

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
via Zoom
2323 North Broadway,
Santa Ana, CA 92706

Monday, March 22, 2021

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:37 p.m. by Mr. Phil Yarbrough via video/teleconference. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Larry Labrado, Mr. Zeke Hernandez, and Mr. Mariano Cuellar participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Mr. Sal Tinajero was not in attendance due to a last-minute family matter.

Administrators present during the regular meeting via video/teleconference (Zoom) were Dr. Marilyn Flores, Ms. Tracie Green, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Dr. Arias Miller and seconded by Mr. Hernandez to approve revised pages to the agenda (page 6) and Item 6.1 (page 1 of Management/Academic Personnel). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Public Comment

Dr. Christine Umali Kopp spoke regarding the board's commitment to social justice and equity.

Mr. Morrie Barembaum spoke regarding the lack of hiring more Asian Americans within the district.

1.5 Approval of Minutes

It was moved by Mr. Labrado and seconded by Dr. Arias Miller to approve the minutes of the regular meeting held March 8, 2021. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Contract for Services with City of Vista

The board approved the contract for services with the City of Vista, California, as presented.

3.2 Approval Educational Affiliation Agreement with Russo, Fleck & Associates

The board approved the educational affiliation agreement with Russo, Fleck & Associates located in Orange, California, as presented.

3.3 Approval of Rancho Santiago Community College District Speaker Agreement with Joy DeGruy Publications

The board approved the RSCCD speaker agreement with Joy DeGruy Publications located in Portland, Oregon, as presented.

3.4 Approval of Rancho Santiago Community College District Purchase of CompTIA A+ and ITF+ Exam Vouchers from CompTIA Certifications, LLC Services

The board approved the RSCCD purchase of CompTIA A+ and ITF+ exam vouchers from CompTIA Certifications, LLC, as presented.

3.5 Approval of Santa Ana College (SAC) and Santiago Canyon College (SCC) Community Services Summer 2021 Program

The board approved the SAC and SCC Community Services summer 2021 program as presented.

3.6 Approval of Five-Year Renewal Agreement with County of Orange, California for Inmate Education Program

The board approved the five-year renewal agreement with the County of Orange, California, for the Inmate Education Program.

3.7 Approval of Amended Professional Services Agreement with Plastic Surgery Studios

The board approved the amended professional services agreement with Plastic Surgery Studios as presented.

1.6 Approval of Consent Calendar (cont.)

3.8 Approval of Professional Services Agreement with Interact Communications, Inc. for Santiago Canyon College Marketing Campaign

The board approved the professional services agreement with Interact Communications, Inc. for a SCC Student Equity and Achievement Program (SEAP) marketing campaign as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers

The board approved budget increases, decreases and transfers, and intrafund and interfund transfers from February 23, 2021, to March 8, 2021.

4.3 Approval of 2021-2022 Tentative Budget Assumptions

The board approved the 2021-2022 Tentative Budget Assumptions as presented.

4.4 Approval of Agreement with Architectural Testing, Inc. for Building Enclosure Assessment Services for Buildings E, G, H, L, MO and SC at Santiago Canyon College

The board approved the agreement with Architectural Testing, Inc. for building enclosure assessment services for Buildings E, G, H, L, MO and SC at SCC as presented.

4.5 Approval of Purchase Orders

The board approved the purchase order listing for the period January 10, 2021, through February 13, 2021.

5.1 Approval of Resource Development Item

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Gates Foundation – Adjunct Success Project (SAC) \$35,000

5.2 Approval of Professional Services Agreement with CDW Government LLC

The board approved the professional services agreement with CDW Government LLC as presented.

5.3 Approval of Professional Services Agreement with Economic Modeling, LLC (Emsi)

The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

- 5.4 Approval of Professional Services Agreement with The McNellis Corporation
The board approved the professional services agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Presentation on Strategic Planning and Enrollment Management Update

Dr. James Kennedy, Dr. Jeffrey Lamb, Mr. Martin Stringer, and Mr. Enrique Perez provided a presentation on Strategic Planning and Enrollment Management Update. Board members received clarification on the data related to the presentation from Dr. Kennedy, Dr. Lamb, Mr. Stringer, and Mr. Perez.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

Mr. Crockett left the meeting during Dr. Flores' report (and prior to Mr. Vargas' report) due to a prior commitment.

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Monica Renteria, Student President, Santa Ana College
Mr. Henry Gardner, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Diana Casares, Student Services Coordinator, Santiago Canyon College, provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the March 15, 2021, Board Facilities Committee meeting.

Dr. Arias Miller provided a report on the March 11, 2021, Board Institutional Effectiveness Committee meeting.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Items 5.1, 5.2, 5.3 and 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Approval of State and Federal Legislative Priorities for Rancho Santiago Community College District

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the Board Legislative Committee's recommendations to approve the State and Federal legislative priorities as presented. It was moved by Mr. Hanna and seconded by Mr. Hernandez to amend the motion to add the following to the State and Federal legislative priorities: *"The district will support legislative and administrative efforts to increase broadband accessibility for communities."* The chancellor suggested the amendment be placed under a new digital section to discuss earmarks. Discussion ensued. The motion to accept the amendment to the motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye. The motion to approve the amended State and Federal legislative priorities carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

5.6 First Reading of Board Policies

The following Board Policies were presented as information for a first reading:

- Board Policy (BP) 2755 Trustee Area Redistricting (NEW)
- BP 2760 Campaign Limitations (NEW)
- BP 3821 Gift Ban Policy (revision)
- BP 6620 Naming District Properties and Facilities (revision)
- BP 6910 Housing (NEW)

5.7 Board Member Comments

Mr. Hanna and Mr. Yarbrough commended staff for a thorough and informative presentation on Item 1.7 (Strategic Planning and Enrollment Management Update).

Mr. Hernandez reported that he recently attended the funeral services for Mexican Consul Mario Cuevas. He encouraged staff to connect with acting Mexican Consul Monica Ochoa Palomera to possibly provide outreach services to groups under her leadership.

Mr. Yarbrough expressed appreciation for the chancellor's report which included an update on legislation (Assembly Bill 927 [Medina]) being considered that would make permanent the current fifteen community colleges baccalaureate degree programs, authorize additional districts and colleges to apply to the State Chancellor's Office for approval of additional baccalaureate degree programs, and remove the limitation of one baccalaureate degree program per district.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:49 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 8:36 p.m.

Closed Session Report

Dr. Arias Miller reported the board discussed public employment and existing litigation; and the board took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Changes of Interim Assignment
- Approve Extensions of Interim Assignment
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Instructors of Record
- Approve Non-Paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve New Appointments
- Approve Temporary to Contract Assignments
- Approve Longevity Increments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Non-Credit Instructional Calendar

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the 2021-2022 non-credit instructional calendar, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on April 12, 2021.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:37 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 12, 2021