

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
[website: Fiscal Resources Committee](#)

Agenda for February 21, 2018

1:30 p.m. - 3:00 p.m.

Executive Conference Room #114

1. Welcome
2. State/District Budget Update – Hardash
 - DOF Trailer Bill Language http://www.dof.ca.gov/Budget/Trailer_Bill_Language/
 - Overview of Governor’s Proposal for an Online Community College \ <http://sbud.senate.ca.gov/sites/sbud.senate.ca.gov/files/FullC/02082018SBFRHearingAgenda.pdf>
 - SSC-State Budget Trailer Bill Language Released
 - SSC-California Online Community College Trailer Bill
 - SSC-Preparing for the Next Storm
 - SSC-Financial Projection Dartboard
 - League Overview of New Funding Formula
 - Statewide Simulation of the New Funding Formula
 - 2017-18 FTES reported at P1
3. 2018/19 RSCCD Tentative Budget Assumptions - **Action Item**
4. 2018/19 Budget Calendars - **Action Item**
5. BAM Language Review Subcommittee Report – **Action Item**
6. College Expected Year-end Balances – Satele and O’Connor
7. Standing Report from District Council - Mettler
8. Informational Handouts
 - District-wide expenditure report link: <https://intranet.rsccd.edu>
 - Vacant Funded Position List as of 2-12-2018
 - Measure “Q” Project Cost Summary as of 1-31-2018
 - Monthly Cash Flow Summary as of 1-31-2018
 - [SAC Planning and Budget Committee Agendas and Minutes](#)
 - [SCC Budget Committee Agendas and Minutes](#)
9. Approval of FRC Minutes – January 24, 2018
10. Other

Next FRC Committee Meeting: (Executive Conference Room #114 1:30 pm – 3:00 pm)

March 21, 2018

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

THE COMMUNITY COLLEGE UPDATE

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Volume 38

For Publication Date: February 09, 2018

No. 3

State Budget Trailer Bill Language Released

After the constitutional deadline to release the Governor's State Budget proposal, the next major step in the process is the release of the State Budget trailer bill language. This language provides the details of the proposals laid out by Governor Jerry Brown on January 10, 2018. The release of these details allows the field and policymakers a more in-depth look at Governor Brown's plans for the California Community Colleges.

For the past several years, the Department of Finance has made this language available online, and it can be accessed [here](#) by opening the "Education" tab.

Three significant proposals are made for the California Community Colleges: the Community College Student-Focused Apportionments Formula, the California Online Community College, and Aligning California Community College Financial Aid. Additionally, Governor Brown has proposed to bring K-12 career technical education under the umbrella of the California Community College Strong Workforce Program. Over the next few weeks we will provide initial summaries of the most-significant trailer bill language.

Student-Focused Apportionments Formula

The intent is to propose a [Student-Focused Apportionments Formula](#) that "encourages access for underrepresented students, provides additional funding in recognition of the need to provide additional support for low-income students, rewards colleges' progress on improving student success metrics, and improves overall equity and predictability so that districts may more readily plan and implement instruction and programs."

The formula is comprised of a base grant, supplemental grant, and a Student Success Incentive Grant (SSIG).

The base grant would be calculated as follows:

1. A basic allocation for the number of colleges and comprehensive centers in the district using the 2015-16 funding formula
2. \$5,320 per credit full-time equivalent student (FTES) and career development and college preparation (CDCP) noncredit FTES; the per-FTES amount is to be increased by the cost-of-living adjustment (COLA) for 2018-19 and in future-year State Budgets
3. \$3,323 per other noncredit FTES, also increased by the COLA each year
4. The amounts for #2 and #3 above are multiplied by 45.2%, excluding the amounts for FTES generated by correctional facility inmates or special admit students

Changes in FTES each year would be funded at the marginal rates calculated above, and there would still be a one-year delay before reducing revenues related to declining enrollment. Also, the provision to restore FTES within three years would still be in place.

The Board of Governors (BOG) would be charged with monitoring and assessing whether the existing growth formula is appropriately addressing differences of geographic locations across the community college districts.

It should be noted that the proposed language includes a requirement starting in 2018-19 for each district to declare to which fiscal year its summer term FTES applies, and thereafter it could not be changed. This is a significant reduction in the flexibility that community colleges currently have in managing their finances.

The supplemental grant would include:

1. 25.07% of the per-FTES credit rate above multiplied by the number of students receiving a College Promise Grant (formerly the BOG fee waiver) in the prior year
2. 40% of the per-FTES credit rate by the number of students receiving Pell Grants in the prior year

SSIG would be calculated as follows:

1. 104% of the per-FTES credit rate times the number of Chancellor's Office-approved degrees, certificates, and awards granted by the district in the prior year
2. 120.2% of the per-FTES credit rate times the number of students who complete a degree certificate, or transfer in three years or less in the prior year, as defined for purposes of computing the Completion Rate/Student Progress and Attainment Rate applicable to the student success scorecard
3. 18.35% of the per-FTES credit rate times the number of Associate Degree for Transfer degrees granted by the district

The supplemental grant and SSIG funds would fluctuate each year as the number of qualifying students fluctuates; however, just as with the base grant, any reductions in funding would be delayed to the year after the decline in students.

