

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 N. BROADWAY**  
**SANTA ANA, CA 92706**

**MEASURE Q CITIZENS' BOND OVERSIGHT COMMITTEE**  
**THURSDAY, OCTOBER 25, 2018, MEETING 6:30 P.M.**  
**DISTRICT OFFICE, BOARD ROOM 107**

**AGENDA**

1. Call to Order – Hossfeld **Information**  
  
Public Comment/Presentations  
At this time, members of the public have the opportunity to address the Measure Q Citizens' Bond Oversight Committee on any item within the subject matter jurisdiction of the committee. Members of the community and/or employees wishing to address the committee are asked to complete a "Public Comment" form and submit it to the committee's staff prior to the start of the meeting. Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the chair of the committee may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a translator for the speaker is needed, please contact the Assistant to the Vice Chancellor at 2323 N. Broadway, Suite 401-B, Santa Ana, California, 714-480-7430, on the Monday prior to the meeting so appropriate accommodations may be made.  
  
Please note that the committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the committee which are not on the agenda may, at the committee's discretion, be referred to staff or placed on the next agenda for committee consideration.
  
2. Approval of Meeting Minutes – May 24, 2018 **Action**
  
3. Meeting Notes – September 20, 2018 **Information**
  
4. 2017-2018 Measure Q Citizens' Bond Oversight Committee Annual Report **Action**  
to the Community
  
5. Committee Comments **Information**
  
6. Adjournment **Action**

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

## Measure Q Citizens' Bond Oversight Committee

Santa Ana College, Foundation Board Room (S-215)

6:30 p.m. – 8:00 p.m.

### Meeting Minutes for May 24, 2018

**Members Present:** Jim Hossfeld, Cecilia Aguinaga, Bruce Bauer, David Brandt, Alberta Christy, and Erik Peterson

**District Staff Present:** Peter Hardash, Carri Matsumoto, Adam O'Connor, and Dr. Linda Rose.

1. Tour of Santa Ana College Measure Q Projects
2. Call to Order: Mr. Hossfeld called the meeting at 7:25 p.m.
3. Approval of Minutes – February 20, 2018  
Mr. Hossfeld called for a motion to approve the Measure Q Citizens' Bond Oversight Committee Minutes from the February 20, 2018 meeting. A motion was made by Ms. Aguinaga, seconded by Ms. Christy and approved unanimously
4. Bond Sale – Series B \$70,000,000 – Mr. Hardash  
Mr. Hardash shared a handout from Piper Jaffrey showing basic information on the Bond sales with the Committee. He discussed factors that influenced the Bond rates and sale. The handout is posted on the website. (<https://rscsd.edu/Bond-Projects/Measure-Q/Documents/RSCCD%20GO%20Bonds%20Election%20of%202012,%202017%20Post-Pricing%20Booklet.pdf>)
5. Measure Q Projects Update – Ms. Matsumoto  
Central Plant Project:  
This project is in closeout phase. A Notice of Completion will be taken to the next Board meeting. There is a credit for unused contingency dollars coming back to the District from this project.

#### Johnson Student Center:

This project has received first incremental approval for underground demolition and pile work. DSA approval is pending and anticipated for the end of summer. The District is currently considering combining demolition phase and new construction phase as one procurement process, as it will likely to be a better bid market. The Central Plant credit will likely cover the current deficit in this project's budget.

The campus is currently running a mural design competition for students. The design selected will be used in construction to create a tile mural on the elevator tower.

#### Parking Lot at 17<sup>th</sup> and Bristol:

This project is currently on hold. The lot is currently being used as overflow parking for contractors. It is recommended that the budget from this project be reallocated to another short-funded project until there is certainty about the future of this project.

Ms. Matsumoto gave an update on the current construction market and the need to adjust contingencies accordingly. An additional contingency may need to be held for volatile markets. There has been low bidder turnout for recent projects which is likely due to a labor shortage. Another round of estimates may be needed before going out to bid.

Mr. Hardash gave an overview of the bidding process and the lease-leaseback method. He discussed that this method ensures a guaranteed maximum price.

6. Measure Q Financial Report – Mr. O’Connor

Mr. O’Connor discussed the Project Cost Summary Report with the committee. The two phases of the Johnson Center project have been combined into one project. The total prior year expenditures total \$61.2 million. Spending for the current fiscal year is currently just over \$20 million with \$55 million encumbered. Cumulative spending is now at \$136.6 million or 69% spent.

7. Santa Ana College Update – Dr. Rose

Dr. Rose discussed the student response to the new Central Mall and efforts to encourage both students and student organizations to utilize the space.

Last week, the President’s Scholars event was hosted to celebrate students with above a 3.5 GPA. Commencement will be held next week in Eddie West Field. There have been several celebrations throughout the week to honor students graduating this year.

