

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Santa Ana College**  
**1530 W. 17<sup>th</sup> St, Johnson Student Center**  
**Santa Ana, California**

**Monday October 24, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 4:54 p.m. by Dr. Tina Arias Miller. Other members present were Mr. John Hanna, Mr. Zeke Hernandez, Mr. Phillip Yarbrough and Student Trustee Ryan Foley who participated in-person. Mr. David Crockett and Mr. Larry Labrado joined the meeting via Zoom. Mr. Sal Tinajero arrived at the noted time.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Mr. Marvin Martinez (via Zoom), Dr. Annebelle Nery, Mr. Enrique Perez and Ms. Sarah Santoyo. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 4:56 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Jane GR Doe (Rebeca Gonzalez) v. Rancho Santiago College District, OC Superior Court, Case No. 30-2020-01156221-CU-PO-CJC

Mr. Tinajero arrived to the meeting during closed session.

### **3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 5:32 p.m.

#### **3.1 Closed Session Report**

Mr. Tinajero reported during closed session the board discusses public employment and conference with legal counsel: existing litigation and the board took no action.

### **4.0 PUBLIC SESSION**

#### **4.1 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Mr. Jim Isbell, Academic Senate President, SAC.

#### **4.2 Approval of Additions or Corrections to Agenda**

There were no additions or corrections to agenda.

#### **4.3 Public Comment**

There were no public comments.

#### **4.4 Approval of Minutes**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the regular meeting held on October 11, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

#### **4.5 Approval of Consent Calendar**

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the recommended action on the following items on the Consent Calendar with the exception of Items 7.10 (Approval of Amendment with Brailsford & Dunlavey, Inc. - Development Planning for Centennial Education Center at Santa Ana College) pulled by Mr. Hanna. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

4.5 Approval of Consent Calendar (cont.)

6.1 Approval of Subscription Agreement between RSCCD on behalf of Santa Ana College and Fusion Sport, Inc.

The board approved the subscription agreement between RSCCD on behalf of Santa Ana College and Fusion Sport, Inc., located in Broomfield, Colorado, as presented.

6.2 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Placentia - Fire and Life Safety Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Placentia - Fire and Life Safety Department, located in Placentia, California, as presented.

6.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Huntington Beach Union High School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Huntington Beach Union High School District, located in Huntington Beach, California, as presented.

6.4 Approval of Memorandum of Understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Santa Ana Workforce Development Board

The board approved the memorandum of understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Santa Ana Workforce Development Board, located in Santa Ana, California, as presented.

6.5 Approval of Master Collaboration Agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District

The board approved the master collaboration agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District, located in Santa Ana, California, as presented.

6.6 Approval of Five-Year Instructional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and the Breastfeeding Taskforce of Greater Los Angeles dba BreastfeedLA

The board approved the five-year instructional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and the Breastfeeding Taskforce of Greater Los Angeles dba BreastfeedLA, located in Hawthorne, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.7 Approval of Amendment No. 1 to Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Orange County Probation Department to Provide Vocational and Educational Programs for Youth

The board approved amendment No. 1 to memorandum of understanding between RSCCD on behalf of Santiago Canyon College and Orange County Probation Department to provide vocational and educational programs for youth, located in Orange, CA, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and change order listing as submitted.

7.4 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2022

The board approved the CCFS-311Q for the quarter ended September 30, 2022 as presented.

7.5 Quarterly Investment Report as of September 30, 2022

The board approved to receive the quarterly investment report as of September 30, 2022 as information.

7.6 Ratification of Change Order #1 for Innovative Construction Solutions, Inc. for RFP #2021-303 Environmental Remediation Construction Services for the Orange Education Center Site Remediation Project

The board approved to ratify change order #1 for Innovative Construction Solutions, Inc. for RFP #2021-303 environmental remediation construction services for the Orange Education Center Site Remediation Project as presented.

