

Physical Resources Committee

Wednesday, May 3, 2023 – 1:30 p.m.

Zoom Meeting: <https://us06web.zoom.us/j/85498792583>

Agenda

1. Call to Order – Ingram
2. Introductions – Ingram
3. Approval of Meeting Minutes – March 1, 2023 (Action) – Ingram
4. 2023/2024 Proposed Meeting Schedule (Action) – Ingram
5. Projects Update –Matsumoto
 - Capital
 - Scheduled Maintenance
 - District-Wide Student Housing Feasibility Study
 - Five Year Capital Construction Plan
 - Facilities Master Plan Addendum
6. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Website:
<https://www.rsccd.edu/Departments/BusinessServices/sustainable-rsccd-committee/Pages/default.aspx>
7. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities and Safety Committee Update
 - February 21, 2023 and March 21, 2023
 - SCC – Facilities and Safety Committee Update
 - February 27, 2023 and March 20, 2023
8. Meeting Schedule: September 6, 2023; October 4, 2023 (Email Only); November 1, 2023; February 7, 2024 (Email Only); March 6, 2024; May 1, 2024
9. Other
10. Adjournment

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee

Meeting of March 1, 2023

1:30 p.m.

Zoom Meeting

PRC Members Present: Carri Matsumoto, Bart Hoffman, Arleen Satele, Joe Melendez, Dane Clacken, Shannon Kaveney, Christine Gascon, Monica Zarske, Binh Dau, Alex Taber, Jason Husky, Raven Cantoran, Ambar Nakagami, Adam O'Connor (Ingram)

PRC Members Absent: Iris Ingram, Michael Turrentine,

Guests Present: Hugo Curiel, Kelvin Leeds, Tae Kim

Minutes

Call to Order: Ms. Matsumoto called the meeting to order at 1:32 p.m.

Agenda item: Introductions

Discussion: Attendees introduced themselves.

Agenda item: Meeting Minutes – November 2, 2022

Discussion: Ms. Matsumoto called for a motion to approve the PRC Minutes of the November 2, 2022 meeting. Ms. Zarske made a motion, seconded by Mr. Clacken and approved by the committee with one abstention by Ms. Gascon since she was not at the November 2, 2022 meeting.

Agenda item: Scheduled Maintenance and Capital Projects Update – dated March 1, 2023

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): The construction is delayed. There are delays with ITS equipment. Window testing is completed. Construction is anticipated to be complete at the end of August 2023. The demolition of Russell Hall will occur after the new Health Sciences Building is completed. The demolition is anticipated to begin Fall 2023. The move relocation will be phased from December 2023 through January 2024. Mr. Leeds noted faculty have expressed concerns that some of the classroom doors in Russell Hall do not lock. Ms. Matsumoto noted this should be submitted as a work order and ask Mr. Hoffman if this is something they could look into. Mr. Kaveney asked Mr. Leeds to send him the room numbers that have doors that do not lock so they could look into this issue.
- SAC Campus Entrance Improvements: Currently working on a logistics plan for the Russell Hall demolition.
- SAC Barrier Removal Signage/Wayfinding: Construction is 30% complete.
- SAC TV Phase 5A Fashion & Others: Construction plans under review by DSA.

- SAC Building S – Safety Key Room: This project is in the bid phase.
- SAC Centennial Education Center Redevelopment: A meeting with President’s Cabinet occurred on February 1, 2023 and a joint city Work Group meeting occurred on February 15, 2023. As a result of Work Group meeting, further refinements are underway to the preferred option. An additional joint city Work Group meeting is scheduled for March 8, 2023 to review revised plans.
- SAC Bristol & 17th Street Property, Site Master Planning Study: Meetings occurred with President’s Cabinet on February 14, 2023 and Facilities & Safety Committee on February 21, 2023. Upcoming activities include the development of a total cost of ownership analysis/business plan for the educational plan scenarios and the FTES goals. It will include the cost estimates for construction and projected recurring operational and maintenance costs. A progress meeting is scheduled on March 7, 2023 with the dean and faculty.
- SCC Orange Education Center Building Certification: The remediation system installation is complete. The Air Quality Management District issued the permit to operate and site remediation activities are underway. Working with a real estate consultant and looking at lease options and exploring various development options.
- SCC Campus Entrance Improvements Phase 1: The award of bid is anticipated for approval by the Board of Trustees on March 13, 2023. Target construction March 2023 –March 2024 and will last about a year.
- SCC Campus Entrance Improvements Phase 2: Project is in the last phase of design and DSA submittal anticipated Summer 2023.
- SCC Barrier Removal Signage/Wayfinding: Construction is 85% complete.
- SCC Erosion Control: Notice of Completion was approved by Board of Trustees.
- SCC Building D Restroom Renovations (Multi-User & Single User): The contractor was issued a default letter and the project is delayed. The District is in discussions with legal counsel and the bonding company to develop a settlement agreement for a completion contractor to complete the remainder of project.
- SCC Soccer Path of Travel (POT) & Seating Repairs: Project is in 90% construction document phase.
- SCC Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements: Construction is 95% complete.
- SCC M&O M101 Modifications: This project is in the procurement phase.
- District-Wide Access Control & Key Projects: These projects are on-going.
 - SAC Bldg D: Design has been completed and submitted to DSA in January 2023.
 - CEC (mechanical re-key only): Rekey to Medeco cylinders is completed and in close-out phase. The test pilot of the key inventory and distribution software continues.
 - SCC Bldgs D & H: Architect has completed addressing DSA comments and is resubmitting drawings.
 - DO: 100% construction document phase.
 - The Work Group met in September 2022 to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501. Revisions to the AR 3501 are under review.

Scheduled Maintenance:

- The total allocation for Scheduled Maintenance (SM23) projects from the state is \$18,882,875.
 - All funding will be allocated to Scheduled Maintenance only. The District is reevaluating the project list and budget based on the State's 25% potential reduction in Scheduled Maintenance funding.
 - SAC \$9,862,875 (Under review)
 - SCC \$7,230,000 (Under review)
 - DO \$1,790,000 (Under review)
- SM22 SAC Buildings G, H, & W HVAC Replacement: Project is in 60% construction document phase. Scope reassessment for retrofit options for outdated HVAC units.
- SM22 SAC Buildings F, I, & J Roof Replacement: Notice of Completion is anticipated for approval by the Board of Trustees on March 13, 2023.
- SM22 SAC Buildings L, T, & X HVAC & Roof Replacements: Project is in 60% construction document phase. Scope reassessment for retrofit options for outdated HVAC units.
- SM22 SCC Buildings A, B, D, G, H, SC Enclosure Repairs: Construction is 80% complete.
- SM22 SCC Building G Pool Repair: This project is in the design phase and waiting for Orange County Health Care Agency approval.
- SM22 SCC A&B Plaza Entry: Notice of Completion is anticipated for approval by the Board of Trustees on March 13, 2023.
- SM22 SCC CDC Repairs: Project is in the planning phase. Working on scope development.
- SM22 SCC Buildings A & B Air Handler: Award of Bid was approved by the Board of Trustees on February 27, 2023.
- SM22 SCC Buildings C, D, & U HVAC Replacement: Formal bid documents are being prepared. Project will be funded under 22/23 State Scheduled Maintenance.
- SM20 SAC Campus-wide Drinking Fountains: This project includes removing and replacing existing non-compliant drinking fountains at the college with compliant drinking fountains and bottle fillers. The project is currently in the bid phase.
- SM19 SAC BR Library Restroom Upgrade: Repair work is completed and the restrooms reopened on February 13, 2023.
- SM19 SCC Campus-wide Handrail Repairs: Construction is 90% complete.
- Blaser Settlement deficiency items completed to date: 372 out of 418 exterior (89%) deficiencies have been corrected and 202 completed out of 241 items for interior (84%). Overall, the Blaser Settlement barrier corrective items are 87% complete. Multiple projects are currently in various phases of planning, design and construction.

Student Housing Feasibility Study (SB 169 Grant Funding) Update:

- On September 23, 2021, the Governor signed Senate Bill 169 as part of the budget bill.
- Established the Higher Education Student Housing grant Program to increase affordable student housing across the three public higher education segments.
- Prior budgets committed a total of \$2.2 billion (one-time General Fund) for student housing construction grants over a three-year period, including \$750 million planned for FY 2023-2024.

- The Governor’s budget proposes delaying \$250 million of the anticipated 2023-2024 support for affordable student housing projects to the 2024-2025 fiscal year. This would maintain \$500 million for student housing construction grants in 2023-2024. The Chancellor’s Office is the administering agency for community college student housing projects - SB 169 grant program.
- RSCCD was awarded a \$500,000 Planning Grant.
- Round Two construction grant applications were due January 25, 2023.
- Round Three construction grant applications are due July 3, 2023.
- Proposed award date for round three applications: July 15, 2024.
- District is only allowed one application.
- The application is scored using the following rubric criteria:
 - State funding per bed
 - Rents below statutory rent cap
 - Construction start date
 - Geographic Location
 - Unmet demand
 - Partnership with another CA public postsecondary institution
 - Augment construction cost with partnerships or additional funding
 - Ancillary services
 - Regions of High Need
 - Cost of living
- District-wide student survey completed December 2022.
- SAC and SCC student focus groups completed December 2022.
- Update to Chancellor’s Cabinet on January 9, 2023.
- Conducted site walks of District owned properties.
- Advisory Committee first meeting was held on January 20, 2023 and included Vice Chancellor Business Services, Campus Presidents and student representatives from each college.
- Ongoing activities include: review of market and demand analysis, potential sites, review preliminary scenarios, including long-term impacts, financial analysis and modeling.
- Upcoming activities include: site evaluations, site recommendations, concept development, and cost estimates.
- Upcoming Advisory Committee meeting on March 1, 2023.

