

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Tuesday, January 17, 2023

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:35 p.m. by Mr. David Crockett. Other members present were Dr. Tina Arias Miller, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Daisy Tong and Student Trustee Ryan Foley who participated in-person. Mr. Sal Tinajero, Mr. Phillip Yarbrough arrived at the noted time.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez (via Zoom), Dr. Annabelle Nery, Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:39 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers
- f. Educational and Classified Administrator Appointments
(1) President, SCC

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Jane GR Doe (Rebeca Gonzalez) v. Rancho Santiago College District, OC Superior Court, Case No. 30-2020-01156221-CU-PO-CJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

2.5 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

Mr. Sal Tinajero and Mr. Phillip Yarbrough arrived to the meeting during closed session.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:35 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed public employment, conference with legal counsel: existing litigation, conference with legal counsel: anticipated litigation, public employee discipline/dismissal/release and liability claim and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Ryan Foley, RSCCD Student Trustee.

4.2 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Mr. Hanna to approve to remove Item 9.1 (Human Resources Docket - Cabinet Appointment) from the consent calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

4.3 Public Comment

There were no public comments.

4.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the minutes of the regular meeting held on December 12, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

6.1 Approval of Software as a Service (SaaS) Subscription Agreement with RSCCD on behalf of Santa Ana College and CurrIQūnet META

The board approved the Software as a Service (SaaS) subscription agreement with RSCCD on behalf of Santa Ana College and CurrIQūnet META, located in Idaho Falls, Idaho, as presented.

6.2 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Anaheim - Fire and Rescue Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Anaheim - Fire and Rescue Department, located in Anaheim, California, as presented.

6.3 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and the City of Brea – Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and the City of Brea – Fire Department, located in Brea, California, as presented.

6.4 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of Fullerton - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of Fullerton - Fire Department, located in Fullerton, California, as presented.

6.5 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of LaVerne - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of La Verne - Fire Department, located in La Verne, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.6 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and the City of Orange - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and the City of Orange - Fire Department, located in Orange, California, as presented.

6.7 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and City of West Covina - Fire Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and City of West Covina - Fire Department, located in West Covina, California, as presented.

6.8 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Orange County Fire Authority (OCFA)

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Orange County Fire Authority (OCFA), headquarters located in Irvine, California, as presented.

6.9 Approval for payment of invoices between RSCCD on behalf of Santa Ana College and Community College League of California Electronic Library Subscriptions

The board approved the payment of invoices between RSCCD on behalf of Santa Ana College and Community College League of California Electronic Library Subscriptions, located in Sacramento, California, as presented.

6.10 Approval of Affiliation Agreement between RSCCD on behalf of Santa Ana College and The Illumination Foundation

The board approved the affiliation agreement between RSCCD on behalf of Santa Ana College and The Illumination Foundation, located in Irvine, California, as presented.

6.11 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Lowell Joint School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Lowell Joint School District, located in Whittier, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.13 Approval of Memorandum of Understanding between Rancho Santiago Community College District on behalf of Santiago Canyon College and The United States Veterans Initiative (U.S. VETS)

The board approved the memorandum of understanding between Rancho Santiago Community College District on behalf of Santiago Canyon College and The United States Veterans Initiative (U.S. VETS) of Los Angeles, California.

6.14 Approval of Consultant Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Hao Bing (Bella)

The board approved the Consultant agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Hao Bing (Bella).

6.15 Approval of Two-Year Lease between RSCCD on behalf of Santiago Canyon College and 2000 Chapman Inc.

The board approved the two-year lease between RSCCD on behalf of Santiago Canyon College and 2000 Chapman Inc. located in Orange, California, as presented.

6.16 Approval of Classroom Lease Renewal between RSCCD on behalf of Santiago Canyon College Continuing Education and Orange Unified School District

The board approved the classroom lease renewal between RSCCD on behalf of Santiago Canyon College Continuing Education and Orange Unified School District

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and change order listing as submitted.

