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Llamas	Hilda	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Loeza	Miriam	CERT	Business Applications Office Management	
Loeza	Vicente	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Lombarde	Laura	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
		AAT	Political Science for Transfer	Honors
Lomeli	Daniela	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Albert	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Brenda	CERT	English/Spanish Interpretation and Translation	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Modern Languages	
		AAT	Spanish for Transfer	
Lopez	Carlos	AS	Biological Science	Honors
		CA	CSU General Education	
Lopez	Elizabeth	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Giovanni	CA	IGETC General Education	
		AAT	Psychology for Transfer	
Lopez	Jessica	AA	Speech Language Pathology Assistant	
Lopez	Jovanny	AS	Biological Science	
		CA	IGETC General Education	
Lopez	Miguel	CA	Fire Technology Public Fire Service	
Lopez	Nallely	CA	CSU General Education	
Lopez	Nora	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Lopez	Pedro	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Stacy	AS	Nursing	Honors
Lopez	Tania	AA	Community Social Services	
Lopez	Vanessa	AA	Community Social Services	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Lopez	Yajaira	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Lopez	Yesenia	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Lopez	Zobeida	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		CA	American Sign Language	
Lopez Acevedo	Rosangela	CA	Medical Assistant Administrative/Clinical	
Lopez Benitez	Nancy	AST	Business Administration for Transfer	3.17 (32)



		AA	International Business	
		AA	Liberal Arts Business and Technology	
Lopez Garcia	Ignis	CA	CSU General Education	
		CA	American Sign Language	
Lozano	James	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Lozano Arriaga	Erick	CERT	CIS Help Desk	
		CERT	CIS PC Maintenance and Troubleshooting	
Lozano Avila	Armando	CA	Engineering Civil Technology	
Lucky	Kimberly	CA	CSU General Education	
		AA	Liberal Arts Math and Science	Honors
Lumsey	Ashley	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Luna	Cindi	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Luna	Johanna	AA	Business Management	
Luna Alvarez	Evelin	CA	CSU General Education	
Luong	Danny	CA	Automotive Chassis Service	
		AS	Automotive Technology	
Luong	Jason	AA	Accounting	
Luu	Mai	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AA	Psychology	Honors
		AS	Science	Honors
Luviano	Jessica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Luviano	Melissa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ly	Bao	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ly	Joanne	CA	Medical Assistant Administrative/Clinical	
Lynch	Avery	AST	Business Administration for Transfer	
		CA	CSU General Education	
MacLearn	Jeremiah	CA	Fire Technology Public Fire Service	
Macnguyen	Christian	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Madrigal	Thalia	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Magana	Angel	AA	History	
Mahlstedt	Maxwell	CA	Fire Technology Public Fire Service	
Major	Connie	CERT	Crafts - Ceramics	
Malizia	Gabriel	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Manzo	Melissa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Manzo	Omar	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Kinesiology and Wellness	
Manzo	Sandra	AS	Nursing	
Maradiaga	Andrew	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Marcial	Jonathan	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Mares	Jason	AA	Liberal Arts Arts/Humanities/Communications	3.17 (33)

Marin	Jacquelin	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Marquez	Eduardo	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Marquez	Marlene	AA	Liberal Arts Arts/Humanities/Communications	
Marquez Perez	Jose	CERT	CIS Help Desk	
Marriott	Carter	CA	Fire Technology Public Fire Service	
Marta	Carely	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martin	Anthony	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Martin	Ashley	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Martinez	Ariana	AST	Business Administration for Transfer	
		CA	CSU General Education	
Martinez	Brittney	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Martinez	Celena	CA	CSU General Education	
Martinez	Connie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Jessica	CA	CSU General Education	
		AA	Liberal Arts American Studies	
		AAT	Psychology for Transfer	
Martinez	Jesus	CA	Automotive Engine Performance	
		CA	Automotive Engine Service	
Martinez	Jorge	AA	Philosophy	
Martinez	Karen	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Martinez	Karina	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Martinez	Marlene	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Mayra	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez	Vanessa	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Martinez-Lugo	Mario	CA	CSU General Education	
		AAT	Sociology for Transfer	
Mason	Brenda	AS	Computer Information Systems	
		AA	Liberal Arts	
Matias	Jorge	AS	Welding Technology	
		CA	Welding Technology	
McDaniel	Ashley	CERT	Freelancer	
McMahon	Rose	AA	Speech Language Pathology Assistant	Honors
Medel	Alexis	AST	Business Administration for Transfer	
Medina	Ivan	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Medina	Josefina	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Medina	Karina	AST	Administration of Justice for Transfer	
Meireis	Michael	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
Mejia	Alejandro	CA	Management	
Mejia	Chris	CA	CSU General Education	3.17 (34)

		AA	Liberal Arts Arts/Humanities/Communications	
Mejia	Viviana	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
		AAT	Sociology for Transfer	Honors
Melchor	Ryan	AA	Fashion Merchandising	
		CA	Fashion Merchandising	
Melgoza	Krystal	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Melo	Daniel	CA	Automotive Engine Service	
Melquiades	Omar	CERT	Solidworks 3D Modeling	
		AS	CNC Milling Machine Set Up and Operation	
		AS	CNC Programmer Mastercam	
		AA	Philosophy	
		AS	Science	
Mena	Susie	AST	Business Administration for Transfer	
		CA	CSU General Education	
Mendez	Elisa	AA	Liberal Arts Business and Technology	
Mendez	Jared	CA	CSU General Education	
		AAT	Sociology for Transfer	
Mendoza	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Mendoza	Eric	AA	Liberal Arts American Studies	
Mendoza	Ernesto	CA	CSU General Education	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Mendoza	Gabriela	AAT	Studio Arts for Transfer	
		CA	CSU General Education	
Mendoza	Jamie	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Mendoza	Jennifer	AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Menjivar	Erik	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Meraz	Nicole	AA	Community Social Services	
		CA	CSU General Education	
Mercado	Erika	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Spanish for Transfer	
Merino	Erandi	CA	CSU General Education	
Merino	Jennifer	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Michael	Vivian	AA	Retail Management	
		CA	Retail Management	
		AA	Marketing	
Mikhail	Elizabeth	CERT	Management Human Resource	
Miller	Michele	AS	Occupational Therapy Assistant	
Mills	Michael	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Miranda	Briana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Miranda	Desiree	AA	Liberal Arts Arts/Humanities/Communications	
Miranda	Juan	CA	IGETC General Education	3.17 (35)

		AA	Liberal Arts Arts/Humanities/Communications	
Miranda	Richard	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Kinesiology and Wellness	
Miron	Crystal	AS	Occupational Therapy Assistant	
Mizan	Mehran	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Moctezuma	Salvador	CA	CSU General Education	
		AAT	Political Science for Transfer	
Mohammad	Reema	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Mojica	Alicia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Mojica	Ezekiel	CA	CSU General Education	
Mondragon	Ana	AA	Community Social Services	
		AA	Human Deveolpment School Age	
		AA	Liberal Arts Social and Behavioral Science	
Mondragon	Minerva	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
Montero	Nestor	AA	Liberal Arts Arts/Humanities/Communications	
Monterrosa	Jose	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Montes	Esther	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Montes Jr	Arturo	CA	CSU General Education	
		AST	Mathematics for Transfer	
Montoya	Michelle	AS	Nursing	
Mora	Dayanara	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Mora	Sabrina	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Morales	Isabel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Morales	Sandy	CA	CSU General Education	
Morales	Silvia	AST	Business Administration for Transfer	
Morales Gutierrez	Griscel	AA	Criminal Justice	Honors
Moran	Laura	AA	Dance	
		CA	Dance	
		AA	Liberal Arts Arts/Humanities/Communications	
Moreno	Irene	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Moreno	Jessica	AS	Nursing	
Moreno	Jocelyn	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Morris	Danny	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Highest Honors
		AA	Theater Arts Performance Emphasis	Highest Honors
Morris	Ryan	CA	Fire Technology Public Fire Service	
Moua	Patrick	AS	Business Administration	High Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors

Munguia	Emily	AA	Liberal Arts Arts/Humanities/Communications	
		AA	Psychology	
		AAT	Sociology for Transfer	
Muniz	Christopher	AA	Economics	
		CA	IGETC General Education	
Munoz	Gabriela	CA	Medical Assistant Administrative/Clinical	
Munoz	Lucia	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Munoz	Maricarmen	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Munoz	Marlyn	CA	Medical Assistant Administrative/Clinical	
Munoz	Nadia	CA	Medical Assistant Administrative/Clinical	
Murphy	Allison	AS	Nursing	
Murphy	Zachary	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Murray	Robert	AST	Administration of Justice for Transfer	
		AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Murry	Britney	AA	Liberal Arts Kinesiology and Wellness	
Myint	Nyo	AS	Occupational Therapy Assistant	
Mysse	Jonathan	CA	Welding Technology	
Najera	Tony	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Naqvi	Sadia	CA	Paralegal	
Nare	Jeffrey	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Natera	Adriana	CA	Medical Assistant Administrative/Clinical	
Navarrete	Zuri	AS	Biological Science	
		CA	CSU General Education	
		AA	Liberal Arts Math and Science	
		AS	Science	
Navarro	Ashley	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Navarro	Brittney	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Navarro	Cecilia	CA	Medical Assistant Administrative/Clinical	
Navarro Orozco	Sandra	CA	CSU General Education	
		AA	Speech Language Pathology Assistant	
Ndwiga	April-Grace	AAT	Sociology for Transfer	Honors
Neal	Joseph	AST	Business Administration for Transfer	
Negrette	Tanner	CA	CSU General Education	
		AA	Liberal Arts Kinesiology and Wellness	
Nelson	Nicholas	CA	IGETC General Education	
Ng	Tsoi Ying	AAT	Studio Arts for Transfer	
		CA	CSU General Education	
Ngayan	Derek	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Ngugi	Peter	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Nguyen	Anh	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Nguyen	Anh	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Nguyen	Ann	CA	Pharmacy Technology Basic	
Nguyen	Cao	CA	CNC Lathe Set Up and Operation	3.17 (37)

		CA	CNC Milling Machine Set Up and Operation	
Nguyen	Cindy	AA	Liberal Arts American Studies	
		AS	Medical Assistant Administrative/Clinical	
Nguyen	Diem	CA	CSU General Education	
Nguyen	Donald	AS	Occupational Therapy Assistant	
Nguyen	Dung	AA	Accounting	High Honors
Nguyen	Duyen	CA	Medical Assistant Administrative/Clinical	
Nguyen	Giang	CA	CSU General Education	
Nguyen	Hai	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Nguyen	Haley	CA	Medical Assistant Administrative/Clinical	
Nguyen	Hieu	CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Nguyen	Kelvin	CA	CSU General Education	
Nguyen	Minhnguyet	AS	Nursing	
Nguyen	Phuong	AS	Chemistry	Honors
		CA	IGETC General Education	
		AS	Science	Honors
Nguyen	Tam	CERT	Solidworks 3D Modeling	
		CA	CNC Lathe Set Up and Operation	
Nguyen	Thanh Thuy	AST	Mathematics for Transfer	Honors
Nguyen	Thao	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Nguyen	Thinh	CA	CSU General Education	
		CA	IGETC General Education	
		AST	Mathematics for Transfer	High Honors
		AS	Physics	High Honors
Nguyen	Thomas	AST	Administration of Justice for Transfer	
		CA	IGETC General Education	
Nguyen	Thu	CA	Accounting	
		AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Nguyen	Thuy	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Nguyen	Tien	CA	Medical Assistant Administrative/Clinical	
Nguyen	Tin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AST	Mathematics for Transfer	Honors
		AS	Physics	Honors
		AS	Science	Honors
Nguyen	Tra	AST	Business Administration for Transfer	High Honors
		CA	CSU General Education	
Nguyen	Vien	AST	Business Administration for Transfer	High Honors
		CA	CSU General Education	
Nguyen	Vincent	CERT	Mechanical 3D Solid Modeling	
Nicholson	Tara	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Norris	Derek	AA	Liberal Arts Social and Behavioral Science	
Nunez	Andres	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
		AA	Liberal Arts Social and Behavioral Science	
Nunez	Angelica	AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Nunez	Jaqueline	AA	Community Social Services	
		CA	CSU General Education	3.17 (38)

		AA	Liberal Arts Arts/Humanities/Communications	
Nunez	Karla	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
		AS	Pre-Nursing	
Nunez	Silvia	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AAT	Psychology for Transfer	Honors
Ochoa	Antonio	CA	TV/Video Production	
		CA	TV/Video Scriptwriter	
Ochoa	Cecilia	AA	Liberal Arts Social and Behavioral Science	
Ochoa	Cynthia	CA	CSU General Education	
Ojendi	Jonathan	CA	Computer Science	
Olivares	Alexandro	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Political Science	
Olivares	Lilliana	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Olivos	Gay	AA	Paralegal	
		CA	Paralegal	
Olson	Tabitha	AS	Nursing	
O'Neill	Lisa	AS	Occupational Therapy Assistant	
Oo	Doreen	AS	Nursing	
Oropeza	Briana	AA	Liberal Arts Arts/Humanities/Communications	
Oropeza	Monica	AA	Liberal Arts Kinesiology and Wellness	
Orozco	Alicia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Orozco	Douglas	AS	Nursing	
Orozco	Juan	CA	Medical Assistant Administrative/Clinical	
Orozco	Susana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ortega	Jocelyn	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Ortega	Maria	AA	Community Social Services	
		AA	Liberal Arts Social and Behavioral Science	
Ortega	Octavio	AA	Liberal Arts Arts/Humanities/Communications	
Ortigoza	Anai	CERT	English/Spanish Interpretation and Translation	
Ortiz	Elsa	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Ortiz	Guadalupe	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Ortiz	Isabel	AA	Liberal Arts Arts/Humanities/Communications	High Honors
Ortiz	Yetmi	AA	Business Administration	
		CA	CSU General Education	
		AA	International Business	
		AA	Liberal Arts Arts/Humanities/Communications	
Ortiz- Lopez	Edwin	AAT	Psychology for Transfer	Honors
Ortuno	Edgar	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ortuno	Jazlyn	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Osorio	Brayan	CA	IGETC General Education	
Osorio	Juan	AST	Business Administration for Transfer	
Osorio	Oliver	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Osornio Gonzalez	Alexandra	AAT	Psychology for Transfer	3.17 (39)

Ossman	Matthew	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
Otsuka	Tiana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Oviedo	Elizabeth	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pacheco	Jesus	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pae	Wesley	AS	Nursing	
Pagani	Rodger	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Palacios	Marco	CA	Medical Assistant Administrative/Clinical	
Palacios	Michelle	CERT	Management Human Resource	
Palacios	Samaria	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Palmer	Christopher	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Palomares	Jacqueline	CA	CSU General Education	
Palomares	Vanessa	AAT	Sociology for Transfer	
Panduro	Estefani	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Panici	Scott	CA	Fire Technology Public Fire Service	
Parker	Ian	AS	Nursing	
Pascual	Luis	CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
Pascual Arroyo	Veronica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pasillas	Ana	CERT	English/Spanish Interpretation and Translation	
Pasillas	Raquel	AA	Speech Language Pathology Assistant	
Pastrana	Magda	CA	IGETC General Education	
		AAT	Political Science for Transfer	
Pecolar	Michael	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Pedroza	Manuel	CA	CSU General Education	
		AAT	History for Transfer	Honors
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Pena	Daniel	AA	Liberal Arts Kinesiology and Wellness	
Pena	David	CA	International Business	
Pena	Janette	CA	Medical Assistant Administrative/Clinical	
Pena	Jennifer	CA	Medical Assistant Administrative/Clinical	
Pena	Jesus	CA	Accounting	
		AST	Business Administration for Transfer	
		CA	Management	
		AA	Retail Management	
		CA	Retail Management	
		CERT	Management Supervision	
Pena Priego	Kelly	CA	International Business	
Peralez	Melisa	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Peralta	Jerry	CA	CSU General Education	
		AAT	Psychology for Transfer	
Peraza	Victoria	AST	Administration of Justice for Transfer	
		CERT	Criminal Justice Corrections Officer	
Perea	Anthony	CA	Accounting	3.17 (40)



		CA	Computerized Bookkeeping Quickbooks	
Perez	Andres	AA	History	
		CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Perez	Brandon	CA	3D Animation Art Emphasis	
		CA	3D Animation Video Game Emphasis	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Perez	Evelyn	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Perez	Jessica	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Perez	Karina	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Perez	Kevin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Perez	Sayra	CERT	Business Applications Office Management	
Perez	Yassmin	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Political Science for Transfer	
Perez Cruz	Leticia	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Perez-Rios	Eduardo	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Perry	Daniel	CA	IGETC General Education	
Peterman	Noah	CA	Fire Technology Public Fire Service	
Pham	Duc	CA	IGETC General Education	
		AST	Mathematics for Transfer	Honors
		AS	Physics	Honors
Pham	Lisa	AA	Liberal Arts Arts/Humanities/Communications	
		AS	Medical Assistant Administrative/Clinical	
Pham	Quynh	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Pham	Son	CA	CNC Programmer Mastercam	
Pham	Thuy	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pham	Trang	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
		AS	Physics	Honors
		AS	Science	Honors
Pham	Tu	AS	Biological Science	High Honors
Phan	Asia	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Phan	Nghia	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Phan	Trinh	AA	Liberal Arts Math and Science	
Phan	Uyen	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pimienta	Eva	CA	CSU General Education	
		AAT	History for Transfer	
		AA	Liberal Arts Social and Behavioral Science	
Pineda	Brian	CA	CSU General Education	3.17 (41)

		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Pineda	Laura	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AAT	Sociology for Transfer	
Pineda	Missael	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Pinegar	Chelsey	CA	Fire Technology Public Fire Service	
Plaza-Uriostegui	Joanna	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Pok	Ra	CA	CSU General Education	
Ponce	Kathy	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ponce Morales	Michelle	CA	CSU General Education	
		AAT	Psychology for Transfer	
Pontanillo	Natalie	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Popescu	Sarah	AA	Speech Language Pathology Assistant	
Portillo	Darwin	AST	Business Administration for Transfer	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Prado	Monica	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Prather	Elizabeth	AA	Speech Language Pathology Assistant	Honors
Preza	Karlett	AA	Liberal Arts Math and Science	
Prieto	David Esteban	CERT	Computer Science Programming	
		CA	IGETC General Education	
Pun	Nancy	CERT	Global Trade Skills	
Quezada	Judith	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Quinones	Banessa	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Quintana	Ruth	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
		AAT	Psychology for Transfer	Honors
Quiroz	David	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Quiroz	Juan	AS	Automotive Technology	
Quiroz	Mariel	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Quiroz	Marisol	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Quiroz	Ricardo	AA	Liberal Arts Arts/Humanities/Communications	
		CERT	Solidworks 3D Modeling	
Radas	Alexander	CA	Fire Technology Public Fire Service	
Rambo	Jensene	CERT	After School Program Assistant	
		AA	Human Development Infant/Toddler	
Rametta	Samuel	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Ramirez	Brenda	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Ramirez	Cecilia	CA	Medical Assistant Administrative/Clinical	
Ramirez	Dari	CA	CSU General Education	
		AAT	Psychology for Transfer	
Ramirez	Edward	CA	CSU General Education	3.17 (42)

		AA	Liberal Arts Arts/Humanities/Communications	
Ramirez	Joanna	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ramirez	Jorge	CA	Automotive Chassis Service	
Ramirez	Moramay	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ramirez	Tomas	AAT	Studio Arts for Transfer	
Ramirez	Ulises	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Ramirez	Vanessa	CA	CSU General Education	
		AAT	Kinesiology for Transfer	
Ramirez	Viridiana	CA	Accounting	
Ramirez Garcia	Vanessa	CA	IGETC General Education	
		AAT	Psychology for Transfer	Honors
Ramirez Robles	Dora	CA	Medical Assistant Administrative/Clinical	
Ramos	Gisela	CA	CSU General Education	
		AAT	English for Transfer	
		AA	Liberal Arts Arts/Humanities/Communications	
Ramos	Maria	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Rangel	Julio	AS	CNC Lathe Set Up and Operation	
		CA	CNC Lathe Set Up and Operation	
		AS	CNC Machine Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		AS	CNC Milling Machine Set Up and Operation	
		CA	CNC Milling Machine Set Up and Operation	
Ray	Gabriella	AA	Library Technology	High Honors
Recinos	John	AA	Liberal Arts Arts/Humanities/Communications	
Regalado	Rosa	CERT	Management Human Resource	
Reich	Patrick	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Rekoon	Samantha	CA	American Sign Language	
Renteria	Adrian	CA	Business Applications and Technology	
Resendiz	Alejandra	AS	Medical Assistant Administrative/Clinical	
		CA	Medical Assistant Administrative/Clinical	
Reveles	Joseph	CERT	Management Human Resource	
Reyes	Martin	CA	Automotive Chassis Service	
		CA	Automotive Engine Performance	
Reyes Alvarez	Jesus	CERT	Management Human Resource	
Reynosa	Brenda	CA	CSU General Education	
		AAT	Sociology for Transfer	
Reza	Ricardo	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Richardson	Bradley	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
		AAT	Kinesiology for Transfer	
Rios	Diane	CERT	Business Applications Office Management	
Rios	Emmanuel	AA	Community Social Services	
		CA	CSU General Education	
Rios	Fernando	CA	CSU General Education	
Rios	Jasmine	AA	Liberal Arts Math and Science	
Rios	Kevin	CA	CSU General Education	
Risley	Lisa	AA	Speech Language Pathology Assistant	
Rivera	Alexandria	CA	CSU General Education	3.17 (43)

		AA	Liberal Arts Arts/Humanities/Communications	
Rivera	Dana	CERT	Business Applications Office Management	
Rivera	Natalie	AST	Business Administration for Transfer	
		CA	CSU General Education	
Rivera	Yessenia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rivera Acosta	Maria	CERT	Freelancer	
Robles	Alissa	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	High Honors
Robles	Cintha	CA	TV/Video Production	
		CERT	TV/Video Media Studies	
Robles Montiel	Andres	CA	Automotive Chassis Service	
Rodarte	Elizabeth	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Rodarte	Patricia	AS	Nursing	Honors
Rodriguez	Adriana	AA	Paralegal	High Honors
		CA	Paralegal	
Rodriguez	Alejandra	AST	Administration of Justice for Transfer	
Rodriguez	Arthur	AA	Accounting	
		CA	Computerized Accounting Quickbooks	
Rodriguez	Brenda	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rodriguez	Elizabeth	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Economics	
		AA	Liberal Arts Math and Science	
Rodriguez	Joshua	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
		CA	IGETC General Education	
Rodriguez	Liliana	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Sociology for Transfer	
Rodriguez	Maria	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
Rodriguez	Noe	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Rodriguez	Viviana	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Rojas	Angela	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Roman	Daniel	CA	CSU General Education	
Romano Flores	Elvin	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Romero	Beatriz	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Romero	Emmanuel	AS	Chemistry	
		CA	CSU General Education	
Romero	Enrique	CERT	CIS PC Maintenance and Troubleshooting	
Romero	Joanna	AA	Sociology	
Romero Moyron	Vanessa	AA	Management	
		CA	Management	
Roque	Jordi	AST	Business Administration for Transfer	3.17 (44)

Roque	Praslin	AA	Marketing	
Rosales	Stephanie	CA	IGETC General Education	
		AAT	Psychology for Transfer	
Rosas	Liliana	AA	Paralegal	
		CA	Paralegal	
Rosete	Carlos	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Ruan	Brenda	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Rubalcava	Daniel	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ruelas	Quyen	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Ruelas	Rogelio	CERT	Business Applications Office Management	
Ruiz	Ann	CA	Medical Assistant Administrative/Clinical	
Ruiz	Baltazar	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ruiz	Beda	CA	IGETC General Education	
Ruiz	Fernando	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Ruiz	Gerardo	CA	CSU General Education	
Ruiz	Lorena	CA	Medical Assistant Administrative/Clinical	
Ruiz	Valeria	AA	Community Social Services	
Ruiz	Veronica	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Ruiz	Yanci	AA	Liberal Arts Social and Behavioral Science	
Rushing	Darrell	AA	Liberal Arts Arts/Humanities/Communications	
Russell	Zachery	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Ruvalcaba	William	CERT	Business Applications Office Management	
Salas	Raul	AA	Criminal Justice	
		CA	CSU General Education	
Salas	Santana	CA	CSU General Education	
Salazar	Adela	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Salazar	Andrew	AAT	Communication Studies for Transfer	
Salazar	Nataly	AA	Criminal Justice	
Salazar	Stephanie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Salcedo	Oscar	AST	Business Administration for Transfer	
Saldana	Ana	CA	Crafts - Jewelry	
Saldana	Yuliana	CA	IGETC General Education	
		AAT	Psychology for Transfer	
Saldana Garcia	Eloisa	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Saldivar	Armando	AA	Community Social Services	
Saldivar	Felipe	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Spanish for Transfer	
Saldivar	Griselda	AS	Medical Assistant Administrative/Clinical	
Salgado	Clemente	CA	Automotive Drive Train	3.17 (45)

		CA	Automotive Engine Service	
Salgado	Javier	CA	CSU General Education	
		AAT	Psychology for Transfer	
Salgado	Juan	CA	CSU General Education	
Salgado	Leopoldo	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AST	Mathematics for Transfer	
		AS	Science	
Salgado	Romana	AA	Accounting	
Salgado	Shawna	AA	Human Development Infant/Toddler	
Salinas	Thalia	AA	Liberal Arts Kinesiology and Wellness	
Salmeron	Erika	CA	Medical Assistant Administrative/Clinical	
Salvador	James	AS	Nursing	
Samano	Monica	CA	IGETC General Education	
Samudio	Joseph	CA	CSU General Education	
Sanabria	Jessica	CA	Accounting	
		AA	International Business	
		CA	International Business	
Sanchez	Alberto	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sanchez	Alejandro	AST	Administration of Justice for Transfer	
Sanchez	Alexandra	AS	Nursing	
Sanchez	Christian	CERT	TV/Video Media Studies	
Sanchez	Edgar	CA	Automotive Chassis Service	
Sanchez	Janet	AA	Sociology	
Sanchez	Juan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts American Studies	
Sanchez	Michel	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Sanchez	Oscar	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
		AST	Mathematics for Transfer	Honors
		AS	Physics	Honors
		AS	Science	Honors
Sanchez Bazan	Angel	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
		AS	Physics	
		AS	Science	
Sanchez-Reyes	Veronica	AA	Community Social Services	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Sandoval	Elizabeth	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Sandoval	Vanessa	CA	CSU General Education	
		AA	Liberal Arts American Studies	
Sanjurjo	Shuntae	AS	Business Administration	Honors
Santana	Izabella	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Santiago	Joshua	CA	CSU General Education	
		AAT	Kinesiology for Transfer	
Santoro	Cynthia	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
Santos	Lorena	CA	CSU General Education	3.17 (46)

Saole	Pearla	CA	CSU General Education	
Sar	Vanchannida	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	Honors
Saucedo	Cassandra	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Schmidt	Bonnie	AS	Nursing	
Segura	Eduardo	CA	CSU General Education	
		AAT	Kinesiology for Transfer	
Segura	Susana	AST	Administration of Justice for Transfer	
Serrano	Breanna	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Servantes	Kelly	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Servin	Francisco	CA	CSU General Education	
		AAT	Psychology for Transfer	
Servin	Ricardo	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sevillano	Michael	CA	Fire Technology Public Fire Service	
Shaffer	Cameron	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Shelton	Jasmine	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Sherwood	Brian	AST	Business Administration for Transfer	
		CA	CSU General Education	
Shubin	Jessica	CA	Medical Assistant Administrative/Clinical	
Shults	Jacob	CA	CSU General Education	
		AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
		CA	Fire Technology Prevention Officer	
Sii	Jessica	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Silavong	Crissy	CA	CSU General Education	
Silveira-D'Avila	Sabrina	AS	Nursing	
Sinnott	Colin	CA	CSU General Education	
Siudzinski	Tyler	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Kinesiology and Wellness	
Slama	Crystina	AAT	Communication Studies for Transfer	
		CA	CSU General Education	
Smith	Christian	AST	Business Administration for Transfer	
Smith	Jazmine	AA	Liberal Arts Arts/Humanities/Communications	
Smith	Myeisha	AS	Nursing	
Smith	Zachary	CA	CSU General Education	
		AA	Liberal Arts American Studies	
		AAT	Political Science for Transfer	
Snider	Stephen	CA	Fire Technology Prevention Officer	
Sobol	Garrett	AST	Administration of Justice for Transfer	
Solano	Daisy	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Solano	Ramsey	CERT	Mechanical 3D Solid Modeling	
Solis	Francisco	CA	Automotive Chassis Service	
Solis	Jessica	AS	Occupational Therapy Assistant	
Solorio	Areli	CA	Medical Assistant Administrative/Clinical	
Solorio	Tanya	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Somphonphakdy	Andrew	AS	Occupational Therapy Assistant	3.17 (47)

Sotelo	Micaela	AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Soto	Melissa	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Soto	Samantha Maria	AS	Fire Administration	
Soto Alarcon	Bianca	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AAT	Psychology for Transfer	
Sparks	Honey-Cecilia	AS	Nursing	
Spreeman	Kyle	CA	Fire Technology Public Fire Service	
Stalone	Aliya	CA	IGETC General Education	
Steinman	Trevor	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Stens	Corey	AA	Liberal Arts Arts/Humanities/Communications	
Stone	Doyle	CA	Kinesiology Fitness Specialist	
Strong	Paul	AS	Fire Technology Public Fire Service	Honors
		CA	Fire Technology Public Fire Service	
Suarez	Marcos	AST	Business Administration for Transfer	
		AA	Liberal Arts Arts/Humanities/Communications	
Suarez	Rafael	AST	Business Administration for Transfer	
		CA	IGETC General Education	
Suarez	Rudy	AA	Liberal Arts Math and Science	
Swanson	David	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Swavely	Tyler	CA	IGETC General Education	
Sweiss	Randa	AS	Nursing	
Tallian	Stacey	AS	Nursing	
Tari	Seyed	AA	Liberal Arts Math and Science	High Honors
Taylor	Morgan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Tejeda	Stephanie	CA	IGETC General Education	
Teng	Nancy	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Tep	MAI-TRAM	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Teran	Sheila	AA	Speech Language Pathology Assistant	
Terrones	Rebecca	CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
Thibault	Corey	AS	Fire Technology Public Fire Service	Honors
Thomas	Brittany	AA	Speech Language Pathology Assistant	
Thomas	Julie	AS	Nursing	
Tinoco	Rebecca	AS	Biological Science	
		AS	Chemistry	
Tiqui	Abigail	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
To	Jimmy	AS	Engineering	
		AST	Mathematics for Transfer	
		AS	Physics	
		AS	Science	
Tobak	Danielle	CA	Medical Assistant Administrative/Clinical	
Todorut	Anthony	AS	Fire Technology Public Fire Service	
Toledano	Luis	AS	Automotive Technology	
Tomeo	Dharmita	AS	Nursing	
Tong	Vy	AST	Business Administration for Transfer	
		CA	CSU General Education	3.17 (48)



		AA	Liberal Arts Business and Technology	
Torres	Christopher	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Torres	Jennifer	AA	Liberal Arts Social and Behavioral Science	
Torres	Magnolia	AS	Medical Assistant Administrative/Clinical	
Torres	Nicole	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Tovar	Carolina	AAT	Communication Studies for Transfer	
Tran	An	CA	CSU General Education	
Tran	Anh	CA	CNC Lathe Set Up and Operation	
		CA	CNC Machine Set Up and Operation	
		CA	CNC Programmer Mastercam	
Tran	Brian	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Tran	Dan	AS	CNC Machine Set Up and Operation	
Tran	Dat	CERT	Solidworks 3D Modeling	
Tran	Lisa	CA	CSU General Education	
		AAT	Kinesiology for Transfer	Honors
Tran	Minh	AST	Business Administration for Transfer	
		CA	CSU General Education	
Tran	Richelle	AA	Liberal Arts Business and Technology	Honors
Tran	Tho	CA	CSU General Education	
Tran	Thuy	CA	CSU General Education	
		AA	Liberal Arts Math and Science	High Honors
Tran	Trang	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Tran	Trung	CERT	Business Applications Office Management	
		CA	Management	
		CERT	Management Human Resource	
		CA	Retail Management	
Tran	Vivian	AS	Medical Assistant Administrative/Clinical	Honors
Tran	Wilson	AST	Business Administration for Transfer	
Trejo Alvarado	Sergio	AAT	Kinesiology for Transfer	
Trieu	Phuong	CA	CSU General Education	
Trinh	Khiem	AST	Business Administration for Transfer	Honors
Trudeau	Jacqueline	AA	Paralegal	Honors
		CA	Paralegal	
Trujillo	Diego	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Truong	Kimngoc	AA	Family and Consumer Studies	
Truong	Minhtam	CA	CSU General Education	
		AS	Medical Assistant Administrative/Clinical	
Truong	Thuy Linh	AS	Business Administration	Honors
		CA	CSU General Education	
Try	Christian	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AAT	Music for Transfer	Honors
Turk	Daniel	CA	CSU General Education	
Twiet	Mohammad	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Ubina	Alma	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	High Honors
		AAT	Psychology for Transfer	High Honors
Ulloa	Coraima	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (49)

Ungos	Cassandra	AA	Speech Language Pathology Assistant	
Urrutia	Angelica	AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Uy	Caritas	AA	Speech Language Pathology Assistant	Honors
Valadez	Monica	AS	Nursing	
Valdes	Julio	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Valdes	Llanen	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AA	Speech Language Pathology Assistant	
Valdez	Jose	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Valdez	Karina	AST	Business Administration for Transfer	
Valdez	Veronica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Valencia	Claudia	CA	Human Deveolpment School Age	
Valerio	Jazmin	CA	IGETC General Education	
		AAT	Psychology for Transfer	
Valerio	Susana	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Valle	Jordan	AA	Liberal Arts Math and Science	
		AA	Liberal Arts Social and Behavioral Science	
Van Arsdale	Kyle	AST	Administration of Justice for Transfer	
Van Smaalen	Amanda	AA	Speech Language Pathology Assistant	
Varela	Yesenia	AAT	Communication and Media Studies for Transfer	
		CA	IGETC General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Spanish for Transfer	
Vargas	Alberto	CA	International Business	
Vargas	Alma	CA	Human Development Preschool Child	
Vargas	Angie	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Vargas	Arturo	AST	Business Administration for Transfer	
		CA	CSU General Education	
Vargas	Claudia	CA	IGETC General Education	
		AS	Medical Assistant Administrative/Clinical	
Vasquez	Ana	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Vasquez	Angelo	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Vasquez	Aristeo	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	International Business	
		AA	Liberal Arts Arts/Humanities/Communications	
Vasquez	Fiama	CA	Medical Assistant Administrative/Clinical	
Vasquez	Roger	AA	Liberal Arts Social and Behavioral Science	
Vazquez	Genessis	AS	Nursing	
Vazquez	Leslie	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Vazquez Moran	Jenneffer	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Vega	Dulce	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Political Science for Transfer	
Vega	Jonathan	CA	IGETC General Education	
Vega	Leticia	AS	Occupational Therapy Assistant	3.17 (50)

Vela	Debbie	CA	Paralegal	
Vela	Olga	CA	CSU General Education	
Velazquez	Angie	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Velazquez	Juan	AA	Liberal Arts Arts/Humanities/Communications	Honors
Velez	Alex	AS	CNC Programmer Mastercam	Honors
Velez	Heidi	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Velez	Zorayda	AA	Community Social Services	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Vera	Angela	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AA	Liberal Arts Social and Behavioral Science	
		AAT	Sociology for Transfer	
Vera	Monica	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Vetter	Bill	CERT	Freelancer	
Victores	Reid	CA	Fire Technology Public Fire Service	
Vigil	Miguel	AS	Computer Science	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
		AST	Mathematics for Transfer	
Villalpando	David	CA	CSU General Education	
Villarreal	Aldo	AA	Liberal Arts Math and Science	
Villarreal	Amy	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Villegas	Desiree	CA	CSU General Education	
Villicana	Jessica	CA	CSU General Education	
		AA	Elementary Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Virgen	Jacqueline	CA	Medical Assistant Administrative/Clinical	
Vivas	Yovan	AST	Administration of Justice for Transfer	
		CA	CSU General Education	
Vo	Chat	CERT	Solidworks 3D Modeling	
Vo	Chung	AST	Business Administration for Transfer	
		CA	CSU General Education	
Vo	Cuong	CA	CSU General Education	
		AAT	Sociology for Transfer	
Vo	Hue	AS	Business Administration	Honors
		CA	CSU General Education	
Vo	Hung	AST	Business Administration for Transfer	Honors
		CA	CSU General Education	
Vongamath	Fanta	CA	CSU General Education	
		AA	Liberal Arts Math and Science	
Vu	Benjamin	AS	Fire Technology Public Fire Service	
Vu	James	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Vu	Uyen	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Vue	Noua	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Vuong	Hieu	AST	Business Administration for Transfer	
		CA	CSU General Education	
Vuong	Ngoc Trinh	AA	Community Social Services	
		AA	Liberal Arts Arts/Humanities/Communications	3.17 (51)

		AA	Liberal Arts Social and Behavioral Science	
Walker	Shayne	AA	Liberal Arts Math and Science	Honors
		AA	Paralegal	Honors
Walls	Lauren	AA	Human Development Preschool Child	
Walter	Alexander	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	Honors
Weber	Michael	AA	Kinesiology	
		AA	Liberal Arts Kinesiology and Wellness	
Weddle	Andrew	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Weeks	Heather	CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Wheaton	Cheryl	AA	Accounting	
		CA	Accounting	
Wieber	Robert	CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Wilkins	Malerie	CERT	TV/Video Media Studies	
Williams	Karen	AA	Paralegal	
		CA	Paralegal	
Williamson	Sherrie	AA	Speech Language Pathology Assistant	High Honors
Wills	Amanda	AST	Business Administration for Transfer	
		CA	CSU General Education	
		AA	Liberal Arts Social and Behavioral Science	
Winn	Colin	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Woodall	Jeffrey	AS	Fire Technology Public Fire Service	
Wright	Stephan	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
		AAT	Psychology for Transfer	Honors
Wu	Shirley	CA	Pharmacy Technology Advanced	
Wuchner	Zach	AS	Fire Technology Public Fire Service	
Yan	Naren	CA	CSU General Education	
		AAT	Psychology for Transfer	
Yeomans	Margaret	AA	Speech Language Pathology Assistant	High Honors
Younis	Abdullah	CA	IGETC General Education	
		AS	Mathematics	High Honors
Zarate	Javier	AS	Welding Technology	
		CA	Welding Technology	
Zarate	Richard	CA	IGETC General Education	
		AA	Liberal Arts Arts/Humanities/Communications	Honors
Zelaya	Mario	AS	Biological Science	
		AS	Chemistry	
		CA	IGETC General Education	
		AA	Liberal Arts Math and Science	
Zepeda	Luis	AA	Liberal Arts Math and Science	
Ziegler	Penny	AA	Paralegal	
		CA	Paralegal	
Zornosa	Sebastian	CA	Fire Technology Public Fire Service	
Zorzy	Michael	CA	CSU General Education	
		AA	Liberal Arts Arts/Humanities/Communications	
Zul	Cynthia	AA	Liberal Arts Social and Behavioral Science	
		AAT	Psychology for Transfer	
Zuniga	Maria	AS	Pre-Nursing	High Honors

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
SANTIAGO CANYON COLLEGE – STUDENT SERVICES**

To: Board of Trustees	Date: September 14, 2015
Re: Confirmation of Associate Degrees and Certificates Awarded in Intersession and Spring 2015	
Action: Request for Approval	

**BACKGROUND**

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate of arts degree, associate of arts for transfer degree, associate of science degree, associate of science for transfer degree, certificate of achievement, and/or certificate of proficiency for spring 2015, including spring 2015 intersession. Also attached are the statistical tables showing degrees and certificates awarded by major.

**ANALYSIS**

Santiago Canyon College awarded 1126 associate degrees in spring 2015 (this number includes 16 associate degrees awarded in intersession 2015), as compared to 920 in spring 2014. The degrees with the most significant increase are the associate in arts for transfer and associate in science for transfer programs. Santiago Canyon College awarded 250 associate in arts for transfer and associate in science for transfer degrees in spring 2015 (this number includes 3 associate degrees for transfer awarded in spring intersession 2015), compared to 170 in spring 2014. Business Administration and Communication Studies are the two transfer degree programs with a notable increase.

Santiago Canyon College awarded 669 certificates of achievement in spring 2015 (this number includes 6 certificates of achievement awarded in intersession 2015), as compared to 578 in spring 2014. Notable increases were seen in Apprenticeship-Maintenance Mechanic, and Apprenticeship-Operating Engineers: Heavy Equipment/Landscape Operator, Water Utility Science-Wastewater/Environmental Sanitation, Water Utility Science-Water Distribution and Water Utility Science-Water Treatment. A total of 99 certificates of proficiency were awarded in spring 2015, as compared to 394 in spring 2014.

The increased awareness and importance placed on the transfer degrees has had a significant impact on the increased number of degrees awarded. The popularity of these programs adds to the increase of degrees and CSU & IGETC certifications that are being awarded. As Santiago Canyon College adds to the list of majors within the associate in arts for transfer and associate in science for transfer programs, we will continue to see an increase in these programs.

**RECOMMENDATION**

It is recommended that the Board of Trustees confirm the recipients of the associate degrees and certificates for intersession and spring 2015 as presented.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: John C. Hernandez, Ph.D., Vice President of Student Services	
Submitted by: John Weispfenning, Ph.D., President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



# **Santiago Canyon College**

**SPRING 2015**

**STATISTICS**

**Santiago Canyon College**  
 Associate Degrees-Statistics for  
 Interession 2015 and Spring 2015

<u>MAJOR</u>	<u>Interession 2015 &amp; Spring 2015</u>
Accounting	1
Anthropology (AA-T)	1
Art	5
Art: Studio Art (AA-T)	13
Art - Graphic Design	2
Biological Science/Biology	19
Business Administration	51
Business Administration (AS-T)	75
Business Management	5
Chemistry	13
Communication	1
Communication Studies (AA-T)	26
Computer Science	6
Economics	6
Elementary Education	1
Elementary Education (AA-T)	5
English (AA-T)	8
Gemology	2
Geography	1
History	1
History (AA-T)	12
Kinesiology (AA-T)	11
Liberal Arts	1
Liberal Arts: Arts, Humanities & Communication	362
Liberal Arts: Mathematics & Sciences	146
Liberal Arts: Multi-Cultural Studies	7
Liberal Arts: Social & Behavioral Sciences	172
Management (General)	3
Marketing	1
Mathematics	5
Mathematics (AS-T)	17
Modern Languages	3
Philosophy	1
Philosophy (AA-T)	3
Physics	1
Physics (AS-T)	12
Political Science	3

**Santiago Canyon College**  
 Associate Degrees-Statistics for  
 Intersession 2015 and Spring 2015

<u>MAJOR</u>	<u>Intersession 2015 &amp; Spring 2015</u>
Political Science (AA-T)	11
Psychology	10
Psychology (AA-T)	42
Public Works: Management	1
Real Estate	
Science	12
Sociology	1
Sociology (AA-T)	13
Spanish (AA-T)	1
Survey/Mapping Sciences - Land Surveying	5
Water Utility Science	
Wastewater/Environmental Sanitation	8
Water Distribution	9
Water Treatment	11
<b>Spring 2015-Total</b>	<b>1126</b>

<u>AA Degrees</u>	721
<u>AA-T Degrees</u>	146
<u>AS Degrees</u>	155
<u>AS-T Degrees</u>	104



# Santiago Canyon College

Certificate Programs-  
Statistics for  
Intersession 2015  
and Spring 2015

## Certificate of Achievement

Intersession 2015  
& Spring 2015

Apprenticeship - <b>Carpentry</b>	
Drywall/Lather	2
Apprenticeship - <b>Cosmetology</b>	10
Apprenticeship - <b>Electricity</b>	
Industrial	1
Intelligent Transportation System	3
Sound Installer	4
Apprenticeship- <b>Electricity-Power Lineman</b>	20
Apprenticeship- <b>Maintenance Mechanic</b>	
Maintenance Mechanic-Apprentice I	8
Maintenance Mechanic-Apprentice II	5
Apprenticeship- <b>Operating Engineers</b>	
Heavy Equipment/Landscape Operator	28
Special Inspector	2
Apprenticeship - <b>Surveying</b>	
Chainman	2
Chief of Party	8
<b>Art Digital Media - Web Design</b>	1
Computer Science	15
CSU General Education Breadth	352
Gemology	10
IGETC General Education Breadth	156
Management: Retail Management	1
Public Works - Management	2
Survey/Mapping Sciences - Land Surveying	1
Water Utility Science:	
Wastewater/Environmental Sanitation	3
Water Distribution	20
Water Treatment	15

**Totals**

Spring 2015

<b>669</b>
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# Santiago Canyon College

Certificate Programs-  
Statistics for  
Intersession 2015  
and Spring 2015

## Certificate of Proficiency

## Intersession 2015 & Spring 2015

Accounting :

Computerized

1

General Accounting

43

Biology:

Biotechnology Lab Assistant

4

Business Management

4

Computer Science: Applied Robotics/Embedded Prog.

3

Education:

After School Program Assistant

2

After School Program Associate Teacher

4

Human Development: Infant/Toddler

1

Marketing:

General

11

Advertising

8

Web

1

Real Estate-Salesperson

16

Survey/Mapping Sci. - Land Surveying Technician

1

**Totals**

Spring 2015

**99**

**Cumulative Totals for Spring**

Spring 2015

**768**



# **Santiago Canyon College**

## **COMPARATIVE STATISTICS**

**Santiago Canyon College**  
Associate Degrees -  
Comparative Statistics by Semester

<u>MAJOR</u>	<u>Spring 2014</u>	<u>Spring 2015</u>
Accounting		1
Anthropology	2	
Anthropology (AA-T)	6	1
Art	3	5
Art: Studio Art (AA-T)	6	13
Art - Graphic Design	1	2
Biological Science/Biology	9	19
Business Administration	20	51
Business Administration (AS-T)	65	75
Business Management	3	5
Chemistry	9	13
Communication	1	1
Communication Studies (AA-T)	9	26
Computer Science	6	6
Economics	1	6
Elementary Education	1	1
Elementary Education (AA-T)	8	5
English	2	
English (AA-T)	7	8
Gemology	2	2
Geography		1
History	5	1
History (AA-T)	10	12
Kinesiology (AA-T)		11
Liberal Arts	3	1
Liberal Arts: University Transfer Studies	1	
Liberal Arts: Arts, Humanities & Communication	320	362
Liberal Arts: Mathematics & Sciences	114	146
Liberal Arts: Multi-Cultural Studies	2	7
Liberal Arts: Social & Behavioral Sciences	146	172
Management (General)	4	3
Marketing	2	1
Mathematics	8	5
Mathematics (AS-T)	5	17
Modern Languages		3
Philosophy	3	1
Philosophy (AA-T)	1	3
Physics	5	1
Physics (AS-T)	4	12
Political Science	7	3
Political Science (AA-T)	7	11
Psychology	16	10
Psychology (AA-T)	35	42
Public Works: Management	3	1
Real Estate	2	

**Santiago Canyon College**  
 Associate Degrees -  
 Comparative Statistics by Semester

<u>MAJOR</u>	<u>Spring 2014</u>	<u>Spring 2015</u>
Science	13	12
Sociology	2	1
Sociology (AA-T)	5	13
Spanish (AA-T)	-	1
Survey/Mapping Sciences - Land Surveying	2	5
Water Utility Science		
Wastewater/Environmental Sanitation	6	8
Water Distribution	4	9
Water Treatment	7	11
	<b>903</b>	<b>1126</b>

# Santiago Canyon College

## Associate Degrees

### 5 Year Statistics

<b>MAJOR</b>	<b>Total</b>	<b>2010 - 11</b>	<b>2011 - 12</b>	<b>2012 - 13</b>	<b>2013 - 14</b>	<b>2014 - 15</b>
Accounting	6	2	2			2
Anthropology	7	3		2	2	
Anthropology (AA-T)	7				6	1
Apprenticeship - <b>Electricity</b> Power Lineman	1			1		
Apprenticeship - Maintenance Mechanic Apprentice I	2	1		1		
Apprenticeship - <b>Surveying</b> Chainman	2				2	
Chief of Party	3	1	1		1	
Art	23	1	5	5	5	7
Art: Studio Arts (AA-T)	24				8	16
Art - Digital Media Arts	1				1	
Art - Graphic Design	9		1	2	2	4
Biological Science/Biology	67	7	7	15	13	25
Business Administration	225	35	23	51	40	75
Business Administration (AS-T)	253			43	94	115
Business Management	29	6	5	6	6	6
Business Management - Entrepreneurship	9	1	3	4		1
Chemistry	35		2	7	10	16
Communication	3	1			1	1
Communication Studies (AA-T)	50		2	4	10	34
Computer Information Systems	6	1	1	2	1	1
Computer Science	21	1	1	4	8	7
Cosmetology	3	1	2			
Economics	31	4	8	8	3	8
Elementary Education (AA)	7		1	4	2	
Elementary Education (AA-T)	15				8	7
English	6	1	2	1	2	
English (AA-T)	27			8	8	11
Gemology	13	5	3		2	3
Geography	3		1	1		1
Geology	2		1		1	
History	37	8	11	9	7	2
History (AA-T)	36				14	22
Human Development: Infant-Toddler	1				1	
Kinesiology (AA-T)	13					13
Liberal Arts	86	45	22	13	3	3
Liberal Arts: University Transfer Studies	115	79	21	10	5	
Liberal Arts: Arts, Humanities & Communication	2161	255	375	467	489	575
Liberal Arts: Mathematics & Sciences	722	60	109	155	176	222
Liberal Arts: Multi-Cultural Studies	18		3	4	3	8
Liberal Arts: Social & Behavioral Sciences	873	60	141	196	217	259
Management (General)	22	4	3	3	6	6
Marketing (General)	17	3	6	4	3	3

# Santiago Canyon College

## Associate Degrees

### 5 Year Statistics

<u>MAJOR</u>	<u>Total</u>	<u>2010 - 11</u>	<u>2011 - 12</u>	<u>2012 - 13</u>	<u>2013 - 14</u>	<u>2014 - 15</u>
Mathematics (AA)	29	4	5	8	12	8
Mathematics (AS-T)	9			1	8	24
Modern Languages	6	2	1			3
Philosophy	11	4		2	4	1
Philosophy (AA-T)	5				1	4
Physics (AS)	30	5	7	7	10	1
Physics (AS-T)	23			1	5	17
Political Science	49	11	11	12	11	4
Political Science (AA-T)	21				8	13
Psychology (AA)	108	15	23	28	24	18
Psychology (AA-T)	145			33	51	61
Public Works: Management	4		1			3
Public Works: Construction Management	19	7	3	1	8	
Real Estate	6	3			3	
Science	52	2	6	11	19	14
Social Science	2		2			
Sociology (AA)	20	8	4	3	2	3
Sociology (AA-T)	31			7	7	17
Spanish (AA-T)	1					1
Survey/Mapping Sciences - Land Surveying	33	9	9	6	3	6
Water Utility Science						
Wastewater/Environmental Sanitation	39	4	6	5	11	13
Water Distribution	59	12	13	11	8	15
Water Treatment	69	17	14	8	14	16
<b>Totals</b>	<b>5762</b>	<b>688</b>	<b>867</b>	<b>1174</b>	<b>1369</b>	<b>1696</b>

AA Degrees

AA-T Degrees

AS Degrees

AS-T Degrees

614	784	<b>941</b>	<b>962</b>	1119
	2	<b>52</b>	<b>121</b>	199
74	81	<b>136</b>	<b>179</b>	222
		<b>45</b>	<b>107</b>	156

**Santiago Canyon College**  
 Certificate Programs -  
 Comparative Statistics by Semester

<u>Certificate of Achievement</u>	<u>Spring 2014</u>	<u>Spring 2015</u>
Accounting	1	
Apprenticeship - <b>Carpentry</b>		
Drywall/Lather	6	2
Apprenticeship - <b>Cosmetology</b>		10
Apprenticeship - <b>Electricity</b>		
Industrial		1
Intelligent Transportation System		3
Sound Installer		4
Apprenticeship- <b>Electricity-Power Lineman</b>	40	20
Apprenticeship- <b>Maintenance Mechanic</b>		
Maintenance Mechanic-Apprentice I		8
Maintenance Mechanic-Apprentice II		5
Apprenticeship- <b>Operating Engineers</b>		
Heavy Equipment/Landscape Operator		28
Special Inspector		2
Apprenticeship - <b>Surveying</b>		
Chainman		2
Chief of Party	2	8
<b>Art Digital Media - Web Design</b>		1
Computer Science		15
CSU General Education Breadth	341	352
Gemology	5	10
IGETC General Education Breadth	134	156
Management: Retail Management		1
Public Works - Construction Inspection	5	
Public Works - Management	5	2
Real Estate	4	
Survey/Mapping Sciences - Land Surveying	4	1
Water Utility Science		
Wastewater/Environmental Sanitation	13	3
Water Distribution	4	20
Water Treatment	4	15
<b>Totals</b>	Spring 2014 <b>568</b>	Spring 2015 <b>669</b>



# Santiago Canyon College

## Certificate Programs - Comparative Statistics by Semester

<u>Certificate of Proficiency</u>	<u>Spring 2014</u>	<u>Spring 2015</u>
Accounting :		
Computerized	2	1
General Accounting	52	43
Biology:		
Biotechnology Lab Assistant		4
Busniess Management	206	4
Computer Science: Applied Robotics/Embedded Prog.	1	3
Cosmetology:		
Esthetician	71	
Education:		
After School Program Assistant	3	2
After School Program Associate Teacher	1	4
Human Development: Infant/Toddler		1
Management:		
Human Resource Management	2	
Supervision		
Marketing:		
General	15	11
Advertising	4	8
Web		1
Public Works:		
Code Enforcement Officer	22	
Project Management	1	
Supervisor	1	
Real Estate-Salesperson	9	16
Survey/Mapping Sci. - Land Surveying Technician	2	1
Water Utility Science:		
Supervisor	2	
<b>Totals</b>	Spring 2014 <b>394</b>	Spring 2015 <b>99</b>
<b>Cumulative Totals for Spring</b>	Spring 2014 <b>962</b>	Spring 2015 <b>768</b>

# Santiago Canyon College

## Certificate Programs

### 5 Year Statistics

<b><u>Certificate of Achievement</u></b>	<b>Total</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Accounting	7	4	1		1	1
Apprenticeship: <b>Barbering</b>	34	1	33			
Apprenticeship: <b>Carpentry</b>						
Acoustical Tile	31				30	1
Drywall/Lather	171				167	4
Apprenticeship: <b>Cosmetology</b>	66		12	36	7	11
Apprenticeship - <b>Electricity</b>						
Industrial	177	46	48	52		31
Intelligent Transportation System	13			10		3
Sound Installer	74	9	12	31	11	11
Apprenticeship: <b>Electricity- Power Lineman</b>	479	26	116	175	49	113
Apprenticeship: <b>Maintenance Mechanic</b>						
Apprentice I	37	1		21	7	8
Apprentice II	21			16		5
Apprenticeship- <b>Operating Engineers</b>						
Heavy Equipment Operator	328			269	14	45
Plant Equipment/Rock, Sand & Gravel	10			10		
Special Inspector	4					4
Apprenticeship - <b>Surveying</b>						
Chainman	61	8		38	13	2
Chief of Party	133	9	49	50	13	12
Art- Digital Media	2		2			
Graphic Design	9			1		8
Interactive Design	1					1
Web Design	1					1
Business Management - Entrepreneurship	7	1	1	4		1
CSU General Education Breath	2360	408	399	468	533	552
Computer Information Systems	2			1		1
Computer Science	17			1		16
Cosmetology	215	41	11			163
Gemology	90	13	12	9	40	16
IGETC - General Education Breadth	973	187	171	190	189	236
Management: Retail Management						1
Public Works - Management	5		1			4
Public Works - Construction Inspection	57	17	14	5	17	4
Public Works - Construction Management	72	27	4	7	34	
Real Estate	6	2			4	
Sign Language	9	4	1	2		2
Survey/Mapping Sciences - Land Surveying	53	12	14	5	18	4
Water Utility Science						
Wastewater/Environmental Sanitation	111	11	24	24	34	15
Water Distribution	162	26	31	36	35	34
Water Treatment	176	28	36	27	57	28
<b>TOTALS</b>						
	<b>5974</b>	<b>881</b>	<b>992</b>	<b>1488</b>	<b>1273</b>	<b>1338</b>

**Santiago Canyon College**  
**Certificate Programs**  
**5 Year Statistics**

<b>Certificate of Proficiency</b>	<b>Total</b>	<b>2010 - 11</b>	<b>2011 - 12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Accounting						
Computerized	3				2	1
General Accounting	553	5	5	9	483	51
Biotechnology: Lab Assistant	6					6
Business Management	243			1	209	33
CIS - Web Page Design	1	1				
CIS - Web Programming	4	2		2		
Computer Sci: Applied Robotics/Embedded Prog.	10		3	2	1	4
Cosmetology						
Cosmetician	20	20				
Esthetician	72				71	1
Manicuring	1	1				
Education:						
After School Program Assistant	26		14	3	3	6
After School Program Associate Teacher	17			12	1	4
Human Development:						
Early Child, Infant/Toddler	1					1
Basic Early Childhood Preschool	5			4	1	
Management:						
Human Resource Management	16	3		4	7	2
Supervision	12		3	2	5	2
Marketing:						
Advertising	75	2	6	7	42	18
General	68	3	4	7	40	14
Web Marketing	6			1	4	1
Project Management	23	2	2	17	1	1
Public Works:						
Code Enforcement Officer	49				33	16
Green-Sustainable Building	5	5				
Supervisor	3	2			1	
Real Estate:						
Appraisal	3				2	1
Salesperson	120			1	103	16
Survey/Mapping - Land Surveying Technician	37	20	6	7	3	1
TV/Video Communications- Media Studies	36	6	8	10	10	2
Water Utility Supervisor	6	2	2		2	
<b>Totals</b>						
	<b>1421</b>	<b>74</b>	<b>53</b>	<b>89</b>	<b>1024</b>	<b>181</b>

**Cumulative Totals**

<b>955</b>	<b>1045</b>	<b>1577</b>	<b>2297</b>	<b>1519</b>
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# **Santiago Canyon College**

**SPRING 2015**

**Student Names  
Associate of Arts Degrees**

Last Name	First	Major	Honors	Departmental	President's Scholar
Acevedo	Ashby	Political Science			
Adams	Raymond	Liberal Arts: Arts, Humanities and Communication			
Adams	Michael	Liberal Arts: Mathematics and Sciences			
Adams	Raymond	Liberal Arts: Social and Behavioral Sciences			
Adloo	Payam	Liberal Arts: Arts, Humanities and Communication			
Adloo	Payam	Liberal Arts: Mathematics and Sciences			
Adray	Kenna	Liberal Arts: Mathematics and Sciences			
Aghi	Mehul	Liberal Arts: Arts, Humanities and Communication	With Honors		President's Scholar
Aghi	Mehul	Liberal Arts: Mathematics and Sciences	With Honors		President's Scholar
Aghi	Mehul	Liberal Arts: Social and Behavioral Sciences	With Honors		President's Scholar
Akers	Adam	Liberal Arts: Social and Behavioral Sciences			
Aldana	Trevor	Liberal Arts: Arts, Humanities and Communication			
Aldana	Trevor	Liberal Arts: Social and Behavioral Sciences			
Alfaro	Kati	Liberal Arts: Arts, Humanities and Communication			
Alvizo	Martha	Liberal Arts	With Honors		
Alvizo	Martha	Liberal Arts: Arts, Humanities and Communication	With Honors		
Alvizo	Martha	Liberal Arts: Multi-Cultural Studies	With Honors		
Alvizo	Martha	Modern Languages	With Honors	Departmental Honors	
Alvizo	Martha	Liberal Arts: Social and Behavioral Sciences	With Honors		
Amezquita	Marissa	Liberal Arts: Arts, Humanities and Communication			
Amezquita	Marissa	Liberal Arts: Social and Behavioral Sciences			
Argyle	David	Liberal Arts: Arts, Humanities and Communication			
Arvizu	Sergio	Liberal Arts: Arts, Humanities and Communication			
Arvizu	Sergio	Liberal Arts: Social and Behavioral Sciences			
Asue	Chance	Liberal Arts: Arts, Humanities and Communication			
Athanas	Stephanie	Liberal Arts: Arts, Humanities and Communication			
Athanas	Stephanie	Liberal Arts: Mathematics and Sciences			
Avila	Vanesa	Liberal Arts: Arts, Humanities and Communication	With Honors		
Avila	Esli	Liberal Arts: Arts, Humanities and Communication			
Avila	Israel	Liberal Arts: Arts, Humanities and Communication			
Avila	Esli	Liberal Arts: Mathematics and Sciences			
Avila	Vanesa	Liberal Arts: Social and Behavioral Sciences	With Honors		
Avila	Israel	Liberal Arts: Social and Behavioral Sciences			
Azpeitia	Ivan	Liberal Arts: Arts, Humanities and Communication			
Badillo	Karina	Liberal Arts: Arts, Humanities and Communication			
Bahbah	Justine	Liberal Arts: Arts, Humanities and Communication	With Honors		
Basterrechea	Justin	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Basterrechea	Justin	Liberal Arts: Mathematics and Sciences			
Basterrechea	Justin	Liberal Arts: Social and Behavioral Sciences			
Bdaiwi	Dina	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Bdaiwi	Dina	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Beckman	Briana	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Bejarano	Vanessa	Liberal Arts: Arts, Humanities and Communication			
Bejarano	Vanessa	Liberal Arts: Social and Behavioral Sciences			
Belanto	Jordyn	Liberal Arts: Arts, Humanities and Communication	With Honors		
Belanto	Jordyn	Liberal Arts: Social and Behavioral Sciences	With Honors		
Bell	Lisa	Liberal Arts: Arts, Humanities and Communication			
Benitez	Jonathan	Liberal Arts: Arts, Humanities and Communication			
Berklite	Ryan	Liberal Arts: Arts, Humanities and Communication			
Bernal	Ryan	Liberal Arts: Arts, Humanities and Communication			
Betker	Clarissa	Liberal Arts: Arts, Humanities and Communication	With Honors		
Betker	Clarissa	Liberal Arts: Social and Behavioral Sciences	With Honors		
Bhullar	Harneet	Liberal Arts: Arts, Humanities and Communication	With Honors		
Bhullar	Harneet	Liberal Arts: Mathematics and Sciences	With Honors		
Bhullar	Harneet	Liberal Arts: Social and Behavioral Sciences	With Honors		
Bishop	Sherri	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Bishop	Sherri	Political Science	With High Honors	Departmental Honors	
Bishop	Sherri	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Blaa	Alex	Liberal Arts: Arts, Humanities and Communication			
Blanchard	Iris	Liberal Arts: Arts, Humanities and Communication			
Bodourian	Harrison	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Bodourian	Harrison	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Botero	Ariane	Liberal Arts: Arts, Humanities and Communication			
Brazil	Monica	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Brehm	Amy	Liberal Arts: Arts, Humanities and Communication			
Brehm	Amy	Liberal Arts: Mathematics and Sciences			
Brennan	Laura	Liberal Arts: Arts, Humanities and Communication			
Brennan	Laura	Psychology			
Brennan	Laura	Liberal Arts: Social and Behavioral Sciences			
Brosi	Evan	Liberal Arts: Social and Behavioral Sciences			
Brown	Grady	Liberal Arts: Arts, Humanities and Communication			
Bulosan	Bridget	Liberal Arts: Mathematics and Sciences	With Honors		
Burckley	Brian	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Burge	Kelsey	Liberal Arts: Arts, Humanities and Communication	With Honors		
Burge	Kelsey	Liberal Arts: Mathematics and Sciences	With Honors		
Burger	Jessica	Liberal Arts: Arts, Humanities and Communication			
Burger	Jessica	Liberal Arts: Social and Behavioral Sciences			
Bustos	Nicole	Liberal Arts: Arts, Humanities and Communication			
Bustos	Nicole	Liberal Arts: Social and Behavioral Sciences			
Callen	Olivia	Liberal Arts: Arts, Humanities and Communication			
Callen	Olivia	Liberal Arts: Social and Behavioral Sciences			
Calvez	Jan	Economics			
Calvez	Jan	Liberal Arts: Arts, Humanities and Communication			
Calvez	Jan	Liberal Arts: Mathematics and Sciences			
Calvez	Jan	Liberal Arts: Social and Behavioral Sciences			
Calvillo	Jesus	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Camacho	Mikaela	Liberal Arts: Arts, Humanities and Communication			
Casillas	Julianna	Liberal Arts: Arts, Humanities and Communication			
Casillas	Julianna	Liberal Arts: Mathematics and Sciences			
Castillo	Kimberly	Liberal Arts: Arts, Humanities and Communication			
Castillo	Kimberly	Liberal Arts: Mathematics and Sciences			
Chairez	Danielle	Liberal Arts: Arts, Humanities and Communication			
Chairez	Danielle	Liberal Arts: Social and Behavioral Sciences			
Chapluk	Ethan	Liberal Arts: Mathematics and Sciences	With Honors		
Chaudhri	Yatika	Liberal Arts: Social and Behavioral Sciences	With Honors		
Chavez	Christopher	Liberal Arts: Arts, Humanities and Communication			
Chavez	Christopher	Liberal Arts: Mathematics and Sciences			
Chavez Lezama	Fredy	Liberal Arts: Arts, Humanities and Communication			
Chavez Lezama	Fredy	Liberal Arts: Mathematics and Sciences			
Chen	Serena	Liberal Arts: Arts, Humanities and Communication			
Chen	Stacy	Liberal Arts: Arts, Humanities and Communication			
Chen	Stacy	Liberal Arts: Social and Behavioral Sciences			
Chylinski	Tori	Liberal Arts: Social and Behavioral Sciences			
Ciano	Anastasia	Liberal Arts: Arts, Humanities and Communication			
Clara	Alejandra	Liberal Arts: Arts, Humanities and Communication			
Connors	Charles	Liberal Arts: Arts, Humanities and Communication	With Honors		
Consalvi	Emily	Liberal Arts: Arts, Humanities and Communication			
Consalvi	Emily	Liberal Arts: Social and Behavioral Sciences			
Contreras	Journey	Liberal Arts: Arts, Humanities and Communication	With Honors		