In order to receive supplemental and SSIG funds, a district shall align its master plan with the goals included in the strategic vision plan adopted by the BOG in 2017, including benchmarks and actions for measuring progress towards meeting the systemwide goals, and align its budget with the revised master plans by a date determined by the Chancellor's Office.

A hold harmless provision is included in the proposal, which would, for the 2018-19 fiscal year, provide a level of funding at least at the total computational revenue the district received in 2017-18, defined as a district's final entitlement for general purpose apportionment based on FTES and the number of colleges and centers the district operates.

The hold harmless provision, beginning in 2019-20, would provide a level of funding determined by multiplying the district's new FTES by the associated credit, noncredit, and CDCP rates received by the district in the 2017-18 fiscal year. The level of funding shall be adjusted to include a basic allocation based on the number of colleges and comprehensive centers in the community college district consistent with the basic allocation rates used in the 2017-18 fiscal year.

—*Michelle McKay Underwood, Kyle Hyland, and Sheila G. Vickers*

posted 02/07/2018

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California Online Community College Trailer Bill

As expected, Governor Jerry Brown is proposing to create a new fully online community college district under the California Community College Chancellor's Office. The new California Online Community College (COCC) would create and coordinate online courses and programs targeted toward working adults with a high school diploma but lacking a college degree or certificate.

The COCC is intended to provide high school degree holders without a college degree or certificate with short-term credentials and certifications with labor market value, and sub-associate degree credentials. The COCC will enroll students by the last quarter of 2019, and by the sixth year of implementation there would be at least 16 program pathways.

Initially, the COCC would focus on providing vocational training, career advancement opportunities, and credentialing for careers in child development, the service sector, advanced manufacturing, health care and in-home supportive services, among other areas. Like brick and mortar colleges, the COCC would be funded on the new Student Focused Funding Formula.

The system Board of Governors would be the Governing Board of the COCC until an independent Board is established by July 1, 2025. The COCC would be required to apply for accreditation by July 1, 2021.

The 2018-19 State Budget proposal allocates \$120 million for the COCC, \$100 million is one-time to support start-up costs, and \$20 million is ongoing to support ongoing operating expenses.

One-time start-up costs of \$100 million would be provided to be used over seven years:

- \$25 million for design, development, and capital improvements for scalable technology
- \$20 million for a research and development unit
- \$23 million for set up of core functions
- \$16 million for scaling efforts
- \$11 million for operations development
- \$5 million for implementation of business plan and establishing accreditation

The Governor also proposes ongoing operations costs of \$20 million:

- \$3 million for ongoing technology related costs
- \$5 million for program pathways
- \$11 million for salaries and benefits, facilities, office equipment, supplies, travel, collaboration tools, and incidentals
- \$1 million for other professional services

The Senate Budget Committee is holding an informational hearing on the proposal today, February 8, 2018, and the Senate Subcommittee on Education will discuss the topic on April 12, 2018. The

Assembly Budget Subcommittee on Education Finance will hear the California Community College budget proposal on March 6, 2018.

The COCC trailer bill language is available [here](#).

—*Michelle McKay Underwood*

posted 02/08/2018

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No. 3

Preparing for the Next Storm

In light of the constant warning districts are receiving regarding future economic trends, we have received quite a number of questions about planning for a wide range of financial options. While there is no single “silver bullet” plan that fits all districts, the elements of successful plans do have some common threads.

Estimating Revenues and Expenses

All financial plans start with estimates of future revenues, expenses, and reserves. Each major source of revenues can be subjected to a sensitivity analysis to determine how much a change in that particular revenue source would affect the overall revenue projection. If federal funds go down by 10%, for example, the impact on most districts is much less than if state general apportionment revenues go down by 10%. The same can be done for expenditures. A 10% increase in Unemployment Insurance rates is far different than a 10% increase in the cost of health benefits, for example.

We encourage planning for a range of estimates and scenarios. What if revenues come in 3% higher or lower than projected, does that cause a significant change in the district’s fiscal position? Are sufficient reserves available to ride out the storm for at least the first year? If not, what is the plan and how sure are we that our plan can be executed? Solid reserves buy us planning time to protect programs, employees, and students.

Plan to Address Areas That Make a Difference

There is no such thing as a good plan that does not have one or more backup plans. What if we suddenly have to reduce expenditures significantly; how would we do it? We have often argued that salaries, benefits, and class size, which dictate nearly 90% of district costs, must be the primary source of any significant budget cuts. Going after 5,000 other small costs to improve efficiency is worthwhile, but the big differences are made by addressing high-dollar areas. We use class sizes as a measure of how many people the district employs.

