

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California

Board of Trustees (Regular meeting)

Monday, October 13, 2014

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:38 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Phillip Yarbrough, and Ms. Alana Voechting. Ms. Arianna Barrios was absent due to family matters. Mr. Jose Solorio and Ms. Nelida Mendoza Yanez arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Claudia Alvarez, Clerk, Board of Trustees, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a revised page and addendum for Item 6.1 (Management/Academic) and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.4 Public Comment

Ms. Alejandra Colon welcomed board members and administrators to Santa Ana College.

Mr. Tom Landry spoke regarding the possibility of the Science, Technology, Engineering, and Math (STEM) program to include art; thereby, renaming it to STEAM.

Ms. Rosemarie Hirsch invited board members to visit Santa Ana College's (SAC) nursing clinical areas.

1.4 Public Comment – (cont.)

Mr. Nathan Underwood spoke regarding the possibility of having armed security guards on campus.

Mr. Shawn Thor and Ms. Lithia Williams spoke regarding the California School Employees Association, Chapter 579, contract proposal.

Ms. Mendoza Yanez arrived at this time.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held September 22, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

3.1 Approval of OTA Agreement Renewal – Alliance of Abilities (dba Lotus House and Integrity House)

The board approved the agreement with Alliance of Abilities (dba Lotus House and Integrity House) in Santa Ana, California.

3.2 Approval of CJA Agreement Renewal – California Narcotic Officer's Association (CNOA)

The board approved the agreement with CNOA in Valencia, California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Acceptance of 2013-2014 Measure E Citizens' Bond Oversight Committee Annual Report

The board accepted the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2013-2014 as presented.

4.3 Approval of Agreement with Hammel, Green & Abrahamson, Inc. for Professional Design Services for Science, Technology, Engineering and Math (STEM) Building at Santa Ana College (SAC)

The board approved the agreement with Hammel, Green and Abrahamson, Inc. for the STEM building at SAC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 4.4 Approval of Agreement with Leland Saylor Associates for Cost Estimating Consulting Services for Central Plant Project at Santa Ana College
The board approved the agreement with Leland Saylor Associates for cost estimating consulting services for the Central Plant project at SAC as presented.
- 4.5 Approval of Change Order #1 for Bid #1235 for Artesia Street Improvements at Santa Ana College
The board approved change order #1 for Bid #1235 for Artesia Street improvements at SAC as presented.
- 4.6 Approval of Change Order #1 for Bid #1238 for Football Field Turf Replacement Project at Santa Ana College
The board approved change order #1 for Bid #1238 for the football field turf replacement project at SAC as presented.
- 4.7 Approval of Notice of Completion with Silver Creek Industries for Portables of the Temporary Village at Santa Ana College
The board approved the Notice of Completion with Silver Creek Industries for purchase, delivery, installation and modification of portables for the Temporary Village at SAC as presented.
- 4.8 Approval of Notice of Completion for Bid #1238 for Football Field Turf Replacement Project at Santa Ana College
The board approved the Notice of Completion with So Cal Land Maintenance, Inc. for the football field turf replacement project at SAC as presented.
- 4.9 Rejection of All Bids of Bid #1246 – Hammond Hall (Building H) Painting and Windows Replacement at Santa Ana College
The board rejected all bids of Bid #1246 – Hammond Hall (Building H) Painting and Windows Replacement at SAC as presented.
- 4.10 Award of Bid #1244 – Purchase of Printing & Copier Paper
The board accepted the bids and approved awarding Bid #1244 – Purchase of Printing & Copier Paper to Spicer's Paper, Inc., Staples Contract & Commercial, Inc. (operating as Staples Advantage), and Unisource Worldwide, Inc. as presented.
- 4.11 Approval of Lease Agreement with MyGuard Systems
The board approved the lease agreement with MyGuard Systems and authorized the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district as presented.

1.6 Approval of Consent Calendar – (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-Cooperative Agencies Resources for Education (CARE) (SAC/SCC)	\$ 78,259
-Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District)	\$ 11,670
-Extended opportunity programs & Services (EOPS) (SAC/SCC)	\$1,543,040
-Retail/Hospitality/Tourism Sector Grant Boot Camps (District)	\$ 48,075
-Strengthening Transfer Education and Matriculation in STEM (STEM ²) – Year 4 (SCC)	\$ 120,699
-Student Success and Support Program (SSSP) – Credit (SAC/District)	\$3,538,029
-Student Success and Support Program (SSSP) – Credit (SCC/District)	\$1,318,136

5.2 Approval of Sub-Agreement between RSCCD and Orange Unified School District (OUSD)/El Modena High School for Business and Entrepreneurship Center

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreements between RSCCD and Orange County Superintendent of Schools/Central Orange County Career Technical Education Partnership, South Orange County Community College District/Irvine Valley College/Saddleback Community College, and Coast Community College/Golden West College for Small Business Deputy Sector Navigator Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreements between RSCCD and North Orange County Community College District/Fullerton College, Orange Unified School District, and Project Tomorrow for California Career Pathways Trust Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Agreement with Mishreki PR

The board approved the agreement with Mishreki PR for public affairs support services as presented.

1.7 Partnership Recognition with Santa Ana College

The board recognized Sims-Orange Welding Supply Inc. and Sheet Metal Workers International Association, Local Union 105 for their professional partnership and dedication in serving the students of Santa Ana College and the Rancho Santiago Community College District.