Last Name	First	Major	Honors	Departmental	President's Scholar
Contreras	Journey	Liberal Arts: Mathematics and Sciences	With Honors		
Contreras	Journey	Liberal Arts: Social and Behavioral Sciences	With Honors		
Corbell	Olivia	Liberal Arts: Arts, Humanities and Communication	With Honors		
Cordova	Jade	Liberal Arts: Arts, Humanities and Communication			
Cordova	Jade	Liberal Arts: Mathematics and Sciences			
Cornelius	Evan	History	With Honors		
Cortez	Michael	Liberal Arts: Arts, Humanities and Communication			
Cortez	Michael	Liberal Arts: Mathematics and Sciences			
Cortez	Michael	Liberal Arts: Social and Behavioral Sciences			
Covarrubias	Joseluis	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Covarrubias	Joseluis	Liberal Arts: Mathematics and Sciences	With High Honors		
Cowan	Danielle	Liberal Arts: Arts, Humanities and Communication			
Cowley	Ian	Liberal Arts: Mathematics and Sciences			
Coyazo	Tania	Liberal Arts: Social and Behavioral Sciences			
Cronic	Alyssa	Liberal Arts: Arts, Humanities and Communication			
Cronic	Alyssa	Liberal Arts: Mathematics and Sciences			
Cronic	Alyssa	Liberal Arts: Social and Behavioral Sciences			
Cruz	Shaun	Liberal Arts: Mathematics and Sciences	With Honors		
Cruz	Ricardo	Liberal Arts: Mathematics and Sciences			
Cuellar	Noemi	Liberal Arts: Arts, Humanities and Communication			
Cugno	Ashley	Liberal Arts: Arts, Humanities and Communication			
Cugno	Ashley	Liberal Arts: Social and Behavioral Sciences			
Dang	Hilary	Liberal Arts: Arts, Humanities and Communication			
Davis	Dana	Liberal Arts: Arts, Humanities and Communication			
Davis	Felicia	Liberal Arts: Arts, Humanities and Communication			
Davis	Mattson	Liberal Arts: Arts, Humanities and Communication			
Day	Kristin	Liberal Arts: Social and Behavioral Sciences			
De Rosas	Eric	Liberal Arts: Arts, Humanities and Communication			
De Rosas	Eric	Liberal Arts: Mathematics and Sciences			
Deboer	Brant	Liberal Arts: Arts, Humanities and Communication			
Delgadillo	Ruby	Liberal Arts: Arts, Humanities and Communication			
Delgado	Hector	Liberal Arts: Arts, Humanities and Communication			
Delgado	Hector	Liberal Arts: Social and Behavioral Sciences			
Demerjian	Kelsey	Liberal Arts: Arts, Humanities and Communication			
Demerjian	Kelsey	Liberal Arts: Social and Behavioral Sciences			
Deneal	Laneesha	Liberal Arts: Arts, Humanities and Communication			



Last Name	First	Major	Honors	Departmental	President's Scholar
Deneal	Laneesha	Liberal Arts: Mathematics and Sciences			
Deneal	Laneesha	Psychology			
Deneal	Laneesha	Liberal Arts: Social and Behavioral Sciences			
Devilla	Romualdo	Liberal Arts: Arts, Humanities and Communication			
Diaz Chavez	Meldrid	Liberal Arts: Arts, Humanities and Communication			
Diaz Chavez	Meldrid	Liberal Arts: Mathematics and Sciences			
Dillon	Katherine	Liberal Arts: Arts, Humanities and Communication			
Diulio	Brooke	Liberal Arts: Arts, Humanities and Communication	With High Honors		President's Scholar
Diulio	Brooke	Liberal Arts: Social and Behavioral Sciences	With High Honors		President's Scholar
Dominguez	Francesca	Liberal Arts: Arts, Humanities and Communication	With Honors		
Dominguez	Francesca	Liberal Arts: Social and Behavioral Sciences	With Honors		
Dorantes	Nicolas	Liberal Arts: Arts, Humanities and Communication			
Dorantes	Nicolas	Liberal Arts: Social and Behavioral Sciences			
Dorfmeier	Kelsey	Liberal Arts: Arts, Humanities and Communication			
Dorfmeier	Kelsey	Liberal Arts: Mathematics and Sciences			
Dortch	Zachary	Liberal Arts: Arts, Humanities and Communication			
Du Rose	Andre	Liberal Arts: Social and Behavioral Sciences			
Dumont	Amanda	Liberal Arts: Arts, Humanities and Communication			
Duncan	Elizabeth	Liberal Arts: Arts, Humanities and Communication			
Duncan	Elizabeth	Liberal Arts: Mathematics and Sciences			
Duncan	Elizabeth	Liberal Arts: Social and Behavioral Sciences			
Eastwood	Wesley	Liberal Arts: Arts, Humanities and Communication	With Honors		
Eastwood	Wesley	Liberal Arts: Mathematics and Sciences	With Honors		
Edwards	Samuel	Liberal Arts: Arts, Humanities and Communication			
Edwards	Samuel	Liberal Arts: Mathematics and Sciences			
Elliott	Sheryl	Liberal Arts: Arts, Humanities and Communication	With Honors		
Erickson	Michelle	Art	With Honors	Departmental Honors	
Erickson	Michelle	Liberal Arts: Arts, Humanities and Communication	With Honors		
Erickson	Vanessa	Liberal Arts: Arts, Humanities and Communication			
Esparza	Alan	Liberal Arts: Arts, Humanities and Communication			
Esparza	Joaquin	Liberal Arts: Arts, Humanities and Communication			
Esparza	Alan	Liberal Arts: Social and Behavioral Sciences			
Espinoza	Luis	Economics			
Espinoza	Luis	Liberal Arts: Arts, Humanities and Communication			
Espinoza	Monica	Liberal Arts: Arts, Humanities and Communication			
Espinoza	Yesenia	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Espinoza	Luis	Liberal Arts: Mathematics and Sciences			
Espinoza	Monica	Liberal Arts: Mathematics and Sciences			
Espinoza	Yesenia	Liberal Arts: Multi-Cultural Studies			
Espinoza	Luis	Liberal Arts: Social and Behavioral Sciences			
Espinoza	Monica	Liberal Arts: Social and Behavioral Sciences			
Espinoza	Yesenia	Liberal Arts: Social and Behavioral Sciences			
Estrada	Jubani	Liberal Arts: Arts, Humanities and Communication			
Estrada	Jubani	Liberal Arts: Social and Behavioral Sciences			
Facey	Jordan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Facey	Jordan	Liberal Arts: Mathematics and Sciences	With Honors		
Facey	Jordan	Liberal Arts: Social and Behavioral Sciences	With Honors		
Fahey	Dane	Liberal Arts: Arts, Humanities and Communication			
Fahey	Dane	Liberal Arts: Social and Behavioral Sciences			
Farhall	Amanda	Liberal Arts: Arts, Humanities and Communication			
Farhall	Amanda	Philosophy			
Farhall	Amanda	Liberal Arts: Social and Behavioral Sciences			
Farley	Austen	Liberal Arts: Arts, Humanities and Communication			
Farley	Austen	Liberal Arts: Social and Behavioral Sciences			
Farrell	Meghan	Liberal Arts: Arts, Humanities and Communication			
Farrugia	Jillian	Liberal Arts: Arts, Humanities and Communication			
Farzad	Sarvenaz	Liberal Arts: Arts, Humanities and Communication	With High Honors		President's Scholar
Farzad	Sarvenaz	Liberal Arts: Social and Behavioral Sciences	With High Honors		President's Scholar
Ficke	Tiffany	Liberal Arts: Arts, Humanities and Communication			
Ficke	Tiffany	Liberal Arts: Social and Behavioral Sciences			
Fierros	Angelica	Liberal Arts: Arts, Humanities and Communication			
Flores	Armando	Liberal Arts: Arts, Humanities and Communication			
Flores	Armando	Liberal Arts: Mathematics and Sciences			
Flores	Armando	Liberal Arts: Social and Behavioral Sciences			
Foreman	Ashley	Liberal Arts: Arts, Humanities and Communication			
Foreman	Ashley	Liberal Arts: Mathematics and Sciences			
Foreman	Ashley	Liberal Arts: Social and Behavioral Sciences			
Freeland	Kimberly	Liberal Arts: Arts, Humanities and Communication			
Freeland	Kimberly	Liberal Arts: Social and Behavioral Sciences			
Frisbee	Alex	Liberal Arts: Arts, Humanities and Communication			
Frisbee	Alex	Liberal Arts: Mathematics and Sciences			
Frisbee	Alex	Liberal Arts: Social and Behavioral Sciences			

Last Name	First	Major	Honors	Departmental	President's Scholar
Fuentes	Jennifer	Liberal Arts: Arts, Humanities and Communication	With Honors		
Fuentes	Jennifer	Liberal Arts: Social and Behavioral Sciences	With Honors		
Gallagher	Stephanie	Liberal Arts: Arts, Humanities and Communication			
Gallagher	Stephanie	Liberal Arts: Mathematics and Sciences			
Gallagher	Stephanie	Liberal Arts: Social and Behavioral Sciences			
Gamez	Amber	Liberal Arts: Arts, Humanities and Communication			
Gamez	Amber	Liberal Arts: Mathematics and Sciences			
Gamez	Amber	Liberal Arts: Social and Behavioral Sciences			
Gammo	Sendy	Liberal Arts: Arts, Humanities and Communication			
Gammo	Sendy	Liberal Arts: Mathematics and Sciences			
Garcia	Javier	Liberal Arts: Arts, Humanities and Communication	With Honors		President's Scholar
Garcia	Arthur	Liberal Arts: Arts, Humanities and Communication			
Garcia	Jose	Liberal Arts: Arts, Humanities and Communication			
Garcia	Javier	Liberal Arts: Mathematics and Sciences	With Honors		President's Scholar
Garcia	Javier	Liberal Arts: Social and Behavioral Sciences	With Honors		President's Scholar
Garcia	Arthur	Liberal Arts: Social and Behavioral Sciences			
Garcia Martinez	Alyssa	Liberal Arts: Arts, Humanities and Communication			
Garcia Martinez	Alyssa	Liberal Arts: Social and Behavioral Sciences			
Geasey	Christine	Art			
Geasey	Jennifer	Art			
Geasey	Christine	Liberal Arts: Arts, Humanities and Communication			
Geasey	Jennifer	Liberal Arts: Arts, Humanities and Communication			
Geil	Taylor	Liberal Arts: Arts, Humanities and Communication			
Geil	Taylor	Liberal Arts: Social and Behavioral Sciences			
Gilles	Eric	Liberal Arts: Arts, Humanities and Communication			
Gishwiller	Kaitlin	Liberal Arts: Mathematics and Sciences	With High Honors		
Gitzinger	Amanda	Liberal Arts: Arts, Humanities and Communication			
Gitzinger	Amanda	Liberal Arts: Social and Behavioral Sciences			
Glover	Morgan	Liberal Arts: Arts, Humanities and Communication			
Glover	Morgan	Liberal Arts: Social and Behavioral Sciences			
Gnewuch	Anna	Liberal Arts: Arts, Humanities and Communication			
Gomez	Diana	Liberal Arts: Arts, Humanities and Communication			
Gomez	Gunnar	Liberal Arts: Arts, Humanities and Communication			
Gonzalez	Andrew	Liberal Arts: Arts, Humanities and Communication	With Honors		
Gonzalez	Maria	Liberal Arts: Arts, Humanities and Communication			
Gonzalez	Andrew	Liberal Arts: Social and Behavioral Sciences	With Honors		

Last Name	First	Major	Honors	Departmental	President's Scholar
Gonzalez	Maria	Liberal Arts: Social and Behavioral Sciences			
Green	Joel	Liberal Arts: Arts, Humanities and Communication			
Green	Joel	Liberal Arts: Mathematics and Sciences			
Grimes	Meagan	Liberal Arts: Arts, Humanities and Communication			
Grimes	Meagan	Liberal Arts: Mathematics and Sciences			
Grimes	Meagan	Liberal Arts: Social and Behavioral Sciences			
Gubersky	Autumn	Liberal Arts: Arts, Humanities and Communication			
Gubersky	Autumn	Liberal Arts: Social and Behavioral Sciences			
Guillen	Steven	Liberal Arts: Mathematics and Sciences			
Hager	Gavin	Liberal Arts: Arts, Humanities and Communication	With High Honors		President's Scholar
Haight	Benjamin	Liberal Arts: Arts, Humanities and Communication			
Haller	Ryan	Liberal Arts: Arts, Humanities and Communication			
Haller	Ryan	Liberal Arts: Social and Behavioral Sciences			
Hamilton	Cameron	Liberal Arts: Arts, Humanities and Communication			
Hand	Justin	Liberal Arts: Arts, Humanities and Communication			
Hand	Justin	Liberal Arts: Mathematics and Sciences			
Hand	Justin	Liberal Arts: Social and Behavioral Sciences			
Harm	Mathew	Liberal Arts: Arts, Humanities and Communication			
Harm	Mathew	Liberal Arts: Social and Behavioral Sciences			
Harrington	Shea	Liberal Arts: Arts, Humanities and Communication	With Honors		
Harrington	Shea	Liberal Arts: Mathematics and Sciences	With Honors		
Harrington	Shea	Liberal Arts: Multi-Cultural Studies	With Honors		
Harwell	Rachael	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Amalia	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Andrea	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Priscilla	Liberal Arts: Arts, Humanities and Communication			
Hernandez	Amalia	Liberal Arts: Mathematics and Sciences			
Hernandez	Ana	Liberal Arts: Mathematics and Sciences			
Hernandez	Andrea	Liberal Arts: Mathematics and Sciences			
Hernandez	Yvette	Liberal Arts: Mathematics and Sciences			
Hernandez	Andrea	Liberal Arts: Social and Behavioral Sciences			
Hernandez	Priscilla	Liberal Arts: Social and Behavioral Sciences			
Hernandez	Yvette	Liberal Arts: Social and Behavioral Sciences			
Hernandez	Priscilla	Sociology			
Herrera	Joey	Liberal Arts: Arts, Humanities and Communication			
Hewlett	Misty	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Hirahara	Derek	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Ho	Melody	Liberal Arts: Arts, Humanities and Communication			
Ho	Melody	Liberal Arts: Social and Behavioral Sciences			
Hobbs	Breanna	Liberal Arts: Arts, Humanities and Communication			
Hopson	Jeremiah	Liberal Arts: Arts, Humanities and Communication			
Hopson	Jeremiah	Liberal Arts: Mathematics and Sciences			
Houston	Shane	Liberal Arts: Arts, Humanities and Communication	With Honors		
Hughes	Austin	Liberal Arts: Arts, Humanities and Communication			
Hunt	Kaylee	Liberal Arts: Arts, Humanities and Communication	With Honors		
Hunt	Kaylee	Liberal Arts: Social and Behavioral Sciences	With Honors		
Idiaquez	Abigail	Liberal Arts: Arts, Humanities and Communication			
Idiaquez	Abigail	Liberal Arts: Social and Behavioral Sciences			
Ildefonso	Christian	Liberal Arts: Arts, Humanities and Communication			
Ildefonso	Christian	Liberal Arts: Mathematics and Sciences			
Iniestra	Briana	Liberal Arts: Arts, Humanities and Communication			
Iniestra	Briana	Liberal Arts: Multi-Cultural Studies			
Jackson	Maria	Liberal Arts: Arts, Humanities and Communication			
Jackson	Maria	Liberal Arts: Social and Behavioral Sciences			
Jamal	Noelle	Liberal Arts: Mathematics and Sciences			
Jara	Javier	Liberal Arts: Arts, Humanities and Communication			
Javier Zamora	Karen	Liberal Arts: Arts, Humanities and Communication			
Jensen	Anna	Liberal Arts: Arts, Humanities and Communication	With Honors		
Jimenez	Angela	Liberal Arts: Arts, Humanities and Communication			
Jimenez	Angela	Liberal Arts: Mathematics and Sciences			
Jimenez	Angela	Liberal Arts: Social and Behavioral Sciences			
Johnson	Spencer	Liberal Arts: Arts, Humanities and Communication			
Johnson	John	Liberal Arts: Social and Behavioral Sciences			
Jones	Sara	Liberal Arts: Arts, Humanities and Communication			
Juric	Matthew	Liberal Arts: Arts, Humanities and Communication	With Honors		
Jury	Douglas	Liberal Arts: Arts, Humanities and Communication	With High Honors		President's Scholar
Jury	Douglas	Liberal Arts: Mathematics and Sciences	With High Honors		President's Scholar
Kahn	Joseph	Liberal Arts: Arts, Humanities and Communication	With Honors		
Kahn	Joseph	Liberal Arts: Social and Behavioral Sciences	With Honors		
Kastens	Brittany	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Kastens	Brittany	Liberal Arts: Mathematics and Sciences	With High Honors		
Kaw	Dustin	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Kawaguchi	Katilynne	Liberal Arts: Arts, Humanities and Communication			
Kern	Tyler	Liberal Arts: Arts, Humanities and Communication			
Khalili	Jonathan	Liberal Arts: Arts, Humanities and Communication	With Honors		President's Scholar
Khan	Reshad	Liberal Arts: Arts, Humanities and Communication			
Khawam	Andre	Liberal Arts: Arts, Humanities and Communication			
Khawam	Andre	Liberal Arts: Mathematics and Sciences			
Kim	Christopher	Liberal Arts: Arts, Humanities and Communication	With Honors		
Kirk	Katelyn	Liberal Arts: Arts, Humanities and Communication	With High Honors		President's Scholar
Kirk	Katelyn	Liberal Arts: Social and Behavioral Sciences	With High Honors		President's Scholar
Kopaczewski	Marie	Liberal Arts: Mathematics and Sciences			
Kroboth	Jenna	Liberal Arts: Arts, Humanities and Communication			
Kroboth	Jenna	Liberal Arts: Mathematics and Sciences			
Kroboth	Jenna	Liberal Arts: Social and Behavioral Sciences			
Kuo	Christopher	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Langston	Logan	Liberal Arts: Arts, Humanities and Communication			
Lara	Adrian	Liberal Arts: Arts, Humanities and Communication	With Honors		President's Scholar
Lara	Betsaida	Liberal Arts: Arts, Humanities and Communication			
Lara	Adrian	Psychology	With Honors	Departmental Honors	President's Scholar
Lara	Betsaida	Psychology			
Lara	Adrian	Liberal Arts: Social and Behavioral Sciences	With Honors		President's Scholar
Lara	Betsaida	Liberal Arts: Social and Behavioral Sciences			
Lares	Elizabeth	Liberal Arts: Social and Behavioral Sciences			
Lavacot	Ryan	Liberal Arts: Social and Behavioral Sciences			
Lavigne	Paul	Liberal Arts: Arts, Humanities and Communication			
Lavigne	Paul	Liberal Arts: Social and Behavioral Sciences			
Lazo	Richard	Liberal Arts: Arts, Humanities and Communication			
Lazo	Richard	Liberal Arts: Mathematics and Sciences			
Lazo	Jonathan	Liberal Arts: Social and Behavioral Sciences			
Lazo	Richard	Liberal Arts: Social and Behavioral Sciences			
Leboeuf	Kayla	Economics	With Honors	Departmental Honors	
Leimgruber	Apryl	Liberal Arts: Arts, Humanities and Communication			
Leimgruber	Apryl	Liberal Arts: Mathematics and Sciences			
Leonard	Katherine	Liberal Arts: Arts, Humanities and Communication			
Leonard	Katherine	Liberal Arts: Mathematics and Sciences			
Leonard	Katherine	Liberal Arts: Social and Behavioral Sciences			
Levalle	Jason	Liberal Arts: Arts, Humanities and Communication	With High Honors		

Last Name	First	Major	Honors	Departmental	President's Scholar
Levalle	Jason	Liberal Arts: Mathematics and Sciences	With High Honors		
Lewis	Lisa	Liberal Arts: Arts, Humanities and Communication			
Lewis	Lisa	Liberal Arts: Mathematics and Sciences			
Lewis	Lisa	Psychology			
Lewis	Lisa	Liberal Arts: Social and Behavioral Sciences			
Li	Simon	Liberal Arts: Mathematics and Sciences			
Lichtenwalter	Katelyn	Liberal Arts: Arts, Humanities and Communication			
Lichtenwalter	Scott	Liberal Arts: Arts, Humanities and Communication			
Lichtenwalter	Katelyn	Liberal Arts: Mathematics and Sciences			
Lichtenwalter	Katelyn	Liberal Arts: Social and Behavioral Sciences			
Linares	Danielle	Liberal Arts: Arts, Humanities and Communication			
Lines	Matthew	Liberal Arts: Arts, Humanities and Communication			
Littlefield	Ashley	Liberal Arts: Arts, Humanities and Communication			
Long	McKenna	Liberal Arts: Arts, Humanities and Communication			
Long	McKenna	Liberal Arts: Social and Behavioral Sciences			
Lopez	Cecia	Education: Elementary Education			
Lopez	Miranda	Liberal Arts: Arts, Humanities and Communication	With Honors		
Lopez	Cecia	Liberal Arts: Arts, Humanities and Communication			
Lopez	Rocio	Liberal Arts: Arts, Humanities and Communication			
Lopez	Miranda	Liberal Arts: Mathematics and Sciences	With Honors		
Loritz	Christian	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Lugo	Victor	Liberal Arts: Arts, Humanities and Communication			
Lugo	Victor	Liberal Arts: Mathematics and Sciences			
Lugo	Victor	Liberal Arts: Social and Behavioral Sciences			
Mahmoud	Pegah	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Maietta	Brittyn	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Maki	Colten	Liberal Arts: Arts, Humanities and Communication			
Maki	Colten	Liberal Arts: Mathematics and Sciences			
Mann	Naveen	Liberal Arts: Arts, Humanities and Communication	With Honors		
Mann	Naveen	Liberal Arts: Social and Behavioral Sciences	With Honors		
Manzo	Jacob	Liberal Arts: Arts, Humanities and Communication			
Manzo	Jacob	Liberal Arts: Mathematics and Sciences			
Marin	Isis	Liberal Arts: Arts, Humanities and Communication			
Marin	Isis	Liberal Arts: Social and Behavioral Sciences			
Marquez	Maureen	Liberal Arts: Arts, Humanities and Communication			
Marquez	Maureen	Liberal Arts: Mathematics and Sciences			

Last Name	First	Major	Honors	Departmental	President's Scholar
Marshall	Desiree	Liberal Arts: Arts, Humanities and Communication			
Marshall	Desiree	Liberal Arts: Mathematics and Sciences			
Martin	Kirsten	Liberal Arts: Mathematics and Sciences	With Honors		
Martinez	Tania	Liberal Arts: Arts, Humanities and Communication			
Martinez Alegria	Jessica	Liberal Arts: Arts, Humanities and Communication	With Honors		
Martinez Alegria	Jessica	Liberal Arts: Mathematics and Sciences	With Honors		
Martirosian	Armine	Liberal Arts: Mathematics and Sciences	With High Honors		
Masci	Kristopher	Liberal Arts: Arts, Humanities and Communication			
Matsushita	Kelsey	Liberal Arts: Arts, Humanities and Communication			
Matsushita	Kelsey	Liberal Arts: Mathematics and Sciences			
McAuley	Erin	Liberal Arts: Arts, Humanities and Communication	With Honors		
McAuley	Erin	Liberal Arts: Mathematics and Sciences	With Honors		
McCaffrey	Kylie	Liberal Arts: Arts, Humanities and Communication	With Honors		
McCaffrey	Kylie	Liberal Arts: Social and Behavioral Sciences	With Honors		
McCully	Garrett	Liberal Arts: Arts, Humanities and Communication			
McReynolds	Madison	Liberal Arts: Mathematics and Sciences	With Honors		
Medina	Elvira	Liberal Arts: Arts, Humanities and Communication			
Medina	Jennifer	Liberal Arts: Arts, Humanities and Communication			
Medina	Elvira	Liberal Arts: Social and Behavioral Sciences			
Medina	Jennifer	Liberal Arts: Social and Behavioral Sciences			
Mejia	Eder	Liberal Arts: Arts, Humanities and Communication			
Mejia	Eder	Liberal Arts: Mathematics and Sciences			
Merced	Deanna	Liberal Arts: Arts, Humanities and Communication			
Merced	Deanna	Liberal Arts: Social and Behavioral Sciences			
Michael	Steven	Liberal Arts: Arts, Humanities and Communication			
Michael	Steven	Liberal Arts: Mathematics and Sciences			
Mikhail	Rebecca	Liberal Arts: Social and Behavioral Sciences	With Honors		
Minner	Brooke	Liberal Arts: Arts, Humanities and Communication			
Mojica Mejia	Joyce	Liberal Arts: Social and Behavioral Sciences			
Moo	Tiffany	Liberal Arts: Arts, Humanities and Communication			
Moore	Jeffrey	Liberal Arts: Arts, Humanities and Communication			
Moran	Flavio	Liberal Arts: Arts, Humanities and Communication			
Moran	Flavio	Liberal Arts: Mathematics and Sciences			
Moreno	Ana	Art			
Moreno	Ana	Liberal Arts: Arts, Humanities and Communication			
Morgan	Alec	Liberal Arts: Social and Behavioral Sciences	With Honors		President's Scholar



## Graduate File Listing

Last Name	First	Major	Honors	Departmental	President's Scholar
Morones	Jennifer	Liberal Arts: Arts, Humanities and Communication			
Morones	Jennifer	Liberal Arts: Multi-Cultural Studies			
Morones	Amber	Liberal Arts: Social and Behavioral Sciences			
Morones	Jennifer	Liberal Arts: Social and Behavioral Sciences			
Mungra	Zeel	Liberal Arts: Arts, Humanities and Communication			
Mungra	Zeel	Liberal Arts: Mathematics and Sciences			
Munn	Micaela	Liberal Arts: Arts, Humanities and Communication			
Munoz	Krystna	Liberal Arts: Arts, Humanities and Communication			
Munoz	Krystna	Liberal Arts: Social and Behavioral Sciences			
Murray	Robert	Liberal Arts: Arts, Humanities and Communication			
Najera Adame	Rodolfo	Liberal Arts: Arts, Humanities and Communication			
Najera Adame	Rodolfo	Liberal Arts: Mathematics and Sciences			
Navarrete	Chelsea	Liberal Arts: Arts, Humanities and Communication			
Negron	Jonathan	Liberal Arts: Arts, Humanities and Communication			
Negron	Jonathan	Psychology			
Negron	Jonathan	Liberal Arts: Social and Behavioral Sciences			
Nelson III	Lester	Liberal Arts: Arts, Humanities and Communication			
Nelson III	Lester	Liberal Arts: Mathematics and Sciences			
Nelson III	Lester	Liberal Arts: Social and Behavioral Sciences			
Nguyen	Tyler	Liberal Arts: Arts, Humanities and Communication	With Honors		
Nguyen	Max	Liberal Arts: Arts, Humanities and Communication			
Nguyen	Max	Liberal Arts: Mathematics and Sciences			
Nguyen	Theresa	Liberal Arts: Social and Behavioral Sciences			
Nichols	Shannon	Liberal Arts: Arts, Humanities and Communication			
Noh	Sinae	Liberal Arts: Arts, Humanities and Communication			
Noh	Sinae	Liberal Arts: Mathematics and Sciences			
Noh	Sinae	Liberal Arts: Social and Behavioral Sciences			
Nowland	John	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Oconnor	Johanna	Liberal Arts: Arts, Humanities and Communication			
O'Donnell	Madalene	Liberal Arts: Social and Behavioral Sciences			
Oglesby	Kenya	Liberal Arts: Arts, Humanities and Communication			
O'Key	Kendall	Liberal Arts: Arts, Humanities and Communication			
O'Key	Kendall	Liberal Arts: Mathematics and Sciences			
Olea	Andrea	Liberal Arts: Arts, Humanities and Communication			
Olivares	Joaquin	Liberal Arts: Mathematics and Sciences			
Oliverio	Dillon	Liberal Arts: Mathematics and Sciences			

Last Name	First	Major	Honors	Departmental	President's Scholar
Onate	Efren	Liberal Arts: Arts, Humanities and Communication			
Onate	Efren	Liberal Arts: Social and Behavioral Sciences			
Orozco	Natalie	Liberal Arts: Mathematics and Sciences			
Osorio	Xochilth	Liberal Arts: Arts, Humanities and Communication			
Osorio	Xochilth	Liberal Arts: Social and Behavioral Sciences			
Osorno	Elia	Liberal Arts: Arts, Humanities and Communication			
Owens	Trevor	Liberal Arts: Arts, Humanities and Communication			
Pagel	Ami	Liberal Arts: Arts, Humanities and Communication			
Palacios	Maite	Liberal Arts: Arts, Humanities and Communication			
Palacios	Maite	Liberal Arts: Mathematics and Sciences			
Palacios	Jasmine	Liberal Arts: Social and Behavioral Sciences	With Honors		President's Scholar
Pallares	Erika	Liberal Arts: Arts, Humanities and Communication			
Pallares	Erika	Liberal Arts: Social and Behavioral Sciences			
Parlapiano	Christopher	Liberal Arts: Arts, Humanities and Communication	With Honors		
Parlapiano	Christopher	Liberal Arts: Mathematics and Sciences	With Honors		
Parris	Sean	Liberal Arts: Arts, Humanities and Communication			
Parris	Sean	Liberal Arts: Mathematics and Sciences			
Pascual	Lili	Liberal Arts: Arts, Humanities and Communication			
Patel	Madiha	Liberal Arts: Arts, Humanities and Communication			
Patel	Madiha	Liberal Arts: Mathematics and Sciences			
Patel	Madiha	Liberal Arts: Social and Behavioral Sciences			
Pauley	Steven	Liberal Arts: Arts, Humanities and Communication			
Pelayo	Edgar	Liberal Arts: Arts, Humanities and Communication			
Penrod	Matthew	Liberal Arts: Arts, Humanities and Communication			
Penrod	Matthew	Liberal Arts: Mathematics and Sciences			
Pepper	Jessica	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Pepper	Jonathan	Liberal Arts: Arts, Humanities and Communication			
Pepper	Jessica	Liberal Arts: Mathematics and Sciences	With High Honors		
Pepper	Jonathan	Liberal Arts: Mathematics and Sciences			
Pepper	Jessica	Liberal Arts: Multi-Cultural Studies	With High Honors		
Pepper	Jessica	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Peralta	Amanda	Liberal Arts: Arts, Humanities and Communication			
Peralta	Jesus	Liberal Arts: Arts, Humanities and Communication			
Peralta	Amanda	Liberal Arts: Mathematics and Sciences			
Peralta	Jesus	Liberal Arts: Mathematics and Sciences			
Peterson	Jolynn	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Pickford	Amelia	Liberal Arts: Arts, Humanities and Communication			
Pickford	Amelia	Liberal Arts: Social and Behavioral Sciences			
Poage	Patrick	Liberal Arts: Mathematics and Sciences			
Poole	Holly	Liberal Arts: Arts, Humanities and Communication	With Honors		
Pratt	Andrea	Liberal Arts: Arts, Humanities and Communication	With Honors		
Privitelli	Alex	Liberal Arts: Arts, Humanities and Communication	With Honors		
Privitelli	Alex	Liberal Arts: Mathematics and Sciences	With Honors		
Quinlan	Nicole	Liberal Arts: Arts, Humanities and Communication			
Quinlan	Nicole	Liberal Arts: Mathematics and Sciences			
Quinn	Michael	Liberal Arts: Arts, Humanities and Communication			
Quiroz	Juan	Liberal Arts: Arts, Humanities and Communication			
Rader	Christopher	Liberal Arts: Arts, Humanities and Communication			
Rafael	Jose	Liberal Arts: Arts, Humanities and Communication			
Rafael	Rita	Liberal Arts: Arts, Humanities and Communication			
Ramirez	Angel	Liberal Arts: Arts, Humanities and Communication			
Ramirez	Angel	Liberal Arts: Mathematics and Sciences			
Ramirez	Anthony	Liberal Arts: Mathematics and Sciences			
Ramsey	Taylor	Liberal Arts: Arts, Humanities and Communication			
Ramsey	Taylor	Psychology			
Ramsey	Taylor	Liberal Arts: Social and Behavioral Sciences			
Randall	Sean	Liberal Arts: Arts, Humanities and Communication			
Randall	Sean	Liberal Arts: Mathematics and Sciences			
Randall	Sean	Liberal Arts: Social and Behavioral Sciences			
Rea	Katelyn	Liberal Arts: Arts, Humanities and Communication			
Reames	Allison	Liberal Arts: Arts, Humanities and Communication	With Honors		
Reese	Breanna	Liberal Arts: Arts, Humanities and Communication			
Reese	Breanna	Liberal Arts: Social and Behavioral Sciences			
Reinberger	Tanya	Liberal Arts: Arts, Humanities and Communication			
Reinberger	Tanya	Liberal Arts: Mathematics and Sciences			
Resendiz	Alejandra	Liberal Arts: Arts, Humanities and Communication			
Rettura	Laura	Liberal Arts: Arts, Humanities and Communication			
Rettura	Laura	Liberal Arts: Mathematics and Sciences			
Rettura	Laura	Liberal Arts: Social and Behavioral Sciences			
Richard	Sydney	Modern Languages			
Richards	Alexa	Liberal Arts: Arts, Humanities and Communication			
Rios	Alexis	Art			

Last Name	First	Major	Honors	Departmental	President's Scholar
Rios	Alexis	Liberal Arts: Arts, Humanities and Communication			
Rivera	Leslie	Liberal Arts: Arts, Humanities and Communication			
Rivera	Leslie	Liberal Arts: Multi-Cultural Studies			
Rivera	Leslie	Modern Languages			
Robles	Maria	Liberal Arts: Arts, Humanities and Communication	With Honors		
Rodriguez	Jasmin	Liberal Arts: Arts, Humanities and Communication	With Honors		
Rodriguez	Alejandra	Liberal Arts: Arts, Humanities and Communication			
Rodriguez	Estrella	Liberal Arts: Arts, Humanities and Communication			
Rodriguez	Jerry	Liberal Arts: Arts, Humanities and Communication			
Rodriguez	Jasmin	Liberal Arts: Social and Behavioral Sciences	With Honors		
Rodriguez	Jerry	Liberal Arts: Social and Behavioral Sciences			
Romo	Lorena	Liberal Arts: Arts, Humanities and Communication			
Romo	Lorena	Liberal Arts: Social and Behavioral Sciences			
Rosales	Robert	Liberal Arts: Arts, Humanities and Communication			
Rosales	Robert	Liberal Arts: Mathematics and Sciences			
Rosales	Robert	Liberal Arts: Social and Behavioral Sciences			
Rosas	Adan	Liberal Arts: Arts, Humanities and Communication			
Ross	Morgan	Liberal Arts: Arts, Humanities and Communication			
Ross	Morgan	Liberal Arts: Mathematics and Sciences			
Ross	Morgan	Liberal Arts: Social and Behavioral Sciences			
Rubio	Eduardo	Liberal Arts: Arts, Humanities and Communication			
Rubio	Eduardo	Liberal Arts: Mathematics and Sciences			
Ruiz	Valeria	Liberal Arts: Arts, Humanities and Communication			
Ruiz	Valeria	Liberal Arts: Social and Behavioral Sciences			
Sackett	Alexis	Liberal Arts: Arts, Humanities and Communication			
Sackett	Alexis	Liberal Arts: Social and Behavioral Sciences			
Salas	Edward	Liberal Arts: Arts, Humanities and Communication			
Saldivar	Gerardo	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Saldivar	Edgar	Liberal Arts: Arts, Humanities and Communication			
Saldivar	Melissa	Liberal Arts: Mathematics and Sciences	With High Honors		
Saldivar	Edgar	Liberal Arts: Mathematics and Sciences			
Saldivar	Gerardo	Political Science	With High Honors	Departmental Honors	
Saldivar	Gerardo	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Salgado	Luis	Liberal Arts: Arts, Humanities and Communication			
Sanchez	Carlos	Liberal Arts: Arts, Humanities and Communication			
Sanchez	Maria	Liberal Arts: Arts, Humanities and Communication			

Last Name	First	Major	Honors	Departmental	President's Scholar
Sanchez	Maria	Liberal Arts: Mathematics and Sciences			
Sanchez	Maria	Liberal Arts: Social and Behavioral Sciences			
Sanyal	Rima	Liberal Arts: Arts, Humanities and Communication			
Sanyal	Rima	Liberal Arts: Mathematics and Sciences			
Sasano	Brandi	Liberal Arts: Arts, Humanities and Communication	With Honors		
Sattar	Suha	Liberal Arts: Arts, Humanities and Communication	With Honors		
Sattar	Suha	Liberal Arts: Mathematics and Sciences	With Honors		
Schloemer	Daniel	Liberal Arts: Arts, Humanities and Communication			
Schmitt	Danica	Communication	With Highest Honors	Departmental Honors	
Sepulveda	Bianca	Liberal Arts: Mathematics and Sciences			
Severns	Parker	Liberal Arts: Arts, Humanities and Communication			
Shafi	Sabih	Liberal Arts: Arts, Humanities and Communication			
Shafi	Sabih	Liberal Arts: Social and Behavioral Sciences			
Shah	Urshil	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		President's Scholar
Shah	Urshil	Liberal Arts: Social and Behavioral Sciences	With Highest Honors		President's Scholar
Shamsian	Iman	Liberal Arts: Arts, Humanities and Communication			
Shamsian	Iman	Liberal Arts: Mathematics and Sciences			
Shearer	Eric	Liberal Arts: Arts, Humanities and Communication			
Shearer	Eric	Liberal Arts: Mathematics and Sciences			
Sherman	Allison	Liberal Arts: Arts, Humanities and Communication			
Shreve	Benjamin	Liberal Arts: Arts, Humanities and Communication			
Shreve	Benjamin	Liberal Arts: Mathematics and Sciences			
Shreve	Benjamin	Liberal Arts: Social and Behavioral Sciences			
Silva	Angel	Liberal Arts: Arts, Humanities and Communication			
Silva	Patsy	Liberal Arts: Arts, Humanities and Communication			
Silva	Patsy	Liberal Arts: Mathematics and Sciences			
Silva	Patsy	Liberal Arts: Social and Behavioral Sciences			
Silver	Reid	Liberal Arts: Arts, Humanities and Communication			
Silver	Reid	Liberal Arts: Social and Behavioral Sciences			
Simon	Elizabeth	Liberal Arts: Arts, Humanities and Communication			
Simon	Elizabeth	Liberal Arts: Mathematics and Sciences			
Simon	Elizabeth	Psychology			
Simon	Elizabeth	Liberal Arts: Social and Behavioral Sciences			
Simpson	Seth	Liberal Arts: Arts, Humanities and Communication			
Sixta	Geoffrey	Liberal Arts: Arts, Humanities and Communication			
Sixta	Geoffrey	Liberal Arts: Social and Behavioral Sciences			

Last Name	First	Major	Honors	Departmental	President's Scholar
Smith	Vanessa	Economics	With Honors	Departmental Honors	President's Scholar
Smith	Tyler	Liberal Arts: Arts, Humanities and Communication			
Smith	Tyler	Liberal Arts: Social and Behavioral Sciences			
Smithley	Zachary	Economics			
Smithley	Zachary	Liberal Arts: Arts, Humanities and Communication			
Smithley	Zachary	Liberal Arts: Social and Behavioral Sciences			
Sneed	Shannon	Liberal Arts: Social and Behavioral Sciences			
Sneller	Austin	Liberal Arts: Arts, Humanities and Communication			
Snow	Cierra	Liberal Arts: Arts, Humanities and Communication			
Snow	Cierra	Liberal Arts: Social and Behavioral Sciences			
Sobol	Garrett	Liberal Arts: Social and Behavioral Sciences			
Soria	Madeline	Liberal Arts: Social and Behavioral Sciences			
Soriano	Anthony	Liberal Arts: Arts, Humanities and Communication			
Soriano	Anthony	Liberal Arts: Mathematics and Sciences			
Soto	Matthew	Liberal Arts: Social and Behavioral Sciences	With Honors		
Spitz	Anna	Liberal Arts: Arts, Humanities and Communication			
Spitz	Anna	Liberal Arts: Mathematics and Sciences			
Spitz	Anna	Liberal Arts: Social and Behavioral Sciences			
Stanton	Cassidy	Liberal Arts: Arts, Humanities and Communication			
Stanton	Cassidy	Liberal Arts: Mathematics and Sciences			
Stephenson	Autumn	Liberal Arts: Arts, Humanities and Communication			
Stephenson	Autumn	Liberal Arts: Social and Behavioral Sciences			
Stilwell	Serenity	Liberal Arts: Arts, Humanities and Communication			
Stilwell	Serenity	Liberal Arts: Mathematics and Sciences			
Suarez	Gema	Geography			
Syed	Kaamran	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Syed	Kaamran	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Tan	Rachel	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Tang	Shelley	Liberal Arts: Arts, Humanities and Communication			
Tang	Shelley	Liberal Arts: Mathematics and Sciences			
Taylor	Adam	Liberal Arts: Arts, Humanities and Communication			
Tebo	Amber	Liberal Arts: Arts, Humanities and Communication			
Tebo	Amber	Liberal Arts: Social and Behavioral Sciences			
Thith	Monair	Liberal Arts: Arts, Humanities and Communication	With Honors		
Thith	Monair	Liberal Arts: Mathematics and Sciences	With Honors		
Thomas	Sarah	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		

Last Name	First	Major	Honors	Departmental	President's Scholar
Thomas	Sarah	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Thornton	Austin	Liberal Arts: Mathematics and Sciences			
Tobon	Amanda	Liberal Arts: Arts, Humanities and Communication			
Tobon	Amanda	Liberal Arts: Social and Behavioral Sciences			
Tordini	Alexander	Liberal Arts: Arts, Humanities and Communication			
Tordini	Alexander	Liberal Arts: Social and Behavioral Sciences			
Torres	Magnolia	Liberal Arts: Arts, Humanities and Communication			
Torres	Michael	Liberal Arts: Arts, Humanities and Communication			
Torres	Michael	Liberal Arts: Mathematics and Sciences			
Trinh	Dawn	Liberal Arts: Arts, Humanities and Communication			
Trujillo	Chelsea	Liberal Arts: Arts, Humanities and Communication			
Uddin	Nadia	Liberal Arts: Arts, Humanities and Communication			
Uddin	Nadia	Liberal Arts: Social and Behavioral Sciences			
Ullman	Tobias	Liberal Arts: Arts, Humanities and Communication			
Ullman	Tobias	Liberal Arts: Mathematics and Sciences			
Ullman	Tobias	Liberal Arts: Social and Behavioral Sciences			
Valdes	Llanen	Liberal Arts: Arts, Humanities and Communication			
Valenzuela	Nicole	Liberal Arts: Arts, Humanities and Communication			
Vande Kappelle	Alex	Liberal Arts: Arts, Humanities and Communication			
Vande Kappelle	Alex	Liberal Arts: Social and Behavioral Sciences			
Vazquez	Erika	Liberal Arts: Arts, Humanities and Communication	With Honors		
Vega	Cristina	Psychology			
Vega	Cristina	Liberal Arts: Social and Behavioral Sciences			
Velasco	Madison	Liberal Arts: Arts, Humanities and Communication	With Honors		
Velazquez	Erika	Liberal Arts: Arts, Humanities and Communication			
Velazquez	Erika	Liberal Arts: Mathematics and Sciences			
Verde	Elianetdeniz	Liberal Arts: Social and Behavioral Sciences			
Vivian	Hector	Liberal Arts: Arts, Humanities and Communication			
Vivian	Hector	Liberal Arts: Mathematics and Sciences			
Vulaj	Robert	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Vulaj	Robert	Liberal Arts: Mathematics and Sciences	With High Honors		
Wagner	Maxwell	Economics			
Walia	Henna	Liberal Arts: Mathematics and Sciences			
Waters	Brandon	Liberal Arts: Arts, Humanities and Communication			
Waters	Brandon	Liberal Arts: Social and Behavioral Sciences			
White	Weston	Liberal Arts: Mathematics and Sciences			

Last Name	First	Major	Honors	Departmental	President's Scholar
Wiley	Laney	Liberal Arts: Arts, Humanities and Communication	With Honors		
Wiley	Laney	Liberal Arts: Social and Behavioral Sciences	With Honors		
Williams	Kelsey	Liberal Arts: Arts, Humanities and Communication	With Honors		
Williams	Melanie	Liberal Arts: Arts, Humanities and Communication	With Honors		
Williams	Emily	Liberal Arts: Arts, Humanities and Communication			
Williams	Kelsey	Liberal Arts: Social and Behavioral Sciences	With Honors		
Wise	Sydney	Liberal Arts: Arts, Humanities and Communication	With Honors		
Wise	Troy	Liberal Arts: Arts, Humanities and Communication			
Wise	Troy	Liberal Arts: Mathematics and Sciences			
Wise	Sydney	Liberal Arts: Social and Behavioral Sciences	With Honors		
Wood	Traci	Liberal Arts: Mathematics and Sciences	With Honors		
Wood	Traci	Liberal Arts: Social and Behavioral Sciences	With Honors		
Xala	Esteban	Liberal Arts: Arts, Humanities and Communication			
Xala	Esteban	Psychology			
Xala	Esteban	Liberal Arts: Social and Behavioral Sciences			
Yabut	Jerome	Liberal Arts: Arts, Humanities and Communication			
Yates	David	Liberal Arts: Arts, Humanities and Communication			
Yates	Torie	Liberal Arts: Social and Behavioral Sciences			
Yepez	Magali	Liberal Arts: Arts, Humanities and Communication			
Yepez	Magali	Liberal Arts: Mathematics and Sciences			
Young	Heather	Liberal Arts: Arts, Humanities and Communication			
Young	Heather	Liberal Arts: Social and Behavioral Sciences			
Younkin	Dirk	Liberal Arts: Arts, Humanities and Communication			
Younkin	Dirk	Liberal Arts: Social and Behavioral Sciences			
Yuong	David	Liberal Arts: Arts, Humanities and Communication			
Yuong	David	Liberal Arts: Mathematics and Sciences			
Zacahula	Jennifer	Liberal Arts: Arts, Humanities and Communication			
Zacahula	Jennifer	Liberal Arts: Social and Behavioral Sciences			
Zazuetta	Gabriella	Liberal Arts: Arts, Humanities and Communication			
Zink	Lauren	Liberal Arts: Arts, Humanities and Communication	With Honors		
Zink	Lauren	Liberal Arts: Mathematics and Sciences	With Honors		
Zink	Lauren	Liberal Arts: Social and Behavioral Sciences	With Honors		
Zrinski	Katelyn	Liberal Arts: Mathematics and Sciences			
Zrinski	Katelyn	Liberal Arts: Social and Behavioral Sciences			
Zuniga	Paola	Liberal Arts: Arts, Humanities and Communication			
Zuniga	Paola	Liberal Arts: Social and Behavioral Sciences			





# **Santiago Canyon College**

**SPRING 2015**

**Student Names**

**Associate in Arts for Transfer Degrees**

**ASSOCIATE IN ARTS  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental</b>	<b>President's Scholar</b>
Abedian	Mariam	Anthropology	With Honors	Departmental Honors	
Akers	Adam	Communication Studies			
Aldana	Trevor	Communication Studies			
Amezquita	Marissa	Psychology			
Arreola	Isaac	English			
Avila	Vanesa	English	With Honors	Departmental Honors	
Badillo	Karina	Studio Arts			
Bdaiwi	Dina	Psychology	With High Honors	Departmental Honors	
Beckman	Briana	English	With Highest Honors	Departmental Honors	
Berger	Max	Psychology			
Betker	Clarissa	Elementary Teacher Education	With Honors	Departmental Honors	
Bishop	Sherri	Political Science	With High Honors	Departmental Honors	
Blaa	Alex	History			
Blake	Brittany	Political Science			
Brennan	Laura	Psychology			
Brosi	Evan	Psychology			
Brown	Riley	Political Science			
Burger	Jessica	Sociology			
Castillo	Kimberly	Elementary Teacher Education			
Ciano	Anastasia	Communication Studies			
Colucci	Chad	Kinesiology			
Cork	Trevor	Communication Studies			
Cortez	Michael	Sociology			
Coyazo	Tania	Sociology			
Cuellar	Gabriel	History			
Dahdoul	Naema	Kinesiology			
Day	Kristin	Psychology			
Deneal	Laneesha	Psychology			
Dicken	Nicole	Communication Studies			
Diulio	Brooke	History	With High Honors	Departmental Honors	President's Scholar
Divers	Hannah	Psychology	With Honors	Departmental Honors	
Dorantes	Nicolas	Political Science			
Duncan	Elizabeth	Sociology			

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**ASSOCIATE IN ARTS  
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**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental</b>	<b>President's Scholar</b>
Encarnacion	Anissa	Psychology			
Enriquez	Nancy	Sociology			
Erickson	Michelle	Studio Arts	With Honors	Departmental Honors	
Escusa	Bengie Dave	Kinesiology			
Esparza	Joaquin	Kinesiology			
Estrada	Jubani	History			
Farzad	Sarvenaz	Sociology	With High Honors	Departmental Honors	President's Scholar
Gabster	Hayley	Communication Studies			
Gallagher	Stephanie	Psychology			
Gallegos	Joseph	Psychology			
Garcia	Courtney	Psychology	With Honors	Departmental Honors	
Garcia Martinez	Alyssa	Communication Studies			
Geasey	Christine	Studio Arts			
Geasey	Jennifer	Studio Arts			
Gutierrez	Kelsey	English			
Gutierrez	Christian	History	With Honors	Departmental Honors	
Hack	Denise	Studio Arts			
Haines	Amanda	History			
Halloran	Paige	Sociology			
Hanania	Caralene	Studio Arts			
Hand	Justin	Elementary Teacher Education			
Hanna	John	Political Science			
Hernandez	Amalia	Kinesiology			
Hernandez	Priscilla	Sociology			
Hoebel	Hailey	Communication Studies			
Hunt	Kaylee	Communication Studies	With Honors	Departmental Honors	
Idiaquez	Abigail	Communication Studies			
Iriarte	Michael	Communication Studies			
Jackson	Maria	History			
Jalali	Nageen	English			
Jimenez	Angela	Kinesiology			
Johnson	Kathryn	Psychology			
Kawaguchi	Katilynne	Studio Arts			

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**ASSOCIATE IN ARTS  
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**SANTIAGO CANYON COLLEGE**

**SPRING 2015**

Graduate File Listing

Last Name	First Name	Major	Honors	Departmental	President's Scholar
Kha	Steven	Psychology			
King	Aaliyah	Communication Studies	With Honors	Departmental Honors	President's Scholar
Kirk	Katelyn	Political Science	With High Honors	Departmental Honors	President's Scholar
Kmeto	Michelle	Psychology	With Honors	Departmental Honors	President's Scholar
Konop	Caitlin	Psychology			
Langston	Logan	Communication Studies			
Lara	Adrian	Psychology	With Honors	Departmental Honors	President's Scholar
Lara	Betsaida	Psychology			
Lares	Elizabeth	Psychology			
Lewis	Lisa	Psychology			
Lichtenwalter	Scott	Communication Studies			
Littlefield	Ashley	Studio Arts			
Lugo	Victor	Sociology			
Maietta	Brittyn	Psychology	With High Honors	Departmental Honors	
Marin	Isis	Psychology			
Martinez	Tania	Studio Arts			
McIntyre	Megan	Psychology	With Honors	Departmental Honors	
Medina	Jennifer	Kinesiology			
Mendoza	Gabriela	Sociology			
Mikhail	Rebecca	Political Science	With Honors	Departmental Honors	
Minner	Brooke	English			
Morgan	Alec	Political Science	With Honors	Departmental Honors	President's Scholar
Morones	Jennifer	Communication Studies			
Mueller	Jake	Communication Studies			
Munoz	Krystna	Psychology			
Murtaza	Bilal	History	With Honors	Departmental Honors	
Narciso	Andrea	Psychology			
Negron	Jonathan	Psychology			
Nelson III	Lester	Elementary Teacher Education			
Nelson III	Lester	History			
Nguyen	Hau	Kinesiology			
Olea	Andrea	Communication Studies			
Oprea	Giulia	Political Science			

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**ASSOCIATE IN ARTS  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental</b>	<b>President's Scholar</b>
Owens	Trevor	English			
Palacios	Jasmine	Communication Studies	With Honors	Departmental Honors	President's Scholar
Pauley	Steven	Psychology			
Pepper	Jessica	Psychology	With High Honors	Departmental Honors	
Pittman	Eileen	Communication Studies			
Porcara	Sophia	Spanish			
Priest	Austin	Political Science			
Quinn	Michael	Studio Arts			
Ramsey	Taylor	Psychology			
Rios	Alexis	Studio Arts			
Romo	Lorena	Sociology			
Rosales	Emma	Kinesiology			
Ruiz	Valeria	Sociology			
Saldivar	Gerardo	Political Science	With High Honors	Departmental Honors	
Sanchez	Wendy	Studio Arts			
Sanchez	Carlos	History			
Santillan	Erika	Psychology			
Santos	Erica	Psychology			
Schmitt	Danica	Communication Studies	With High Honors	Departmental Honors	
Seggman	Samuel	English	With Highest Honors	Departmental Honors	President's Scholar
Serrao	Chad	Philosophy	With Highest Honors	Departmental Honors	President's Scholar
Shah	Urshil	Philosophy	With Highest Honors	Departmental Honors	President's Scholar
Shipma	Jessica	Communication Studies			
Silva	Angel	Kinesiology			
Simon	Elizabeth	Psychology			
Simpson	Seth	Philosophy			
Sixta	Geoffrey	Psychology			
Spitz	Joshua	Studio Arts			
Strachan	Samantha	Psychology	With Honors	Departmental Honors	
Tamondong	Christina	Kinesiology			
Thomas	Chelsea	Psychology			
Toghian	Jessica	Psychology	With High Honors	Departmental Honors	President's Scholar
Tordini	Alexander	History			

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**ASSOCIATE IN ARTS  
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**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental</b>	<b>President's Scholar</b>
Trinh	Dawn	Communication Studies			
Trujillo	Chelsea	Sociology			
Vega	Cristina	Psychology			
Velasco	Madison	Communication Studies	With Honors	Departmental Honors	
Velazquez	Marsela	Psychology			
Villasenor	Valerie	Psychology			
Wagerle	Amanda	Psychology			
Wallace	James	Communication Studies			
Washofer	George	History			
Williams	Melanie	Communication Studies	With Honors	Departmental Honors	
Wise	Sydney	Communication Studies	With Honors	Departmental Honors	
Wood	Traci	Psychology	With Honors	Departmental Honors	
Xala	Esteban	Psychology			
Zink	Lauren	Elementary Teacher Education	With Honors	Departmental Honors	



# **Santiago Canyon College**

**SPRING 2015**

**Student Names  
Associate of Science Degrees**

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Alfaro	Kati	Business Administration			
Alvarez	Ramiro	Water Utility Science: Water Treatment			
Alvizo	Martha	General Management	With Honors	Departmental Honors	
Arvizu	Sergio	Business Administration			
Bailey	Johnathan	Water Utility Science:Wastewater/Environmental Sanitation			
Basterrechea	Justin	Business Administration			
Bonakdar	Mahkameh	Business Administration			
Burckley	Brian	Business Administration			
Calvez	Jan	Business Administration			
Casey	Paul	Water Utility Science: Water Distribution	With Honors	Departmental Honors	
Casey	Paul	Water Utility Science: Water Treatment	With Honors	Departmental Honors	
Casey	Paul	Water Utility Science:Wastewater/Environmental Sanitation	With Honors	Departmental Honors	
Casillas	Julianna	Business Administration			
Chavez Lezama	Fredy	Computer Science			
Chen	Serena	Business Administration			
Chew	Stephenie	Survey/Mapping Science: Land Surveying			
Chylinski	Tori	Business Administration			
Connors	Charles	Business Administration	With Honors	Departmental Honors	
Cordova	Jade	Business Administration			
Cortez	Marvin	Chemistry			
Cruz	Shaun	Chemistry	With Honors	Departmental Honors	
Cruz	Ricardo	Chemistry			
Davis	Jason	Biology			
Davis	Jason	Chemistry			
Deneal	Laneesha	Business Administration			
Dominguez	Francesca	Business Administration	With Honors	Departmental Honors	
Donze	Hayden	Computer Science	With High Honors	Departmental Honors	
Dunlap	David	Computer Science			
Eastwood	Wesley	Chemistry	With Honors	Departmental Honors	
Eastwood	Wesley	Science	With Honors	Departmental Honors	
Elliott	Sheryl	Business Administration	With Honors	Departmental Honors	
Espinoza	Luis	Business Administration			
Espinoza	Luis	General Management			
Evans	Paula	General Marketing	With High Honors	Departmental Honors	
Ezzat	Harris	Business Administration			
Facey	Jordan	Business Administration	With Honors	Departmental Honors	
Fahey	Dane	Business Administration			
Flores	Armando	Mathematics			
Flores	Armando	Physics			
Floyd	Erica	Chemistry	With Honors	Departmental Honors	President's Scholar



Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Fontaine	Aimee	Business Administration			
Freeland	Kimberly	Business Administration			
Gamez	Amber	Business Administration			
Gammo	Sendy	Science			
Garcia	Javier	Biology	With Honors	Departmental Honors	President's Scholar
Gibbs	Anthony	Business Management			
Gilliam	Rex	Accounting			
Gomez	Gunnar	Business Administration			
Graham	Corinne	Business Administration			
Green	Joel	Science			
Haller	Ryan	Business Administration			
Hartman	Chad	General Management			
Heisler	Keith	Public Works: Management			
Hernandez	Ana	Biology			
Hopson	Jeremiah	Biology			
Hopson	Jeremiah	Chemistry			
Hrach	Robert	Water Utility Science: Water Distribution	With Honors	Departmental Honors	
Ismail	Esam	Water Utility Science: Water Distribution			
Ismail	Esam	Water Utility Science: Water Treatment			
Ismail	Esam	Water Utility Science:Wastewater/Environmental Sanitation			
Jara	Javier	Business Administration			
Javier Zamora	Karen	Business Administration			
Jensen	Anna	Business Administration	With Honors	Departmental Honors	
Johnson	Christopher	Water Utility Science: Water Distribution			
Johnston	Erin	Chemistry	With High Honors	Departmental Honors	
Jury	Douglas	Biology	With High Honors	Departmental Honors	President's Scholar
Jury	Douglas	Chemistry	With High Honors	Departmental Honors	President's Scholar
Kallo	John	Water Utility Science: Water Treatment			
Kastens	Brittany	Biology	With High Honors	Departmental Honors	
Kastens	Brittany	Chemistry	With High Honors	Departmental Honors	
Kaw	Dustin	Business Administration			
Khalili	Jonathan	Business Administration	With Honors	Departmental Honors	President's Scholar
Kwiatkowski	Chris	Water Utility Science: Water Treatment			
Lastra	Lauren	Science	With Honors	Departmental Honors	
Lawrence	Alan	Survey/Mapping Science: Land Surveying			
Leboeuf	Kayla	Business Management	With Honors	Departmental Honors	
Leimgruber	Apryl	Biology			
Lepage	Coleman	Water Utility Science: Water Distribution			
Lepage	Coleman	Water Utility Science: Water Treatment			
Lines	Matthew	Business Management			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
MacFarlane	Mark	Survey/Mapping Science: Land Surveying			
Mai	Dan	Water Utility Science: Water Treatment			
Maki	Spencer	Biology			
Maki	Colten	Science			
Mann	Naveen	Business Administration	With Honors	Departmental Honors	
Marquez	Maureen	Business Administration			
Martinez Alegria	Jessica	Biology	With Honors	Departmental Honors	
Martirosian	Armine	Biology	With High Honors	Departmental Honors	
Martirosian	Armine	Chemistry	With High Honors	Departmental Honors	
Martirosian	Armine	Science	With High Honors	Departmental Honors	
Mejia	Eder	Biology			
Mendoza	Jever	Computer Science			
Michael	Steven	Science			
Nguyen	Tyler	Business Administration	With Honors	Departmental Honors	
Nguyen	Max	Business Administration			
Nguyen	Thong	Water Utility Science: Water Distribution			
Nguyen	Thong	Water Utility Science: Water Treatment			
Nguyen	Thong	Water Utility Science:Wastewater/Environmental Sanitation			
Noh	Sinae	Biology			
Nunes	Peggy	Gemology			
Oberly	Michael	Water Utility Science: Water Distribution			
Oberly	Michael	Water Utility Science: Water Treatment			
Oberly	Michael	Water Utility Science:Wastewater/Environmental Sanitation			
Onate	Efren	Business Administration			
Penrod	Matthew	Mathematics			
Pepper	Jonathan	Biology			
Peralta	Jesus	Biology			
Privitelli	Alex	Biology	With Honors	Departmental Honors	
Privitelli	John	Business Administration	With Honors	Departmental Honors	
Privitelli	Alex	Science	With Honors	Departmental Honors	
Quinlan	Nicole	Biology			
Quinlan	Nicole	Science			
Quinn	Michael	Art: Graphic Design			
Rafael	Jose	Business Administration			
Randall	Sean	Business Administration			
Rettura	Laura	Business Administration			
Rocha	Johnny	Water Utility Science:Wastewater/Environmental Sanitation	With Honors	Departmental Honors	
Rojas	Cesar	Computer Science			
Rosales	Robert	Business Administration			
Salas	Edward	Water Utility Science: Water Distribution			

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Saldivar	Melissa	Mathematics	With High Honors	Departmental Honors	
Salgado	Luis	Business Administration			
Sanatar	Christopher	Survey/Mapping Science: Land Surveying			
Sanchez	Fatima	Business Management			
Sanchez	Maria	Business Administration			
Sanders	Trinity	Science	With Honors	Departmental Honors	
Sanyal	Rima	Biology			
Sanyal	Rima	Chemistry			
Schmahl	Matthew	Survey/Mapping Science: Land Surveying			
Scott	Jessica	Business Management			
Shafi	Sabih	Business Administration			
Shamsian	Iman	Business Administration			
Shearer	Eric	Business Administration			
Shreve	Benjamin	Business Administration			
Silvas	Mary	Art: Graphic Design	With Honors	Departmental Honors	
Simpson	Maurice	Water Utility Science:Wastewater/Environmental Sanitation			
Smith	Alyssa	Gemology			
Snieszak	Candice	Chemistry			
Soltani	Steven	Biology	With Honors	Departmental Honors	President's Scholar
Taylor	Jeff	Water Utility Science: Water Treatment			
Thornton	Austin	Science			
Torres	David	Mathematics	With Honors	Departmental Honors	
Tran	Teresa	Biology			
Tupasi	Mark Angelo	Science	With Honors	Departmental Honors	
Vande Kappelle	Alex	Business Administration			
Varisco	John	Water Utility Science: Water Distribution			
Varisco	John	Water Utility Science: Water Treatment			
Varisco	John	Water Utility Science:Wastewater/Environmental Sanitation			
Velazquez	Denise	Mathematics			
Vulaj	Robert	Business Administration	With High Honors	Departmental Honors	
Welham	Jacqueline	Computer Science	With Honors	Departmental Honors	
White	Weston	Business Administration			
Wiley	Laney	Business Administration	With Honors	Departmental Honors	
Williams	Emily	Business Administration			
Younkin	Dirk	Business Administration			



# **Santiago Canyon College**

**SPRING 2015**

**Student Names**

**Associate in Science for Transfer Degrees**

**ASSOCIATE IN SCIENCE  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental Honors</b>	<b>President's Scholar</b>
Adloo	Payam	Mathematics			
Adloo	Payam	Physics			
Alfaro	Kati	Business Administration			
Arehart	Clifton	Business Administration			
Arvizu	Sergio	Business Administration			
Athanas	Stephanie	Physics			
Basterrechea	Justin	Business Administration			
Bonakdar	Mahkameh	Business Administration			
Bulosan	Bridget	Mathematics	With Honors	Departmental Honors	
Burckley	Brian	Business Administration			
Calvez	Jan	Business Administration			
Casillas	Julianna	Business Administration			
Chen	Serena	Business Administration			
Chylinski	Tori	Business Administration			
Connors	Charles	Business Administration	With Honors	Departmental Honors	
Cordova	Jade	Business Administration			
Cox	Antonio	Business Administration			
Cruz	Shaun	Mathematics	With Honors	Departmental Honors	
Cruz	Shaun	Physics	With Honors	Departmental Honors	
Dang	Hilary	Business Administration			
Deneal	Laneesha	Business Administration			
Diaz Chavez	Meldrid	Mathematics			
Dominguez	Francesca	Business Administration	With Honors	Departmental Honors	
Eastwood	Wesley	Mathematics	With Honors	Departmental Honors	
Elizarraras	Ernesto	Mathematics			
Elliott	Sheryl	Business Administration	With Honors	Departmental Honors	
Espinoza	Luis	Business Administration			
Ezzat	Harris	Business Administration			
Facey	Jordan	Business Administration	With Honors	Departmental Honors	
Fahey	Dane	Business Administration			
Flores	Armando	Mathematics			
Flores	Armando	Physics			
Fontaine	Aimee	Business Administration			