In California, resources are scarce and must be allocated carefully. Every district will need to assess its priorities and make decisions accordingly. If you decide, for example, to maintain a high-cost benefits plan level, you are also deciding that salaries and class sizes are a lower priority and will not be protected. Whether it is obvious or not, these tradeoffs are found in every budget.

Expense Category			
Level	Salaries	Benefits	Class Sizes

High		X	
Moderate	X		
Low			X

In our example above, maintaining high-cost benefits means something else will have to give; in this case we illustrate class sizes going up a bit so the number of people can be reduced and the dollars shifted to maintaining benefits. Make tradeoffs that meet your highest priority needs and make sense to you.

Assessing Plan Risk

There is some degree of risk in every plan; make sure you identify what actions you will take to mitigate that risk. In the example above, if our current collective bargaining agreement specifies a maximum class size of 40 students in standard lecture classes, and our current class sizes are 36, we can increase class sizes if we need to do so. But what if our contract limit is 30? Now our plan is riskier because we must negotiate before we can reduce staffing. That could take some time and the result is uncertain, so our plan becomes more risky.

So if our reserves are at a low level and we need to take immediate action, we will be in crisis quickly. But if we have a large enough reserve to carry us through the current year, now we have some planning time to achieve a more graceful degradation of services. Good reserves buy us time to develop better options—the message? Hang on to your reserves during uncertain times. Low reserves make any plan more risky.

Plan Now

The key to successful planning is to start early, involve key stakeholders and community leaders, and really take the time to educate and communicate. Starting late, leaving people out, or not providing enough information guarantees a lack of support.

In districts that plan ahead, no one wants to go to higher class sizes, or lower salaries or benefits, but everyone knows what the costs and benefits of doing so would be. We think planning ahead helps everyone, especially the board, to articulate priorities and facilitate necessary actions long before they may be needed.

In the end, California's system for funding schools and community colleges remains volatile. There will soon be another downturn whether we are ready or not. The lessons of the Great Recession remind us that a focus on priorities, planning, the big items in the budget, and reserves are likely to lead us to solutions. The districts committed to best practices will patch the roof before, not during, the next storm.

—Ron Bennett; John Gray; and Matt Phillips, CPA

posted 01/26/2018

SSC Community College Financial Projection Dartboard 2018-19 Governor's Proposed State Budget

This version of SSC's Financial Projection Dartboard is based on the 2018-19 Governor's Proposed State Budget. We have updated the cost-of-living adjustment (COLA), consumer price index (CPI), and ten-year T-bill planning factors to reflect the latest economic forecasts. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are, at best, general guidelines.

Factor		2017-18	2018-19	2019-20	2020-21	2021-22
Statutory COLA for Apportionments		1.56%	2.51%	2.41%	2.80%	3.17%
Base Apportionment Increase		\$183.6 million	\$175 million ¹	TBD	TBD	TBD
Growth Funding		1% (\$57.8 million)	1% (\$60 million)	TBD	TBD	TBD
State Categorical Programs	COLA	1.56% ²	2.51% ²	2.41% ²	2.80% ²	3.17% ²
	Funding	\$380.7 million	\$614.9 ³ million	Ongoing unless otherwise stated	Ongoing unless otherwise stated	Ongoing unless otherwise stated
California CPI		3.18%	3.22%	3.04%	2.94%	2.99%
Interest: Ten-Year Treasuries		2.52%	2.90%	3.05%	3.20%	3.10%
California Lottery ⁴	\$146	\$146	\$146	\$146	\$146	\$146
	\$48	\$48	\$48	\$48	\$48	\$48
CalPERS Employer Rate		15.531%	17.7%	20.0%	22.7%	23.7%
CalSTRS Employer Rate		14.43%	16.28%	18.13%	19.10%	19.10%

¹ For transitioning to the Governor's proposed new funding formula

² COLA for Disabled Student Programs and Services (DSPS), Extended Opportunity Programs and Services (EOPS), California Work Opportunity and Responsibility to Kids (CalWORKs), and Child Care Tax Bailout programs

³ The 2018-19 State Budget includes the following additional programmatic funding sources:

- \$275.2 million for deferred maintenance or instructional equipment, with no match requirement (one-time funds)
- \$120 million (of which \$20 million is ongoing) for the new online community college
- \$48.4 million (\$17.8 million ongoing) for K-12 and community college apprenticeship programs
- \$46.0 million to support the implementation of the California College Promise Program
- \$44.9 million in Proposition 51 bond funds for 5 new and 15 continuing facilities projects
- \$32.9 million for the Student Success Completion Grant Program (consolidates the Full-Time Student Grant and Completion Grant programs)
- \$20.5 million to fund the COLA for the Adult Education Block Grant program
- \$20.0 million for the Innovation Awards Program focused on enhancing equity (one-time funds)
- \$5.0 million for the Adult Education Block Grant program for a shared data collection and accountability system
- \$2.0 million for certified nursing assistant programs

⁴ The forecast for Lottery funding per full-time equivalent student (FTES) includes both base (unrestricted) funding and the amount restricted by Proposition 20 for instructional materials. Lottery funding is initially based on prior-year actual annual FTES, and is ultimately based on current-year annual FTES.