7.4 Approval of Agreement with PBK Architects for Architectural Services for Water Utility Science Facility and Science Center Modernization at Santiago Canyon College

The board approved the agreement with PBK Architects for architectural services for water utility science facility and science center modernization at Santiago Canyon College as presented.

4.5 Approval of Consent Calendar (cont.)

7.5 Approval of Agreement with PBK Architects for Architectural Engineering Services for Buildings A and B Assessment Study at Santiago Canyon College

The board approved the agreement with PBK Architects for architectural engineering services for buildings A and B assessment study at Santiago Canyon College as presented.

7.6 Approval of Agreement with Placeworks for On-Call CEQA Consulting Services

The board approved the agreement with Placeworks for On-Call CEQA Consulting Services as presented.

7.7 Ratification of Change Order #3 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College

The board approved to ratify Order #3 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College as presented.

7.8 Accept and Award Request for Proposal (RFP) #1429 – Independent Audit Services

The board approved to award RFP #1429 - Independent Audit Services.

7.9 Approval of Utilization of the NASPO ValuePoint Master Agreement Number 140595 with Canon USA, Inc.

The board approved the utilization of the NASPO ValuePoint master agreement number 140595 with Canon USA, for the purchase and lease of Canon USA, Inc. copiers, printers and related software, devices and services and any future renewals, supplements, modifications, and extensions as presented.

7.10 Approval of Utilization of the NASPO CA Schedule Contract #7-17-70-40-05 with Tec-Refresh Inc., on behalf of Carahsoft Technology Corp.

The board approved the District's participation in the NASPO CA schedule contract #7-17-70-40-05 to Tec-Refresh, Inc., on behalf of Carahsoft Technology Corp., and any future renewals, supplements, modifications, and extensions as presented.

7.11 Accept and Award of Bid #1433 – Purchase of Medical Equipment for the new Health Science Building at Santa Ana College

The board approved bid #1433 – purchase of medical equipment for the new Health Science building at Santa Ana College to multiple vendors as presented.

7.12 Acceptance of Vendor Name Changes

The board approved the vendors' name change requests as presented.

5.2 Report from Student Trustee

Mr. Foley provided a report to the board.

5.3 Reports from Student Presidents

No reports were provided.

5.4 Report from Board President

Mr. Crockett attended SAC's Martin Luther King celebration in Phillips Hall on Monday, January 16, 2023.

Mr. Crockett mentioned he plans on participating in more events as the representative of the board.

Mr. Crockett shared that he would like to meet with union leaders, classified and support staff.

Mr. Crockett expressed his desire to explore technology systems and health activities to improve efficiency and reduce unit cost.

Mr. Crockett shared his interest in having assessments conducted to identify pros and cons of granting floating holidays.

5.5 Board Member Comments

Mr. Hanna attended the swearing in ceremony of the County of Orange Board of Supervisors on January 10, 2023.

Mr. Hanna attended the community swearing in ceremony of Supervisor Katrina Foley on January 15, 2023.

Mr. Hanna attended the SCC Women's Soccer Banquet on January 16, 2023.

Mr. Hanna attended the Orange County Sustainability Decathlon.

Mr. Hanna commented on the approval of revision to Board Policy 2725 Board Compensation.

Mr. Yarbrough participated in the January 17, 2023 Orange Countywide Oversight Board meeting.

Mr. Yarbrough shared he will be attending the Association of Community College Trustees 2023 National Legislative Summit in Washington D.C.

5.5 Board Member Comments (cont.)

Mr. Yarbrough commented he would like to see the plexiglass dividers removed in the near future.

Mr. Tinajero wished everyone Happy New Year.

Mr. Tinajero congratulated Santa Ana College and Santiago Canyon College for their growth in enrollment.

Mr. Tinajero encouraged everyone to support the sport programs that are beginning for spring semester.

Ms. Tong thanked each Vice Chancellor for taking the time to meeting with her.