The Annual Golf Classic was held May 7<sup>th</sup> and generated \$55,000 for student athletes and scholarships. Dr. Rose informed the Committee of several recent sport events attended by student athletes and the results of those events.

A policy has been developed regarding how information is posted within the display boxes on campus. No items will be allowed to be taped to the display box glass.

The GED program was recognized last Wednesday. The graduation ceremony for the program is tomorrow evening.

There will be a Citizenship Fair, co-hosted with Representative Lou Correa, Saturday, June 2<sup>nd</sup> from 10 a.m. to 2 p.m.

Michelle Parolise, an Occupational Therapy Assistant Studies professor, was named Distinguished Faculty of the Year.

The EI Don won first place in a national journalism competition, making Santa Ana College the first community college to win the award. They also came in first place in each of their divisions.

8. Committee Comments

Ms. Aguinaga thanked the committee for their condolences and support after her son’s passing.

Mr. Peterson informed the committee of the Honor Society and Honors Program events on May 4<sup>th</sup>. There were approximately 200 students in attendance. There are currently 16 honors affiliated clubs.

Mr. Peterson was congratulated on his acceptance to UCLA and thanked for his service to the Committee.

9. Adjournment

Mr. Hossfeld called for a motion to adjourn the meeting. A motion was made by Mr. Peterson, seconded by Ms. Aguinaga, and approved unanimously. The meeting was adjourned at 8:05 p.m.

## **Measure Q Citizens' Bond Oversight Committee**

District Board Room – District Office

6:30 p.m. – 8:00 p.m.

### **Meeting Notes for September 20, 2018**

**Members Present:** Jim Hossfeld, Cecilia Aguinaga, Bruce Bauer, David Brandt, Alberta Christy

**District Staff Present:** Peter Hardash, Carri Matsumoto, Adam O'Connor and Dr. Linda Rose

1. Call to Order: Mr. Hossfeld called the meeting at 6:30 p.m.
2. Approval of Meeting Minutes – May 24, 2018  
Due to a lack of quorum, the meeting minutes will be brought to the next meeting for approval.
3. Draft 2017-2018 Measure Q Citizens' Bond Oversight Committee Annual Report to the Community - Hardash  
The draft version of the annual report was reviewed by those present. It was noted that the red section of numbers may imply a subconscious meaning that the numbers are not positive. It was suggested that the color be swapped with the black bar below. Due to a lack of quorum, there was no action on this item. A special meeting will be scheduled to review and approve the report.
4. District Update – Dr. Rodriguez  
Mr. Hardash conveyed Dr. Rodriguez's apologies as he was unable to attend. There was no district update given.
5. Measure Q Projects Update – Ms. Matsumoto  
Ms. Matsumoto gave a brief update of the Measure Q Projects. She notated the potential effects that the recent tariffs may have on projects including price increases and fabrication delays.  
Central Plant Project:  
This project is complete and in the process of reconciling final costs. It is anticipated that there will be a savings from the estimated budget.

Johnson Center:

DSA approval has been granted. The prequalification process is now complete and proposals are due November 7, 2018. It is expected that a contract will be awarded during the November Board meeting. Construction is targeted for Winter 2019 through Spring 2021, with a move in during the Winter 2021. The budget is estimated at \$51 million with \$44.27 million currently budgeted. It is expected that any savings from the Central Plant project will be used for this deficit.

Parking Lot at 17<sup>th</sup> and Bristol:

This project is currently on hold. The lot will be used for overflow parking for contractors during construction projects.

6. Measure Q Financial Report – Mr. O'Connor

Mr. O'Connor reviewed the Project Cost Summary Report with the committee. It was noted that the Central Plant project is still listed as an active project since accounting is still ongoing. The total prior year expenditures total to \$85 million with an additional \$1.5 million in expenditures through September 14, 2018. Current cumulative spending is at almost \$136 million or 66% of allocation.

7. Santa Ana College Update – Dr. Rose

Dr. Rose discussed the online degree in the Guided Pathways program, including a new option in Liberal Arts. Implementation for the new program will begin in Fall 2019. The Occupational Therapy program has been extended to 2025. A report showing the progress of the program and number of degrees is due in 2021.

Dr. Rose noted that a presentation from Continuing Education to the Workforce Development Board was well received. The Fire Protection program earned a bronze star, making it the only Fire Protection program awarded a star in the state of California. The star will mean an increase in potential earnings for students who complete the program.

The Dual Enrollment Conference is upcoming. It will take place in Palm Springs and will discuss improving relationships between colleges, high schools, middle schools and the community.

Santa Ana College is currently selecting its textbook scholarship recipients. There is a mobile program in place to help increase communication with students, which has been successful thus far.