Governor's 2018-19 Budget Proposal

Student Centered Funding Formula

Summary Chart

Formula Framework	Calculation of Grants
<p>50%: Base Grants</p>	<ol style="list-style-type: none"> 1. Minimum funding level = 2017-18 FY 2. Basic allocation based on number of colleges and centers 3. Allocation based on credit, CDCP, and non-credit FTES 4. Base grants equal to <u>45.2%</u> of credit, CDCP, or non-credit FTES rates <p>FTES Calculation:</p> <ul style="list-style-type: none"> • The higher 2017-18 rate will be used to determine district base grant. • In 2018-19 FY, districts must decide which year (2018-19 or 2019-20) to apply summer FTES. • Summer shift of FTES ends after 2018-19. • Decreases in FTES result in revenue reductions the year after the initial year of enrollment decline • Up to three years of restoration <p>Growth:</p> <ul style="list-style-type: none"> • Percentage allocated in annual budget • Growth formula approved in 2015-16 • Growth attributable to supplemental grants • Growth attributable to student success incentive grants
<p>25%: Supplemental Grants</p>	<ol style="list-style-type: none"> 1. Supplemental grant equal to <u>25.07%</u> of credit rate multiplied by number of California College Promise Grants (formerly BOG Fee Waiver) recipients 2. Supplemental grant equal to <u>40%</u> of credit rate multiplied by number of Pell Grant recipients <p>Other:</p> <ul style="list-style-type: none"> • Number of students is defined by number of students served by district • Utilizes prior year data

	<ul style="list-style-type: none"> Decreases in number in BOG or Pell result in revenue reductions the year after the initial year of decline
<p>25%: Student Success Incentive Grants</p>	<ol style="list-style-type: none"> Student Success grant equal to <u>104%</u> of credit rate multiplied by number of Chancellor’s Office approved degrees, certificates, and awards granted by the district Student Success grant equal to <u>120.2%</u> of credit rate multiplied by number of students who complete a degree, certificate, or transfer in 3 years or less based on Scorecard cohort data Student Success grant equal to <u>18.35%</u> of credit rate multiplied by number of ADT degrees granted by the district <p>Other:</p> <ul style="list-style-type: none"> Utilizes prior year data Decreases in number of success measures result in revenue reductions the year after the initial year of decline
<p>Hold Harmless</p>	<ol style="list-style-type: none"> Minimum 2018-19 = 2017-18 FY Beginning in 2019-20 and each year thereafter, funding level determined by multiplying <u>district new FTES</u> by the 2017-18 FTES.
<p><i>*Credit Rate = \$5,320 multiplied by 2018-19 COLA</i> <i>CDCP Rate = \$5,320 multiplied by 2018-19 COLA</i> <i>Noncredit Rate = \$3,323 multiplied by 2018-19 COLA</i></p>	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2015-16 and 2016-17 ACTUAL FTES COMPARISON TO P1 ACTUAL

(P1) FINAL

As of January 8, 2018

SUMMER 2017 On or After 7/1/2017			
NC	56.05	32.50	23.55
CDCP	545.93	422.18	123.75
CR	1,716.50	1,220.82	495.68
SUMMER TOTALS	2,318.48	1,675.50	642.98

FALL 2017			
NC	271.35	202.06	69.29
CDCP	2,010.82	1,513.73	497.09
CR			
IS_DSCH	289.39	156.99	132.40
IS_WSCH	486.32	305.88	180.44
DSCH	459.97	301.50	158.47
Positive	1,572.32	1,513.65	58.67
WSCH	7,278.08	4,691.78	2,586.30
TOTAL CR	10,086.08	6,969.80	3,116.28
FALL TOTALS	12,368.25	8,685.59	3,682.66

SPRING 2018			
NC	358.79	233.28	125.51
CDCP	3,154.95	2,178.04	923.91
CR			
Jan. intersession	793.53	556.22	237.31
IS_DSCH	315.91	191.47	124.44
IS_WSCH	459.68	311.98	147.70
DSCH	405.97	309.85	96.12
Positive	1,641.91	1,579.67	62.24
WSCH	6,796.56	4,331.81	2,464.75
TOTAL CR	10,413.56	7,281.00	3,132.56
SPRING TOTALS	13,927.30	9,692.32	4,234.98

SUMMER 2018 On or Before 6/30/2018			
NC	15.95	15.95	0.00
CDCP	213.71	213.71	0.00
CR	54.46	43.77	10.69
Borrowed	3.48	3.48	0.00
SUMMER TOTALS	287.60	276.91	10.69

COMBINED			
NC	702.14	483.79	218.35
CDCP	5,925.41	4,327.66	1,597.75
CREDIT	22,274.08	15,518.87	6,755.21
TOTAL	28,901.63	20,330.32	8,571.31