7.7 Acceptance of Completion of RFP #2021-303 Environmental Remediation Construction Services for the Orange Education Center Site Remediation Project and Approve Recording a Notice of Completion

The board approved to accept the completion of RFP #2021-303 environmental remediation construction services for the Orange Education Center Site Remediation Project and approve recording a notice of completion as presented.

4.5 Approval of Consent Calendar (cont.)

7.8 Approval of Agreement with P2S, Inc. for On-Call Mechanical, Electrical and Plumbing Engineering Consulting Services for Various Facility Improvement Projects Districtwide

The board approved the agreement with P2S, Inc. for on-call mechanical, electrical and plumbing engineering consulting services for various facility improvement projects districtwide as presented.

7.9 Approval of Amendment with Architectural Testing, Inc. – Building Enclosure Commissioning Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the amendment with Architectural Testing, Inc. – building enclosure commissioning services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College as presented.

7.11 Approval of Amendment with IDS Group, Inc. - Constructability Review Services for the Access Control Pilot Projects at Santa Ana College, Santiago Canyon College and District Operations Center

The board approved the amendment with IDS Group, Inc. - constructability review services for the Access Control Pilot Projects at Santa Ana College, Santiago Canyon College and District Operations Center as presented.

7.12 Approval of Agreement with Volz Company - Professional Services for Districtwide Affordable Student Housing Feasibility Study

The board approved the agreement with Volz Company - professional services for Districtwide affordable student housing feasibility study as presented.

7.13 Acceptance of Vendor Name Change for NCH Corp.

The board approved the acceptance of vendor name change request for NCH Corp. to NCH Corporation dba Chemsearch FE as presented.

7.14 Acceptance of Vendor Name Change for National Automotive Technician Education Foundation

The board approved the acceptance of vendor name change request for National Automotive Technician Education Foundation to National Institute for Automobile Service Excellence as presented.

7.15 Acceptance of Vendor Name Change for Computerland of Silicon Valley

The board approved the acceptance of vendor name change request for National Automotive Technician Education Foundation to National Institute for Automobile Service Excellence as presented.

7.16 Acceptance of Vendor Name Change for GoEngineer, Inc.

The board approved the acceptance of vendor name change request for GoEngineer, Inc. to GoEngineer, LLC as presented.

4.5 Approval of Consent Calendar (cont.)

7.17 Acceptance of Vendor Name Change for Mercury Disposal System, Inc.

The board approved the acceptance of vendor name change request for Mercury Disposal System, Inc. to Mercury Disposal Systems CA, Inc. as presented.

7.18 Approval of Rejection of all Bids for Bid #1428 – Purchase of Medical Equipment for the new Health Sciences Building at Santa Ana College

The board approved the rejection of all bids for Bid #1428 – Purchase of Medical Equipment for the new Health Sciences Building at Santa Ana College as presented.

7.19 Approval of Disposal of Surplus Vehicles

The board approved the listed vehicles as surplus property and to utilize Ken Porter Auctions to conduct an auction as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Systemic Design for STEM Success Grant - Year 2	\$	695,710.00
- Upward Bound – Veterans Program – Year 1	\$	297,601.00

8.2 Approval of Agreement for Career Services Manager (CSM) with Symplicity Corporation

The board approved the agreement for Career Services Manager (CSM) with Symplicity Corporation.

8.3 Approval of Professional Services Agreement with BlackBeltHelp LLC

The board approved the Professional Services Agreement with BlackBeltHelp LLC, as presented.

8.4 Approval of Second Amendment to the Subscription and Support Agreement with Point and Click Solutions, Inc.

The board approved the second amendment to the Subscription and Support Agreement with Point and Click Solutions, Inc.

