

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. BROADWAY, DISTRICT BOARD ROOM
SANTA ANA, CA 92706**

**MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE
TUESDAY, MAY 26, 2016**

MINUTES

Members Present: Christopher Barrajas
Carol Chaney
Larry Cohn
Phillip Hummel
Kenneth Purcell

District Staff Present: Peter Hardash, Vice Chancellor, Business/Fiscal
Erlinda Martinez, President, Santa Ana College
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning
Adam O'Connor, Assistant Vice Chancellor, Fiscal Services
Darryl Taylor, Director, Facility Planning and District Support Services

1. Call to Order and Introductions

Ms. Chaney called the meeting to order at 6:18 p.m. followed by committee introductions.

2. Annual Organizational Meeting

- Election of Committee Officers: Mr. Hummel made a motion to nominate Ms. Carol Chaney as Chair of the Measure E Citizens' Bond Oversight Committee for the 2016 calendar year. The motion was seconded by Mr. Purcell and passed unanimously.
- Mr. Hummel made a motion to nominate Mr. Larry Cohn as Vice Chair of the Measure E Citizens' Bond Oversight Committee for the 2016 calendar year. The motion was seconded by Ms. Chaney and passed unanimously.
- Adoption of Meeting Schedule for 2016/17. Mr. Cohn made a motion to adopt the following meeting schedule: September 8, 2016 and the annual organizational meeting on January 12, 2017. The motion was seconded by Mr. Purcell and passed unanimously.
- The Committee affirmed the Citizens' Bond Oversight Committee Ethics Policy Statement as presented.
- The Committee affirmed the revised Citizens' Bond Oversight Committee revised Bylaws as presented.

3. Public Presentations

There were no public presentations.

4. Approval of Minutes – June 23, 2015 Minutes, September 24, 2015 Meeting Notes and October 20, 2015 Minutes

Ms. Chaney called for a motion to approve the Measure E Citizens' Bond Oversight Committee Meeting Minutes and Notes as presented. Mr. Cohn made a motion, seconded by Mr. Purcell and passed unanimously.

5. Accept the Measure E – June 30, 2015 Audits (Performance and Financial)
Mr. Hardash reviewed the Performance and Financial Audits for the Measure E Bond for the 2014/15 fiscal year, ended on June 30, 2015. Both audits are clean audits, both have presented fairly meaning that the funds are being spent appropriately. Mr. O'Connor added that the new Board Policy states that a request for proposal (RFP) for auditing services be sent out every three years. This is the final year for the current auditors. Mr. Purcell made a motion, seconded by Mr. Cohn to accept the audit as presented.

6. District Update
Chancellor Rodríguez was not present.

7. Bond Projects Update
Ms. Matsumoto reviewed the Bond Projects Update dated May 26, 2016. At Santa Ana College:
 - Dunlap Hall Renovation project is complete, all occupants have moved back into the building. The District transferred \$2.6 million in expenditures from Measure Q to Measure E in eligible expenses to cover construction costs on this project.
 - Chavez Hall Renovation: Geotechnical investigation has been completed and a test pilot study of a portion of the building is underway on the concrete slab sealant to address the high moisture content in this building including the panels on the interior and exterior where the moisture is travelling through the concrete. Remediation efforts are still to be identified.
 - Temporary Village, Phase 2: The Village serves as temporary office and classroom space during construction and renovations. Dunlap Hall staff has moved back into the renovated building and minor adjustments are being made to the Village to accommodate the Johnson Center occupants. Any remaining budget after completion will be allocated to another pending Measure E project.
 - Orange Education Center: Project is 80% in design development phase with plans under review. Construction document phase is anticipated to start in October 2016. The project is still \$4.23 million deficient.At Santiago Canyon College:
 - U Portables Certification: Bids were rejected by the Board of Trustees on May 16, 2016. The District is re-evaluating the scope of work, budget and schedule. The scope of work has increased this budget by \$406,180.
 - Aquatics Building Exterior Bleachers: DSA approval has been received, anticipated installation in August 2016.

8. Bond Budget Update
Mr. O'Connor reviewed the Financial Summary as of May 19, 2016. The only remaining projects are the Dunlap Hall closeout, Chavez Hall renovation and Temporary Village at SAC and the U Portables, Aquatics Bleachers and OEC at Santiago Canyon College. Approximately \$7 million remains unspent at this time.

9. College Updates
Dr. Martinez provided her final report as President of Santa Ana College and expressed her sincere thanks to the committee for their continued support of Santa Ana College. Dr. Martinez also updated the committee on all of the Centennial events. The Committee expressed their well wishes on Dr. Martinez's retirement.

Dr. Weispfenning was not present.

10. Comments from the Committee
 Ms. Chaney asked the committee to communicate with anyone who is interested on serving on this committee to contact the Vice Chancellor's office or log into the District website for the application as the committee still has several vacancies.

11. Adjournment
 A motion was made, seconded and passed to adjourn the meeting at 7:03 p.m. The next meeting is scheduled for September 8, 2016, 6:00 p.m.