2015-2016			
(RECALC) Reporting			
TOTAL	SAC	SCC	
56.05	32.50	23.55	
545.93	422.18	123.75	
1,716.50	1,220.82	495.68	
2,318.48	1,675.50	642.98	

2016-2017			
Actuals as of July 10, 2017			
TOTAL	SAC	SCC	
271.35	202.06	69.29	
2,010.82	1,513.73	497.09	
289.39	156.99	132.40	
486.32	305.88	180.44	
459.97	301.50	158.47	
1,572.32	1,513.65	58.67	
7,278.08	4,691.78	2,586.30	
10,086.08	6,969.80	3,116.28	
12,368.25	8,685.59	3,682.66	

2017-2018			
(P1) Actuals as of January 8, 2018			
TOTAL	SAC	SCC	
107.74	62.99	44.75	
354.89	263.54	91.35	
1,738.64	1,239.88	498.76	
2,201.27	1,566.41	634.86	

2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

Non-Credit	68.90%	31.10%
CDCP	73.04%	26.96%
Credit	69.67%	30.33%
Total	70.34%	29.66%

2016-2017			
Actuals as of July 10, 2017			
TOTAL	SAC	SCC	
46.46	18.57	27.89	
411.66	306.58	105.08	
1,686.29	1,223.17	463.12	
2,144.41	1,548.32	596.09	

2017-2018			
(P1) Actuals as of January 8, 2018			
TOTAL	SAC	SCC	
107.74	62.99	44.75	
354.89	263.54	91.35	
1,738.64	1,239.88	498.76	
2,201.27	1,566.41	634.86	

2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

Non-Credit	58.97%	41.03%
CDCP	71.03%	28.97%
Credit	69.47%	30.53%
Total	69.44%	30.56%

Growth Total District	-4.79%	
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Growth Total by Campus	-6.02%	-1.88%
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2017-2018			
(P1) Actuals as of January 8, 2018			
TOTAL	SAC	SCC	
107.74	62.99	44.75	
354.89	263.54	91.35	
1,738.64	1,239.88	498.76	
2,201.27	1,566.41	634.86	

2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

Non-Credit	83.37%	16.63%
CDCP	68.08%	31.92%
Credit	69.98%	30.02%
Total	70.08%	29.92%

Growth Total District	2.38%	
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Growth Total by Campus	3.32%	0.23%
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2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

Non-Credit	83.37%	16.63%
CDCP	68.08%	31.92%
Credit	69.98%	30.02%
Total	70.08%	29.92%

Growth Total District	-2.53%	
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Growth Total by Campus	-2.89%	-1.66%
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NOTE:

Actuals
Est. actuals
Updated projections

@17/18 Advance Apportionment Apportionment Exhibit "C"			
\$ 5,072.1117730	base per credit FTES		
\$ 3,050.0035610	base per non-credit FTES		
\$ 5,072.1117860	base per non-credit CDCP FTES		
TOTAL	SAC	SCC	
\$112,976,623.40	\$78,713,443.23	\$34,263,180.17	
\$2,141,529.50	\$1,475,561.22	\$665,968.28	
\$30,054,341.90	\$21,950,375.29	\$8,103,966.61	
\$145,172,494.80	\$102,139,379.75	\$43,033,115.05	

@17/18 Advance Apportionment Apportionment Exhibit "C"			
\$ 5,072.1117730	base per credit FTES		
\$ 3,050.0035610	base per non-credit FTES		
\$ 5,072.1117860	base per non-credit CDCP FTES		
TOTAL	SAC	SCC	
\$109,046,068.98	\$75,754,811.73	\$33,291,257.25	
\$2,606,729.55	\$1,537,155.39	\$1,069,574.16	
\$26,189,872.09	\$18,602,719.96	\$7,587,152.13	
\$137,842,670.62	\$95,894,687.07	\$41,947,983.55	

@17/18 Advance Apportionment Apportionment Exhibit "C"			
\$ 5,072.1117730	base per credit FTES		
\$ 3,050.0035610	base per non-credit FTES		
\$ 5,072.1117860	base per non-credit CDCP FTES		
TOTAL	SAC	SCC	
\$110,870,784.03	\$77,585,507.01	\$33,285,277.02	
\$2,952,616.95	\$2,461,688.37	\$490,928.57	
\$27,106,836.30	\$18,454,320.80	\$8,652,515.50	
\$140,930,237.28	\$98,501,516.19	\$42,428,721.09	

Borrowing Analysis			
TOTAL	SAC	SCC	
(\$2,105,839.37)	(\$1,127,936.22)	(\$977,903.15)	
\$811,087.45	\$986,127.15	(\$175,039.70)	
(\$2,947,505.60)	(\$3,496,054.49)	\$548,548.89	
(\$4,242,257.52)	(\$3,637,863.56)	(\$604,393.96)	

\$ 5,072.1117730	\$ 5,072.1117730	\$ 5,072.1117730
TOTAL	SAC	SCC
(836.39)	(717.23)	(119.16)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2015-16 and 2016-17 ACTUAL FTES COMPARISON TO P1 ACTUAL**