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**ASSOCIATE IN SCIENCE  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental Honors</b>	<b>President's Scholar</b>
Freeland	Kimberly	Business Administration			
Gamez	Amber	Business Administration			
Glick	Maxx	Business Administration	With Honors	Departmental Honors	
Gomez	Gunnar	Business Administration			
Gonzalez	Andrew	Business Administration	With Honors	Departmental Honors	
Haller	Ryan	Business Administration			
Jara	Javier	Business Administration			
Javier Zamora	Karen	Business Administration			
Jensen	Anna	Business Administration	With Honors	Departmental Honors	
Johnson	Spencer	Business Administration			
Kaw	Dustin	Business Administration			
Khalili	Jonathan	Business Administration	With Honors	Departmental Honors	President's Scholar
Ko	Eric	Physics			
Kruus	Katre	Business Administration			
Lazo	Richard	Business Administration			
Leboeuf	Kayla	Business Administration	With Honors	Departmental Honors	
Lee	Patrick	Business Administration			
Lim	Peter	Business Administration			
Maki	Colten	Physics			
Mann	Naveen	Business Administration	With Honors	Departmental Honors	
Marquez	Maureen	Business Administration			
Masci	Kristopher	Business Administration			
McKay	Devin	Business Administration			
Moran	Flavio	Mathematics			
Moran	Flavio	Physics			
Morency	Brent	Business Administration			
Nguyen	Tyler	Business Administration	With Honors	Departmental Honors	
Nguyen	Max	Business Administration			
Oganyan	Ellina	Business Administration			
Olivares	Joaquin	Mathematics			
Olivares	Joaquin	Physics			
Onate	Efren	Business Administration			
Palad	Marvin	Business Administration			

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**ASSOCIATE IN SCIENCE  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental Honors</b>	<b>President's Scholar</b>
Pascual	Lili	Business Administration			
Penrod	Matthew	Mathematics			
Penrod	Matthew	Physics			
Ramirez	Nora	Business Administration	With Honors	Departmental Honors	
Randall	Sean	Business Administration			
Reinberger	Tanya	Mathematics			
Rettura	Laura	Business Administration			
Rosales	Robert	Business Administration			
Saldivar	Melissa	Mathematics	With High Honors	Departmental Honors	
Saldivar	Melissa	Physics	With High Honors	Departmental Honors	
Salgado	Luis	Business Administration			
Sanchez	Maria	Business Administration			
Shafi	Sabih	Business Administration			
Shamsian	Iman	Business Administration			
Shearer	Eric	Business Administration			
Shreve	Benjamin	Business Administration			
Small	Kevin	Business Administration			
Smithley	Zachary	Business Administration			
Sniezak	Candice	Mathematics			
Strachan	Michelle	Business Administration			
Su	Kevin	Business Administration			
Thomas	Sarah	Business Administration	With Highest Honors	Departmental Honors	
Thornton	Austin	Mathematics			
Toon	Cynthia	Business Administration			
Torres	David	Mathematics	With Honors	Departmental Honors	
Vande Kappelle	Alex	Business Administration			
Vulaj	Robert	Business Administration	With High Honors	Departmental Honors	
Waters	Brandon	Business Administration			
Wellendorf	Lindsay	Business Administration			
White	Weston	Business Administration			
Wiley	Laney	Business Administration	With Honors	Departmental Honors	
Williams	Emily	Business Administration			
Wise	Troy	Mathematics			

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**ASSOCIATE IN SCIENCE  
FOR TRANSFER**

**SANTIAGO CANYON COLLEGE**

**SPRING 2015**

Graduate File Listing

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>	<b>Honors</b>	<b>Departmental Honors</b>	<b>President's Scholar</b>
Wise	Troy	Physics			
Yasui	Nicole	Business Administration	With Honors	Departmental Honors	
Younkin	Dirk	Business Administration			
Yuong	David	Mathematics			
Yuong	David	Physics			





# **Santiago Canyon College**

**SPRING 2015**

**Student Names  
Certificate of Achievement**

**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Abedian	Mariam	CSU General Education Breadth
Acevedo	Ashby	IGETC General Education Breadth
Adams	Michael	IGETC General Education Breadth
Adloo	Payam	IGETC General Education Breadth
Adray	Kenna	CSU General Education Breadth
Aghi	Mehul	IGETC General Education Breadth
Ahari	Ryan	IGETC General Education Breadth
Aldana	Trevor	IGETC General Education Breadth
Alfaro	Kati	CSU General Education Breadth
Allen	Kaitlyn	CSU General Education Breadth
Allen	James	Water Utility Science: Water Distribution
Alvarado	Robin	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Alvarez	Edward	Apprenticeship: Electricity: Power Lineman Electricity
Alvarez	Ramiro	Water Utility Science: Water Treatment
Alvizo	Martha	CSU General Education Breadth
Alvizo	Martha	IGETC General Education Breadth
Alvizo	Martha	Management: Retail Management
Aman	Rashid	Apprenticeship: Electricity: Industrial Electricity
Ambrose	Anthony	Computer Science
Amezquita	Marissa	CSU General Education Breadth
Andrejich	Mitchell	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Anglin	Stephan	Apprenticeship: Surveying: Chief of Party
Arehart	Clifton	IGETC General Education Breadth
Argyle	David	IGETC General Education Breadth
Arvizu	Sergio	CSU General Education Breadth
Avila	Esli	CSU General Education Breadth
Avila	Israel	CSU General Education Breadth
Avila	Vanesa	IGETC General Education Breadth
Azpeitia	Ivan	CSU General Education Breadth
Badillo	Karina	CSU General Education Breadth
Bahbah	Justine	IGETC General Education Breadth
Bailey	Johnathan	Water Utility Science:Wastewater/Environmental Sanitation
Barela	Richard	Public Works: Management

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Basterrechea	Justin	CSU General Education Breadth
Bdaiwi	Dina	IGETC General Education Breadth
Beckman	Briana	IGETC General Education Breadth
Bejarano	Vanessa	CSU General Education Breadth
Belanto	Jordyn	CSU General Education Breadth
Bell	Lisa	CSU General Education Breadth
Benavides	Bernardo	Water Utility Science: Water Treatment
Bencik	Thomas	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Benitez	Jonathan	CSU General Education Breadth
Berger	Max	CSU General Education Breadth
Berklite	Ryan	IGETC General Education Breadth
Bernal	Ryan	CSU General Education Breadth
Bernal	Sofia	IGETC General Education Breadth
Betker	Clarissa	CSU General Education Breadth
Bhullar	Harneet	IGETC General Education Breadth
Bishop	Sherri	IGETC General Education Breadth
Blaa	Alex	CSU General Education Breadth
Blake	Brittany	CSU General Education Breadth
Blanchard	Iris	CSU General Education Breadth
Bodourian	Harrison	IGETC General Education Breadth
Borbon	Christopher	Apprenticeship: Electricity: Power Lineman Electricity
Botero	Ariane	IGETC General Education Breadth
Bravo	Manuel	Apprenticeship: Electricity: Power Lineman Electricity
Brazil	Monica	CSU General Education Breadth
Brehm	Amy	CSU General Education Breadth
Brennan	Laura	CSU General Education Breadth
Brosi	Evan	CSU General Education Breadth
Brown	Grady	CSU General Education Breadth
Brown	Riley	CSU General Education Breadth
Bryant	Keith	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Bulosan	Bridget	IGETC General Education Breadth
Burch	Steve	Apprenticeship: Surveying: Chief of Party

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Burckley	Brian	CSU General Education Breadth
Burge	Kelsey	CSU General Education Breadth
Burger	Jessica	CSU General Education Breadth
Bustos	Nicole	CSU General Education Breadth
Calder	Chloe	IGETC General Education Breadth
Calderon	Jesse	Water Utility Science: Water Distribution
Callen	Olivia	CSU General Education Breadth
Calvez	Jan	IGETC General Education Breadth
Calvillo	Jesus	CSU General Education Breadth
Camacho	Mikaela	CSU General Education Breadth
Campos	Bertha	Apprenticeship: Operating Engineers: Special Inspector
Carlton	David	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Casey	Paul	Water Utility Science: Water Distribution
Casey	Paul	Water Utility Science: Water Treatment
Casey	Paul	Water Utility Science: Wastewater/Environmental Sanitation
Casillas	Julianna	CSU General Education Breadth
Castillo	Kimberly	CSU General Education Breadth
Chairez	Danielle	IGETC General Education Breadth
Chaney	Darryl	Apprenticeship: Surveying: Chief of Party
Chapluk	Ethan	CSU General Education Breadth
Chaudhri	Yatika	IGETC General Education Breadth
Chavez Lezama	Fredy	CSU General Education Breadth
Chen	Serena	IGETC General Education Breadth
Chen	Stacy	IGETC General Education Breadth
Ciano	Anastasia	CSU General Education Breadth
Clara	Alejandra	CSU General Education Breadth
Coffey	Shelly	Apprenticeship: Cosmetology
Coleman	Nicholas	Water Utility Science: Water Distribution
Collister	Stephen	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Colucci	Chad	CSU General Education Breadth
Combs	Guy	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Conaty	Megan	CSU General Education Breadth
Connors	Charles	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Consalvi	Emily	CSU General Education Breadth
Contreras	Benjamin	Apprenticeship: Electricity: Power Lineman Electricity
Contreras	Journey	CSU General Education Breadth
Cooley	Cynthia	Gemology
Corbell	Olivia	CSU General Education Breadth
Cordova	Jade	CSU General Education Breadth
Cork	Trevor	CSU General Education Breadth
Cornejo	Steven	CSU General Education Breadth
Cortez	Michael	CSU General Education Breadth
Covarrubias	Joseluis	IGETC General Education Breadth
Cowan	Danielle	CSU General Education Breadth
Cowley	Ian	IGETC General Education Breadth
Cox	Antonio	CSU General Education Breadth
Coyazo	Tania	CSU General Education Breadth
Cronic	Alyssa	CSU General Education Breadth
Cruz	Ricardo	IGETC General Education Breadth
Cruz	Shaun	IGETC General Education Breadth
Cuellar	Gabriel	CSU General Education Breadth
Curry	Claudia	CSU General Education Breadth
Dahdouh	Naema	CSU General Education Breadth
Dake	David	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Dang	Hilary	CSU General Education Breadth
Davies	Jason	Computer Science
Davis	Dana	CSU General Education Breadth
Davis	Felicia	CSU General Education Breadth
Davis	Jason	IGETC General Education Breadth
Davis	Mattson	IGETC General Education Breadth
Davison	Daniel	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Day	Justin	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Day	Todd	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Day	Kristin	CSU General Education Breadth
Daymon	Sean	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I

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**CERTIFICATE  
OF ACHIEVEMENT****SANTIAGO CANYON COLLEGE**  
Graduate File Listing**SPRING 2015**

Last Name	First Name	Major
De Cristofaro	Gian	Water Utility Science: Water Distribution
De Rosas	Eric	IGETC General Education Breadth
Deboer	Brant	IGETC General Education Breadth
Del Toro	Marcos	CSU General Education Breadth
Delgadillo	Ruby	CSU General Education Breadth
Delgado	Hector	CSU General Education Breadth
Dellerba	Anthony	Water Utility Science: Water Treatment
Demerjian	Kelsey	CSU General Education Breadth
Deneal	Laneesha	IGETC General Education Breadth
Devilla	Romualdo	CSU General Education Breadth
Diaz	Daniel	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Diaz	Diego	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Diaz	Cesar	CSU General Education Breadth
Diaz Chavez	Meldrid	CSU General Education Breadth
Dicken	Nicole	CSU General Education Breadth
Dieppa	Andrew	Computer Science
Dillon	Katherine	CSU General Education Breadth
Diulio	Brooke	IGETC General Education Breadth
Dobis	Thomas	Water Utility Science: Water Treatment
Dominguez	Francesca	CSU General Education Breadth
Dominguez	Henry	Water Utility Science: Water Distribution
Donaldson	Eric	Computer Science
Donnelly	Terin	Apprenticeship: Electricity: Power Lineman Electricity
Dorantes	Nicolas	IGETC General Education Breadth
Dorfmeier	Kelsey	CSU General Education Breadth
Dortch	Zachary	CSU General Education Breadth
Dumont	Amanda	CSU General Education Breadth
Duncan	Elizabeth	CSU General Education Breadth
Dunlap	David	CSU General Education Breadth
Duque	Carlos	Apprenticeship: Electricity: Intelligent Transportation Systems Electrician
Duran	Dylan	CSU General Education Breadth
Eastwood	Wesley	IGETC General Education Breadth
Edwards	Samuel	CSU General Education Breadth

**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Elliott	Sheryl	CSU General Education Breadth
Elliott	Sheryl	Gemology
Encarnacion	Anissa	IGETC General Education Breadth
Enriquez	Nancy	CSU General Education Breadth
Erickson	Michelle	CSU General Education Breadth
Erickson	Vanessa	CSU General Education Breadth
Erickson	Jon	Water Utility Science: Water Treatment
Esparza	Alan	CSU General Education Breadth
Esparza	Joaquin	CSU General Education Breadth
Espinoza	Ryan	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Espinoza	Luis	CSU General Education Breadth
Espinoza	Monica	CSU General Education Breadth
Espinoza	Yesenia	CSU General Education Breadth
Estrada	Jubani	CSU General Education Breadth
Ezzat	Harris	CSU General Education Breadth
Facey	Jordan	CSU General Education Breadth
Facey	Jordan	IGETC General Education Breadth
Facey	Taylor	CSU General Education Breadth
Facey	Taylor	IGETC General Education Breadth
Fahey	Dane	CSU General Education Breadth
Farhall	Amanda	CSU General Education Breadth
Farley	Austen	CSU General Education Breadth
Farrell	Meghan	CSU General Education Breadth
Farrugia	Jillian	CSU General Education Breadth
Farzad	Sarvenaz	IGETC General Education Breadth
Fernandez	Yisel	CSU General Education Breadth
Ferris	Meghan	CSU General Education Breadth
Ficke	Tiffany	CSU General Education Breadth
Fields	Jesse	Apprenticeship: Surveying: Chainman
Finch	Barrett	Water Utility Science: Water Distribution
Flores	Armando	CSU General Education Breadth
Floyd	Erica	IGETC General Education Breadth
Foreman	Ashley	IGETC General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Freeland	Kimberly	CSU General Education Breadth
Frisbee	Alex	IGETC General Education Breadth
Fuentes	Jennifer	IGETC General Education Breadth
Gabster	Hayley	CSU General Education Breadth
Gage	Taylor	CSU General Education Breadth
Gallagher	Stephanie	IGETC General Education Breadth
Gallegos	Joseph	CSU General Education Breadth
Gamez	Amber	CSU General Education Breadth
Gammo	Sendy	IGETC General Education Breadth
Gannon	Brandi	Apprenticeship: Cosmetology
Garcia	Arthur	CSU General Education Breadth
Garcia	Courtney	CSU General Education Breadth
Garcia	Javier	IGETC General Education Breadth
Garcia	Jose	CSU General Education Breadth
Garcia	Maira	Apprenticeship: Cosmetology
Garcia Martinez	Alyssa	CSU General Education Breadth
Gardner	Brittnie	CSU General Education Breadth
Gawthrop	Bud	Water Utility Science: Water Distribution
Geasey	Christine	IGETC General Education Breadth
Geasey	Jennifer	IGETC General Education Breadth
Geil	Taylor	CSU General Education Breadth
Gilles	Eric	CSU General Education Breadth
Gishwiller	Kaitlin	IGETC General Education Breadth
Gitzinger	Amanda	CSU General Education Breadth
Glick	Maxx	IGETC General Education Breadth
Gnewuch	Benjamin	Computer Science
Gomez	Gunnar	CSU General Education Breadth
Gomez	Vanessa	CSU General Education Breadth
Gonzales	Kristen	IGETC General Education Breadth
Gonzalez	Aaron	Water Utility Science: Water Distribution
Gonzalez	Andrew	CSU General Education Breadth
Gonzalez	Ernesto	Apprenticeship: Electricity: Sound Installer
Gonzalez	Maria	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Gonzalez Estrada	Juan	Apprenticeship: Electricity: Power Lineman Electricity
Graham	Corinne	CSU General Education Breadth
Green	Joel	CSU General Education Breadth
Grimes	Meagan	CSU General Education Breadth
Grover	David	Apprenticeship: Surveying: Chainman
Gubersky	Autumn	CSU General Education Breadth
Guillen	Steven	CSU General Education Breadth
Gutierrez	Christian	CSU General Education Breadth
Gutierrez	Jose	Water Utility Science: Water Treatment
Gutierrez	Kelsey	IGETC General Education Breadth
Gwin	Heidi	Gemology
Hack	Denise	CSU General Education Breadth
Hager	Gavin	IGETC General Education Breadth
Hahs	Philip	Computer Science
Haight	Benjamin	CSU General Education Breadth
Haines	Amanda	IGETC General Education Breadth
Haller	Ryan	CSU General Education Breadth
Halloran	Paige	CSU General Education Breadth
Hamilton	Cameron	CSU General Education Breadth
Hamm	Jay	Water Utility Science: Water Distribution
Hand	Justin	CSU General Education Breadth
Haney	Thomas	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Hanna	John	CSU General Education Breadth
Hanna	John	IGETC General Education Breadth
Harrington	Shea	IGETC General Education Breadth
Harwell	Rachael	CSU General Education Breadth
Healy	Jeff	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Heisler	Keith	Public Works: Management
Hernandez	Amalia	CSU General Education Breadth
Hernandez	Ana	CSU General Education Breadth
Hernandez	Andrea	CSU General Education Breadth
Hernandez	Priscilla	CSU General Education Breadth
Hernandez	Victoria	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Hernandez	Yvette	CSU General Education Breadth
Herrera	Joey	CSU General Education Breadth
Hewlett	Misty	CSU General Education Breadth
Higgins	Jacqueline	Apprenticeship: Cosmetology
Hirahara	Derek	IGETC General Education Breadth
Hitchens	John	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice II
Ho	Melody	CSU General Education Breadth
Hobbs	Breanna	IGETC General Education Breadth
Hoebel	Hailey	CSU General Education Breadth
Hopson	Jeremiah	CSU General Education Breadth
Hottinga	Michael	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice II
Houston	Shane	CSU General Education Breadth
Hrach	Robert	Water Utility Science: Water Distribution
Hughes	Austin	CSU General Education Breadth
Hunt	Kaylee	IGETC General Education Breadth
Hunter	Jeff	Apprenticeship: Carpentry: Drywall /Lather
Husband	David	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Huskey	Earl	Computer Science
Idiaquez	Abigail	CSU General Education Breadth
Ildefonso	Christian	CSU General Education Breadth
Iniestra	Briana	CSU General Education Breadth
Iriarte	Michael	CSU General Education Breadth
Ismail	Esam	Water Utility Science: Water Distribution
Jackson	Maria	CSU General Education Breadth
Jalali	Nageen	IGETC General Education Breadth
Jamal	Noelle	CSU General Education Breadth
Javier Zamora	Karen	CSU General Education Breadth
Jensen	Anna	CSU General Education Breadth
Jimenez	Angela	CSU General Education Breadth
Jiricek	Matthew	Computer Science
Johnson	Christopher	Water Utility Science: Water Treatment
Johnson	John	IGETC General Education Breadth
Johnson	Kathryn	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT****SANTIAGO CANYON COLLEGE**  
Graduate File Listing**SPRING 2015**

Last Name	First Name	Major
Johnson	Spencer	CSU General Education Breadth
Jones	Sara	CSU General Education Breadth
Juric	Matthew	CSU General Education Breadth
Jury	Douglas	IGETC General Education Breadth
Kahn	Joseph	IGETC General Education Breadth
Kallo	John	Water Utility Science: Water Distribution
Kampen	William	Water Utility Science: Water Distribution
Kasamis	Craig	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Kastens	Brittany	CSU General Education Breadth
Kastens	Brittany	IGETC General Education Breadth
Kaw	Dustin	CSU General Education Breadth
Kawaguchi	Katilynne	CSU General Education Breadth
Kha	Steven	IGETC General Education Breadth
Khalili	Jonathan	IGETC General Education Breadth
Khan	Reshad	IGETC General Education Breadth
Khawam	Andre	CSU General Education Breadth
Khezam	Bassam	Apprenticeship: Cosmetology
Khounsouk	Pyowdgod	Gemology
Kim	Christopher	IGETC General Education Breadth
King	Aaliyah	CSU General Education Breadth
Kirk	Katelyn	IGETC General Education Breadth
Kiyomura	Joseph	CSU General Education Breadth
Kiyomura	Joseph	IGETC General Education Breadth
Kmeto	Michelle	IGETC General Education Breadth
Ko	Eric	CSU General Education Breadth
Konop	Caitlin	CSU General Education Breadth
Kopaczewski	Marie	CSU General Education Breadth
Kroboth	Jenna	CSU General Education Breadth
Kuo	Christopher	IGETC General Education Breadth
Kwiatkowski	Chris	Water Utility Science: Water Treatment
Ladd	Emily	CSU General Education Breadth
Lafont	Robert	Computer Science
Langston	Logan	CSU General Education Breadth

3.18 (63)

**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Lara	Adrian	IGETC General Education Breadth
Lara	Betsaida	IGETC General Education Breadth
Lares	Elizabeth	CSU General Education Breadth
Larios	Jesus	Apprenticeship: Carpentry: Drywall /Lather
Lastra	Lauren	IGETC General Education Breadth
Lavigne	Paul	CSU General Education Breadth
Lazo	Jonathan	CSU General Education Breadth
Lazo	Richard	CSU General Education Breadth
Leal	Jose	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Leboeuf	Kayla	CSU General Education Breadth
Lee	Patrick	CSU General Education Breadth
Leimgruber	Apryl	CSU General Education Breadth
Leonard	Katherine	CSU General Education Breadth
Lepage	Coleman	Water Utility Science: Water Distribution
Lepage	Coleman	Water Utility Science: Water Treatment
Letellier	Keith	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Levalle	Jason	CSU General Education Breadth
Leyva	Neal	Apprenticeship: Electricity: Power Lineman Electricity
Lichtenwalter	Katelyn	CSU General Education Breadth
Lichtenwalter	Scott	CSU General Education Breadth
Linares	Danielle	CSU General Education Breadth
Lines	Matthew	CSU General Education Breadth
Lines	Matthew	IGETC General Education Breadth
Littlefield	Ashley	CSU General Education Breadth
Long	Ross	Apprenticeship: Electricity: Power Lineman Electricity
Long	McKenna	IGETC General Education Breadth
Lopez	Cecia	CSU General Education Breadth
Lopez	Fabian	Apprenticeship: Electricity: Power Lineman Electricity
Lopez	Miranda	CSU General Education Breadth
Lopez	Rocio	CSU General Education Breadth
Loritz	Christian	IGETC General Education Breadth
Lozano	Catherine	CSU General Education Breadth
Lugo	Victor	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT****SANTIAGO CANYON COLLEGE**  
Graduate File Listing**SPRING 2015**

Last Name	First Name	Major
MacFarlane	Mark	Survey/Mapping Science: Land Surveying
Mahmoud	Pegah	IGETC General Education Breadth
Mai	Dan	Water Utility Science: Water Treatment
Maietta	Brittyn	CSU General Education Breadth
Maki	Colten	IGETC General Education Breadth
Maki	Spencer	IGETC General Education Breadth
Mancia	Brian	Gemology
Mancia	Luis	Gemology
Manigault	Shad	Apprenticeship: Electricity: Intelligent Transportation Systems Electrician
Mann	Naveen	CSU General Education Breadth
Manzo	Jacob	CSU General Education Breadth
Marin	Isis	IGETC General Education Breadth
Markanson	Blake	Apprenticeship: Electricity: Power Lineman Electricity
Marquez	Maureen	IGETC General Education Breadth
Marshall	Bailey	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Marshall	Desiree	CSU General Education Breadth
Marshall	Katie	Apprenticeship: Cosmetology
Marshman	Jonathan	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Martin	Kirsten	IGETC General Education Breadth
Martinez	Tania	CSU General Education Breadth
Martinez Alegria	Jessica	IGETC General Education Breadth
Martirosian	Armine	IGETC General Education Breadth
Masci	Kristopher	CSU General Education Breadth
Maskan	Narges	IGETC General Education Breadth
Matsushita	Kelsey	CSU General Education Breadth
McAuley	Erin	CSU General Education Breadth
McCabe	Adam	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
McCaffrey	Kylie	IGETC General Education Breadth
McCully	Garrett	CSU General Education Breadth
McIntyre	Megan	IGETC General Education Breadth
McKay	Devin	IGETC General Education Breadth
McReynolds	Madison	CSU General Education Breadth
McReynolds	Madison	IGETC General Education Breadth

3.18 (65)

**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Medina	Elvira	CSU General Education Breadth
Medina	Jennifer	CSU General Education Breadth
Mejia	Eder	IGETC General Education Breadth
Mendoza	Gabriela	CSU General Education Breadth
Mendoza	Jever	Computer Science
Merced	Deanna	IGETC General Education Breadth
Michael	Steven	IGETC General Education Breadth
Mikhail	Rebecca	IGETC General Education Breadth
Miller	Daniel	CSU General Education Breadth
Minner	Brooke	CSU General Education Breadth
Moo	Tiffany	CSU General Education Breadth
Moore	Jeffrey	CSU General Education Breadth
Moran	Flavio	CSU General Education Breadth
Moran	Javier	Apprenticeship: Electricity: Power Lineman Electricity
Morency	Brent	CSU General Education Breadth
Moreno	Ana	CSU General Education Breadth
Moreno	Monique	CSU General Education Breadth
Morgan	Alec	IGETC General Education Breadth
Morones	Jennifer	CSU General Education Breadth
Moses	Jaminson	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Mungra	Zeel	IGETC General Education Breadth
Munn	Micaela	IGETC General Education Breadth
Munoz	Krystna	CSU General Education Breadth
Munoz	Samuel	Gemology
Murphy	Sam	Apprenticeship: Electricity: Power Lineman Electricity
Murray	Robert	CSU General Education Breadth
Murtaza	Bilal	CSU General Education Breadth
Najera Adame	Rodolfo	CSU General Education Breadth
Narciso	Andrea	CSU General Education Breadth
Navarrete	Chelsea	CSU General Education Breadth
Negron	Jonathan	CSU General Education Breadth
Nelson III	Lester	CSU General Education Breadth
Nesbihal	Jeff	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I

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**CERTIFICATE  
OF ACHIEVEMENT****SANTIAGO CANYON COLLEGE**  
Graduate File Listing**SPRING 2015**

Last Name	First Name	Major
Nguyen	Theresa	CSU General Education Breadth
Nguyen	Tyler	CSU General Education Breadth
Nguyen	Max	IGETC General Education Breadth
Nguyen	Minh	Water Utility Science: Water Treatment
Nichols	Shannon	IGETC General Education Breadth
Niehus	Jerrod	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice II
Nielsen	Eric	CSU General Education Breadth
Noble	Alexander	CSU General Education Breadth
Noh	Sinae	IGETC General Education Breadth
Oberly	Chanelle	IGETC General Education Breadth
Oganyan	Ellina	CSU General Education Breadth
Oglesby	Kenya	CSU General Education Breadth
O'Key	Kendall	IGETC General Education Breadth
Oliverio	Dillon	CSU General Education Breadth
Onate	Efren	CSU General Education Breadth
Oprea	Giulia	CSU General Education Breadth
Orozco	Natalie	IGETC General Education Breadth
Ortega	Ernesto	Apprenticeship: Electricity: Power Lineman Electricity
Osorio	Xochilth	CSU General Education Breadth
Osorno	Elia	CSU General Education Breadth
Owens	Trevor	IGETC General Education Breadth
Padilla	David	Apprenticeship: Surveying: Chief of Party
Pagel	Ami	CSU General Education Breadth
Palacios	Maite	IGETC General Education Breadth
Pallares	Erika	CSU General Education Breadth
Parlapiano	Christopher	IGETC General Education Breadth
Parris	Sean	IGETC General Education Breadth
Pascual	Lili	IGETC General Education Breadth
Patel	Madiha	CSU General Education Breadth
Pauley	Steven	IGETC General Education Breadth
Pearce	McKenzie	Gemology
Pelayo	Edgar	CSU General Education Breadth
Penrod	Matthew	IGETC General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**

**SPRING 2015**

Graduate File Listing

Last Name	First Name	Major
Pepper	Jessica	CSU General Education Breadth
Pepper	Jonathan	IGETC General Education Breadth
Peralta	Amanda	CSU General Education Breadth
Peralta	Jesus	CSU General Education Breadth
Perrill	Matthew	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice I
Peterson	Jolynn	CSU General Education Breadth
Pfeiffer	Kyle	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Pickford	Amelia	CSU General Education Breadth
Pikulicky	James	Apprenticeship: Surveying: Chief of Party
Pinelo	John	Apprenticeship: Electricity: Sound Installer
Pittman	Eileen	CSU General Education Breadth
Plotz	Christopher	Water Utility Science: Water Treatment
Pogue	Kyle	Apprenticeship: Cosmetology
Poole	Holly	CSU General Education Breadth
Porcara	Sophia	CSU General Education Breadth
Porcara	Sophia	IGETC General Education Breadth
Portenier	Damen	Apprenticeship: Electricity: Power Lineman Electricity
Porter	Brandon	IGETC General Education Breadth
Pratt	Andrea	CSU General Education Breadth
Priest	Haley	CSU General Education Breadth
Privitelli	Alex	IGETC General Education Breadth
Quinlan	Nicole	CSU General Education Breadth
Quinn	Michael	CSU General Education Breadth
Rafael	Jose	CSU General Education Breadth
Rafael	Rita	IGETC General Education Breadth
Rafiqi	Danya	IGETC General Education Breadth
Ramirez	Angel	CSU General Education Breadth
Ramirez	Nora	CSU General Education Breadth
Ramsey	Taylor	CSU General Education Breadth
Randall	Hannah	CSU General Education Breadth
Randall	Sean	IGETC General Education Breadth
Rea	Katelyn	IGETC General Education Breadth
Reames	Allison	IGETC General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Reese	Breanna	CSU General Education Breadth
Reinberger	Tanya	CSU General Education Breadth
Rettura	Laura	CSU General Education Breadth
Rice	Elizabeth	CSU General Education Breadth
Richards	Alexa	CSU General Education Breadth
Richards	Christopher	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice II
Rieger	Walter	Apprenticeship: Operating Engineers: Special Inspector
Rios	Alexis	CSU General Education Breadth
Risnoveanu	Juliette	IGETC General Education Breadth
Rivera	Leslie	CSU General Education Breadth
Rivero	Ivan	Apprenticeship: Electricity: Intelligent Transportation Systems Electrician
Robarge	Michael	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Robles	Maria	CSU General Education Breadth
Rodriguez	Alejandra	CSU General Education Breadth
Rodriguez	Estrella	CSU General Education Breadth
Rodriguez	Jasmin	CSU General Education Breadth
Rodriguez	Jerry	CSU General Education Breadth
Romo	Enrique	Water Utility Science: Water Distribution
Romo	Lorena	CSU General Education Breadth
Rosales	Emma	CSU General Education Breadth
Rosales	Robert	CSU General Education Breadth
Rosas	Adan	CSU General Education Breadth
Ross	Morgan	CSU General Education Breadth
Rubio	Eduardo	IGETC General Education Breadth
Ruiz	Daneil	Apprenticeship: Electricity: Power Lineman Electricity
Ruiz	Valeria	CSU General Education Breadth
Rupel	Danielle	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Sackett	Alexis	CSU General Education Breadth
Salas	Edward	CSU General Education Breadth
Saldivar	Edgar	CSU General Education Breadth
Saldivar	Gerardo	IGETC General Education Breadth
Saldivar	Melissa	IGETC General Education Breadth
Salgado	Luis	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Salloum	Julia	CSU General Education Breadth
Salzer	Matthew	Art: Digital Media Arts-Web Design
Sambrano	Gerardo	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Sanchez	Alejandro	Computer Science
Sanchez	Carlos	CSU General Education Breadth
Sanchez	Carlos	IGETC General Education Breadth
Sanchez	Maria	CSU General Education Breadth
Sanders	Trinity	IGETC General Education Breadth
Santillan	Erika	CSU General Education Breadth
Santos	Ericka	IGETC General Education Breadth
Sanyal	Rima	IGETC General Education Breadth
Sanz	Joseph	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Sarvas	Zachary	IGETC General Education Breadth
Sasano	Brandi	CSU General Education Breadth
Sattar	Suha	IGETC General Education Breadth
Schloemer	Daniel	CSU General Education Breadth
Schmitt	Danica	CSU General Education Breadth
Schuchman	Christopher	CSU General Education Breadth
Seggman	Samuel	IGETC General Education Breadth
Seino	Ghazal	IGETC General Education Breadth
Serrao	Chad	IGETC General Education Breadth
Servin	Angela	Apprenticeship: Cosmetology
Severns	Parker	CSU General Education Breadth
Shah	Urshil	IGETC General Education Breadth
Shamsian	Iman	CSU General Education Breadth
Shearer	Eric	CSU General Education Breadth
Shedden	Cody	Apprenticeship: Electricity: Power Lineman Electricity
Shimer	Matthew	Apprenticeship: Surveying: Chief of Party
Shipma	Jessica	CSU General Education Breadth
Shreve	Benjamin	CSU General Education Breadth
Silva	Angel	CSU General Education Breadth
Silva	Patsy	CSU General Education Breadth
Silver	Reid	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Simadiris	Emmanuel	IGETC General Education Breadth
Simon	Elizabeth	IGETC General Education Breadth
Simpson	Seth	CSU General Education Breadth
Sixta	Geoffrey	CSU General Education Breadth
Smith	Tyler	CSU General Education Breadth
Smith	Alyssa	Gemology
Smithley	Zachary	IGETC General Education Breadth
Sneed	Shannon	CSU General Education Breadth
Sneller	Austin	CSU General Education Breadth
Sniezak	Candice	CSU General Education Breadth
Sobol	Garrett	CSU General Education Breadth
Somers	Daniel	Apprenticeship: Electricity: Power Lineman Electricity
Soria	Madeline	CSU General Education Breadth
Soriano	Anthony	CSU General Education Breadth
Soto	Matthew	IGETC General Education Breadth
Spitz	Anna	CSU General Education Breadth
Spitz	Joshua	CSU General Education Breadth
Sprohar	Anthony	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Stanton	Cassidy	IGETC General Education Breadth
Stenzel	Jake	IGETC General Education Breadth
Stephenson	Autumn	CSU General Education Breadth
Stilwell	Serenity	CSU General Education Breadth
Stone	Matthew	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Strachan	Michelle	CSU General Education Breadth
Strachan	Samantha	CSU General Education Breadth
Su	Kevin	CSU General Education Breadth
Suarez	Gema	CSU General Education Breadth
Tahami	Maryam	Apprenticeship: Cosmetology
Tamondong	Christina	CSU General Education Breadth
Tang	Shelley	CSU General Education Breadth
Taylor	Adam	CSU General Education Breadth
Taylor	Jeff	Water Utility Science: Water Treatment
Tebo	Amber	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Tessendorf	Chance	Apprenticeship: Electricity: Power Lineman Electricity
Thith	Monair	IGETC General Education Breadth
Thomas	Ann	Water Utility Science: Water Distribution
Thomas	Chelsea	IGETC General Education Breadth
Thomas	Phillip	Computer Science
Thomas	Sarah	IGETC General Education Breadth
Thompson	Robert	Apprenticeship: Surveying: Chief of Party
Thornton	Austin	IGETC General Education Breadth
Tobon	Amanda	CSU General Education Breadth
Toghian	Jessica	IGETC General Education Breadth
Toon	Cynthia	CSU General Education Breadth
Tordini	Alexander	CSU General Education Breadth
Torres	Christian	IGETC General Education Breadth
Torres	David	IGETC General Education Breadth
Torres	Michael	CSU General Education Breadth
Torrez	Jacob	Apprenticeship: Surveying: Chief of Party
Tran	Han	Water Utility Science: Water Distribution
Tran	Teresa	IGETC General Education Breadth
Tribe	Maximilian	CSU General Education Breadth
Trinh	Dawn	CSU General Education Breadth
Tront	James	Computer Science
Trujillo	Chelsea	CSU General Education Breadth
Tupasi	Mark Angelo	IGETC General Education Breadth
Uddin	Nadia	CSU General Education Breadth
Ullman	Tobias	CSU General Education Breadth
Valencia	Mary	Apprenticeship: Cosmetology
Valenzuela	Martha	CSU General Education Breadth
Valenzuela	Nicole	IGETC General Education Breadth
Vande Kappelle	Alex	CSU General Education Breadth
Varela	Victoria	CSU General Education Breadth
Varisco	John	Water Utility Science: Water Distribution
Varisco	John	Water Utility Science: Water Treatment
Varisco	John	Water Utility Science:Wastewater/Environmental Sanitation

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Vavro	Micheal	Computer Science
Vazquez	Erika	CSU General Education Breadth
Velasco	Madison	CSU General Education Breadth
Velazquez	Erika	CSU General Education Breadth
Velazquez	Marsela	CSU General Education Breadth
Verde	Eliandenis	CSU General Education Breadth
Villasenor	Valerie	CSU General Education Breadth
Vineyard	Tracy	CSU General Education Breadth
Vivian	Hector	CSU General Education Breadth
Vulaj	Robert	CSU General Education Breadth
Wagerle	Amanda	CSU General Education Breadth
Wagner	Maxwell	IGETC General Education Breadth
Walia	Henna	CSU General Education Breadth
Wallace	Kabal	Apprenticeship: Maintenance Mechanic: Maintenance Mechanic Apprentice II
Washabaugh	Justin	Apprenticeship: Electricity: Power Lineman Electricity
Washofer	George	CSU General Education Breadth
Waters	Brandon	CSU General Education Breadth
Welham	Jacqueline	IGETC General Education Breadth
White	Weston	CSU General Education Breadth
Wiley	Laney	CSU General Education Breadth
Williams	Derek	Apprenticeship: Electricity: Power Lineman Electricity
Williams	Emily	CSU General Education Breadth
Williams	Kelsey	CSU General Education Breadth
Williams	Melanie	IGETC General Education Breadth
Wise	Sydney	CSU General Education Breadth
Wise	Troy	CSU General Education Breadth
Woodside	Michael	Apprenticeship: Electricity: Sound Installer
Woodside	Nicholas	Apprenticeship: Electricity: Sound Installer
Wukawitz	Thomas	Computer Science
Xala	Esteban	CSU General Education Breadth
Yabut	Jerome	CSU General Education Breadth
Yasui	Nicole	CSU General Education Breadth
Yepez	Magali	CSU General Education Breadth

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**CERTIFICATE  
OF ACHIEVEMENT**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

Last Name	First Name	Major
Yocum	Paul	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Young	Heather	CSU General Education Breadth
Younkin	Dirk	CSU General Education Breadth
Yuan	Nancy	Gemology
Yuong	David	CSU General Education Breadth
Zacahula	Jennifer	CSU General Education Breadth
Zarp	Casey	Apprenticeship: Operating Engineers: Heavy Equipment / Landscape Operator Engineer
Zazuetta	Gabriella	CSU General Education Breadth
Zink	Lauren	CSU General Education Breadth
Zuniga	Paola	CSU General Education Breadth
Zuniga	Eduardo	Water Utility Science: Water Distribution



# **Santiago Canyon College**

**SPRING 2015**

**Student Names  
Certificate of Proficiency**

**CERTIFICATE  
OF PROFICIENCY**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>
Albrecht	Mary	Real Estate: Salesperson
Algra	Madeline	General Accounting
Angelopoulos	Nicholas	General Accounting
Basterrechea	Justin	General Accounting
Bermudez	Araceli	Education After School Program Associate Teacher
Bouyer	Petite	General Accounting
Buchanan	Matthew	Real Estate: Salesperson
Buckley	Lucas	Real Estate: Salesperson
Buege	Courtney	General Marketing
Caballero	Elliot	General Accounting
Cairo	Nicholas	General Accounting
Calvez	Jan	General Accounting
Cariker	Emily	General Marketing
Cariker	Emily	Marketing: Advertising
Carlson	Colton	General Accounting
Case	Jocelyn	General Accounting
Chao	Judy	Real Estate: Salesperson
Chylinski	Tori	General Accounting
Cordova	Jade	General Accounting
Cortes	Esther	General Accounting
Dang	Hilary	General Accounting
De Rosas	Angelica	Education After School Program Associate Teacher
Denos	Reid	General Accounting
Diaz	Steven	Real Estate: Salesperson
Diazmillan	Jose	General Accounting
Espinoza	Luis	General Accounting
Espinoza	Luis	Business Management
Fairweather	Tyler	General Accounting
Farhall	Amanda	General Marketing
Farina	Pablo	Real Estate: Salesperson
Ferreri	Alexandra	Biotechnology Lab Assistant
Fontaine	Aimee	General Accounting
Frasier	Stephanie	General Accounting

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**CERTIFICATE  
OF PROFICIENCY**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>
Frisbee	Alex	General Accounting
Frisbee	Alex	Business Management
Glick	Maxx	General Accounting
Gorton	Mayra	Biotechnology Lab Assistant
Greene	Trevor	General Accounting
Griffin	Mary	General Marketing
Grimes	Meagan	Human Development: Infant/Toddler
Guarnero	Mayte	General Marketing
Guarnero	Mayte	Marketing: Advertising
Haller	Ryan	General Accounting
Holte	Alisa	Real Estate: Salesperson
Javier Zamora	Karen	General Accounting
Kasomo	Muhasani	Real Estate: Salesperson
Kelley	Gary	Computer Science: Applied Robotics & Embedded Programming
Kiani	Nima	General Accounting
Kibbe	Daniel	Real Estate: Salesperson
Kohlbeck	Keanan	General Accounting
Laizure	Dale	Computer Science: Applied Robotics & Embedded Programming
Lawrence	Alan	Survey/Mapping Science: Land Surveying Technician
Lopez	Cecia	Education: After School Program Assistant
Lopez	Cecia	Education After School Program Associate Teacher
Lopez Laguna	Sandra	Real Estate: Salesperson
Maguire	Emily	General Marketing
Markin	Randy	Marketing: Advertising
Masci	Kristopher	General Accounting
McLeod	Jennifer	Real Estate: Salesperson
Milella	Brian	General Marketing
Mirand	Danielle	Real Estate: Salesperson
Nguyen	Brian	Real Estate: Salesperson
Oceguera	Robert	Real Estate: Salesperson
Oganyan	Ellina	General Accounting
O'reilly	Sean	Marketing: Advertising
Pannone	Mitchel	General Accounting

3.18 (77)

**CERTIFICATE  
OF PROFICIENCY**

**SANTIAGO CANYON COLLEGE**  
Graduate File Listing

**SPRING 2015**

<b>Last Name</b>	<b>First Name</b>	<b>Major</b>
Perez	Melina	General Accounting
Perez	Silvia	Real Estate: Salesperson
Peterson	Noelle	General Marketing
Plaia	Brandon	General Accounting
Privitelli	John	General Accounting
Puertas	Amber	General Marketing
Puertas	Amber	Marketing: Advertising
Rafael	Jose	Business Management
Rettura	Laura	General Accounting
Reyes	Raul	General Marketing
Reyes	Raul	Marketing: Advertising
Reyes	Raul	Web Marketing
Robles	Maria	General Accounting
Rosales	Robert	General Accounting
Rosas	Natali	General Marketing
Rosas	Natali	Marketing: Advertising
Sasano	Devon	Marketing: Advertising
Shamsian	Iman	Accounting - Computerized
Shamsian	Iman	General Accounting
Shamsian	Iman	Business Management
Shreve	Benjamin	General Accounting
Slingsby	Robert	General Accounting
Tiwari	Nikhil	General Accounting
Tront	James	Computer Science: Applied Robotics & Embedded Programming
Tupasi	Mark Angelo	Biotechnology Lab Assistant
Uriarte	Diego	Biotechnology Lab Assistant
Vitelli	Andrew	General Accounting
White	Weston	General Accounting
Wilson	Lashelle	Real Estate: Salesperson
Wooldridge	Ian	General Accounting
Younkin	Dirk	General Accounting
Zink	Lauren	Education: After School Program Assistant
Zink	Lauren	Education After School Program Associate Teacher

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Rancho Santiago Comm Coll District

Board Meeting of 09/14/15

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 08/05/15 Thru 09/01/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62384	General Fund Unrestricted	0.00	2,226.00	-2,226.00	92*0434156	92*0434156
62488	General Fund Unrestricted	0.00	1,433.00	-1,433.00	92*0435276	92*0435276
62562	General Fund Unrestricted	0.00	2,561.00	-2,561.00	92*0435811	92*0435819
62656	General Fund Unrestricted	0.00	212.00	-212.00	92*0439007	92*0439007
62709	General Fund Unrestricted	0.00	319.00	-319.00	92*0439900	92*0439900
62711	General Fund Unrestricted	0.00	300.00	-300.00	92*0440035	92*0440035
62813	General Fund Unrestricted	204,581.64	0.00	204,581.64	92*0441270	92*0441283
62814	General Fund Unrestricted	1,166.32	0.00	1,166.32	92*0441284	92*0441295
62816	General Fund Unrestricted	2,007.25	0.00	2,007.25	92*0441312	92*0441314
62817	General Fund Unrestricted	436.80	0.00	436.80	92*0441317	92*0441325
62818	General Fund Unrestricted	3,813.00	0.00	3,813.00	92*0441326	92*0441340
62819	General Fund Unrestricted	48,135.12	0.00	48,135.12	92*0441342	92*0441347
62821	General Fund Unrestricted	918.36	0.00	918.36	92*0441353	92*0441356
62822	General Fund Unrestricted	9,831.77	0.00	9,831.77	92*0441358	92*0441373
62823	General Fund Unrestricted	51,962.49	0.00	51,962.49	92*0441383	92*0441390
62824	General Fund Unrestricted	203.03	0.00	203.03	92*0441393	92*0441396
62828	General Fund Unrestricted	71,795.87	0.00	71,795.87	92*0441405	92*0441498
62829	General Fund Unrestricted	128,933.09	4,317.00	124,616.09	92*0441499	92*0441644
62830	General Fund Unrestricted	7,020.21	0.00	7,020.21	92*0441645	92*0441667
62831	General Fund Unrestricted	133.88	0.00	133.88	92*0441683	92*0441683
62832	General Fund Unrestricted	14,729.75	0.00	14,729.75	92*0441688	92*0441688
62838	General Fund Unrestricted	175.74	0.00	175.74	92*0441712	92*0441712
62839	General Fund Unrestricted	5,956.50	0.00	5,956.50	92*0441717	92*0441728
62840	General Fund Unrestricted	133,413.13	0.00	133,413.13	92*0441729	92*0441737
62841	General Fund Unrestricted	10,589.89	0.00	10,589.89	92*0441741	92*0441761
62842	General Fund Unrestricted	1,429.74	0.00	1,429.74	92*0441762	92*0441776
62843	General Fund Unrestricted	11,827.00	0.00	11,827.00	92*0441777	92*0441791
62844	General Fund Unrestricted	1,599.00	0.00	1,599.00	92*0441792	92*0441798
62845	General Fund Unrestricted	7,859.86	0.00	7,859.86	92*0441801	92*0441812
62846	General Fund Unrestricted	3,189.75	0.00	3,189.75	92*0441813	92*0441823
62847	General Fund Unrestricted	64,053.65	0.00	64,053.65	92*0441825	92*0441828
62851	General Fund Unrestricted	17,657.28	0.00	17,657.28	92*0441838	92*0441840
62852	General Fund Unrestricted	16,595.27	0.00	16,595.27	92*0441848	92*0441860
62856	General Fund Unrestricted	61.27	0.00	61.27	92*0441879	92*0441881
62857	General Fund Unrestricted	40,772.77	0.00	40,772.77	92*0441883	92*0441887
62858	General Fund Unrestricted	1,015.68	0.00	1,015.68	92*0441889	92*0441889
62859	General Fund Unrestricted	11,422.64	0.00	11,422.64	92*0441900	92*0441917
62860	General Fund Unrestricted	7,870.00	0.00	7,870.00	92*0441918	92*0441929
62861	General Fund Unrestricted	904.76	0.00	904.76	92*0441930	92*0441930
62862	General Fund Unrestricted	7,289.60	0.00	7,289.60	92*0441934	92*0441952
62863	General Fund Unrestricted	2,866.23	0.00	2,866.23	92*0441953	92*0441962

Checks Written for Period 08/05/15 Thru 09/01/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62864	General Fund Unrestricted	1,831,802.35	0.00	1,831,802.35	92*0441972	92*0441977
62865	General Fund Unrestricted	344.16	0.00	344.16	92*0441978	92*0441979
62866	General Fund Unrestricted	9,363.53	0.00	9,363.53	92*0441980	92*0441996
62867	General Fund Unrestricted	2,781.80	0.00	2,781.80	92*0442002	92*0442005
62868	General Fund Unrestricted	30,483.68	0.00	30,483.68	92*0442006	92*0442011
62869	General Fund Unrestricted	294.96	0.00	294.96	92*0442016	92*0442021
62875	General Fund Unrestricted	43.63	0.00	43.63	92*0442038	92*0442039
62876	General Fund Unrestricted	1,063.46	0.00	1,063.46	92*0442056	92*0442059
62877	General Fund Unrestricted	7,736.65	0.00	7,736.65	92*0442061	92*0442075
62878	General Fund Unrestricted	39,644.10	0.00	39,644.10	92*0442077	92*0442083
62879	General Fund Unrestricted	464.36	0.00	464.36	92*0442092	92*0442092
62881	General Fund Unrestricted	3,186.23	0.00	3,186.23	92*0442096	92*0442106
62882	General Fund Unrestricted	1,215.11	0.00	1,215.11	92*0442113	92*0442121
62884	General Fund Unrestricted	11,022.90	0.00	11,022.90	92*0442133	92*0442146
62885	General Fund Unrestricted	29,948.80	0.00	29,948.80	92*0442149	92*0442166
62886	General Fund Unrestricted	15,713.28	0.00	15,713.28	92*0442167	92*0442170
62887	General Fund Unrestricted	26,674.21	0.00	26,674.21	92*0442171	92*0442178
62888	General Fund Unrestricted	74,796.77	0.00	74,796.77	92*0442179	92*0442182
62889	General Fund Unrestricted	16,725.63	0.00	16,725.63	92*0442183	92*0442192
62890	General Fund Unrestricted	2,807.63	0.00	2,807.63	92*0442197	92*0442208
62891	General Fund Unrestricted	16,082.79	0.00	16,082.79	92*0442210	92*0442281
62898	General Fund Unrestricted	12,773.60	0.00	12,773.60	92*0442295	92*0442296
62899	General Fund Unrestricted	8,873.59	0.00	8,873.59	92*0442297	92*0442328
62900	General Fund Unrestricted	15,652.21	0.00	15,652.21	92*0442329	92*0442329
62904	General Fund Unrestricted	1,929.00	0.00	1,929.00	92*0442378	92*0442391
62905	General Fund Unrestricted	10,864.39	0.00	10,864.39	92*0442392	92*0442408
62906	General Fund Unrestricted	3,675.20	0.00	3,675.20	92*0442409	92*0442413
62907	General Fund Unrestricted	9,121.93	0.00	9,121.93	92*0442415	92*0442425
<b>Total Fund 11 General Fund Unrestricted</b>		<b><u><u>\$3,077,304.29</u></u></b>	<b><u><u>\$11,368.00</u></u></b>	<b><u><u>\$3,065,936.29</u></u></b>		

Checks Written for Period 08/05/15 Thru 09/01/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62808	General Fund Restricted	0.00	317.32	-317.32	92*0441227	92*0441227
62814	General Fund Restricted	2,804.64	0.00	2,804.64	92*0441285	92*0441292
62815	General Fund Restricted	5,549.92	0.00	5,549.92	92*0441296	92*0441310
62816	General Fund Restricted	3,992.08	0.00	3,992.08	92*0441311	92*0441316
62819	General Fund Restricted	12,000.00	0.00	12,000.00	92*0441341	92*0441341
62822	General Fund Restricted	19,688.38	0.00	19,688.38	92*0441357	92*0441382
62823	General Fund Restricted	53,941.77	0.00	53,941.77	92*0441384	92*0441388
62824	General Fund Restricted	1,078.64	0.00	1,078.64	92*0441391	92*0441398
62830	General Fund Restricted	1,471.75	0.00	1,471.75	92*0441646	92*0441661
62831	General Fund Restricted	15,287.61	0.00	15,287.61	92*0441668	92*0441686
62832	General Fund Restricted	160,098.91	0.00	160,098.91	92*0441687	92*0441689
62838	General Fund Restricted	4,098.91	0.00	4,098.91	92*0441707	92*0441716
62841	General Fund Unrestricted	3,062.26	0.00	3,062.26	92*0441738	92*0441754
62842	General Fund Restricted	2,078.98	0.00	2,078.98	92*0441767	92*0441773
62845	General Fund Unrestricted	26,522.05	0.00	26,522.05	92*0441799	92*0441811
62846	General Fund Restricted	1,512.61	0.00	1,512.61	92*0441815	92*0441824
62847	General Fund Restricted	86,535.56	0.00	86,535.56	92*0441827	92*0441827
62851	General Fund Restricted	1,084.33	0.00	1,084.33	92*0441841	92*0441845
62852	General Fund Restricted	2,100.43	0.00	2,100.43	92*0441846	92*0441861
62853	General Fund Restricted	121,373.26	0.00	121,373.26	92*0441862	92*0441862
62856	General Fund Restricted	3,481.69	0.00	3,481.69	92*0441868	92*0441882
62857	General Fund Restricted	204,171.15	0.00	204,171.15	92*0441884	92*0441886
62858	General Fund Restricted	4,459.52	0.00	4,459.52	92*0441888	92*0441899
62859	General Fund Restricted	10,561.36	0.00	10,561.36	92*0441901	92*0441915
62860	General Fund Restricted	649.74	0.00	649.74	92*0441921	92*0441925
62861	General Fund Restricted	188,051.29	0.00	188,051.29	92*0441931	92*0441933
62863	General Fund Restricted	1,092.25	0.00	1,092.25	92*0441964	92*0441971
62866	General Fund Restricted	3,447.48	0.00	3,447.48	92*0441984	92*0441997
62867	General Fund Restricted	22,624.22	0.00	22,624.22	92*0441998	92*0442001
62868	General Fund Restricted	14,461.75	0.00	14,461.75	92*0442009	92*0442009
62869	General Fund Restricted	4,116.46	0.00	4,116.46	92*0442012	92*0442022
62875	General Fund Restricted	8,370.82	0.00	8,370.82	92*0442037	92*0442046
62876	General Fund Restricted	3,269.81	0.00	3,269.81	92*0442047	92*0442057
62877	General Fund Restricted	1,303.14	0.00	1,303.14	92*0442060	92*0442074
62878	General Fund Restricted	16,528.41	0.00	16,528.41	92*0442076	92*0442081
62879	General Fund Restricted	2,357.01	0.00	2,357.01	92*0442084	92*0442091
62881	General Fund Restricted	12,026.95	0.00	12,026.95	92*0442097	92*0442111
62882	General Fund Restricted	3,730.42	0.00	3,730.42	92*0442112	92*0442119
62883	General Fund Unrestricted	8,976.49	0.00	8,976.49	92*0442122	92*0442132
62884	General Fund Restricted	745.04	0.00	745.04	92*0442147	92*0442148
62887	General Fund Restricted	73,555.16	0.00	73,555.16	92*0442173	92*0442176

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62889	General Fund Restricted	4,683.56	0.00	4,683.56	92*0442185	92*0442187
62890	General Fund Restricted	2,224.79	0.00	2,224.79	92*0442193	92*0442209
62902	General Fund Restricted	5,760.00	0.00	5,760.00	92*0442332	92*0442355
62903	General Fund Restricted	2,060.00	0.00	2,060.00	92*0442356	92*0442376
62904	General Fund Restricted	5,006.37	0.00	5,006.37	92*0442377	92*0442390
62907	General Fund Restricted	23,155.56	0.00	23,155.56	92*0442414	92*0442429
<b>Total Fund 12 General Fund Restricted</b>		<b><u>\$1,155,152.53</u></b>	<b><u>\$317.32</u></b>	<b><u>\$1,154,835.21</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62814	General Fund Unrestricted	643.06	0.00	643.06	92*0441294	92*0441294
62821	General Fund Restricted	4,126.36	0.00	4,126.36	92*0441354	92*0441354
62837	GF Unrestricted One-Time Func	40,565.98	0.00	40,565.98	92*0441701	92*0441706
62860	GF Unrestricted One-Time Func	4,093.74	0.00	4,093.74	92*0441926	92*0441926
62862	General Fund Unrestricted	643.06	0.00	643.06	92*0441935	92*0441935
62863	General Fund Unrestricted	5,047.22	0.00	5,047.22	92*0441963	92*0441969
<b>Total Fund 13 General Fund Unrestricted</b>		<b>\$55,119.42</b>	<b>\$0.00</b>	<b>\$55,119.42</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62820	Child Development Fund	2,260.74	0.00	2,260.74	92*0441348	92*0441352
62825	Child Development Fund	3,484.88	0.00	3,484.88	92*0441399	92*0441401
62833	Child Development Fund	13,320.00	0.00	13,320.00	92*0441690	92*0441691
62848	Child Development Fund	1,013.61	0.00	1,013.61	92*0441829	92*0441831
62854	Child Development Fund	2,976.31	0.00	2,976.31	92*0441863	92*0441866
62870	Child Development Fund	2,429.75	0.00	2,429.75	92*0442023	92*0442030
62892	Child Development Fund	912.19	0.00	912.19	92*0442282	92*0442284
<b>Total Fund 33 Child Development Fund</b>		<b>\$26,397.48</b>	<b>\$0.00</b>	<b>\$26,397.48</b>		



Checks Written for Period 08/05/15 Thru 09/01/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62836	Capital Outlay Projects Fund	106,709.79	0.00	106,709.79	92*0441697	92*0441700
62850	Capital Outlay Projects Fund	186,774.95	0.00	186,774.95	92*0441834	92*0441837
62873	Capital Outlay Projects Fund	27,761.75	0.00	27,761.75	92*0442033	92*0442035
62901	Capital Outlay Projects Fund	37,490.66	0.00	37,490.66	92*0442330	92*0442331
<b>Total Fund 41 Capital Outlay Projects Fun</b>		<b><u>\$358,737.15</u></b>	<b><u>\$0.00</u></b>	<b><u>\$358,737.15</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62834	Bond Fund, Measure E	12,497.84	0.00	12,497.84	92*0441692	92*0441693
62871	Bond Fund, Measure E	1,348.60	0.00	1,348.60	92*0442031	92*0442031
62893	Bond Fund, Measure E	8,306.54	0.00	8,306.54	92*0442285	92*0442287
<b>Total Fund 42 Bond Fund, Measure E</b>		<b><u>\$22,152.98</u></b>	<b><u>\$0.00</u></b>	<b><u>\$22,152.98</u></b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62835	Bond Fund, Measure Q	24,594.65	0.00	24,594.65	92*0441694	92*0441696
62849	Bond Fund, Measure Q	100,640.68	0.00	100,640.68	92*0441832	92*0441833
62872	Bond Fund, Measure Q	357.58	0.00	357.58	92*0442032	92*0442032
62880	Bond Fund, Measure Q	151,423.01	0.00	151,423.01	92*0442093	92*0442095
62894	Bond Fund, Measure Q	32,876.00	0.00	32,876.00	92*0442288	92*0442289
<b>Total Fund 43 Bond Fund, Measure Q</b>		<b><u>\$309,891.92</u></b>	<b><u>\$0.00</u></b>	<b><u>\$309,891.92</u></b>		

Checks Written for Period 08/05/15 Thru 09/01/15

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
62827	Property and Liability Fund	7,500.00	0.00	7,500.00	92*0441404	92*0441404
62855	Property and Liability Fund	5,427.87	0.00	5,427.87	92*0441867	92*0441867
62874	Property and Liability Fund	65.00	0.00	65.00	92*0442036	92*0442036
62895	Property and Liability Fund	1,823.03	0.00	1,823.03	92*0442290	92*0442290
<b>Total Fund 61 Property and Liability Fund</b>		<b>\$14,815.90</b>	<b>\$0.00</b>	<b>\$14,815.90</b>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
62826	Workers' Compensation Fund	1,235.63	0.00	1,235.63	92*0441402	92*0441403
62896	Workers' Compensation Fund	971.99	0.00	971.99	92*0442291	92*0442292
<b>Total Fund 62 Workers' Compensation Fu</b>		<b>\$2,207.62</b>	<b>\$0.00</b>	<b>\$2,207.62</b>		

Checks Written for Period 08/05/15 Thru 09/01/15

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62897	Student Financial Aid Fund	23,294.81	0.00	23,294.81	92*0442293	92*0442294
<b>Total Fund 74 Student Financial Aid Fund</b>		<u><u>\$23,294.81</u></u>	<u><u>\$0.00</u></u>	<u><u>\$23,294.81</u></u>		

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**SUMMARY**

Total Fund 11 General Fund Unrestricted	3,065,936.29
Total Fund 12 General Fund Restricted	1,154,835.21
Total Fund 13 General Fund Unrestricted	55,119.42
Total Fund 33 Child Development Fund	26,397.48
Total Fund 41 Capital Outlay Projects Fund	358,737.15
Total Fund 42 Bond Fund, Measure E	22,152.98
Total Fund 43 Bond Fund, Measure Q	309,891.92
Total Fund 61 Property and Liability Fund	14,815.90
Total Fund 62 Workers' Compensation Fund	2,207.62
Total Fund 74 Student Financial Aid Fund	23,294.81
Grand Total:	<u><u>\$5,033,388.78</u></u>

Checks Written for Period 08/01/15 Thru 08/31/15

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
311508208	Bookstore Fund	750,220.68	430,234.25	319,986.43	31*0105949	31*0106038
311508315	Bookstore Fund	155,101.19	0.00	155,101.19	31*0106039	31*0106047
311508422	Bookstore Fund	665,604.04	0.00	665,604.04	31*0106048	31*0106091
311508529	Bookstore Fund	838.80	419.40	419.40	31*0106092	31*0106093
<b>Total Fund 31 Bookstore Fund</b>		<b><u>\$1,571,764.71</u></b>	<b><u>\$430,653.65</u></b>	<b><u>\$1,141,111.06</u></b>		



Checks Written for Period 08/01/15 Thru 08/31/15

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
711508208	Associated Students Fund	171.72	0.00	171.72	71*0007506	71*0007507
711508315	Associated Students Fund	5,375.00	0.00	5,375.00	71*0007508	71*0007512
711508422	Associated Students Fund	748.01	0.00	748.01	71*0007513	71*0007514
711508529	Associated Students Fund	617.00	0.00	617.00	71*0007515	71*0007517
711508631	Associated Students Fund	12,483.82	0.00	12,483.82	71*0007518	71*0007518
<b>Total Fund 71 Associated Students Fund</b>		<b>\$19,395.55</b>	<b>\$0.00</b>	<b>\$19,395.55</b>		

Checks Written for Period 08/01/15 Thru 08/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
761508208	Community Education Fund	20,931.50	5,881.00	15,050.50	76*0006760	76*0006771
761508422	Community Education Fund	24,389.87	9,540.00	14,849.87	76*0006772	76*0006787
761508529	Community Education Fund	9,540.00	0.00	9,540.00	76*0006788	76*0006788
<b>Total Fund 76 Community Education Fund</b>		<u><u>\$54,861.37</u></u>	<u><u>\$15,421.00</u></u>	<u><u>\$39,440.37</u></u>		

Checks Written for Period 08/01/15 Thru 08/31/15

<u>Register #</u>	<u>Fund Title</u>	<u>Amount</u>	<u>Voided Checks</u>	<u>Adjusted Amount</u>	<u>Beg Check #</u>	<u>End Check #</u>
791508208	Diversified Trust Fund	23,458.24	0.00	23,458.24	79*0019482	79*0019506
791508315	Diversified Trust Fund	31,755.51	0.00	31,755.51	79*0019507	79*0019516
791508422	Diversified Trust Fund	13,272.38	0.00	13,272.38	79*0019517	79*0019535
791508529	Diversified Trust Fund	9,780.42	0.00	9,780.42	79*0019536	79*0019544
791508631	Diversified Trust Fund	116,740.36	0.00	116,740.36	79*0019545	79*0019548
<b>Total Fund 79 Diversified Trust Fund</b>		<b><u><u>\$195,006.91</u></u></b>	<b><u><u>\$0.00</u></u></b>	<b><u><u>\$195,006.91</u></u></b>		

Checks Written for Period 08/01/15 Thru 08/31/15

<b>Register #</b>	<b>Fund Title</b>	<b>Amount</b>	<b>Voided Checks</b>	<b>Adjusted Amount</b>	<b>Beg Check #</b>	<b>End Check #</b>
811508208	Diversified Agency Fund	7,315.11	0.00	7,315.11	81*0045882	81*0045894
811508315	Diversified Agency Fund	5,173.39	0.00	5,173.39	81*0045895	81*0045899
811508422	Diversified Agency Fund	8,141.13	0.00	8,141.13	81*0045900	81*0045909
811508529	Diversified Agency Fund	14,663.36	0.00	14,663.36	81*0045910	81*0045933
<b>Total Fund 81 Diversified Agency Fund</b>		<b><u>\$35,292.99</u></b>	<b><u>\$0.00</u></b>	<b><u>\$35,292.99</u></b>		

**SUMMARY**

Total Fund 31 Bookstore Fund	1,141,111.06
Total Fund 71 Associated Students Fund	19,395.55
Total Fund 76 Community Education Fund	39,440.37
Total Fund 79 Diversified Trust Fund	195,006.91
Total Fund 81 Diversified Agency Fund	35,292.99
<b>Grand Total:</b>	<b><u><u>\$1,430,246.88</u></u></b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**BUDGET BOARD REPORT**  
**From 06/01/2015 To 06/30/2015**  
**Board Meeting on 09/14/2015**

**BACKGROUND**

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

**ANALYSIS**

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

<b>BUDGET TRANSFERS</b>	<b>From</b>	<b>To</b>
<b><u>Fund 11: General Fund Unrestricted</u></b>		
1000 ACADEMIC SALARIES		3,540,111
2000 CLASSIFIED SALARIES	1,381,966	
3000 EMPLOYEE BENEFITS	2,010,776	
4000 SUPPLIES & MATERIALS	62,712	
5000 OTHER OPERATING EXP & SERVICES	2,506,524	
6000 CAPITAL OUTLAY		2,421,867
<b>Total Transfer Fund 11</b>	<b>\$5,961,978</b>	<b>\$5,961,978</b>
<b><u>Fund 12: General Fund Restricted</u></b>		
1000 ACADEMIC SALARIES		149,284
2000 CLASSIFIED SALARIES	22,393	
3000 EMPLOYEE BENEFITS		79,204
4000 SUPPLIES & MATERIALS	4,764	
5000 OTHER OPERATING EXP & SERVICES	176,099	
6000 CAPITAL OUTLAY	16,022	
7000 OTHER OUTGO	9,210	
<b>Total Transfer Fund 12</b>	<b>\$228,488</b>	<b>\$228,488</b>
<b><u>Fund 13: GF Unrestricted One-Time Funds</u></b>		
1000 ACADEMIC SALARIES		1,301
2000 CLASSIFIED SALARIES		18,240
3000 EMPLOYEE BENEFITS		1,301
5000 OTHER OPERATING EXP & SERVICES		76,948
7000 OTHER OUTGO		1,000,000
7900 RESERVE FOR CONTINGENCIES	1,097,790	
<b>Total Transfer Fund 13</b>	<b>\$1,097,790</b>	<b>\$1,097,790</b>
<b><u>Fund 31: Bookstore Fund</u></b>		
3000 EMPLOYEE BENEFITS		2,849
4000 SUPPLIES & MATERIALS		43,000
5000 OTHER OPERATING EXP & SERVICES		300
7900 RESERVE FOR CONTINGENCIES	46,149	
<b>Total Transfer Fund 31</b>	<b>\$46,149</b>	<b>\$46,149</b>
<b><u>Fund 33: Child Development Fund</u></b>		
1000 ACADEMIC SALARIES	10,430	
2000 CLASSIFIED SALARIES		78,070
3000 EMPLOYEE BENEFITS	771	
4000 SUPPLIES & MATERIALS		365
5000 OTHER OPERATING EXP & SERVICES	79,021	
6000 CAPITAL OUTLAY		11,787
<b>Total Transfer Fund 33</b>	<b>\$90,222</b>	<b>\$90,222</b>
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>		

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<b>BUDGET TRANSFERS</b>	<b>From</b>	<b>To</b>
5000 OTHER OPERATING EXP & SERVICES		38,077
6000 CAPITAL OUTLAY	27,448	
7900 RESERVE FOR CONTINGENCIES	10,629	
<b>Total Transfer Fund 41</b>	<b>\$38,077</b>	<b>\$38,077</b>
 <b><u>Fund 43: Bond Fund, Measure Q</u></b>		
4000 SUPPLIES & MATERIALS		196
6000 CAPITAL OUTLAY	196	
<b>Total Transfer Fund 43</b>	<b>\$196</b>	<b>\$196</b>
 <b><u>Fund 61: Property and Liability Fund</u></b>		
6000 CAPITAL OUTLAY		36,000
7900 RESERVE FOR CONTINGENCIES	36,000	
<b>Total Transfer Fund 61</b>	<b>\$36,000</b>	<b>\$36,000</b>
 <b><u>Fund 62: Workers' Compensation Fund</u></b>		
2000 CLASSIFIED SALARIES		1,344
3000 EMPLOYEE BENEFITS		3,168
5000 OTHER OPERATING EXP & SERVICES		881
7900 RESERVE FOR CONTINGENCIES	5,393	
<b>Total Transfer Fund 62</b>	<b>\$5,393</b>	<b>\$5,393</b>
 <b><u>Fund 71: Associated Students Fund</u></b>		
2000 CLASSIFIED SALARIES		7,295
3000 EMPLOYEE BENEFITS		359
5000 OTHER OPERATING EXP & SERVICES		10,000
7900 RESERVE FOR CONTINGENCIES	17,654	
<b>Total Transfer Fund 71</b>	<b>\$17,654</b>	<b>\$17,654</b>
 <b><u>Fund 76: Community Education Fund</u></b>		
2000 CLASSIFIED SALARIES		3,693
3000 EMPLOYEE BENEFITS		6,541
7900 RESERVE FOR CONTINGENCIES	10,234	
<b>Total Transfer Fund 76</b>	<b>\$10,234</b>	<b>\$10,234</b>
 <b><u>Fund 79: Diversified Trust Fund</u></b>		
2000 CLASSIFIED SALARIES		26,456
4000 SUPPLIES & MATERIALS		191
5000 OTHER OPERATING EXP & SERVICES	191	
7900 RESERVE FOR CONTINGENCIES	26,456	
<b>Total Transfer Fund 79</b>	<b>\$26,647</b>	<b>\$26,647</b>
 <b>BUDGET INCREASES AND DECREASES</b>		
	<b>Revenue</b>	<b>Appropriation</b>
 <b><u>Fund 12: General Fund Restricted</u></b>		
8100 FEDERAL REVENUES	(70,580)	
8600 STATE REVENUES	141,359	
8800 LOCAL REVENUES	2,842	
1000 ACADEMIC SALARIES		21,872
2000 CLASSIFIED SALARIES		(84,159)
3000 EMPLOYEE BENEFITS		16,770
4000 SUPPLIES & MATERIALS		13,130
5000 OTHER OPERATING EXP & SERVICES		(244,137)
6000 CAPITAL OUTLAY		348,325
7000 OTHER OUTGO		1,820

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<b>BUDGET INCREASES AND DECREASES</b>	<b>Revenue</b>	<b>Appropriation</b>
<b>Total Transfer Fund 12</b>	<b>\$73,621</b>	<b>\$73,621</b>
<b><u>Fund 13: GF Unrestricted One-Time Funds</u></b>		
8800 LOCAL REVENUES	297,360	
1000 ACADEMIC SALARIES		23,506
2000 CLASSIFIED SALARIES		4,553
3000 EMPLOYEE BENEFITS		9,084
5000 OTHER OPERATING EXP & SERVICES		254,232
6000 CAPITAL OUTLAY		5,985
<b>Total Transfer Fund 13</b>	<b>\$297,360</b>	<b>\$297,360</b>
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>		
8900 OTHER FINANCING SOURCES	1,000,000	
7900 RESERVE FOR CONTINGENCIES		1,000,000
<b>Total Transfer Fund 41</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b><u>Fund 74: Student Financial Aid Fund</u></b>		
8100 FEDERAL REVENUES	73,800	
7000 OTHER OUTGO		73,800
<b>Total Transfer Fund 74</b>	<b>\$73,800</b>	<b>\$73,800</b>
<b><u>Fund 79: Diversified Trust Fund</u></b>		
8900 OTHER FINANCING SOURCES	16,205	
4000 SUPPLIES & MATERIALS		(1,114)
5000 OTHER OPERATING EXP & SERVICES		3,853
6000 CAPITAL OUTLAY		1,300
7000 OTHER OUTGO		16,205
7900 RESERVE FOR CONTINGENCIES		(4,039)
<b>Total Transfer Fund 79</b>	<b>\$16,205</b>	<b>\$16,205</b>

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.



