

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Santiago Canyon College (SCC)
8045 E. Chapman Ave, Room H-106
Orange, CA 92869**

**BOARD OF TRUSTEES MEETING
Monday, October 25, 2021**

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:42 p.m. by Mr. Phillip Yarbrough. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, and Ms. Elisabeth Neely. Mr. Sal Tinajero arrived at the time noted.

Administrators present during the regular meeting were Dr. Marilyn Flores, Mr. Cheng Yu Hou, Mr. Marvin Martinez, Mr. Enrique Perez, Dr. Pamela Ralston, and Ms. Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Yarbrough, Board President, Rancho Santiago Community College District

1.3 Approval of Additional or Corrections to Agenda

There were no additions or corrections to the agenda at this time.

It was moved by Mr. Hernandez and seconded by Ms. Neely to approve the agenda of October 25, 2021, as is. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

1.4 Public Comment

Mr. Morrie Barembaum spoke in support of Item 5.10 (Adoption of Resolution 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District).

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to approve the minutes of the regular meeting held on October 11, 2021, as is. The motion carried with the following vote: Aye – Dr. Tina Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Neely to approve the recommended action on the following items on the Consent Calendar, with the exception of Item 4.4 (Amendment to Professional Services Agreement with FM3 Research) and 4.5 (Approval of Surplus Property) removed by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

3.1 Approval of Services Agreement between RSCCD on behalf of Santa Ana College (SAC) and the Foundation for California Community Colleges

The board approved the service agreement between RSCCD on behalf of SAC and the Foundation for California Community Colleges located in Sacramento, California, as presented.

3.2 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media

The board approved the professional service agreement between RSCCD on behalf of SAC School of Continuing Education and Estrella Media located in Burbank, California, as presented.

3.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Lancaster School District

The board approved the Educational Affiliation agreement between RSCCD on behalf of SAC and Lancaster School District, located in Lancaster, California, as presented.

3.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Murrieta Valley Unified School District

The board approved the Educational Affiliation agreement between RSCCD on behalf of SAC and Murrieta Valley Unified School District, located in Murrieta, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.5 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Snowline Joint Unified School District

The board approved the Educational Affiliation agreement between RSCCD on behalf of SAC and Snowline Joint Unified School District, located in Phelan, California, as presented.

3.6 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc.

The board approved the professional services agreement between RSCCD on behalf of SAC School of Continuing Education and Univision Communications, Inc., located in Los Angeles, California, as presented.

3.7 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College (SCC) Division of Continuing Education and Santa Ana College School of Continuing Education with PGINET Consulting

The board approved the professional services agreement between RSCCD on behalf of SCC Division of Continuing Education and SAC School of Continuing Education with PGINET Consulting, located in Fullerton, California, as presented.

3.8 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision, located in Los Angeles, California, as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for September 28, 2021, through October 11, 2021.

1.6 Approval of Consent Calendar (cont.)

4.3 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement #00002302 Awarded to Golden Star Technology Inc. (GST)

The board approved the District's use of the Foundation for California Community Colleges (FCCC) master services agreement #00002302 awarded to Golden Star Technology Inc. (GST), including any future renewals, addendums, supplements, modifications and extensions as submitted.

4.6 Approval of Purchase Orders

The board approved the purchase order listing from the period of September 5, 2021, through October 2, 2021.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

| | |
|---|-------------|
| Board Financial Assistance Program (BFAP) (SAC & SCC) | \$1,052,717 |
| California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC) | \$ 762,366 |
| Cooperative Agencies Resources for Education (CARE) (SAC & SCC) | \$195,269 |
| Dream Resource Liaisons 21-22 (SAC & SCC) | \$235,993 |
| Extended Opportunity Programs & Services (EOPS) (SCC) | \$708,086 |
| Financial Aid Technology (SAC & SCC) | \$98,275 |
| Gates Foundation – Innovative Courseware Project (SAC) | \$74,256 |
| Student Success Completion Grant (SSCG) (SAC & SCC) | \$1,874,156 |
| Systemic Design for STEM Success Grant – Year 1 (SCC) | \$700,000 |
| Upward Bound – Veterans Program – Year 5 (SAC) | \$297,601 |

5.2 Approval of Second Amendment to Sub-Agreements between RSCCD and Cerritos, Citrus, Coast, Compton, El Camino, Glendale, Long Beach, Los Angeles, Mt. San Antonio, North Orange County, Pasadena Area, Rio Hondo, Santa Monica, and South Orange County Community College Districts for the Strong Workforce Program – Regional Funds

The board approved the second amendment to the sub-agreements and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district, as presented.