Civic Center Use AR 6700 Update:

- The Work Group is updating AR 6700 in accordance with Education Code §82537.
- Twelve (12) Work Group meetings with legal counsel as of January 2023.
- Fees based on California Code of Regulations, Title 5, sections 14037 through 14042.
- Updates to the following documents: AR 6700, Applications for each campus, Facility Use Agreement, Exhibits defining different user groups, fees for each campus and site, personnel fees, and security deposits.
- The Work Group includes Assistant Vice Chancellor of Facility Planning, SAC Vice President of Administrative Services, SCC Vice President of Administrative Services, Assistant Vice Chancellor of ITS, SAC Director of Accounting, SCC Accountant and legal counsel.

- Next steps: finalize draft documents for review and circulation, Board of Trustees approval of fees, training, and implementation.

Sustainable Master Plan Update:

- Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- This information will assist the Sustainable RSCCD Committee and Work Group.

Summary of On-Going Planning Activities:

- Complete the Bristol and 17th Street – Site Master Planning Study.
- Complete CEC Redevelopment Site Master Planning Study.
- Continue to evaluate various alternatives to leased spaces for the OEC.
- Complete the Affordable Student Housing Feasibility Study.
- Application if the District desires to apply for third round of grant funding, Board of Trustees must approve the grant application no later than June 2023 as the deadline to apply is July 3, 2023.
- Working on retaining real estate consulting services to assist with identifying properties.
- Update the 5-Year Capital Outlay Plan as the annual state deadline is typically July 1, 2023.
- Prepare an addendum to the Facilities Master Plan Update to incorporate the completed studies anticipated Summer 2023.

Ms. Zarske asked about student housing funding. Ms. Matsumoto noted the feasibility study has a few objectives. One objective is can we qualify for State's construction grant program? Will the revenue of rents collected based off the number of beds cover the on-going costs? Will there be minimal or no impact to the District or college to cover shortage? Another objective is what does it look like as a development opportunity outside of grant funding? This will require further analysis. Construction costs are probably over \$50 million. Mr. Kim noted after talking to other colleges, they are learning that there is a third partner operator managing the property and there has been an underestimation of construction costs and operating costs.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee has an upcoming meeting on March 15, 2023 and the college Earth Day events are coming up in April. Ms. Satele noted SCC's Earth Day event will be on April 20, 2023 from 10am-2pm.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SCC Facilities and Safety Committee meeting from November 21, 2022. Ms. Satele noted the committee met last Monday and everyone is happy with the projects going on at the college.

Meeting minutes were distributed from the SAC Facilities and Safety Committee meeting from October 18, 2022 and November 15, 2022. Mr. Hoffman noted the committee approved the second reading of committee goals at the October 18, 2022 meeting. The committee talked about the work order process at the November 15, 2022 meeting. A hot topic of discussion is the demolition of Russell Hall after the completion of the Health Sciences Building. The college needs to work closely with DO Facility Planning to make sure whatever we do is student centered and we don't impact student interest in pursuing an education when Parking Lot 1 is shut down. Mr. Melendez noted he fully understands about making sure the demolition is student centered and making this demolition safe for the students. Hazmat would occur before the demolition in February 2024, then demolition would occur after starting March for a few months and this is all being closely coordinated with the college and will do everything we can to minimize the impact to the students. Ms. Matsumoto noted we will make sure we communicate with the college and come up with the best logistics plan as possible.

Agenda item: Meeting Schedule

Discussion: The next scheduled meeting on Wednesday, May 3, 2023.

Agenda item: Other

Discussion: There were no comments.

Adjournment: Ms. Matsumoto called for a motion to adjourn the March 1, 2023 PRC meeting. Mr. Hoffman made a motion, seconded by Ms. Zarske and approved unanimously to adjourn at 2:35 p.m.

Physical Resources Committee

2023/2024 Fiscal Year Proposed Meeting Schedule

All meetings will be held from 1:30 – 3:00 p.m.

Location TBD

September 6, 2023 – Meeting

October 4, 2023 – Email update

November 1, 2023 – Meeting

February 7, 2024 – Email update

March 6, 2024 – Meeting

May 1, 2024 – Meeting

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee Meeting

Project Update



RANCHO SANTIAGO
C E N T E R
Rancho Santiago Community College District

Current Capital Projects

Russell Hall Replacement (Health Sciences Building)



Project Summary:

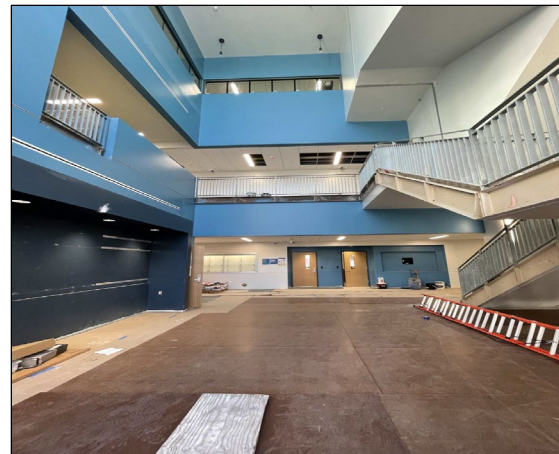
- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. New building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building

Current Status:

- ▶ Window testing is complete.
- ▶ Interior construction work continues.
- ▶ Building systems commissioning and testing continues
- ▶ Construction anticipated to be complete end of August 2023.
- ▶ [Russell Hall demolition to begin March 2024.](#)
- ▶ Move relocation will be phased from December 2023 - January 2024.

Budget:

- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)



Current Capital Projects

Russell Hall Demolition Logistics Plan



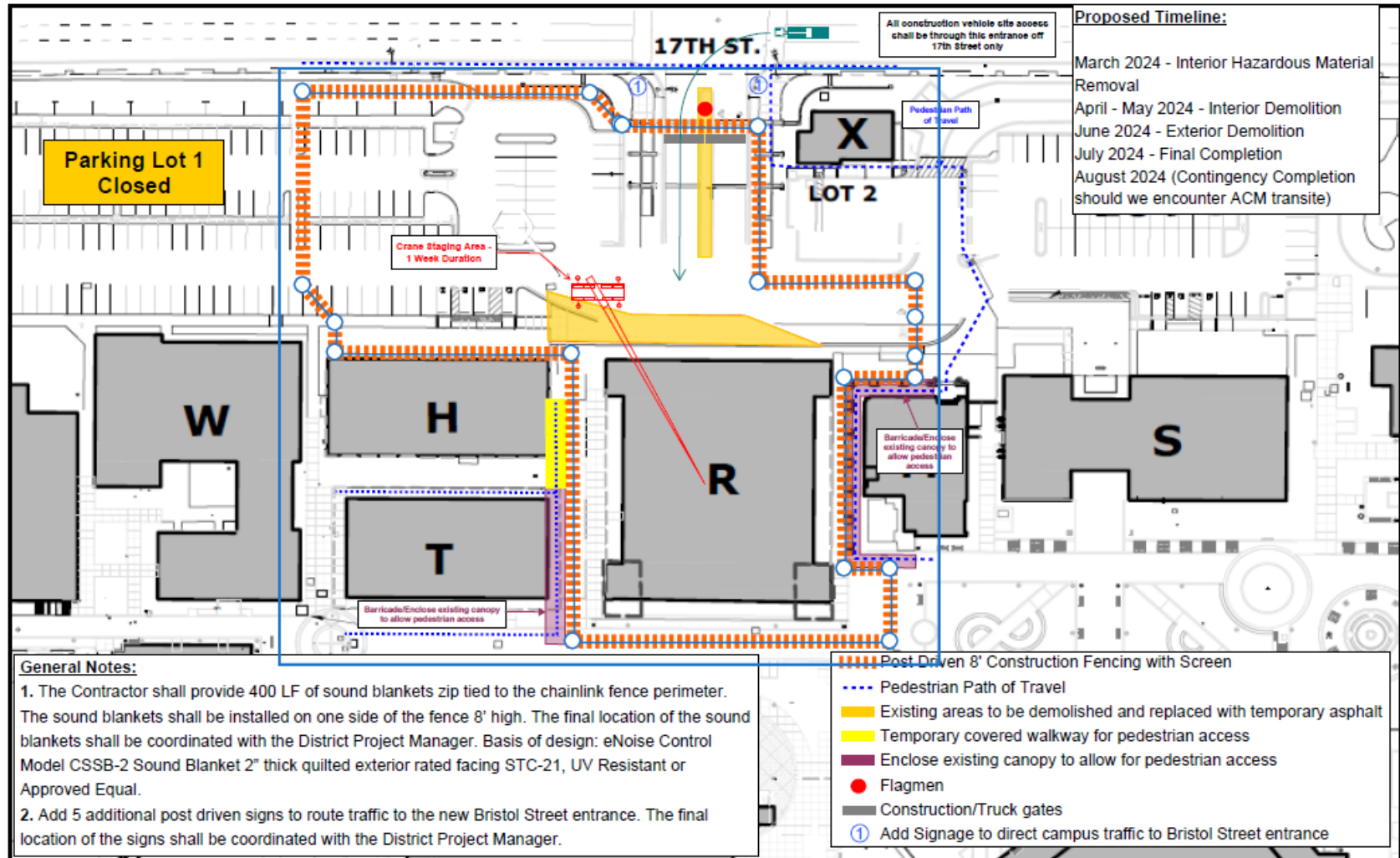
SANTA ANA COLLEGE RUSSELL HALL DEMOLITION LOGISTICS



● College entrances with temporary signage during the duration of the project.

