

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. BROADWAY, DISTRICT BOARD ROOM
SANTA ANA, CA 92706**

**MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE
THURSDAY, SEPTEMBER 25, 2014**

MINUTES

Members Present: Carol Chaney
Phillip Hummel
Ken Purcell
William Thornton
Luis Vargas

Members Absent: Matt Blake
Dean Strenger

District Staff Present: Peter Hardash, Vice Chancellor, Business/Fiscal
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning
Adam O'Connor, Assistant Vice Chancellor, Fiscal Services
Erlinda Martinez, President of Santa Ana College
John Weispfenning, President of Santiago Canyon College
Steven Marshall, Project Manager, Facility Planning

1. Call to Order and Introductions

Ms. Chaney called the meeting to order at 6:04 p.m.

2. Annual Organizational Meeting

- Election of Committee Officers: Mr. Hummel made a motion to nominate Ms. Carol Chaney as chair of the Committee and Mr. Purcell as co-chair for the 2014 calendar year. The motion was seconded by Mr. Thornton and approved unanimously.
- Adoption of Meeting Schedule for January 2015. Mr. Purcell made a motion to schedule the next meeting of this Committee, the annual organizational meeting for 2015 on January 22, 2015. The motion was seconded by Mr. Hummel and approved unanimously.
- The Committee affirmed the Citizens' Bond Oversight Committee Ethics Policy Statement as presented.
- The Committee affirmed the revised Citizens' Bond Oversight Committee revised Bylaws as presented.

3. Public Presentations

There were no public presentations.

4. Approval of Minutes – September 19, 2013

Mr. Purcell made a motion to approve the Minutes of the September 19, 2013 Measure E Citizens' Bond Oversight Committee meeting. The motion was seconded by Mr. Vargas and approved unanimously by the Committee.

5. Approval of the Measure E – June 30, 2013 Audits (Performance and Financial)
Mr. Hardash reviewed the independent auditor's report from Vavrinek, Trine, Day & Co, LLP with the Committee and stated the following from the report: "In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of the Measure E Revenue Bond Construction Fund (Measure E) of the Rancho Santiago Community College District at June 30, 2013 and the results of its operations for the period then ended in conformity with accounting principles generally accepted in the United States of America." Both the financial and performance audits are clean, no findings or recommendations.

A motion was made by Mr. Purcell to approve the audits as presented. The motion was seconded by Mr. Thornton and approved unanimously by the Committee.

6. Approval of the Measure E Citizens' Bond Oversight Committee, 2013-14 Annual Report to the Community
Mr. Hardash reviewed with the Committee the draft report. Ms. Chaney worked with the Public Affairs department to provide a statement and has reviewed the report. The auditors have verified the numbers and the district staff have approved the project updates. As a reminder this committee is tasked with providing the community with this report yearly.

A motion was made by Mr. Purcell to approve the Measure E 2013-14 Citizens' Bond Oversight Committee Annual Report to the Community as presented. The motion was seconded by Mr. Vargas and approved unanimously by the Committee. The report will be available on the RSCCD website at: <http://rsccd.edu/Bond-Projects/Measure-E/Pages/Reports.aspx>.

7. District Update – Dr. Raúl Rodríguez
Mr. Hardash stated that Dr. Rodríguez was unable to make the meeting this evening and would provide a District update at the January 2015 meeting.

8. Bond Projects Update
Ms. Matsumoto shared and reviewed with the committee the Measure E Projects Update dated September 25, 2014. Ms. Matsumoto highlighted the following projects:

- Completed Projects: Perimeter Site Improvements at SAC
 - Building G Renovations at SAC
 - Artesia Street Improvements at SAC
- Active Projects: Parking Lot Expansion and Improvements at SAC
 - Temporary Village at SAC
 - Tessman Planetarium Upgrade and Restroom addition at SAC
 - Chavez Hall Project at SAC
 - Orange Education Center Renovations at SCC

This PowerPoint presentation will be posted to the Measure E projects website at: <http://rsccd.edu/Bond-Projects/Pages/Agendas-and-Minutes.aspx>.

9. Bond Budget Update
Mr. O'Connor reviewed the Measure E projects summary dated July 31, 2014 on August 19, 2014. Mr. O'Connor and Ms. Matsumoto continue working on updating the format of this report to better detail each project. A few things to note: negative numbers are the funds fronted from Measure E and transferred to Measure Q. Measure Q will be issued within the next few weeks. After the first issuance funds are received, Measure E will be fully reimbursed. All transactions will be reviewed by bond legal counsel and the Board of Trustees approved these transfers. All Measure E projects are now 98% complete.

10. Santa Ana College Update

Dr. Martinez provided a report to the committee on the construction progress, 100 year anniversary celebration, enrollment and activities at Santa Ana College.

Santiago Canyon College Update

Mr. Hardash introduced Mr. John Weispenning, the new President of Santiago Canyon College. Mr. Weispenning provided a report to the committee on the construction progress, enrollment and activities at Santiago Canyon College.

11. Other/Comments from the Members

There were no additional comments. The next meeting is scheduled for January 22, 2015, the annual organizational meeting at 6:00 p.m. in the District Board Room.

12. Adjournment

A motion was made, seconded and passed to adjourn the meeting at 6:58 p.m.