

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

**Santiago Canyon College
8045 E. Chapman Ave., Room H-106
Orange, CA 92869**

**Board of Trustees
(Regular meeting)**

Monday, October 29, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:42 p.m. by Ms. Nelida Mendoza. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Phillip Yarbrough and Ms. Elizabeth Weber. Ms. Arianna Barrios was not in attendance due to a prior commitment.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Karen Bustamante, Development Coordinator, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve an addendum and revised pages to Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

Mr. Hanna requested that the meeting be adjourned in memory of those who lost their lives in the October 27, 2018, Pittsburgh synagogue massacre and all victims of hate crimes.

1.4 Public Comment

Mr. Emmanuel Flores spoke regarding the library hours at Santiago Canyon College.

Ms. Jolene Shields spoke regarding Santiago Canyon College's high school program.

Ms. Rosalba Hernandez spoke regarding Project Rise, a Santiago Canyon College program for formerly incarcerated students.

1.4 Public Comment (cont.)

Ms. Cindy Partida spoke regarding support for DREAMer (Development, Relief, and Education for Alien Minors) and Deferred Action for Childhood Arrivals (DACA) students.

Ms. Raquel Manriquez, Mr. Jordan Torres and Ms. Arly Chavez spoke regarding the Upward Bound Program.

Ms. Halen Daniel spoke regarding the TRIO Club event at Santiago Canyon College.

Dr. Barry Resnick spoke regarding the RSCCD Foundation Audit.

1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the minutes of the meeting held October 15, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. Mr. Yarbrough requested that the responses to his questions be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

3.1 Approval of Standard Professional Services Agreement with Vital Link Orange County

The board approved the standard professional services agreement with Vital Link Orange County located in Tustin, California, as presented.

3.2 Approval of Department of Treasury-Internal Revenue Service Volunteer Income Tax Assistance (VITA)/Tax Counseling for the Elderly (TCE) Partner Sponsor (VITA) Agreement and Orange County United Way, Orange County Free Tax Prep Campaign (OCFTP) Tax Filing Season 2018 Coalition Partner Participation Agreement

The board approved the Department of Treasury-Internal Revenue Service VITA/TCE Partner Sponsor (VITA) agreement and Orange County United Way, OCFTP tax filing season 2018 coalition partner participation agreement as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (cont.)

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from October 3, 2018, to October 17, 2018.

4.3 Approval of Updates to 2018-2019 Adopted Budget

The board approved the updates to the 2018-2019 Adopted Budget as presented.

4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2018

The board approved the CCFS-311Q for the quarter ended September 30, 2018, as presented.

4.6 Acceptance of Completion of Bid #1338 for Proposition 39 Year 5 Light-Emitting Diode (LED) Lighting at Santa Ana College (SAC), Santiago Canyon College (SCC), Digital Media Center (DMC), Orange County Sheriff's Regional Training Academy, and District Operations Center; and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.7 Ratification of Amendment to Agreement with Moreto Mathison & Associates Architects, Inc. for Architectural Services for Building H (Hammond Hall) Window Replacement Water Intrusion Study at Santa Ana College

The board ratified the amendment to the agreement with Moreto Mathison & Associates Architects, Inc. for architectural services for Building H window replacement water intrusion study at SAC as presented.

4.8 Approval of Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Campus Entrance Improvements at Santiago Canyon College

The board approved the agreement with SVA Architects, Inc. for architectural and engineering services for campus entrance improvements at SCC as presented.

4.9 Approval of Amendment to Agreement with Facilities Planning & Program Services, Inc. for Planning and Project Management Services

The board approved the amendment to the agreement with Facilities Planning & Program Services, Inc. for planning and project management services as presented.

1.6 Approval of Consent Calendar (cont.)

4.10 Approval of Change Order #2 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1341 for Barrier Removal Exterior Path of Travel (Phase 2A) at Santiago Canyon College

The board approved change order #2 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1341 for barrier removal exterior path of travel (Phase 2A) at SCC as presented.