Current Capital Projects

Russell Hall Demolition Logistics Plan



Russell Hall Demolition Logistics Plan

Phase 2 - Option C R1 Phase 2 - 3/1/2024 to 7/31/2024

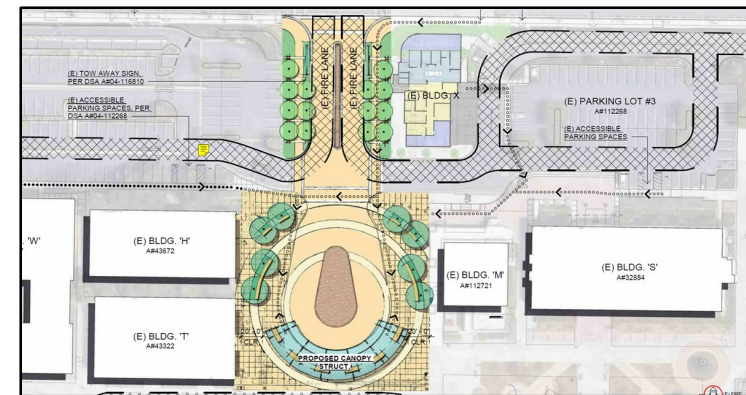
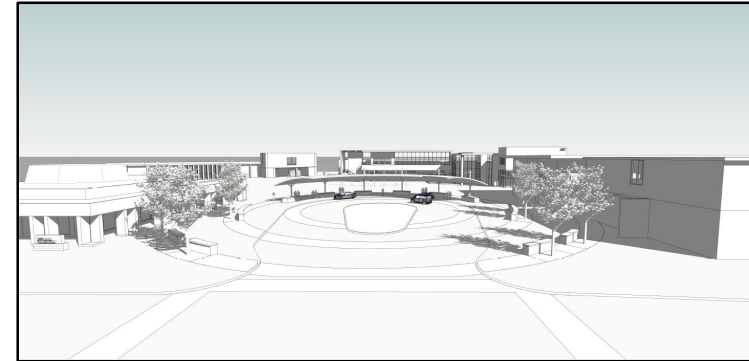
Current Capital Projects

Campus Entrance Improvements



Project Summary:

- ▶ Campus Entrance Improvement project Phase 1 is scheduled to start upon completion of Russell Hall Demolition project anticipated new year 2024 (late winter). Project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, project will be phased into three (3) phases.
- ▶ Phase 1: front entry renovations, softscape and hardscape improvements, introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2: Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3: Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ 100% construction document phase
- ▶ Coordinating construction phasing/logistics

Budget:

- ▶ \$5.3 million for Phase 1 only



Current Capital Projects

Project	Status	Estimated Budget
Barrier Removal Signage/Wayfinding (Exterior)	50% construction complete.	\$355,863

Current Capital Projects

Secondary Projects



Project	Status	Estimated Budget
Johnson Student Center Mailroom Dutch Door	The project is completed.	\$12,200
Johnson Student Center Mailroom Mail Slots	Mail slot cubbie boxes are in production and are to be delivered in June for installation.	\$89,000
Science Center Greenhouse Gates	The project is completed.	\$33,100



Current Capital Projects

Secondary Projects

Reconfigurations & Restoration



Project	Status	Estimated Budget
MCHS Phase 1 Exterior Painting and Renovation	Close-out phase. Project is completed. 50% project cost amount received from SAUSD.	\$170,120 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Project is completed.	\$41,000
Temporary Village (TV) Phase 5A Fashion & Others	Construction plans under review by DSA.	\$1,171,000
Building S - Safety Key Room	Project is in construction.	\$120,000



Current Capital Projects Planning Activities



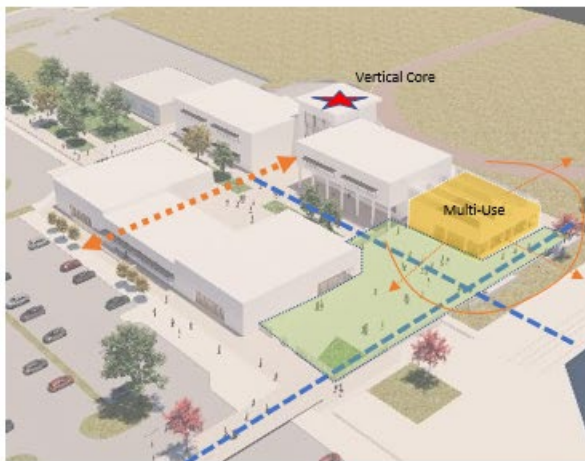
Project	Status	Estimated Budget
Centennial Education Center Redevelopment	Explored three additional design concepts based on feedback. A joint city Work Group meeting occurred on March 8, 2023, and a meeting occurred with President’s Cabinet on March 21, 2023. The new selected option has the possibility of offering 4500-5000sf in joint-use space envisioned to accommodate 250+ people to host large meeting events.	<p>\$209,690 (Study Only)</p> <p>\$1 million Improvement Contribution</p>



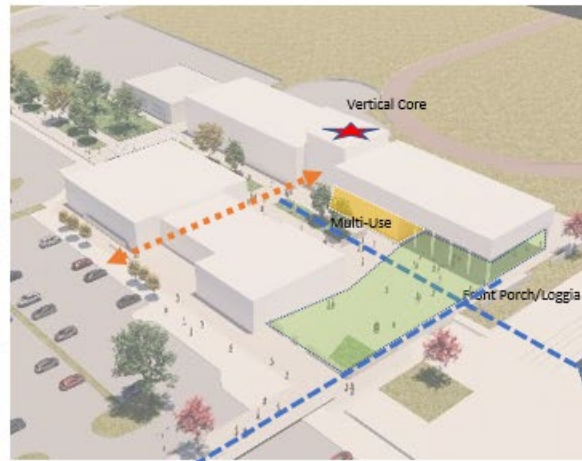
Centennial Education Center Redevelopment Options



- ▶ Option 1 displayed 3 exterior space orientations to the multi-use space, preserves view corridor to multi-use and vertical core aligns with CEC entry.
- ▶ Option 2 preserves view corridor to a set back multi-use space, provides shaded area facing the lake and vertical core aligns with CEC entry.
- ▶ Option 3 provides access up vertical core or via multi-use to overlook, center entry facing the lake and maximizes CEC campus landscape footprint.



Option 1 – Arcade



Option 2 – Loggia



Option 3 – Overlook

Current Capital Projects Planning Activities



Project	Status	Estimated Budget
Bristol & 17th Street Property, Site Master Planning Study	Meetings occurred with President’s Cabinet on March 21, 2023 and Chancellor’s Cabinet on March 27, 2023. Upcoming activities include the development of a total cost of ownership analysis/business plan for the educational plan scenarios and the FTES goals. Final report to include cost reduction alternatives.	\$288,000 (Study Only)



Current Capital Projects

Orange Education Center

Site Remediation and Redevelopment



Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade building to meet DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and to meet Orange County Health Department requirements for commercial clean-up standards, building was demolished March 2020 in order to clean up soil vapors on the property.
- ▶ The District and College are exploring options of potential development of the 'non-impacted' area of the site that occur within a target budget of available funds.



Current Status:

- ▶ The Air Quality Management District has requested a revision to the permit due to a change in condition. The District is waiting for an approval of the revised permit.
- ▶ Exploring various development options.

Budget: Under Review

\$25 million remaining in Budget

- ▶ Incurring ongoing remediation and interim housing lease costs



Current Capital Projects

Campus Entrance Improvements

Phase 1



Project Summary:

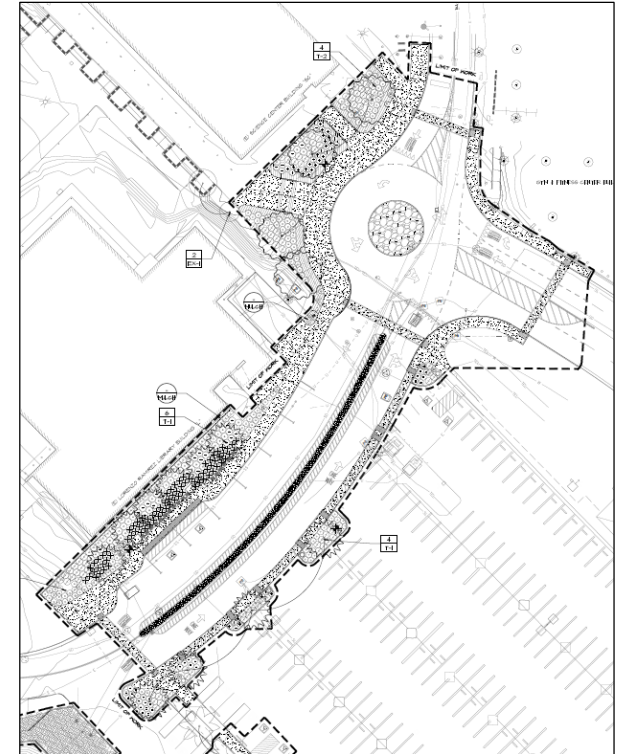
- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 1: construction of a new roundabout and drop off east of the Library, between parking lot 6 and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.