1.8 Presentation on Status of Measure E and Measure Q Projects

Ms. Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & Campus Services, gave a presentation on the status of Measure E and Measure Q projects. Board members received clarification on items related to the presentation.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Rodríguez provided a report to the board which including thanking the college presidents for the hard work during the recent accreditation team visits. He commented that he anticipates both colleges did well.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College (SCC)

Dr. Martinez and Dr. Weispfenning thanked the board, and faculty and staff at each college for assisting the accreditation team members during their respective visits from October 6-9, 2014.

Dr. Martinez shared that she was pleased with the exit report given by the accreditation team on October 9; the college received five commendations and four recommendations. During the accreditation team's visit, Dr. Martinez distributed daily updates on the activities related to the team's visit.

Dr. Martinez' report included a presentation by Phi Theta Kappa Honor Society students Ms. Briana Brennan, Ms. Eeve Hurtado, Ms. Karimi Ndwiga, and Mr. Jesus Torres.

Dr. Weispfenning reported that the accreditation team visit went well and the exit report included 8 commendations and 7 recommendations. He indicated the final report will most likely be received by the college in February 2015.

Mr. Hanna asked if the colleges had received any recommendations related to Accreditation Standard IV B.1 which relates to the board of trustees; both college presidents answered negatively.

2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Raquel Manriquez, Student President, Santa Ana College

Ms. Snow Samão, ASG Senator of Academics, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College

Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.5 were approved as part of Item 1.6 (Consent Calendar).

5.6 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

5.7 Reports from Board Committees

Since Ms. Barrios was absent, there was no report provided on the October 8, 2014, Orange County Community College Legislative Task Force meeting.

5.8 Board Member Comments

Ms. Voechting indicated students expressed concern with the possibility of having armed guards on campus before she was elected to be the student trustee. She explained that students were asked their opinions on this subject so student representatives would be able to knowledgeably represent the students at the Board Safety and Security Committee meeting to be held on October 15, 2014. Since she is unable to attend this meeting, she indicated she has asked a student representative from SAC and SCC to attend in her place.

Ms. Voechting reported she plans to attend the California Community College Student Affairs Association conference in Los Angeles on October 17-19, 2014.

Ms. Voechting indicated she has accepted the request to fill a vacancy for the Director of Finance for the California Community College Association of Student Trustees.

Ms. Voechting and Mr. Yarbrough reported they plan to attend the Association of Community College Trustees (ACCT) Leadership Congress in Chicago, Illinois, on October 22-25, 2014, and provide a report at the next board meeting.

Board members expressed gratitude to students for hosting the reception prior to the board meeting and Dr. Martinez, faculty, and staff for hosting the meeting on campus.

Ms. Alvarez expressed appreciation for Governor Brown signing SB 850 and indicated the board received several articles regarding colleges state-wide that are planning to take advantage of offering baccalaureate degrees at community colleges.

After listening to the chancellor report on the dire situation with the budget, Ms. Alvarez asked trustees, staff, and students to be patient as budget modifications are made to address future budget deficits.

Ms. Mendoza Yanez thanked Phi Theta Kappa (PTK) students Mr. Juan Torres, Ms. Briana Brennan, Ms. Eeve Hurtado, and Ms. Karimi Ndwiga for their presentation during Dr. Martinez' report, and congratulated them on being the oldest PTK chapter in California.

Ms. Mendoza Yanez extended an invitation to attend the "Women Warriors: Past, Present, and Future" on October 17, 2014. She indicated she is honored to be the keynote speaker at the event.

Ms. Mendoza Yanez extended an invitation to attend the second anniversary of the Orange Education Center's Communicators Club meeting on October 24, 2014. She thanked Dr. Weispfenning for planning to attend the event.

5.8 Board Member Comments

Mr. Hanna asked that an item to hold a board meeting on each campus on an annual basis be placed on a future Board Policy Committee agenda.

Mr. Hanna indicated the Board Policy Committee meeting scheduled for October 14 will include discussion on a board policy relating to a pilot program for community colleges to offer baccalaureate degrees (SB 850).

Mr. Hanna thanked the chancellor for his report regarding the budget and agreeing to forward information relating to the bond ratings to the Faculty Association of RSCCD and California School Employee Association.

Mr. Hanna thanked Ms. Evett for reporting on the Equity and Diversity Committee and commented on the diversity displayed within the RSCCD board of trustees.

Board members commended the chancellor, college presidents, academic senate presidents, faculty, and staff for a job well done during the accreditation team's visit and the hard work accomplished before the team arrived.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:03 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Assistant Vice Chancellor
 - (2) Vice President
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #14-16390 RV

Mr. Solorio arrived during closed session.

RECONVENE

The board reconvened at 7:56 p.m.

Closed Session Report

Ms. Alvarez reported the board discussed public employment, labor negotiations, public employee discipline/dismissal/release, and a liability claim during closed session. Ms. Alvarez reported that the board took action to suspend an Applications Specialist III for five days with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

- Approve Appointments
- Approve Interim Assignments
- Approve Final Salary Placements
- Approve 2014-2015 Contract Extension Days
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Interns

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

- Approve Hourly On Going to Contract Assignments
- Approve Longevity Increments
- Approve Out of Class Assignments

6.2 Classified Personnel – (cont.)

- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to authorize the chancellor or his designee to reject claim #14-16390 RV. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held at Santiago Canyon College on October 27, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 7:57 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 27, 2014