4.11 Acceptance of Completion of Bid #1341 for Barrier Removal Exterior Path of Travel (Phase 2A) at Santiago Canyon College and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.12 Acceptance of Completion of Fan Coil Unit Replacement at Building D Located at Santiago Canyon College and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.13 Rejection of all Bids for Bid #1354 for Building B Refresh at Santiago Canyon College

The board rejected all bids for Bid #1354 for Building B refresh as SCC as presented.

4.14 Approval of Purchase Orders

The board approved the purchase order listing for the period August 26, 2018, through September 22, 2018.

5.1 Approval of Resource Development Items

The administration recommends approval of budgets, acceptance of grants, and authorization for the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Upward Bound – Year 2 (SAC) - *Augmentation* \$40,000
- Upward Bound – Math & Science Program – Year 2 (SCC) – *Augmentation* \$40,000
- Urban Agriculture Community-Based Research Experience (U-ACRE 3.0) – Year 3 (SAC) \$16,500

1.6 Approval of Consent Calendar (cont.)

- 5.2 Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cerritos, Coast, Contra Costa, Desert, Foothill-DeAnza, Grossmont-Cuyamaca, Lake Tahoe, Los Rios, Merced, MiraCosta, Ohlone, Peralta, Rio Hondo, San Bernardino, San Francisco, San Joaquin Delta, San Luis Obispo, Santa Clarita, Sequoia, Shasta-Tehama-Trinity Joint, Sonoma County Joint, State Center, Victor Valley and Yosemite Community College Districts to award 2018/2019 Deputy Sector Navigator grants to Host Colleges/Districts in State of California
The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Approval of First Amendment to Sub-Agreement between RSCCD and Jackstin for Strong Workforce Program Regional Share Initiative
The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.4 Approval of Service Agreement with Economic Modeling, LLC aka Economic Modeling Specialists International (EMSI)
The board approved the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related agreement on behalf of the district.

1.7 Recognition of Faculty by Board of Trustees

The board recognized Robbie Miller, Professor, Art, for being selected as the 2018 Santiago Canyon College Distinguished Faculty Member.

1.8 Presentation of Santiago Canyon College Shirt to New Faculty Members

On behalf of the Board of Trustees and the Southwest Regional Council of Carpenters, Mr. Hanna presented Santiago Canyon College shirts (made in the USA) to new faculty members at Santiago Canyon College.

1.9 Presentation of Santiago Canyon College Real Estate Program

Ms. Elizabeth Arteaga, Associate Dean of Business and Career Education, SCC; and Ms. Alana Gates, Real Estate Program Instructor and Department Facilitator, SCC; provided a presentation on the Santiago Canyon College Real Estate Program. Board members received clarification on data related to the presentation from Ms. Gates.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Student Trustee

Ms. Weber provided a report to the board.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Evan Ostrow, Student President, Santiago Canyon College
Ms. Breanna Ceja, Student President, Santa Ana College

2.3 Report from Classified Representative

Ms. Karen Bustamante, Development Coordinator – Office of College Advancement, Santiago Canyon College, provided a report on behalf of the classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Former Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Labrado provided a report on the October 25, 2018, Board Facilities Committee meeting.

2.8 Presentation on Santiago Canyon College Health & Wellness Center

Ms. Beth Hoffman, Nurse Coordinator Health & Wellness Services, SCC, provided a presentation on the Santiago Canyon Health and Wellness Center. Board members received clarification on data related to the presentation from Ms. Hoffman.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.4, and 4.6 through 4.14 were approved as part of Item 1.6 (Consent Calendar).

4.5 Quarterly Investment Report as of September 30, 2018

The quarterly investment report as of September 30, 2018, was presented as an information item.

5.0 **GENERAL**

Items 5.1, 5.2, 5.3, and 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.4 Board Member Comments

Ms. Weber stated that she researched library hours in the county and learned that Santa Ana College was second to last in library hours for students and Santiago Canyon College provided a lot of library hours to students. She indicated SAC took the necessary steps last fall to provide students with more library hours and commended SAC library for extending its hours in response to student needs. She stated that some students do not have access to internet services at home. The colleges are providing transportation services to students to attend classes but students are unable to travel to Chapman University for extended library hours.

Mr. Hanna indicated that the library hours on campus need to be addressed by college staff.

Ms. Weber commended SCC Hawk's Pantry for its efforts in providing food to students.