Current Status:

- ▶ DSA approved the plans in Fall 2022
- ▶ The award of bid was approved by the Board of Trustees on March 13, 2023.
- ▶ Construction started in April 2023.

Budget:

- ▶ \$4.1 million (under review)



Current Capital Projects

Campus Entrance Improvements

Phase 2



Project Summary:

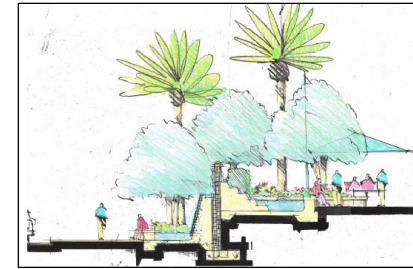
- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 2: path of travel improvements from main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and Library.

Current Status:

- ▶ 60% construction document phase
- ▶ DSA submittal anticipated Fall 2023 (under review)
- ▶ DSA approval anticipated Spring 2024 (under review)
- ▶ Target out to bid Summer 2024 (under review)
- ▶ Target construction Summer 2024 (under review)

Budget:

- ▶ \$7.1 million (under review)



Current Capital Projects

Project	Status	Estimated Budget
Barrier Removal Signage & Wayfinding	95% construction complete.	\$373,378
Erosion Control	Notice of Completion was approved by the Board of Trustees.	\$178,600
Building D Restroom Renovations (Multi-User & Single User)	Contractor was issued a default letter and the project is delayed. The District along with legal counsel and the bonding company has settled and a completion contractor has been identified. The Settlement Agreement is scheduled for Board of Trustees approval on April 24. Construction is anticipated to restart with the new completion contractor at the beginning of May.	\$1,327,810

Current Capital Projects

Project	Status	Estimated Budget
Soccer Path of Travel (POT) & Seating Repairs	90% construction document phase.	\$150,000
Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements	97% construction complete.	\$367,740 (under review)
M&O M101 Modifications	This is secondary project related to the new Johnson Student Center. Project is currently in the construction phase.	\$45,000

2022-2023 Scheduled Maintenance (SM23) Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance and Instructional Equipment from the State is \$18,882,875. All funding will be allocated to Scheduled Maintenance only. These budgets and projects are under evaluation as a result of the 25% reduction identified in the Governor's Proposed Budget.
- ▶ SAC \$9,862,875 (Under review)
- ▶ SCC \$7,230,000 (Under review)
- ▶ DO \$1,790,000 (Under review)



2021-2022 Scheduled Maintenance (SM22) Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$11,386,817
- ▶ SAC \$7,284,610
- ▶ SCC \$3,602,207
- ▶ DO \$500,000



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
Buildings G, H, & W HVAC Replacement	60% construction document phase. Scope reassessment underway for outdated HVAC units.	\$2,435,500
Buildings F, I, & J Roof Replacement	Notice of Completion was approved by the Board of Trustees.	\$1,948,787
Barrier Removal Campus-wide	Planning Phase. District is working through scope development.	\$200,000
Buildings L, T, & X HVAC & Roof Replacements	60% construction document phase. Scope reassessment underway for outdated HVAC units.	\$2,700,323



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
Buildings A, B, D, G, H, SC Enclosure Repairs	95% construction complete.	\$2,802,207
Building G Pool Repair	Design phase. Waiting for Orange County Health Care Agency Approval.	\$200,000
A&B Plaza Entry	Notice of Completion was approved by the Board of Trustees.	\$132,000 (under review)



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
CDC Repairs	Working on scope development to replace exterior non-compliant concrete walkway.	\$100,000
Buildings A & B Air Handler	In construction.	\$400,000
Buildings C, D, & U HVAC Replacement	100% construction document completed. Formal bid preparation has started. Will be funded under 22/23 State Scheduled Maintenance.	\$350,000



2021-2022 Scheduled Maintenance (SM22) Projects

Project	Status	Estimated Budget
Window Gasket Replacement at District Office	Window and building envelope assessment was completed and is pending further scope review and recommendations on how to proceed.	\$500,000

2019-2020 Scheduled Maintenance (SM20) Projects



Santa Ana College

State Allocation 2020 **\$229,136**

- ▶ Water Conservation Irrigation Controller Upgrade Phase 2
- ▶ Campus-wide Drinking Fountains



2019-2020 Scheduled Maintenance (SM20) Projects



Project	Status	Estimated Budget
Water Conservation Irrigation Controller Upgrade Phase 2	Close-out phase.	\$150,000
Campus-wide Drinking Fountains	The award of contract is anticipated for approval by the Board of Trustees approval on May 15, 2023. 27 drinking fountains are being replaced.	\$160,000



2018-2019 Scheduled Maintenance (SM19) Projects

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade - Completed

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects
- ▶ Campus-wide Handrail Repairs



2018-2019 Completed SM19 Projects



Project	Status	Expended Amount
BR Library Restroom Upgrade (SM 18-19)	District discovered a defect with sewer installation after project completion and defaulted the contractor. The District is working with bonding company and legal counsel. Repair work is completed and the restrooms reopened on February 13, 2023.	\$445,302 * \$13,823 funded from Capital Outlay due to budget short fall.



2018-2019 Scheduled Maintenance (SM19) Projects



Project	Status	Estimated Budget
Campus-wide Handrail Repairs	100% construction complete. The project is in the close-out phase.	\$100,000 (under review)



2017-2018 Scheduled Maintenance (SM18) Projects



Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



2017-2018 Scheduled Maintenance (SM18) Projects



Project	Status	Estimated Budget
Perch Café Repairs	Close-out phase.	\$80,000 (under review)



2017-2018 Completed SM18 Projects



Project	Status	Expended Amount
Barrier Removal Phase 4A East Chapman Entrance Improvements	Completed.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	Completed.	\$91,516
Barrier Removal Phase 4A Lot 2 North Crosswalk Improvements	Completed.	\$66,225
Barrier Removal Phase 4A Bldg D Elevator	Completed.	\$200,344



2017-2018 Completed SM18 Projects



Project	Status	Expended Amount
Barrier Removal Phase 4B Broadmoor Trail Repairs	Completed.	\$656,000 (SM) (*\$141,671 funded from Capital Outlay)
Barrier Removal Phase 4C Lower Toilets in Building E	Completed.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	Completed.	\$10,548
Barrier Removal Phase 4C Stair Treads	Completed.	\$16,500



2017-2018 Completed SM18 Projects



Project	Status	Expended Amount
Barrier Removal Phase 4C Parking Ticket Kiosks	Completed.	\$119,687
Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E)	Completed.	\$28,061
Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location)	Completed.	\$65,000



Facility Modification Request Projects



Project	Status	Estimated Budget
Basic Needs Center Minor Remodel	95% construction complete. Installation of furniture and equipment will continue into early May.	\$397,680



Blaser Settlement



Blaser Settlement deficiency items completed to date:

- ▶ 375 out of 418 exterior (90%) deficiencies have been corrected and 202 completed out of 241 items for interior (84%).
- ▶ Overall, the Blaser Settlement barrier corrective items are 89% complete.
- ▶ Multiple projects are currently in various phases of planning, design and construction.



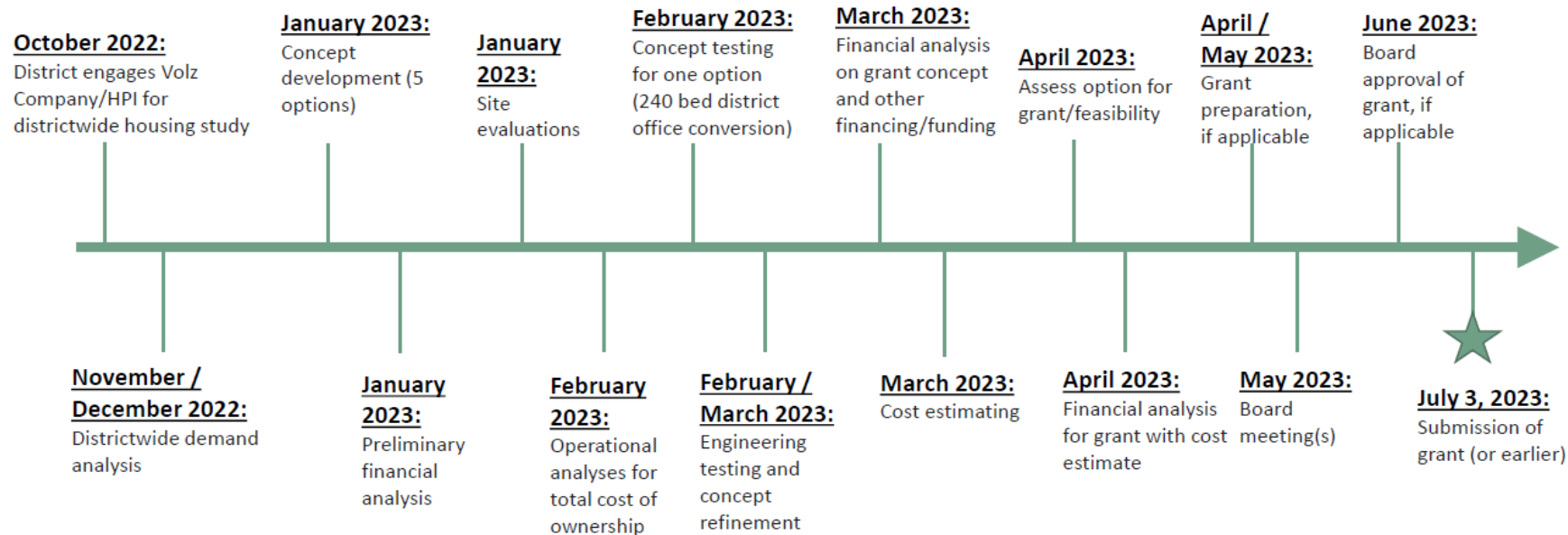
Current Test Pilots Access Control & Key Projects District-Wide

Project	Status	Estimated Budget
SAC Building D	Design has been completed and submitted to DSA in January 2023.	\$1,626,855
SAC CEC (mechanical re-key only)	Rekey to Medeco cylinders is completed and in close-out phase. Test pilot of the key inventory and distribution software continues.	\$96,000
SCC Buildings D & H	Architect has completed addressing DSA comments and is resubmitting drawings.	\$3,225,787
DO	100% construction document phase.	\$391,160

- ▶ The Work Group met in September 2022 to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501. Revisions to the AR 3501 are under review.