1.6 Approval of Consent Calendar (cont.)

5.3 Approval of First Amendment to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the K12 Pathway Coordinator Funds (Year 3)

The board approved the first amendment to the sub-agreements and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district, as presented.

5.4 Approval of First Amendment to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2018/2019 K12 Strong Workforce Program Pathway Improvement Funds

The board approved the first amendment to the sub-agreements and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district, as presented.

5.5 Approval of First Amendment to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2019/2020 K12 Strong Workforce Program Pathway Improvement Funds

The board approved the first amendment to the sub-agreements and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district, as presented.

5.6 Approval of First Amendment to Sub-Agreements between RSCCD and Local Educational Agencies in the Los Angeles County for the 2020/2021 K12 Strong Workforce Program Pathway Improvement Funds

The board approved the first amendment to the sub-agreements and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district, as presented.

5.7 Approval of Professional Services Agreement with Hyland LLC for Cloud Migration Services

The board approved the professional services agreement with Hyland LLC for Cloud Migration Services as presented.

1.6 Approval of Consent Calendar (cont.)

5.8 Approval of the Amendment to the Professional Services Agreement with BlackBeltHelp LLC

The board approved the amendment to the professional services agreement with BlackBeltHelp LLC as presented.

5.9 Approval of Professional Services Agreement with 25th Hour Communications, Inc. for Public Relations and Marketing Support Services

The board approved the professional services agreement and authorization was given to the Vice Chancellor, Business Operations/Fiscal Services or her designee to sign and enter into related agreement on behalf of the district.

1.7 Public Hearing - Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

1.8 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments.

1.9 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

There were no public comments.

1.10 Recognition of Faculty by Board of Trustees

The board recognized Ms. Leonor Aguilera for being selected as the 2021 Santiago Canyon College Distinguished Faculty Member.

1.11 Presentation of Santiago Canyon College's Commitment to Deepening Retention and Success

Joanne Armstrong, Ed.D., Interim Dean of Arts, Humanities, and Social Science Division, Elizabeth Arteaga, MBA, Dean Business and Career Education Division, Denise Bailey, Ph.D. Interim Mathematics & Sciences Division, Jennifer Coto, Ed.D., Dean of Counseling and Student Support Services, Loretta Jordan, Psy.D., Interim Dean of Enrollment and Support Services and Aaron Voelcker, MSA, Dean of Institutional Effectiveness, Library & Learning Support Services, presented on the commitment to deepening retention and success at Santiago Canyon College. The board received clarification on the information presented.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report for the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

Mr. Tinajero arrived at this time.

2.2 Reports from College Presidents

The following college representatives provided a report to the board:

Dr. Pamela Ralston, President, Santiago Canyon College
Dr. Marilyn Flores, Interim President, Santa Ana College

2.3 Report from Student Trustee

Ms. Neely provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Julio Luna Barbosa, Student President, Santa Ana College
Ms. Elisabeth Neely, Student President, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Jim Isbell, Academic Senate President, Santa Ana College

2.6 Reports from Board Committee Chairpersons and Representatives for the Board

Mr. Hanna provided a report on the October 20, 2021, Ad Hoc Committee for Redistricting meeting.

3.0 INSTRUCTION

Items 3.1 through 3.8 were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS SERVICES

Items 4.1, 4.2, 4.3 and 4.6 were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of Amendment to Professional Services Agreement with FM3 Research

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the amendment to the professional services agreement with FM3 Research as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

4.5 Approval of Surplus Property

It was moved by Ms. Neely and seconded by Mr. Hernandez to declare the attached list of equipment as surplus property and to utilize The Liquidation Company to conduct an auction as submitted. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.9 were approved as part of Item 1.6 (Consent Calendar).

5.10 Adoption of Resolution 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District

It was moved by Mr. Hanna and seconded by Mr. Tinajero to adopt Resolution No. 21-15 – Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

5.11 First Reading of Board Policy

The following policies were presented for a first reading as an information item:

- Board Policy (BP) 3750 Data Governance (NEW)
- Board Policy (BP) 7132 Management Medical/Dental Insurance Benefits
- Board Policy (BP) 7380 Retiree Health Benefits - Academic Employees

5.14 Board Member Comments

Dr. Arias Miller reported she attended the Association of Community College Trustees (ACCT) Leadership Congress on October 13-16, 2021, in San Diego, California. Dr. Arias Miller indicated that the conference was very informative and wished all board members could have attended.