Mr. Hernandez reported that he planned to attend the Sheriff's graduation ceremonies on October 16 but was unaware of the change of time for the event so he arrived after it was over.

5.4 Board Member Comments (cont.)

Board members thanked SCC staff and Dr. Hernandez for hosting the board meeting.

Mr. Yarbrough explained his concerns and the answers he received to the questions he asked regarding Items No. 4.3 (Updates to 2018-2019 Adopted Budget) and Item 4.13 (Rejection of all Bids for Bid #1354 for Building B Refresh at Santiago Canyon College).

Mr. Yarbrough requested the first amendment to the agreement with Facilities Planning & Program Services Inc. (Item 4.9) be provided to him.

Ms. Alvarez provided a report on the Leadership Congress hosted by the Association of Community College Trustees on October 24-27, 2018, in New York City. She attended a lawyer roundtable and workshops that included discussions on sexual harassment, other types of harassment, safety on campuses, concealed weapons on campus, and Bachelor's degrees offered at community colleges.

Mr. Labrado stated that he was impressed with the student speakers at the board meeting, especially the high school students. Mr. Hanna was impressed with SCC students' participation during public comments and the health center presentation.

In response to extending college library hours so students are able to access the internet, Mr. Labrado asked if it was possible to provide internet services throughout the city.

Mr. Hanna asked Mr. Ostrow to send the student senate resolution on student health care to the board's assistant.

As a member of the Ad Hoc Committee to discuss the selection of an Executive Search Firm, Mr. Hanna indicated that the district is not requesting approval of search firms it has used in the past in Item 6.7 (Executive Search Consultant for Chancellor Search).

Mr. Hanna wished Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough the best of luck in the upcoming election.

Ms. Mendoza explained the reason she was running for a seat on the Santa Ana City Council.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:36 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

Ms. Weber left the meeting at this time.

RECONVENE

The board reconvened at 8:41 p.m.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment and labor negotiations, and took no action at this time.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Job Descriptions
- Approve 2017-2018 Chancellor Permanent Annual Salary Schedule
- Approve 2018-2019 Chancellor Permanent Annual Salary Schedule
- Approve 2017-2018 FARSCCD Permanent Annual & Hourly Salary Schedules
- Approve 2018-2019 FARSCCD Permanent Annual & Hourly Salary Schedules
- Approve Beyond Contract/Overload Stipends
- Approve Part-time/Hourly New/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule 2018-2019 Revised 10-29-18
- Approve 2017-2018 CSEA Adjusted Permanent Salary Schedule
- Approve 2018-2019 CSEA Adjusted Interim Salary Schedule
- Approve Professional Growth Increments
- Approve Changes in Department
- Approve Changes in Salary Placements
- Approve New Appointments
- Approve Reductions in Force
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Rancho Santiago Community College District Continuing Education Faculty Association

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the collective bargaining agreement with the RSCCD Continuing Education Faculty Association for the period of July 1, 2018, through June 30, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Approval of Public Disclosure of the Increase to the California School Employees Association, Chapter 579 Salary Schedule

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the increase to the California School Employees Association, Chapter 579 salary schedule as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Approval of Credit Instructional Calendar for 2019-2020

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the 2019-2020 Credit Instructional Calendar as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

Since Ms. Mendoza did not ask if there were any public comments after returning from closed session (as listed on the agenda), she asked if there were any public comments at this time.

Public Comment

There were no public comments.

6.6 Selection of CSEA, Chapter 888 Grievance Level VII-B Hearing Process

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to select one of the processes outlined regarding the hearing of the grievance and direct the Vice Chancellor of Human Resources to facilitate the hearing. After discussion, Mr. Yarbrough withdrew his motion.

It was moved by Mr. Hanna and seconded by Ms. Alvarez to approve a hearing to be conducted by Ms. Barrios as a board designee (or Phillip Yarbrough as an alternate board designee) to hear the grievance on the board's behalf; and directed the Vice Chancellor of Human Resources to facilitate the hearing. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.7 Approval of Executive Search Consultant for Chancellor Search

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to select PPL, Inc. to assist in the recruitment and selection process for a new Chancellor and authorize the Vice Chancellor of Human Resources to negotiate a professional services agreement and coordinate the recruitment and selection process. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.8 Adoption of Resolution No. 18-15 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Alvarez and seconded by Mr. Labrado to authorize payment to Phillip Yarbrough for his absence from the October 15, 2018, board meeting due to a medical issue. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza, and a vote of abstention from Mr. Yarbrough.