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This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b><u>Fund 11: General Fund Unrestricted</u></b>			
<b>B016594</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES	18,352	
3000	EMPLOYEE BENEFITS	20,080	
4000	SUPPLIES & MATERIALS		8,305
5000	OTHER OPERATING EXP & SERVICES		33,527
6000	CAPITAL OUTLAY	3,400	
<b>Total Reference B016594</b>		<b>\$41,832</b>	<b>\$41,832</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Adjustments budget for safety & security dept to actuals		
<b>B016613</b>	<b>06/30/15</b>		
1000	ACADEMIC SALARIES		1,086,464
3000	EMPLOYEE BENEFITS	1,086,464	
<b>Total Reference B016613</b>		<b>\$1,086,464</b>	<b>\$1,086,464</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover neg bal in major object code 1000's		
<b>B016626</b>	<b>06/30/15</b>		
1000	ACADEMIC SALARIES		1,764,165
2000	CLASSIFIED SALARIES	250,158	
3000	EMPLOYEE BENEFITS	970,587	
4000	SUPPLIES & MATERIALS	21,284	
5000	OTHER OPERATING EXP & SERVICES	521,554	
6000	CAPITAL OUTLAY	582	
<b>Total Reference B016626</b>		<b>\$1,764,165</b>	<b>\$1,764,165</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	To cover shortages in 1000's accounts		
<b>B016628</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES	564,204	
3000	EMPLOYEE BENEFITS	282,897	
4000	SUPPLIES & MATERIALS	56,074	
5000	OTHER OPERATING EXP & SERVICES	966,165	
6000	CAPITAL OUTLAY		1,869,340
<b>Total Reference B016628</b>		<b>\$1,869,340</b>	<b>\$1,869,340</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover neg bal FY 14/15- DO		
<b>B016636</b>	<b>06/30/15</b>		
1000	ACADEMIC SALARIES		665,000
2000	CLASSIFIED SALARIES	565,000	
3000	EMPLOYEE BENEFITS		380,000
5000	OTHER OPERATING EXP & SERVICES	1,030,000	
6000	CAPITAL OUTLAY		550,000
<b>Total Reference B016636</b>		<b>\$1,595,000</b>	<b>\$1,595,000</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Adjust budget to cover neg bal		

**Fund 12: General Fund Restricted**

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<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B016235</b>	<b>06/05/15</b>		
2000	CLASSIFIED SALARIES		49,940
3000	EMPLOYEE BENEFITS		33,590
5000	OTHER OPERATING EXP & SERVICES	83,530	
		<hr/>	<hr/>
	<b>Total Reference B016235</b>	<b>\$83,530</b>	<b>\$83,530</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Cover salary for Reorg #900 FT Student Svcs Coordinator		
<b>B016270</b>	<b>06/10/15</b>		
2000	CLASSIFIED SALARIES	49,940	
3000	EMPLOYEE BENEFITS	33,590	
5000	OTHER OPERATING EXP & SERVICES		83,530
		<hr/>	<hr/>
	<b>Total Reference B016270</b>	<b>\$83,530</b>	<b>\$83,530</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Reverse B016235 - wrong FY		
<b>B016292</b>	<b>06/15/15</b>		
1000	ACADEMIC SALARIES	34,581	
2000	CLASSIFIED SALARIES		45,051
3000	EMPLOYEE BENEFITS		3,558
4000	SUPPLIES & MATERIALS	1,528	
5000	OTHER OPERATING EXP & SERVICES	9,136	
6000	CAPITAL OUTLAY	3,364	
		<hr/>	<hr/>
	<b>Total Reference B016292</b>	<b>\$48,609</b>	<b>\$48,609</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Trsf fds to appropriate accts to cover TOEs & negatives		
<b>B016328</b>	<b>06/18/15</b>		
1000	ACADEMIC SALARIES		130,582
2000	CLASSIFIED SALARIES	92,839	
3000	EMPLOYEE BENEFITS		45,483
4000	SUPPLIES & MATERIALS	4,173	
5000	OTHER OPERATING EXP & SERVICES	39,516	
6000	CAPITAL OUTLAY	39,537	
		<hr/>	<hr/>
	<b>Total Reference B016328</b>	<b>\$176,065</b>	<b>\$176,065</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	DSPS Budget Revision Proj 2230		
<b>B016331</b>	<b>06/18/15</b>		
1000	ACADEMIC SALARIES		20,727
3000	EMPLOYEE BENEFITS		10,822
5000	OTHER OPERATING EXP & SERVICES	31,549	
		<hr/>	<hr/>
	<b>Total Reference B016331</b>	<b>\$31,549</b>	<b>\$31,549</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Cover 25% of Walczak's salary for her coordination assgmt		
<b>B016384</b>	<b>06/24/15</b>		
2000	CLASSIFIED SALARIES	25,652	
5000	OTHER OPERATING EXP & SERVICES		25,652
		<hr/>	<hr/>
	<b>Total Reference B016384</b>	<b>\$25,652</b>	<b>\$25,652</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	To pay remaining Quick Caption invoices for 14/15		

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<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B016614</b>	<b>06/30/15</b>		
1000	ACADEMIC SALARIES		13,446
2000	CLASSIFIED SALARIES		63,601
3000	EMPLOYEE BENEFITS		10,749
5000	OTHER OPERATING EXP & SERVICES	87,796	
<b>Total Reference B016614</b>		<b>87,796</b>	<b>87,796</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Cover neg. in Student Equity		
<b>Fund 13: GF Unrestricted One-Time Funds</b>			
<b>B016264</b>	<b>06/10/15</b>		
7000	OTHER OUTGO		1,000,000
7900	RESERVE FOR CONTINGENCIES	1,000,000	
<b>Total Reference B016264</b>		<b>1,000,000</b>	<b>1,000,000</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Interfund transfer for OEC		
<b>B016271</b>	<b>06/10/15</b>		
2000	CLASSIFIED SALARIES		18,240
3000	EMPLOYEE BENEFITS		1,220
7900	RESERVE FOR CONTINGENCIES	19,460	
<b>Total Reference B016271</b>		<b>19,460</b>	<b>19,460</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover negative bal in fund 13- carryover project		
<b>B016377</b>	<b>06/23/15</b>		
5000	OTHER OPERATING EXP & SERVICES		3,500
7900	RESERVE FOR CONTINGENCIES	3,500	
<b>Total Reference B016377</b>		<b>3,500</b>	<b>3,500</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	To pay water bill		
<b>B016489</b>	<b>06/30/15</b>		
5000	OTHER OPERATING EXP & SERVICES		9,532
7900	RESERVE FOR CONTINGENCIES	9,532	
<b>Total Reference B016489</b>		<b>9,532</b>	<b>9,532</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	To pay ISA agreement for Taller San Jose		
<b>B016495</b>	<b>06/30/15</b>		
5000	OTHER OPERATING EXP & SERVICES		8,100
7900	RESERVE FOR CONTINGENCIES	8,100	
<b>Total Reference B016495</b>		<b>8,100</b>	<b>8,100</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	To pay water bill		
<b>B016508</b>	<b>06/30/15</b>		
5000	OTHER OPERATING EXP & SERVICES		2,000
7900	RESERVE FOR CONTINGENCIES	2,000	
<b>Total Reference B016508</b>		<b>2,000</b>	<b>2,000</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover legal fees for Liebert Cassidy Whitmore		

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<b>BUDGET TRANSFERS</b>	<b>From</b>	<b>To</b>
<b>B016566      06/30/15</b>		
5000      OTHER OPERATING EXP & SERVICES		991
7900      RESERVE FOR CONTINGENCIES	991	
<b>Total Reference B016566</b>	<b>991</b>	<b>991</b>
<b>Reason:</b> Adjustment		
<b>Description:</b> To cover water bill		
<b>B016567      06/30/15</b>		
5000      OTHER OPERATING EXP & SERVICES		54,207
7900      RESERVE FOR CONTINGENCIES	54,207	
<b>Total Reference B016567</b>	<b>54,207</b>	<b>54,207</b>
<b>Reason:</b> Adjustment		
<b>Description:</b> To cover Edison bill		
<b><u>Fund 31: Bookstore Fund</u></b>		
<b>B016288      06/15/15</b>		
4000      SUPPLIES & MATERIALS		30,000
5000      OTHER OPERATING EXP & SERVICES		300
7900      RESERVE FOR CONTINGENCIES	30,300	
<b>Total Reference B016288</b>	<b>30,300</b>	<b>30,300</b>
<b>Reason:</b> Adjustment		
<b>Description:</b> Adj budgets to cover 14/15 exp		
<b>B016482      06/30/15</b>		
4000      SUPPLIES & MATERIALS		13,000
7900      RESERVE FOR CONTINGENCIES	13,000	
<b>Total Reference B016482</b>	<b>13,000</b>	<b>13,000</b>
<b>Reason:</b> Adjustment		
<b>Description:</b> Adj budgets to cover 14/15 exp		
<b>B016590      06/30/15</b>		
3000      EMPLOYEE BENEFITS		2,849
7900      RESERVE FOR CONTINGENCIES	2,849	
<b>Total Reference B016590</b>	<b>2,849</b>	<b>2,849</b>
<b>Reason:</b> Adjustment		
<b>Description:</b> Adj budgets to cover neg bal in major objects 14/15		
<b><u>Fund 33: Child Development Fund</u></b>		
<b>B016418      06/29/15</b>		
1000      ACADEMIC SALARIES	6,980	
2000      CLASSIFIED SALARIES		79,250
4000      SUPPLIES & MATERIALS	270	
5000      OTHER OPERATING EXP & SERVICES	71,000	
6000      CAPITAL OUTLAY	1,000	
<b>Total Reference B016418</b>	<b>79,250</b>	<b>79,250</b>
<b>Reason:</b> Special Project Adjustment		
<b>Description:</b> Cover SAC ECEC salary accounts		
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>		
<b>B016338      06/18/15</b>		
5000      OTHER OPERATING EXP & SERVICES		40,000
6000      CAPITAL OUTLAY	40,000	
<b>Total Reference B016338</b>	<b>40,000</b>	<b>40,000</b>
<b>Reason:</b> Special Project Adjustment		
<b>Description:</b> To fund contracted svcs SP3560		

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<b>B016466</b>	<b>06/30/15</b>		
6000	CAPITAL OUTLAY		10,000
7900	RESERVE FOR CONTINGENCIES	10,000	
<b>Total Reference B016466</b>		<b>\$10,000</b>	<b>\$10,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Allocate funds to contr. svcs		
<b>B016496</b>	<b>06/30/15</b>		
6000	CAPITAL OUTLAY		2,552
7900	RESERVE FOR CONTINGENCIES	2,552	
<b>Total Reference B016496</b>		<b>\$2,552</b>	<b>\$2,552</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Allocate funds to contr. svcs		
<b>B016600</b>	<b>06/30/15</b>		
5000	OTHER OPERATING EXP & SERVICES	1,923	
7900	RESERVE FOR CONTINGENCIES		1,923
<b>Total Reference B016600</b>		<b>\$1,923</b>	<b>\$1,923</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Adj COB from 13/14 into 14/15		
<b><u>Fund 61: Property and Liability Fund</u></b>			
<b>B016205</b>	<b>06/03/15</b>		
6000	CAPITAL OUTLAY		36,000
7900	RESERVE FOR CONTINGENCIES	36,000	
<b>Total Reference B016205</b>		<b>\$36,000</b>	<b>\$36,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	SCC Athletic Field Fence Replacement & Repair		
<b><u>Fund 62: Workers' Compensation Fund</u></b>			
<b>B016546</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES		1,344
3000	EMPLOYEE BENEFITS		3,168
5000	OTHER OPERATING EXP & SERVICES		881
7900	RESERVE FOR CONTINGENCIES	5,393	
<b>Total Reference B016546</b>		<b>\$5,393</b>	<b>\$5,393</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover neg bal in Fund 62 - Workers' Compensation Fund		
<b><u>Fund 71: Associated Students Fund</u></b>			
<b>B016286</b>	<b>06/15/15</b>		
5000	OTHER OPERATING EXP & SERVICES		10,000
7900	RESERVE FOR CONTINGENCIES	10,000	
<b>Total Reference B016286</b>		<b>\$10,000</b>	<b>\$10,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Adj budgets to cover 14/15 exp		
<b>B016591</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES		7,295
3000	EMPLOYEE BENEFITS		359
7900	RESERVE FOR CONTINGENCIES	7,654	
<b>Total Reference B016591</b>		<b>\$7,654</b>	<b>\$7,654</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Adj budgets to cover neg bal in major objects 14/15		
<b><u>Fund 76: Community Education Fund</u></b>			

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<b>BUDGET TRANSFERS</b>		<b>From</b>	<b>To</b>
<b>B016565</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES		3,693
3000	EMPLOYEE BENEFITS		6,541
7900	RESERVE FOR CONTINGENCIES	10,234	
<b>Total Reference B016565</b>		<b>\$10,234</b>	<b>\$10,234</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Cover negative bal in Fd 76 - Community Education Fund		

**Fund 79: Diversified Trust Fund**

<b>B016592</b>	<b>06/30/15</b>		
2000	CLASSIFIED SALARIES		26,456
7900	RESERVE FOR CONTINGENCIES	26,456	
<b>Total Reference B016592</b>		<b>\$26,456</b>	<b>\$26,456</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Adj budgets to cover neg bal in major objects 14/15		

<b>BUDGET INCREASES AND DECREASES</b>	<b>Revenue</b>	<b>Appropriation</b>
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**Fund 12: General Fund Restricted**

<b>B016218</b>	<b>06/03/15</b>		
8100	FEDERAL REVENUES	(73,800)	
2000	CLASSIFIED SALARIES		(73,800)
<b>Total Reference B016218</b>		<b>\$(73,800)</b>	<b>\$(73,800)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Reallocate FWS funds to FSEOG		
<b>B016254</b>	<b>06/09/15</b>		
8100	FEDERAL REVENUES	(25,000)	
2000	CLASSIFIED SALARIES		(25,000)
<b>Total Reference B016254</b>		<b>\$(25,000)</b>	<b>\$(25,000)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Maximize SP 1668 & pay for new MESA ctr & Physical Sci room		
<b>B016255</b>	<b>06/09/15</b>		
8100	FEDERAL REVENUES	25,000	
6000	CAPITAL OUTLAY		25,000
<b>Total Reference B016255</b>		<b>\$25,000</b>	<b>\$25,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Maximize SP 1668 & pay for new MESA ctr & Physical Sci room		
<b>B016257</b>	<b>06/09/15</b>		
8100	FEDERAL REVENUES	36,049	
2000	CLASSIFIED SALARIES		24,625
3000	EMPLOYEE BENEFITS		11,424
<b>Total Reference B016257</b>		<b>\$36,049</b>	<b>\$36,049</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Maximize SP 1667 & cover for shortages in classified sal/be		
<b>B016258</b>	<b>06/09/15</b>		
8100	FEDERAL REVENUES	(36,049)	
2000	CLASSIFIED SALARIES		(29,058)
3000	EMPLOYEE BENEFITS		(6,991)
<b>Total Reference B016258</b>		<b>\$(36,049)</b>	<b>\$(36,049)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Maximize SP 1667 & cover for shortages in classified sal/be		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 06/01/2015 To 06/30/2015

Board Meeting on 09/14/2015

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B016373</b>	<b>06/23/15</b>		
8600	STATE REVENUES	(150,000)	
5000	OTHER OPERATING EXP & SERVICES		(150,000)
<b>Total Reference B016373</b>		<b>\$(150,000)</b>	<b>\$(150,000)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Career Tech Edu Enhancement Fd Budget for SAC - OC Biotech Ed		
<b>B016400</b>	<b>06/25/15</b>		
8600	STATE REVENUES	(184,178)	
1000	ACADEMIC SALARIES		(6,107)
2000	CLASSIFIED SALARIES		(6,144)
3000	EMPLOYEE BENEFITS		(1,216)
4000	SUPPLIES & MATERIALS		(3,359)
5000	OTHER OPERATING EXP & SERVICES		(22,500)
6000	CAPITAL OUTLAY		(144,852)
<b>Total Reference B016400</b>		<b>\$(184,178)</b>	<b>\$(184,178)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Career Tech Edu Enhancement Fd Budget for SCC - OC Biotech Ed		
<b>B016417</b>	<b>06/29/15</b>		
8600	STATE REVENUES	200,000	
2000	CLASSIFIED SALARIES		114,691
3000	EMPLOYEE BENEFITS		38,891
4000	SUPPLIES & MATERIALS		4,250
5000	OTHER OPERATING EXP & SERVICES		42,168
<b>Total Reference B016417</b>		<b>\$200,000</b>	<b>\$200,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	15/16 NEWB - # 2326 GT Funded DSN Global Trade & Logistics		
<b>B016419</b>	<b>06/29/15</b>		
8600	STATE REVENUES	150,000	
1000	ACADEMIC SALARIES		4,804
3000	EMPLOYEE BENEFITS		663
4000	SUPPLIES & MATERIALS		4,533
5000	OTHER OPERATING EXP & SERVICES		18,000
6000	CAPITAL OUTLAY		122,000
<b>Total Reference B016419</b>		<b>\$150,000</b>	<b>\$150,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Career Tech Edu Enhancement Fd Budget for SAC - OC Biotech Ed		
<b>B016422</b>	<b>06/29/15</b>		
8600	STATE REVENUES	(200,000)	
2000	CLASSIFIED SALARIES		(114,691)
3000	EMPLOYEE BENEFITS		(38,891)
4000	SUPPLIES & MATERIALS		(4,250)
5000	OTHER OPERATING EXP & SERVICES		(42,168)
<b>Total Reference B016422</b>		<b>\$(200,000)</b>	<b>\$(200,000)</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	15/16 NEWB - #2326 GT Funded DSN Global Trade & Logistics		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 06/01/2015 To 06/30/2015

Board Meeting on 09/14/2015

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B016469</b>	<b>06/30/15</b>		
8600	STATE REVENUES	(75,000)	
5000	OTHER OPERATING EXP & SERVICES		(75,000)
<b>Total Reference B016469</b>		<b>\$(75,000)</b>	<b>\$(75,000)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	CTE EF Budget for SAC- Pro -GTL Project		
<b>B016471</b>	<b>06/30/15</b>		
8600	STATE REVENUES	75,000	
2000	CLASSIFIED SALARIES		34,764
3000	EMPLOYEE BENEFITS		7,951
4000	SUPPLIES & MATERIALS		785
5000	OTHER OPERATING EXP & SERVICES		31,500
<b>Total Reference B016471</b>		<b>\$75,000</b>	<b>\$75,000</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Move allocation for regional share of CTE EF into Proj 2332		
<b>B016472</b>	<b>06/30/15</b>		
8600	STATE REVENUES	(238,663)	
5000	OTHER OPERATING EXP & SERVICES		(238,663)
<b>Total Reference B016472</b>		<b>\$(238,663)</b>	<b>\$(238,663)</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	CTE EF budget for SAC - Multi Axis CNC Machining Project		
<b>B016473</b>	<b>06/30/15</b>		
8600	STATE REVENUES	238,663	
4000	SUPPLIES & MATERIALS		2,060
5000	OTHER OPERATING EXP & SERVICES		47,268
6000	CAPITAL OUTLAY		189,335
<b>Total Reference B016473</b>		<b>\$238,663</b>	<b>\$238,663</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	CTE EF budget for SAC - Multi Axis CNC Machining project		
<b>B016478</b>	<b>06/30/15</b>		
8600	STATE REVENUES	184,178	
1000	ACADEMIC SALARIES		6,107
2000	CLASSIFIED SALARIES		6,144
3000	EMPLOYEE BENEFITS		1,216
4000	SUPPLIES & MATERIALS		3,359
5000	OTHER OPERATING EXP & SERVICES		22,500
6000	CAPITAL OUTLAY		144,852
<b>Total Reference B016478</b>		<b>\$184,178</b>	<b>\$184,178</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	CTE EF Budget for SCC - OC Biotech Edu Program		
<b>B016486</b>	<b>06/30/15</b>		
8600	STATE REVENUES	100,000	
5000	OTHER OPERATING EXP & SERVICES		100,000
<b>Total Reference B016486</b>		<b>\$100,000</b>	<b>\$100,000</b>
<b>Reason:</b>	New Budget		
<b>Description:</b>	Additional \$100,000 for Student Equity project		

**Fund 13: GF Unrestricted One-Time Funds**



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BUDGET BOARD REPORT- ATTACHMENT**

From 06/01/2015 To 06/30/2015

Board Meeting on 09/14/2015

<b>BUDGET INCREASES AND DECREASES</b>		<b>Revenue</b>	<b>Appropriation</b>
<b>B016269</b>	<b>06/10/15</b>		
8800	LOCAL REVENUES	199,606	
5000	OTHER OPERATING EXP & SERVICES		199,606
<b>Total Reference B016269</b>		<b>\$199,606</b>	<b>\$199,606</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Budget Student ID & ASB Fees & Student Rep Fee		
<b>B016552</b>	<b>06/30/15</b>		
8800	LOCAL REVENUES	43,992	
5000	OTHER OPERATING EXP & SERVICES		43,992
<b>Total Reference B016552</b>		<b>\$43,992</b>	<b>\$43,992</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Adj budget to cover 14/15 exps		
<b>B016609</b>	<b>06/30/15</b>		
8800	LOCAL REVENUES	32,590	
1000	ACADEMIC SALARIES		23,506
3000	EMPLOYEE BENEFITS		9,084
<b>Total Reference B016609</b>		<b>\$32,590</b>	<b>\$32,590</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Cover 24% of sal for Morris, S		
<b><u>Fund 41: Capital Outlay Projects Fund</u></b>			
<b>B016265</b>	<b>06/10/15</b>		
8900	OTHER FINANCING SOURCES	1,000,000	
7900	RESERVE FOR CONTINGENCIES		1,000,000
<b>Total Reference B016265</b>		<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>Reason:</b>	Adjustment		
<b>Description:</b>	Interfund transfer for OEC		
<b><u>Fund 74: Student Financial Aid Fund</u></b>			
<b>B016219</b>	<b>06/03/15</b>		
8100	FEDERAL REVENUES	73,800	
7000	OTHER OUTGO		73,800
<b>Total Reference B016219</b>		<b>\$73,800</b>	<b>\$73,800</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Reallocate FWS funds to FSEOG		
<b><u>Fund 79: Diversified Trust Fund</u></b>			
<b>B016381</b>	<b>06/23/15</b>		
8900	OTHER FINANCING SOURCES	13,705	
4000	SUPPLIES & MATERIALS		(1,114)
5000	OTHER OPERATING EXP & SERVICES		3,853
6000	CAPITAL OUTLAY		1,300
7000	OTHER OUTGO		13,705
7900	RESERVE FOR CONTINGENCIES		(4,039)
<b>Total Reference B016381</b>		<b>\$13,705</b>	<b>\$13,705</b>
<b>Reason:</b>	Special Project Adjustment		
<b>Description:</b>	Adj budget to cover 14/15 exps		

**RECOMMENDATION**

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT - INTRAFUND AND INTERFUND TRANSFERS  
From 06/01/2015 To 06/30/2015  
Board Meeting on 09/14/2015**

**BACKGROUND**

Intrafund transfers are the transfers of monies within a fund of the district. Interfund transfers are the transfers of monies between funds of the district.

**ANALYSIS**

This listing provides details on each intrafund and interfund transfer for the period and funds indicated.

**INTRAFUND TRANSFERS**

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
06/30/15	J032487	To close overspent amount in CTE Comm. to General Fund 11- Unrestricted	65.15
06/30/15	J032489	To close overspent amount in CTE Workforce to General Fund 11- Unrestricted	107.31
06/30/15	J032513	To close underspent amount in SSSP Income to General Fund 11- Unrestricted	1,656.35
06/30/15	J032555	To close overspent BFAP 13/15 to General Fund 11- Unrestricted	0.21
06/30/15	J032557	To close overspent amount in CDTC project to General Fund 11- Unrestricted	1,135.23
06/30/15	J032562	To close overspent amount in YESS-ILF to General Fund 11- Unrestricted	117.19
06/30/15	J032568	To close overspent amount in SAC-Non Credit SSSP to General Fund 11- Unrestricted	76.14
06/30/15	J032569	To close overspent amount in SCC-Non Credit SSSP to General Fund 11- Unrestricted	7.30
06/30/15	J032570	To close underspent amount in CARE Program to General Fund 11- Unrestricted	1,956.15
06/30/15	J032571	To close underspent amount in Nursing Enroll Growth AD to General Fund 11- Unrestricted	0.75
06/30/15	J032572	To close underspent amount in DSPS PY to General Fund 11- Unrestricted	12,053.00
06/30/15	J032573	To close overspent amount in WIA Youth Grant to General Fund 11- Unrestricted	52.19
06/30/15	J032574	To close overspent amount in CARE PY to General Fund 11- Unrestricted	3,203.00
06/30/15	J032575	To close overspent amount in Nursing AR&R ADN Program to General Fund 11- Unrestricted	31.72
06/30/15	J032576	To close overspent amount in Nursing Enroll Growth to General Fund 11- Unrestricted	289.92
06/30/15	J032577	To close overspent amount in EOPS PY to General Fund 11- Unrestricted	5,304.00
06/30/15	J032578	To close underspent amount in MCHS PY to General Fund 11- Unrestricted	3,864.58
06/30/15	J032579	To close overspent amount in LA/OC Regional Consortia to General Fund 11- Unrestricted	591.53
06/30/15	J032580	To close overspent amount in EOPS to General Fund 11- Unrestricted	28.36
06/30/15	J032581	To close underspent amount in CARE Program to General Fund 11- Unrestricted	1.94
06/30/15	J032582	To close underspent amount in DSPS PY to General Fund 11- Unrestricted	12,298.85

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT - INTRAFUND AND INTERFUND TRANSFERS  
From 06/01/2015 To 06/30/2015  
Board Meeting on 09/14/2015**

**BACKGROUND**

Intrafund transfers are the transfers of monies within a fund of the district. Interfund transfers are the transfers of monies between funds of the district.

**ANALYSIS**

This listing provides details on each intrafund and interfund transfer for the period and funds indicated.

**INTRAFUND TRANSFERS**

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
06/30/15	J032586	To close overspent amount 12-2092-2098 BSI- SAC to General Fund 11- Unrestricted	2,444.63
06/30/15	J032587	To close overspent amount 12-2092-2098 BSI- SCC to General Fund 11- Unrestricted	491.70
06/30/15	J032588	To close overspent amount in 12-2081-2088 BSI- SAC to General Fund 11- Unrestricted	95.44
06/30/15	J032589	To close overspent amount in 12-2081-2088 BSI- SCC to General Fund 11- Unrestricted	47.77
06/30/15	J032590	To close overspent amount in 12-1680 TANF SCC to General Fund 11- Unrestricted	67.05
06/30/15	J032591	To close overspent amount in 12-1680 TANF SAC to General Fund 11- Unrestricted	1,941.09
06/30/15	J032592	To close underspend amount in 12-2260 to General Fund 11- Unrestricted	0.30
06/30/15	J032595	To close underspent amount in 12-1318 to General Fund 11- Unrestricted	277.26
06/30/15	J032596	To close overspent amount in 12-2307 to General Fund 11- Unrestricted	1.34
06/30/15	J032597	To close overspent amount in 12-2308 to General Fund 11- Unrestricted	134.13
06/30/15	J032598	To close overspent amount in 12-2322 to General Fund 11- Unrestricted	0.06
06/30/15	J032599	To close underspent amount in 12-3485 to General Fund 11- Unrestricted	60.80
06/30/15	J032602	To close underspent amount in CAMP II - SCC Program Income to General Fund 11 - Unrestricted	7.75
06/30/15	J032606	To close overspent amount in WIA/GED (SAC) to General Fund 11- Unrestricted	42.44
06/30/15	J032607	To close overspent amount in WIA/GED (SCC) to General Fund 11- Unrestricted	9.42
06/30/15	J032608	To close overspent amount in WIA/ESL (SAC) to General Fund 11- Unrestricted	88.29
06/30/15	J032609	To close overspent amount in WIA/ESL (SCC) to General Fund 11- Unrestricted	38.28
06/30/15	J032610	To close overspent amount in WIA/EL CIVICS (SAC) to General Fund 11- Unrestricted	156.58
06/30/15	J032611	To close overspent amount in WIA/EL CIVICS (SCC) to General Fund 11- Unrestricted	40.13
06/30/15	J032612	To close overspent amount in WIA/VESL (SCC) to General Fund 11- Unrestricted	34.87

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT - INTRAFUND AND INTERFUND TRANSFERS  
From 06/01/2015 To 06/30/2015  
Board Meeting on 09/14/2015**

**BACKGROUND**

Intrafund transfers are the transfers of monies within a fund of the district. Interfund transfers are the transfers of monies between funds of the district.

**ANALYSIS**

This listing provides details on each intrafund and interfund transfer for the period and funds indicated.

**INTRAFUND TRANSFERS**

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
06/30/15	J032613	To close overspent amount in WIA/VESL (SAC) to General Fund 11- Unrestricted	82.79
06/30/15	J032614	To close overspent amount in SSS/TRIO to General Fund 11- Unrestricted	0.27
06/30/15	J032615	To close overspent amount in UB/SAC to General Fund 11- Unrestricted	0.81
06/30/15	J032616	To close overspent amount in UBMS to General Fund 11- Unrestricted	5.40
06/30/15	J032617	To close overspent amount in UBV to General Fund 11- Unrestricted	1.49
06/30/15	J032618	To close overspent amount in Talent Search to General Fund 11- Unrestricted	42.80
06/30/15	J032619	To close overspent amount in Global Trade to General Fund 11- Unrestricted	1.30
06/30/15	J032621	To close overspent amount in Global Trade Regional to General Fund 11- Unrestricted	2.61
06/30/15	J032622	To close overspent amount in DSN ICT Year 1 to General Fund 11- Unrestricted	0.58
06/30/15	J032623	To close overspent amount in SEC NAVG to General Fund 11- Unrestricted	1.22
06/30/15	J032624	To close overspent amount in PY BSI SAC General Fund 11- Unrestricted	1,083.71
06/30/15	J032625	To close overspent amount in PY BSI SAC to General Fund 11- Unrestricted	14.19
06/30/15	J032626	To close underspent amount in PY BSI Cal Works to General Fund 11- Unrestricted	52.06
06/30/15	J032627	To close overspent amount in PY BSI SAC to General Fund 11- Unrestricted	0.02
06/30/15	J032628	To close overspent amount in PY BSI SAC to General Fund 11- Unrestricted	3,838.10
06/30/15	J032629	To close overspent amount in PY BSI SAC to General Fund 11- Unrestricted	29.60
06/30/15	J032630	To close overspent amount in PY BSI SAC to General Fund 11- Unrestricted	1,318.72
06/30/15	J032631	To close overspent amount in VTEA	0.39
06/30/15	J032632	To close overspent amount in VTEA	0.28
06/30/15	J032633	To close underspent amount in VTEA	0.44
06/30/15	J032634	To close overspent amount in VTEA	0.02
06/30/15	J032635	To close overspent amount in VTEA	0.20
06/30/15	J032636	To close underspent amount in VTEA	0.19

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
BOARD REPORT - INTRAFUND AND INTERFUND TRANSFERS  
From 06/01/2015 To 06/30/2015  
Board Meeting on 09/14/2015**

**BACKGROUND**

Intrafund transfers are the transfers of monies within a fund of the district. Interfund transfers are the transfers of monies between funds of the district.

**ANALYSIS**

This listing provides details on each intrafund and interfund transfer for the period and funds indicated.

**INTRAFUND TRANSFERS**

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
06/30/15	J032637	To close overspent amount in VTEA	0.11
06/30/15	J032638	To close overspent amount in VTEA	0.16
06/30/15	J032639	To close underspent amount in VTEA	0.59
06/30/15	J032640	To close overspent amount in VTEA	0.12
06/30/15	J032641	To close overspent amount in VTEA	0.13
06/30/15	J032642	To close underspent amount in VTEA	0.40
06/30/15	J032643	To close overspent amount in VTEA	0.06
06/30/15	J032644	To close overspent amount in VTEA	0.29
06/30/15	J032645	To close underspent amount in VTEA	0.56
06/30/15	J032646	To close overspent amount in VTEA	0.13
06/30/15	J032647	To close overspent amount in VTEA	0.15
06/30/15	J032648	To close overspent amount in VTEA	0.15
06/30/15	J032649	To close overspent amount in VTEA	0.37
06/30/15	J032650	To close underspent amount in VTEA	0.23
06/30/15	J032651	To close underspent amount in VTEA	0.21
06/30/15	J032652	To close underspent amount in VTEA	0.12
06/30/15	J032653	To close overspent amount in VTEA	0.15
06/30/15	J032654	To close underspent amount in VTEA	0.23
06/30/15	J032655	To close overspent amount in VTEA	0.35
06/30/15	J032659	To close overspent amount in PY TANF SCC to General Fund 11- Unrestricted	86.46
06/30/15	J032660	To close underspent amount in PY BSI SCC to General Fund 11- Unrestricted	2,077.53
06/30/15	J032666	To close underspent amount in PY EWD Faculty to General Fund 11- Unrestricted	4.00
06/30/15	J032667	To close overspent amount in PY EWD-YEP 3 to General Fund 11- Unrestricted	482.24
06/30/15	J032677	To close underspent amount in UB Year 1 to General Fund 11- Unrestricted	21.60
06/30/15	J032796	Reclass expense to appropriate TOPS	52.06

**INTERFUND TRANSFERS**

<u>Date</u>	<u>JE#</u>	<u>Description</u>	<u>Amount</u>
06/05/15	J031709	Record interfund transfer from Fund 13 to 41- Contribution for OEC	1,000,000.00
06/30/15	J032558	Record interfund transfer from Fund 31 to Diversified Trust Fund 79	459,445.00
06/30/15	J032560	Record interfund transfer from GF 13 to Child Development Fund 33	140,000.00

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE – BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Adoption of Resolution No. 15-20 – Conflict of Interest Code	
Action:	Request for Adoption	

**BACKGROUND**

On December 8, 2014 the Rancho Santiago Community College District Board of Trustees approved amendments to its' Conflict of Interest Code as required by Government Code Section 87300 of the Political Reform Act of 1974. Pursuant to Government Code Section 87306.5(b), the Orange County Board of Supervisors, as the code reviewing body for the District has requested that the District conduct a review of its' Conflict of Interest Code and, if a change in the Code is necessitated by changed circumstances, submit an amended Code to the County. Also, the County requested that districts use their disclosure category definitions. The amended Code will become effective upon approval by the County Board of Supervisors.

**ANALYSIS**

Consistent with the advisory opinions issued by the Fair Political Practices Commission (FPPC), the District's existing Conflict of Interest Code (Exhibit A) is revised to reflect officials or employees in the positions listed in Exhibit B. Those listed in Exhibit B shall file Statements of Economic Interest with either the Orange County Clerk of the Board of Supervisors by electronic submission or the district's Political Reform Act Filing Officer, the office of the Vice Chancellor, Business Operations/Fiscal Services, by hard copy and that the list of designated positions (Exhibit B) are updated and amended as attached.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt Resolution No. 15-20 - Conflict of Interest Code as presented.

Fiscal Impact:	None	Board Date: September 14, 2015
Prepared by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor	

Resolution Number 15-20

RESOLUTION OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
ADOPTING A CONFLICT OF INTEREST CODE  
WHICH SUPERCEDES ALL PRIOR CONFLICT OF  
INTEREST CODES AND AMENDMENTS  
PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. seq. (“the Act”), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, the Rancho Santiago Community College District has previously adopted a Conflict of Interest Code and that Code requires biennial updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

THEREFORE, BE IT RESOLVED:

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of Rancho Santiago Community College District

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by Rancho Santiago Community College District and hereby superseded.

Section 3. The Filing Officer, the Vice Chancellor of Business Operations/Fiscal Services, is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

NOW THEREFORE, BE IT RESOLVED, that the Rancho Santiago Community College District hereby adopts Resolution 15-20 adopting a Conflict of Interest Code which supercedes all prior Conflict of Interest Codes and Amendments previously adopted.

DATED the 14th day of September, 2015.

Ayes:  
Noes:  
Absent:  
Abstain:

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Raúl Rodríguez, Ph.D.  
Secretary to the Board of Trustees



**ATTACHMENT A**

**CONFLICT OF INTEREST CODE FOR THE**

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Rancho Santiago Community College District.

Designated officials in the positions listed in Exhibit B shall file Statements of Economic Interest with either the County of Orange Clerk of the Board of Supervisors or the agency/district's Political Reform Act Filing Officer, as specified in Exhibit B. The Statements of Economic Interest shall be maintained as public records and shall be made available for public inspection and reproduction (Government Code Section 82008).

**EXHIBIT A**

**Rancho Santiago Community College District**

**LIST OF DESIGNATED POSITIONS  
CONFLICT OF INTEREST CODE**

<b>Designated Positions</b>	<b>Disclosure Category</b>	<b>Files With</b>
Accounting Manager – Accounts Payable	OC-02	COB
Accounting Manager - Payroll	OC-02	COB
Assistant Dean, Admissions & Records	OC-02	COB
Assistant Dean, Financial Aid, Scholarships & Veterans	OC-02	COB
Assistant Dean, Criminal Justice Academies	OC-02	COB
Assistant Dean, Fire Technology	OC-02	COB
Assistant Dean, Student Services	OC-02	COB
Assistant Director, Athletics & Sports Information	OC-02	COB
Assistant Director, OC Small Business Development Center	OC-02	COB
Assistant Director, Small Business Initiative	OC-02	COB
Assistant Vice Chancellor, Educational Services	OC-02	COB
Assistant Vice Chancellor, Facility Planning, District Construction & Support Services	OC-02	COB
Assistant Vice Chancellor, Fiscal Services	OC-02	COB
Assistant Vice Chancellor, Human Resources	OC-02	COB
Assistant Vice Chancellor, Information Technology Services	OC-02	COB
Associate Dean, Business & Career Technical Education	OC-02	COB
Associate Dean, Disabled Student Programs & Services	OC-02	COB
Associate Dean, EOPS	OC-02	COB

Associate Dean, Financial Aid	OC-02	COB
Associate Dean, Health Sciences & Nursing	OC-02	COB
Associate Dean, Instruction & Student Services	OC-02	COB
Associate Dean, Student Development	OC-02	COB
Associate Director I, Child Development Center	OC-02	COB
Associate Director II, Child Development Center	OC-02	COB
Associate Registrar	OC-02	COB
Benefits Analyst	OC-02	COB
Board of Trustees	OC-01	COB
Bookstore Coordinator	OC-02	COB
Bookstore Manager	OC-02	COB
Buyer	OC-02	COB
Campus Budget Manager	OC-02	COB
Chancellor	OC-01	COB
Chief, District Safety & Security	OC-02	COB
Consultants	OC-30	Agency
Custodial Supervisor	OC-02	COB
Dean, Arts, Humanities & Social Services	OC-02	COB
Dean, Business	OC-02	COB
Dean, Business & Career Technical Education	OC-02	COB
Dean, Counseling	OC-02	COB
Dean, Counseling & Student Support Services	OC-02	COB
Dean, Enrollment & Support Services	OC-02	COB
Dean, Kinesiology, Health & Athletics	OC-02	COB

Dean, Fine & Performing Arts	OC-02	COB
Dean, Human Services & Technology	OC-02	COB
Dean, Humanities & Social Services	OC-02	COB
Dean, Institutional Effectiveness, Library & Learning Support Services	OC-02	COB
Dean, Instruction & Student Services	OC-02	COB
Dean, Mathematics & Sciences	OC-02	COB
Dean, Science, Mathematics & Health Science	OC-02	COB
Dean, Student Affairs	OC-02	COB
Director I, Child Development Center	OC-02	COB
Director II, Child Development Center	OC-02	COB
Director of Grants	OC-02	COB
Director, Academic Support	OC-02	COB
Director, ACT/Corporate Training	OC-02	COB
Director, Auxiliary Services	OC-02	COB
Director, Business & Career Technical Education	OC-02	COB
Director, Continuing Education Support Services	OC-02	COB
Director, Digital Media Center	OC-02	COB
Director, Facility Planning, District Construction & Support Services	OC-02	COB
Director, Fire Instruction	OC-02	COB
Director, Global Trade & Logistics Initiative	OC-02	COB
Director, Information Systems	OC-02	COB
Director, Network & Communications	OC-02	COB
Director, Public Affairs & Publications	OC-02	COB
Director, Purchasing Services	OC-02	COB

Director, Research	OC-02	COB
Director, Small Business Development Center	OC-02	COB
Director, Special Programs	OC-02	COB
District Support Services Supervisor	OC-02	COB
Director, Workforce Education	OC-02	COB
Employment Services Manager	OC-02	COB
Enrollment Reporting Manager	OC-02	COB
Executive Director, Child Development Services	OC-02	COB
Executive Director, College Advancement	OC-02	COB
Executive Vice Chancellor, Human Resources and Educational Services	OC-01	COB
Facilities Manager	OC-02	COB
Facilities Project Manager	OC-02	COB
Graphic Communications Manager	OC-02	COB
Internal Audit Manager	OC-02	COB
Inventory, Delivery & Storage Supervisor	OC-02	COB
Lieutenant, District Safety & Security	OC-02	COB
Maintenance Supervisor	OC-02	COB
Manager, Fiscal Services	OC-02	COB
President, Santa Ana College	OC-01	COB
President, Santiago Canyon College	OC-01	COB
Project Manager	OC-02	COB
Publications and Electronic Media Manager	OC-02	COB
Registrar	OC-02	COB
Risk Manager	OC-02	COB

Sergeant, District Safety & Security	OC-02	COB
Vice Chancellor, Business Operations/Fiscal Services	OC-01	COB
Vice President, Academic Affairs	OC-02	COB
Vice President, Administrative Services	OC-02	COB
Vice President, Continuing Education	OC-02	COB
Vice President, Student Services	OC-02	COB

**EXHIBIT B**

**Rancho Santiago Community College District**

**LIST OF DISCLOSURE CATEGORIES, DISCLOSURE DESCRIPTIONS AND FILING DISIGNATION**

<b>Disclosure Category</b>	<b>Disclosure Description</b>
OC-01	All interests in real property in Orange County, the authority or the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Chancellor or designee may determine that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.
<b>Files With</b>	
COB	Files electronically to the County of Orange Clerk of the Board of Supervisors
Agency	Files original form with the Office of the Vice Chancellor, Business Operations/Fiscal Services

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of the 2015/16 Adopted Budget	
Action:	Request for Approval	

**BACKGROUND**

In accordance with the California Code of Regulations, Title 5, Sections 58301 and 58305(c), the governing board of each community college district shall hold a public hearing and adopt a final budget by September 15<sup>th</sup> of each year. At the Board meeting of August 17, 2015, the Board of Trustees took action to set this public hearing at the September 14, 2015 meeting. The General Fund proposed Adopted Budget has been reviewed by both the Fiscal Resources Committee and District Council.

**ANALYSIS**

A full bound copy of the 2015/2016 proposed Adopted Budget was available for public display and review September 9<sup>th</sup> through September 11<sup>th</sup> at the District Office, 2323 N. Broadway, on the 4<sup>th</sup> floor reception area between the hours of 8:00 a.m. and 5:00 p.m. and has been provided for your review. It contains a balanced budget for all District funds. Furthermore, the Chancellor's Message can be found on Page 3 and provides an overview of the major assumptions used in the budget development process. The 2015/2016 proposed Adopted Budget PDF can be found at the following link: <https://www.rscdd.edu/Departments/Business-Operations/Pages/Budget.aspx> pending Board approval.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the 2015/2016 Adopted Budget as presented.

Fiscal Impact:	As presented in Adopted Budget	Board Date: September 14, 2015
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Contract Renewal – Chancellor’s Office Tax Offset Program (COTOP)	
Action:	Request for Approval	

**BACKGROUND**

RSCCD has successfully utilized the Chancellor’s Office Tax Offset Program (COTOP) since its inception in 1982 to collect delinquent student fees and obligations owed to the District. It has helped to lower the District’s National Direct Student Loan (NDSL)/Perkins Loan default rate. It also meets the Federal Government’s due diligence requirement necessary for assignment of outstanding student loans with the Department of Education. COTOP is also used in the recovery of financial aid grant over awards, which become an institutional expense that needs to be paid back by the student to the district.

**ANALYSIS**

The attached contract authorizes the Chancellor’s Office and the State Controller to continue to collect any outstanding student financial aid obligations and debt, on behalf of the district, by offsetting the amount in default against any money the state may owe the student such as a state income tax refund or lottery winnings. There is no incurred cost to the district to participate in the COTOP program, the state deducts 25% of the amounts collected as an administrative fee before remitting the funds to the District. The percentage deducted and other terms have not changed from previous years. The term of this contract is from October 1, 2015 through December 20, 2016.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the renewal of the COTOP contract with the Chancellor’s Office as presented and authorize the Vice Chancellor, Business Operations/Fiscal Services to execute the contract and future yearly renewals.

Fiscal Impact:	Expected Revenue Collections	Board Date: September 14, 2015
Prepared by:	Adam M. O’Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

THIS CONTRACT, made and entered into on or before this first day of October, 2015, in the State of California, by and between the

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
and the  
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES  
(hereinafter Chancellor) and the

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will be a (self-supporting) program with collection fees charged to the participating districts for the administrative costs incurred by the Chancellor in operating the program.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

The District will pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

Districts must enter their initial COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 19, 2015. Districts may make modifications to accounts (adds/changes/deletes) until November 19, 2015. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

#### IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
  - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
  - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
  - C. other financial aid obligations.
  - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
  - A. not in default;
  - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2015 through December 20, 2016, which as defined by the Franchise Tax Board, is the end of the 2016 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By \_\_\_\_\_  
Erik Skinner \_\_\_\_\_ Date  
Deputy Chancellor

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
(Name of District)

By \_\_\_\_\_  
(Authorized Signature) \_\_\_\_\_ Date

\_\_\_\_\_  
PETER J. HARDASH \_\_\_\_\_  
(Printed Name of Signature)

\_\_\_\_\_  
Vice Chancellor, Business Operations/Fiscal Services \_\_\_\_\_  
(Title)

\_\_\_\_\_  
2323 N. Broadway, Santa Ana, CA 92706 \_\_\_\_\_  
(Address)

\_\_\_\_\_

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Adoption of Resolution No.15-18 – Agreement for Energy Conservation Services with Coast Electric for the LED Lighting Conversion Project at Digital Media Center and Orange County Sheriff’s Regional Training Academy	
Action:	Request for Adoption	

**BACKGROUND:**

On November 6, 2012, Proposition 39 was passed by the voters that will provide energy efficient project funds for California K-12 and community colleges for a period of five years. Rancho Santiago Community College District has been awarded Proposition 39 funds in addition to qualifying for possible energy rebates through the California Community Colleges Investor Owned Utilities (CCCIU) program. The LED Lighting Conversion Project for the Digital Media Center and the Orange County Sheriff’s Regional Training Academy were submitted to the CCCIU to qualify for Year 3 Proposition 39 funding. The LED Lighting Conversion Project was identified as an energy efficient project and reviewed in partnership with the CCCIU and Southern California Edison to deem the project eligible. The CCCIU reviewed the District’s application along with the energy efficiency report prepared by consultant engineers. Proposition 39 funds in the amount of \$831,201 have been allocated and received by the District for all Proposition 39 projects for Year 3 (these projects include the chiller replacement project at Santiago Canyon College and the LED lighting conversion project at Digital Media Center and Orange County Sheriff’s Regional Training Academy). Other current estimated energy saving rebates from utilities is approximately \$56,672. As a condition of receiving the Proposition 39 funds, the project must be completed by June 30, 2016 and will need to comply with all state mandates for procurement, expenditure reporting and auditing requirements.

**ANALYSIS:**

As a condition of receiving funding from Proposition 39, the District is required to undertake a procurement method that complies with the Proposition 39 guidelines for implementation of projects. The District is in compliance with the Proposition 39 guidelines. The District has undertaken a Request for Proposal (RFP) and in compliance with Proposition 39 and Government Code 4217.10 - 4217.18.

A Request for Proposal (RFP) #1415-111 was released on July 28, 2015, and responses were due on August 21, 2015. The District received three responses from ACCO Engineered Systems Coast Electric (Santa Ana), J. Kim Electric, Inc. (Fullerton) and Sunbelt Electric (Glendale). A selection committee convened on August 24, 2015 to review the proposals and held interviews with Coast Electric and J. Kim Electric firms on August 26. The selection committee

recommends Coast Electric by consensus based on an evaluation of providers, technology provided, ability to meet minimum energy savings, experience with similar size and type of projects, understanding of scope, cost to the District, ability to meet the schedule of completion, and the overall objective of the project. The evaluation has been completed in compliance with 4217.16.

The estimated energy savings as result of implementing all the energy efficiency measures is 275,630 kWh resulting in an energy demand savings of 33.2 kW. The total annual energy and maintenance savings is anticipated to be \$60,560.

This project is projected to start on September 15 2015 with a projected completion date of March 1, 2016. The total cost of the contract is \$335,449.80.

This project is funded by Prop 39, utility rebates.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt Resolution No. 15-18 – Agreement for Energy Conservation Services with Coast Electric for the LED Lighting Conversion Project at Digital Media Center and Orange County Sheriff’s Regional Training Academy as presented.

Fiscal Impact:	\$335,449.80	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facilities Planning, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION CONSIDERING AGREEMENT FOR  
ENERGY CONSERVATION SERVICES WITH COAST  
ELECTRIC FOR LED LIGHTING CONVERSION  
PROJECT AT THE DIGITAL MEDIA CENTER AND THE  
ORANGE COUNTY SHERIFF'S REGIONAL TRAINING  
ACADEMY PURSUANT TO GOVERNMENT CODE  
SECTION 4217.10-18, MAKING CERTAIN FINDINGS  
REQUIRED FOR APPROVAL OF ENERGY  
CONSERVATION SERVICES AGREEMENT**

**RESOLUTION NO. 15-18**

**WHEREAS**, the Governing Board of the Rancho Santiago Community College District ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions;

**WHEREAS**, the Governing Board of the Rancho Santiago Community College District ("District") has undertaken a Request for Proposal (RFP) #1415-111 released on July 28, 2015 with a response deadline of August 21, 2015;

**WHEREAS**, the selection committee was thorough in their review of all respondents that participated in the RFP;

**WHEREAS**, the approved companies are able to provide and construct energy efficient improvements to the district under the rules of California Government Code Sections 4217.10 through 4217.18;

**WHEREAS**, Government Code sections 4217.10 through 4217.18 authorize the District's Board of Trustees, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will design, procure, implement and/or construct an energy conservation facility (e.g., conservation measures), if the anticipated cost to the District for thermal or electrical energy or conservation services (supply of energy) provided by the energy conservation facility under the contract is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases;

**WHEREAS**, District staff reviewed the qualifications and proposal presented by COAST ELECTRIC to conduct and provide Chiller Replacement as outlined per Request for Proposals #1415-111, and has found COAST ELECTRIC qualifications to be bona fide and adequate to provide such services;

**WHEREAS**, District staff reviewed the qualifications presented by NEWCOMB ANDERSON McCORMICK to conduct and provide analyses of college district energy usage,



energy needs and opportunities to reduce energy expenses, and found NEWCOMB ANDERSON McCORMICK's qualifications to be bona fide and adequate to perform such services;

**WHEREAS**, District staff reviewed the qualifications presented by FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, to conduct and provide analysis of energy conservation project costs, and found FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, qualifications to be bona fide and adequate to perform such services;

**WHEREAS**, NEWCOMB ANDERSON McCORMICK and SOUTHERN CALIFORNIA EDISON ("Edison") analyzed the feasibility of realizing actual energy and fiscal savings by LED lighting conversion at Digital Media Center and Orange County Sheriff's Regional Training Academy to reduce the District's energy consumption and expense, and FACILITIES PLANNING AND PROGRAM SERVICES INC. assisted in validating the anticipated cost to the District for the conservation services (supply of energy) provided by the LED Lighting Conversion Project under the Contract will be less than the marginal cost to the District of thermal, electric or other energy that would have been consumed by the District in the absence of those purchases. See "Analysis," attached Exhibit A, upon which the Board and District administration and staff have relied;

**WHEREAS**, the Analysis demonstrates that the cost to the District for the thermal, electrical energy or conservation services (energy supply) provided by the LED Lighting Conversion Project (conservation measure) under the contract is less than the anticipated marginal cost to the District of thermal, electrical energy, or other energy that would have been consumed by the District in the absence of those purchases ("Savings");

**WHEREAS**, the attached Exhibit A, reflecting the results of the Analysis, demonstrates that the project is in compliance with Proposition 39 guidelines and has a Savings to Investment Ratio (SIR) of 23.42 inclusive of the chiller replacement, EMS upgrade, chiller pump replacement, and new VFD, and the cumulative SIR for all Proposition 39 Year 3 projects is 2.7.

**NOW, THEREFORE**, THE BOARD OF TRUSTEES OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Energy Savings Findings. The District's Board of Trustees finds that the cost to the District for the thermal or electrical energy or conservation services (supply of energy) provided by the energy conservation facility (conservation measures) under the contract is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases and that it is in the best interest of the District to approve and enter into the Contract.

Section 3. Energy Conservation Services Contract Approval. The form of the Contract by and between the District and COAST ELECTRIC, presented herewith is hereby approved. The Chancellor or Chancellor's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to COAST ELECTRIC the Contract and related documents as necessary to carry out the Contract, subject to such minor

changes thereto as such officer or person may require and approve, with the approval of District counsel.

Section 4. Effective Date. This Resolution shall take effect upon adoption.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the Rancho Santiago Community College District this 14th of September, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Lawrence R. Labrado, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
Rancho Santiago Community College District

I, John Hanna, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 14<sup>th</sup> day of September, 2015, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 14<sup>th</sup> day of September, 2015.

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Clerk of the Board of Trustees  
Rancho Santiago Community College District

**EXHIBIT A  
FORM B - PROPOSITION 39 FUNDING APPLICATION**

7/6/2015

**APPLICATION SUMMARY**

<b>Application Name</b>	Interior Lighting at DMC and STA	<b>Contact Name</b>	Carri Matsumoto
<b>District</b>	Rancho Santiago Community College District	<b>Contact Phone</b>	714-480-7516
<b>Application No.</b>	RANCHO-1516-001	<b>Contact Email</b>	matsumoto_carri@rscdd.edu
<b>Tax ID</b>		<b>Building Name</b>	Digital Media Center and Sheriff Training Academy
<b>Utility Account Number(s)</b>		<b>Building Type</b>	
<b>Estimated Completion Date</b>	6/30/2016	<b>Scheduled Maintenance Funds Used</b>	<input type="checkbox"/>
		<b>No. of Floors</b>	0
		<b>Age</b>	0
		<b>Sq Ft</b>	0

**APPLICATION SAVINGS AND COSTS**

**COST SAVINGS**

<b>Year 1 Electricity Savings</b>	\$83,138
<b>Year 1 Gas Savings</b>	\$0
<b>Year 1 Maintenance Savings</b>	\$13,508
<b>Total Year 1 Savings</b>	\$96,646

**ENERGY SAVINGS**

	<b>CPUC Savings</b>	<b>Prop 39 Savings</b>
<b>Electricity Savings (kWh/yr)</b>	315,004	583,517
<b>Demand Savings (kW)</b>	48.9	112.3
<b>Gas Savings (therms/yr)</b>	0	0

**COSTS**

<b>Total CPUC Project Cost</b>	\$675,408
<b>Total Prop 39 Project Cost</b>	\$675,408
<b>Estimated Utility Incentive</b>	\$77,596
<b>Grants/Additional Funding</b>	\$0
<b>Net Cost to District</b>	\$597,812
<b>Total Prop 39 Funding Allocation</b>	\$597,812
<b>District Share of Cost (non-Prop 39)</b>	\$0

**COST EFFECTIVENESS**

<b>Non-Energy Benefits</b>	\$33,770
<b>Effective Application Cost</b>	\$564,042
<b>Application Benefits NPV</b>	\$1,505,207
<b>District Savings-to-Investment Ratio (SIR)</b>	2.7
<b>Direct Job-Years Created</b>	3.78
<b>First Year Apprentice Direct Job-Years</b>	0.11

**PROP 39 FUNDING**

	<b>Funds Previously Allocated</b>	<b>Funds Transferred from Other Projects*</b>	<b>Funds Being Requested</b>
<b>2015-2016</b>			\$597,812
<b>TOTALS</b>			\$597,812

\* Please note that these are project funds that have previously been allocated to the District. This is the amount of funds currently being transferred to projects on this application, either from other projects on this application OR from other projects on other applications. Please refer to the Prop 39 Project Funding Detail for further detail.