8.5 Approval of Sponsorship for California Association of Black School Educators (CABSE) Conference

The board approved the sponsorship for California Association of Black School Educators (CABSE) Conference, as presented.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

4.5 Approval of Consent Calendar (cont.)

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

9.3 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Introduction of New Faculty/Faculty Recognition -SAC

Dr. Annabelle Nery, President, SAC introduced the following new faculty members: Tami Cleary-Martin (Nursing), Marlowe Klein (Nursing), Jaime Lopez-Garcia (Auto/Diesel), Trudy Naman (Child Development), Dan Ruiz (Counseling), Maria Soto (Nursing) and Patricia Tejeda (Counseling).

5.2 Program Overview at SAC

Mr. David Roper provided a presentation to the board on SAC's Automotive department, Ms. Tiffany Heremans presented on Culinary Arts & Hospitality Management and Ms. Kristen Robinson and Kim Smith provided a presentation on the Legal Studies department.

5.3 Board Member Comments

Dr. Arias Miller attended the 1<sup>st</sup> edition of Talon Magazine event on Wednesday, October 12, 2022.

Dr. Arias Miller attended SCC's Trunk or Treat event held on Friday, October 14, 2022.

Dr. Arias Miller shared that she will be attending the City of Orange Treats in the Streets event on Thursday, October 27, 2022.

Dr. Arias Miller shared she plans to attend the CCCC System Learning Tour on Tuesday, November 8, 2022.

Dr. Arias Miller shared that she will be attending the OC Sheriff's Regional Training Academy Graduation - Class #251 on October 27, 2022.

Mr. Crockett shared he will be attending the Association of Community College Trustees 2022 Leadership Congress on October 26-29, 2022.

Mr. Tinajero acknowledged members of the audience who he has work with over the years.

### 5.3 Board Member Comments (cont.)

Mr. Hanna shared he will be attending the CCLC Advisory Committee on Legislation meeting on Wednesday, November 16, 2022.

Mr. Hanna thanked SAC staff for the presentations presented to board members as well as for hosting the board meeting.

Mr. Hernandez thanked members of the SAC Foundation for attended the board meeting.

Mr. Hernandez participated in Undocumented Action Week events taking place via Zoom.

Mr. Hernandez recently attended the men's and women's soccer matches at SAC.

Mr. Hernandez attended a recent SAC football game.

Mr. Hernandez shared he will be attending the Association of Community College Trustees 2022 Leadership Congress on October 26-29, 2022.

### 5.4 Reports from College President

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Mr. Enrique Perez, Interim President, Santiago Canyon College

During her report, Dr. Nery presented a certificate of recognition to members of the SAC Foundation.

### 5.5 Report from Student Trustee

Mr. Foley provided a report to the board.

### 5.6 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board.

Mr. Michael Green, Student President, Santiago Canyon College, provided a report to the board via Zoom.



5.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.8 Reports from Classified Representative

No report was provided.

5.9 Report from Board Safety & Security Committee Chairperson

Dr. Arias Miller provided a report on the October 19, 2022 Board Safety & Security Committee meeting.

5.10 Report from Board Facilities Committee Chairperson

Mr. Yarbrough provided a report on the October 20, 2022 Board Facilities Committee meeting.

**6.0 INSTRUCTION**

All items were approved as part of Item 4.5 (Consent Calendar).

**7.0 BUSINESS SERVICES**

Items 7.1 through 7.9 and 7.11 through 7.19 were approved as part of Item 4.5 (Consent Calendar).

7.10 Approval of Amendment with Brailsford & Dunlavey, Inc. - Development Planning for Centennial Education Center at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the amendment with Brailsford & Dunlavey, Inc. - Development Planning for Centennial Education Center at Santa Ana College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

**8.0 GENERAL**

All items were approved as part of Item 4.5 (Consent Calendar).

**9.0 HUMAN RESOURCES**

Items 9.1, 9.2 and 9.3 were approved as part of Item 4.5 (Consent Calendar).

9.4 Adoption of Resolution No. 22-32 Board Member Absence

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt Resolution No. 22-32 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Not Present at Vote: Mr. Tinajero. Student Trustee Foley’s advisory vote was aye.

**10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on November 14, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 8:56 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: November 14, 2022