District-Wide Planning Student Housing Feasibility Study (SB 169 Grant Funding)



District-Wide Planning Student Housing Feasibility Study (SB 169 Grant Funding)

- ▶ District-wide student survey completed December 2022.
- ▶ SAC and SCC student focus groups completed December 2022.
- ▶ Update to Chancellor's Cabinet on January 9, 2023.
- ▶ Conducted site walks of District owned properties.
- ▶ Advisory Committee first meeting was held on January 20, 2023 and included Vice Chancellor Business Services, Campus Presidents and student representatives from each college.
- ▶ Update to Advisory Committee on March 1, 2023.
- ▶ Ongoing activities include: review of basis of design, cost estimation and concept development.
- ▶ Update to Chancellor's Cabinet April 10, 2023.
- ▶ Board Ad Hoc Committee Meeting occurred on April 25, 2023.
- ▶ Upcoming activities include: preparing the JCAF forms with space array, related plans and cost support; provide an update to the Advisory Committee; and continued work on the report with recommendations for presentation to the Board of Trustees in June 2023.



SB 169 Program Overview

- ▶ **Senate Bill 169** signed by Governor on September 23, 2021
 - Established the **Higher Education Student Grant Program**.
 - Trailer bills **AB 183 & AB 190** added changes to deadlines, rankings, etc.
- ▶ The **2022 Budget Act** included:
 - Additional **\$2B** to bring state commitment to **\$4B**.
 - Included **\$1.43B** to fund construction grants, **\$542M** for 12 community colleges.
 - Commits **50%** of the total construction grant funds to community colleges.
- ▶ RSCCD was awarded a **\$500K** planning grant for Feasibility Study.
 - **Round Two** construction grant applications were due **January 25, 2023**.
 - CCCC received **21 applications**
 - **Round Three** construction grant applications are due **July 3, 2023**.
 - Proposed award date: **July 15, 2024**



SB 169 Program Requirements

- ▶ Housing must be offered to **low-income students first**.
 - Pell Grant, Cal Grant, California Promise fee waiver and or Dream Act recipients are eligible.
- ▶ Must be **full-time students** (12 units).
- ▶ Rent can not exceed **30% of the 50%** of the area median income (AMI).
 - 2022 Orange County rate is **\$1,042¹**.
- ▶ **Rent escalation limited** to CPI change or AMI, which ever is less.
- ▶ District is **responsible for costs** beyond the grant amount.
- ▶ One application per District each round
- ▶ Must be on District owned property

▶ ¹ California Department of Housing and Community Development

SB 169 Rubric

SB 169 Scoring Rubric

Prescribed Ranking		Administrative Entity Scoring	
State Funding per bed	15 pts	Intersegmental	10 pts
10% below max. rent	10 pts	Local Contribution	10 pts
Begin construction (by December 31, 2024)	10 pts	Student Services	5 pts
Geographic location	10 pts	Region of High Need	5 pts
Reapplication	5 pts	Cost of Living (Rent)	5 pts
Unmet demand	15 pts	Subtotal	35 pts
Subtotal	65 pts		
		Total	100 pts



SB 169 Grant Update

21 CCD Applications Submitted in January for 2023-24 Budget Cycle

- ▶ Over **\$2B** in total project costs and **\$1.4B** in State costs.
- ▶ CCDs have approximately **\$545M** left for allocation (based on prior budget commitments)
- ▶ Highest Scoring Applications = **69-72 Points** (Top 5)
- ▶ 2 of the top 5 were Intersegmental applications with UC/CSU
- ▶ 4 of the top 5 include some level of **local contribution** (Local match makes application more competitive)
- ▶ Average State Cost per Bed = **\$182,000** (Top 5)
- ▶ O.C. (Regional competitors) Average State Cost per Bed = **\$245,253** (Cypress College and Saddleback College)
- ▶ State may fund the acquisition of property, however the application will be less competitive from a cost per bed standpoint.



SB 169 Grant Update

Prior budget committed the FINAL installment of funding (ALL \$750M) to be allocated in 2023-24

- ▶ Governor proposes to only allocate **\$250M** of funding in FY 2023-24 (For Community Colleges)
- ▶ **\$125M** for FY 2024-25 (For Community Colleges)
- ▶ Governor is revisiting the Zero-Interest Revolving Loan Fund (RLF) for student housing.

SB 169 Grant Scores from Round 2

District	Campus	Total Points	State Funding Per Low-income Bed	State Cost (CCD)	State Cost (CSU/UC)	Total State Cost	Local Cost	Total Project Cost
Cerritos CCD	Cerritos College	72	\$ 171,705	\$ 67,995,000		\$ 67,995,000	\$ 12,000,000	\$ 79,995,000
Merced CCD	Merced College	71	\$ 209,205	\$ 50,000,000	\$ 50,000,000	\$ 100,000,000	\$ -	\$ 100,000,000
Redwoods CCD	College of the Redwoods	70	\$ 156,989	\$ 28,415,000		\$ 28,415,000	\$ 24,870,000	\$ 53,285,000
Riverside CCD	Riverside City College	70	\$ 191,718	\$ 75,000,000	\$ 50,000,000	\$ 125,000,000	\$ 187,000,000	\$ 312,000,000
San Mateo County CCD	College of San Mateo	69	\$ 180,174	\$ 55,854,000		\$ 55,854,000	\$ 9,953,000	\$ 65,807,000
San Diego CCD	San Diego City College	68	\$ 95,178	\$ 75,000,000		\$ 75,000,000	\$ 147,857,000	\$ 222,857,000
Cabrillo CCD	Cabrillo College	67	\$ 179,146	\$ 111,787,000		\$ 111,787,000	\$ 69,913,000	\$ 181,700,000
North Orange County CCD	Cypress College	67	\$ 243,791	\$ 73,625,000		\$ 73,625,000	\$ 5,964,000	\$ 79,589,000
Antelope Valley CCD	Antelope Valley College	63	\$ 202,297	\$ 60,689,000		\$ 60,689,000	\$ -	\$ 60,689,000
State Center CCD	Fresno City College	58	\$ 301,541	\$ 58,499,000		\$ 58,499,000	\$ 6,500,000	\$ 64,999,000
Victor Valley CCD	Victor Valley College	49	\$ 231,084	\$ 43,906,000		\$ 43,906,000	\$ 10,976,000	\$ 54,882,000
San Jose-Evergreen CCD	Evergreen Valley College	48	\$ 311,798	\$ 109,753,000		\$ 109,753,000	\$ 15,000,000	\$ 124,753,000
Ventura CCD	Oxnard College	48	\$ 318,559	\$ 64,349,000		\$ 64,349,000	\$ 700,000	\$ 65,049,000
Feather River CCD	Feather River College	47	\$ 560,781	\$ 71,780,000		\$ 71,780,000	\$ -	\$ 71,780,000
Yosemite CCD	Columbia College	47	\$ 518,000	\$ 64,232,000		\$ 64,232,000	\$ -	\$ 64,232,000
Los Rios CCD	Sacramento City College	45	\$ 180,022	\$ 57,247,000		\$ 57,247,000	\$ -	\$ 57,247,000
Long Beach CCD	Long Beach City College	42	\$ 240,136	\$ 98,696,000		\$ 98,696,000	\$ 5,195,000	\$ 103,891,000
El Camino CCD	El Camino College	41	\$ 220,696	\$ 67,533,000		\$ 67,533,000	\$ -	\$ 67,533,000
South Orange County CCD	Saddleback College	41	\$ 246,715	\$ 98,686,000		\$ 98,686,000	\$ 5,194,000	\$ 103,880,000
Southwestern CCD	Southwestern College, Chula Vista	39	\$ 190,624	\$ 80,062,000		\$ 80,062,000	\$ -	\$ 80,062,000
Lassen CCD	Lassen Community College	32	\$ 526,521	\$ 61,603,000		\$ 61,603,000	\$ -	\$ 61,603,000

District-Wide Planning

Civic Center Use

AR 6700

- ▶ The Work Group is updating AR 6700 in accordance with Education Code §82537.
- ▶ Twelve (12) Work Group meetings with legal counsel as of January 2023.
- ▶ Fees based on California Code of Regulations, Title 5, sections 14037 through 14042.
- ▶ Updates to the following documents: AR 6700, Applications for each campus, Facility Use Agreement, Exhibits defining different user groups, fees for each campus and site, personnel fees, and security deposits.
- ▶ The Work Group includes Assistant Vice Chancellor of Facility Planning, SAC Vice President of Administrative Services, SCC Vice President of Administrative Services, Assistant Vice Chancellor of ITS, SAC Director of Accounting, SCC Accountant and legal counsel.
- ▶ Next steps: finalize draft documents for review and circulation, Board of Trustees approval of fees, training, and implementation.