Dr. Arias Miller stated that she plans to attend the Native American Celebration at Santa Ana College on November 17, 2021.

Dr. Arias Miller reported that she has accepted an invitation from Mr. Daniel Marquez at Santa Ana College to speak at the Student Ambassador Program event on November 19, 2021.

Mr. Crockett thanked everyone present at the board meeting and indicated he was glad to have the opportunity to get to know and work with all the board members.

Mr. Crockett reported he visited the Child Development Center at Santa Ana College on October 14, 2021.

Mr. Crockett reported he attended the Santa Ana College Hall of Fame event on October 24, 2021, where he met Mr. David White, one of the recipients of the Hall of Fame recognition.

Mr. Hernandez reported he recently attended Santa Ana College men's soccer and football games; and the Santa Ana College Hall of Fame event on October 24, 2021.

Mr. Hernandez reported he attended the ACCT Leadership Congress on October 13-16, 2021, in San Diego, California where he attended many sessions throughout the 4-day conference.

Mr. Hernandez asked that the district look into the Digital Media Center and its use moving forward.

5.14 Board Member Comments (cont.)

Mr. Tinajero reported that the RSCCD Speech and Debate team participated in the October Surprise Tournament at Mount San Antonio College on October 23-24, 2021; and for the first time, three RSCCD students qualified to participate in the prestigious American Forensic Association tournament. He stated that in order to qualify to complete in this tournament, participants need to place in the top 3 in three different competitions.

Mr. Hanna reported he attended the ACCT Leadership Congress on October 13-16, 2021, in San Diego, California. Mr. Hanna indicated that he attended many sessions throughout the 4-day conference.

Mr. Hanna apologized to the ASG students for not attending the reception held prior to the start of the board meeting.

Mr. Hanna reported he attended a recent SAC Academic Senate meeting.

Mr. Hanna thanked the board members for approving Item 5.10 (Adoption of Resolution No. 21-15 - Addressing Anti-Semitism through Education and Holocaust Remembrance in the Rancho Santiago Community College District).

Mr. Hanna thanked SCC staff for hosting the board meeting and for the presentation of Item 1.11 (Presentation of SCC's Commitment to Deepening Retention and Success).

Mr. Yarbrough thanked SCC President, Dr. Ralston and ASG students for the reception prior the board meeting.

Mr. Yarbrough thanked board members for attending district events that he is unable to attend due to a busy schedule.

Mr. Yarbrough reported that he attended the ACCT Leadership Congress on October 11-16, 2021, in San Diego, California. Mr. Yarbrough attended many sessions throughout the duration of the conference and will meet with Chancellor Martinez to share the information.

RECESS TO CLOSED SESSION

The board convened into closed session at 8:04 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Professional Experts
 - g. Educational Administrator Appointment
(1) Associate Dean, SAC

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College
District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management/Confidential Employees

Ms. Neely left the meeting at this time.

RECONVENE

The board reconvened at 9:13 p.m.

Public Comments

There were no public comments.

Closed Session Report

Mr. Crockett reported the board discussed public employment and labor negotiations, and the board took no action during closed session.

8.0 HUMAN RESOURCES

8.1 Management/Academic Personnel

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

Management

New Job Descriptions
Appointment/New Hire
Appointment/Promotion
Extension of Interim Assignment

Faculty

Appointments/Part-time Temporary to Full-time 1-Year Temporary
Faculty
2021/2022 Contract Extension Days
Beyond Contract/Overload Stipends
Part-time Hourly New Hires/Rehires
Non-paid Intern Service

8.2 Approval of Human Resources Classified Docket

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the following action on the Human Resources Classified docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

Classified

New Appointment
Hourly Ongoing to Contract
Out of Class Assignments
Leave of Absence
Ratification of Resignation/Retirement

Classified Hourly

Return to Regular Assignment
Ratification of Resignation/Retirements
Temporary Assignments
Short Term Assignments
Changes in Temporary Assignment
Additional Hours for Ongoing Assignment
Substitute Assignments
Miscellaneous Positions
Instructional Associates/Associate Assistants
Santa Ana College Student Hire List
Santiago Canyon College Student Hire List

8.3 Approval of the Agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve the agreement with Retiree First for the Medicare Group Insurance Plan and Retiree Advocacy Services. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

9.0 ADJOURNMENT

The next meeting of the Board of Trustees will be held on November 8, 2021. There being no further business, Mr. Yarbrough declared the meeting adjourned at 9:16 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: November 8, 2021