**(P1) FINAL w/
Borrowing**

As of January 8, 2018

SUMMER 2017 On or After 7/1/2017

2015-2016			
(RECALC) Reporting			
TOTAL	SAC	SCC	
56.05	32.50	23.55	
545.93	422.18	123.75	
1,716.50	1,220.82	495.68	
2,318.48	1,675.50	642.98	

FALL 2017

2015-2016			
NC	271.35	202.06	69.29
CDCP	2,010.82	1,513.73	497.09
CR			
IS, DSCH	289.39	156.99	132.40
IS, WSCH	486.32	305.88	180.44
DSCH	459.97	301.50	158.47
Positive	1,572.32	1,513.65	58.67
WSCH	7,278.08	4,691.78	2,586.30
TOTAL CR	10,086.08	6,969.80	3,116.28
FALL TOTALS	12,368.25	8,685.59	3,682.66

SPRING 2018

2015-2016			
NC	358.79	233.28	125.51
CDCP	3,154.95	2,178.04	976.91
CR			
Jan. intersession	793.53	556.22	237.31
IS, DSCH	315.91	191.47	124.44
IS, WSCH	459.68	311.98	147.70
DSCH	405.97	309.85	96.12
Positive	1,641.91	1,579.67	62.24
WSCH	6,796.56	4,331.81	2,464.75
TOTAL CR	10,413.56	7,281.00	3,132.56
SPRING TOTALS	13,927.30	9,692.32	4,234.98

SUMMER 2018 On or Before 6/30/2018

2015-2016			
NC	15.95	15.95	0.00
CDCP	213.71	213.71	0.00
CR	54.46	43.77	10.69
Borrowed	3.48	3.48	0.00
SUMMER TOTALS	287.60	276.91	10.69

COMBINED

2015-2016			
NC	702.14	483.79	218.35
CDCP	5,925.41	4,327.66	1,597.75
CREDIT	22,274.08	15,518.87	6,755.21
TOTAL	28,901.63	20,330.32	8,571.31

Non-Credit	68.90%	31.10%	
CDCP	73.04%	26.96%	
Credit	69.67%	30.33%	
Total	70.34%	29.66%	

2016-2017			
Actuals as of July 10, 2017			
TOTAL	SAC	SCC	
46.46	18.57	27.89	
411.66	306.58	105.08	
1,686.29	1,223.17	463.12	
2,144.41	1,548.32	596.09	

2016-2017			
NC	297.64	183.83	113.81
CDCP	1,831.52	1,363.75	467.77
CR			
IS, DSCH	322.85	186.49	136.36
IS, WSCH	534.85	357.99	176.86
DSCH	381.14	248.62	132.52
Positive	1,135.35	1,068.42	66.92
WSCH	7,072.66	4,552.12	2,520.54
TOTAL CR	9,446.85	6,413.64	3,033.20
FALL TOTALS	11,576.01	7,961.22	3,614.79

2016-2017			
NC	509.85	300.87	208.98
CDCP	2,783.89	1,860.89	923.00
CR			
Jan. intersession	836.45	585.28	251.17
IS, DSCH	371.04	200.39	170.65
IS, WSCH	555.08	378.00	177.08
DSCH	348.21	271.92	76.29
Positive	1,565.30	1,500.13	65.16
WSCH	6,651.88	4,327.28	2,324.60
TOTAL CR	10,327.96	7,263.00	3,064.95
SPRING TOTALS	13,621.69	9,424.76	4,196.94

2016-2017			
NC	0.72	0.72	0.00
CDCP	136.43	136.43	0.00
CR	38.05	35.74	2.31
Borrowed	0.00	0.00	0.00
SUMMER TOTALS	175.20	172.89	2.31

Non-Credit	58.97%	41.03%	
CDCP	71.03%	28.97%	
Credit	69.47%	30.53%	
Total	69.44%	30.56%	

Growth Total District	-4.79%
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Growth Total by Campus	-6.02%	-1.88%
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2017-2018			
(P1) Actuals as of January 8, 2018			
TOTAL	SAC	SCC	
107.74	62.99	44.75	
354.89	263.54	91.35	
1,738.64	1,239.88	498.76	
2,201.27	1,566.41	634.86	

2017-2018			
NC	342.38	313.54	28.84
CDCP	1,750.66	1,364.70	385.96
CR			
IS, DSCH	435.59	274.65	160.94
IS, WSCH	607.68	390.47	217.21
DSCH	310.00	214.44	95.56
Positive	1,354.92	1,288.59	66.33
WSCH	7,052.87	4,598.09	2,454.78
TOTAL CR	9,761.06	6,766.24	2,994.82
FALL TOTALS	11,854.10	8,444.48	3,409.62