At this time Dr. Rodríguez indicated that the board needed to select a date for a special meeting to ratify the contract with the search consultant.

6.7 Approval of Executive Search Consultant for Chancellor Search

Discussed ensued regarding the date for a special meeting to ratify the contract with the search consultant. It was moved by Mr. Labrado and seconded by Ms. Alvarez to authorize the chancellor to ratify the contract with the search consultant.

Ms. Green indicated that the board would need to work with the search consultants on the challenges, opportunities, and profiles of selecting a new chancellor. After discussion, the board agreed to work with the search consultants after the contract was ratified.

The motion to authorize the chancellor to ratify the contract with the search consultant carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza, and a vote of abstention from Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, November 26, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 8:58 p.m. in memory of those who lost their lives in the October 27, 2018, Pittsburgh synagogue massacre and all victims of hate crimes.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

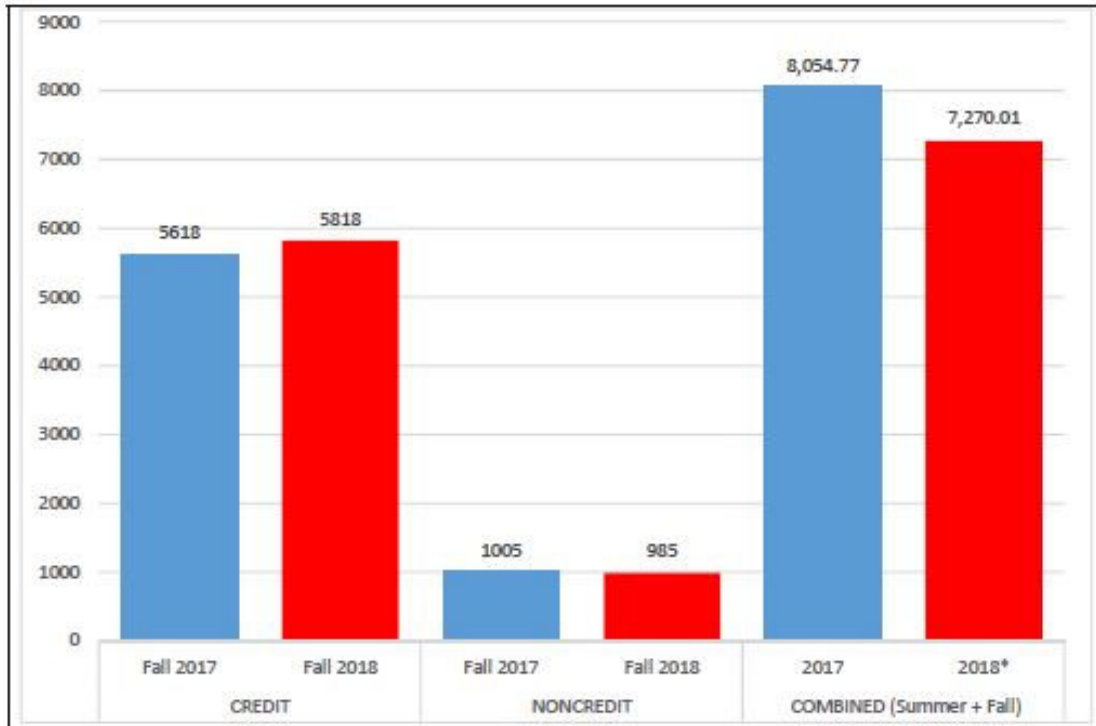
Approved: _____
Clerk of the Board

Minutes approved: November 26, 2018



SAC 2018/2019 Fall Enrollment Report

Date: 10/08/18



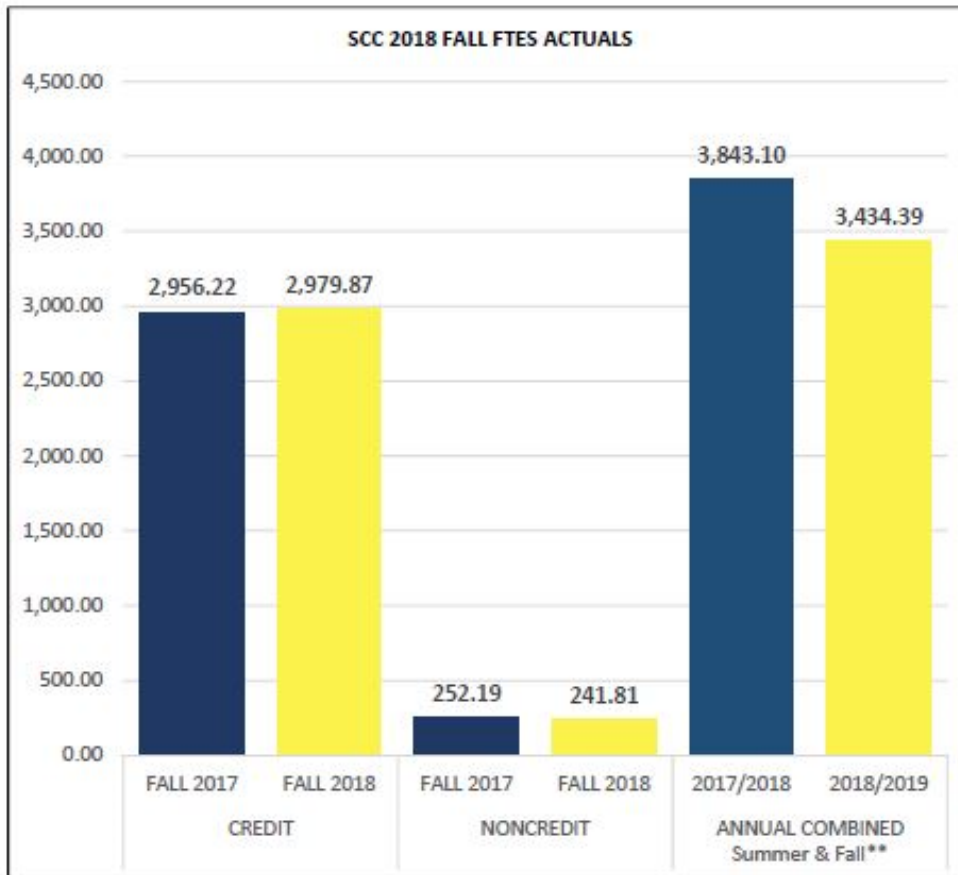
FTES Target

Terms	2017/2018	DIFF	PCT
Credit Fall Target	6917.00		