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

PROJECTS

ID	Campus	Location	Project Name	3rd Party	Ltg	EUL	Remaining Useful Life of HVAC Project >5 Yrs?	CPUC Incentive Qualifying Cost	Prop. 39 Cost	Estimated Utility Incentive	Prop 39 Funding Allocation	Grants or Add'l Funding	NPV	SIR
01	Santa Ana College	DMC & STA	Interior Lighting Retrofit (DMC & STA)	No	Y	15	No	\$258,396	\$258,396	\$56,672	\$201,724	\$0	\$611,177	3.24
02	Santiago Canyon College	Building D	Building D - Central Chiller Replacement	No	N	20	No	\$215,054	\$215,054	\$14,240	\$200,814	\$0	\$273,755	1.44
03	Santiago Canyon College	Building D	Building D - New CHW Pumps and VFD	No	N	15	No	\$38,006	\$38,006	\$0	\$38,006	\$0	\$526,117	14.57
04	Santiago Canyon College	Building D	Building D - EMS Upgrade & Chilled Water	No	N	15	No	\$153,925	\$153,925	\$2,483	\$151,442	\$0	\$56,847	0.40
05	Santiago Canyon College	Building D	Building D - New VFD for HW Pumps	No	N	15	No	\$10,027	\$10,027	\$4,201	\$5,826	\$0	\$37,311	7.01
<b>Totals</b>								<b>\$675,408</b>	<b>\$675,408</b>	<b>\$77,596</b>	<b>\$597,812</b>	<b>\$0</b>	<b>\$1,505,207</b>	

ENERGY/ON-PEAK DEMAND SAVINGS SUMMARY

ID	CPUC Qualifying Usage (kWh/yr)	Prop 39 Existing Equipment Usage (kWh/yr)	Installed Project Usage (kWh/yr)	CPUC kWh Svgs	Prop 39 kWh Svgs	CPUC Qualifying Existing On-Peak Demand (kW)	Prop 39 Existing On-Peak Demand (kW)	Installed On-Peak Demand (kW)	CPUC kW Svgs	Prop 39 kW Svgs	CPUC Qualifying Usage (th/yr)	Prop 39 Existing Usage (th/yr)	Installed Project Usage (th/yr)	CPUC th Svgs	Prop 39 th Svgs
01	387,178	434,987	159,357	227,821	275,630	49.3	65.6	32.3	17.0	33.2	0	0	0	0	0
02	832,128	837,016	772,795	59,333	64,221	190.9	191.7	167.3	23.5	24.4	0	0	0	0	0
03	0	215,816	0	0	215,816	0.0	46.3	0.0	0.0	46.3	0	0	0	0	0
04	10,347	10,347	0	10,347	10,347	4.6	4.6	0.0	4.6	4.6	0	0	0	0	0
05	17,503	17,503	0	17,503	17,503	3.7	3.7	0.0	3.7	3.7	0	0	0	0	0
<b>Total:</b>				<b>315,004</b>	<b>583,517</b>	<b>Total:</b>			<b>48.9</b>	<b>112.3</b>	<b>Total:</b>			<b>0</b>	<b>0</b>

PROJECT SUMMARY

	CPUC HVAC Projects	CPUC Lighting Projects	Prop 39 HVAC Projects	Prop 39 Lighting Projects
Electricity Savings (kWh/yr)	87,183	227,821	307,887	275,630
Demand Savings (kW)	31.9	17.0	79.1	33.2
Gas Savings (therms/yr)	0	0	0	0

SUBMITTAL

Prepared	Initial	QC
Justin Munda		Anna Lei
Name		Name
5/26/2015		7/2/2015
Date		Date

4.6 (7)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

**PROP 39 PROJECT FUNDING**

ID	FISCAL YEAR				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
01			\$201,724		
02			\$200,814		
03			\$38,006		
04			\$151,442		
05			\$5,826		

**PROP 39 PROJECT FUNDING DETAIL**

Fiscal Year	Allocation	Date Requested	Notes
<b>RANCHO-1516-001-01</b>			
2015-2016	\$201,724	7/10/2015	Initial Y3 Allocation
<b>RANCHO-1516-001-02</b>			
	\$0		
2015-2016	\$200,814	7/10/2015	Initial Year 3 Allocation - SWC
<b>RANCHO-1516-001-03</b>			
2015-2016	\$38,006	7/10/2015	Initial Y3 Allocation - SWC
<b>RANCHO-1516-001-04</b>			
2015-2016	\$151,442	7/10/2015	Initial Y3 Allocation - SWC
<b>RANCHO-1516-001-05</b>			
2015-2016	\$5,826	7/10/2015	Initial Y3 Allocation - SWC

4.6 (8)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

BASELINE PROJECT MILESTONES

ID	Current Status	Project Opportunity Identified	Project Calcs and Funding Application Submitted to Utility	Utilities Approve Project for Incentives	Funding Request Submitted to CCCCCO/Funding Approved	Implementation Start	Implementation Complete
01	Developing	4/1/2015	4/14/2015	6/15/2015	7/10/2015	10/8/2015	4/5/2016
02	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
03	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
04	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
05	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016

COMMENTS

By signing below, I hereby commit the Community College District identified above to implement the energy projects identified on the referenced Project Name and Number using Proposition 39 funding allocated for this purpose by the Chancellor's Office, and will comply with the CCC Proposition 39 Energy Project Guidelines and all legal requirements. Notify your utility account representative(s) promptly of any schedule changes.

Signed:

Name/Title:

District:

Date:

*Carri Matsumoto*  
*Carri Matsumoto Assistant Vice Chancellor Facilities*  
*Rancho Santiago Community College District*  
*7/6/15*

4.6 (9)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Agreement with HPI Architecture for Professional Design Services for the Publication and Warehouse Relocation Project from the Orange Education Center to Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

This is a new agreement for the second phase of work for professional design services for the interim relocation of the Publication and Warehouse operations from the Orange Education Center (OEC), located on North Batavia Street in the City of Orange, to Santiago Canyon College (SCC) maintenance and operations (M&O) building. As part of OEC Option 3, presented to the Board of Trustees on October 13, 2014, Publications and Warehouse are to be relocated from OEC to reduce the overall square footage of the existing OEC building. Consequently, the temporary location for Publications and Warehouse will be at the existing M&O building at SCC while the building undergoes renovation and reconstruction. The long term plans for permanent relocation of Publication and Warehouse is currently under review by the District.

**ANALYSIS:**

The Board previously approved an agreement with HPI Architecture on May 26, 2015 to develop the scope of work for the project and complete a schematic design package for the Publication and Warehouse Relocation Project. The project scope has now been determined and HPI Architecture will move forward with the design development documents through closeout of the project with the Phase 2 agreement for professional services. The firm has already been deemed qualified for this work.

The services covered by this agreement shall commence September 15, 2015 through the completion of DSA certification which is anticipated to be June 30, 2017. The contract is a not-to-exceed fee of \$139,276 which includes \$5,000 in reimbursables.

This project is funded by Capital Outlay Funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the agreement with HPI Architecture for Phase 2 Professional Design Services for the Publication and Warehouse Relocation Project from the Orange Education Center to Santiago Canyon College as presented.

Fiscal Impact:	\$139,276 (includes reimbursables)	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 9/14/15**

Project: Publication & Warehouse Relocation

Site: **Santiago Canyon College**

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Consultants: **HPI Architecture**

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Type of Service: Professional Design Services

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Agreement Summary	No.	Amount	Reimbursables	Start	Duration	
						End
Original Contract Amount		\$134,276.00	\$ 5,000.00	9/15/2015		6/30/2017
<b>Total Agreement Amount</b>		<b>\$139,276.00</b>				

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**DESCRIPTION:**

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Agreement for professional design services for Phase 2 of the Publication & Warehouse Relocation Project from the Orange Education Center to Santiago Canyon College

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**\$139,276.00**

**Total Proposed Amount:**

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**Contract End Date:**

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**6/30/2017**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Agreement with Koury Engineering & Testing, Inc. for Soils Testing and Inspection Services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College	
Action:	Request for Approval	

**BACKGROUND:**

The District previously awarded a contract to Koury Engineering & Testing, Inc. on March 17, 2014 to provide geotechnical engineering services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College, and Koury is currently the Geotechnical Engineer of Record for the project. This is a new agreement with Koury Engineering & Testing, Inc. for soils testing and inspection services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College. Soils testing and inspection services are required during the course of construction and are also a DSA requirement for this project.

**ANALYSIS:**

A Request for Proposal RFP #1516-116 for Soils Testing and Inspection Services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College was released to eight pre-qualified firms for Geotechnical Engineering Consulting Services and to eight pre-qualified firms for Material Testing and Inspection Consulting Services on August 4, 2015. The District received eight responses from Geotechnical Solutions, Inc. (Irvine), Koury Engineering & Testing, Inc. (Chino), Ninyo & Moore (Irvine), Twining Geotechnical (Irvine), Converse Consultants (Monrovia), MTGL (Anaheim), Smith-Emery Laboratories (Los Angeles), and Southwest Inspection & Testing, Inc. (La Habra). A selection committee convened on August 24, 2015 to review the proposals, and held an interview with Koury on August 26, 2015. The selection committee recommends Koury Engineering & Testing, Inc. after a thorough review based upon the culmination of their RFP response, experience, team members, positive reference checks, approach to the project, fee, schedule, and their familiarity with the geotechnical conditions applicable to the project gained in their capacity as the current Geotechnical Engineer of Record for the project.

The services covered by this agreement shall commence on September 15, 2015, and ends March 31, 2018. The services are based on a not-to-exceed fee in the amount of \$317,030.

This agreement is funded by Measure Q.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the agreement with Koury Engineering & Testing, Inc. for Soils Testing and Inspection Services for the Central Plant, Infrastructure and Mechanical Upgrades project at Santa Ana College as presented.

Fiscal Impact:	\$317,030	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 9/14/15**

**Project: Central Plant, Infrastructure and Mechanical Upgrades**      **Site: Santa Ana College**

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**Consultant: Koury Engineering and Testing, Inc.**

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**Type of Service: Soils Testing and Inspection Services**

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<b>Agreement Summary</b>	<b>No.</b>	<b>Amount</b>	<b>Reimbursables</b>	<b>Duration</b>	
				<b>Start</b>	<b>End</b>
Original Contract Amount		\$ 317,030.00	none	9/15/2015	3/31/2018
<b>Total Agreement Amount</b>		<u>\$ 317,030.00</u> <i>(Not to exceed)</i>			

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**DESCRIPTION:**

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Agreement for soils testing and inspection services for the Central Plant, Infrastructure and Mechanical Upgrades

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**Total Proposed Amount:**      \$      **317,030.00**

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**Contract End Date:**      **3/31/2018**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Amendment to Agreement with HMC Architects for Professional Design and Engineering Services for the Dunlap Hall Renovation at Santa Ana College	
Action:	Request for Approval	

**BACKGROUND:**

This is an amendment to an existing agreement for additional services and an extension of time. On September 12, 2011 the Board of Trustees approved an agreement with HMC Architects for Professional Design and Engineering services for Dunlap Hall Renovation Project at Santa Ana College. The District is in need of extended construction administration and close out services due to delays associated with the Dunlap Hall Renovation project and the additional scope of work related to structural reviews and DSA requirements.

**ANALYSIS:**

The amendment is to increase the contract in the amount of \$220,000 and to extend time. The revised contract amount is \$1,178,300. The services covered by this agreement commenced on September 12, 2011 and the new end date has been revised from June 30, 2015 through the completion of DSA certification which is anticipated to be December 31, 2015.

This agreement is funded by Measure E.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the amendment with HMC Architects for Professional Design and Engineering Services for the Dunlap Hall Remodel at Santa Ana College as presented.

Fiscal Impact:	\$220,000	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 9/14/15**

Project: Dunlap Hall Remodel

Site: **Santa Ana College**

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HMC Architects

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Type of Service: Architectural Engineering Services

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Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Contract Amount		\$ 854,800.00		9/12/2011	6/4/2015
Amendment #3		\$ 103,500.00		9/12/2011	6/30/2015
Amendment #4		\$ 220,000.00		9/12/2011	12/31/2015
<b>New Total Agreement Amount</b>		<b>\$ 1,178,300.00</b>			
		<i>(Not to exceed)</i>			

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**DESCRIPTION:**

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Amendment to existing agreement for architectural engineering services for the Dunlap Hall Remodel

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**Total Proposed Amount:** \$ **220,000.00**

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**Contract End Date:** **12/31/2015**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Amendment to Agreement with Westberg+White Inc. for Architectural and Engineering Services for the Central Plant, Infrastructure, Central Quad Upgrades and Mechanical Upgrades to existing Buildings at Santa Ana College	
Action:	Request for Approval	

**BACKGROUND:**

This is an amendment to an existing agreement for additional services. On November 17, 2014 the Board of Trustees approved an agreement with Westberg + White, Inc. to provide Architectural and Engineering Services for the Central Plant Project at Santa Ana College. The District is in need of additional services to prepare a "Consolidation Package" for submittal to the DSA that will consolidate seven DSA applications for mechanical upgrades at seven existing buildings into one consolidated application for all seven buildings. After consulting with DSA it was recommended that the District submit the plan applications associated with the buildings as a consolidation which would still require a plan review.

**ANALYSIS:**

The purpose of the "Consolidation Package" is to have all seven existing buildings under one common "A" number in order to simplify and streamline construction administration activities due to the volume of inspections, submittals, pay applications and close out documents associated with each open "A" number. The amendment of this agreement would allow Westberg+White to prepare the required "Consolidation Package and submit it to the DSA for review, address any new DSA comments, schedule the necessary DSA back check and approval process, and work with DSA to remove and void the current seven "A" numbers. This would result in one "A" number for all seven buildings and could then be treated as a whole package part of the overall central plant.

The additional services covered by this amendment are for a not-to-exceed amount of \$29,500. The District has reviewed the scope of work required hours and tasks and found the added service fee to be fair and reasonable. The revised contract amount is \$4,129,500. The services covered by the agreement commenced on November 17, 2014 and ends January 31, 2018.

This agreement is funded by Measure Q.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the amendment No. 2 with Westberg+White, Inc. for preparation of the "Consolidation Package" for the Central Plant Project at Santa Ana College as presented.

Fiscal Impact:	\$29,500	Board Date: September 15, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 9/14/15**

Project: Central Plant, Infrastructure and Mechanical Project

Site: **Santa Ana College**

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Consultants: **Westberg+White, Inc.**

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Type of Service: Architectural Services

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Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$4,050,000.00		7/18/2013	12/23/2017
Amendment #1		\$50,000.00		7/18/2013	1/31/2018
Amendment #2		\$29,500.00		7/18/2013	1/31/2018
<b>Total New Agreement</b>		<b>\$4,129,500.00</b>			

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**DESCRIPTION:**

Amendment to agreement for consolidation of seven DSA applications into one DSA Application

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**Total Proposed Amount:** **\$29,500.00**

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**Contract End Date:** **1/31/2018**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date:	September 15, 2015
Re:	Approval of Reimbursement Agreement for Completion of Land Conversion Approval for Centennial Education Center with the City of Santa Ana		
Action:	Request for Approval		

**BACKGROUND:**

The Centennial Education Center (CEC) operates its educational facility on approximately 2.6 acres of land that is owned by the City of Santa Ana and leased to the Rancho Santiago Community College District (RSCCD) under a 1979 License Agreement. The City obtained the land for Centennial Park from the United States government subject to certain use restrictions imposed in the grant deed and the original License Agreement. In negotiations with the City for a lease renewal, as the current License Agreement is set to expire in November 2019, the City of Santa Ana is attempting to modify certain lease use restrictions imposed by the U.S. Government National Park Service (NPS) which deeded the property to the City with restrictions. Due to the District's interest in entering into a new long-term lease agreement, it can only be considered and negotiated if a land swap proposal and conversion is approved by the NPS. The NPS has established requirements for land conversion approval whereby the City of Santa Ana would provide the NPS with substitute property elsewhere in the City which would then be burdened by the land use restrictions. If the properties are accepted by the NPS, the District and City would enter into negotiations for a long-term lease. This is a second attempt to do a land swap as the NPS had rejected the previous work and information provided on the first land swap. This would be a second reimbursement agreement that the District enters into with the City in support of a land swap transaction. The reimbursement agreement with the City allows the City to continue to work on the land conversion requirements for the replacement of properties with reimbursement for such costs by the District.

**ANALYSIS:**

The NPS has requested certain reports and activities must be completed and submitted as identified in Exhibit A of the Reimbursement Agreement –Tasks Ordinarily Associated with Land Conversion Requirements. The City of Santa Ana, acting on behalf of the Rancho Santiago Community College District, has agreed to be the lead agency to have these required appraisals and reports completed. The City has requested that the RSCCD reimburse them for actual costs necessary for the NPS Evaluation Criteria Study. The City anticipates that these costs will not exceed a total of \$334,000 and that is the maximum total reimbursement obligation of the District and it shall not exceed such without approval by the City Council and the District Board of Trustees.

If and when the use restrictions are removed from the license area by the NPS as set forth through the land conversion process, the City and District have 36 months to enter into a mutually acceptable lease. If the parties do not enter into such lease, and the City enters into a lease for the license area with a different party, the City shall require as a term of that lease that

the lessee make payment and reimburse the District the sum of all amounts paid by the District to the City under this agreement.

The City Council took action and approved this agreement on Tuesday, August 18, 2015.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Reimbursement Agreement for Completion of Land Conversion Approval for Centennial Education Center with the City of Santa Ana as presented.

Fiscal Impact:	\$334,000 (not-to-exceed)	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez., Ph.D., Chancellor	



**REIMBURSEMENT AGREEMENT FOR COMPLETION OF LAND CONVERSION  
APPROVAL FOR CENTENNIAL EDUCATION CENTER**

This Reimbursement Agreement for Completion of Land Conversion Approval for Centennial Education Center (“Agreement”) is made and entered into on August 18, 2015, by and between Rancho Santiago Community College District (“District”) and the City of Santa Ana, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California (“City”).

**RECITALS**

- A. The City owns Centennial Park in the City of Santa Ana.
- B. The City obtained the land for Centennial Park from the United States government subject to certain use restrictions imposed in the grant deed by which title to the land was conveyed to the City (“Use Restrictions”). The Use Restrictions require the land to be used for public recreational purposes. The National Park Service (“NPS”) is charged with interpreting and enforcing the Use Restrictions.
- C. By License Agreement in 1979, the City licensed approximately 1.76 acres within the Park to the District (“License Area”) to build and operate an educational facility that was approved by the NPS. The District was later allowed to expand the License Area to include a total of approximately 2.6 acres. The entire facility is known as Centennial Education Center.
- D. The License Agreement original expiration date was November 2009 and has been extended twice, to allow time for the District to vacate the site or work with the City on a possible land conversion plan. The License Agreement presently expires in November 2019.
- E. The District has expressed its interest to convert the License Agreement into a long-term lease in order to permit the District to make improvements to its facilities. This request was initially denied by the NPS because it did not satisfy the Use Restrictions.
- F. A long-term lease may only be negotiated if a land conversion is approved by NPS, which would effectively release the License Area from the Use Restrictions and transfer the Use Restrictions to one or more new park sites of equal size and value. The NPS has established requirements for land conversion approval under Section 6(f)(3) of the Land and Water Conservation Fund Act that are more specifically delineated at 36 C.F.R. § 59.3 (“Land Conversion Requirements”).
- G. One City-owned parcel of 1.4 acres has already been identified and approved by NPS under this process, and it is expected that two additional sites (“Replacement Properties”) will be proposed by the City to NPS for consideration in order to complete the land conversion. The Replacement Properties are identified as follows:

<u>Raitt and Myrtle Parcel</u>	1.09 acres
<u>Lacy Neighborhood Parcels</u>	.42 acres
<b>Total</b>	<b>1.51 acres</b>

- H. The District has previously reimbursed the City for costs associated with the earlier land conversion and wishes to reimburse the City for additional costs to be incurred to fulfill the Land Conversion Requirements for the Replacement Properties.

**The parties therefore agree:**

1. In consideration for the District's obligations in this Agreement, the City agrees to initiate and pursue the Land Conversion Requirements and take all other actions necessary to obtain the NPS's approval of the Replacement Properties and removal of the Use Restrictions from the License Area in order to allow the City and the District to enter into negotiations for a long-term lease of the License Area.

2. The District agrees to cooperate with the City in fulfilling the Land Conversion Requirements and to reimburse the City in an amount not to exceed Three Hundred Thirty-Four Thousand Dollars (\$334,000) for its costs at such times and in such amounts set forth in this Agreement.

3. The scope of the Land Conversion Requirements shall conform with those requirements found at 36 C.F.R. § 59.3, which are incorporated by reference, and any other applicable requirements hereafter established by the NPS.

4. The estimated costs of the Land Conversion Requirements are set forth in Exhibit A and are based on the City's prior experience in the earlier land conversion. Notwithstanding the foregoing, the District shall reimburse the City for the actual costs for the tasks described in Exhibit A and any others required by the Land Conversion Requirements, subject to the provisions of subsection 4.c and Section 5 below, and provided in all cases that such reimbursement shall not exceed the amount specified in Section 2 above. Additionally, the Executive Director of the City's Parks, Recreation and Community Services Agency ("Executive Director") and the District's Vice Chancellor of Business Operations/Fiscal Services ("District Official") are hereby authorized to add any additional categories of expense if so required by the NPS, provided that the total reimbursement obligation of the District shall not exceed \$334,000 without written approval by the City Council and the District's governing board, which approval must be granted by both the City and the District before such additional expenses are incurred.

- a. City shall ensure that the scope of work and deliverable(s) of each consultant utilized will comply with the scope of the Land Conversion Requirements.
- b. City shall formally bid and award contracts in accordance with City's rules and regulations for the procurement of materials, supplies, labor, and equipment.
- c. Prior to offering any contract for the performance of any task described in Exhibit A or otherwise required in connection with the Land Conversion Requirements ("Contract"), whether such offer is made through private negotiations or in connection with an invitation for public bids, the City shall deliver a copy of such Contract to the District. The District shall have ten (10) business days in which to comment upon and request modifications to the Contract, including without limitation changes to the proposed contract price or any portion of the proposed scope of work which the District considers unnecessary to accomplishing the goal of obtaining NPS approval to the removal of the Use Restrictions from the License Area. To the extent practical, and if not otherwise prohibited by the City charter, municipal code, or applicable law, the City will modify the Contract to address the District's concerns.

5. Payment by the District shall be made within thirty (30) days of the District's receipt of (a) the City's payment request based on invoices received by the City from its consultants for the required tasks and services described on Exhibit A, (b) copies of those invoices, (c) any work product or other "deliverables" given by that party to the City which are referenced in or otherwise pertain to the invoices

and (d) copies of any other supporting documentation reasonably requested by the District to evidence that the work invoiced by the consultant has actually been performed. Within said 30-day period the District shall have the right to dispute any or all of the requested reimbursement amount. If the parties are unable to agree upon an appropriate reduction within that time, the District shall pay the requested amount but may do so under protest, reserving its right to resolve claims over disputed amounts at a later time.

6. This Agreement shall commence on the date first written above and expire on the latter of the dates when (a) the City has been reimbursed in full for the expenses that are the subject of this Agreement or (b) the NPS has rendered its final decision as to whether the Replacement Properties are acceptable to cause the Use Restrictions to be removed from the License Area. This Agreement may be terminated earlier by mutual agreement of the parties, provided that the City is paid in full for all expenses it has incurred at the time of the effective date of termination.

7. The City acknowledges that the District is providing the funding which is the subject of this Agreement with the understanding that if and when the Use Restrictions are removed from the License Area by the NPS, the City and the District will enter into negotiations for a long-term lease agreement for the District's use of the License Area on terms and conditions mutually acceptable to the City and the District. If, within thirty-six months following the removal of the Use Restrictions, the parties do not enter into a mutually acceptable lease, and the City enters into a lease for the License Area with a different party, the City shall require as a term of that lease the payment by the lessee to the District of the sum of all amounts paid by the District to the City under this Agreement.

8. The City and the District shall indemnify, defend, and hold harmless each other, their respective officers, agents, and employees from any expense, liability, or claim for death, injury, loss, damage or expense to person or property that may arise or is claimed to have arisen pursuant to this Agreement to the extent that such expenses, liability, or claim is proximately caused by any act or omission of the other, or its officers, agents, or employees.

9. Any notice to be given in connection with this Agreement shall be in writing and directed to the addresses below or such other addresses as either party may later specify in writing. Notice is deemed effective on the date it is given if hand-delivered that same day and on the day delivered by overnight mail. Notice given by U.S. mail shall be deemed effective three (3) days after it is deposited in the U.S. mail, postage prepaid and addressed as follows:

DISTRICT: Rancho Santiago Community College District  
Vice Chancellor Business Operations/Fiscal Services  
2323 N. Broadway  
Santa Ana, CA 92706-1640

CITY: City of Santa Ana  
20 Civic Center Plaza (M-30)  
P.O. Box 1988  
Santa Ana, CA 92702  
Attn: Clerk of the Council

10. This Agreement constitutes the entire agreement between the City and District regarding the subject matter herein, and supersedes all other agreements, oral or written, between the parties. This Agreement may only be modified in a writing signed by authorized representatives of both parties.

11. This Agreement and all questions relating to its validity, interpretation, performance, and enforcement shall be governed by and construed in accordance with the laws of the State of California. The parties further agree that Orange County, California, shall be the venue for any action or proceeding that may be brought or arise out of, in connection with, or by reason of this Agreement.

WHEREFORE, the parties have entered into this Agreement on the date first written above.

ATTEST


CITY OF SANTA ANA

\_\_\_\_\_  
MARIA D. HUIZAR  
Clerk of the Council

\_\_\_\_\_  
DAVID CAVAZOS  
City Manager

APPROVED AS TO FORM  
SONIA R. CARVALHO  
City Attorney

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

  
\_\_\_\_\_  
BY JOHN M. FUNK  
Assistant City Attorney

\_\_\_\_\_  
PETER HARDASH  
Vice Chancellor,  
Business Operations and  
Financial Services

EXHIBIT A

Tasks Ordinarily Associated with Land Conversion Requirements

<u>Task</u>	<u>Estimated Cost</u>
Documents from city evidencing desire to substitute land of equivalent fair market and recreational value.	Actual costs by city
Appraisal report of substitute parcels. Replacement property must be of at least equal fair market value and of reasonably equivalent usefulness and location.	\$ 30,000
Justification and assessment of public recreational value in land exchange.	\$ 64,000
Phase 1 Environmental Site Assessment of substitute property, indicating it is environmentally safe and not latently contaminated.	\$ 14,400
National Environmental Policy Act Assessment (NEPA) of proposed release of park/recreation use of former property and assessment of potential impact of new park development.	\$ 187,050
A copy of the state, city or county recreation map showing present park land in relationship to proposed substitute land.	Actual costs by city
A copy of the legal description for the proposed replacement property and proposed property to be converted.	\$ 8,000
<b>SUBTOTAL</b>	<b>\$ 303,450</b>
Contingency (10%)	<u>\$ 30,345</u>
<b>TOTAL</b>	<b>\$333,795</b>

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT****DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Adoption of Resolution No.15-17 – Agreement for Energy Conservation Services with ACCO Engineered Systems for the Chiller Replacement Project at Building D at Santiago Canyon College	
Action:	Request for Adoption	

**BACKGROUND:**

On November 6, 2012, Proposition 39 was passed by the voters that will provide energy efficient project funds for California K-12 and community colleges for a period of five years. Rancho Santiago Community College District has been awarded Proposition 39 funds in addition to qualifying for possible energy rebates through the California Community Colleges Investor Owned Utilities (CCCIU) program. The chiller replacement project for Building D at Santiago Canyon College were submitted to the CCCIU to qualify for Year 3 Proposition 39 funding. The chiller replacement project for Building D at Santiago Canyon College were identified as an energy efficient project and reviewed in partnership with the CCCIU and Southern California Edison to deem the project eligible. The CCCIU reviewed the District's application along with the energy efficiency report prepared by Southern California Edison (SCE) consultant engineers. Proposition 39 funds in the amount of \$831,201 have been allocated and received by the District for all Proposition 39 projects for Year 3 (these projects include the chiller replacement project at Santiago Canyon College and the LED lighting conversion project at Digital Media Center and Orange County Sheriff's Regional Training Academy). Other current estimated energy saving rebates from utilities is approximately \$20,924. As a condition of receiving the Proposition 39 funds, the project must be completed by June 30, 2016 and will need to comply with all state mandates for procurement, expenditure reporting, energy jobs creation, and auditing requirements.

**ANALYSIS:**

As a condition of receiving funding from Proposition 39, the District is required to undertake a procurement method that complies with the Proposition 39 guidelines for implementation of projects. The District is in compliance with the Proposition 39 guidelines. The District has undertaken a Request for Proposal (RFP) in compliance with Proposition 39 and Government Code 4217.10 - 4217.18.

A Request for Proposal (RFP) #1415-110 was released on June 30, 2015, and responses were due on July 23, 2015. The District received two responses from ACCO Engineered Systems (Glendale) and Los Angeles Air Conditioning, Inc. (La Verne). A selection committee convened on July 27, 2015 to review the proposals and held interviews with both firms on July 29, 2015. The selection committee recommends ACCO Engineered Systems by consensus based on an

evaluation of providers, technology provided, ability to meet minimum energy savings, experience with similar size and type of projects, understanding of scope, cost to the District, ability to meet the schedule of completion, and the overall objective of the project. The evaluation has been completed in compliance Government Code 4217.16.

The estimated energy savings as result of implementing all the energy efficiency measures is 307,887 kWh resulting in an energy demand savings of 79.1 kW. The total annual energy and maintenance savings is anticipated to be \$71,385.

This project is projected to start on September 24, 2015 with a projected completion date of April 29, 2016. The total cost of the contract is \$446,760.

This project is funded by Prop 39, utility rebates.

**RECOMMENDATION:**

It is recommended that the Board of Trustees adopt Resolution No. 15-17 – Agreement for Energy Conservation Services with ACCO Engineered Systems for the Chiller Replacement Project at Building D at Santiago Canyon College as presented.

Fiscal Impact:	\$446,760	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facilities Planning, District Construction & Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION CONSIDERING AGREEMENT FOR  
ENERGY CONSERVATION SERVICES WITH ACCO  
ENGINEERED SYSTEMS FOR CHILLER REPLACEMENT  
PROJECT AT BUILDING D AT SANTIAGO CANYON  
COLLEGE PURSUANT TO GOVERNMENT CODE  
SECTION 4217.10-18, MAKING CERTAIN FINDINGS  
REQUIRED FOR APPROVAL OF ENERGY  
CONSERVATION SERVICES AGREEMENT**

**RESOLUTION NO. 15-17**

**WHEREAS**, the Governing Board of the Rancho Santiago Community College District ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency and renewable energy production to achieve energy cost reductions;

**WHEREAS**, the Governing Board of the Rancho Santiago Community College District ("District") has undertaken a Request for Proposal (RFP) #1415-110 released on June 30, 2015 with a response deadline of July 23, 2015;

**WHEREAS**, the selection committee was thorough in their review of all respondents that participated in the RFP;

**WHEREAS**, the approved companies are able to provide and construct energy efficient improvements to the district under the rules of California Government Code Sections 4217.10 through 4217.18;

**WHEREAS**, Government Code sections 4217.10 through 4217.18 authorize the District's Board of Trustees, without advertising for bids, to enter into one or more energy service contracts with any person or entity, pursuant to which that person or entity will design, procure, implement and/or construct an energy conservation facility (e.g., conservation measures), if the anticipated cost to the District for thermal or electrical energy or conservation services provided by the conservation facility under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases;

**WHEREAS**, District staff reviewed the qualifications and proposal presented by ACCO ENGINEERED SYSTEMS to procure and implement the Chiller Replacement as outlined per Request for Proposals #1415-110, and has found ACCO ENGINEERED SYSTEMS qualifications to be bona fide and adequate to provide such services;

**WHEREAS**, District staff reviewed the qualifications presented by NEWCOMB ANDERSON McCORMICK to conduct and provide assessment of college district energy usage,



energy needs and opportunities to reduce energy expenses, and found NEWCOMB ANDERSON McCORMICK's qualifications to be bona fide and adequate to perform such services;

**WHEREAS**, District staff reviewed the qualifications presented by FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, to conduct and provide analysis of energy conservation project costs, and found FACILITIES PLANNING AND PROGRAM SERVICES, INC.'S, qualifications to be bona fide and adequate to perform such services;

**WHEREAS**, NEWCOMB ANDERSON McCORMICK and SOUTHERN CALIFORNIA EDISON ("Edison") analyzed the feasibility of realizing actual energy and fiscal savings by the chiller replacement project at Building D of Santiago Canyon College to reduce the District's energy consumption and expense, and FACILITIES PLANNING AND PROGRAM SERVICES INC. assisted in validating that the anticipated cost to the District for the conservation services (energy supply) provided by the chiller replacement project under the Contract will be less than the marginal cost to the District of thermal, electric or other energy that would have been consumed by the District in the absence of those purchases. See "Analysis," attached Exhibit A, upon which the Board and District administration and staff have relied;

**WHEREAS**, the Analysis demonstrates that the cost to the District for the conservation services (supply of energy) provided by the chiller replacement (conservation measure) under the contract will be less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases ("Savings");

**WHEREAS**, the attached Exhibit A, reflecting the results of the Analysis, demonstrates that the project is in compliance with Proposition 39 guidelines and has a Savings to Investment Ratio (SIR) of 23.42 inclusive of the chiller replacement, EMS upgrade, chiller pump replacement, and new VFD, and the cumulative SIR for all Proposition 39 Year 3 projects is 2.7.

**NOW, THEREFORE**, THE BOARD OF TRUSTEES OF THE RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Energy Savings Findings. The District's Board of Trustees finds that the cost to the District for the thermal or electrical energy or conservation services (supply of energy) provided by the energy conservation facility (conservation measures) under the Contract is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those purchases and that it is in the best interest of the District to approve and enter into the Contract.

Section 3. Energy Conservation Services Contract Approval. The form of the Contract by and between the District and ACCO ENGINEERED SYSTEMS presented herewith is hereby approved. The Chancellor or Chancellor's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to ACCO ENGINEERED SYSTEMS the Contract and related documents as necessary to carry out the

Contract, subject to such minor changes thereto as such officer or person may require and approve, with the approval of District counsel.

Section 4. Effective Date. This Resolution shall take effect upon adoption.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the Rancho Santiago Community College District this 14th day of September, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, \_\_\_\_\_, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

\_\_\_\_\_  
President of the Board of Trustees  
Rancho Santiago Community College District

I, \_\_\_\_\_, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 14th day of September 2015, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 14th day of September, 2015.

\_\_\_\_\_  
Clerk of the Board of Trustees  
Rancho Santiago Community College District

**EXHIBIT A  
FORM B - PROPOSITION 39 FUNDING APPLICATION**

7/6/2015

**APPLICATION SUMMARY**

<b>Application Name</b>	Interior Lighting at DMC and STA/Chiller Replacement - Building D	<b>Contact Name</b>	Carri Matsumoto
<b>District</b>	Rancho Santiago Community College District	<b>Contact Phone</b>	714-480-7516
<b>Application No.</b>	RANCHO-1516-001	<b>Contact Email</b>	matsumoto_carri@rsccd.edu
<b>Tax ID</b>		<b>Building Name</b>	Digital Media Center and Sheriff Training Academy and
<b>Utility Account Number(s)</b>		<b>Building Type</b>	Building D - Santiago Canyon College
<b>Estimated Completion Date</b>	6/30/2016	<b>Scheduled Maintenance Funds Used</b>	<input type="checkbox"/>
		<b>No. of Floors</b>	0
		<b>Age</b>	0
		<b>Sq Ft</b>	0

**APPLICATION SAVINGS AND COSTS**

**COST SAVINGS**

<b>Year 1 Electricity Savings</b>	\$83,138
<b>Year 1 Gas Savings</b>	\$0
<b>Year 1 Maintenance Savings</b>	\$13,508
<b>Total Year 1 Savings</b>	\$96,646

**ENERGY SAVINGS**

	<b>CPUC Savings</b>	<b>Prop 39 Savings</b>
<b>Electricity Savings (kWh/yr)</b>	315,004	583,517
<b>Demand Savings (kW)</b>	48.9	112.3
<b>Gas Savings (therms/yr)</b>	0	0

**COSTS**

<b>Total CPUC Project Cost</b>	\$675,408
<b>Total Prop 39 Project Cost</b>	\$675,408
<b>Estimated Utility Incentive</b>	\$77,596
<b>Grants/Additional Funding</b>	\$0
<b>Net Cost to District</b>	\$597,812
<b>Total Prop 39 Funding Allocation</b>	\$597,812
<b>District Share of Cost (non-Prop 39)</b>	\$0

**COST EFFECTIVENESS**

<b>Non-Energy Benefits</b>	\$33,770
<b>Effective Application Cost</b>	\$564,042
<b>Application Benefits NPV</b>	\$1,505,207
<b>District Savings-to-Investment Ratio (SIR)</b>	2.7
<b>Direct Job-Years Created</b>	3.78
<b>First Year Apprentice Direct Job-Years</b>	0.11

**PROP 39 FUNDING**

	<b>Funds Previously Allocated</b>	<b>Funds Transferred from Other Projects*</b>	<b>Funds Being Requested</b>
<b>2015-2016</b>			\$597,812
<b>TOTALS</b>			\$597,812

\* Please note that these are project funds that have previously been allocated to the District. This is the amount of funds currently being transferred to projects on this application, either from other projects on this application OR from other projects on other applications. Please refer to the Prop 39 Project Funding Detail for further detail.

4.12(6)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

PROJECTS

ID	Campus	Location	Project Name	3rd Party	Ltg	EUL	Remaining Useful Life of HVAC Project >5 Yrs?	CPUC Incentive Qualifying Cost	Prop. 39 Cost	Estimated Utility Incentive	Prop 39 Funding Allocation	Grants or Add'l Funding	NPV	SIR
01	Santa Ana College	DMC & STA	Interior Lighting Retrofit (DMC & STA)	No	Y	15	No	\$258,396	\$258,396	\$56,672	\$201,724	\$0	\$611,177	3.24
02	Santiago Canyon College	Building D	Building D - Central Chiller Replacement	No	N	20	No	\$215,054	\$215,054	\$14,240	\$200,814	\$0	\$273,755	1.44
03	Santiago Canyon College	Building D	Building D - New CHW Pumps and VFD	No	N	15	No	\$38,006	\$38,006	\$0	\$38,006	\$0	\$526,117	14.57
04	Santiago Canyon College	Building D	Building D - EMS Upgrade & Chilled Water	No	N	15	No	\$153,925	\$153,925	\$2,483	\$151,442	\$0	\$56,847	0.40
05	Santiago Canyon College	Building D	Building D - New VFD for HW Pumps	No	N	15	No	\$10,027	\$10,027	\$4,201	\$5,826	\$0	\$37,311	7.01
<b>Totals</b>								<b>\$675,408</b>	<b>\$675,408</b>	<b>\$77,596</b>	<b>\$597,812</b>	<b>\$0</b>	<b>\$1,505,207</b>	

ENERGY/ON-PEAK DEMAND SAVINGS SUMMARY

ID	CPUC Qualifying Usage (kWh/yr)	Prop 39 Existing Equipment Usage (kWh/yr)	Installed Project Usage (kWh/yr)	CPUC kWh Svgs	Prop 39 kWh Svgs	CPUC Qualifying Existing On-Peak Demand (kW)	Prop 39 Existing On-Peak Demand (kW)	Installed On-Peak Demand (kW)	CPUC kW Svgs	Prop 39 kW Svgs	CPUC Qualifying Usage (th/yr)	Prop 39 Existing Usage (th/yr)	Installed Project Usage (th/yr)	CPUC th Svgs	Prop 39 th Svgs
01	387,178	434,987	159,357	227,821	275,630	49.3	65.6	32.3	17.0	33.2	0	0	0	0	0
02	832,128	837,016	772,795	59,333	64,221	190.9	191.7	167.3	23.5	24.4	0	0	0	0	0
03	0	215,816	0	0	215,816	0.0	46.3	0.0	0.0	46.3	0	0	0	0	0
04	10,347	10,347	0	10,347	10,347	4.6	4.6	0.0	4.6	4.6	0	0	0	0	0
05	17,503	17,503	0	17,503	17,503	3.7	3.7	0.0	3.7	3.7	0	0	0	0	0
<b>Total:</b>				<b>315,004</b>	<b>583,517</b>	<b>Total:</b>			<b>48.9</b>	<b>112.3</b>	<b>Total:</b>			<b>0</b>	<b>0</b>

PROJECT SUMMARY

	CPUC HVAC Projects	CPUC Lighting Projects	Prop 39 HVAC Projects	Prop 39 Lighting Projects
Electricity Savings (kWh/yr)	87,183	227,821	307,887	275,630
Demand Savings (kW)	31.9	17.0	79.1	33.2
Gas Savings (therms/yr)	0	0	0	0

SUBMITTAL

Prepared	Initial	QC
Justin Munda		Anna Lei
Name		Name
5/26/2015		7/2/2015
Date		Date

4.12 (7)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

PROP 39 PROJECT FUNDING

ID	FISCAL YEAR				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
01			\$201,724		
02			\$200,814		
03			\$38,006		
04			\$151,442		
05			\$5,826		

PROP 39 PROJECT FUNDING DETAIL

Fiscal Year	Allocation	Date Requested	Notes
<b>RANCHO-1516-001-01</b>			
2015-2016	\$201,724	7/10/2015	Initial Y3 Allocation
<b>RANCHO-1516-001-02</b>			
	\$0		
2015-2016	\$200,814	7/10/2015	Initial Year 3 Allocation - SWC
<b>RANCHO-1516-001-03</b>			
2015-2016	\$38,006	7/10/2015	Initial Y3 Allocation - SWC
<b>RANCHO-1516-001-04</b>			
2015-2016	\$151,442	7/10/2015	Initial Y3 Allocation - SWC
<b>RANCHO-1516-001-05</b>			
2015-2016	\$5,826	7/10/2015	Initial Y3 Allocation - SWC

4.12 (8)

FORM B - PROPOSITION 39 FUNDING APPLICATION

7/6/2015

BASELINE PROJECT MILESTONES

ID	Current Status	Project Opportunity Identified	Project Calcs and Funding Application Submitted to Utility	Utilities Approve Project for Incentives	Funding Request Submitted to CCCCCO/Funding Approved	Implementation Start	Implementation Complete
01	Developing	4/1/2015	4/14/2015	6/15/2015	7/10/2015	10/8/2015	4/5/2016
02	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
03	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
04	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016
05	Developing	4/1/2015	4/14/2015	5/9/2015	7/10/2015	10/8/2015	4/5/2016

COMMENTS

By signing below, I hereby commit the Community College District identified above to implement the energy projects identified on the referenced Project Name and Number using Proposition 39 funding allocated for this purpose by the Chancellor's Office, and will comply with the CCC Proposition 39 Energy Project Guidelines and all legal requirements. Notify your utility account representative(s) promptly of any schedule changes.

Signed:

Name/Title:

District:

Date:

*Carri Matsumoto*  
*Carri Matsumoto Assistant Vice Chancellor Facilities*  
*Rancho Santiago Community College District*  
*7/6/15*

4.12 (9)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Agreement with Terracon Consultants, Inc. for Environmental Consulting Services for the Orange Education Center at Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

This is a new agreement for Environmental Consulting Investigation Services related to the Orange Education Center (OEC) of the Santiago Canyon College located on 1465 North Batavia Street in the City of Orange. The District received a letter from the Orange County Health Care Agency (OCHC) in March 2015 requiring additional testing due to the remodeling taking place and more stringent cleanup standards since the case was previously closed in 2004. The additional requirements from OCHC are due to prior industrial use of the site, the volume of renovation and construction work being undertaken as well as the presence of a Child Development Center. The District is in need of assistance by a qualified environmental consultant with experience in the area of soils investigation to perform the necessary testing and verify the existing soils conditions.

**ANALYSIS:**

A Request for Qualifications/Request for Proposal (RFQ/RFP) #1415-106 for Environmental Investigation Services at the Orange Education Center was released on July 21, 2015 with a due date of August 12, 2015. The District received two responses from Terracon Consultants, Inc. (Irvine) and Ninyo & Moore (Irvine). A committee reviewed the proposals on August 18, 2015. The selection and interview committee recommends Terracon Consultants, Inc. by consensus after a thorough review based upon the culmination of the proposals, qualifications, interviews and responsiveness to the RFP. The committee reviewed the timeliness and completeness of responses; technical qualifications and competence; record of past performance; approach to work; ability to meet the anticipated schedule; and the ability to resource the project appropriately with cost control measures.

The services covered by this agreement shall commence September 15, 2015 and ends June 30, 2017. The contract is a not-to-exceed fee of \$30,500 which includes \$1,000 in reimbursables.

This project is funded by Measure E.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the contract with Terracon Consultants, Inc. for Environmental Consulting Services at the Orange Education Center at Santiago Canyon College as presented.

Fiscal Impact:	\$30,500	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



# Board Agreement Summary

**Board Date: 9/14/15**

Project: Orange Education Center

Site: **Santiago Canyon College**

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Consultants: **Terracon Consultants, Inc.**

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Type of Service: Environmental Consulting

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<b>Agreement Summary</b>	<b>No.</b>	<b>Amount</b>	<b>Reimbursables</b>	<b>Start</b>	<b>Duration</b> <b>End</b>
Original Contract Amount		\$29,500.00	\$ 1,000.00	9/15/2015	6/30/2017
<b>Total Agreement Amount</b>		<b>\$30,500.00</b>			

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**DESCRIPTION:**

Environmental Consulting Services for the Orange Education Center

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**Total Proposed Amount:**

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**\$30,500.00**

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**Contract End Date:**

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**3/30/2017**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Amendment to Agreement with WLC Architects, Inc. for Architectural and Engineering Services for the U Portable Certification and Renovation Project at Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

This is an amendment to an existing agreement for additional services only. On November 17, 2014 the Board of Trustees approved an agreement with WLC Architects, Inc. for the U Portable Certification and Renovation project at Santiago Canyon College. The District is in need of additional services for survey work associated with path of travel to meet DSA requirements. The scope of work includes additional site surveying including site drainage remediation design work for site drainage in the U building location.

**ANALYSIS:**

The additional services covered by this amendment are for a fixed fee in the amount of \$9,490 with no reimbursable expenses. The revised total contract amount is \$92,155.

An analysis of hours and associated tasks was provided and evaluated to justify the additional fee requested. The District has reviewed the additional hours and found the added service fee to be fair and reasonable.

This agreement is funded by Measure E.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the amendment with WLC Architects, Inc. for Architectural and Engineering Services for the U Portable Certification and Renovation Project at Santiago Canyon College as presented.

Fiscal Impact:	\$9,490	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

# Board Agreement Summary

**Board Date: 9/14/15**

Project: Portable U Certification

Site: **Santiago Canyon College**

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Consultants: **WLC Architects, Inc.**

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Type of Service: Architectural and Engineering Services

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Agreement Summary	No.	Amount	Reimbursables	Duration	
				Start	End
Original Contract Amount		\$65,000.00	\$ 1,000.00	11/18/2014	12/31/2015
Amendment #1		\$16,665.00		11/18/2014	12/31/2016
Amendment #2		\$9,490.00		11/18/2014	12/31/2016
<b>Total Agreement Amount</b>		<b>\$92,155.00</b>			

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**DESCRIPTION:**

Amendment #2 for Architectural services for "U" portable certification and renovations project

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**Total Proposed Amount:** **\$9,490.00**

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**Contract End Date:** **12/31/2016**

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Assignment and Assumption Agreement with Sun Industries, Inc. for Energy Conservation Services with Sun and Sun Industries, Inc. for the LED Lighting Conversion project at Santiago Canyon College and District Operations Building	
Action:	Request for Approval	

**BACKGROUND:**

On September 22, 2014, the Board of Trustees adopted Resolution No. 14-26 and awarded a contract to Sun and Sun Industries, Inc. for the LED lighting conversion project at Santiago Canyon College and District Office for Year Two Proposition 39 projects. On June 30, 2015 the District was notified by Sun and Sun Industries, Inc. (SUN) the parent company Eco-Shift Power Corp. has discontinued construction operations in California. As a result of discontinued construction operations Sun and Sun Industries cannot meet its warranty obligations to provide the necessary labor to address future warranty claims in accordance with terms of the agreement and would prefer to forfeit retention monies in lieu of fulfilling warranty requirements.

After reviewing the contractor's retention balance, Phil Henderson, legal counsel, developed an Assignment Agreement to transfer warranty responsibility to the District which has been agreed upon and executed by Eco-Shift Power Corp. and SUN, with no exceptions taken. The Assignment Agreement does not relieve Eco-Shift Power Corp. and SUN from future latent or patent defect claims.

**ANALYSIS:**

The contract with SUN includes workmanship warranty for the installation of the interior and exterior LED luminaries at Santiago Canyon College and the District Operations Building. The ten (10) year factory warranty for interior LED luminaries and the five (5) year factory warranty for exterior luminaries will transfer directly to the District as prime beneficiary. The LED manufacturer has provided additional interior LED luminaries the staff can use to replace luminaries should a failure occur.

In planning for this transition and in order to ensure efficient processing of warranty issues the District will coordinate directly with the manufacturer to resolve issues in coordination with campus staff. The campus staff has been provided adequate training on the replacement of interior LED luminaries. Additionally the manufacturer has provided a good faith effort on resolving outstanding warranty issues to ensure the District receives a long term quality product. The District will receive \$51,558.22 back from the contract and is reflected in Change Order #2 on same Agenda for approval which will be utilized to cover the District for potential costs of future warranty items. Legal counsel has reviewed and approved the Assignment Agreement and Change Order # 2 and Eco-Shift Power Corp. and SUN have faithfully agreed and executed the documents with no exceptions.

This contract is funded by Proposition 39, utility rebates and capital facilities funds. 4.15 (1)

**RECOMMENDATION:**

It is recommended that the Board of Trustees approves the Assignment and Assumption Agreement with Sun and Sun Industries, Inc. for Energy Conservation Services with Sun and Sun Industries, Inc. for the LED Lighting Conversion project at Santiago Canyon College and District Operations Building as presented.

Fiscal Impact:	N/A	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Change Order #2 for Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for the LED Lighting Conversion project at Santiago Canyon College and District Operations Building	
Action:	Request for Approval	

**BACKGROUND:**

On September 22, 2014, the Board of Trustees adopted Resolution No. 14-26 and awarded a contract to Sun and Sun Industries, Inc. for the LED lighting conversion project at Santiago Canyon College and District Office for Year Two Proposition 39 projects. On June 30, 2015 the District was notified by Sun and Sun Industries, Inc. (SUN) the parent company Eco-Shift Power Corp. has discontinued construction operations in California. As a result of discontinued construction operations SUN cannot meet its warranty obligations to provide the necessary resources to address future warranty claims in accordance with terms of the agreement and would prefer to forfeit retention monies in lieu of fulfilling warranty requirements.

After reviewing the contractor's retention balance, Phil Henderson, legal counsel, developed an Assignment Agreement to transfer warranty responsibility to the District. Change Order # 2 was reviewed by legal counsel and deducts retention balance, which has been agreed and executed by Eco-Shift Power Corp. and SUN with no exceptions taken. The Assignment Agreement and Change Order # 2, both complimentary documents being considered for approval by the Board on the same Agenda, does not relieve Eco-Shift Power Corp. and SUN from future latent or patent defect claims. Change Order # 2 will deduct the balance of retention to cover the District's costs for potential future warranty items Eco- Shift Power Corp. and SUN will no longer perform.

**ANALYSIS:**

Change Order #2 will reduce the contract amount by \$51,558.80. The revised contract amount is \$979,717.20. The change order will cover the District's costs for potential future warranty items Eco-Shift Power Corp. and SUN will no longer perform in accordance with the Assignment Agreement on same Agenda for approval. Pursuant to Administrative Regulation 6600, staff has approved this change order.

This project was funded by Proposition 39, utility rebates and capital facilities funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Change Order #2 for Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for the LED Lighting Conversion project at Santiago Canyon College and District Operations Building as presented.

Fiscal Impact:	(\$51,558.80)	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Rancho Santiago Community College District  
 2323 N. Broadway, Suite 112  
 Santa Ana, CA 92706-1640

**Board Date:** 9/14/2015

**Project:** SCC and DOC LED Lighting Conversion

**Site:** SCC and DOC

**Contractor:** Sun Industries

**Contract #:** PO # 15-P0033769

**Change Order (CO) No. :** 2

Contract Schedule Summary						
Notice to Proceed Date	Original Contract Duration (Days)	Original Contract Completion Date	Previous Extension Days Approved	Proposed CO Days Requested	New Revised Completion Date	
10/9/2014	211	5/8/2015	54	0	7/1/2015	

Change Order Summary			
Description	Number	Amount	% of Contract
Original Contract Amount		\$1,031,176.00	
Previous Change Orders		\$0.00	
Previous Change Orders		\$0.00	
Previous Change Orders		\$0.00	
Previous Change Orders	1	\$0.00	
<b>This Change Order</b>	<b>2</b>	<b>-\$51,558.80</b>	<b>0.0%</b>
<b>Total Change Order (s)</b>		<b>-\$51,558.80</b>	<b>-5.0%</b>
<b>Revised Contract Amount</b>		<b>\$979,617.20</b>	

Description of Items				
Description	Time	Credit	Add	Net
The deductive change order shall reduce the contract amount by \$51,558.80 which is the approximate amount currently held in retention for the coverage of the one year performance warranty.	0	\$ (51,558.80)	\$ -	\$ (51,558.80)
i. Assignment. The attached Attachment No.1 ("Assignment And Assumption Agreement") is hereby incorporated into this Change Order.				
ii. Corrective Work. Contractor's subcontractor RedBird LED, shall perform corrective work on all Stripit Kit LED retrofit products so that all products perform to the District's satisfaction. The corrective work is currently going through the coordination process with RedBird LED.				
iii. Guarantee Period. The period of the Agreement's Guarantee is deemed to have run upon execution of this Change Order. All time periods for claims related to defects, whether patent or latent, are reserved and shall continue to run as permitted by applicable statute.				
<b>Total Change Order Amount</b>				<b>\$ (51,558.80)</b>
<b>Total Days Extended This Change Order</b>				<b>0</b>



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Notice of Completion: Bid #1269 for Building D Renovation Phase 1 at Santiago Canyon College	
Action:	Request for Approval	

**BACKGROUND:**

On July 20, 2015 the Board of Trustees approved a contract with Bishop, Inc. for the first phase of the interior renovations at building D. The work focused on the renovation of the math program office spaces to prepare for the math program relocation from U portables into building D. This captures the first phase of three phases of work which includes painting, carpet replacement and minor interior work.

**ANALYSIS:**

The project was substantially completed on July 30, 2015 as defined per California Civil Code sections 3086 and 8180. The District, upon approval by the Board of Trustees will record a Notice of Completion with the office of The Orange County Clerk-Recorder, as outlined under California Civil Code sections 3093 and 8182. Total cost of the project is \$52,154 including \$10,154 in allowance funds.

This contract was funded by Capital Outlay Funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Notice of Completion with Bishop, Inc. for Building D Renovation Phase 1 at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: September 14, 2015
Prepared by:	Carri M. Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**RECORDING REQUESTED BY:**  
**Rancho Santiago Comm. Coll. District**  
**2323 N. Broadway**  
**Santa Ana, CA 92706-1640**

**GOVERNMENT CODE 6103**

**AND WHEN RECORDED MAIL TO:**

**Carri Matsumoto**  
**Rancho Santiago Community College District**  
**2323 N. Broadway**  
**Santa Ana, CA 92706-1640**

***THIS SPACE FOR RECORDER'S USE ONLY***

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
2323 N. Broadway  
Santa Ana, CA 92706-1640

## **NOTICE OF COMPLETION**

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Ave., Orange, California, caused improvements to be made to the property to with: Bid #1269 for Building D Renovation Phase 1, the contract for the doing of which was heretofore entered into on the July 20, 2015, which contract was made with Bishop, Inc. PO 16-0036619 as contractor; that said improvements were completed on the August 10, 2015 and accepted by formal action of the governing Board of said District on the 14th day of September, 2015; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Aegis Security Insurance Company.

I, the undersigned, say: I am the Vice Chancellor of Rancho Santiago Community College District the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 15, 2015 at Santa Ana, California.

Rancho Santiago Community College District of Orange County, California

by \_\_\_\_\_

Peter J. Hardash, Vice Chancellor

Rancho Santiago Community College District

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
                                  §  
County of Orange )

Subscribed and sworn to (or affirmed) before me on this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by  
\_\_\_\_\_

proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature \_\_\_\_\_

Place Notary Seal Above

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES**

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Proposal for Colleague Application Management & Application Hosting Services – Ellucian	
Action:	Request for Approval	

**BACKGROUND**

Maintaining a highly available District and Student Administration systems that performs at maximum efficiency for the District’s mission critical applications requires diligence and specialized expertise. The daily maintenance and performance tuning of these applications is challenging because our Information Technology Services (ITS) resources are already taxed by competing projects, regulatory updates, and high priority change requests. In addition, these systems now need to be monitored continuously, 24 hours a day, 7 days a week, and 365 days per year (24x7). The upcoming project of implementing our Ellucian Portal will make this even more critical.

**ANALYSIS**

This agreement will allow RSCCD to enhance our administrative Ellucian Systems with Application Management Services (AMS) with the option to enter into Application Hosted services (AHS) at a future date as required. This will allow Ellucian to monitor and maintain (24x7) the availability of our key enterprise applications. They will work directly with ITS to assist with patches and upgrades for maintaining our Colleague, WebAdvisor, and ImageNow systems. ITS will continue to control the implementation, patching, testing and upgrade scheduling.

Also, under this agreement, the new Ellucian Portal will reside securely in the cloud (offsite location), and will be hosted directly by Ellucian. The portal will utilize Application Hosted Services (AHS) so we can benefit from their years of experience and expertise for this complex environment. AHS offers a fully hosted and managed solution providing the facilities, infrastructure, server, security, and application system environments necessary for the Portal solutions as well as the ongoing maintenance and management of those systems. Ellucian Cloud Services provides secure facilities, with scalable infrastructure and hardware capacity, specifically for this unique environment. The hosting service uses a very secure framework to deliver us with a fully audited and secure environment. They also provide the disaster recovery solution for the Portal under this agreement, where data is replicated nightly and will initiate failover due to a catastrophic event or natural disaster. Ellucian’s AMS and AHS services both offer 24x7 monitoring and application management by Ellucian subject matter experts. Because our students may use WebAdvisor and will become reliant on our new Portal, 99.5% application availability will become even more critical. This project was discussed at the September 3 TAG Meeting.

RSCCD would like to enter into a five-year agreement ending June 30, 2020. Fiscal impact will be \$18,500.00 per month. This decision will be made based upon future needs and available funding. This project will be funded out of ITS operating budget. This cost will be partially offset with savings from server and other hardware replacement expenses.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve this agreement for Application Management and Hosting Services between Ellucian and RSCCD as presented.

Fiscal Impact:	\$185,000 – 1 <sup>st</sup> Year	Board Date: September 14, 2015
Prepared by:	Lee Krichmar, Assistant VC of Information Technology Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	



Rancho Santiago Community College District  
Estimated Pricing Proposal for  
Colleague Application Management &  
Application Hosting Services



September 3, 2015

## Confidentiality Statement

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The information contained herein is considered proprietary and highly confidential by Ellucian Managed Services Inc. (Ellucian). Any release of this information to third parties will likely cause substantial harm to the competitive positions of Ellucian.

This information is provided in response to, and for the exclusive consideration of, those parties directly participating in meetings with Ellucian.

Ellucian should be informed of any request by a third party to inspect or copy any of the information contained herein. In no event, should any such inspection or copying be permitted without sufficient advance notice to Ellucian to permit it to pursue any remedies available to it to prevent such inspection or copying.

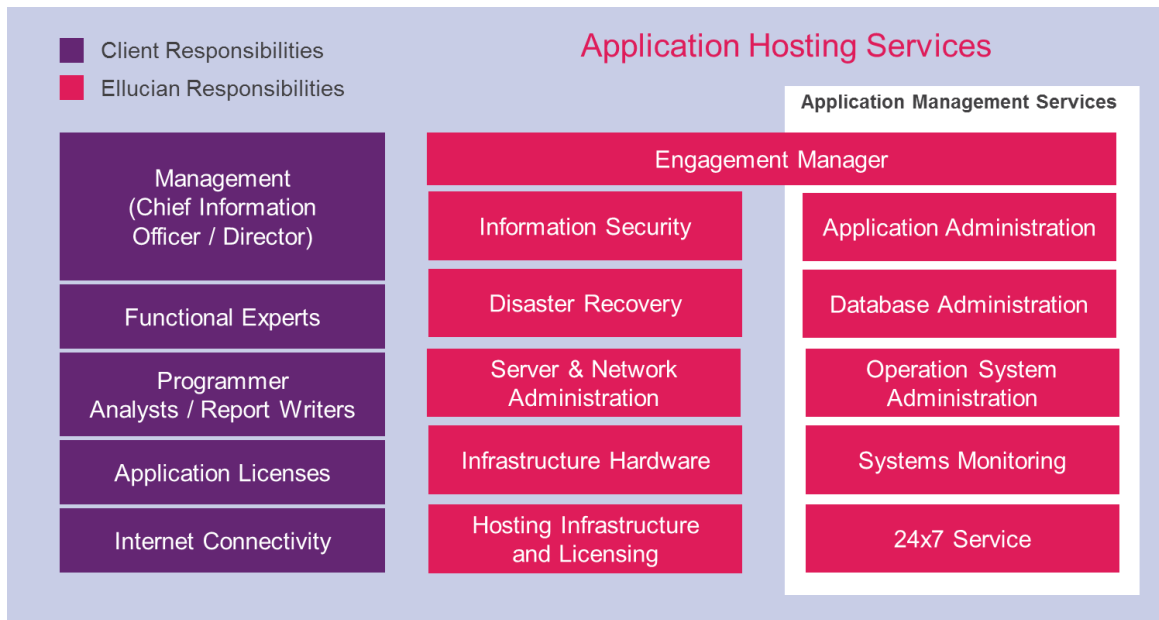
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## Ellucian's Application Hosting Services Overview

To meet the needs of Rancho Santiago Community College District, Ellucian Cloud Service offers a fully hosted and managed solution providing the facilities, infrastructure, server and application system environments necessary for the proposed solutions as well as the ongoing maintenance and management of those systems. Ellucian Cloud Services provides secure facilities, with scalable infrastructure and hardware capacity tuned specifically for the proposed environment. The hosting service uses the ITILv3 framework to deliver an SSAE-16 audited environment. Ellucian's hosting services includes 24x7 Monitoring, Security, Application, Operating System, and Applications Management by Ellucian Subject Matter Experts.

### Roles and Responsibilities

Ellucian personnel administers and maintains the hosted environment on your behalf. We take primary responsibility for the management of the mission-critical application environment, so you will be positioned to more effectively manage costs and information technology staff to focus on more strategic initiatives for the institution. The diagram below outlines the responsibilities that will stay with Rancho Santiago Community College District and the areas that Ellucian will manage.



### Transition and Engagement Management

A dedicated Transition and Engagement Manager is provided to be a single point of contact and accountability in support of our Services. These individuals are highly skilled in higher education IT and Project Management.

#### Transition Manager

The Transition Manager plans, directs, and coordinates the migration of Rancho Santiago Community College District's IT knowledge, systems, processes, and capabilities to Ellucian's transition services team and is responsible for establishing effective project controls and procedures. During the Transition phase of

the engagement, we utilize a proven, standard methodology for implementing and managing our Application Hosting Services. Our phased approach to transition includes initiation, planning, implementation and go-live. During the transition period, and after the go-live, regular meetings are held between the Transition Manager and/or Engagement Manager and Rancho Santiago Community College District's designated point of contact to review prior and future activities.

## Engagement Manager

The Engagement Manager is responsible for providing oversight of all key service processes (i.e. Communications, Incident Management, Problem Management, Request Management, Change Management, and Escalation Management). Your Engagement Manager will be the point of escalation for any service related activities and will interact with Rancho Santiago Community College District and Ellucian account staff to provide proactive communications on service delivery performance, status and resolution of issues as appropriate. The Engagement Manager will provide reporting and perform (in tandem with technical teams) Root Cause Analyses (Problem Management). The Engagement Manager is devoted to making the partnership a success.

## Elastic and Scalable Cloud Platform

Ellucian Application Hosting clients leverage and benefit from our blended and virtualized redundant infrastructure, employing the latest technologies to provide the optimal performance configuration-delivering an exceptional user experience. As client demand on compute power and storage needs increase through growth in student enrollments or other impacting technologies, our systems and agreements are designed to accommodate, as appropriate, with little to no impact on your core business. Our agreements include straightforward contractual escalators for the key elements leveraged and consumed through Application Hosting, including compute power, network bandwidth, and storage capacity. If demand for these resources increases, Ellucian will work closely with you to review and potentially and appropriately increase these components based on current usage and future growth plans. Ellucian will handle the financial burden of large capital expenses and improvements required to support a robust, resilient, and scalable hosting infrastructure.

## Ellucian Hosting Services

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### Hosting Facilities

Ellucian uses a world-class Internet Data Center (IDC) for your institution's applications. Ellucian's IDC is optimized to provide an industry-leading application hosting environment. The facility includes fully protected power service with redundant power grids, UPS systems and backup generator. The facility also includes high capacity cooling systems and multilevel-fire alerting and suppression systems.

### Disaster Recovery

Ellucian understands the importance of a true DR facility and leverages our alternate warm standby facility where data is replicated nightly. In the event of a catastrophic event of natural disaster materially affecting the primary facility, Ellucian will failover the hosted systems ensuring hosted applications availability.

### Security

Security is provided through the application of best practices and Industry standard approaches. These approaches are employed through People, Processes, and Technologies.

People - Ellucian employees must utilize multiple encryption technologies on all laptops, attend regular security awareness trainings, technology specific security trainings, and utilize the tools such as the Identity (PII) Finder and other technology software tools to ensure no customer data is compromised.