District-Wide Planning Sustainable Master Plan Update

- ▶ Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- ▶ Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- ▶ This information will assist the Sustainable RSCCD Committee and work group in shaping the Plan's update.
- ▶ The first work group meeting occurred on May 2, 2023.

Summary of On-Going Planning Activities

- ▶ Complete the Bristol and 17th Street - Site Master Planning Study.
- ▶ Complete CEC Redevelopment Site Master Planning Study.
- ▶ Continue to evaluate various alternatives to leased spaces for the OEC.
- ▶ Complete the Affordable Student Housing Feasibility Study.
 - ▶ Application if the District desires to apply for third round of grant funding, Board of Trustees must approve the grant application no later than June 2023 as the deadline to apply is July 3, 2023.
- ▶ Working on retaining real estate consulting services to assist with identifying properties.
- ▶ Update the 5-Year Capital Outlay Plan as the annual state deadline is July 3, 2023.
- ▶ Prepare an addendum to the Facilities Master Plan Update to incorporate the completed studies anticipated Summer 2023.

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- ▶ Prepare an addendum to the Facilities Master Plan Update to incorporate the completed studies anticipated Summer 2023.

Draft Five Year Capital Construction Plan Project List



Project	Category	State Cost	District Cost	Total Cost	Occupancy Year	Status / Funding
Russell Hall Replacement	Category C	\$18,151,020	\$20,077,980	\$38,229,000	FY2023-2024	Partially Funded (State and Local). Phase 1 & 2.
Campus Entrance Site Improvements Phase 1	Category M: Modernization Projects	\$0	\$5,600,000	\$5,600,000	FY2025-2026	Locally Funded
CEC Renovation / Replacement	Category M: Modernization Projects	\$0	pending update	pending update	FY2028-2029	Locally Funded
Applied Technology Center	Category G: Growth Projects	\$0	pending update	pending update	FY2028-2029	Locally Funded
Parking Structure	Category G: Growth Projects	\$0	pending update	pending update	FY2028-2029	Locally Funded
Bristol & 17 th	Category G: Growth Projects	\$0	pending update	pending update	FY2029-2030	Locally Funded
Learning Commons	Category G: Growth Projects	\$34,509,805	\$33,577,309	\$68,087,114	FY2030-2031	IPP-Submitted (Future State and Local)
Arts and Workforce Building	Category G: Growth Projects	\$0	pending update	pending update	FY2030-2031	Locally Funded

Draft Five Year Capital Construction Plan Project List



Project	Category	State Cost	District Cost	Total Cost	Occupancy Year	Status / Funding
Barrier Removal/ Campus Entrance Site Improvements Phase 1	Category M: Modernization Projects	\$0	\$4,900,000	\$4,900,000	FY2024-2025	Locally Funded
Barrier Removal/ Campus Entrance Site Improvements Phase 2	Category M: Modernization Projects	\$0	\$7,800,000	\$7,800,000	FY2027-2028	Locally Funded
OEC Remediation and Replacement	Category M: Modernization Projects	\$0	pending update	pending update	FY2029-2030	Locally Funded
Science Center Modernization / Water Utilities Sciences & Humanities Building	Category M: Modernization Projects	\$0	pending update	pending update	FY2029-2030	Locally Funded
Buildings A & B Barrier Removal	Category M: Modernization Projects	\$0	pending update	pending update	FY2029-2030	Locally Funded
Building E Reconfiguration	Category M: Modernization Projects	\$0	pending update	pending update	FY2029-2030	Locally Funded
Building L Student Life & Academic Support	Category M: Modernization Projects	\$0	pending update	pending update	FY2028-2029	Locally Funded
Career Technology Education Building	Category G: Growth Projects	\$0	pending update	pending update	FY2028-2029	Locally Funded

Physical Resources Committee Meeting Project Update May 3, 2023

Questions





SAC FACILITIES & SAFETY MEETING
MINUTES – FEB. 21, 2023
1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Jennie Adams	Jason Huskey, Co-Chair	Nicole Patch		
Jim Kennedy	Shannon Kaveney	Marty Rudd	Jim Isbell		
Vaniethia Hubbard	Rebecca Barnard	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Steve Holman	John Zarske		Carri Matsumoto	Joe Melendez
Don Maus		Amberly Chamberlain		Tae Kim	
Bill Reardon					
			Bold = present		
Guests				Campus Safety & Security	
Ellen Alanis	Jarek Janio	Austin Lindholm - ALMA	Hugo Curiel	Dave Waters	
Larry Frapwell, HPI	Ivonne Pittman	Ritinha Fernandes-HPI	Megan Gaunce-HPI	ASG Representative	
Ivette Fisher	Shayla Purewal, ALMA			Joseph Jimenez	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:30pm Adjourned at 2:13pm.	
2. PUBLIC COMMENTS					
	Jarek Janio, ESL Department Chair at Centennial Education Center (CEC) reported on the physical condition of CEC. When he was hired in 2007, he was told that new buildings/infrastructure would take place in the near future. He stated that the current bungalows used for classes were built in the 1980's and would last about 10 years. He added that the biggest obstacle for setting up new buildings was the land lease, which prohibit the district from making any major improvements at CEC. Many students, staff, faculty, and community members attended numerous City of Santa Ana Council meetings to plead the case of extension of the land lease. Chancellor Martinez even joined the meetings and the efforts paid off. The lease extension was granted.				

	<p>He added that the District Office promised that site improvement would be on the ballot measure to be voted on in the Fall of 2022. This idea fell apart and we are left with dilapidating facilities just like decades ago. Classrooms and offices are in desperate need of renovations. The problem with weathered facilities is compounded by a chronic shortage of custodial staff. CEC has heavy traffic of staff, faculty and students, and the office, classrooms, and bathrooms are not cleaned regularly. Some administrators were washing walls and windows before the first day of school.</p> <p>Jarek's plea is to prepare a plan for the people who study and work at CEC to feel proud of their location.</p>	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of November 15, 2022 Minutes	Motion moved to approve the November 22, 2022 minutes by Shannon Kaveney, 2 nd by John Zarske. Motioned carried unanimously.
4. ACTION ITEMS	DISCUSSION/COMMENTS	
	None	
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Facility Planning, Construction and District Support Services Reports</p> <p>Project Update Report – Carri Matsumoto shared the Project Update Report. Some of the highlights from this report were:</p> <p><u>Campus Entrance Improvement project</u> – scheduled to start upon completion of demolition of Russell Hall. Parking Lot #1 will be closed during the demolition phase. This project will need to go to DSA for approval as well as getting bids and then awarding the project.</p> <p><u>Demolition of Russell Hall project</u> – currently out to bid for a contractor. Demolition to start in January 2024.</p> <p>Carri reported that while Parking Lot #1 will be closed during the demolition phase, the current parking that that is fenced off for construction (Lot #6) will be reopened allowing additional staff parking. Other parking lots can be identified for staff.</p>	

Dr. Hoffman asked if there is any way to delay the tearing down of Russell Hall to Summer due to the impact of FTES during the Spring Semester. Carri responded that the State is clear on the timeline and cannot make any extensions also because it has been approved by the Department of Finance therefore, the demolition must be completed at that time. Carri added that she asked to push out the demolition timeline and the State refused.

Centennial Education Center Redevelopment – Carri reported that they have been working with a Campus Workgroup as well as a City Workgroup to talk about planning activities. Part of the lease agreement is to make significant improvement at this site. Both the District and the Board need to approve to proceed with a potential bond campaign for 2024. They are working on several concepts/layouts with the Workgroups for this site. Carri added that a future presentation will be conducted to this committee after further progress.

Scheduled Maintenance Projects – Carri reported that the College has prioritized CEC to receive scheduled maintenance work for the upcoming year. That is still in the planning phase.

Student Housing Feasibility Study – Carri reported that the survey was completed December 2022 and an upcoming Advisory Committee meeting is scheduled for March 1, 2023. They are studying different sites owned by the District to determine if an application can be submitted to receive potential SB169 grant funding. She explained that in FY23.24 there was \$750M to be allocated, however, the governor has now proposed to reduce that to \$500M and to defer \$250M. Right now, \$500M is what is available for FY23.24.

There were three rounds of funding:

Round 1: received \$500,000 planning grant for a feasibility study.

Round 2: construction grant applications were due on January 25, 2023. Several districts and colleges put in applications, and they may already be over-subscribed above the \$500M that is available.

Round 3: construction grant applications are due July 3, 2023. The District is looking at potentially participating in Round 3, based upon the completed feasibility study. The award date is July 15, 2024. Which is an entire year later.

