

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, April 11, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Raquel Manriquez. Mr. Larry Labrado and Mr. Jose Solorio arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. John Weispfenning, Dr. Erlinda Martinez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Oscar Cortés, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

Since the board anticipated a lengthy closed session, Ms. Alvarez asked the student presidents to provide a report to the board at this time.

2.4 Reports from Student Presidents

Mr. Oscar Cortés, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College (SCC).

Mr. Hanna asked that Item 1.4 Public Comments be heard before closed session on this agenda and any future agendas. Therefore, it was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to suspend the rules and consider Item 1.4 Public Comments at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.4 Public Comment

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:37 p.m. to consider the following items:

1. Student Suspensions from Program (pursuant to Education Code 72122)
Student I.D. #1481481
Student I.D. #1062275
Student I.D. #1960085
Student I.D. #1934275
Student I.D. #1447951

Mr. Labrado and Mr. Solorio arrived at the beginning of closed session.

RECONVENE

RECONVENE

The board reconvened at 8:03 p.m.

Mr. Yarbrough left the meeting at this time.

Ms. Alvarez asked the Academic Senate presidents, college presidents, student trustee, classified representative, and the chancellor to provide a report at this time (in the following order).

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Mary Mettler, Academic Senate Vice President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.2 Reports from College President

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.5 Report from Classified Representative

There was no representation from the classified staff.

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

Ms. Alvarez asked the trustees to provide comments to the board at this time.

5.6 Board Member Comments

Ms. Mendoza Yanez asked that the meeting be closed in honor of Mr. Antonio Mendez, Staff Sergeant, United States Army, who just celebrated his 94th birthday, and is a hero of three wars and helped rescue prisoners from Auschwitz concentration camp.

Mr. Solorio commended staff on the Installation Celebration for the Cesar Chavez Sculpture event at SCC on March 31 which included Mr. Chavez' grandson saying a few words.

While preparing her taxes recently, Ms. Alvarez reported that she was reminded of the responsibilities the board has in assuring taxpayers' monies are spent wisely.

Ms. Alvarez asked that all items before the second closed session be considered at this time.

1.5 Approval of Minutes

It was moved by Mr. Solorio and seconded by Ms. Barrios to approve the minutes of the meeting held March 28, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Solorio and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

3.1 Approval of Upward Bound Summer Residential Program Contract

The board approved the agreement between Chapman University and the Santa Ana College Upward Bound Program for 2016.

3.2 Approval of New Occupational Therapy Assistant (OTA) Agreement – Westgate Gardens Care Center

The board approved the new agreement with the Westgate Gardens Care Center in Visalia, California.

1.6 Approval of Consent Calendar (contd.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund and Interfund Transfers

The board approved budget increases/decreases, transfers, and intrafund and interfund transfers from March 14, 2016, to March 24, 2016.

4.3 Approval to Hire Independent Audit Firm

The board approved hiring Vavrinek, Trine, Day & Co., LLP for auditing services for the 2015-2016 fiscal year audit and authorized the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on behalf of the district as presented.

4.4 Adoption of Resolution No. 16-09 regarding Expenditure Transfers to Permit Payment of Obligations

The board adopted Resolution No. 16-09 regarding expenditure transfers as presented.

4.5 Approval of Proposal for Colleague Application Hosting Services - Ellucian

The board approved the agreement for application hosting services between Ellucian and RSCCD as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Career Technical Education Management Application \$ 16,324
 (CATEMA) Grant (SAC)
- North Orange County Career Access Partnership (NOCCAP) \$257,235
 Grant (SAC)

5.2 Approval of Sub-Agreements between RSCCD and South Orange County Community College District/Irvine Valley College and Orange County Superintendent of Schools for Deputy Sector Navigator Information Communications Technology/Digital Media Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

With the exception of Item 2.7, all informational items and oral reports were provided before and after the first closed session (pages 2 and 3).

2.7 Reports from Board Committee Chairpersons

Mr. Hanna provided a report on the April 4, 2016, Board Policy Committee meeting during Items 5.3 and 5.4 (First Reading of Board Policies).

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 First Reading of Board Policy (BP)

The Board Policy Committee recommended the board take action and adopt a gift ban policy for board members and certain employees at the April 25, 2016, meeting. Mr. Hanna provided a report on the April 4th Board Policy Committee meeting (Item 2.7) which included BP 3821 Gift Ban Policy and the policies listed in Item 5.4. Discussion ensued. Ms. Alvarez asked board members to submit requests for edits to the policy to the Board Policy Committee to consider before the next board meeting.

5.4 First Reading of Board Policies

The following policies were presented for a first reading as information.

- BP 2715 Code of Ethics/Standards of Practice
- BP 7001 Code of Ethics
- BP 7132 Management Medical

5.5 Board of Trustees Cast Ballot for California Community College Trustees Board of Directors Election – 2016

It was moved by Mr. Hanna and seconded by Ms. Barrios to approve casting a vote for the following candidates for the Board of Directors Election – 2016: Mary Figueroa, T.J. Prendergast III, Carmen Avalos, Louise Jaffe, and Andra Hoffman. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

5.6 Board Member Comments

This item was heard after Item 2.1 (Report from the Chancellor [page 3]).

RECESS TO CLOSED SESSION

The board convened into closed session at 8:35 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
Non-represented Employees

3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Manriquez left the meeting at this time.

RECONVENE

The board reconvened at 9:54 p.m.

Closed Session Report

Ms. Mendoza Yanez reported during closed session the board discussed public employment, labor negotiations, public employee discipline/dismissal/release, and the chancellor's evaluation; and the board ratified the release from probation of an Admissions & Records Specialist I with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Mr. Yarbrough left the meeting earlier; therefore, he did not vote on this action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Solorio and seconded by Ms. Mendoza Yanez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

- Approve Employment Agreements
- Ratify Resignations/Retirements
- Approve Appointments
- Approve Sabbatical Leaves of Absence for 2016-2017
- Approve Part-time New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Solorio and seconded by Ms. Mendoza Yanez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Longevity Increments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of 2016-2017 Non-Credit Instructional Calendar

It was moved by Mr. Solorio and seconded by Ms. Mendoza Yanez to approve the 2016-2017 Non-Credit Instructional Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, April 25, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 9:55 p.m., in honor of Mr. Antonio Mendez, Staff Sergeant, United States Army, who just celebrated his 94th birthday, and is a hero of three wars and helped rescue prisoners from Auschwitz concentration camp.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 25, 2016