Processes – Ellucian’s security practices are based on the least privilege model. We require the disabling of all non-secure services such as FTP, Telnet, and other clear-text protocols and take steps to harden all systems and services. The application of the ITIL framework, such as Change management, Incident management, and knowledge management, is applied to all actions taken by Ellucian.

Technology – Ellucian leverages security technologies such as centralized user authentication for direct server access, and the mandatory use of corporate active directory controlled 2-factor user authentication for all Ellucian administrator access, encryption for all PII, sensitive data, offsite communications, and data transfer, and the use of centralized logging on all servers and systems to correlate events and timelines. Additionally we employ a full time dedicated Security Incident Response Team with a 24x7 incident response hotline.

Physical Security to the Ellucian Hosting facilities are provided 24x7 and includes closed-circuit monitors, alarmed doors with secure card-key access, biometric scanner, and restricted access to the equipment room floor. Client systems are racked and operated in a locked caged space within those layers of security. A 24x7 staff and a Network Operations Center monitor building and environmental alarms.

## Hosting Equipment

The proposed service includes all necessary server hardware, data storage, network connectivity, and Operating System licenses to support the anticipated needs for your institution’s Colleague environment and applications. Ellucian will provide server hardware, data storage and Operating System licenses to support non Ellucian application services included as part of this proposal.

## Network Security

Ellucian provides essential in-band network security from inappropriate electronic access over the Internet. Our infrastructure includes dual (redundant) firewalls to actively control all Internet communications into the secured network environment. The firewalls are configured to allow for only the minimum level of network access as required to operate and support client systems. Other non-essential communications are blocked.

## Monitoring and Emergency Contact

The Enterprise Operations Center (EOC) provides 24x7 system level monitoring of all hosted applications, and systems. A team of certified EOC analysts review the environment monitors around the clock and respond to monitoring alerts as they occur. A Toll Free Tier 2 emergency hotline is provided by the EOC for real-time communication of emergency events. Our ITSM ticketing system provides 24x7 Self-Service access to allowing your institution to submit requests any time of the day, and day of the week or to check the status of an existing request.

## Backup

Ellucian’s Cloud Services maintains an ongoing Business Continuity Plan and Disaster Recovery Plan for the services provided. As part of the Disaster Recovery planning your institution’s data as well as environment operating information is regularly replicated and stored in a secondary facility. Should a disaster be declared for the Primary facility, Ellucian will restore services to the secondary facility.

All data is backed up to near-line disk and replicated to a recovery facility. Backup processes include weekly full backups plus nightly differentials. The backup process provides the ability to quickly complete backups throughout the week and to perform a complete or partial restore to any prior day with minimal effort.

## Colleague Administration Support

Using Remote Colleague Administration Support, from Ellucian, Rancho Santiago Community College District can leverage our industry experienced professionals and year-round, 24x7 support, without the costs and commitment typically associated with a recruiting, hiring, and training a team of Colleague Administrators. Coordinating closely with the Rancho Santiago Community College District IT staff, the AMS support staff performs technical application administration and support of the Colleague solution for both development and production systems, including support for training and system education activities. Once engaged, the AMS support team works closely with Rancho Santiago Community College District to apply requested upgrades and patches, perform system “clones” as needed to facilitate streamlined technical activities, and participates on troubleshooting application or database related issues.

### Ongoing Colleague Application Management Support includes:

- Colleague Management Support– Our Colleague Administrators will work alongside your team to configure and maintain supported applications from the installation phase through go-live and beyond. We will configure and maintain your systems for both the development and production environments.
- Colleague Application Maintenance – Perform various required and/or requested ongoing configuration and administration changes for core Colleague components.
- Colleague Application upgrades and patching – Utilizing our effective practices upgrade/patch methodology for a streamlined approach. Upgrades and patches can be applied either on the vendors release schedule or as specifically requested by the client. We are flexible accommodating to your schedule and timelines.
- Colleague Application monitoring and performance tuning – Adjust system parameters based on vendor recommendations, input from users, and response time sampling, are done at regular intervals to promote a responsive application.
- Schedule and run vendor provided data integrity, batch and nightly processing scripts as necessary – Our team will work with the client to setup system required daily, weekly, and monthly scripted jobs and/or other events as recommended by the vendor.
- Colleague Application Troubleshooting – Our team will work with and assist the client's designated technology staff and the software vendors to diagnose, troubleshoot, and resolve application administration issues which directly relate to Colleague applications.



## Application Management Support

Using Remote Application Management Support, from Ellucian, Rancho Santiago Community College District can leverage our Certified Professionals and year-round, 24x7 support without the costs and commitment typically associated with a full-time-equivalent database administrator.

Our team of certified Database specialists performs the database administration role for Colleague utilizing industry standard best practices. Our staff performs upgrade and ongoing configuration tasks associated with a robust and well-tuned Relational Database Management System (RDBMS) needed to support Colleague. We provide the day-to-day management necessary for the Colleague databases to be up, functioning properly, and available for both implementation and live production transaction processing. Day-to-day management tasks include database performance tuning, backup management, testing and installing upgrades and patches, performing application and database technical troubleshooting and coordinating regularly scheduled tests of the backup and recovery process to promote high data availability.

### Application Management Support includes:

- Database management 24x7 for both the development and production Colleague environments.
- A team of specialists to support the database environments which means a higher and consistent level of support regardless of turnover, vacation, or sick leave.

- A team of highly qualified and experienced database administrators who have primary responsibility for day-to-day management of the database environment as well as communication with on-site staff.
- Setup and configuration of the database environment for both the development and production environments.
- Day-to-day database management tasks including:
  - Backup and Recovery – Databases are backed up near-line (to disk) with our established methodologies to promote reliable and timely recovery of vital data including test recovery capabilities at least quarterly.
  - Performance tuning – Utilize industry standard techniques and tools to promote an optimally running system.
  - Upgrades and patching – Maintain close ties with the relational database vendors to stay on top of releases and vendor notifications.
  - Error troubleshooting – Provide troubleshooting of errors and work with vendor to provide solution and implement necessary fixes.
  - Refreshing or “Cloning” – Provide support for refreshing the production environment to help facilitate implementation and testing activities.
- Security –Daily log reviews for unusual activity.

## Operating Systems Support

Using Remote Operating Systems Administration Support, from Ellucian, Rancho Santiago Community College District can leverage our vendor certified professionals and year-round, 24x7 support, without the costs and commitment typically associated with a full-time-equivalent OS administrator.

Our team of certified Linux and Microsoft Windows Server specialists manage the servers and hardware, provides on-going support, and performs tuning of the Operating Systems and web application servers required to run the Colleague solution. Day-to-Day management tasks include technical troubleshooting of Operating System and web application server software, testing and implementing upgrades and patches, and working in conjunction with site staff to promote a robust and effective backup strategy to reduce potential downtime. Additional support tasks include application specific printer setup and troubleshooting, batch processing troubleshooting, file system security and user account provisioning.

### Operating Systems Management support includes:

- Operating System management 24x7 for both the non-production and production environments of Windows, and/or Linux based environments.
- A team of certified Windows, Linux specialists available to support the Colleague environment.
- A team of high qualified systems administrators who have primary responsibility for day-to-day management of the Operating System and related configurations.
- Complete installation and configuration of Operating System related software to promote a robust and ready environment.
- Operating System Management tasks:
  - Backup and Recovery
  - Performance Tuning
  - Upgrades and patches
  - Error troubleshooting
  - Operating System Management - provide the daily management and tuning required to keep the Operating System up and running.
- Security – Including account level security

## Rancho Santiago Community College District Specifications

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Based upon Ellucian's knowledge of and discussions with Rancho Santiago Community College District, Ellucian is proposing Application Hosting support services for the following Colleague applications.

### Application Management and Hosting environment:

Production Instance (1 database) and Non-Production (up to 3 databases):  
Colleague (Transactional database – SQL, UI, WebAdvisor, SA Valet, Self-Service)

Production Instance (1 database) and Non-Production (1 database):  
Ellucian Portal

### Administration Support services:

- Named Technical resource
- Upgrades and Patches
  - Emergency and Security anytime
  - On demand and client defined for Colleague and other applications
- 24x7 monitoring and incident response
- Up to 4 environments. Additional environments can be added for an additional fee
- Integration support for up to 6 baseline partners or services (e.g. TouchNet Payment Gateway). Additional integrations can be added for an additional fee.
- Up to 12 clones per year and one automated clone per non- production environment. Additional clones can be added for an additional fee.
- Engagement Manager
  - weekly calls
  - standard and custom reporting
  - root cause/trending analysis
  - onsite meeting 2-4 times per year
- Semi-Annual Registration Health checks – Our team will perform registration health checks in preparation for your registration peak load. This health check needs to be requested by the institution at least one month in advance.

### Notes:

District is responsible to bring its own Sharepoint Licenses.

Year one fees include one-time start up fees.

Fees incurred will be invoiced on a monthly basis.

Pricing is effective through September 30, 2015.

The below estimated amounts are not firm quotes or “not to exceed amounts,” but instead are merely good faith estimates based upon the information available as of the Proposal, and are subject to change based upon then current conditions, including without limitation, the agreed upon scope of the services and then current rates.



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To:	Board of Trustees	Date: September 14, 2015
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

**ANALYSIS**

Items for the following categorical programs have been developed:

	<b><u>Project Title</u></b>	<b><u>Award Date</u></b>	<b><u>Amount</u></b>
1.	Board Financial Assistance Program (BFAP) (SCC) Annual allocation from the California Community Colleges Chancellor's Office to assist students in need of financial aid by supporting financial aid staff and equipment costs. (15/16). <i>No match required.</i>	07/01/2015	\$320,769
2.	California Career Pathways Trust - Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SAC) Orange County Department of Education received a five-year grant award from the California Department of Education for the California Career Pathways Trust (CCPT). Funding was awarded to the Orange County Careers Pathways Partnership (OCCPP) project for regional consortia. SAC will develop a new medical devices career pathway with high schools and universities that will include stackable certificates and degree. (15/16) <i>SAC will leverage resources that include in-kind contributions that total \$100,000 for year 2.</i>	8/11/2015	\$204,500
3.	California Career Pathways Trust - Orange County Pathways Partnership (CCPT-OCCPP) – Year 2 (SCC) Orange County Department of Education received a five-year grant award from the California Department of Education for the California Career Pathways Trust (CCPT). Funding was awarded to the Orange County Careers Pathways Partnership (OCCPP) project for regional consortia. SCC will implement biotechnology pathways that will include stackable certificates and degree. (15/16) <i>The SCC will leverage resources that include in-kind contributions that total \$100,000 for year 2.</i>	8/11/2015	\$76,433
4.	ENGAGE in STEM Project – Year 5 (SAC) Year five of a five-year grant award from the U.S. Department of Education – Title III Hispanic-Serving Institutions (HSI) STEM and Articulation Programs to expand and enhance educational opportunities for, and improve the academic attainment of Hispanic students and low in-income students in science, technology, engineering and mathematics (STEM). (15/16). <i>No match required.</i>	07/01/2015	\$1,129,860

Fiscal Impact: \$3,404,893.00	Board Date: September 14, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

	<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
5.	Governor's Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant (District) – <i>Adjustment</i> Sub-award to RSCCD’s Orange County Small Business Development Center (SBDC) from the OC/Inland Empire SBDC Lead Center, hosted by California State University Fullerton (CSUF), the primary grantee of the Governor's Office of Business and Economic Development (GO-Biz) Capital Infusion Program (CIP) grant, to assist small businesses and entrepreneurs obtain access to capital and to provide funding for one-on-one business consulting services. (15/16). <i>The match required is 1:1 at \$45,000 that consists of SBDC’s SBA/CSUF federally funded business experts at \$27,000 and other program costs at \$18,000.</i>	08/21/2015	(\$15,000)
6.	Orange County Biotechnology Collaborative Partnership (SAC) Collaborative grant awarded from National Science Foundation Advanced Technological Education (NSF ATE) to increase enrollment in the biotechnology programs, ensure that students who complete the programs have the skills and knowledge required to enter and succeed in biotechnology occupations, produce high numbers of qualified biotechnicians to meet the workforce need, and align the biotechnology programs with industry workforce needs. (15/16, 16/17, 17/18). <i>No match required.</i>	07/17/15	\$562,496
7.	Student Support Services – Year 5 (SAC) Year five of a five-year grant award from the U.S. Department of Education to provide programs and services for low-income, first-generation college students. (15/16). <i>No match required.</i>	07/20/15	\$292,340
8.	Regular Student Support Services Program Grant – Year 1 (SCC) First year of a five-year federal grant from the U. S. Department of Education awarded to Santiago Canyon College to provide 140 low-income, first-generation SCC students with comprehensive services that include early outreach, advisement, educational planning, college and placement preparation, targeted academic skill development, and financial aid and scholarship workshops to improve student persistence and academic achievement. (15/16, 16/17). <i>No match required.</i>	09/01/2015	\$220,000
9.	Talent Search IV – Year 3 (SAC) Year three of a five-year grant from the U.S. Department Of Education to increase retention, graduation, and college-going rates of Santa Ana’s 8th – 12th grade students. (15/16). <i>No match required.</i>	06/24/15	\$320,832
10.	Upward Bound – Year 4 (SAC) Year four of a five-year grant from the U.S. Department of Education to increase high school graduation rates, increase competency in college preparatory classes, and increase university entrance rates. (15/16). <i>No match required.</i>	07/23/15	\$291,663

**RECOMMENDATION**

It is recommended that the Board approve these items and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$3,404,893.00	Board Date: September 14, 2015
Item Prepared by: Pat Carpenter, Administrative Secretary	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**SPECIAL PROJECT DETAILED BUDGET # 2550**  
**NAME: Board Financial Aid Admin (BFAP) - SCC**  
**FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 7/1/15 - 06/30/16  
 CONTRACT INCOME: \$320,769 - Advance Allocation  
**Prime Sponsor: CCC Chancellor's Office**  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**

PROJ. ADM. John Hernandez  
 PROJ. DIR. Syed Rizvi

Date: 09/01/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-000000-20000-8629	Other Gen Categorical Apport : Santiago Canyo		298,321		320,769		22,448
12-2550-646000-29500-2130	Classified Employees : Financial Aid Office - Alexandria Attanasio (68%) - Elizabeth Bergara (100%) - Andrea Garcia (12%) - Jitesh Prajapati (100%) - NEW Senior Clerk (100% @ Grade 8-3 for 10 months)	149,873		184,948		35,075	
12-2550-646000-29500-2320	Classified Employees - Hourly : Financial Aid	3,343		-			3,343
12-2550-646000-29500-2350	Overtime - Classified Employee : Financial Ai	4,309		3,500			809
12-2550-646000-29500-3215	PERS - Non-Instructional : Financial Aid Offi	17,951		21,911		3,960	
12-2550-646000-29500-3315	OASDHI - Non-Instructional : Financial Aid Of	9,678		11,771		2,093	
12-2550-646000-29500-3325	Medicare - Non-Instructional : Financial Aid	2,263		2,753		490	
12-2550-646000-29500-3335	PARS - Non-Instructional : Financial Aid Offi	-		-		-	
12-2550-646000-29500-3415	H & W - Non-Instructional : Financial Aid Off	45,199		66,505		21,306	
12-2550-646000-29500-3435	H & W - Retiree Fund Non-Inst : Financial Aid	1,591		1,899		308	
12-2550-646000-29500-3515	SUI - Non-Instructional : Financial Aid Offic	78		95		17	
12-2550-646000-29500-3615	WCI - Non-Instructional : Financial Aid Offic	3,818		4,556		738	
12-2550-646000-29500-3915	Other Benefits - Non-Instruct : Financial Aid	4,079		4,905		826	
12-2550-646000-29500-4610	Non-Instructional Supplies : Financial Aid Of	1,462		1,000			462
12-2550-646000-29500-4710	Food and Food Service Supplies : Financial Ai	3,042		3,000			42
12-2550-646000-29500-5100	Contracted Services : Financial Aid Office	4,500					4,500
12-2550-646000-29500-5300	Inst Dues & Memberships : Financial Aid Offic	3,326		-			3,326
12-2550-646000-29500-5950	Software License and Fees : Financial Aid Off	20,674		-			20,674
12-2550-646000-29500-6409	Equip-All Other >\$200 < \$1,000 : Financial Ai	624		2,500		1,876	

5.1 (3)



**SPECIAL PROJECT DETAILED BUDGET # 2550**  
**NAME: Board Financial Aid Admin (BFAP) - SCC**  
**FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 7/1/15 - 06/30/16  
 CONTRACT INCOME: \$320,769 - Advance Allocation  
**Prime Sponsor: CCC Chancellor's Office**  
**Fiscal Agent: RSCCD**  
**CFDA #: N/A; Award #: N/A**

PROJ. ADM. John Hernandez  
 PROJ. DIR. Syed Rizvi

Date: 09/01/15

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2550-646000-29500-6415	Equip-Mod Furn > \$5,000 : Financial Aid Offic	7,829					7,829
12-2550-647000-29340-2310	Classified Employees - Ongoing : Student Plac	2,881		-			2,881
12-2550-647000-29340-3215	PERS - Non-Instructional : Student Placement	339		-			339
12-2550-647000-29340-3315	OASDHI - Non-Instructional : Student Placemer	179		-			179
12-2550-647000-29340-3325	Medicare - Non-Instructional : Student Placem	42		-			42
12-2550-647000-29340-3435	H & W - Retiree Fund Non-Inst : Student Place	29		-			29
12-2550-647000-29340-3515	SUI - Non-Instructional : Student Placement	2		-			2
12-2550-647000-29340-3615	WCI - Non-Instructional : Student Placement	69		-			69
12-2550-675000-29500-5210	Conference Expenses : Financial Aid Office	11,141		11,426		285	
<b>Total Project 2550 Student Fin Aid Admin - BFAP</b>		<b>298,321</b>	<b>298,321</b>	<b>320,769</b>	<b>320,769</b>	<b>66,974</b>	<b>66,974</b>

5.1 (4)

**SPECIAL PROJECT DETAILED BUDGET #2188**

**NAME: California Careers Pathway Trust - Orange County Pathways Partnership (CCPT-OCCPP) - Santa Ana College**

**FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 07/01/15 to 06/30/16

PROJ ADM: Bart Hoffman

CONTRACT AWARD:

PROJ DIR: K. Matthews

FY 14/15 - Yr. 1 Allocation \$204,500

Date: 09/03/15

FY 14/15 Expenses (\$5,063)

**Prime Sponsor: California Department of Education**

FY 15/16 - Yr. 2 Allocation \$204,500

**Fiscal Agent: OC Department of Education**

**Total (Carryover + Yr. 2) \$403,937**

**Agreement #: 40946**

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2188-000000-10000-8659	Other Reimb Categorical Allow : Santa Ana Col		199,437		403,937		204,500
12-2188-095600-15755-5950	Software License and Fees : Manufacturing Tec	8,500		17,000		8,500	
12-2188-095600-15755-6410	Equip-All Other >\$1,000<\$5,000 : Manufacturin	138,822		285,964		147,142	
12-2188-619000-15205-1480	Part-Time Reassigned Time : Career Ed & Work	626		1,252		626	
12-2188-619000-15205-1483	Beyond Contr - Reassigned Time : Career Ed &	4,507		9,014		4,507	
12-2188-619000-15205-3115	STRS - Non-Instructional : Career Ed & Work D	551		1,102		551	
12-2188-619000-15205-3325	Medicare - Non-Instructional : Career Ed & Wo	74		149		75	
12-2188-619000-15205-3435	H & W - Retiree Fund Non-Inst : Career Ed & W	51		103		52	
12-2188-619000-15205-3515	SUI - Non-Instructional : Career Ed & Work De	3		5		2	
12-2188-619000-15205-3615	WCI - Non-Instructional : Career Ed & Work De	123		246		123	
12-2188-619000-15755-2320	Classified Employees - Hourly : Manufacturing	25,077		50,154		25,077	
12-2188-619000-15755-3215	PERS - Non-Instructional : Manufacturing Tech	2,854		5,369		2,515	
12-2188-619000-15755-3315	OASDHI - Non-Instructional : Manufacturing Te	1,555		2,799		1,244	
12-2188-619000-15755-3325	Medicare - Non-Instructional : Manufacturing	364		727		363	
12-2188-619000-15755-3335	PARS - Non-Instructional : Manufacturing Tech	-		652		652	
12-2188-619000-15755-3435	H & W - Retiree Fund Non-Inst : Manufacturing	251		502		251	
12-2188-619000-15755-3515	SUI - Non-Instructional : Manufacturing Techn	13		25		12	
12-2188-619000-15755-3615	WCI - Non-Instructional : Manufacturing Techn	602		1,204		602	
12-2188-619000-15755-5100	Contracted Services : Manufacturing Technolog	13,000		23,000		10,000	
12-2188-679000-10000-5865	Indirect Costs : Santa Ana College	2,464		4,670		2,206	
<b>Total Project 2188 CA Career Pathway Trust-OCCPP</b>		<b>199,437</b>	<b>199,437</b>	<b>403,937</b>	<b>403,937</b>	<b>204,500</b>	<b>204,500</b>

5.1(5)

**SPECIAL PROJECT DETAILED BUDGET #2188**

**NAME: California Careers Pathway Trust - Orange County Pathways Partnership (CCPT-OCCPP) - Santiago Canyon College**

**FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 07/01/15 to 06/30/16

PROJ ADM: Von Lawson

CONTRACT AWARD:

PROJ DIR: Kari Irwin

FY 14/15 - Yr. 1 Allocation \$100,703

Date: 09/03/15

FY 14/15 Expenses (\$14,552)

**Prime Sponsor: California Department of Education**

FY 15/16 - Yr. 2 Allocation \$76,433

**Fiscal Agent: OC Department of Education**

**Total (Carryover + Yr. 2) \$162,584**

**Agreement #: 40946**

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2188-000000-20000-8659	Other Reimb Categorical Allow : Santiago Cany		86,151		162,584		76,433
12-2188-043000-25162-1310	Part-Time Instructors : Biology	-		10,560		10,560	
12-2188-043000-25162-2440	Instructional Assciates : Biology	-		3,168		3,168	
12-2188-043000-25162-3111	STRS - Instructional : Biology	-		1,133		1,133	
12-2188-043000-25162-3321	Medicare - Instructional : Biology	-		199		199	
12-2188-043000-25162-3331	PARS - Instructional : Biology	-		41		41	
12-2188-043000-25162-3431	H & W - Retiree Fund Inst : Biology	-		137		137	
12-2188-043000-25162-3511	SUI - Instructional : Biology	-		7		7	
12-2188-043000-25162-3611	WCI - Instructional : Biology	-		329		329	
12-2188-043000-25162-4310	Instructional Supplies : Biology	135		1,588		1,453	
12-2188-043000-25162-6410	Equip-All Other >\$1,000<\$5,000 : Biology	19,865		48,375		28,510	
12-2188-602000-25162-1480	Part-Time Reassigned Time : Biology	1,000		1,000		-	-
12-2188-602000-25162-3115	STRS - Non-Instructional : Biology	107		107		-	-
12-2188-602000-25162-3325	Medicare - Non-Instructional : Biology	15		15		-	-
12-2188-602000-25162-3435	H & W - Retiree Fund Non-Inst : Biology	10		10		-	-
12-2188-602000-25162-3515	SUI - Non-Instructional : Biology	1		1		-	-
12-2188-602000-25162-3615	WCI - Non-Instructional : Biology	24		24		-	-
12-2188-619000-25162-2320	Classified Employees - Hourly : Biology	32,523		56,070		23,547	
12-2188-619000-25162-2340	Student Assistants - Hourly : Biology	11,040		11,040		-	-
12-2188-619000-25162-3215	PERS - Non-Instructional : Biology	660		500			160
12-2188-619000-25162-3315	OASDHI - Non-Instructional : Biology	605		333			272
12-2188-619000-25162-3325	Medicare - Non-Instructional : Biology	472		813		341	

5.1 (6)

**SPECIAL PROJECT DETAILED BUDGET #2188**

**NAME: California Careers Pathway Trust - Orange County Pathways Partnership (CCPT-OCCPP) - Santiago Canyon College**

**FISCAL YEAR: 2015/2016**

CONTRACT PERIOD: 07/01/15 to 06/30/16

PROJ ADM: Von Lawson

CONTRACT AWARD:

PROJ DIR: Kari Irwin

FY 14/15 - Yr. 1 Allocation \$100,703

Date: 09/03/15

FY 14/15 Expenses (\$14,552)

**Prime Sponsor: California Department of Education**

FY 15/16 - Yr. 2 Allocation \$76,433

**Fiscal Agent: OC Department of Education**

**Total (Carryover + Yr. 2) \$162,584**

**Agreement #: 40946**

GL Accounts	Description	Allocated Budget		Revising Budget		Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2188-619000-25162-3335	PARS - Non-Instructional : Biology	423		423		-	-
12-2188-619000-25162-3435	H & W - Retiree Fund Non-Inst : Biology	436		671		235	
12-2188-619000-25162-3515	SUI - Non-Instructional : Biology	16		813		797	
12-2188-619000-25162-3615	WCI - Non-Instructional : Biology	1,046		1,611		565	
12-2188-619000-25162-4610	Non-Instructional Supplies : Biology	1,117		2,117		1,000	
12-2188-619000-25162-5651	Rental - Other (Short-term) : Biology	500		500		-	-
12-2188-619000-25162-5800	Advertising : Biology	500		500		-	-
12-2188-619000-25162-5900	Other Operating Exp & Services : Biology	2,000		2,000		-	-
12-2188-619000-25162-5940	Reproduction/Printing Expenses : Biology	1,000		1,000		-	-
12-2188-675000-25162-5210	Conference Expenses : Biology	10,000		13,000		3,000	
12-2188-679000-20000-5865	Indirect Costs : Santiago Canyon College	2,656		4,499		1,843	
<b>Total Project 2188 CA Career Pathway Trust-OCCPP</b>		<b>86,151</b>	<b>86,151</b>	<b>162,584</b>	<b>162,584</b>	<b>76,865</b>	<b>76,865</b>

5.1 (7)

**SPECIAL PROJECT DETAILED BUDGET # 1669**

**NAME: Title III HSI-STEM - ENGAGE in STEM Project**

**(Encouraging New Graduates And Gaining Expertise in Science, Technology, Engineering, and Math) Year 5**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 10/01/15 TO 09/30/16

PROJ. ADM. Micki Bryant

CONTRACT INCOME: \$1,129,860

PROJ. DIR. Steve Bautista

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: RSCCD**

Date: 09/03/15

**CFDA #: 84.031C; Award # P031C110183**

GL Account	Description	New Budget	
		Debit	Credit
12-1669-000000-10000-8120	Higher Education Act : Santa Ana College		1,092,689
<b>STEM &amp; ARTICULATION ACTIVITY</b>			
12-1669-499900-15330-2420	Inst Assistant - Hourly : Center for Teacher Educat <b>- (4) instructional assistants &amp; Student Teachers</b>	27,993	
12-1669-499900-15330-3211	PERS - Instructional : Center for Teacher Education	1,658	
12-1669-499900-15330-3311	OASDHI - Instructional : Center for Teacher Educati	868	
12-1669-499900-15330-3321	Medicare - Instructional : Center for Teacher Educa	406	
12-1669-499900-15330-3331	PARS - Instructional : Center for Teacher Education	182	
12-1669-499900-15330-3431	H & W - Retiree Fund Inst : Center for Teacher Educ	280	
12-1669-499900-15330-3511	SUI - Instructional : Center for Teacher Education	14	
12-1669-499900-15330-3611	WCI - Instructional : Center for Teacher Education	672	
12-1669-619000-15330-1484	Int/Sum Beynd Contr-Reassigned : Center for Teacher	10,000	
12-1669-619000-15330-1485	Int/Sum - Reassigned Time, PT : Center for Teacher	9,000	
12-1669-619000-15330-3115	STRS - Non-Instructional : Center for Teacher Educa	2,039	
12-1669-619000-15330-3325	Medicare - Non-Instructional : Center for Teacher E	276	
12-1669-619000-15330-3435	H & W - Retiree Fund Non-Inst : Center for Teacher	190	
12-1669-619000-15330-3515	SUI - Non-Instructional : Center for Teacher Educat	10	
12-1669-619000-15330-3615	WCI - Non-Instructional : Center for Teacher Educat	456	
12-1669-631000-15330-1430	Part-Time Counselors : Center for Teacher Education <b>- Fall &amp; Spring STEM Counseling Support</b>	19,200	
12-1669-631000-15330-1433	Beyond Contract - Counselors : Center for Teacher E <b>- Fall &amp; Spring STEM Counseling Support</b>	19,200	
12-1669-631000-15330-1434	Int/Sum Beyond Contr-Counselor : Center for Teacher <b>- CFTE Director - summer</b>	10,000	
12-1669-631000-15330-1435	Int/Sum - Counselors,Part-Time : Center for Teacher <b>- STEM Summer Counseling Support</b>	12,800	
12-1669-631000-15330-3115	STRS - Non-Instructional : Center for Teacher Educa	4,597	
12-1669-631000-15330-3325	Medicare - Non-Instructional : Center for Teacher E	887	
12-1669-631000-15330-3335	PARS - Non-Instructional : Center for Teacher Educa	239	
12-1669-631000-15330-3435	H & W - Retiree Fund Non-Inst : Center for Teacher	612	
12-1669-631000-15330-3515	SUI - Non-Instructional : Center for Teacher Educat	31	
12-1669-631000-15330-3615	WCI - Non-Instructional : Center for Teacher Educat	1,469	
12-1669-649000-15330-2130	Classified Employees : Center for Teacher Education <b>- STEM Activities coordinator (75%)</b>	58,424	
12-1669-649000-15330-2310	Classified Employees - Ongoing : Center for Teacher <b>- STEM Specialist</b> <b>- STEM Follow-up Specialist</b>	22,161	

Board Approval Date: 09/14/15

**SPECIAL PROJECT DETAILED BUDGET # 1669**

**NAME: Title III HSI-STEM - ENGAGE in STEM Project**

**(Encouraging New Graduates And Gaining Expertise in Science, Technology, Engineering, and Math) Year 5**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 10/01/15 TO 09/30/16

PROJ. ADM. Micki Bryant

CONTRACT INCOME: \$1,129,860

PROJ. DIR. Steve Bautista

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: RSCCD**

Date: 09/03/15

**CFDA #: 84.031C; Award # P031C110183**

GL Account	Description	New Budget	
		Debit	Credit
12-1669-649000-15330-2320	Classified Employees - Hourly : Center for Teacher - STEM Specialist & Follow-up Specialist - Technical Specialist	27,161	
12-1669-649000-15330-2340	Student Assistants - Hourly : Center for Teacher Ed - Student Ambassador	4,560	
12-1669-649000-15330-3215	PERS - Non-Instructional : Center for Teacher Educa	9,547	
12-1669-649000-15330-3315	OASDHI - Non-Instructional : Center for Teacher Edu	5,060	
12-1669-649000-15330-3325	Medicare - Non-Instructional : Center for Teacher E	1,577	
12-1669-649000-15330-3335	PARS - Non-Instructional : Center for Teacher Educa	353	
12-1669-649000-15330-3415	H & W - Non-Instructional : Center for Teacher Educ	11,152	
12-1669-649000-15330-3435	H & W - Retiree Fund Non-Inst : Center for Teacher	1,133	
12-1669-649000-15330-3515	SUI - Non-Instructional : Center for Teacher Educat	54	
12-1669-649000-15330-3615	WCI - Non-Instructional : Center for Teacher Educat	2,720	
12-1669-649000-15330-3915	Other Benefits - Non-Instruct : Center for Teacher	1,031	
12-1669-649000-15330-4610	Non-Instructional Supplies : Center for Teacher Edu	9,000	
12-1669-649000-15330-4710	Food and Food Service Supplies : Center for Teacher	5,000	
12-1669-649000-15330-5100	Contracted Services : Center for Teacher Education - CSUF (\$213,816) - Fullerton College (\$365,140) - Faculty/Staff training (\$1,000) - CBEST Instructors (\$2,400)	582,356	
12-1669-649000-15330-5220	Mileage/Parking Expenses : Center for Teacher Educa	500	
12-1669-649000-15330-5966	Transportation - Student : Center for Teacher Educa	1,800	
12-1669-649000-15330-6409	Equip-All Other >\$200 < \$1,000 : Center for Teacher	11,600	
12-1669-675000-15330-1480	Part-Time Reassigned Time : Center for Teacher Educ	2,000	
12-1669-675000-15330-1484	Int/Sum Beynd Contr-Reassigned : Center for Teacher	6,100	
12-1669-675000-15330-3115	STRS - Non-Instructional : Center for Teacher Educa	435	
12-1669-675000-15330-3325	Medicare - Non-Instructional : Center for Teacher E	117	
12-1669-675000-15330-3335	PARS - Non-Instructional : Center for Teacher Educa	53	
12-1669-675000-15330-3435	H & W - Retiree Fund Non-Inst : Center for Teacher	81	
12-1669-675000-15330-3515	SUI - Non-Instructional : Center for Teacher Educat	4	
12-1669-675000-15330-3615	WCI - Non-Instructional : Center for Teacher Educat	194	
12-1669-675000-15330-5210	Conference Expenses : Center for Teacher Education	8,000	
12-1669-732000-15330-7650	Stipends Paid to Students : Center for Teacher Educ	50,000	

**SPECIAL PROJECT DETAILED BUDGET # 1669**

**NAME: Title III HSI-STEM - ENGAGE in STEM Project**

**(Encouraging New Graduates And Gaining Expertise in Science, Technology, Engineering, and Math) Year 5**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 10/01/15 TO 09/30/16

PROJ. ADM. Micki Bryant

CONTRACT INCOME: \$1,129,860

PROJ. DIR. Steve Bautista

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: RSCCD**

Date: 09/03/15

**CFDA #: 84.031C; Award # P031C110183**

GL Account	Description	New Budget	
		Debit	Credit
<b>MANAGEMENT</b>			
12-1669-649000-15310-2130	Classified Employees : Counseling <b>- Student Services Coordinator (T. Nguyen - 75%)</b>	58,799	
12-1669-649000-15310-3215	PERS - Non-Instructional : Counseling	6,966	
12-1669-649000-15310-3315	OASDHI - Non-Instructional : Counseling	3,708	
12-1669-649000-15310-3325	Medicare - Non-Instructional : Counseling	867	
12-1669-649000-15310-3415	H & W - Non-Instructional : Counseling	18,833	
12-1669-649000-15310-3435	H & W - Retiree Fund Non-Inst : Counseling	598	
12-1669-649000-15310-3515	SUI - Non-Instructional : Counseling	30	
12-1669-649000-15310-3615	WCI - Non-Instructional : Counseling	1,435	
12-1669-649000-15310-3915	Other Benefits - Non-Instruct : Counseling	1,013	
12-1669-649000-15310-4610	Non-Instructional Supplies : Counseling	500	
12-1669-649000-15310-4710	Food and Food Service Supplies : Counseling	1,000	
12-1669-649000-15310-5100	Contracted Services : Counseling <b>- External Evaluators (UCI - \$30,000 &amp; USC-CUE - \$10,000)</b>	47,608	
12-1669-649000-15310-5940	Reproduction/Printing Expenses : Counseling	680	
12-1669-675000-15310-5210	Conference Expenses : Counseling	5,400	
<b>TOTALS for Project 1669</b>	<b>Title III - ENGAGE to STEM (SAC)</b>	<b>1,092,689</b>	<b>1,092,689</b>
12-1669-000000-50000-8120	Higher Education Act : District Operations		37,171
12-1669-679000-53340-2310	Classified Employees - Ongoing : Research <b>- Research Coordinator</b>	29,881	
12-1669-679000-53340-3215	PERS - Non-Instructional : Research	3,540	
12-1669-679000-53340-3315	OASDHI - Non-Instructional : Research	1,853	
12-1669-679000-53340-3325	Medicare - Non-Instructional : Research	433	
12-1669-679000-53340-3335	PARS - Non-Instructional : Research	433	
12-1669-679000-53340-3435	H & W - Retiree Fund Non-Inst : Research	299	
12-1669-679000-53340-3515	SUI - Non-Instructional : Research	15	
12-1669-679000-53340-3615	WCI - Non-Instructional : Research	717	
<b>TOTALS for Project 1669</b>	<b>Title III - ENGAGE to STEM (DO)</b>	<b>37,171</b>	<b>37,171</b>
	<b>TOTAL PROJECT</b>	<b>1,129,860</b>	<b>1,129,860</b>

**SPECIAL PROJECT DETAILED BUDGET #2216**

NAME: Governor's Office of Business & Economic Development (GO-Biz) Capital Infusion Program (CIP) Grant - Orange County SBDC (District)  
FISCAL YEAR 2015/2016

Contract Period: 07/01/2015 - 6/30/2016

Contract Amount: \$60,000

Adjustment: **(\$15,000)**

Revised Amount: \$45,000

CFDA #: N/A

Prime Sponsor: State of California - Office of Small Business Advocate (OSBA)

Fiscal Agent: CSU Fullerton Auxiliary Services Corporation

Prime Award #: TBD

Sub-Award #: TBD

PROJ ADM: Enrique Perez

PROJ DIR: Leila Mozaffari

Revised Date: 8/31/2015

GL Account String	Description	New Budget		Revised Budget		Budget Change (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2216-000000-50000-8659	Other Reimb Categorical Allow : District Operations		60,000		45,000	15,000	
<b>12-2216-684000-53410-2320</b>	<b>Classified Employees - Hourly : Small Business Dev Business Experts @ \$45/hr. x 813.35 hrs.</b>	48,803		36,601			12,202
12-2216-684000-53410-3215	PERS - Non-Instructional : Small Business Dev Ctr O	5,780		4,337			1,443
12-2216-684000-53410-3315	OASDHI - Non-Instructional : Small Business Dev Ctr	3,026		2,269			757
12-2216-684000-53410-3325	Medicare - Non-Instructional : Small Business Dev C	708		531			177
12-2216-684000-53410-3435	H & W - Retiree Fund Non-Inst : Small Business Dev	488		366			122
12-2216-684000-53410-3515	SUI - Non-Instructional : Small Business Dev Ctr Of	24		18			6
12-2216-684000-53410-3615	WCI - Non-Instructional : Small Business Dev Ctr Of	1,171		878			293
	<b>Total 2216 - GO-Biz CIP Grant (SBDC)</b>	<b>60,000</b>	<b>60,000</b>	<b>45,000</b>	<b>45,000</b>	<b>15,000</b>	<b>15,000</b>

The match required is 1:1 at \$45,000 that consists of SBDC's SBA/CSUF federally funded project staff at \$27,000 and other program costs at \$18,000.

12-1319-684000-53410-2320	Classified Employees - Hourly : Small Business Dev Business Experts @ \$45/hr. x 651 hrs.	21,960
12-1319-684000-53410-3xxx	Benefit rate at 22.947%	5,040
12-1319-684000-53410-5xxx	Program Marketing: advertising, marketing, publication and community outreach	6,750
	Client Trainings - workshops for small business clients	4,500
	Administration - cost of training business counselors	6,750
	<b>Total Match (12-1319) SBA/CSUF SBDC</b>	<b>45,000</b>

5.1 (11)



**SPECIAL PROJECT #1621**

**Name: Orange County Biotechnology Collaborative Project (SAC)**

**Fiscal Year 2015/2016**

Performance Period: August 1, 2015 - July 31, 2018  
 Award Amount: \$562,496  
 CFDA No: 47.076  
 Awarding Agency: National Science Foundation  
 Project Title & Number: NSF ATE 14-577 / DUE 1502064

PROJ ADM: C. Carrera/B. Hoffman  
 PROJ DIR: Kathy Takahashi  
 Date: 09/02/15

Account String	Description	Year 1		Year 2		Year 3		Total	
		Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit
12-1621-000000-10000-8199	Other Federal Revenues		168,778		142,256		159,511		470,545
12-1621-649000-16410-1484	Beyond Contract - Reassigned Time: Biology <i>- K. Takahashi</i>	4,000		4,000		4,000		12,000	
12-1621-649000-16410-2310	Classified Ongoing <i>- Coordinator</i>	16,258		16,258		16,258		48,774	
12-1621-649000-16410-2320	Classified ST Hourly <i>- Lab Technician</i>	9,116		9,116		9,116		27,348	
12-1621-649000-16410-2340	Student Assistants	2,150		2,150		2,150		6,450	
12-1621-649000-16410-3115	STRS - Non-instructional	355		355		355		1,065	
12-1621-649000-16410-3215	PERS - Non-instructional	2,866		2,867		2,868		8,601	
12-1621-649000-16410-3315	OASDHI - Non-instructional	1,573		1,573		1,573		4,719	
12-1621-649000-16410-3325	Medicare - Non-instructional	457		457		457		1,371	
12-1621-649000-16410-3335	PARS - Non-instructional	119		119		119		357	
12-1621-649000-16410-3435	H&W Ret Fnd - Non-instructional	294		294		294		882	
12-1621-649000-16410-3515	SUI - Non-instructional	16		16		16		48	
12-1621-649000-16410-3615	WCI - Non-instructional	757		757		757		2,271	
12-1621-649000-16410-4610	Non-Instructional Materials	2,500		0		0		2,500	
12-1621-649000-16410-5100	Contracted Services <i>- Fullerton College</i>	56,208		48,258		54,258		158,724	
12-1621-632000-16410-5100	Contracted Servcies <i>- External Evaluator: Dr. Kohne</i>	10,000		10,000		10,000		30,000	
12-1621-675000-16510-5210	Conferences/Travel	2,235		2,235		2,235		6,705	
12-1621-043000-16410-4310	Instructional Materials	100		0		0		100	
12-1621-043000-16410-6409	Equipment - All other > \$200 < \$1,000	5,200		2,000		0		7,200	
12-1621-043000-16410-6412	Equipment - Federal Program > \$1,000 < \$5,000	3,000		0		0		3,000	
12-1621-043000-16410-6413	Equipment - Federal Program < \$5,000	27,495		20,186		34,000		81,681	
	<b>Total Direct Costs</b>	<b>144,699</b>		<b>120,641</b>		<b>138,456</b>		<b>403,796</b>	
	<b>Total Modified Direct Costs (exclude exuipment =&lt; \$5,000 and contract amount above \$25,000)</b>	<b>85,996</b>		<b>77,197</b>		<b>75,198</b>		<b>238,391</b>	
12-1621-679000-10000-5865	Indirect (28% of modified direct costs)	24,079		21,615		21,055		66,749	
	<b>Total SAC Project Costs</b>	<b>168,778</b>	<b>168,778</b>	<b>142,256</b>	<b>142,256</b>	<b>159,511</b>	<b>159,511</b>	<b>470,545</b>	<b>470,545</b>

5.1 (12)

**SPECIAL PROJECT #1621**

**Name: Orange County Biotechnology Collaborative Project (SAC)**

**Fiscal Year 2015/2016**

Performance Period: August 1, 2015 - July 31, 2018  
 Award Amount: \$562,496  
 CFDA No: 47.076  
 Awarding Agency: National Science Foundation  
 Project Title & Number: NSF ATE 14-577 / DUE 1502064

PROJ ADM: C. Carrera/B. Hoffman  
 PROJ DIR: Kathy Takahashi  
 Date: 09/02/15

Account String	Description	Year 1		Year 2		Year 3		Total	
		Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit
12-1621-000000-20000-8199	Other Federal Revenues		40,985		32,076		18,890		91,951
12-1621-649000-25162-1484	Beyond Contract - Reassigned Time: Biology <i>- D. Foley</i>	4,000		4,000		4,000		12,000	
12-1621-649000-25162-1484	Beyond Cont - Reassigned Time (Int/Sum): Biology	0		0		0		0	
12-1621-649000-25162-2340	Student Assistants	2,150		2,150		2,150		6,450	
12-1621-649000-25162-3115	STRS - Non-instructional	355		355		355		1,065	
12-1621-649000-25162-3325	Medicare - Non-instructional	89		89		89		267	
12-1621-649000-25162-3435	H&W Ret Fnd - Non-instructional	40		40		40		120	
12-1621-649000-25162-3515	SUI - Non-instructional	3		3		3		9	
12-1621-649000-25162-3615	WCI - Non-instructional	148		148		148		444	
12-1621-649000-25162-4610	Non-Instructional Materials	0		0		0		0	
12-1621-675000-25612-5210	Conferences/Travel	3,285		3,285		3,285		9,855	
12-1621-043000-25612-4310	Instructional Materials	0		0		0		0	
12-1621-043000-25612-6409	Equipment - All other > \$200 < \$1,000	0		0		0		0	
12-1621-043000-25162-6412	Equipment - Federal Program > \$1,000 < \$5,000	2,000		0		0		2,000	
12-1621-043000-25162-6413	Equipment - Federal Program < \$5,000	25,535		19,186		6,000		50,721	
	<b>Total Direct Costs</b>	<b>37,605</b>		<b>29,256</b>		<b>16,070</b>		<b>82,931</b>	
	<b>Total Modified Costs (exclude equipment =&lt; \$5,000)</b>	<b>12,070</b>		<b>10,070</b>		<b>10,070</b>		<b>32,210</b>	
12-1621-679000-10000-5865	Indirect (28% of modified direct costs)	3,380		2,820		2,820		9,020	
	<b>Total SCC Project Costs</b>	<b>40,985</b>	<b>40,985</b>	<b>32,076</b>	<b>32,076</b>	<b>18,890</b>	<b>18,890</b>	<b>91,951</b>	<b>91,951</b>
	<b>TOTAL PROJECT COSTS</b>	<b>209,763</b>	<b>209,763</b>	<b>174,332</b>	<b>174,332</b>	<b>178,401</b>	<b>178,401</b>	<b>562,496</b>	<b>562,496</b>

5.1 (13)

**SPECIAL PROJECT DETAILED BUDGET # 1659**  
**NAME: Student Support Services Program IV - Year 5**  
**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16  
 CONTRACT INCOME: \$292,340

PROJ. ADM. Lilia Tanakeyowma  
 PROJ. DIR. Romelia Madrigal

**Prime Sponsor: U.S. Department of Education**  
**Fiscal Agent: RSCCD**  
**CFDA #: 84.042A; Prime Award #: P042A111169**

Date: 09/02/15

GL Account	Description	Debit	Credit
12-1659-000000-10000-8120	Higher Education Act : Santa Ana College		265,840
12-1659-499900-19560-2420	Inst Assistant - Hourly : Student Support Services - 2 Inst. Assistants (\$16.35/hr x 19 hrs/wk x 32 wks x 2)	19,882	
12-1659-499900-19560-3321	Medicare - Instructional : Student Support Services	288	
12-1659-499900-19560-3331	PARS - Instructional : Student Support Services	258	
12-1659-499900-19560-3431	H & W - Retiree Fund Inst : Student Support Service	199	
12-1659-499900-19560-3511	SUI - Instructional : Student Support Services	10	
12-1659-499900-19560-3611	WCI - Instructional : Student Support Services	477	
12-1659-649000-19560-1250	Contract Coordinator : Student Support Services - Romelia Madrigal (50%)	44,446	
12-1659-649000-19560-1252	Contract Extension-Coordinator : Student Support Se - Romelia Madrigal (20 days contract extension)	8,780	
12-1659-649000-19560-2130	Classified Employees : Student Support Services - Omelia Garcia (100%)	77,532	
12-1659-649000-19560-2310	Classified Employees - Ongoing : Student Support Se - Liliana Ramirez	18,177	
12-1659-649000-19560-2320	Classified Employees - Hourly : Student Support Ser - Student Program Specialist (\$19.97/hr x 6 hrs/wk x 40 wks)	4,793	
12-1659-649000-19560-3215	PERS - Non-Instructional : Student Support Services	18,209	
12-1659-649000-19560-3315	OASDHI - Non-Instructional : Student Support Servic	9,654	
12-1659-649000-19560-3325	Medicare - Non-Instructional : Student Support Serv	2,258	
12-1659-649000-19560-3415	H & W - Non-Instructional : Student Support Service	29,038	
12-1659-649000-19560-3435	H & W - Retiree Fund Non-Inst : Student Support Ser	1,557	
12-1659-649000-19560-3515	SUI - Non-Instructional : Student Support Services	78	

5.1 (14)

**SPECIAL PROJECT DETAILED BUDGET # 1659**  
**NAME: Student Support Services Program IV - Year 5**  
**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16  
 CONTRACT INCOME: \$292,340

PROJ. ADM. Lilia Tanakeyowma  
 PROJ. DIR. Romelia Madrigal

**Prime Sponsor: U.S. Department of Education**  
**Fiscal Agent: RSCCD**  
**CFDA #: 84.042A; Prime Award #: P042A111169**

Date: 09/02/15

GL Account	Description	Debit	Credit
12-1659-649000-19560-3615	WCI - Non-Instructional : Student Support Services	3,737	
12-1659-649000-19560-3915	Other Benefits - Non-Instruct : Student Support Ser	1,975	
12-1659-649000-19560-4610	Non-Instructional Supplies : Student Support Servic	1,000	
12-1659-649000-19560-4710	Food and Food Service Supplies : Student Support Se	1,000	
12-1659-649000-19560-5630	Maint Contract - Office Equip : Student Support Ser	500	
12-1659-675000-19560-5210	Conference Expenses : Student Support Services	1,500	
12-1659-732000-19560-7630	Supplies Paid for Students : Student Support Servic	800	
12-1659-679000-10000-5865	Indirect Costs : Santa Ana College	19,692	
<b>Totals for Project 1659 - Fund 12 - Student Support Services IV - Year 5</b>		<b>265,840</b>	<b>265,840</b>
74-1659-000000-10000-8120	Higher Education Act : Santa Ana College		26,500
74-1659-732000-19560-7509	SSS Grant : Student Support Services	26,500	
<b>Totals for Project 1659 - Fund 74 - Student Support Services IV - Year 5</b>		<b>26,500</b>	<b>26,500</b>

5.1 (15)

**SPECIAL PROJECT DETAILED BUDGET # 1645**

**NAME: Regular Student Support Services Program - Year 1 of 5 (SCC)**

**FISCAL YEAR: 2015/2016 and 2016/2017**

**CONTRACT PERIOD: 9/1/2015 - 8/31/2016**

**PROJ. ADM. Loretta Jordan**

**CONTRACT AMOUNT: \$220,000**

**PROJ. DIR. Maggie Cordero**

**CFDA #: 84.042A**

**Date: 8/31/2015**

**PRIME SPONSOR: U.S. Department of Education**

**FISCAL AGENT: Rancho Santiago CCD**

**PRIME AWARD #: P042A151192**

**SUB-AWARD #: n/a**

GL Account String	Description	New Budget	
		Debit	Credit
12-1645-000000-20000-8120	Higher Education Act : Santiago Canyon College		220,000
12-1645-679000-20000-5865	Indirect Costs : Santiago Canyon College (8%) Modified direct costs: \$194,311 x 8% = \$15,545 - exclude equipment @ \$9,144 and Summer Bridge Program non-residential meals @ \$1,000	15,545	
12-1645-619000-29905-1485	<b>Part-Time Reassigned Time : Student Development</b> <b>(3) P/T instructors: \$34.51/hr x 13 hrs/wk x 4 wks</b> <b>To provide supplemental instruction on remedial math, English and study skills for Summer Bridge Program.</b>	5,384	
12-1645-619000-29905-3115	STRS - Non-Instructional : Student Development	478	
12-1645-619000-29905-3325	Medicare - Non-Instructional : Student Development	78	
12-1645-619000-29905-3435	H & W - Retiree Fund Non-Inst : Student Development	54	
12-1645-619000-29905-3515	SUI - Non-Instructional : Student Development	3	
12-1645-619000-29905-3615	WCI - Non-Instructional : Student Development	129	
12-1645-649000-29905-2110	<b>Classified Management : Student Development</b> <b>Maggie Cordero, Director of Special Programs (H-7) (50%)</b>	53,908	
12-1645-649000-29905-2130	<b>Classified Employees : Student Development</b> <b>Student Services Specialist (10,3) (100%)</b> <b>(Academic Success Coach)</b>	46,714	
12-1645-649000-29905-2340	<b>Student Assistants - Hourly : Student Development</b> <b>(4) Peer Tutors - Student Assistants VI</b> <b>\$13.25/hr x 10 hrs/wk x 32 wks</b>	16,960	
12-1645-649000-29905-3215	PERS - Non-Instructional : Student Development	11,844	
12-1645-649000-29905-3315	OASDHI - Non-Instructional : Student Development	6,425	
12-1645-649000-29905-3325	Medicare - Non-Instructional : Student Development	1,503	
12-1645-649000-29905-3415	H & W - Non-Instructional : Student Development	27,043	
12-1645-649000-29905-3435	H & W - Retiree Fund Non-Inst : Student Development	1,206	
12-1645-649000-29905-3515	SUI - Non-Instructional : Student Development	52	
12-1645-649000-29905-3615	WCI - Non-Instructional : Student Development	2,894	
12-1645-649000-29905-3915	Other Benefits - Non-Instruct : Student Development	3,010	
12-1645-649000-29905-4210	Books, Mags & Ref Mat, Non-Lib : Student Development - Textbooks/reference materials to loan to students in SSS program: \$107.15/textbook x 40 units	4,286	
12-1645-649000-29905-4310	Instructional Supplies : Student Development Instructional supplies for school year activities and Summer Bridge Program: \$85/month x 12 months	1,020	

**SPECIAL PROJECT DETAILED BUDGET # 1645**  
**NAME: Regular Student Support Services Program - Year 1 of 5 (SCC)**  
**FISCAL YEAR: 2015/2016 and 2016/2017**

CONTRACT PERIOD: 9/1/2015 - 8/31/2016

PROJ. ADM. Loretta Jordan

CONTRACT AMOUNT: \$220,000

PROJ. DIR. Maggie Cordero

CFDA #: 84.042A

Date: 8/31/2015

PRIME SPONSOR: U.S. Department of Education

FISCAL AGENT: Rancho Santiago CCD

PRIME AWARD #: P042A151192

SUB-AWARD #: n/a

GL Account String	Description	New Budget	
		Debit	Credit
12-1645-649000-29905-4610	Non-Instructional Supplies : Student Development - General office and program supplies: \$120/mth x 12 mth	1,440	
12-1645-649000-29905-4710	Food and Food Service Supplies : Student Development - Summer Bridge Program non-residential meals for 40 students and two staff associated with the SSS program. \$1,000 - Food and food expenses for SSS meetings, workshops, student community chats, and end of the year banquet \$463	1,463	
12-1645-649000-29905-5940	Software License and Fees : Student Development - Software license fee for TRIO Student Access database and maintenance support service fee \$2,200	2,200	
12-1645-649000-29905-5966	Transportation - Student : Student Development - Students travel/field trips: 1 bus at \$600/bus for 2 campus tour (regular year) and 1 field trip (Summer Bridge Program)	1,800	
12-1645-649000-29905-6412	Equip-Federal Program $\geq$ \$1,000 < \$5,000 : Student Development - Computers for student use in SSS program: \$1,000/unit x 8 - Laser printer: \$1,144/unit	9,144	
12-1645-675000-29905-5210	Conference Expenses : Student Development - Project Director Travel: National Conference = \$2,007 - Project Director and Student Svs Specialist Travel: State Regional Conference: \$850 x 2 attendees = \$1,700 - TRIO professional development training: \$55 x 2 = \$110	3,817	
12-1645-732000-29905-7670	Other Exp Paid for Students : Student Development - Entrance fees for cultural events/educational sites/museums: \$20/student x 40 students x 2 sites	1,600	
<b>Total 1645 - Regular SSS Yr. 1 (SCC)</b>		<b>220,000</b>	<b>220,000</b>

**SPECIAL PROJECT DETAILED BUDGET # 1737**

**NAME: Talent Search IV - Year 3**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16

CONTRACT INCOME: \$320,832

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR. Marco Ramirez

**Prime Sponsor: U.S. Department of Education**

Date: 09/02/15

**Fiscal Agent: RSCCD**

**CFDA #: 84.044A; Prime Award #: P044A130589**

GL Account	Description	Debit	Credit
12-1737-000000-10000-8120	Higher Education Act : Santa Ana College		320,832
12-1737-649000-19565-1250	Contract Coordinator : Talent Search - Marco Ramirez (100%)	89,331	
12-1737-649000-19565-1252	Contract Extension-Coordinator : Talent Search - Marco (35 days contract ext.)	15,458	
12-1737-649000-19565-2310	Classified Employees - Ongoing : Talent Search - Elizabeth Lomeli (10 months)	17,002	
12-1737-649000-19565-2320	Classified Employees - Hourly : Talent Search - 3 student Services Specialists - 1 Intermediate Clerk - 1 Student Services Coordinator	92,241	
12-1737-649000-19565-2340	Student Assistants - Hourly : Talent Search	500	
12-1737-649000-19565-3115	STRS - Non-Instructional : Talent Search	11,378	
12-1737-649000-19565-3215	PERS - Non-Instructional : Talent Search	11,658	
12-1737-649000-19565-3315	OASDHI - Non-Instructional : Talent Search	6,101	
12-1737-649000-19565-3325	Medicare - Non-Instructional : Talent Search	3,122	
12-1737-649000-19565-3335	PARS - Non-Instructional : Talent Search	385	
12-1737-649000-19565-3415	H & W - Non-Instructional : Talent Search	11,196	
12-1737-649000-19565-3435	H & W - Retiree Fund Non-Inst : Talent Search	2,158	
12-1737-649000-19565-3515	SUI - Non-Instructional : Talent Search	108	
12-1737-649000-19565-3615	WCI - Non-Instructional : Talent Search	5,179	
12-1737-649000-19565-3915	Other Benefits - Non-Instruct : Talent Search	1,250	
12-1737-649000-19565-4610	Non-Instructional Supplies : Talent Search	1,000	
12-1737-649000-19565-4710	Food and Food Service Supplies : Talent Search	3,500	
12-1737-649000-19565-5100	Contracted Services : Talent Search	12,150	

5.1 (18)

**SPECIAL PROJECT DETAILED BUDGET # 1737**

**NAME: Talent Search IV - Year 3**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16

CONTRACT INCOME: \$320,832

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR. Marco Ramirez

*Prime Sponsor: U.S. Department of Education*

Date: 09/02/15

*Fiscal Agent: RSCCD*

*CFDA #: 84.044A; Prime Award #: P044A130589*

GL Account	Description	Debit	Credit
12-1737-649000-19565-5220	Mileage/Parking Expenses : Talent Search	150	
12-1737-649000-19565-5630	Maint Contract - Office Equip : Talent Search	250	
12-1737-649000-19565-5805	Awards & Incentives : Talent Search	650	
12-1737-649000-19565-5845	Excess/Copies Useage : Talent Search	200	
12-1737-649000-19565-5880	Internet Services : Talent Search	100	
12-1737-649000-19565-5940	Reproduction/Printing Expenses : Talent Search	300	
12-1737-649000-19565-5950	Software License and Fees : Talent Search	200	
12-1737-649000-19565-5966	Transportation - Student : Talent Search	5,000	
12-1737-675000-19565-5210	Conference Expenses : Talent Search	4,500	
12-1737-679000-10000-5865	Indirect Costs : Santa Ana College	23,765	
12-1737-732000-19565-7620	Fees Paid for Students : Talent Search	2,000	
<b>Totals for Project 1737</b>	<b>Talent Search IV - Year 3</b>	<b>320,832</b>	<b>320,832</b>

5.1 (19)



**SPECIAL PROJECT DETAILED BUDGET # 1718**

**NAME: Upward Bound Program IV - Year 4**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16

CONTRACT INCOME: \$291,663

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR. Romelia Madrigal

**Prime Sponsor: U.S. Department of Education**

**Fiscal Agent: RSCCD**

**CFDA #: 84.047A; Prime Award #: P047A120951**

Date: 09/02/15

GL Account	Description	Debit	Credit
12-1718-000000-10000-8120	Higher Education Act : Santa Ana College		291,663
12-1718-499900-18200-1310	Part-Time Instructors : SAC Continuing Ed-Instructi	6,806	
12-1718-499900-18200-1315	Int/Sum-Instructors,Part-Time : SAC Continuing Ed-I	23,090	
12-1718-499900-18200-3111	STRS - Instructional : SAC Continuing Ed-Instructio	3,208	
12-1718-499900-18200-3321	Medicare - Instructional : SAC Continuing Ed-Instru	433	
12-1718-499900-18200-3431	H & W - Retiree Fund Inst : SAC Continuing Ed-Instr	299	
12-1718-499900-18200-3511	SUI - Instructional : SAC Continuing Ed-Instruction	15	
12-1718-499900-18200-3611	WCI - Instructional : SAC Continuing Ed-Instruction	718	
12-1718-499900-19575-2420	Inst Assistant - Hourly : Upward Bound	5,886	
12-1718-499900-19575-3321	Medicare - Instructional : Upward Bound	85	
12-1718-499900-19575-3331	PARS - Instructional : Upward Bound	77	
12-1718-499900-19575-3431	H & W - Retiree Fund Inst : Upward Bound	59	
12-1718-499900-19575-3511	SUI - Instructional : Upward Bound	3	
12-1718-499900-19575-3611	WCI - Instructional : Upward Bound	141	
12-1718-649000-19575-1250	Contract Coordinator : Upward Bound <b>- Romelia Madrigal (50%)</b>	44,446	
12-1718-649000-19575-1252	Contract Extension-Coordinator : Upward Bound <b>- Romelia Madrigal (20 days contract ext)</b>	8,780	
12-1718-649000-19575-2310	Classified Employees - Ongoing : Upward Bound <b>- 2 Student Services Coordinators</b>	52,093	
12-1718-649000-19575-2320	Classified Employees - Hourly : Upward Bound <b>- 5 Residential Assistants</b>	12,000	
12-1718-649000-19575-3215	PERS - Non-Instructional : Upward Bound	12,477	
12-1718-649000-19575-3315	OASDHI - Non-Instructional : Upward Bound	6,569	

5.1 (20)

**SPECIAL PROJECT DETAILED BUDGET # 1718**

**NAME: Upward Bound Program IV - Year 4**

**FISCAL YEAR: 2015/16 & 2016/17**

CONTRACT PERIOD: 09/01/15 to 08/31/16

CONTRACT INCOME: \$291,663

PROJ. ADM. Lilia Tanakeyowma

PROJ. DIR. Romelia Madrigal

*Prime Sponsor: U.S. Department of Education*

*Fiscal Agent: RSCCD*

*CFDA #: 84.047A; Prime Award #: P047A120951*

Date: 09/02/15

GL Account	Description	Debit	Credit
12-1718-649000-19575-3325	Medicare - Non-Instructional : Upward Bound	1,710	
12-1718-649000-19575-3335	PARS - Non-Instructional : Upward Bound	156	
12-1718-649000-19575-3415	H & W - Non-Instructional : Upward Bound	7,539	
12-1718-649000-19575-3435	H & W - Retiree Fund Non-Inst : Upward Bound	1,179	
12-1718-649000-19575-3515	SUI - Non-Instructional : Upward Bound	59	
12-1718-649000-19575-3615	WCI - Non-Instructional : Upward Bound	2,831	
12-1718-649000-19575-3915	Other Benefits - Non-Instruct : Upward Bound	625	
12-1718-649000-19575-4610	Non-Instructional Supplies : Upward Bound	1,000	
12-1718-649000-19575-4710	Food and Food Service Supplies : Upward Bound	2,000	
12-1718-649000-19575-5100	Contracted Services : Upward Bound	55,000	
12-1718-649000-19575-5805	Awards & Incentives : Upward Bound	1,379	
12-1718-649000-19575-5905	Other Participant Travel Exp : Upward Bound	7,000	
12-1718-649000-19575-5966	Transportation - Student : Upward Bound	8,840	
12-1718-675000-19575-5210	Conference Expenses : Upward Bound	2,000	
12-1718-679000-10000-5865	Indirect Costs : Santa Ana College	17,160	
12-1718-732000-19575-7620	Fees Paid for Students : Upward Bound	1,000	
12-1718-732000-19575-7650	Stipends Paid to Students : Upward Bound	5,000	
<b>Totals for Project 1718</b>	<b>Upward Bound IV - Year 4</b>	<b>291,663</b>	<b>291,663</b>

5.1 (21)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: September 14, 2015
Re: Approval of First Amendment to Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Corporation (DO-14-1668-01.01) and between RSCCD and NOCCCD – Fullerton College (DO-14-1668-02.01) for ENGAGE to STEM Project - Year 4	
Action: Request for Approval	

**BACKGROUND**

Santa Ana College was awarded a five-year United States Department of Education called ENGAGE in STEM Project (Encouraging New Graduates and Gaining Expertise in Science, Technology, Engineering, and Math). The ENGAGE in STEM Project is a discretionary grant program designed to (1) increase the number of Hispanic and other low-income students attaining degrees in the fields of science, technology, engineering, or mathematics (STEM); (2) develop model transfer and articulation agreements between the two-year HSI's and four-year institutions; (3) enable more data-based decision-making, and (4) increase the number of math and science teachers.

**ANALYSIS**

Rancho Santiago Community College District's ENGAGE to STEM Project sub-recipients CSU Fullerton Auxiliary Services Corporation (DO-14-1668-01.01) and NOCCD – Fullerton College (DO-14-1668-02.01) agree that the performance in the funding period of October 1, 2014 through September 30, 2015 be extended through September 30, 2016.

Project Administrator is Micki Bryant. Project Director is Steve Bautista.