The feasibility study is to be completed in the Spring, which will determine if we apply for this grant. This is not a revenue generating development, it is

<p>only to house affordable student housing. The is a capped rent percentage. There is also an option for housing that is not associated with this grant as a consideration.</p> <p>John Zarske asked what costs the grant would pay for. Carri responded that the grant would pay only for construction costs. There are ongoing costs related to this project. Unfortunately, we would not know how much grant money you would receive for the year, which puts us in a difficult planning situation. Based on the rent that is made from the units, you want to make sure you cover your on-going costs.</p> <p>Russell Hall Replacement (Health Sciences Building) Completion Delays – Carri reported that there are potential delays due to lack of having all the ITS switches and equipment for wireless internet access available. These items are expected to arrive in May. These items were due to arrive in February or March. Due to this delay the construction is anticipated to be completed at the end of August 2023. Russell Hall demolition will begin January 2024 and move relocation will be phased from September – December 2023.</p> <p>Bristol and 17th Street Study – Carri reported that the first phase of work was looking at student housing for this property, but it was very constricted on the number of units allowed to be generated. Therefore, another option that the college asked to explore, was a culinary/hospitality/tourism.</p> <p>Austin Lindholm from ALMA Strategies presented a Bristol & 17th Street Facility Educational Plan. The presentation highlighted a timeline, space array, annual enrollment growth as well as next steps.</p> <p><u>Next Steps Recap:</u></p> <ul style="list-style-type: none">• A cost estimate will be developed and will include initial hard/soft construction costs for the building as programmed.• Develop a Total Cost of Ownership Analysis/Business Plan with Education Plan Scenarios/FTES Goals, incorporating the cost estimate’s construction costs.• Additional Presidents Cabinet meeting to review cost estimates and preliminary study draft.• Provide an initial Bristol & 17th Street Site Feasibility Study Draft to the district for review on 3/10/2023.• Final Bristol & 17th Street Feasibility Study to be delivered by 3/31/2023.	
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	<p>Megan Gaunce from HPI Architecture shared a presentation on the Bristol & 17th Street Feasibility Study on Culinary Arts & Hospitality. The presentation showed options that may work with planning of the Bristol & 17th Street Study. Highlighted in the presentation was space array, space adjacencies, greater campus connectivity, classroom/lab configurations and renderings of different structural options of the project site.</p> <p>Darren Hostetter asked if other programs such as a Fine Arts program be placed in the new building to meet the FTES. Dr. Hoffman responded that that it is something that can be discussed, however, the idea right now is to look for programs that would compatible or complimentary with what is currently being proposed such as hospitality management. Carri added that a Fine Arts program may come with storage needs and it would need to be determined if those programs fit in with the programs being proposed.</p> <p>Lt. Waters added how many parking spaces are included in the site. Megan Gaunce responded that about 65 parking stalls are included in this project. She stated that they figured 4 to 1 of unduplicated enrollment (pre-COVID). This site is an extension to the main campus. Students can be taking classes at both sites. This is something that they will look at. At the moment, parking in the new site is a result of the size of the building. She added that the total 200 FTES would not be at the site at one time.</p> <p>Carri added that the hours of operation for the café have not been determined, therefore the flow of traffic is unknown. Facility parking is designed by the student ratio. This project will go back to the campus for planning. The next steps are to do additional financial analysis and wrap up the planning studies in the Spring. She also reported that they will be doing an addendum to the Facilities Master Plan.</p>	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – no report.</p> <p>Facilities Report – Shannon Kaveney reported:</p> <ul style="list-style-type: none"> • A State inspection is scheduled on the 28th of February for the H Building elevator. Once the inspection is passed the elevator will be up and running. • The soccer field repairs were conducted, it was determined that the soccer field has three more years of usage. • Tree trimming is scheduled to take place on the 27th of February on 	

	<p>the SAC campus, then the Sheriff's Academy and CEC.</p> <ul style="list-style-type: none"> • Two people passed the interview process for the Grounds position. • The roofing project has been completed on Buildings I, F and J. • The sewer line in the library has been repaired. • Concrete was poured for the wayfinding signage. • The pool was shut down after an Orange Count Inspector came to inspect it due to needed repairs. <p>Safety and Security Report – Lt. Waters reported that they are enforcing parking permits at this time. Citations have gone out due to violations particularly students parking in staff area.</p> <p>Risk Management Report – Don Maus reported that since the beginning of the year, there has been one trip and fall injury at CEC. Maintenance staff has corrected the problem of raised cement that caused the trip and fall.</p>	
7. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Monica Zarske reported that an annual report is due in April.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Work Order Process – Jason Huskey/Shannon Kaveney</p> <p>Jason Huskey stated that people feel that they must wait until this committee meets to bring up maintenance related issues. He would like all faculty representatives to pass along to staff that an online work order system is in place and can be used at any time to report maintenance issues. The division administrative assistants should complete the online work orders so that duplications are not received for the same issue and the issue can be tracked through completion. This will help streamline the process.</p>	
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: March 21, 2023	

SUBMITTED BY Maria Cardona



SAC FACILITIES & SAFETY MEETING
 MINUTES – MAR. 21, 2023
 1:30P.M. – 3:00P.M.
 Zoom Meeting

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Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Jennie Adams	Jason Huskey, Co-Chair	Nicole Patch		
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Jeffrey Lamb	Steve Holman	John Zarske		Carri Matsumoto	Joe Melendez
Don Maus		Amberly Chamberlain		Tae Kim	
Bill Reardon					
			Bold = present		
Guests				Campus Safety & Security	
Ivette Fisher	Mike De Laby	Annie Knight		Dave Waters	
Ivonne Pittman	Rosa Bernal	Tyler Edwards		ASG Representative	
				Joseph Jimenez	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:31pm Adjourned at 2:24pm.	
2. PUBLIC COMMENTS					
	Ivette Fisher stated that a couple of years ago a wheelchair bound patron complained about the bathroom doors not opening automatically. This complaint was taken to the Dean at the time. The complaint was taken seriously. Also, around that time, the bathrooms began to flood from a vent on the floor. This incident was worked on very quickly. Although the bathrooms are very beautiful, they break down frequently, specifically the women's restroom. It was explained that the original construction crew was supposed to redo the restrooms by the winter session of this year. It took an email from Nicole Patch, Faculty Librarian, to appropriate parties. Facilities immediately				

responded and we are very grateful for this. Unfortunately, the restrooms have broken down six times this month of March. They have either stopped working or were flooded. At one point, Ava from District Facilities came to check on the issue and she was under the impression that the restrooms were being worked on. The goal was to have the women's restroom fixed and up and running before the spring semester started, and that fell through. That made it very difficult for our students who identify as women. I am here today on behalf of the students and students that identify as female, they have been very discouraged and annoyed with the constant closures. Some students have resorted to using the men's restroom. I believe that the facilities members at this meeting are not aware of the number of issues that we have had with this. At one point, Bart Hoffman showed me how to complete a work order. I know that our maintenance is doing the best they can, and they have a lot on their plate already. I just want to make sure that you all are aware of these issues.

Annie Knight stated that she is in solidarity with her library colleagues and emphasized the issues involving the women's restrooms. She added that this is an equity and a public safety issue. She thanked our facilities department for all that has been done to try to remedy this issue, but it is really becoming a serious problem and has been for a long time now.

Rosa Bernard, who also works in the library, stated that since the library reopened in Fall 2021, the bathroom was under construction. After it was opened, the women's restroom was flooded on a weekly basis since 2021. This has been an issue for about two and a half years now. There was also an issue with plumbing and the construction workers came to fix the problem. This has not only been an issue for students but for visitors as well, which makes our campus look bad. Students must use the nearest restrooms which are located at the end of the library building by the elevators. The bathroom by the elevators also has leaks. The staff restroom near the Media Center has a puddle of water and may turn into mold which is not safe for those with hyperimmune issues or who are sensitive to mold.

Amberly Chamberlain asked if it was possible to have supplies such as soap and toilet paper to restock the restrooms in the student dressing room in the Phillips Hall area. We have students on the weekends and sometimes supplies run out. We are willing to restock the supplies, especially on the weekends. We want to know what the process is to get supplies. We currently have hand sanitizer.

	<p>Annie Knight added in the chat that the women’s restroom is the only public restroom in the library that serves the entire SAC campus and community.</p> <p>Mike De Laby stated that there are also issues with the restrooms in the Russell Hall building. The issues are with maintenance and restocking. We are aware that the Russell Hall building will be going away, but there are still classes held in the building where students, faculty and staff use the restrooms. The other challenges are regulating the heating and air conditioning during classes for students as well as faculty and staff.</p>	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of February 21, 2023 Minutes	Motion moved to approve the February 21, 2023 minutes by Monica Zarske 2 nd by Shannon Kaveney. There was one abstention.
4. ACTION ITEMS	DISCUSSION/COMMENTS	
	None	
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Facility Planning, Construction and District Support Services Reports</p> <p>Project Update Report – Tyler Edwards reported that they are moving forward with the final finishes to the Health Sciences building. They are doing touch up paint on the interior, installing marker boards and display cases. Flooring touch-ups are going on throughout the building. We are getting ready to start hanging projectors. They are ensuring the mechanical and the electrical systems run smoothly and properly. On the exterior of the building, concrete flatwork is complete. The rain is holding up other aspects of this project. Once the rain stops, we will do the final planting of trees and shrubs, which have been delivered. The final asphalt in the drive area will be placed later this month and into the next month. By the end of April, the exterior should be pretty much wrapped up and then we will move into the final commissioning aspects of the project.</p> <p>Dr. Hoffman reported that Carri Matsumoto will be providing a more extensive update on the Russell Hall demolition at our April committee meeting. He reported a brief summary of the Russell Hall demolition that will begin March of 2024. Therefore, the move into the Health Sciences building will be after the Fall 2023 semester. The demolition will be roughly a five-month project.</p>	