2017-2018			
NC	517.95	430.58	87.37
CDCP	3,042.74	1,874.15	1,168.59
CR			
Jan. intersession	741.90	474.86	267.04
IS, DSCH	393.09	278.81	114.28
IS, WSCH	554.28	377.28	177.00
DSCH	374.59	254.98	119.61
Positive	1,730.07	1,664.09	65.98
WSCH	6,565.27	4,240.35	2,324.92
TOTAL CR	10,359.20	7,290.37	3,068.83
SPRING TOTALS	13,919.89	9,595.10	4,324.79

2017-2018			
NC	0.00	0.00	0.00
CDCP	196.00	136.00	60.00
CR	0.00	0.00	0.00
Borrowed	836.39	717.23	119.16
SUMMER TOTALS	1,032.39	853.23	179.16

Non-Credit	83.37%	16.63%	
CDCP	68.08%	31.92%	
Credit	70.56%	29.44%	
Total	70.53%	29.47%	

Growth Total District	5.42%
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Growth Total by Campus	7.08%	1.64%
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2017-2018			
Better (Worse) RECALC 15/16 vs. P1 17/18			
TOTAL	SAC	SCC	
51.69	30.49	21.20	
(191.04)	(158.64)	(32.40)	
22.14	19.06	3.08	
(117.21)	(109.09)	(8.12)	

2017-2018			
NC	71.03	111.48	(40.45)
CDCP	(260.16)	(149.03)	(111.13)
CR			
IS, DSCH	146.20	117.66	28.54
IS, WSCH	121.36	84.59	36.77
DSCH	(149.97)	(87.06)	(62.91)
Positive	(217.40)	(225.06)	7.66
WSCH	(225.21)	(93.69)	(131.52)
TOTAL CR	(325.02)	(203.56)	(121.46)
FALL TOTALS	(514.15)	(241.11)	(273.04)

2017-2018			
NC	159.16	197.30	(38.14)
CDCP	(112.21)	(303.89)	191.68
CR			
Jan. intersession	(51.63)	(81.36)	29.73
IS, DSCH	77.18	87.34	(10.16)
IS, WSCH	94.60	65.30	29.30
DSCH	(31.38)	(54.87)	23.49
Positive	88.16	84.42	3.74
WSCH	(231.29)	(91.46)	(139.83)
TOTAL CR	(54.36)	9.37	(63.73)
SPRING TOTALS	(7.41)	(97.22)	89.81

2017-2018			
NC	(15.95)	(15.95)	0.00
CDCP	(17.71)	(77.71)	60.00
CR	(54.46)	(43.77)	(10.69)
Borrowed	832.91	713.75	119.16
SUMMER TOTALS	744.79	576.32	168.47

Non-Credit	83.37%	16.63%	
CDCP	68.08%	31.92%	
Credit	70.56%	29.44%	
Total	70.53%	29.47%	

Growth Total District	0.37%
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Growth Total by Campus	0.63%	-0.27%
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NOTE:

Actuals
Est. actuals
Updated projections

@17/18 Advance Apportionment Apportionment Exhibit "C"

\$ 5,072.1117730	base per credit FTES	
\$ 3,050.0035610	base per non-credit FTES	
\$ 5,072.1117860	base per non-credit CDCP FTES	
TOTAL	SAC	SCC

Credit	\$112,976,623.40	\$78,713,443.23	\$34,263,180.17
Noncredit	\$2,141,529.50	\$1,475,561.22	\$665,968.28
Noncredit-CDCP	\$30,054,341.90	\$21,950,375.29	\$8,103,966.61
TOTAL	\$145,172,494.80	\$102,139,379.75	\$43,033,115.05

@17/18 Advance Apportionment Apportionment Exhibit "C"

\$ 5,072.1117730	base per credit FTES	
\$ 3,050.0035610	base per non-credit FTES	
\$ 5,072.1117860	base per non-credit CDCP FTES	
TOTAL	SAC	SCC

Credit	\$109,046,068.98	\$75,754,811.73	\$33,291,257.25
Noncredit	\$2,606,729.55	\$1,537,155.39	\$1,069,574.16
Noncredit-CDCP	\$26,189,872.09	\$18,602,719.96	\$7,587,152.13
TOTAL	\$137,842,670.62	\$95,894,687.07	\$41,947,983.55

@17/18 Advance Apportionment Apportionment Exhibit "C"

\$ 5,072.1117730	base per credit FTES	
\$ 3,050.0035610	base per non-credit FTES	
\$ 5,072.1117860	base per non-credit CDCP FTES	
TOTAL	SAC	SCC

Credit	\$115,113,047.60	\$81,223,377.74	\$33,889,669.86
Noncredit	\$2,952,616.95	\$2,461,688.37	\$490,928.57
Noncredit-CDCP	\$27,106,836.30	\$18,454,320.80	\$8,652,515.50
TOTAL	\$145,172,500.84	\$102,139,386.92	\$43,033,113.93

Borrowing Analysis

TOTAL	SAC	SCC
\$2,136,424.20	\$2,509,934.51	(\$373,510.31)
\$811,087.45	\$986,127.15	(\$175,039.70)
(\$2,947,505.60)	(\$3,496,054.49)	\$548,548.89
\$6.05	\$7.17	(\$1.13)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL FUND
2018-19 Tentative Budget Assumptions
February 15, 2018

I. State Revenue

A. Budgeting will continue to utilize the District's Budget Allocation Model (BAM) based on SB 361 for Tentative Budget as there are still many unknowns with the new state performance based funding formula.