The Associated Student Governments of Santa Ana College and Santiago Canyon College collaborated on voter registration drives.

Santa Ana College is currently writing curriculum for two new programs: a drone training program and a cyber security program.

8. Committee Comments

Trustee Zeke Hernandez was acknowledged for being in attendance.

There was a discussion regarding the committee membership vacancies and the need to recruit new members to fill those positions. It was noted that several members will be at the end of their terms in 2019, and that this will make it even more difficult to reach quorum. There is an online application for anyone interested in becoming a committee member.

It was reiterated that members should RSVP and try to attend meetings as reaching quorum is a challenge.

9. Adjournment

The meeting concluded at 7:20 p.m.



# COMMITTEE CHAIR'S MESSAGE

## A Letter from the Citizens' Bond Oversight Committee



This is the Measure Q Citizens' Bond Oversight Committee's (CBOC) fourth annual report to the community on the status of the Santa Ana College facilities improvements, funded with the voter approved local bond revenues.

The voters of the Santa Ana College Facilities Improvement District No. 1 of the Rancho Santiago Community College District overwhelmingly approved Measure Q on November 6, 2012. This bond measure authorizes the Rancho Santiago Community College District (RSCCD) to issue up to \$198 million in general obligation bonds to finance renovation, repair and construction at Santa Ana College.

The committee continues to carry out its responsibilities under Proposition 39 ensuring that proceeds of Measure Q have been expended for the purposes set forth in the Measure Q ballot language. These duties include reporting Measure Q projects progress annually to the public, through the Annual Report to the Community, and providing a compliance statement on the appropriate expenditure of funds.

With the publication of this Measure Q Annual Report, the committee members assure voters that expenditure of Measure Q bond proceeds have been properly used, and only for projects identified in the bond measure, as delineated in California Education Code 15278.

Additionally, the committee received the independent financial and performance reports pertaining to the expenditure of Measure Q bond funds for the fiscal year ending June 30, 2018. We are pleased to report that the district, once again, received outstanding ratings on all independent financial and compliance audits. The CBOC is pleased to report full compliance with all Measure Q Proposition 39 requirements for the financial and performance audits.

In its advisory and review capacity, the CBOC pledges to continue working with the college district and monitoring all bond-related projects it undertakes. We invite you to review this report and understand the highlights of work accomplished last year and a look at upcoming Measure Q funded projects at Santa Ana College.

The Citizens' Bond Oversight Committee is pleased to report to the community that, to the best of its knowledge based on current independent auditors reports and the regular reporting provided by the RSCCD to the CBOC, the Rancho Santiago Community College District is in full compliance with the responsibilities as described in Article XIII A, Section 1 (b) (3) of the California State Constitution.

Thank you for your continuing support of Measure Q and Santa Ana College students.

Sincerely,  
Jim Hossfeld, Chair



### Measure Q Citizens' Bond Oversight Committee 2017/18

**Jim Hossfeld, Chair** - Community-at-Large Representative

**Alberta Christy, Vice-Chair** - Santa Ana College Foundation Representative

#### Members:

**Cecilia Aguiñaga** • Taxpayers' Association Representative

**Bruce Bauer** • Business Organization Representative

**David Brandt** • Community-at-Large Representative

**Irma Avila Macias** • Community-at-Large Representative

**Kenneth Nguyen** • Community-at-Large Representative

**Manuel Peña** • Community-at-Large Representative

**Erik Peterson** • Santa Ana College Student Representative

For further information, please contact the Vice Chancellor of Business Operations/Fiscal Services at (714) 480-7340



[www.rscgd.edu](http://www.rscgd.edu)

#### RSCCD BOARD OF TRUSTEES:

Nelida Mendoza, President • Phillip E. Yarbrough, Vice President

Claudia C. Alvarez, Clerk • Arianna P. Barrios • John R. Hanna

Zeke Hernandez • Lawrence "Larry" R. Labrado

Gregory P. Pierot, Student Trustee

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Officer and/or Section 504/ADA Coordinator. RSCCD Title IX Officer and Section 504/ADA Coordinator: Tracie E. Green, 2323 N. Broadway Santa Ana, CA 92706. 714-480-7489.