Credit Fall Projection	7117.00	200.00	3%
Noncredit Fall Target	1694.00		
Noncredit Fall Projection	1694.00	0.00	0%
Annual Target*	18743.00		
Annual Projection*	18843.00	100.00	1%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year.



SCC 2018/2019 ENROLLMENT REPORT



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Fall Target	3041.07		
Credit Fall Projection	3041.07	0	0%
Noncredit Fall Target	442		
Noncredit Fall Projection	422	-20	-5%
Annual Target*	7900.81		
Annual Projection*	7900.81	0	0%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

**Post 6/30 Summer FTES: Credit 74.06; Noncredit 138.65

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: October 29, 2018
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board Requests

From Trustee Phillip Yarbrough

4.3 Approval of Updates to the 2018/19 Adopted Budget

1. Where is the \$1,307,884 coming from to add to the FON?

- In the enacted 2018/19 State Budget, there was \$50 million allocated for hiring additional full-time faculty above the compliance Faculty Obligation Number (FON). The allocation was based on 2017/18 annual estimated FTES. RSCCD's share is approximately 2.6%, or \$1,307,884. The District received \$496,996 in October and expect to receive the balance monthly at the same rates as the monthly general apportionment. Please see attached memo dated September 10, 2018 with details from Christian Osmeña, Vice Chancellor, College Finance and Facilities Planning at the State Chancellor's Office.