6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – no report.</p> <p>Facilities Report – Shannon Kaveney reported:</p> <ul style="list-style-type: none"> ○ We are experiencing some issues with the lighting in Lots #6 and #7. There seems to be a direct short underground. We are getting an electrical company out here to troubleshoot the problem. ○ We had a pool inspection from Orange County Health Agency, and they shut the pool down until we complete a list of items. Due to the rain, this has been delayed. The items were mostly signage and security related. We will call for a re-inspection. ○ The tree trimming is almost done at Santa Ana College (SAC). The rain has delayed it a few days. Once SAC is completed, they will go to the Sheriff’s Academy and then to Centennial Education Center CEC. ○ There are various roof leaks at CEC in the B and T buildings. We need to let the roofs dry out after the rains so that we can try out some products to repair the leaks. ○ The H building elevator at SAC passed inspection and is operational. ○ There are several positions that are flown currently; one Central Plant Operator position, one Grounds Keeper position, four Custodial positions and one Maintenance Supervisor position. We have recently hired two Grounds Keepers. <p>Bill Reardon asked if the B building has been scheduled for roof repairs. Shannon Kaveney responded that this project will more likely come from the District Office scheduled projects. Currently the roofs on buildings F, I and J have been repaired. Next in line is the HVAC upgrades and other buildings. Because building B is a modular, there are seams in the roof, but with proper products and application the leaks can be rectified.</p> <p>Dr. Hoffman added that it is to his understanding that there is an extensive roofing project spanning over several years for the facilities at SAC. It is being led by the District Office Facilities Planning department. He also added that they are aware of the issues that arise on campus, and we are working hard to fix these issues.</p> <p>Safety and Security Report – Lt. Waters reported on the upcoming Emergency Operations Center (EOC) training to be held as follows: EOC Tour at Loma Ridge – April 25, 2023 EOC Training – Logistics Team only at SAC – April 27, 2023</p>	

EOC Functional Exercise at SAC – April 28, 2023

He added that the Emergency Response Manual will be updated.

Lt. Waters reported on warnings and alerts that are used by campus safety. He stated that they abide by the Clery Act. There are two types of warnings under the Clery Act:

Timely warnings – are issued for certain crimes that represent a threat to the safety of students or employees. A timely warning aids in the prevention of someone becoming a victim of a crime. Generally, the warning is to be done within 48 hours.

Emergency notifications – are issued upon the confirmation of a significant emergency or dangerous situation on the campus that involves an immediate threat to the health or safety of students and employees.

The decision to issue these warnings is made on a case-by-case basis. Regarding a timely warning, Lt. Waters will consult with Chief Webb to get concurrence as well as consult with Dr. Hoffman or a member of the President’s Cabinet before putting out a timely warning.

The Clery Act defines crimes as: arson, homicide, burglary, robbery, forcible and non-forcible sex offenders, aggravated assault, motor vehicle theft, domestic violence, dating violence, stalking and hate crimes.

Sometimes safety alerts go out to faculty and employees via email. We also use the Rave Alert System and InformaCast for sending out alerts.

Most of what is alerted is posted on Crime Log on the Campus Safety website.

Dr. Barnard asked if LiveSafe is the app that is being used. Lt. Waters reported that Rave Alert System is the app that should be used.

Jason Huskey asked what the limitations on confidentiality that are allowed to be released. Lt. Waters responded that they will not give out names and information will be very vague to protect the victim.

Amberly Chamberlain suggested that an announcement go out on the correct alert system that should be used and downloaded. Maybe an announcement can go out at the next convocation or an announcement to all employees via email. Currently a lot of students are using the Live Safe system.

	<p>Lt. Waters reported that he can work with Chief Webb and Dalilah Davaloz to send something out regarding the use of the Rave System.</p> <p>Risk Management Report – Don Maus reported that there have been no current work injuries.</p>	
7. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Monica Zarske reported that they are currently working on the annual report. The major self-evaluation report is due every seven years. But the Commission does not leave us alone for seven years. We check in every year. This report is data heavy by collecting self-report data on topics such as headcounts, declines, and distance education. Performance numbers are also provided from our self-set standards. This is done for a three-year period. Some of the indicators they are looking at are course completion, degree certificate completion, licensing exam pass rates, job placement rates and transfers to four-year institutions. When all colleges submit their reports, the Commission looks at trends across institutions. The Research Office and Dr. Daniel Martinez are assisting with this report that is due in April. It was presented at the last Academic Senate meeting as informational and then as an action item to be reviewed again before submitting it to the Commission. The next report due will be annual reports and then a mid-term report in about two years.</p>	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none"> • Scheduled/Deferred Maintenance for Centennial Education Center – DO Facilities Planning Presentation • Total Cost of Ownership of Facilities 	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: April 18, 2023	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

February 27, 2023

Attendees: Scott Sakamoto, Arleen Satele, Jim Granitto, Martin Stringer, Veselka Danova, Alicia Ayers, Zulema Mendez, Jeff Wada, Kate Kosuth-Wood,

Absent: Alex Letourneau, Jovannys Mejia, Will Lennertz,

Guest: Frank Prado, Chuck Wales, Carri Matsumoto, Joe Melendez, Tae Kim

[Facilities and Safety website](#)

Zoom Link: <https://us06web.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from November 21 st , 2022 meeting	<ul style="list-style-type: none"> • 11/21 minutes approved 	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS	<ul style="list-style-type: none"> • Earth Day is April 20th. Chuck Wales will do a tour from 12:00-12:30 pm. Email Arleen Satele with table ideas. 	
3. District Presentations	<ul style="list-style-type: none"> • The power point on the F&S site gives the details of the report. • Some hihglights include: <ul style="list-style-type: none"> ○ Phase 1 of the entrance improvement project will begin soon ○ Hopefully, the D-buuilding bathroom project will have a new contractor soon 	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	<ul style="list-style-type: none"> • No report 	Frank Prado
5. College Facilities Update	<ul style="list-style-type: none"> • Water main break was found 8 feet under the Walk of Champions. No further digging is required to fix the leak. 	Chuck Wales
6. Hawk's Nest Food Pantry	<ul style="list-style-type: none"> • Joe M. and Arleen S. reported on progress in the transformation of A-106 through A-108 into the Basic Needs Facility at SCC. <ul style="list-style-type: none"> ○ Furniture to be deliverddd in April or May ○ The rooms will house HNFP, some professional wardropes, some career services, etc. 	Jovannys Mejia
7. College Governance Taskforce Recommendations	<ul style="list-style-type: none"> • No comments on F&S becoming a subcommittee • The flow chart seems misleading and could use some work • F&S members feel that once per month meetings seem appropriate. 	

8. NEW BUSINESS /OTHER		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
Next Meetings	Spring 2023 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) February 27, 2023 March 20, 2023 April 17, 2023 May 15, 2023	

**Santiago Canyon College
Mission Statement**

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(Approved by RSCCD Board of Trustees, 12-04-17)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

March 20, 2023

Attendees: Scott Sakamoto, Arleen Satele, Alicia Ayers, Jeff Wada

Absent: Alex Letourneau, Veselka Danova, Kate Kosuth-Wood, Jim Granitto, Martin Stringer, Zulema Mendez, Jovannys Mejia, Will Lennertz, Ambar Nakagami

Guest: Frank Prado, Chuck Wales, Joe Melendez, Fuad Motia, Hugo Curiel

[Facilities and Safety website](#)

Zoom Link:

<https://us06web.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from February 27 th , 2023 meeting	Unable to approve. No quorum.	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS	<ul style="list-style-type: none"> • Earth Day is 4/20. This is a part of Earth Week at SCC. • Community Science Night is 4/28. 	
3. District Presentations	<ul style="list-style-type: none"> • The district presented on the SCC entrance improvement project, phase 1. <ul style="list-style-type: none"> ○ Phase 1a. staging begins 4/3. ○ Phase 1b. begins 4/10 and is estimated to run through the end of 2023. ○ Some faculty parking spots will be moved, but no ADA spots will be moved. ○ Lot 6 wil remain open, but ony accessible from Trails End. ○ Part of the road outside the Science Building and Library will be closed, requiring going to Chapamn Avenue to drive from one part of the campus to the other. ○ The fenced off area will go right up to the Science building and Library. Neither building will be accessible from their entrances near lot 6. ○ See the F&S site for the district’s presentation. 	District Facilities (See Facilities and Safety site for PP)

4. Public Safety		Frank Prado
5. College Facilities Update	<ul style="list-style-type: none"> • Rain – The extensive amount of rain this season has exacerbated previously known issues and created some new ones <ul style="list-style-type: none"> ○ Roof leaks were evident in multiple buildings. The sources were determined and rectified where possible. ○ The gymnasium suffered some minor wall damage as the roofers were not prepared for this rain event ○ The new roof in the Library is the success story of the week. ○ Water is again entering the SC building electrical bus through the bus ducts from Edison. <ul style="list-style-type: none"> ▪ Edison has dispatched a planner and the District has assigned a PM to come up with solutions • Main Irrigation pipe failure – Walk of Champions <ul style="list-style-type: none"> ○ An 8” main water line that provides irrigation to the East side of the Campus suffered a leak at the top landing of the Walk of Champions ○ The first repair resulted in additional leaks at an adjacent fitting ○ The cause of the leaks were determined to be poor installation practices ○ The final repair is scheduled for this Thursday, 3/23/23 and the concrete will be repaired following an operational observation period • Edison Power outage <ul style="list-style-type: none"> ○ The West side of the Campus experienced a power outage on 3/15/23 at approximately 8:38 PM due to underground Edison equipment failure around Chapman and Newport ○ Campus Safety assisted all staff and students safely off Campus and coordinated the investigation. ○ Edison restored the power at approximately 11:47 PM 	Chuck Wales
6. Hawk’s Nest Food Pantry		Jovannys Mejia
7. NEW BUSINESS /OTHER		
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP

1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
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