**RECOMMENDATION**

It is recommended that the Board approve the amendments and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: None	Board Date: September 14, 2015
Prepared by: Huong Nguyen, Resource Development Coordinator	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**FIRST AMENDMENT (Year 4)  
TO AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
CSU FULLERTON AUXILIARY SERVICES CORPORATION**

This **FIRST AMENDMENT** is entered into the 14<sup>th</sup> day of September 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and CSU Fullerton Auxiliary Services Corporation (hereinafter “SUBRECIPIENT”), to amend that certain Agreement between the parties which commenced on October 1, 2014 and pertains to the grant the RSCCD received entitled ENGAGE to STEM Project (Grant No. P031C110183; CFDA No. 84.031C) from the U.S. Department of Education, Title III, Part F, Hispanic-Serving Institutions (HSI) Science Technology Engineering & Mathematics (STEM) and Articulation Program. The purpose of the HSI STEM & Articulation Programs is to expand and enhance educational opportunities for, and improve the academics attainment of Hispanic students.

**WHEREAS**, SUBRECIPIENT desires to extend the term of the Agreement for a year, beginning October 1<sup>st</sup>, 2015, and ending September 30, 2016.

**NOW, THEREFORE** it is mutually agreed as follows:

1. Paragraph 1, under “TERM”, page 1, of the Agreement is amended to read as follows:  
The effective term of this Agreement shall be from the period beginning October 1, 2014 and ending September 30, 2016 in the amount of \$262,022 and subject to the provisions of this Agreement. An extension may be granted in writing from the U.S. Department of Education (approving authority), through RSCCD.
2. Except as amended herein, all other terms and provisions of the agreement, to the extent that they are not inconsistent with this First Amendment, remain unchanged. All obligations of the parties that would have terminated on September 30, 2015 are hereby extended to September 30, 2016.

**IN WITNESS WHEREOF**, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this **FIRST AMENDMENT** to Agreement to be executed as of this 14<sup>th</sup> day of September, 2015.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

CSU FULLERTON  
AUXILIARY SERVICES CORPORATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Frank A. Mumford

Title: Business Operations/Fiscal Services

Title: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Employer/Taxpayer Identification Number (EIN)

**FIRST AMENDMENT (Year 4)  
TO AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
On behalf of  
FULLERTON COLLEGE**

This **FIRST AMENDMENT** is entered into the 14<sup>th</sup> day of September 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District, on behalf of Fullerton College (hereinafter “SUBRECIPIENT”), to amend that certain Agreement between the parties which commenced on October 1, 2014 and pertains to the grant the RSCCD received entitled ENGAGE to STEM Project (Grant No. P031C110183; CFDA No. 84.031C) from the U.S. Department of Education, Title III, Part F, Hispanic-Serving Institutions (HSI) Science Technology Engineering & Mathematics (STEM) and Articulation Program. The purpose of the HSI STEM & Articulation Programs is to expand and enhance educational opportunities for, and improve the academics attainment of Hispanic students.

**WHEREAS**, SUBRECIPIENT desires to extend the term of the Agreement for a year, beginning October 1<sup>st</sup>, 2015, and ending September 30, 2016.

**NOW, THEREFORE** it is mutually agreed as follows:

1. Paragraph 1, under “TERM”, page 1, of the Agreement is amended to read as follows:  
The effective term of this Agreement shall be from the period beginning October 1, 2014 and ending September 30, 2016 in the amount of \$346,140 and subject to the provisions of this Agreement. An extension may be granted in writing from the U.S. Department of Education (approving authority), through RSCCD.
2. Except as amended herein, all other terms and provisions of the agreement, to the extent that they are not inconsistent with this First Amendment, remain unchanged. All obligations of the parties that would have terminated on September 30, 2015 are hereby extended to September 30, 2016.

**IN WITNESS WHEREOF**, the parties hereto certify that they have read and understand all the terms and conditions contained herein and have hereby caused this FIRST AMENDMENT to Agreement to be executed as of this 14<sup>th</sup> day of September, 2015.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

NORTH ORANGE COUNTY COMMUNITY  
COLLEGE DISTRICT, on behalf of  
FULLERTON COLLEGE

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Fred Williams

Title: Business Operations/Fiscal Services

Title: Vice Chancellor, Finance & Facilities

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Employer/Taxpayer Identification Number (EIN)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Sub-award Agreements between RSCCD and CSU Fullerton Auxiliary Services Corporation and between RSCCD and NOCCCD – Fullerton College for ENGAGE to STEM Project - Year 5	
Action: Request for Approval	

**BACKGROUND**

Santa Ana College was awarded a five-year United States Department of Education called ENGAGE in STEM Project (Encouraging New Graduates and Gaining Expertise in Science, Technology, Engineering, and Math). The ENGAGE in STEM Project is a discretionary grant program designed to (1) increase the number of Hispanic and other low-income students attaining degrees in the fields of science, technology, engineering, or mathematics (STEM); (2) develop model transfer and articulation agreements between the two-year HSI's and four-year institutions; (3) enable more data-based decision-making, and (4) increase the number of math and science teachers.

**ANALYSIS**

The ENGAGE in STEM Project collaborative grant consist of Santa Ana College, Fullerton College and California State University, Fullerton. Each of these partners will be a sub-recipient and contract with Rancho Santiago Community College District/Santa Ana College for the five year grant period. Each year Santa Ana College receives \$1.19 million in grant funds to expand and enhance educational opportunities for, and improve the academics attainment of Hispanic students. The amounts listed below are for the fifth year contracts with the sub-recipients.

DO-15-1669-01 CSU Fullerton Auxiliary Services Corporation - \$213,816

DO-15-1669-02 North Orange County Community College District - \$365,140

Project Administrator is Micki Bryant. Project Director is Steve Bautista.

**RECOMMENDATION**

It is recommended that the Board approve the sub-agreements and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$578,956	Board Date: September 14, 2015
Prepared by: Huong Nguyen, Resource Development Coordinator	
Submitted by: Enrique Perez, Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
CSU FULLERTON AUXILIARY SERVICES CORPORATION**

This Agreement is entered into on the 14<sup>th</sup> day of September 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and CSU Fullerton Auxiliary Services Corporation (hereinafter “SUBRECIPIENT”).

**WHEREAS**, RSCCD has received a grant entitled ENGAGE to STEM Project (Grant No. P031C110183; CFDA No. 84.031C) from the U.S. Department of Education, Title III, Part F, Hispanic-Serving Institutions (HSI) Science Technology Engineering & Mathematics (STEM) and Articulation Program. The purpose of the HSI STEM & Articulation Programs is to expand and enhance educational opportunities for, and improve the academics attainment of Hispanic students, and

**WHEREAS**, SUBRECIPIENT has agreed to participate in the purpose of this grant, and

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**NOW, THEREFORE** the RSCCD and SUBRECIPIENT do covenant and agree as follows:

**TERM**

1. The effective term of this Agreement shall be from the period beginning October 1, 2015 and ending September 30, 2016 in the amount of \$213,816 and subject to the provisions of this Agreement. An extension may be granted in writing from the U.S. Department of Education (approving authority), through RSCCD.

**PURPOSE**

2. The purpose of the program funded by this Agreement is to support a collaboration (1) to increase the number of Hispanic and other low-income students attaining degrees in the fields of science, technology, engineering, or mathematics (STEM); (2) to develop model transfer and articulation agreements between the two-year HSI’s and a four-year institutions; (3) to enable more data-based, decision-making, and (4) to increase the number of math and science teachers. SUBRECIPIENT shall ensure that the program funded hereby shall comply with this purpose.

**COMPLIANCE WITH LAW**

3. In its performance under this Agreement, SUBRECIPIENT shall fully comply with the requirements of the following, whether or not otherwise referred to in this Agreement:

- (a) The Higher Education Act and all applicable federal statutes, regulations, policies, procedures and directives, including but not limited to 34 C.F.R. 74, 75, 77, 79, 82, 84, 85, 86, 97, 98, and 99 (Published as Education Department General Administrative Regulations (EDGAR)).
- (b) All applicable State statutes, regulations, policies, procedures and directives;

- (c) All applicable local ordinances and requirements, including use permits and licensing;
- (d) Court orders applicable to its operation; and
- (e) The terms and conditions of the Grant Award Notification.

If any of the foregoing is enacted, amended, or revised, SUBRECIPIENT will comply with such or will notify RSCCD after enactment or modification that it cannot so comply. Either party may thereupon terminate this Agreement, if necessary.

#### **STATEMENT OF WORK**

4. This Agreement is based on the Application for Federal Education Assistance included as *Exhibit A* to this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform SUBRECIPIENT's proposed work, and to provide SUBRECIPIENT's services set forth in this Agreement and the aforementioned Application for Federal Education Assistance in a professional, timely and diligent manner. The parties hereto agree that concerning matters not specifically contained within the body of this Agreement, the Application for Federal Education Assistance will be controlling.

#### **MODIFICATION OF PROGRAM COMPONENTS AND SERVICE LEVELS**

5. The parties hereto agree that those program components and service levels detailed in *Exhibit A* may be modified so long as the total payments under this Agreement are not increased and the project scope, objectives, and key personnel (in accordance with 34 CFR 74.25 (c)(2) and/or 34 CFR 80.30 (d)(3)) of the program are not altered. However, any such modification shall not be made without the prior written notification of RSCCD and acceptance by SUBRECIPIENT. Any requests for changes in scope, objectives or key personnel require written approval and should be coordinated through RSCCD for submission to the U.S. Department of Education.

#### **PLANS AND PROCEDURES**

6. SUBRECIPIENT shall monitor its program for compliance with the provisions of this Agreement and all applicable laws, regulations and its institutional policies and procedures.

#### **REPORTS**

7. SUBRECIPIENT shall submit such reports, data and information at such times as RSCCD may require, and in the form RSCCD may require, regarding the performance of SUBRECIPIENT'S services, or SUBRECIPIENT'S activities, costs or other data. The Interim and Annual Performance Report Templates are incorporated by reference and attached hereto as *Exhibit B* which by this reference is incorporated herein and made a part hereof as if fully set forth.

#### **NO SUPPLANTATION**

8. Funds provided under this Agreement shall be used only for activities that would otherwise be unavailable in the absence of such funds. SUBRECIPIENT shall not render the same services under this Agreement to any participant whose cost of services is otherwise paid for by any other person or entity.



### **INDEPENDENT CONTRACTOR**

9. SUBRECIPIENT agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

### **SUBCONTRACT ASSIGNMENT**

10. None of the duties of, or work to be performed by, SUBRECIPIENT under this Agreement shall be Sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBRECIPIENT pursuant to this Agreement. SUBRECIPIENT shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with Federal and local SUBRECIPIENT guidelines. SUBRECIPIENT shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by each SUBRECIPIENT. By entering into this Agreement SUBRECIPIENT agrees that it is the direct provider of intended services. Upon request, SUBRECIPIENT shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

### **CONTINGENCY OF FUNDS**

11. SUBRECIPIENT acknowledges that approval of and funding for this Agreement in accordance with 34 CFR 75.253 is contingent upon U.S. Department of Education approval, receipt of funds from, and obligation of funds by, the U.S. Department of Education to RSCCD. The Department will consider continued funding if: (1) Congress has appropriated sufficient funds under the program, (2) the Department determines that continuing the project would be in the best interests of the government, (3) the recipient has made substantial progress toward meeting the objectives in its approved application, and (4) the recipient has submitted reports of project performance and budget expenditures that meet reporting requirements found at 34 CFR 74.118 and any other reporting requirements established by the secretary. If such approval, funding, or appropriations are not forthcoming, or are otherwise limited, RSCCD shall notify SUBRECIPIENT immediately and in writing. Immediately upon such notice SUBRECIPIENT shall modify or cease operations as directed by RSCCD. If the approving authority determines that modification of SUBRECIPIENT'S operations hereunder is preferable to cessation of such operations, within thirty (30) days of said written notice, RSCCD and SUBRECIPIENT shall negotiate necessary modifications to this Agreement and/or reimbursement of costs incurred hereunder.

### **BUDGET SCHEDULE**

12. SUBRECIPIENT agrees that the expenditures of any and all funds under this Agreement will be in accordance with the approved budget, a copy of which is attached hereto as part of the Application for Federal Education Assistance, *Exhibit A*, and which by this reference is incorporated herein and made a part hereof as if fully set forth. The SUBRECIPIENT may spend unexpended funds in the following budget period for any allowable cost that falls within the scope and objectives of the project (See Carryover, Section 14)

### **MODIFICATION OF BUDGET SCHEDULE**

13. SUBRECIPIENT shall have the authority to transfer allocated program funds from one category of the overall program budget to any other category of the overall program budget, as long as the amount of the total grant is not increased and the scope of the program is not altered. Where the scope of the program is altered and results in need for a change in the budget, written approval is required and should be coordinated through RSCCD for submission to the U.S. Department of Education.

### **CARRYOVER**

14. SUBRECIPIENT may spend unexpended funds in a following budget period for any allowable cost(s) that fall(s) within the scope and objectives of the project, not just for expenditures arising out of uncompleted activities. However, if during the course of program monitoring reservations are developed on behalf of the approving authority about the SUBRECIPIENT'S use of such funds, a written statement from the SUBRECIPIENT describing the ways it intends to use the remaining funds may be required.

### **TIME EXTENSIONS**

15. The end date of the project period may be extended on a one-time only basis for a period of up to twelve (12) months without the need to receive prior approval from the approving authority except where such an extension would: (1) require additional federal funds, (2) change the scope or objectives of the project, (3) be merely for the purpose of exhausting unexpended funds, and (4) be contrary to federal statute, regulation, or grant conditions.

### **SUBMISSION OF INVOICES**

16. Upon the effective date of this Agreement, RSCCD shall make payments to SUBRECIPIENT in accordance with the following payment schedule:

- (a) Payments. Beginning 1 October 2015, no more often than once a month and no less than once per quarter, upon receipt and approval by RSCCD of SUBRECIPIENT'S invoice, showing itemized expenditures in accordance with the invoice template provided as *Exhibit C*, RSCCD shall make reimbursement payments as long as the total payments under this Agreement do not exceed \$213,816.
- (b) Invoices. One original signed invoice should be sent to the HSI-STEM Project Director, as follows:

Micki Bryant  
Santa Ana College  
1530 W. 17<sup>th</sup> Street  
Santa Ana, CA 92706  
(714) 564-6456

### **FISCAL ACCOUNTABILITY**

17. (a) Financial Management System. SUBRECIPIENT shall establish and maintain a sound financial management system, based upon generally accepted accounting principles. SUBRECIPIENT'S system shall provide fiscal control and accounting procedures that will include the following:

- (1) Information pertaining to this Agreement and contract awards, obligations, unobligated balances, assets, expenditures, and income;
- (2) Effective internal controls to safeguard assets and assure their proper use;

- (3) Source documentation to support accounting records; and
  - (4) Proper charging of costs and cost allocation.
- (b) SUBRECIPIENT'S Records. SUBRECIPIENT'S records shall be sufficient to:
- (1) Permit preparation of required reports;
  - (2) Permit the tracing of funds to a level of expenditure adequate to establish that funds have not been used in violation of the applicable restrictions on the use of such funds; and
  - (3) Permit the tracing of program income, or profits earned, and any costs incurred that are otherwise allowable except for funding limitations.
- (c) Costs Charged. Costs shall be charged to this contract only in accordance with the following:
- (1) Approved Application for Federal Assistance (*Exhibit A*)
  - (2) The Education Department General Administrative Regulations (EDGAR)
  - (3) Office of Management and Budget (OMB) Circulars A-21 (Relocated to 2CFR, Part 220) and Circular A-110 (Relocated to 2 CFR 215)

### **ANNUAL AUDIT**

18. SUBRECIPIENT shall arrange for an independent audit of their federal funds in accordance with OMB Circular A-133. This program should be listed in their Schedule of Federal Expenditures. SUBRECIPIENT shall submit a copy of each required audit report to RSCCD within thirty (30) days after the date received by the SUBRECIPIENT.

### **ACCESS AND RECORDS**

19. (a) Access. RSCCD, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to SUBRECIPIENT'S activities, books, documents and papers (including computer records) and to records of SUBRECIPIENT'S subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement during normal business hours. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of SUBRECIPIENT are kept in coordination with SUBRECIPIENT's designated audit contract person. In the event SUBRECIPIENT does not make the above-referenced documents available within the County of Orange, California, SUBRECIPIENT agrees to pay all necessary and reasonable expenses incurred by RSCCD in conducting any audit at the location where said records and books of account are maintained.

(b) Records Retention. All accounting records and evidence pertaining to all costs of SUBRECIPIENT and all documents related to this Agreement shall be kept available at SUBRECIPIENT'S office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which RSCCD or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

## **FRAUD**

20. SUBRECIPIENT shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity under this Agreement, in accordance with the applicable federal laws and regulations.

## **NONDISCRIMINATION AND COMPLIANCE PROVISIONS**

21. As a condition of this award of financial assistance under the U.S. Department of Education to SUBRECIPIENT from RSCCD, SUBRECIPIENT assures, with respect to operation of all programs or activities funded with funds provided pursuant to the Act, and all agreements to carry out such programs or activities, that it will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 34 CFR part 100 et seq. The United States, the State of California and RSCCD have the right to seek judicial enforcement of this assurance.

- (a) During the performance of this Agreement, SUBRECIPIENT and its subcontractors will not deny the Agreement's benefits to any person on the basis of race, ancestry, national origin, religion, color, ethnic group identification, sex, age, physical or mental disability (including HIV and AIDS), medical condition (cancer), marital status, nor will they unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of race, ancestry, religion, color, ethnic group identification, national origin, ancestry, mental or physical disability (including HIV and AIDS), medical condition (cancer), marital status, age (over 40), sex, denial of family care leave, or political affiliation or belief. SUBRECIPIENT will ensure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment.
- (b) SUBRECIPIENT will include the non-discrimination and compliance provisions of this Section of the Agreement in all subcontracts to perform work under this Agreement.
- (c) SUBRECIPIENT will give written notice of its obligations under this Section of the Agreement to labor organizations with which SUBRECIPIENT has a collective bargaining or other agreement.

## **CONFIDENTIALITY**

22. Without prejudice to any other section of this Agreement, SUBRECIPIENT shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state laws. It is agreed that RSCCD shall disclose only information necessary to the work and, if any such information is considered confidential, it shall be clearly marked "Confidential Information" and sent by RSCCD in writing only to the Principal Investigator or if orally disclosed, reduced to writing by RSCCD within thirty (30) days of disclosure (hereinafter "Confidential Information"). SUBRECIPIENT shall inform Principal Investigator that for a period of one year from the end of the Agreement, Confidential Information shall not be used or disclosed to others, to the extent permitted by law, except in furtherance of this Agreement unless Confidential Information: (i) is or shall have been known to the Principal Investigator before his receipt thereof; (ii) is disclosed to the Principal Investigator by a third party; (iii) is required to be disclosed by law; (iv) was independently

developed by the SUBRECIPIENT without the benefit of any disclosure from RSCCD and such independent development can be properly demonstrated by SUBRECIPIENT; or (v) is or shall have become known to the public through no fault of the Principal Investigator. However, SUBRECIPIENT shall submit to RSCCD, the U.S. Department of Education, and/or the United States Government or their representatives, all records requested for administrative purposes, including audit, examinations, monitoring and verification of reports submitted by SUBRECIPIENT, costs incurred and services rendered hereunder.

### **PROPERTY**

#### 23. (a) Definitions

(1) “Real Property” is land, including land improvements, structures, and appurtenances thereto, excluding movable machinery and equipment.

(2) “Equipment”: For purchase on or after July 1, 1993, “equipment” is tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Equipment is NOT considered an allowable cost without written approval of the Grant Officer.

(b) Property Management. SUBRECIPIENT shall budget, manage and maintain an inventory or property in accordance the standards established by the U.S. Government. SUBRECIPIENT shall retain records pertaining to all equipment or property described above, and to costs incurred with respect thereto, for a period of three (3) years after final disposition of such property. SUBRECIPIENT shall immediately return all equipment, finished or unfinished documents, photographs, data, studies and reports or unused supplies prepared or purchased by SUBRECIPIENT under this Agreement to RSCCD or its representatives, or dispose of them in accordance with directions from RSCCD.

### **INDEMNIFICATION**

24. (a) SUBRECIPIENT shall indemnify and hold harmless RSCCD, its officers, employees and representatives from and against all claims, damages, losses and expenses, including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the SUBRECIPIENT, its subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the RSCCD.

(b) RSCCD shall indemnify and hold harmless SUBRECIPIENT, California State University Fullerton, the Trustees of the California State University, the State of California, their officers, employees, representatives and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the RSCCD, its subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the SUBRECIPIENT.

### **INSURANCE**

25. SUBRECIPIENT shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. A certificate of insurance must be provided that includes prior notice of cancellation,

modification, or reduction in said insurance. SUBRECIPIENT shall deliver certificate(s) of insurance under SUBRECIPIENT'S comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, RSCCD shall be provided a copy of said policy.

SUBRECIPIENT shall provide workers' compensation coverage for each of its employees. SUBRECIPIENT and RSCCD shall each be responsible for providing coverage for their own students.

### **PATENT/COPYRIGHT MATERIALS/PROPRIETARY INFORMATION**

26. SUBRECIPIENT agrees to grant RSCCD, the US Department of Education, and/or the United States Government a royalty-free, nonexclusive and irrevocable license to publish, copy, translate or use, now and hereafter, all materials, data, films, tapes, etc., developed under this Agreement. RSCCD, the US Department of Education, and/or the United States Government reserve the right to authorize others to use or reproduce such materials. Further, these parties shall have access to any report, preliminary findings or data assembled by SUBRECIPIENT under this Agreement and in accordance with 34 CFR 75.621, any publication filed by a grantee for an invention made under a grant must include the following statement in the first paragraph: "The invention described in this application was made under a grant from the Department of Education."

### **STANDARDS OF CONDUCT**

27. (a) General Assurance. Every reasonable course of action will be taken by SUBRECIPIENT in order to maintain the integrity of this expenditure of public funds and to avoid favoritism and questionable or improper conduct. This Agreement will be administered in an impartial manner, free from efforts to gain personal financial or political gain. SUBRECIPIENT, its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, special interest or desire for personal gain.

(b) Conducting Business Involving Relatives. No relative by blood, adoption or marriage of any executive or employee of SUBRECIPIENT will receive favorable treatment when considered for enrollment in programs provided by, or employment with, SUBRECIPIENT.

(c) Conducting Business Involving Close Personal Friends and Associates. Executives of SUBRECIPIENT will be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering this Agreement, will exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for SUBRECIPIENT to conduct business with a friend or associate of an executive or employee of SUBRECIPIENT, or an elected official in the area, a permanent record of the transaction will be retained.

(d) Avoidance of Economic Interest. No executive or employee of SUBRECIPIENT, elected official in the area, will solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by SUBRECIPIENT or RSCCD. Supplies, materials, equipment or services purchased with Agreement funds will be used solely for purposes allowed under this Agreement.

### **DRUG FREE WORKPLACE**

28. SUBRECIPIENT shall execute and abide by the Drug Free Workplace Certification attached hereto as *Exhibit D* and incorporated herein by this reference.

### **DEBARMENT**

29. SUBRECIPIENT certifies that it is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal programs in accordance with 34 CFR Part 85 (See *Exhibit D*).

### **LITERATURE AND PUBLIC ANNOUNCEMENTS**

30. Any literature distributed by SUBRECIPIENT for the purpose of apprising businesses, participants, or the general public of its programs under this Agreement shall state and acknowledge, in accordance with 34 CFR 75.620, the support of the Department of Education in publicizing the work under this agreement in any medium. This acknowledgement shall read substantially as follows:

"This project has been funded at least in part with Federal funds from the U.S. Department of Education under grant award number P031C110183. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government." Any public announcements disclosing the federal funding must conform to the requirements and guidelines in *Exhibit E*.

### **LOBBYING**

31. As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82 (See *Exhibit D*), SUBRECIPIENT certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **BREACH – SANCTIONS**

32. If, through any cause, SUBRECIPIENT violates any of the terms and conditions of this Agreement, or any prior Agreements whereby grant funds were received by SUBRECIPIENT, or if SUBRECIPIENT reports inaccurately, or if any audit report makes disallowances, SUBRECIPIENT shall promptly remedy its acts or omissions and/or repay RSCCD all amounts due RSCCD as a result thereof. For any such failures or violations RSCCD shall also have the right, at its sole discretion, to: (1) immediately discontinue program support until such time as SUBRECIPIENT fulfills its obligations or remedies all violations of this Agreement or prior

Agreements; and/or (2) collect outstanding amounts, as determined by RSCCD to be due RSCCD from SUBRECIPIENT, by offsetting or debiting from current claims or invoices, if after thirty (30) days written notice SUBRECIPIENT has failed to repay same or a repayment schedule has not been made; and/or (3) terminate this Agreement in accordance with Section 34 herein.

### **DISPUTES**

33. In the event of a dispute between the parties, the aggrieved party shall notify the other party and provide a detailed description of the alleged problem. The parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD or the Department of Education. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBRECIPIENT. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBRECIPIENT a written request to appeal said decision. Pending final decision of the appeal, SUBRECIPIENT shall act in accordance with the written decision of RSCCD or the Department of Education, whichever is the final arbiter of the dispute.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the US Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

### **TERMINATION**

34. Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of receipt. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of service responsibilities, active case records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of SUBRECIPIENT'S expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect or operation. Upon receipt of notice of termination, SUBRECIPIENT shall limit or terminate any outstanding financial commitments. RSCCD shall reimburse SUBRECIPIENT for all costs incurred by it for the Purpose, including without limitation, all uncancellable obligations. In the event that such funding is terminated or reduced, RSCCD shall provide SUBRECIPIENT with written notification of such determination. SUBRECIPIENT shall immediately comply with RSCCD'S decision.

### **TOTAL AGREEMENT**

35. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as



are stated herein. SUBRECIPIENT acknowledges that it has read and agrees to all terms and conditions included in this contract.

**AMENDMENTS**

36. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by authorized official of both parties.

**NOTICES**

37. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD: Peter J. Hardash, Vice Chancellor  
Business Operations and Fiscal Services  
Rancho Santiago Community College District  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340

SUBRECIPIENT: Denise Bell, Director  
Office of Sponsored Programs  
CSU Fullerton Auxiliary Services Corporation  
2600 E. Nutwood Avenue, Ste. 250  
Fullerton, CA 92831  
(657) 278-4110

IN WITNESS WHEREOF, RSCCD and SUBRECIPIENT have executed this Agreement as of the date first above written.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

CSU FULLERTON  
AUXILIARY SERVICES CORPORATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash

Name: Frank A. Mumford

Vice Chancellor

Title: Business Operations/Fiscal Services

Title: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board

Approval

Date: September 14, 2015

\_\_\_\_\_  
Employer/Taxpayer Identification Number (EIN)

## LIST OF EXHIBITS

### *Same as Year 1:*

EXHIBIT A	APPLICATION FOR FEDERAL FUNDING
EXHIBIT B	REPORT TEMPLATES
EXHIBIT C	INVOICE TEMPLATE
EXHIBIT D	DRUG FREE, DEBARMENT, AND LOBBYING CERTIFICATIONS
EXHIBIT E	DISCLOSING FEDERAL FUNDING IN PUBLIC ANNOUNCEMENTS

**AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
on behalf of  
FULLERTON COLLEGE**

This Agreement is entered into on the 14<sup>th</sup> day of September 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and North Orange County Community College District, on behalf of Fullerton College (hereinafter “SUBRECIPIENT”).

**WHEREAS**, RSCCD has received a grant entitled ENGAGE to STEM Project (Grant No. P031C110183; CFDA No. 84.031C) from the U.S. Department of Education, Title III, Part F, Hispanic-Serving Institutions (HSI) Science Technology Engineering & Mathematics (STEM) and Articulation Program. The purpose of the HSI STEM & Articulation Programs is to expand and enhance educational opportunities for, and improve the academics attainment of Hispanic students, and

**WHEREAS**, SUBRECIPIENT has agreed to participate in the purpose of this grant, and

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**NOW, THEREFORE** the RSCCD and SUBRECIPIENT do covenant and agree as follows:

**TERM**

1. The effective term of this Agreement shall be from the period beginning October 1, 2015 and ending September 30, 2016 in the amount of \$365,140 and subject to the provisions of this Agreement. An extension may be granted in writing from the U.S. Department of Education (approving authority), through RSCCD.

**PURPOSE**

2. The purpose of the program funded by this Agreement is to support a collaboration (1) to increase the number of Hispanic and other low-income students attaining degrees in the fields of science, technology, engineering, or mathematics (STEM); (2) to develop model transfer and articulation agreements between the two-year HSI’s and four-year institutions; (3) to enable more data-based decision-making, and (4) to increase the number of math and science teachers. SUBRECIPIENT shall ensure that the program funded hereby shall comply with this purpose.

**COMPLIANCE WITH LAW**

3. In its performance under this Agreement, SUBRECIPIENT shall fully comply with the requirements of the following, whether or not otherwise referred to in this Agreement:

- (a) The Act and all applicable federal statutes, regulations, policies, procedures and directives, including but not limited to 34 C.F.R. 74, 75, 77, 79, 82, 84, 85, 86, 97,

98, and 99 (Published as Education Department General Administrative Regulations (EDGAR)).

- (b) All applicable State statutes, regulations, policies, procedures and directives;
- (c) All applicable local ordinances and requirements, including use permits and licensing;
- (d) Court orders applicable to its operation; and
- (e) The terms and conditions of the Grant Award Notification.

If any of the foregoing is enacted, amended, or revised, SUBRECIPIENT will comply with such or will notify RSCCD after enactment or modification that it cannot so comply. Either party may thereupon terminate this Agreement, if necessary.

#### **STATEMENT OF WORK**

4. This Agreement is based on the Application for Federal Education Assistance included as *Exhibit A* to this Agreement. SUBRECIPIENT agrees to comply with all provisions, to perform SUBRECIPIENT's proposed work, and to provide SUBRECIPIENT's services set forth in this Agreement and the aforementioned Application for Federal Education Assistance in a professional, timely and diligent manner. The parties hereto agree that concerning matters not specifically contained within the body of this Agreement, the Application for Federal Education Assistance will be controlling.

#### **MODIFICATION OF PROGRAM COMPONENTS AND SERVICE LEVELS**

5. The parties hereto agree that those program components and service levels detailed in *Exhibit A* may be modified so long as the total payments under this Agreement are not increased and the project scope, objectives, and key personnel (in accordance with 34 CFR 74.25 (c)(2) and/or 34 CFR 80.30 (d)(3)) of the program are not altered. However, any such modification shall not be made without the prior written notification of RSCCD and acceptance by SUBRECIPIENT. Any requests for changes in scope, objectives or key personnel require written approval and should be coordinated through RSCCD for submission to the U.S. Department of Education.

#### **PLANS AND PROCEDURES**

6. SUBRECIPIENT shall monitor its program for compliance with the provisions of this Agreement and all applicable laws, regulations and its institutional policies and procedures.

#### **REPORTS**

7. SUBRECIPIENT shall submit such reports, data and information at such times as RSCCD may require, and in the form RSCCD may require, regarding the performance of SUBRECIPIENT'S services, or SUBRECIPIENT'S activities, costs or other data. The Interim and Annual Performance Report Templates are incorporated by reference and attached hereto as *Exhibit B* which by this reference is incorporated herein and made a part hereof as if fully set forth.

#### **NO SUPPLANTATION**

8. Funds provided under this Agreement shall be used only for activities that would otherwise be unavailable in the absence of such funds. SUBRECIPIENT shall not render the same services under this Agreement to any participant whose cost of services is otherwise paid for by any other person or entity.

### **INDEPENDENT CONTRACTOR**

9. SUBRECIPIENT agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

### **SUBCONTRACT ASSIGNMENT**

10. None of the duties of, or work to be performed by, SUBRECIPIENT under this Agreement shall be Sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBRECIPIENT pursuant to this Agreement. SUBRECIPIENT shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with Federal and local SUBRECIPIENT guidelines. SUBRECIPIENT shall itemize all sub-contractor and contracted staff costs in the budget so it is clear how the funds will be allocated and spent by each SUBRECIPIENT. By entering into this Agreement SUBRECIPIENT agrees that it is the direct provider of intended services. Upon request, SUBRECIPIENT shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

### **CONTINGENCY OF FUNDS**

11. SUBRECIPIENT acknowledges that approval of and funding for this Agreement in accordance with 34 CFR 75.253 is contingent upon U.S. Department of Education approval, receipt of funds from, and obligation of funds by, the U.S. Department of Education to RSCCD. The Department will consider continued funding if: (1) Congress has appropriated sufficient funds under the program, (2) the Department determines that continuing the project would be in the best interests of the government, (3) the recipient has made substantial progress toward meeting the objectives in its approved application, and (4) the recipient has submitted reports of project performance and budget expenditures that meet reporting requirements found at 34 CFR 74.118 and any other reporting requirements established by the secretary. If such approval, funding, or appropriations are not forthcoming, or are otherwise limited, RSCCD shall notify SUBRECIPIENT immediately and in writing. Immediately upon such notice SUBRECIPIENT shall modify or cease operations as directed by RSCCD. If the approving authority determines that modification of SUBRECIPIENT'S operations hereunder is preferable to cessation of such operations, within thirty (30) days of said written notice, RSCCD and SUBRECIPIENT shall negotiate necessary modifications to this Agreement and/or reimbursement of costs incurred hereunder.

### **BUDGET SCHEDULE**

12. SUBRECIPIENT agrees that the expenditures of any and all funds under this Agreement will be in accordance with the approved budget, a copy of which is attached hereto as part of the Application for Federal Education Assistance, *Exhibit A*, and which by this reference is incorporated herein and made a part hereof as if fully set forth. The SUBRECIPIENT may spend unexpended funds in the following budget period for any allowable cost that falls within the scope and objectives of the project (See Carryover, Section 14)

### **MODIFICATION OF BUDGET SCHEDULE**

13. SUBRECIPIENT shall have the authority to transfer allocated program funds from one category of the overall program budget to any other category of the overall program budget, as long as the amount of the total grant is not increased and the scope of the program is not altered. Where the scope of the program is altered and results in need for a change in the budget, written approval is required and should be coordinated through RSCCD for submission to the U.S. Department of Education.

### **CARRYOVER**

14. SUBRECIPIENT may spend unexpended funds in a following budget period for any allowable cost(s) that fall(s) within the scope and objectives of the project, not just for expenditures arising out of uncompleted activities. However, if during the course of program monitoring reservations are developed on behalf of the approving authority about the SUBRECIPIENT'S use of such funds, a written statement from the SUBRECIPIENT describing the ways it intends to use the remaining funds may be required.

### **TIME EXTENSIONS**

15. The end date of the project period may be extended on a one-time only basis for a period of up to twelve (12) months without the need to receive prior approval from the approving authority except where such an extension would: (1) require additional federal funds, (2) change the scope or objectives of the project, (3) be merely for the purpose of exhausting unexpended funds, and (4) be contrary to federal statute, regulation, or grant conditions.

### **SUBMISSION OF INVOICES**

16. Upon the effective date of this Agreement, RSCCD shall make payments to SUBRECIPIENT in accordance with the following payment schedule:

- a. Payments. Beginning 1st October 2015, no more often than once a month and no less than once per quarter, upon receipt and approval by RSCCD of SUBRECIPIENT'S invoice, showing itemized expenditures in accordance with the invoice template provided as *Exhibit C*, RSCCD shall make reimbursement payments as long as the total payments under this Agreement do not exceed \$365,140.
- b. Invoices. One original signed invoice should be sent to the HSI-STEM Project Director, as follows:

Micki Bryant  
Santa Ana College  
1530 W. 17<sup>th</sup> Street  
Santa Ana, CA 92706

### **FISCAL ACCOUNTABILITY**

17. (a) Financial Management System. SUBRECIPIENT shall establish and maintain a sound financial management system, based upon generally accepted accounting principles. SUBRECIPIENT'S system shall provide fiscal control and accounting procedures that will include the following:

- (1) Information pertaining to this Agreement and contract awards, obligations, unobligated balances, assets, expenditures, and income;
- (2) Effective internal controls to safeguard assets and assure their proper use;
- (3) Source documentation to support accounting records; and

- (4) Proper charging of costs and cost allocation.
- (b) SUBRECIPIENT'S Records. SUBRECIPIENT'S records shall be sufficient to:
  - (1) Permit preparation of required reports;
  - (2) Permit the tracing of funds to a level of expenditure adequate to establish that funds have not been used in violation of the applicable restrictions on the use of such funds; and
  - (3) Permit the tracing of program income, or profits earned, and any costs incurred that are otherwise allowable except for funding limitations.
- (c) Costs Charged. Costs shall be charged to this contract only in accordance with the following:
  - (1) Approved Application for Federal Assistance (*Exhibit A*)
  - (2) The Education Department General Administrative Regulations (EDGAR)
  - (3) Office of Management and Budget (OMB) Circulars A-21 (Relocated to 2CFR, Part 220) and Circular A-110 (Relocated to 2 CFR 215)

### **ANNUAL AUDIT**

18. SUBRECIPIENT shall arrange for an independent audit of their federal funds in accordance with OMB Circular A-133. This program should be listed in their Schedule of Federal Expenditures. SUBRECIPIENT shall submit a copy of each required audit report to RSCCD within thirty (30) days after the date received by the SUBRECIPIENT.

### **ACCESS AND RECORDS**

19. (a) Access. RSCCD, the U.S. Department of Education, and the United States Government and/or their representatives, shall have access, for purposes of monitoring auditing, and examining, to SUBRECIPIENT'S activities, books, documents and papers (including computer records) and to records of SUBRECIPIENT'S subcontractors, consultants, contracted employees, bookkeepers, accountants, employees and participants related to this Agreement during normal business hours. Such agencies or representatives shall have the right to make excerpts, transcripts and photocopies of such records and to schedule on-site monitoring at their discretion. Monitoring activities also may include, but are not limited to, questioning employees and participants and entering any premises or onto any site in which any of the services or activities funded hereunder are conducted or in which any of the records of SUBRECIPIENT are kept in coordination with SUBRECIPIENT's designated audit contract person. In the event SUBRECIPIENT does not make the above-referenced documents available within the County of Orange, California, SUBRECIPIENT agrees to pay all necessary and reasonable expenses incurred by RSCCD in conducting any audit at the location where said records and books of account are maintained.

(b) Records Retention. All accounting records and evidence pertaining to all costs of SUBRECIPIENT and all documents related to this Agreement shall be kept available at SUBRECIPIENT'S office or place of business for the duration of this Agreement and thereafter for three (3) years after completion of an audit. Records which relate to (1) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement, or (2) costs and expenses of this Agreement to which RSCCD or any other government agency takes exception, shall be retained beyond the three (3) year period until final resolution or disposition of such appeals, litigation, claims, or exceptions.

## **FRAUD**

20. SUBRECIPIENT shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity under this Agreement, in accordance with the applicable federal laws and regulations.

## **NONDISCRIMINATION AND COMPLIANCE PROVISIONS**

21. As a condition of this award of financial assistance under the U.S. Department of Education to SUBRECIPIENT from RSCCD, SUBRECIPIENT assures, with respect to operation of all programs or activities funded with funds provided pursuant to the Act, and all agreements to carry out such programs or activities, that it will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including, but not limited to, 34 C.F.R. part 100 et seq. The United States, the State of California and RSCCD have the right to seek judicial enforcement of this assurance.

- (a) During the performance of this Agreement, SUBRECIPIENT and its subcontractors will not deny the Agreement's benefits to any person on the basis of race, ancestry, national origin, religion, color, ethnic group identification, sex, age, physical or mental disability (including HIV and AIDS), medical condition (cancer), marital status, nor will they unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of race, ancestry, religion, color, ethnic group identification, national origin, ancestry, mental or physical disability (including HIV and AIDS), medical condition (cancer), marital status, age (over 40), sex, denial of family care leave, or political affiliation or belief. SUBRECIPIENT will ensure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment.
- (b) SUBRECIPIENT will include the non-discrimination and compliance provisions of this Section of the Agreement in all subcontracts to perform work under this Agreement.
- (c) SUBRECIPIENT will give written notice of its obligations under this Section of the Agreement to labor organizations with which SUBRECIPIENT has a collective bargaining or other agreement.

## **CONFIDENTIALITY**

22. Without prejudice to any other section of this Agreement, SUBRECIPIENT shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state laws. However, SUBRECIPIENT shall submit to RSCCD, the U.S. Department of Education, and/or the United States Government or their representatives, all records requested for administrative purposes, including audit, examinations, monitoring and verification of reports submitted by SUBRECIPIENT, costs incurred and services rendered hereunder.

## **PROPERTY**

### 23. (a) Definitions

1. "Real Property" is land, including land improvements, structures, and appurtenances thereto, excluding movable machinery and equipment.



2. "Equipment": For purchase on or after July 1, 1993, "equipment" is tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.
- (b) Property Management. SUBRECIPIENT shall budget, manage and maintain an inventory or property in accordance with the standards established by the U.S. Government. SUBRECIPIENT shall retain records pertaining to all equipment or property described above, and to costs incurred with respect thereto, for a period of three (3) years after final disposition of such property. SUBRECIPIENT shall immediately return all equipment, finished or unfinished documents, photographs, data, studies and reports or unused supplies prepared or purchased by SUBRECIPIENT under this Agreement to RSCCD or its representatives, or dispose of them in accordance with directions from RSCCD.

### **INDEMNIFICATION**

24. (a) SUBRECIPIENT shall indemnify and hold harmless RSCCD, its officers, employees and representatives from and against all claims, damages, losses and expenses, including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the SUBRECIPIENT, its subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the RSCCD.

(b) RSCCD shall indemnify and hold harmless SUBRECIPIENT, North Orange County Community College District (NOCCCD) – Fullerton College, the Trustees of the NOCCCD, their officers, employees, representatives and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the RSCCD, its subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence or willful misconduct of the SUBRECIPIENT.

### **INSURANCE**

25. SUBRECIPIENT shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes a thirty (30) day notice of cancellation, modification, or reduction in said insurance. SUBRECIPIENT shall deliver certificate(s) of insurance under SUBRECIPIENT'S comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request, RSCCD shall be provided a copy of said policy.

SUBRECIPIENT shall provide workers' compensation coverage for each of its employees. SUBRECIPIENT and RSCCD shall each be responsible for providing coverage for their own students.

## **PATENT/COPYRIGHT MATERIALS/PROPRIETARY INFORMATION**

26. SUBRECIPIENT agrees to grant RSCCD, the US Department of Education, and/or the United States Government a royalty-free, nonexclusive and irrevocable license to publish, copy, translate or use, now and hereafter, all materials, data, films, tapes, etc., developed under this Agreement. RSCCD, the US Department of Education, and/or the United States Government reserve the right to authorize others to use or reproduce such materials. Further, these parties shall have access to any report, preliminary findings or data assembled by SUBRECIPIENT under this Agreement and in accordance with 34 CFR 75.621, any publication filed by a grantee for an invention made under a grant must include the following statement in the first paragraph: "The invention described in this application was made under a grant from the Department of Education."

## **STANDARDS OF CONDUCT**

27. (a) General Assurance. Every reasonable course of action will be taken by SUBRECIPIENT in order to maintain the integrity of this expenditure of public funds and to avoid favoritism and questionable or improper conduct. This Agreement will be administered in an impartial manner, free from efforts to gain personal financial or political gain. SUBRECIPIENT, its officers and employees, in administering this Agreement, will avoid situations which give rise to a suggestion that any decision was influenced by prejudice, bias, special interest or desire for personal gain.

(b) Conducting Business Involving Relatives. No relative by blood, adoption or marriage of any executive or employee of SUBRECIPIENT will receive favorable treatment when considered for enrollment in programs provided by, or employment with, SUBRECIPIENT.

(c) Conducting Business Involving Close Personal Friends and Associates. Executives of SUBRECIPIENT will be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering this Agreement, will exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for SUBRECIPIENT to conduct business with a friend or associate of an executive or employee of SUBRECIPIENT, or an elected official in the area, a permanent record of the transaction will be retained.

(d) Avoidance of Economic Interest. No executive or employee of SUBRECIPIENT, elected official in the area, will solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by SUBRECIPIENT or RSCCD. Supplies, materials, equipment or services purchased with Agreement funds will be used solely for purposes allowed under this Agreement.

## **DRUG FREE WORKPLACE**

28. SUBRECIPIENT shall execute and abide by the Drug Free Workplace Certification attached hereto as *Exhibit D* and incorporated herein by this reference.

## **DEBARMENT**

29. SUBRECIPIENT certifies that it is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal programs in accordance with 34 CFR Part 85 (See *Exhibit D*).

## **LITERATURE AND PUBLIC ANNOUNCEMENTS**

30. Any literature distributed by SUBRECIPIENT for the purpose of apprising businesses, participants, or the general public of its programs under this Agreement shall state and acknowledge, in accordance with 34 CFR 75.620, the support of the Department of Education in publicizing the work under this agreement in any medium. This acknowledgement shall read substantially as follows:

"This project has been funded at least in part with Federal funds from the U.S. Department of Education under grant award number P031C110183. The content of this publication does not necessarily reflect the views or policies of the U.S. Department of Education nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government." Any public announcements disclosing the federal funding must conform to the requirements and guidelines in *Exhibit E*.

## **LOBBYING**

31. As required by Section 1352, Title 31, of the U.S. Code, and implemented at 34 CFR Part 82 (See *Exhibit D*), SUBRECIPIENT certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

## **BREACH – SANCTIONS**

32. If, through any cause, SUBRECIPIENT violates any of the terms and conditions of this Agreement, or any prior Agreements whereby grant funds were received by SUBRECIPIENT, or if SUBRECIPIENT reports inaccurately, or if any audit report makes disallowances, SUBRECIPIENT shall promptly remedy its acts or omissions and/or repay RSCCD all amounts due RSCCD as a result thereof. For any such failures or violations RSCCD shall also have the right, at its sole discretion, to: (1) immediately discontinue program support until such time as SUBRECIPIENT fulfills its obligations or remedies all violations of this Agreement or prior Agreements; and/or (2) collect outstanding amounts, as determined by RSCCD to be due RSCCD from SUBRECIPIENT, by offsetting or debiting from current claims or invoices, if after thirty (30) days written notice SUBRECIPIENT has failed to repay same or a repayment schedule has not been made; and/or (3) terminate this Agreement in accordance with Section 34 herein.

## **DISPUTES**

33. In the event of a dispute between the parties, the aggrieved party shall notify the other party and provide a detailed description of the alleged problem. The parties agree to use reasonable

efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD or the Department of Education. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBRECIPIENT. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBRECIPIENT a written request to appeal said decision. Pending final decision of the appeal, SUBRECIPIENT shall act in accordance with the written decision of RSCCD or the Department of Education, whichever is the final arbiter of the dispute.

The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the US Department of Education, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

### **TERMINATION**

34. Either party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other party. Notice shall be deemed served on the date of receipt. Upon termination, or notice thereof, the parties agree to cooperate with one another in the orderly transfer of service responsibilities, active case records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of Federal and/or State funds, as applicable, for the reimbursement of SUBRECIPIENT'S expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect or operation. Upon receipt of notice of termination, SUBRECIPIENT shall limit or terminate any outstanding financial commitments. RSCCD shall reimburse SUBRECIPIENT for all costs incurred by it for the Purpose, including without limitation, all uncancellable obligations. In the event that such funding is terminated or reduced, RSCCD shall provide SUBRECIPIENT with written notification of such determination. SUBRECIPIENT shall immediately comply with RSCCD'S decision.

### **TOTAL AGREEMENT**

35. This Agreement, together with the attachments hereto, expresses the total understanding of the parties. There are no oral understandings of the parties or terms and conditions other than as are stated herein. SUBRECIPIENT acknowledges that it has read and agrees to all terms and conditions included in this contract.

### **AMENDMENTS**

36. This Agreement may be modified or revised at any time by the parties as long as the amendment is made in writing and signed by authorized official of both parties.

**NOTICES**

37. All notices, reports and correspondence between the parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

RSCCD: Peter J. Hardash, Vice Chancellor  
Business Operations and Fiscal Services  
Rancho Santiago Community College District  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706-1640

SUBRECIPIENT: Rodrigo Garcia  
Interim District Director, Fiscal Affairs  
North Orange County CCD  
1830 West Romneya Drive  
Anaheim, CA 92801

IN WITNESS WHEREOF, RSCCD and SUBRECIPIENT have executed this Agreement as of the date first above written.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

NORTH ORANGE COUNTY COMMUNITY  
COLLEGE DISTRICT, on behalf of  
FULLERTON COLLEGE

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash

Name: Fred Williams

Vice Chancellor

Vice Chancellor

Title: Business Operations/Fiscal Services

Title: Finance and Facilities

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board

Approval

Date: September 14, 2015

\_\_\_\_\_  
Employer/Taxpayer Identification Number (EIN)

## LIST OF EXHIBITS

### *Same as Year 1:*

EXHIBIT A	APPLICATION FOR FEDERAL FUNDING
EXHIBIT B	REPORT TEMPLATES
EXHIBIT C	INVOICE TEMPLATE
EXHIBIT D	DRUG FREE, DEBARMENT, AND LOBBYING CERTIFICATIONS
EXHIBIT E	DISCLOSING FEDERAL FUNDING IN PUBLIC ANNOUNCEMENTS

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Sub-Agreement between RSCCD and North Orange County Community College District on behalf of Fullerton College	
Action: Request for Approval	

**BACKGROUND**

Santa Ana College was awarded a National Science Foundation Advanced Technological Education (NSF ATE) grant for their *Orange County Biotechnology Collaborative Partnership* project, in partnership with Santiago Canyon College and Fullerton College. Through this project the three colleges will increase enrollment in the biotechnology programs, ensure that students who complete the programs have the skills and knowledge required to enter and succeed in biotechnology occupations, produce high numbers of qualified biotechnicians to meet the workforce need, and align the biotechnology programs with industry workforce needs.

**ANALYSIS**

A sub-agreement has been developed with Fullerton College outlining the terms and conditions for their portion of the work to implement the project.

The NSF ATE Project Administrator is Dean Cher Carrera and the Project Director is Dr. Kathy Takahashi.

**RECOMMENDATION**

It is recommended that the board approve the sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: (\$158,724.00)	Board Date: September 14, 2015
Prepared by: Sarah Santoyo, Director of Grants	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**Grant Sub-Agreement between  
Rancho Santiago Community College District  
and  
North Orange County Community College District**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 15<sup>th</sup> day of September, 2015, between Rancho Santiago Community College District on behalf of *Santa Ana College* (hereinafter “RSCCD”) and North Orange County Community College District on behalf of *Fullerton College* (hereinafter “SUBRECIPIENT”). RSCCD and SUBRECIPIENT may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

**WHEREAS**, RSCCD was awarded an Advanced Technological Education grant (Award No. 1502064) (hereinafter “Grant”) to implement the Orange County Biotechnology Collaborative project from the National Science Foundation (hereinafter “PRIME SPONSOR”), and the goals of the project are to: 1) Increase enrollment in the community colleges’ biotechnology programs, especially among underrepresented populations; 2) Ensure that students who complete the colleges’ biotechnology programs have the knowledge, skills and abilities required to enter and succeed in biotechnology occupations; 3) Produce a high number of biotechnicians to address the regional workforce need; and, 4) Improve program alignment with industry workforce needs and build robust programs through regional alignment and collaboration;

**WHEREAS**, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees;

**WHEREAS**, SUBRECIPIENT has agreed to participate in the purpose of this Grant according to the terms and conditions hereinafter set forth;

**NOW, THEREFORE** RSCCD and SUBRECIPIENT do covenant and agree as follows:

**ARTICLE I**

**1. Statement of Work**

SUBRECIPIENT agrees to perform the work described in the approved Application (Scope of Work), *Exhibit A*, which by reference is incorporated into this Agreement.

**2. Period of Performance**

The period of performance for this Agreement shall be from August 1, 2015 through July 31, 2018.

**3. Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$158,724.00 USD.



#### **4. R&D Status of the Project**

Following federal guidelines for grants made after January 14, 2013, all awards issued by the National Science Foundation meet the definition of “Research and Development” in OMB Circular A-133 \_105/2 CFR section 200.87. Though the approved project meets the Common Rule’s (45 CFR 46 subpart A) exemptions for Human Subjects Research.

#### **5. Budget**

SUBRECIPIENT agrees that the expenditures of funds under this Agreement will be in accordance with the Proposal Budget approved by the Prime Sponsor (*Exhibit B*), which by this reference is incorporated herein and made a part hereof as if fully set forth.

#### **6. Modifications**

Prior approval by RSCCD required for the following modifications:

- (a) Significant Project Changes:
  - a. Transfer for the project effort, e.g., third-tier sub-agreement
  - b. Change in objective or scope
  - c. Disengagement or change of PI or Co-PI
- (b) Rearrangement and Reconversion Costs: costs incurred for ordinary and normal rearrangement and alteration of facilities that do not constitute construction to adapt pace or utilities within a completed structure to accomplish the objectives of the grant.
- (c) Salaries of administrative or clerical staff
- (d) Transfer of funds budgeted for participant support costs.

#### **7. Indirect Rate**

The SUBRECIPIENT budget (*Exhibit B*) includes indirect costs at the rate identified in the grant application (*Exhibit A*). SUBRECIPIENT agrees to follow the terms of its indirect rate cost agreement in determining the indirect costs that will be charged to the Grant.

#### **8. Payments and Invoicing**

- (a) Payments. All payments will occur upon receipt of SUBRECIPIENT’s detailed invoice that is approved by appropriate administrators at RSCCD. RSCCD shall make payments to the SUBRECIPIENT up to but no more than the total cost described under Article I.3. “Total Cost.”
- (b) Invoicing. Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon submission and approval of a Final Report. SUBRECIPIENT shall submit invoices at least quarterly, on or before the 15<sup>th</sup> day of each quarter to the Primary Contact listed in Article I.18 Notices.

#### **9. Reporting**

- (a) Progress Reports. SUBRECIPIENT agrees to submit annual progress reports that provide details of the work performed, outcomes, and other information requested by RSCCD to meet the requirements of the Prime Sponsor. Annual reports will be due on the July 31<sup>st</sup> of each year. If the project report falls on a weekend or holiday, the report will due on the

following day. Reports should be submitted to the Primary Contact listed in Article I.18 Notices.

- (b) Final Report. SUBRECIPIENT agrees to submit an annual expenditure report and an end-of-project report that summarizes work completed in reference to the Scope of Work, provides outcome and achievement data, and other data as required by the Prime Sponsor. The final report is due on August 31<sup>st</sup> of the final year of the project. If the final report due date falls on a weekend or holiday the report will be due on the following day. The Final Report should be submitted to the Primary Contact listed in Article I.18 Notices.

### **10. Expenditure of Grant Funds.**

SUBRECIPIENT agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or disallowment of Grant funds.

### **11. Time Extensions.**

As the grantee, RSCCD has sole authority to request a time extension from the Prime Sponsor. Therefore, time extensions are dependent on the decision of RSCCD to make the request and on the approval of such a request by the Prime Sponsor. If SUBRECIPIENT determines that a time extension is needed to fulfil the obligations of this agreement, it must notify RSCCD promptly, 90 days prior to the period of performance end date, to ensure that RSCCD has sufficient time to consider and decide if it will submit a request for a time extension to the PRIME SPONSOR. SUBRECIPIENT should not assume that a time extension would occur without a formal process or would automatically be approved if requested, and should intend to implement and complete the project within the term listed in Article I.2 Period of Performance.

### **12. Sub-Contract Assignment**

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBRECIPIENT under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBRECIPIENT pursuant to this Agreement.

SUBRECIPIENT shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBRECIPIENT's policies. By entering into this Agreement SUBRECIPIENT agrees that it is the direct provider of intended services. Upon request, SUBRECIPIENT shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

### **13. CCR/SAM Registration**

As CCR/SAM registration is required for all grantees and sub-recipients, SUBRECIPIENT agrees to maintain active CCR/SAM registration throughout the duration of the sub-agreement.

#### **14. Record Keeping**

SUBRECIPIENT agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

#### **15. Audit**

SUBRECIPIENT agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBRECIPIENT agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. SUBRECIPIENT agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

#### **16. Mutual Indemnification**

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

#### **17. Termination**

The obligations of RSCCD under this Agreement are contingent upon the availability of federal funds, as applicable, for the reimbursement of SUBRECIPIENT expenditures. In the event that such funding is terminated or reduced, RSCCD shall provide SUBRECIPIENT with written notification of such determination and RSCCD shall reimburse SUBRECIPIENT for costs incurred up to the termination date. Notice shall be deemed served on the date of receipt by the SUBRECIPIENT; with receipt determined by certified mail delivery confirmation. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

#### **18. Disputes**

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBRECIPIENT. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBRECIPIENT a written request to appeal said decision. Pending final decision of the appeal, SUBRECIPIENT shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

**19. Notices**

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing via email or U.S. mail, as appropriate:

**Rancho Santiago Community College District**

Primary Point of Contact:

Kathleen Takahashi, Ph.D., NSF ATE Project Director  
Santa Ana College, 1530 West 17<sup>th</sup> Street, Santa Ana, CA 92706  
(714) 564-6628, [takahashi\\_kathleen@sac.edu](mailto:takahashi_kathleen@sac.edu)

Fiscal Contact:

Peter J. Hardash, Vice Chancellor of Business Operations/Fiscal Services  
Rancho Santiago CCD, 2323 North Broadway, Ste. 404-1, Santa Ana, CA 92706  
(714) 480-7340, [hardash\\_peter@rscdd.edu](mailto:hardash_peter@rscdd.edu)

**SUBRECIPIENT NAME: North Orange County Community College District**

<b>Primary Point of Contact</b>	
Name:	
Title:	
Address:	
Phone:	Email:

<b>Fiscal/Administrative Point of Contact</b>	
Name:	
Title:	
Address:	
Phone:	Email:

**20. Total Agreement**

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBRECIPIENT acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

**21. Amendments**

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

**1. Legal Terms and Conditions**

In addition to adhering to the approved project (Exhibit A), this project will be implemented in accordance with the Notice of Award (Exhibit C), the National Science Foundation’s Grant General Terms and Conditions (GC-1) Effective December 26, 2014 (Exhibit D), and the Solicitation (Exhibit E), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted by the Prime Sponsor that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBRECIPIENT with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

**IN WITNESS WHEREOF**, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both parties have signed the agreement.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**SUBRECIPIENT: *North Orange County Community College District***

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: \_\_\_\_\_

Title: Business Operations/Fiscal Services

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

EIN: \_\_\_\_\_

Board Approval Date: August 14, 2015

**Employer/Taxpayer Identification Number (EIN)  
DUNS: 12-024-5972**

**LIST OF EXHIBITS**

- Exhibit A      Approved Project Application
- Exhibit B      Sub-recipient's Budget, excerpted from the approved application
- Exhibit C      Notice of Award
- Exhibit D      National Science Foundation's Grant General Terms and Conditions (GC-1)  
Effective December 26, 2014
- Exhibit E      Solicitation for proposals for the National Science Foundation Advanced  
Technological Education grant

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Sub-Agreement between RSCCD and South Orange County Community College District/Saddleback College for the Retail/Hospitality/Tourism Deputy Sector Navigator Grant	
Action: Request for Approval	

**BACKGROUND**

Rancho Santiago Community College District was awarded the Retail/Hospitality/Tourism (RHT) Deputy Sector Navigator grant (#14-161-002) from the California Community Colleges Chancellor's Office Division of Workforce & Economic Development. The grant consists of two funding streams that include Deputy Sector Navigator funds (SB 1402, \$200,000) and In-Region Investment funds (SB 858, \$100,000). The in-region investment funds will be used to support projects at local community colleges to improve programs to produce a skilled workforce and to establish career pathways in support of the regional economy and the RHT sectors to align with the state Chancellor's Office *Doing What Matters* initiative.

**ANALYSIS**

Rancho Santiago Community College District will be collaborating with South Orange County Community College District to support the Fashion Day Event (*Fashion á la Mode*) to be held at Saddleback College on November 20, 2015. This event is focused on high school students throughout Orange County who are enrolled in fashion/consumer arts classes or those students demonstrating interest in fashion retail. Industry professional and college faculty will conduct event workshops related to different fashion careers and community college programs and majors in order to increase high school readiness and access to post-secondary education and careers. The performance period of the sub-agreement (#DO-15-2324-01) is September 15, 2015 – November 30, 2015, and the sub-award amount is \$5,000.00 to support stipends for workshops, event planning and coordination, and for event supplies and materials.

The project administrator is Enrique Perez and the project director is Ruth Cossio-Muñiz.

**RECOMMENDATION**

It is recommended that the Board approve this sub-agreement and that the Vice Chancellor, Business Operations/Fiscal Services or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$5,000.00 (grant funded)	Board Date: September 14, 2015
Prepared by: Maria Gil, Resource Development Coordinator	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**SUB-AGREEMENT BETWEEN  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
AND  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

This sub-agreement (hereinafter “Agreement”) is entered into on this 14<sup>th</sup> day of September 2015, between Rancho Santiago Community College District (hereinafter “RSCCD”) and the South Orange County Community College District on behalf of *Saddleback College* (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD received a grant award entitled, Deputy Sector Navigator Retail/Hospitality/Tourism/Learn & Earn, grant #14-161-002 (hereinafter “Grant”), from the California Community Colleges Chancellor’s Office (hereinafter “PRIME SPONSOR”), Workforce and Economic Development Division, which includes a role to support projects at local community colleges to improve programs to produce a skilled workforce and to establish career pathways in support of the regional economy and the Retail/Hospitality/Tourism industry sectors;

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth;

NOW, THEREFORE, the Parties hereby agree as follows:

**ARTICLE I**

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work as described in the Scope of Work (Exhibit A), which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from September 15, 2015, through November 30, 2015.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$5,000.00 USD.

4. **Payment**

Fifty percent (50%) of the total cost will be issued to SUBCONTRACTOR upon RSCCD’s receipt of the fully executed Agreement and an invoice for this disbursement. RSCCD shall



make reimbursement payments as long as the total payments under this Agreement do not exceed the amount listed above under Article I.3. "Total Costs".

5. Invoices

Invoices must be itemized, include the Agreement number (refer to footer), and include back-up documentation for expenditures submitted for payment. Final payment is contingent upon successful completion of the Scope of Work (Exhibit A), upon receipt of a final invoice requesting payment, and the Deputy Sector Navigator's certification of the final report. Invoices should be submitted to the following address:

Rancho Santiago Community College District  
Ruth Cossio-Muñiz, Deputy Sector Navigator  
Retail/Hospitality/Tourism – Los Angeles & Orange County Regions  
2323 N. Broadway, Suite 328  
Santa Ana, CA 92706

6. Reporting

SUBCONTRACTOR will provide a final report as described in the Scope of Work (Exhibit A) to Deputy Sector Navigator via email at [cossio\\_muniz\\_ruth@rsccd.edu](mailto:cossio_muniz_ruth@rsccd.edu).

7. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Time Extensions

RSCCD will not be requesting a time extension for Program activities from the PRIME SPONSOR. As a result, SUBCONTRACTOR will not be granted an extension. Therefore, SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement. Under this Agreement, SUBCONTRACTOR will only be reimbursed for expenses that are incurred on or prior to November 30, 2015.

9. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

10. Subcontract Assignment

Unless specifically noted in the Scope of Work (Exhibit A), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written consent of RSCCD. No sub-contract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement.

SUBCONTRACTOR shall ensure that all sub-contracts for services and contracted staff are procured in a manner consistent with SUBCONTRACTOR guidelines and policies.

SUBCONTRACTOR shall itemize all sub-contractor and contracted staff costs in the budget

so it is clear how the funds will be allocated and spent by SUBCONTRACTOR. By entering into this Agreement SUBCONTRACTOR agrees that it is the direct provider of intended services. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all sub-contracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval, that relate to this Agreement.

11. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

12. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any sub-contract related to performance of this Agreement.

13. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying Party or any of its agents or employees.

14. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination.

15. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

16. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be in writing and deposited in the United States Mail, postage prepaid, addressed as follows:

**RSCCD:** Rancho Santiago Community College District  
Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services  
2323 North Broadway, Ste. 404-1  
Santa Ana, CA 92706  
(714) 480-7340, hardash\_peter@rsccd.edu

Rancho Santiago Community College District  
Ruth Cossio-Muñiz, Deputy Sector Navigator  
Retail/Hospitality/Tourism Los Angeles & Orange County Regions  
2323 N. Broadway, Suite 328  
Santa Ana, CA 92706  
(714) 564-5521; cossio\_muniz\_ruth@rsccd.edu

**SUBCONTRACTOR:** South Orange County Community College District  
Dr. Debra L. Fitzsimons, Vice Chancellor of Business Services  
South Orange County Community College District  
28000 Marguerite Pkwy  
Mission Viejo, CA 92692

Anthony Teng, Dean of Advanced Technology & Applied Science  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
(949) 582-4895; ateng@saddleback.edu

17. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

18. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

**ARTICLE II**

1. Legal Terms and Conditions

This project will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (Articles I, eff. 05/14 and Article II, eff. 04/14), as set forth and incorporated into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed.

This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of this 14<sup>th</sup> day of September 2015.

RANCHO SANTIAGO COMMUNITY  
COLLEGE DISTRICT

SUBCONTRACTOR: South Orange County  
Community College District

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Peter J. Hardash  
Vice Chancellor

Name: Dr. Debra L. Fitzsimons

Title: Business Operations/Fiscal Services

Title: Vice Chancellor, Business Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

95-2479872  
Employer/Taxpayer Identification Number (EIN)

Board Approval Date: September 14, 2015



## SCOPE of WORK

### **FASHION DAY EVENT RETAIL/HOSPITALITY/TOURISM SECTOR**

#### **ABSTRACT:**

The main goal of this project is to increase high school readiness and access to post-secondary education and careers. Students from high schools throughout Orange County will be invited to participate in the Fashion Day event scheduled to take place at Saddleback College on November 20, 2015.