2. When will the FON number be known?

- The compliance FON is included in the September 10th memo. Human Resources is currently working on calculating the District's actual FON. The State Chancellor's Office has provided an advance FON for fall 2019 of 381 for RSCCD as indicated in the attached memo. Our District actual FON calculation is due by November 30th.

3. Where are we with finalizing the Student Centered Funding Formula (SCFF)?

- The State will not be releasing any further updates to 2018/19 funding until the end of February 2019 at P1.

4. When will the Full-time Faculty Hiring Funds Allocation spending guidelines be released from the State Chancellor's office?

- The State Chancellor's Office states that they are currently working on guidelines and they should be out soon.

In short: We still don't know what the SCFF formula is, the FON is still unknown and the State Chancellor still does not know the spending guidelines for Faculty hiring.

5. Are they just making this stuff up as we go through the 18-19 year?

- In this transitional year of SCFF, there are many technical issues that need to be addressed by the State Chancellor's Office. Some of the 2017/18 data the SCFF formula is based on isn't reported until the end of October, therefore actual information under this formula will always be behind.

4.13 Reject all Bids for Bid #1354 – Building B Refresh at Santiago Canyon College

1. What is the scope of work?

- The scope of work is all interior work at Building B and included the following which was mainly painting and flooring work:
- Remove existing chalkboards and provide 16 new whiteboards, ceiling tiles, flooring material, baseboard and paint.
- Remove all existing flooring (vinyl or carpet) and replace with new flooring materials (except for B 212).
- Remove all existing chalkboards and white boards, remove any adhesive, patch and paint walls and reinstall white boards in rooms to be painted.
- Install whiteboards to replace removed chalkboards in rooms listed.
- All patching to match existing finish.
- Spot prime and paint to achieve uniform coat, eggshell finish, smooth nap throughout (visible lines in finished surface will not be accepted).
- Properly mask all material adjacent to painted surfaces.
- Remove and reinstall existing bulletin boards as noted.
- Remove old flooring, patch and float as necessary for a level surface and replace flooring as specified.
- Prep, prime and paint doors (prep sanding and priming), and remove, protect and reinstall hardware.
- Paint accent walls as noted.
- Replace ceiling tiles and paint t-bar as noted.
- Provide and install cove base to cover old cove base markings.
- All flooring to include a walk off mat as specified
- In B-102, demolish all cabinets and desks in main room except for black lectern in front and 3 large cabinets in rear; cap all waste below slab, demo all water and venting behind wall to the cage (plumbing exposed in open space); patch walls; use existing circuits in floor panduit and install one double electrical outlet with closing covers in the floor, centered at each existing desk location. Outlets to be flush with new finished floor; finish and float any exposed panduit sections to ensure no movement of flooring.

2. What was the estimated target budget?

- The estimated target budget, estimated by the campus is \$100,000.

89 invitations, 9 attended the job walk and 5 submitted bids. Is this response what we are accustomed to, or does it reflect the increase in business activity in a growing economy?

- The bid response is what we are typically accustomed to for this type of project and it also reflects the increase in business activity with the higher priced bids. The bidder interest and turnout for the bids as noted in the summary was a fairly good response due to the larger scope and type of work. Painting and flooring work when done together and for an entire building typically attracts bidders. In the last year, the district has been struggling with low bidder turnout on smaller sized projects (i.e. concrete or asphalt work). To have more than just a few bidders was indicative of a moderate to good contractor interest due to the type of project and perhaps also due to timing. This project would have occurred during a non-peak time of year and is often attractive to bidders looking for work after the summer rush.

If so, does the higher than expected bids also reflect that businesses can choose between project since they are experiencing higher business activity?

- The current construction industry is experiencing a labor market boom and it is correct that contractors can choose between projects. The District has received this feedback from several contractors that they are just not available to bid on our projects. The construction industry is at record highs for commercial, industrial and apartment development from the last high which was back in the mid-80s. The District is competing with other developments around the state with the high speed rail project as well as restoration efforts due to fires. This has resulted in local impacts to the construction market. Therefore, scoping of projects during such period of time becomes critical along with bid timing efforts. The college is looking to re-scope the project and rebid it to see if they can hit a target closer to the campuses available budget.