Ms. Tong thanked Dr. Nery for her support for the Vietnamese community.

Ms. Tong mentioned the lack of presents of RSCCD in the Garden Grove area. Ms. Tong suggested looking in the possibility of having a location in the Garden Grove areas to serve that community.

Dr. Arias Miller attended the community swearing in ceremony of Supervisor Katrina Foley on January 15, 2023.

Dr. Arias Miller will be attending the Tech Festival.

Dr. Arias Miller shared areas of focus for both Board Institutional Effectiveness Committee and Board Policy Committee which she is serving as Chair for this year.

Mr. Hernandez participated in the Gift of Reading event on December 15, 2022.

Mr. Hernandez attended the funeral services of the brother of Mr. Lan Quoc Nguyen who is a board member of the Garden Grove Unified School District Board of Education.

Mr. Hernandez met with Chancellor Martinez via Zoom to speak about the Board Legislative Committee which he will be serving as Chair, and shared his areas of focus for 2023.

Mr. Hernandez participated in the Community College League of California Trustee webinar on January 12, 2023.

Mr. Hernandez attended the Flower Festival in Westminster on January 15, 2023.

Mr. Hernandez wished everyone a Happy New Year.

5.5 Board Member Comments (cont.)

Mr. Hernandez will be attending the Community College League of California 2023 Annual Legislative Conference on January 29-30, 2023.

5.6 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.7 Reports from College President

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Mr. Enrique Perez, Interim President, Santiago Canyon College

5.8 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College

5.9 Reports from Classified Representative

No report was provided.

6.0 INSTRUCTION

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 6.13, 6.14, 6.15, and 6.16 were approved as part of Item 4.5 (Consent Calendar).

6.12 Approval of Amended 2022-2023 Apprenticeship Cost Agreements and Hourly Rate Increase between RSCCD on behalf of Santiago Canyon College and Seven Joint Apprenticeship Training Centers

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the amended 2022-2023 apprenticeship cost agreement and hourly rate increase between RSCCD on behalf of Santiago Canyon College and seven Joint Apprenticeship Training Centers, located in California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye. Mr. Hanna recused himself from this vote due to this employment.

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, and 7.12 were approved as part of Item 4.5 (Consent Calendar).

7.13 Adoption of Resolution No. 23-01 – Delegation of Authority to the Vice Chancellor of Business Services to Contract for the Santiago Canyon College Barrier Removal Building D Multi-User and Single-User Restrooms Project

It was moved by Mr. Tinajero and seconded by Ms. Tong to adopt Resolution No. 23-01 – Delegation of Authority to the Vice Chancellor of Business Services to contract for the Santiago Canyon College barrier removal building D multi-user and single-user restrooms project as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.0 GENERAL

Items 8.1, 8.2, 8.3, and 8.4 were approved as part of Item 4.5 (Consent Calendar).

8.5 Evaluating the Efficiency of Board Meetings

Board Members discussed ways to improve the time efficiency of conducting board meetings.

9.0 HUMAN RESOURCES

Items 9.2, 9.3, 9.4 and 9.5 were approved as part of Item 4.5 (Consent Calendar).

9.1 Human Resources Docket - Cabinet Appointment

Mr. Crockett indicated this item is to approve the appointment and employment contract for Dr. Jeannie Kim as President of Santiago Canyon College and to discuss the terms of the employment contract per Government Code 54953(c)(3) prior to taking final action on the salary and fringe benefits of the employment contract:

1. The proposed salary for Jeannie Kim the new President of Santiago Canyon College is \$270,258.25 for the academic year with a start date of January 18, 2023.
2. Health and welfare shall be the same as the currently provided to all District administrators.
3. The district will contribute \$605 per month to a tax-sheltered annuity.

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the following action on the cabinet appointment/employment agreement. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 13, 2023. There being no further business, Mr. Crockett declared the meeting adjourned at 8:58 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: February 13, 2023