#### **BACKGROUND:**

For three (3) years the Fashion PLC had very successful student learning/competition events – called Fashion á la Mode at which about 200 high school students from all over the county attended and about 20 community college students participated as mentors. The funding was made possible by the Saddleback College Perkins grant which is no longer available.

#### **NARRATIVE:**

This event will be patterned after the formerly enacted Fashion á la Mode event at Saddleback College. Typically attracting about 150 to 200 students from high schools in Orange County, the planning committee will invite students in fashion and consumer arts classes from high schools as well as those in fashion clubs or related activities. The majority of students will travel on a bus with their teacher. There will be pre-event competitions including making clothes, repurposing clothing, creating career/fashion and mood boards and preparing for a fashion show. During the event industry professionals will conduct workshops related to different fashion careers and community college majors (e.g. retail merchandising, styling, design). Saddleback College students in the Special Events class will largely create and host the event enhancing the connection between high school and community college students. High school teachers will be involved with the event through working with the community college teachers and industry professionals. Students will be surveyed to see what they learned about the programs in community college and the industry.

#### **PROJECT MANAGEMENT:**

Debra Friedman, Saddleback Valley Unified School District, PLC Co-Lead: [friedmand@svusd.org](mailto:friedmand@svusd.org)

Malia Vago, Saddleback College, PLC Co-Lead: [malia.vago@gmail.com](mailto:malia.vago@gmail.com)

Diane McGroarty, Saddleback College, Special Events Class Teacher: [dmcgroarty@saddleback.edu](mailto:dmcgroarty@saddleback.edu)

**BUDGET INFORMATION:**

The Deputy Sector Navigator (DSN) for Retail/Hospitality/Tourism (RHT) will partially fund the event with \$5,000 to allocate towards event costs:

Description of Budget Item	Amount
Stipends for industry partners to conduct workshops and presentations - 12 faculty/presenters for workshops at \$200/each	\$2,400
Stipend for teacher coordinators of event to work with students on communication, student check-in, recruiting industry speakers, recruiting high school teachers, setting up facilities, getting needed materials, ordering supplies and food - Lead Project Director stipend: \$1,000 - Secondary Project Director stipend: \$400	\$1,400
Supplies (e.g. folders/papers, decorations for fashion show area, runway for fashion show, and materials for workshops – fabric, tools, etc.)	\$1,200
<b>TOTAL</b>	<b>\$5,000</b>

**SCHEDULE/TIMELINE:**

Planning Meeting: Week of August 10

Students Begin Planning: August 17

Lead Coordinator to Work with Students: August 24 and ongoing

Communication to High School Teachers: Week of August 31

Information on Competitions to High School Teachers: Week of August 31

PLC Meeting: September 15

Competitions to be turned in for judging: November 6

**Event Date: November 20, 2015**

**PROJECT DELIVERABLES/REPORTING:**

Project managers will submit a report to the RHT DSN summarizing the following:

- Names and number of high schools participating
- Total number of students attending
- Demographics of students participating
- Number of Community College students involved
- Budget expenditures report
- Professional development offered to instructors/teachers
- Evaluation results from Participant Surveys (information learned, career choices, etc.)

Coordinator of event will additionally provide the registration list to the RHT DSN that includes names of students, their student ID numbers and high school of attendance to report to the LaunchBoard data collection system.

**Scope of Work (Timeline) – 2015/16 Fashion á La Mode**

**Exhibit A**

<b>TASK</b>	<b>RESPONSIBILITY</b>	<b>TIMING</b>	<b>COST</b>
<b>VOLUNTARY FACILITATION BY PLC LEAD AND PLC TEACHERS = 0</b>			
Send information to fashion PLC teachers re: event – timing, logo, doing garment designs	Debra	w/o August 17th	0
Send Diane the list of contacts at the high schools in Capistrano and SVUSD without fashion classes	Debra	By end of August	0
Schedule PLC meeting	Debra	September 15	0
Logo design offered to high school students and SC Illustration class to create	High school teachers	Select by September 18	0
Request for high school students to model in fashion show – information given to Diane	High School teachers	By end of October	0
Update forms and information to send to HS	Malia	By end of September	Stipend
Send out forms, flyers and information	Malia	By end of September	Stipend
Work on designs for fashion show: recycled prom dresses (JD), denim deconstruction, original garments – high school and SC students	HS teachers Diane’s class	Deliver by November 13	0
Work with Ruth Cossio-Muniz (DSN) to fund	Debra	August - November	0
Prepare report for DSN	Debra/Malia	End of November	0
<b>SPECIAL PROJECTS CLASS TO DESIGN AND CARRY-OUT PROJECT = 0</b>			
Work on designs for fashion show: recycled prom dresses, denim deconstruction, original garments	Diane’s class	Deliver by November 13	0
Determine workshops to be held – look at previous ones, input from PLC meeting in June, etc.	Diane’s class	Determine by September 18	0
Outreach to high schools that don’t have dedicated fashion classes	Diane’s class	September - October	0
Put together student folders	Diane’s class	November	0
Get donations for food	Diane’s class	September - November	0
Order/serve food/decorate	Diane’s class	November 13 - 20	0
Obtain prizes for gift bags/raffles, order runway	Diane’s class	By end of October	0
Social media/marketing	Diane’s class	By end of October	0
<b>LEAD PROJECT DIRECTOR – TOTAL STIPEND = \$1,000 (funded by RHT DSN)</b>			
Logo design offered to SC Illustration class to create	Malia	Select by September 18	Stipend
Contact SC faculty for room use/event request and facility use for courtyard	Malia	By end of September	Stipend
Contact workshop facilitators – faculty and industry representatives	Malia	September – October	Stipend
Contact DJ	Malia	By end of October	Stipend
Contact lunch speaker – e.g. Wade, Josie	Malia	By end of October	Stipend
<b>SECONDARY PROJECT DIRECTOR = \$400 (funded by RHT DSN)</b>			
Financial – work with Barbara/Lindsay, ASG	Diane	September - November	Stipend
Reserve courtyard and work with facilities	Diane	September – November	Stipend
<b>SPEAKER STIPENDS = \$2,400 (funded by RHT DSN)</b>			
Pay 12 faculty/ reps for workshops \$200 each	Diane/Barbara	November	\$2,400
<b>SUPPLY FEES = \$1,200 (funded by RHT DSN)</b>			
Student folders	Diane’s class	By end of October	App. \$400
Runway for fashion show	Diane’s class	By end of October	App. \$300
Decorations for fashion show area	Diane’s class	November 13	App. \$200
Materials for workshops – fabric, tools, etc.	Diane’s class	November 13	App. \$300

**Scope of Work (Timeline) – 2015/16 Fashion á La Mode      Exhibit A**

Maximum number of students: 150 – 200 – high school fashion classes and those interested in fashion retail.

November 20<sup>th</sup> Tentative Schedule:

9:30 – 10:00 a.m. – Student's arrive

10:00 – 10:40 – First workshop

10:50 – 11:30 – Second workshop

11:40 – 12:40 – Lunch/speaker/fashion show

12:50 - 1:30 – Third workshop



**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

## Educational Services

To: Board of Trustees	Date: September 14, 2015
Re: Approval of Agreement between RSCCD and Marriott Hotels and Resorts	
Action: Request for Approval	

**BACKGROUND**

The regional Deputy Sector Navigators (DSNs) in Health, ICT/Digital Media, Global Trade & Logistics, Retail/Hospitality/Tourism, Energy & Utilities, Advanced Manufacturing, and Small Business are working together to provide the “*Counseling for 21<sup>st</sup> Century College and Career Readiness*” Conference on October 6, 2015. The event is targeting 350-400 high school counselors and administrators, in addition to faculty, and will provide development activities to educate participants about regional workforce trends, the CTE programs offered at our community colleges, and the skills and certifications necessary for the new economy. The purpose of this conference is to strengthen career and college guidance capacity at the high schools and improve operation and use of pathways from secondary to community college programs, with the ultimate goal of preparing students for high-wage, high-growth careers in our region.

**ANALYSIS**

The DSN for Small Business has taken the lead in securing the venue for the event, and has worked with the Irvine Marriott to develop the final agreement, herein submitted for the Board’s approval.

The term of contract is for Tuesday, October 6<sup>th</sup>, 2015.

Program Director: Elizabeth Arteaga      Program Administrator: Leila Mozaffari

**RECOMMENDATION**

It is recommended that the Board approve this agreement and the Chancellor of Rancho Santiago Community College District or his designee be authorized to sign and enter into a related contractual agreement on behalf of the district.

Fiscal Impact: \$45,000.00	Board Date: September 14, 2015
Prepared by: Patricia S. Duenez, Educational Services RSCCD	
Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor of Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**GROUP SALES AGREEMENT**

**DESCRIPTION OF GROUP AND EVENT**

The following represents an agreement between: Irvine Marriott, 18000 Von Karman Avenue, Irvine, CA, 92612-1004, (949) 553-0100 and Rancho Santiago Community College District and outlines specific conditions and services to be provided.

**ORGANIZATION:** Rancho Santiago Community College District

**CONTACT:**

**Name:** Elizabeth Arteaga  
**Job Title:** Deputy Sector Navigator, Small Business- Orange County  
**Street Address:** 2323 N Broadway  
**City, State/Province:** Santa Ana, CA  
**Postal Code:** 92706  
**Country:** USA  
**Phone Number:** (714) 564-5202  
**E-mail Address:** ea45246@rsccd.edu

**NAME OF EVENT:** RSCCD Counselors Conference Oct2015

**REFERENCE #:** M-46284EQ

**OFFICIAL PROGRAM DATES:** Tuesday, 10/06/2015

**ANTICIPATED ATTENDANCE:** 300-400

**FUNCTION INFORMATION AGENDA/EVENT AGENDA**

Based on the requirements outlined by Rancho Santiago Community College District, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda.

Date	Day	Start Time	End Time	Function Type	Setup	# People	Function Space
10/06/2015	Tue	7:00 AM	8:00 AM	Plated Breakfast	Crescents of 8	75	Catalina
10/06/2015	Tue	8:00 AM	9:00 AM	Breakfast	Crescents of 8	300-400	Salons E-H
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Schoolroom	40	Newport & Marina
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Schoolroom	50	Berkeley & Anaheim
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Schoolroom	40	LA & Irvine
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Theatre	50	Salon C
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Theatre	50	Suite 229
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Theatre	50	Suite 218
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Theatre	50	Suite 211
10/06/2015	Tue	8:00 AM	5:00 PM	Breakout	Theatre	50	Suite 205
10/06/2015	Tue	8:00 AM	5:00 PM	Meeting	Crescents of 8	300-400	Salons E-H
10/06/2015	Tue	10:00 AM	10:30 AM	Coffee Break	Existing	300-400	Salons E-H
10/06/2015	Tue	12:00 PM	1:00PM	Lunch	Crescents of 8	300-400	Salons E-H

All meeting room, food and beverage, and related services are subject to applicable taxes (currently 8%) and service charge (currently 24%) in effect on the date(s) of the event.

**GUARANTEE**

A firm and final guarantee of your attendance will be required by **Thursday, October 1, 2015**, (3) three business days prior to each catered function. If a guarantee is not given to the Irvine Marriott Hotel 3 business days prior, the expected number of attendees (300-400) will become the guarantee. If fewer persons are served than are designated in the guarantee, you will be charged based on the number of persons designated in the guarantee. If more persons are served, you will be charged for the actual number served.

If the number of attendees increases after the 72 hour guarantee has been given, the meal/break price will increase by \$5.00 per person plus applicable service charges and sales tax for each meal over the original guarantee. This is applicable for a coffee break or lunch.

Event Food & Beverage minimum: \$20,000.00, exclusive of service charge and tax

**SPECIAL CONCESSIONS**

In consideration of the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda, Hotel will provide Rancho Santiago Community College District with the following special concessions:

1. Waived room rental with \$20,000.00 food and beverage minimum (exclusive of service charge and tax)
2. Fifteen (15) complimentary 6' expo tables (regularly \$15.00 each)
3. Discounted self-parking \$12.00 per car (regularly \$28.00), valet at posted rates.
4. 20% discount off sunrise continental breakfast menu (\$22.40 per person, exclusive of service charge and tax)
5. Discounted coffee/assorted tea break (\$6.75 per person, exclusive of service charge and tax)
6. Custom 2- course plated lunch menu to include:  
     Artisan bread basket  
     Chef's choice non stuffed chicken entrée  
     Dessert  
     \$25.00 per person (exclusive of service charge and tax)
7. 20% discount on in house AV (exclusive of labor charges)
8. Discounted flat fee \$1,000.00 for wireless internet up to 300 connections, 20% discount not apply

**NO ROOM TRANSFER BY GUEST**

Rancho Santiago Community College District agrees that neither Rancho Santiago Community College District nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with Rancho Santiago Community College District reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

**METHOD OF PAYMENT**

The method of payment of the Master Account will be established upon approval of Rancho Santiago Community College District credit. If credit is approved, the outstanding balance of Rancho Santiago Community College District Master Account (less any advance deposits and exclusive of disputed charges) will be due and payable upon receipt of invoice.

Rancho Santiago Community College District will raise any disputed charges within 7 days after receipt of the invoice. The Hotel will work with Rancho Santiago Community College District in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of 1-1/2% per month (18% annual rate) on the unpaid balance commencing on the invoice date.

Rancho Santiago Community College District has indicated that it has elected to use the following form of payment:

- Cash, money order, or other guaranteed form of payment
- Credit card (We accept all major credit cards)
- Company check or Electronic Funds Transfer
- \_\_\_\_\_[agreed alternative]

Rancho Santiago Community College District may not change this form of payment.

In the event that credit is not approved, Rancho Santiago Community College District agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group's event.

**PAYMENT BY CREDIT CARD OR COMPANY CHECK**

If Rancho Santiago Community College District wishes to pay any portion of its obligation by credit card or company check, the credit card information must be entered into our secure online web-site.

Prior to the execution of this agreement Rancho Santiago Community College District shall provide hotel with credit card authorization information. A Credit Card Information Request e-mail will be sent to the e-mail address provided by Rancho Santiago Community College District.

This process must also be followed if direct billing has not been approved and the Master Account charges will be paid by credit card or company check.

Rancho Santiago Community College District agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

**ADVANCE PAYMENT SCHEDULE**

The payment schedule for your Event is outlined below:

Deposit/Payment Amount	Time Frame
\$6,700.00	At time of signed agreement
\$6,700.00	August 31, 2015
Remaining estimated balance	October 1, 2015

Additionally, a credit card will be required to guarantee payment of any additional charges incurred during the Event.

**DAMAGE TO FUNCTION SPACE**

Rancho Santiago Community College District agrees to pay for any damage to the function space that occurs while Rancho Santiago Community College District is using it. Rancho Santiago Community College District will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than Rancho Santiago Community College District and its attendees.

**FOOD AND BEVERAGE ATTRITION/CANCELLATION**

Rancho Santiago Community College District agrees that it will provide a minimum food and beverage revenue of \$20,000.00 (exclusive of applicable service charges and taxes) as part of the Event. If Rancho Santiago Community College District provides less food and beverage revenue, it agrees to pay Hotel 35% of the shortage, plus applicable taxes. In addition, if any food and beverage event is cancelled within 72 hours of its scheduled starting time, Rancho Santiago Community College District agrees to pay Hotel 100% of the food and beverage revenue guaranteed at 72 hours.

**OUTSIDE FOOD AND BEVERAGE POLICY**

All food and beverages served at functions associated with the Event must be provided, prepared, and served by Hotel, and must be consumed on Hotel premises.

**CANCELLATION**

Rancho Santiago Community College District acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment (a "Cancellation"), this action would constitute a breach of Rancho Santiago Community College District's obligation to Hotel and Hotel would be harmed. Because Hotel's harm (and Rancho Santiago Community College District's obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, Rancho Santiago Community College District agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, the parties agree that:

- (a) It would be difficult to determine Hotel's actual harm.
- (b) The sooner Hotel receives notice of the Cancellation, the lower its actual harm is likely to be because the probability of mitigating the harm by reselling space and functions is higher.
- (c) The highest dollar amount in the chart (the "Chart") set forth below reasonably estimates Hotel's harm for a last-minute Cancellation and, through its use of a sliding scale that reduces damages for earlier Cancellations, the Chart also reasonably estimates Hotel's ability to lessen its harm by reselling Rancho Santiago Community College District space and functions.

Rancho Santiago Community College District therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the Chart below

Date of Cancellation	Amount of Liquidated Damages Due
Date of Agreement to August 6 <sup>th</sup> , 2015	\$10,000.00
From August 7 <sup>th</sup> , 2015 days to September 7 <sup>th</sup> , 2015	\$15,000.00
From September 8 <sup>th</sup> , 2015 days to day of arrival	\$20,000.00

\* If applicable, state and local taxes will be added to the amounts listed above.

Provided that Rancho Santiago Community College District timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from Rancho Santiago Community College District relating to the Cancellation.

**IMPOSSIBILITY**

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible to provide or use the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

**SIGNAGE**

Signage at the Irvine Marriott Hotel is permitted in the Ballroom area only. At no time will signs or banners be taped or otherwise affixed to the walls. Exception to any of the above must be approved by the Hotel. Signage must be professional in appearance. Handwritten signs are not permitted. Banners are hung with magnets at the appropriate areas in the ballroom and there is a \$30.00 plus tax fee for hanging and spotlighting each banner. Please check with you Event Manager for size and weight considerations.

**PRODUCTION FEE**

If client chooses to utilize an outside production company for their audio visual needs, a fee of \$350.00 will be charged by Hotel. This fee covers the labor cost associated with on-site technician support and expertise.

**CONTRACTED TIMES**

We ask for the Rancho Santiago Community College District cooperation in adhering to the times stated on your contract, as these rooms are available only for the times stated above. Patrons agree to vacate the room at the closing time indicated, as other events will be scheduled within one hour following the completion of your event. Client agrees to pay a rental fee of \$450.00 per hour for the amount of time the room is occupied past the contracted closing time.

**SMOKE MACHINES AND CONFETTI**

Please be aware that no smoke machines are allowed on the hotel premises. Should your entertainment, band, or DJ utilize a smoke or fog machine (without prior consent of the hotel) which results in a dispatch of the Orange County Fire Authority to our location, charges for the dispatch and false alarm will be your responsibility. The Irvine Marriott Hotel does not allow the use of confetti. If confetti is used, there is a \$750.00 cleaning fee.

**PARKING**

Parking at the Irvine Marriott Hotel is based upon availability at the Hotel's parking lot. The Irvine Marriott Hotel is not affiliated with the parking garage located next door at the Irvine Towers. The Irvine Marriott Hotel does not have control of parking prices at said structure.

**DELIVERIES / PACKAGES**

To ensure important packages are handled properly, we suggest that you ship them no more than three (3) days prior to your scheduled functions. Please have all packages clearly labeled as follows:

**Name of Company, Name of Event, Date of your Event, Attention to Hotel Contact, Address of the Hotel**

Following these simple guidelines will help us to direct your packages to the proper area.

Should Rancho Santiago Community College District require assistance in handling placement of boxes for your event in lieu of a drayage company, the Hotel's Event Management Department will assist in securing these arrangements. There will be a charge of \$250.00 per day for placement and storage of 10 or more boxes.

**CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT**

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or Rancho Santiago Community College District will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

**LITIGATION EXPENSES**

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

**LIQUOR LICENSE**

Rancho Santiago Community College District understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.

**UNATTENDED ITEMS/ADDITIONAL SECURITY**

The Hotel cannot ensure the security of items left unattended in function rooms. Special arrangements may be made with the Hotel for securing a limited number of valuable items. If Rancho Santiago Community College District requires additional security with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

### **USE OF OUTSIDE VENDORS**

If Rancho Santiago Community College District wishes to hire outside vendors to provide any goods or services at Hotel during the Event, Hotel may, in its sole discretion, require that such vendor provide Hotel, in form and amount reasonably satisfactory to Hotel, an indemnification agreement and proof of adequate insurance.

### **PERFORMANCE LICENSES**

Rancho Santiago Community College District will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including without limitation, music, audio, or video recordings, art, etc.) that Rancho Santiago Community College District may use or request to be used at the Hotel.

### **COMPLIANCE WITH LAWS**

This section does not apply to customers that are not part of the U.S. federal government. This section describes the Hotel's obligations as a federal contractor.

Hotel shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Hotel (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity national origin, protected veteran status or disability.**

Hotel also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Hotel shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

**REWARDS PROGRAM - REWARDING EVENTS**

Approximately (10) business days after the conclusion of the Event (provided that the Event is not cancelled and Rancho Santiago Community College District has otherwise complied with the material terms and conditions of this Agreement), the Hotel will either award Points or submit an award for airline miles to the Member(s) identified below:

Rewarding Events program is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity (“SOE”) booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE.

**GROUP MUST CHECK ONE OPTION BELOW:**

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) **is eligible** to receive Rewarding Events Points or airline miles.

Member Name \_\_\_\_\_  
Marriott Rewards Program Member Number \_\_\_\_\_

\*If airline miles are desired instead of Rewarding Events Points, please also provide:

Frequent flier airline miles account number \_\_\_\_\_  
Airline Name \_\_\_\_\_

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) **declines or is not eligible** to receive Rewarding Events Points or airline miles and hereby waives the right to receive an award of Points or airline miles in connection with the Event.

The number of Points or airline miles to be awarded shall be determined pursuant to the Rewards Program Terms and Conditions, as in effect at the time of award. The Rewards Program Terms and Conditions are available on-line at <http://www.marriott.com/rewards/terms/earning.mi> , and may be changed at the sole discretion of the Rewards Program at any time and without notice.

The individual(s) identified above to receive either Points or airline miles may not be changed without such individual(s)' prior written consent. By inserting the airline mileage account information, the recipient elects to receive airline miles rather than Points. All Rewards Program Terms and Conditions apply.

\*Electronic selection – This may be done in Microsoft Word using the commands “Insert” and “Symbol,” choose the blackened box, and then click “Insert.”



**ACCEPTANCE**

When presented by the Hotel to Rancho Santiago Community College District, this document is an invitation by the Hotel to Rancho Santiago Community College District to make an offer. Upon signature by Rancho Santiago Community College District, this document will be an offer by Rancho Santiago Community College District. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies Rancho Santiago Community College District at any time prior to Rancho Santiago Community College District's execution of this document, the outlined format and dates will be held by the Hotel for Rancho Santiago Community College District on a first-option basis until **Friday July 31<sup>st</sup>, 2015**. If Rancho Santiago Community College District cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, Rancho Santiago Community College District and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

**SIGNATURES**

Approved and authorized by Rancho Santiago Community College District.

Name: (Print) \_\_\_\_\_

Title: (Print) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved and authorized by Hotel:

Name: (Print) Jana Schwimmer

Title: (Print) Senior Catering Sales Executive

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Direct: (949) 724-3667/ Fax (949) 724-3648/ Email: [Jana.Schwimmer@marriott.com](mailto:Jana.Schwimmer@marriott.com)



2<sup>nd</sup> Annual

# Doing What MATTERS for Students...

“Counseling for 21st Century College and Career Readiness”

**October 6, 2015**



*Great speakers and breakout sessions from local and state agencies and universities!*

**Who Should Attend:**

- High School Counselors
- Middle School Counselors
- Counselor Interns
- Administrators
- Counselor Supervisors

**Date:** Tuesday, October 6, 2015

**Time:** 8:30 am - 3:00 pm

**Location:** Irvine Marriott  
18000 Von Karman Ave, Irvine 92612

**Cost:** Event No-Cost! (incl. Breakfast & Lunch)  
Discounted Self- Parking \$12.00 (reg.\$28.00)

**Questions:**

Lynn Stewart (714) 564-5415  
[Stewart\\_Lynn@rscdd.edu](mailto:Stewart_Lynn@rscdd.edu)

Ruth Cossio- Muniz (714) 564-5521  
[Cossio\\_Muniz\\_Ruth@rscdd.edu](mailto:Cossio_Muniz_Ruth@rscdd.edu)

**Topics include :**

- Raising the bar on Career Readiness
- Dual Enrollment, Articulation and Information Systems
- Tools to implement career pathways
- Linking secondary with post-secondary courses
- Latest on Work-Based Learning
- Common Core PK – 12 College & Career Readiness
- New and exciting career resources to use with students
- Network with colleagues from all over Orange County!

*Meet and hear from the Deputy Sector Navigators on industry trends that shape and prepare our students for advanced education and careers.*



CALIFORNIA COMMUNITY COLLEGES

**Doing What MATTERS™**

FOR JOBS AND THE ECONOMY

Register at <http://oc-counselorevent2015.eventbrite.com>



Orange County 5.6 (10)  
California Association of School Counselors

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET  
MANAGEMENT/ACADEMIC

September 14, 2015

MANAGEMENT

Appointment

Becerra, Rosio  
Associate Dean, Student Development  
Student Affairs  
Santa Ana College

Effective: September 28, 2015  
Salary Placement: D-1 \$106,600.40/Year

Ratification of Resignation/Retirement

Bonetati, Thomas  
Bookstore Manager  
Auxiliary Services  
Santa Ana College

Effective: September 4, 2015  
Reason: Resignation

FACULTY

Approval to Accept Outside Assignment

Rutan, Craig – To serve the Academic Senate for California Community Colleges as Area D Representative during the 2015/2016 academic year.

Hiring of Temporary Long-term Substitute per E.C. 87481 & 87482

Hernandez, Rosalba  
Long-term Substitute Counselor  
Continuing Education Division  
Santiago Canyon College

Effective: August 31, 2015 – June 30, 2016  
Placement: II-5 \$53.21/Hour

Pineda, Maribel  
Long-term Substitute Counselor  
Counseling Division  
Santa Ana College

Effective: September 1, 2015 – June 30, 2016  
Placement: II-4 \$50.68/Hour

Adjustment to Effective Dates for Temporary Long-term Substitute per E.C. 87481 & 87482

Cornwall, Carrie  
Long-term Substitute Instructor, Business  
Management, Marketing & Distribution  
Business Division  
Santa Ana College

Effective: August 17, 2015 – June 4, 2016  
Placement: II-3 \$56.79/Lecture Hour

**FACULTY (CONT'D)**

*Rescind Hiring of Temporary Long-term Substitute per E.C. 87481 & 87482*

Crowley, Debra  
Long-term Substitute Instructor, Business  
Applications  
Business Division  
Santa Ana College

Effective: August 17, 2015  
Placement: I-5 \$59.62/Lecture Hour

*Interim Assignment*

Lemus Vallejo, Cristina  
Acting Master Teacher  
SAC East Child Development Center  
Child Development Services  
District Office

Effective: August 23, 2015 – December 15, 2015  
Salary Placement: MT/AA-1 \$36,968.21/Year

*Ratification of Resignation/Retirement*

Powell, Kay  
Professor, English as a Second Language  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College

Effective: December 11, 2015  
(Last Day in Paid Status)  
Reason: Retirement

*Adjustment to Placement*

Chavez, Erika  
Master Teacher (57.5%)  
CEC Child Development Center  
Child Development Services  
District

Effective: August 24, 2015  
From: MT/BA-1 \$23.44/Hour  
To: MT/BA-1 \$22,319.44/Year (Prorated @ 57.5%)

*Adjustment to Placement & Location*

Ramirez, Lilia  
Master Teacher (57.5%)  
Child Development Services  
District Office

Effective: August 18, 2015  
From: MT/BA-1 \$23.44/Hour  
To: MT/BA-1 \$22,319.44/Year (Prorated @ 57.5%)  
From: SAC East Child Development Center  
To: SAC Early Childhood Education Center

*Final Salary Placements*

Danova, Veselka  
Assistant Professor, Math  
Math & Science Division  
Santiago Canyon College

Effective: August 17, 2015  
Final Placement: II-11 \$77,939.84/Year  
(Requisition #AC15-0409)

**HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET**  
**September 14, 2015**

**Page 3**

**FACULTY (CONT'D)**

Final Salary Placements (cont'd)

Gonzalez, Haydee  
Assistant Professor/Counselor  
Counseling Division  
Santa Ana College  
Effective: July 30, 2015  
Final Placement: III-7 \$77,512.56/Year  
(Requisition #AC15-0431#02)

Hoang, Susan  
Assistant Professor/Librarian  
Fine & Performing Arts Division  
Santa Ana College  
Effective: August 17, 2015  
Final Placement: VI-9 \$83,597.94/Year  
(Requisition #AC15-0425)

Johnson, Kimberly  
Assistant Professor, Biology  
Mathematics & Sciences Division  
Santiago Canyon College  
Effective: August 17, 2015  
Final Placement: II-11 \$77,939.84/Year  
(Requisition #AC15-0411)

Kirchen, DeAnna  
Assistant Professor, Accounting  
Business & Career Technical  
Education Division  
Santiago Canyon College  
Effective: August 17, 2015  
Final Placement: VI-9 \$83,597.94/Year  
(Requisition #AC15-0406)

Lui, Rachel  
Assistant Professor, Math  
Science, Mathematics & Health  
Sciences Division  
Santa Ana College  
Effective: August 17, 2015  
Final Placement: II-6 \$65,496.98/Year  
(Requisition #AC15-0420)

Meloni, Jennifer  
Assistant Professor, Physical Fitness/  
Wellness  
Fire Technology  
Human Services & Technology Division  
Santa Ana College  
Effective: August 17, 2015  
Final Placement: II-11 \$77,939.84/Year  
(Requisition #AC15-0416)

Pecenkovic, Nidzara  
Assistant Professor, English  
Arts, Humanities & Social  
Sciences Division  
Santiago Canyon College  
Effective: August 17, 2015  
Final Placement: III-10 \$78,112.62/Year  
(Requisition #AC15-0405)

Ro, Kelly  
Assistant Professor, Mathematics  
Science, Mathematics &  
Health Sciences Division  
Santa Ana College  
Effective: August 17, 2015  
Final Placement: VI-11 \$88,575.29/Year  
(Requisition #AC15-0420)

**FACULTY (CONT'D)**

Final Salary Placements (cont'd)

Taylor, Michael R.  
Assistant Professor, Television/  
Video Communications  
Fine & Performing Arts Division  
Santa Ana College

Effective: August 17, 2015  
Final Placement: IV-11 \$83,258.60/Year  
(Requisition #AC15-0426)

Adjustment to Final Salary Placement

Escobar, Dora  
Counselor/Assistant Professor  
Counseling & Student Support  
Services Division  
Santiago Canyon College

Effective: July 30, 2015  
Final Placement: V-11 \$94,264.42/Year  
(Requisition #AC15-0404#1)

Adjustment to Banked Leave of Absence

Baez, Elizabeth  
Professor, Spanish  
Arts, Humanities & Social  
Sciences Division  
Santiago Canyon College

Effective: August 17, 2015 – December 12, 2015  
From: 1 LHE  
To: 6 LHE

Leave of Absence

Candela, Catherine  
Master Teacher  
Early Head Start  
Child Development Services  
District Office

Effective: September 28 – December 3, 2015  
Reason: Maternity Leave

Stipends

Bautista, Steven  
Counseling  
Counseling Division  
Santa Ana College

Effective: July 30, 2015 – June 30, 2016  
Amount: \$1,000.00/Year  
Reason: CTE Coordination

Hager, Benjamin  
Mathematics  
Science, Mathematics &  
Health Sciences Division  
Santa Ana College

Effective: August 24, 2015  
Amount: \$1,000.00  
Reason: Staff Development (Project #1668)

**FACULTY (CONT'D)**

Stipends (cont'd)

Jordan, Ethel Effective: August 24, 2015 – June 2, 2016  
ABE/HSS/Older Adults/Parenting/ Amount: \$1,000.00/Year  
Health & Safety/Substantial Disabilities Reason: Coordination  
Continuing Education Division  
Santiago Canyon College

Leeds, Kelvin Effective: May 30, 2015  
Mathematics Amount: \$250.00  
Science, Mathematics & Reason: Staff Development (Project #2548)  
Health Sciences Division  
Santa Ana College

Parolise, Michelle August 17, 2015 – June 4, 2016  
Occupational Therapy Assistant Amount: \$1,000.00/Year  
Human Services & Technology Division Reason: Coordination  
Santa Ana College

Ricohermose-Shiaw, Christine Effective: September 10, 2015 – June 30, 2016  
Doctoral Health Services Psychology Intern Amount: \$23,000.00  
Health & Wellness Center/DSPS  
Student Services Division  
Santa Ana College

Sanabria, Reina Effective: July 30, 2015 – June 30, 2016  
Counseling Amount: \$1,000.00/Year  
Counseling Division Reason: Puente Coordination  
Santa Ana College

Shaffer, Catherine Effective: July 30, 2015 – June 30, 2016  
Counseling Amount: \$1,000.00/Year  
Counseling Division Reason: MESA Coordination  
Santa Ana College

Shaffer, Catherine Effective: August 24, 2015  
Mathematics Amount: \$1,000.00  
Science, Mathematics & Reason: Staff Development (Project #1668)  
Health Sciences Division  
Santa Ana College

Shweiri, Gabriel Effective: September 25, 2015  
Marketing/Management/ Amount: \$500.00  
International Business Reason: Curriculum Development (Project #2316)  
Business Division  
Santa Ana College

**FACULTY (CONT'D)**

Stipends (cont'd)

Simbro, Teresa  
Nursing  
Science, Mathematics &  
Health Sciences Division  
Santa Ana College

Effective: August 17, 2015 – June 4, 2016  
Amount: \$1,000.00  
Reason: Coordination

Smith, Mark  
Biology  
Mathematics & Sciences Division  
Santiago Canyon College

Effective: July 29, 2015  
Amount: \$150.00  
Reason: Staff Development (Project #2501)

Solheid, Christa  
Mathematics  
Science, Mathematics &  
Health Sciences Division  
Santa Ana College

Effective: May 30, 2015  
Amount: \$250.00  
Reason: Staff Development (Project #2548)

Tivenan, Valinda  
Theatre Arts  
Fine & Performing Arts Division  
Santa Ana College

August 17, 2015 – June 4, 2016  
Amount: \$1,000.00/Year  
Reason: Phillips Hall Coordination

Vargas, Martha  
Counseling  
Counseling Division  
Santa Ana College

Effective: July 30, 2015 – June 30, 2016  
Amount: \$1,000.00/Year  
Reason: UTC Coordination

Vu, Dahlia  
Mathematics  
Science, Mathematics &  
Health Sciences Division  
Santa Ana College

Effective: May 30, 2015  
Amount: \$250.00  
Reason: Staff Development (Project #2548)

Zook, Rochelle  
Counseling  
Counseling Division  
Santa Ana College

Effective: July 30, 2015 – June 30, 2016  
Amount: \$1,000.00/Year  
Reason: ULINK Coordination

Adjustment to Stipend Amount

Moreno, George  
Associate Professor, Welding  
Human Services & Technology Division  
Santa Ana College

Effective: July 20, 2015  
From: \$700.00  
To: \$789.00  
Reason: Program Facilitation (Project #1668)



**FACULTY (CONT'D)**

Adjustment to Effective Date

Aldas, Eduardo  
Counselor  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Alvarado, Delmis  
Instructor, Counseling  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Jenkins, Sabrina  
Counselor  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Shannon, Muir  
Instructor, Counseling  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Oh, Judy  
Counselor  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Olivos, Ruth  
Counselor  
Counseling Division  
Santa Ana College

From: August 12, 2015  
To: August 11, 2015

Column Change

Bruckman, Daniella  
Instructor, Biology  
Science, Math & Health Sciences Division  
Santa Ana College

Effective: August 09, 2015  
From: II-3 \$56.79/\$51.11  
To: III-3 \$62.60/\$56.35

Cabral, John  
Instructor, English  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College

Effective: August 09, 2015  
From: III-3 \$65.73  
To: IV-3 \$69.02

**FACULTY (CONT'D)**

Column Change (cont'd)

Cons, Andrea  
Instructor, English  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: August 09, 2015  
From: III-5 \$65.73/\$69.02  
To: IV-5 \$69.02/\$62.12

Day, Charmaine  
Instructor, History  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 09, 2015  
From: III-5 \$65.73  
To: IV-5 \$69.02

Dibernardo, Louis  
Instructor, Biology  
Science, Math & Health Sciences Division  
Santa Ana College  
Effective: August 09, 2015  
From: III-5 \$65.73  
To: IV-5 \$69.02

Grasso, Tia  
Instructor, Sociology  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 09, 2015  
From: III-5 \$65.73  
To: IV-5 \$69.02

Guzman, Isaac  
Instructor/Counselor  
Counseling Division  
Santa Ana College  
Effective: August 09, 2015  
From: III-5 \$65.73/\$55.88  
To: IV-5 \$69.02/\$58.67

Huynh, Jordan  
Instructor, Counseling/Counselor  
Counseling Division  
Santa Ana College  
Effective: August 09, 2015  
From: III-3 \$59.62/\$50.68  
To: IV-3 \$62.60/\$53.21

Johnson, Danielle  
Instructor, HSS/ABE/GED  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 09, 2015  
From: I-2 \$42.83  
To: II-2 \$43.90

Kranz, Matthew  
Instructor, Fire Technology  
Human Services & Technology Division  
Santa Ana College  
Effective: August 09, 2015  
From: III-5 \$65.73/\$59.16  
To: IV-5 \$69.02/\$62.12

Ochoa, Roxanna  
Instructor, Biology  
Science, Math & Health Sciences Division  
Santa Ana College  
Effective: August 09, 2015  
From: I-4 \$56.79/\$51.11  
To: IV-4 \$65.73/\$59.16

**FACULTY (CONT'D)**

Column Change (cont'd)

Rigby, Jeffrey  
Instructor, Anthropology  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 09, 2015  
From: III-3 \$59.62  
To: IV-3 \$62.60

Van Veen, Eric  
Instructor, HSS/ABE/GED  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 09, 2015  
From: I-4 \$45.00  
To: II-4 \$46.13

Part-time Hourly New Hires/Rehires

Allen, Kim W  
Instructor, Vocational Institutional  
Preparation/IEP  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: September 08, 2015  
Hourly Lecture Rate: II-2 \$43.90

Alshamali, Meera  
Instructor, Pharmacy Technology  
Human Services & Technology Division  
Santa Ana College  
Effective: August 29, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Anderson, Seth  
Instructor, History  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Banuelos Rodriguez, Marissa  
Instructor, Sociology  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-3 \$56.79

Brown, Marie E  
Instructor, HSS/ABE/GED  
Continuing Education Division OEC  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-2 \$43.90

Cassusm Abraham  
Instructor, HSS/Bridge  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 26, 2015  
Hourly Lecture Rate: II-2 \$43.90

**FACULTY (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Climaco, Kerry A  
Instructor, Reading (equivalency)  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Cota, Victor  
Instructor, Human Development (equivalency)  
Human Services & Technology Division  
Santa Ana College  
Effective: August 25, 2015  
Hourly Lecture/Lab Rate: IV-3 \$62.60/\$56.35

Cutkomp, Jeffrey  
Counselor  
Counseling Division  
Santa Ana College  
Effective: August 11, 2015  
Hourly Lab Rate: II-3 \$48.27

Dao, Khoa  
Instructor, HSS/Bridge  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-2 \$43.90

De La Rosa, Benjamin J  
Instructor, Criminal Justice  
Human Services & Technology Division  
Santa Ana College  
Effective: August 31, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Diep, Robert  
Counselor CE  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 31, 2015  
Hourly Rate: II-2 \$37.31

Felix, Jessica  
Instructor/Counselor  
Counseling Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$48.27

Fitz-Maurice, Theresa P  
Instructor, Reading  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-3 \$56.79

Francoeur, Jacqueline M  
Instructor, HSS/Bridge (equivalency)  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 26, 2015  
Hourly Lecture Rate: I-2 \$42.83

**FACULTY (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Fregoso, Julio  
Counselor  
Counseling Division  
Santa Ana College  
Effective: September 2, 2015  
Hourly Lab Rate: II-3 \$48.27

Gonzalez Hernandez, Stephanie  
Instructor, HSS/Bridge  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 26, 2015  
Hourly Lecture Rate: I-2 \$42.83

Grigorieff, Annette A  
Instructor, Reading  
Humanities & Social Sciences Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-3 \$56.79

Graves, Nicole  
Instructor, Women's Studies (equivalency)  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Gunzel, Robert S  
Instructor, Criminal Justice  
Human Services & Technology Division  
Santa Ana College  
Effective: August 31, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Hager, Stephen  
Instructor, Psychology  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 17, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Han, Hannah  
Counselor CE  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 31, 2015  
Hourly Rate: II-2 \$37.31

Heilig, Jeffrey  
Instructor, Human Development (equivalency)  
Human Services & Technology Division  
Santa Ana College  
Effective: August 26, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Hernandez, Christopher  
Instructor, Political Science  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

**FACULTY (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Hicks, Jarod  
Instructor, HSS/Bridge  
Continuing Education Division OEC  
Santiago Canyon College  
Effective: August 26, 2015  
Hourly Lecture Rate: I-2 \$42.83

Hines, David  
Instructor, Martial Arts (equivalency)  
Kinesiology, Health & Athletics Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lab Rate: I-5 \$53.67

Isira, Abdul M  
Counselor CE  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 31, 2015  
Hourly Rate: II-2 \$37.31

James, Selvina  
Instructor, Vocational/Food Prep/ IEP  
Continuing Education Division OEC  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-4 \$46.13

Jensen, Christoffer  
Instructor, Criminal Justice (equivalency)  
Human Services & Technology Division  
Santa Ana College  
Effective: August 31, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Jimenez, Michael  
Instructor, History  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Kingsbury, Sadie  
Instructor, Earth Science/Geology  
Science, Math & Health Sciences Division  
Santa Ana College  
Effective: August 26, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Larkin, Zachary  
Instructor, HSS Bridge  
Continuing Education Division OEC  
Santiago Canyon College  
Effective: August 26, 2015  
Hourly Lecture Rate: II-2 \$43.90

Lee, Esther  
Instructor, SLPA  
Human Services & Technology Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

**FACULTY (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Lindsey, Gretchen  
Instructor, Fashion Design & Merchandising  
Human Services & Technology Division  
Santa Ana College  
Effective: August 25, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Lopez, David  
Librarian  
Fine & Performing Arts Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lab Rate: IV-3 \$53.21

Lumbard, Colleen  
Instructor, Nutrition/Culinary Arts  
Human Services & Technology Division  
Santa Ana College  
Effective: August 27, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Lunel, Ezra  
Instructor, TV/Video Communications  
Fine & Performing Arts Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Martin, Daniel  
Instructor, ESL/IEP  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 31, 2015  
Hourly Lecture Rate: II-2 \$43.90

McBride, Kent L  
Instructor, Criminal Justice  
Human Services & Technology Division  
Santa Ana College  
Effective: August 31 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Morganstern, Susan  
Instructor, Human Development  
Human Services & Technology Division  
Santa Ana College  
Effective: September 14, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Muller, Kelli  
Instructor, Clinical Nurse  
Science, Math & Health Sciences Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lab Rate: I-3 \$48.67

Nguyen, Giang K  
Instructor, Pharmacy Technology  
Human Services & Technology Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

**FACULTY (CONT'D)**

*Part-time Hourly New Hires/Rehires (cont'd)*

Oyas, Charles S  
Counselor CE  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 31, 2015  
Hourly Rate: II-2 \$37.31

Pov, Tina  
Instructor, Mathematics  
Mathematics & Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: II-3 \$56.79/\$51.11

Pusztai, Timmothy W  
Instructor, Criminal Justice/Bomb Squad  
Human Services & Technology Division  
Santa Ana College  
Effective: August 31, 2015  
Hourly Lecture/Lab Rates: I-3 \$4.08/\$48.67

Quinlan, Meghan  
Instructor, Dance (equivalency)  
Fine & Performing Arts Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture Rate: I-3 \$54.08

Ramirez, Ruth A  
Instructor, HSS/ABE/GED IEP  
Continuing Education Division OEC  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-2 \$43.90

Rehm, David  
Instructor, Communications  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-3 \$56.79

Riell, Michelle  
Instructor, Fashion Design Merchandising  
Human Services & Technology Division  
Santa Ana College  
Effective: August 17, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Rodarte, David  
Counselor CAMP  
Counseling/Student Services Divisions  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lab Rate: II-3 \$48.27

Roman, Selene M  
Counselor CE  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 31, 2015  
Hourly Rate: II-2 \$37.31



**FACULTY (CONT'D)**

Part-time Hourly New Hires/Rehires (cont'd)

Sabo, David  
Instructor, Fire Technology  
Human Services & Technology Division  
Santa Ana College  
Effective: August 25, 2015  
Hourly Lecture/Lab Rates: I-3 \$54.08/\$48.67

Schantz, Doris A  
Instructor, Mathematics  
Mathematics & Sciences Division  
Santiago Canyon College5  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: \$56.79/\$51.11

Sharma, Vikas  
Instructor, Occupational Therapy Assistant  
Human Services & Technology Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lecture/Lab Rates: IV-3 \$62.60/\$56.35

Stone, Katie  
Instructor, Theatre Arts  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Sunstrong, Deborah A  
Instructor, Clinical Nursing  
Science, Math & Health Sciences Division  
Santa Ana College  
Effective: August 24, 2015  
Hourly Lab Rate: II-3 \$51.11

Thomas, Reena  
Instructor, English  
Arts, Humanities & Social Sciences Division  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: IV-3 \$62.60

Todaro, Lauren  
Instructor, ESL/High School Subject  
Continuing Education Division (OEC)  
Santiago Canyon College  
Effective: August 24, 2015  
Hourly Lecture Rate: II-2 \$43.90

Zambrano, Wendy  
Counselor  
Continuing Education Division (CEC)  
Santa Ana College  
Effective: August 24, 2015  
Hourly Rate: II-2 \$37.31

**FACULTY (CONT'D)**

*Non-paid Instructors of Record*

Basco, Cinnamon Lee Effective: August 10, 2015  
Instructor, Fire Technology (equivalency)  
Human Services & Technology Division  
Santa Ana College

Marquez, Paul Effective: September 8, 2015  
Instructor, Apprenticeship/Operating Engineers  
Business & Career Technical Education Division  
Santiago Canyon College

Vlatkovich, Joseph Effective: August 31, 2015  
Instructor, Criminal Justice  
Human Services & Technology Division  
Santa Ana College

*Non-paid Intern Service*

Banuelos, Estefany Effective: September 15, 2015 – January 30, 2016  
Internship: Education College Affiliation: CSU, Fullerton  
Student Affairs Discipline: Human Services  
Santa Ana College

Flores, Fabian Effective: September 15, 2015 – January 30, 2016  
Internship: Education College Affiliation: CSU, Fullerton  
Student Affairs Discipline: Human Services  
Santa Ana College

Kim, Mo Effective: September 15, 2015 – January 30, 2016  
Internship: Education College Affiliation: CSU, Fullerton  
Student Affairs Discipline: Human Services  
Santa Ana College

Leveratto, Gabrielle Effective: September 15, 2015 – May 31, 2016  
Internship: Athletic Training College Affiliation: Chapman University  
Kinesiology Discipline: Kinesiology  
Santiago Canyon College

Mercado, Alheli Effective: September 15, 2015 – June 1, 2016  
Internship: Family Services College Affiliation: CSU, Long Beach  
SAC Child Development Center Discipline: Social Work  
Child Development Services  
District Office

**FACULTY (CONT'D)**

*Non-paid Intern Service (cont'd)*

Padilla, Brenda  
Internship: Education  
Student Affairs  
Santa Ana College

Effectiv: September 15, 2015 – January 30, 2016  
College Affiliation: CSU, Fullerton  
Discipline: Human Services

Titterud, Melanie  
Internship: Student Services  
Student Development  
Santiago Canyon College

Effectiv: September 15, 2015 – June 30, 2016  
College Affiliation: National University  
Discipline: Educational Counseling

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET  
CLASSIFIED  
SEPTEMBER 14, 2015**

**CLASSIFIED**

New Appointment

Hernandez, Nidia Research Analyst (CL15-0624) Counseling/ SAC	Effective: August 17, 2015 Grade 16, Step 4 \$65,952.48
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Professional Growth Increments

Arvizu, Gloria Learning Center Specialist/ School of Continuing Education/ SAC	Effective: October 1, 2015 Grade 8, Step 5 + 2.5%L + 4PG (2000) \$49,750.41
Montoya, Anna Administrative Secretary/ Kinesiology/ SAC	Effective: October 1, 2015 Grade 12, Step 6 + 2.5%L + 2PG (1000) \$61,014.32

Out of Class Assignment

McAdams, Justin Gardener Utility Worker/ Admin. Services/ SAC	Effective: 07/01/15 – 06/30/16 Grade 8, Step 4 + 1PG (500) \$44,873.97
Palomares, Maria Sr. Custodian/ Admin. Services/ SAC	Effective: 07/01/15 – 06/30/16 Grade 7, Step 5 + 2.5%L + 1PG (500) \$46,407.68

Change in Position

Castro, Victor High School & Comm. Outreach Spec. From: Student Services/ SAC To: Admissions & Records/ SCC (CL15-0713)	Effective: August 31, 2015 Grade 13, Step 6 + 7.5%L \$66,232.57
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Leave of Absence

Duclos, Chelsea  
Administrative Secretary/ Business &  
Career Tech./ SCC

Effective: 08/10/15 – 11/02/15  
Reason: Maternity Leave/FMLA

Ratification of Resignation/Retirement

Sandoval, Maricela  
High School & Comm. Outreach Spec./  
Student Services/ SCC

Effective: August 21, 2015  
Reason: Resignation

**CLASSIFIED HOURLY**

New Appointments

Ahumada, Edith  
General Office Clerk (CL15-0656)  
Nursing/ SAC

Effective: August 25, 2015  
19 Hours/Week 12 Months/Year  
Grade 3, Step A \$15.34/Hour

Gleason, Kathryn  
Instructional Assistant (CL15-0666)  
Science & Math / SCC

Effective: August 17, 2015  
Up to 19 Hours/Week School Session  
Grade 5, Step A \$16.35/Hour

Han, Diana  
Instructional Assistant (CL15-0659)  
Continuing Education/ SCC

Effective: August 31, 2015  
Up to 19 Hours/Week School Session  
Grade 5, Step A \$16.35/Hour

Sanchez, Monica  
Instructional Assistant (CL15-0715)  
Continuing Education/ SCC

Effective: August 31, 2015  
Up to 19 Hours/Week School Session  
Grade 5, Step A \$16.35/hour

Torres, Esmeralda  
Account Clerk (CL15-0678)  
Fiscal Services/ District

Effective: August 25, 2015  
19 Hours/Week 12 Months/ Year  
Grade 4, Step A \$15.84/Hour

Change in Position

Martinez, Jazmin  
From: Instructional Assistant  
Continuing Ed./ SCC  
To: Assessment Assistant (CL15-0623)  
Counseling/ SAC

Effective: August 24, 2015  
19 Hours/Week 12 Months/Year  
Grade 5, Step A \$16.35/hour

*Out of Class Assignment*

Benavidez, Judith Student Services Coord./ Counseling/ SAC	Effective: 07/01/15 – 12/31/15 Grade 15, Step A \$25.72/hour Not to exceed 19 consecutive days in any given period.
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*Leave of Absence*

Esparza, Wenndy Counseling Assistant/ School of Continuing Education/ SAC	Effective: 09/08/15 – 10/30/15 Reason: Maternity Leave
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Saldivar, Juliana Instructional Assistant/ Continuing Ed./ SCC	Effective: 09/10/15 – 10/05/15 Reason: Unpaid Leave
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*Ratification of Resignation/Retirement*

Andreacchi, Bart Learning Facilitator / Humanities/ SAC	Effective: August 7, 2015 Reason: Resignation
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Armstrong, Dawn Learning Facilitator / Humanities/ SAC	Effective: August 6, 2015 Reason: Resignation
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McMinimy, Zachary Bookstore Storekeeper/ SCC	Effective: July 31, 2015 Reason: Resignation
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Zambrano, Adalberto Instructional Assistant/ Science & Math/ SAC	Effective: August 16, 2015 Reason: Resignation
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**TEMPORARY ASSIGNMENT**

Arriaga, Sergio Instructional Assistant/ Student Services/ SCC	Effective: 09/15/15 – 06/30/16
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Rangel, Kevin Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 09/15/15 – 06/30/16
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Change in Temporary Assignment

Hagelbarger, Theresa  
Job Developer/ Business Div./ SAC

Effective: 08/24/15 – 06/17/16

Additional Hours for On Going Assignment

Cabrera, Juan  
Learning Facilitator / Humanities & Soc.  
Sci./ SAC

Effective: 08/24/15 – 12/18/15  
Not to exceed 19 consecutive days in any  
given period.

Chang, Timothy  
Counseling Assistant/ Continuing Ed./  
SCC

Effective: 08/31/15 – 06/30/16  
Not to exceed 19 consecutive days in any  
given period.

Farris, Karlene  
Instructional Center Tech./ Humanities &  
Soc. Sci./ SAC

Effective: 08/24/15 – 06/05/16  
Not to exceed 19 consecutive days in any  
given period.

Herrera, Daniel  
Instructional Assistant/ Humanities &  
Soc. Sci./ SAC

Effective: 08/24/15 – 12/18/15  
Not to exceed 19 consecutive days in any  
given period.

Leonor, Henry  
Instructional Assistant/ Humanities &  
Soc. Sci./ SAC

Effective: 08/24/15 – 12/18/15  
Not to exceed 19 consecutive days in any  
given period.

Leysack, Elsa  
Instructional Assistant/ Continuing Ed./  
SCC

Effective: 07/20/15 – 07/23/15  
Not to exceed 19 consecutive days in any  
given period.

Martinez, Jazmin  
Assessment Assistant/ Counseling/ SAC

Effective: 08/24/15 – 06/30/16  
Not to exceed 19 consecutive days in any  
given period.

Medina de la Rosa, Jorge  
Learning Facilitator / Humanities & Soc.  
Sci./ SAC

Effective: 08/24/15 -12/18/15  
Not to exceed 19 consecutive days in any  
given period.

Phan, David  
Learning Facilitator / Humanities & Soc.  
Sci./ SAC

Effective: 08/24/15 – 12/18/15  
Not to exceed 19 consecutive days in any  
given period.

*Additional Hours for On Going Assignment cont'd*

Ramirez, Liliana Student Program Specialist/ Student Affairs/ SAC	Effective: 09/01/15 – 06/30/16 Not to exceed 19 consecutive days in any given period.
Ruesga, Claudia Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 08/24/15 – 12/18/15 Not to exceed 19 consecutive days in any given period.
Ryou, Joohee Learning Facilitator / Humanities & Soc. Sci./ SAC	Effective: 08/24/15 – 12/18/15 Not to exceed 19 consecutive days in any given period.
Torres Medina, Joan Instructional Assistant/ Humanities & Soc. Sci./ SAC	Effective: 08/24/15 – 12/18/15 Not to exceed 19 consecutive days in any given period.
Vu, Michelle Learning Facilitator / Humanities & Soc. Sci./ SAC	Effective: 08/24/15 – 12/18/15 Not to exceed 19 consecutive days in any given period.

*Substitute Assignments*

Dionne, Nicole Senior Clerk/ Human Services & Tech./ SAC	Effective: 07/01/15 – 06/30/16
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**MISCELLANEOUS POSITIONS**

Abreu, Oscar Coaching Assistant/ Kinesiology/ SAC	Effective: 08/24/15
Beavers, Nicolas Coaching Assistant/ Kinesiology/ SAC	Effective: 08/25/15
Gonzalez, Frank Coaching Assistant/ Kinesiology/ SAC	Effective: 08/24/15
Gonzalez, Martin Coaching Assistant/ Kinesiology/ SAC	Effective: 08/24/15
Jones, Timothy Coaching Assistant/ Kinesiology/ SAC	Effective: 08/24/15



**MISCELLANEOUS POSITIONS cont'd**

Kramer, Kathryn Community Services Presenter/ Admin. Services/ SAC	Effective: 09/12/15
Major, Erice Coaching Assistant/ Kinesiology/ SAC	Effective: 8/26/15
Perez, Eden Community Services Presenter/ Admin. Services/ SAC	Effective: 07/27/15
Villwock, Mark Community Services Presenter/ Admin. Services/ SAC	Effective: 09/12/15
Vu, Vivian Community Services Presenter/ Admin. Services/ SAC	Effective: 08/12/15

*Instructional Associates/Associate Assistants*

**Criminal Justice**

Hylton, Todd	Effective: 09/15/15
Luevano, Carlos	Effective: 09/15/15
Wei, Daniel	Effective: 09/15/15

**VOLUNTEERS**

Guillen, Andres Non Student Volunteer/ Counseling/ SAC	Effective: 09/15/15 – 06/30/16
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**SANTA ANA COLLEGE  
STUDENT ASSISTANT LIST  
2015/2016**

Aguilera, Luz Aurora	Effective: 08/17/15-06/30/16
Alarcon Munoz, Javier	Effective: 08/17/15-06/30/16
Alvarado, Rosalva	Effective: 08/24/15-06/30/16
Archer, Hede May	Effective: 08/24/15-06/30/16
Baez, Orlando	Effective: 08/17/15-06/30/16
Banda, Angela	Effective: 08/19/15-06/30/16
Barboza, Jerry Guadalupe	Effective: 08/17/15-06/30/16
Barragan, Vivian Cassandra	Effective: 08/24/15-06/30/16
Box, Shelly Jean	Effective: 08/24/15-06/30/16
Bui, Luan Kinh	Effective: 08/24/15-06/30/16
Castro, Omar Jose	Effective: 08/19/15-06/30/16
Cato, Rosalia Soledad	Effective: 08/24/15-06/30/16
Damazo Barrera, Gabriela	Effective: 08/24/15-06/30/16
Diaz, Steve	Effective: 08/17/15-06/30/16
Dinh, Hoang Thanh	Effective: 08/17/15-06/30/16
Fajardo, Miguel Angel	Effective: 08/11/15-06/30/16
Francisco, Ma Aryanna Z	Effective: 08/19/15-06/30/16
Gonzalez, Jessica	Effective: 08/24/15-06/30/16
Groener, Garrett Michael	Effective: 08/25/15-06/30/16
Hernandez, Adriana	Effective: 08/31/15-06/30/16
Hernandez, Lizbeth	Effective: 08/17/15-06/30/16
Hernandez, Montserrat G	Effective: 08/26/15-06/30/16
Hernandez, Tiffany Nicole	Effective: 08/24/15-06/30/16
Jaimes, America Ivette	Effective: 08/11/15-06/30/16
Jimenez Jr, Jose Alberto	Effective: 08/17/15-06/30/16
Juarez-Bedolla, Rebecca Alexis	Effective: 08/25/15-06/30/16
Lambert, Samantha Kristine	Effective: 08/24/15-06/30/16
Le, Christine Hoa	Effective: 08/24/15-06/30/16
Lopez, Erick Jonathan	Effective: 08/19/15-06/30/16
Lopez Alvarado, Karen L	Effective: 08/19/15-06/30/16
Luna, Tatiana	Effective: 08/19/15-06/30/16
Mejia, Luis Alfonso	Effective: 08/24/15-06/30/16
Mendoza, Nicole	Effective: 08/19/15-06/30/16
Mercado, Jennifer	Effective: 08/17/15-06/30/16
Miranda, Vanessa	Effective: 08/25/15-06/30/16
Morris, MacKenzie	Effective: 08/24/15-06/30/16
Napoles, David	Effective: 08/17/15-06/30/16
Nelson, Nathan Alexander	Effective: 08/24/15-06/30/16
Nguyen, My Dieu	Effective: 08/17/15-06/30/16
Nguyen, Na Lyn	Effective: 08/17/15-06/30/16
Nieto, Carolina	Effective: 08/25/15-06/30/16
Ochoa, Cynthia Denise	Effective: 08/19/15-06/30/16
Padilla Cornejo, Andres	Effective: 08/31/15-06/30/16
Perez, Edgar Alejandro	Effective: 08/25/15-06/30/16
Pham, Han Hong	Effective: 08/26/15-06/30/16
Pham, Phuong T	Effective: 08/19/15-06/30/16
Pham, Thu Thuy Thi	Effective: 08/24/15-06/30/16
Ramirez Jimenez, Ana Cecilia	Effective: 08/26/15-06/30/16
Rodas De Landa, Vanessa Nicole	Effective: 08/25/15-06/30/16
Rodriguez, Humberto De Jesus	Effective: 08/17/15-06/30/16
Saldana, Edgar	Effective: 08/17/15-06/30/16

**SANTA ANA COLLEGE  
STUDENT ASSISTANT LIST continued  
2015/2016**

Sanaee, Anthony Cameron	Effective: 08/17/15-06/30/16
Sault, Monica Juanita	Effective: 08/26/15-06/30/16
Sosa Madrigal, Maria G	Effective: 08/26/15-06/30/16
Thai, Jimmy	Effective: 08/25/15-06/30/16
To, Tam Phuc	Effective: 08/24/15-06/30/16
Tran, Mien Thi Tuong	Effective: 08/24/15-06/30/16
Tran, Nghi Dinh Quang	Effective: 08/28/15-06/30/16
Tran, Ngoc Thi Bich	Effective: 08/26/15-06/30/16
Trujillo, Elizabeth	Effective: 08/25/15-06/30/16
Vargas, Kristina Louise	Effective: 08/26/15-06/30/16
Vigil, Miguel Angel	Effective: 08/19/15-06/30/16
Walter, Alexander	Effective: 08/24/15-06/30/16
Zapata, Antonio	Effective: 08/17/15-06/30/16
Zaragoza, Guadalupe Graciela	Effective: 08/24/15-06/30/16

**Santiago Canyon College  
STUDENT ASSISTANT NEW HIRE LIST  
2015/2016**

Aguilar Medina, Beatriz Montserrat	Effective: 08/11/2015 – 06/30/2016
Anderson, Ashley	Effective: 08/24/2015 – 06/30/2016
Anderson, Justin	Effective: 08/20/2015 – 06/30/2016
Angel, Zuceli	Effective: 08/05/2015 – 06/30/2016
Arroyo, Rhianna	Effective: 08/11/2015 – 06/30/2016
Blake, Adam	Effective: 08/19/2015 – 06/30/2016
Blount, Jazman	Effective: 08/17/2015 – 06/30/2016
Carter, Shannon	Effective: 08/11/2015 – 06/30/2016
Chapman, Michael	Effective: 08/20/2015 – 06/30/2016
Chase, Brittney	Effective: 08/17/2015 – 06/30/2016
Contreras, Daniel	Effective: 08/19/2015 – 06/30/2016
Cunningham, Lauren	Effective: 08/20/2015 – 06/30/2016
Donoho, Madolyn	Effective: 08/11/2015 – 06/30/2016
Duncan, Trinity	Effective: 08/11/2015 – 06/30/2016
Ferreri, Alexandra	Effective: 08/20/2015 – 06/30/2016
Gomez, Monica	Effective: 08/24/2015 – 06/30/2016
Graciarena, Cameron	Effective: 08/05/2015 – 06/30/2016
Hom, Nathaniel	Effective: 08/11/2015 – 06/30/2016
Letourneau, Alexander	Effective: 08/20/2015 – 06/30/2016
Machuca Osorio, Joselyn	Effective: 08/17/2015 – 06/30/2016
Martinez Mendoza, Elvira	Effective: 08/19/2015 – 06/30/2016
Martinez Sanchez, Guadalupe	Effective: 08/11/2015 – 06/30/2016
Morin, Shainah	Effective: 08/18/2015 – 06/30/2016
Munoz-Angeles, Marisol	Effective: 08/20/2015 – 06/30/2016
Munoz, Matthew	Effective: 08/20/2015 – 06/30/2016
Nguyen, Luong	Effective: 08/20/2015 – 06/30/2016

Santiago Canyon College  
STUDENT ASSISTANT NEW HIRE LIST continued  
2015/2016

Nguyen, Rachel	Effective: 08/11/2015 – 06/30/2016
Paz, Evelia	Effective: 08/18/2015 – 06/30/2016
Pewthers, Emily	Effective: 08/11/2015 – 06/30/2016
Portillo, Jose	Effective: 08/24/2015 – 06/30/2016
Rambo, Rickey	Effective: 08/20/2015 – 06/30/2016
Rubio, Eduardo	Effective: 08/11/2015 – 06/30/2016
Sanchez, Evelyn	Effective: 08/18/2015 – 06/30/2016
Swintek, Meaghan	Effective: 08/20/2015 – 06/30/2016
Thomasson, Emma	Effective: 08/20/2015 – 06/30/2016
Vanderlinde, Nerissa	Effective: 08/24/2015 – 06/30/2016
Vanderpool, Hanna	Effective: 08/20/2015 – 06/30/2016
Vandre, Mark	Effective: 08/18/2015 – 06/30/2016
Vargas Chavez, Carlos	Effective: 08/20/2015 – 06/30/2016
Vitulo, Alan	Effective: 08/20/2015 – 06/30/2016
Wagstaff, Amber	Effective: 08/20/2015 – 06/30/2016
Wukawitz, Thomas	Effective: 08/24/2015 – 06/30/2016

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Human Resources and Educational Services

To:	Board of Trustees	Date: September 14, 2015
Re:	Rejection of Claims File # DM20150309; DM20150310; DM20150311	
Action:	Request for Authorization	

The district's legal counsel recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claims submitted by John P. Johns.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
Human Resources and Educational Services

To:	Board of Trustees	Date: September 14, 2015
Re:	Rejection of Claim	File # DMCN030315
Action:	Request for Authorization	

The district's claims administrator recommends that the Board of Trustees authorize the Chancellor, or designee, to reject claim # DMCN030315.