# 2017-2018 Measure Q Citizens' Bond Oversight Committee Annual Report to the Community





## Measure Q Project Summary

June 30, 2018

	Allocated Budget	Project Expenses 2014-2017	Project Expenditures by Category 2017-2018					Total Project Expenses
			Agency Cost	Professional Services	Construction Services	Furniture & Equipment	Total Expended	
<b>SANTA ANA COLLEGE</b>								
Johnson Student Center	44,265,005	1,842,576	370,348	681,996			1,052,344	2,894,921
Central Plant Infrastructure	68,170,000	42,835,553	101,344	1,535,240	12,542,053	38,146	14,216,783	57,052,337
Science Center & Building J Demolition	73,380,861	3,711,724	34,455	1,640,199	7,517,562		9,192,216	12,903,940
<b>TOTAL</b>	<b>185,815,866</b>	<b>48,389,853</b>	<b>506,147</b>	<b>3,857,436</b>	<b>20,059,616</b>	<b>38,146</b>	<b>24,461,344</b>	<b>72,851,197</b>
<b>CLOSED PROJECTS</b>								
Dunlap Hall Renovation	\$ 12,620,659	12,620,659					-	12,620,659
17th & Bristol Street Parking Lot	198,141	198,140					-	198,140
	<b>12,818,800</b>	<b>12,818,799</b>						<b>12,818,799</b>
<b>Total Current Projects</b>	<b>\$ 185,815,866</b>	<b>48,389,853</b>	<b>506,147</b>	<b>3,857,436</b>	<b>20,059,616</b>	<b>38,146</b>	<b>24,461,344</b>	<b>72,851,197</b>
<b>Total Closed Out Projects</b>	<b>\$ 12,818,800</b>	<b>12,818,799</b>						
<b>Measure Q Bond Program</b>	<b>\$ 198,634,666</b>	<b>61,208,652</b>						

All financial information subject to final audit report.

## Balance Sheet - Measure Q June 30, 2018

### ASSETS

Cash in County Treasury	\$	54,437,507
Interest Receivable		77,727
Due From Other Funds		537,900
<b>TOTAL ASSETS: CASH, INVESTMENTS &amp; RECEIVABLES</b>		<b>55,053,134</b>

Prepaid Expense

		777,684
<b>TOTAL INVENTORIES, STORES, PREPAID ITEMS</b>		<b>777,684</b>

### TOTAL ASSETS

	\$	<b>55,830,818</b>
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### LIABILITIES AND FUND BALANCE

#### LIABILITIES

Accounts Payable	\$	364,700
Due to Other Funds		26,295
<b>TOTAL LIABILITIES</b>		<b>390,995</b>

#### FUND BALANCE

Designated for Special Purposes		55,439,823
<b>TOTAL FUND BALANCE</b>		<b>55,439,823</b>

### TOTAL LIABILITIES AND FUND BALANCE

	\$	<b>55,830,818</b>
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# Measure Q-Preparing our Students for the Future

## MEASURE Q ACCOMPLISHMENTS

### CURRENT PROJECTS

### ALLOCATED BUDGET

(as of June 30, 2018)

### ESTIMATED COMPLETION

Johnson Student Center	\$44.27 million	Spring 2021
Science Center & Buildings J Demolition	\$73.38 million	Summer 2020
Central Plant & Infrastructure	\$68.17 million	Completed Jan 2018

- Johnson Student Center - This project includes the demolition of the existing Johnson Student Center and construction of a new 63,642 square foot facility that will house a variety of student life and student support service offices as well as a Grab-N-Go, campus bookstore, The Spot, a conference center, Health and Wellness Center, mailroom and reprographics services. New site improvements include renovations to the "West Plaza:" which will include new landscape, hardscape, outdoor seating, a shade structure and a serving kiosk for the college. The project is awaiting approval from the Division of State Architect, with an anticipated construction start in December 2018.

- Science Center & Buildings J Demolition - Demolition of the J Buildings and construction began in November 2017. This 64,785 square-foot facility will house modern science laboratories, general classrooms, lecture classrooms, faculty offices, and an 880 square foot outdoor greenhouse.

- Parking Lot at 17th/Bristol Streets - The project is on hold and the budget has been reallocated to the Johnson Student Center.



## COMPLETED PROJECTS

### 2017-2018

- Dunlap Hall Renovation - Construction began in June 2014 to replace the aging guard rails around the pedestrian walkways on all building levels and included a new elevator tower along with a new main staircase. Existing restrooms were remodeled to increase fixtures and correct accessibility compliance deficiencies. The Dunlap Hall Renovation was completed in November 2015. Dunlap Hall was re-occupied in January 2016 for the start of Spring Semester 2016.

- Central Plant - The construction of a new Central Plant and replacement of site utilities started in October 2015. The project included replacement of all underground utilities, a new central plant with thermal ice storage tanks and mechanical upgrades to seven buildings. This was an energy efficiency project to enhance the performance of air conditioning units and cooling to campus buildings. A new campus-wide energy management system was installed to control building temperatures in buildings. Also included in this project was a new outdoor amphitheater adjacent to Dunlap Hall, new hardscape campus-wide, a new fountain, exterior seating areas, exterior LED lighting, and new drought-tolerant landscaping. The project was completed in January 2018. The Grand Opening of the new Central Mall took place on March 23, 2018.