B. FTES Workload Measure Assumptions:

Year	Base	Actual	Funded	Actual Growth
2013/14	28,185.04	28,688.93	28,688.93	1.79%
2014/15	28,688.93	28,908.08	28,908.08	0.76%
2015/16	28,908.08	28,901.64	28,901.64	-0.02%
2016/17	P3 28,901.64	27,517.31	28,901.64	-4.79%
2017/18	P1 28,901.64	29,007.65	29,007.65	-0-

a - based on submitted P3, District went into Stabilization in FY 2016-17

b - based on submitted P1, the district estimates borrowing 836.39 FTES from summer 2018

The district went into stabilization in 2016/17 and is in restoration in 2017/18.

To maintain the 2015/16 funding level the district borrowed from summer 2018 for reporting purposes.

A decision will need to be made by fiscal year end whether we have enough summer 2018 FTES to borrow to fully restore, or there will be a permanent additional reduction in ongoing revenue.

The governor's proposed budget includes 1% systemwide growth funding, 2.51% COLA, and no base allocation increase. Instead the budget includes a new Student-Focused Funding Formula, the details of which are not fully know at this time.

Projected COLA of 2.51%	\$4,000,000
Projected Growth/Access	\$0
Projected Base Allocation Increase	\$0
Continued Projected Deficit (est. 0.708%)	\$0
Apportionment Base Incr (Decr) for 2017/18	\$4,000,000

2018/19 Potential Growth at 0.5% based on 1% system 29,046

C. Education Protection Account (EPA) funding estimated at \$21,022,922 based on 2017/18 Advance. These are not additional funds. The EPA is only a portion of general purpose funds that offsets what would otherwise be state aid in the apportionments. We intend to charge a portion of faculty salaries to this funding source in compliance with EPA requirements.

D. Unrestricted lottery is projected at \$146 per FTES (\$4,339,229). Restricted lottery at \$48 per FTES (\$1,426,596). (2017/18 P1 of resident & nonresident factored FTES, 29,720.75 x 146 = \$4,339,229 unrestricted lottery; 29,720.75 x 48 = \$1,426,596.) Slight increase.

E. Estimated reimbursement for part-time faculty compensation is estimated at \$599,306 (2017/18 Advance). Unchanged.

F. Categorical programs will continue to be budgeted separately; self-supporting, matching revenues and expenditures. COLA is being proposed on certain categorical programs. Without COLA, other categorical reductions would be required to remain in balance if settlements were reached with bargaining groups. The colleges will need to budget for any program match requirements using unrestricted funds.

G. BOG fee waivers 2% administration funding estimated at 2017/18 Advance of \$307,714. Unchanged.

H. Mandates Block Grant estimated at a total budget of \$795,000. Unchanged. No additional one-time allocation proposed.

II. Other Revenue

I. Non-Resident Tuition budgeted at \$3,200,000. \$275,000 increase. (SAC \$2,400,000, SCC \$800,000)

J. Interest earnings estimated at \$725,000. Increase based on anticipated interest rate increases.

K. Other miscellaneous income (includes fines, fees, rents, etc.) is estimated at approximately \$350,000. Unchanged.

L. Apprenticeship revenue estimated at \$2,757,300. Unchanged.
(Corresponding expenses related to this allocation must be budgeted for additional apprenticeship course offerings)

M. Scheduled Maintenance/Instructional Equipment allocation \$6.8 million (no match required).

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL FUND
2018-19 Tentative Budget Assumptions
February 15, 2018

III. Appropriations and Expenditures

- A. As the District's budget model is a revenue allocation model, revenues flow through the model to the colleges as earned. The colleges have the responsibility, within their earned revenue, to budget for ALL necessary expenditures including but not limited to all full time and part time employees, utilities, instructional services agreements, multi-year maintenance and other contracts, supplies, equipment and other operating costs.
- B. The state is estimating a Cost of Living Allowance (COLA) of 2.51%. Any collectively bargained increased costs will be added to the budget. The estimated cost of a 1% salary increase is \$1.5 million.
- C. Step and column movement is budgeted at an additional cost of approximately \$1.26 million including benefits. (FARSCCD approximate cost \$601,000, CSEA approximate cost \$405,000, Management/Other approximate cost \$254,000)
- D. Health and Welfare benefit premium cost increase as of 1/1/19 is estimated at 2.5% for an additional cost of approximately \$402,000 for active employees and an additional cost of \$178,000 for retirees, for a combined increase of \$580,000. State Unemployment Insurance local experience charges are estimated at \$250,000 (2017/18 budgeted amount). Unchanged. CalPERS employer contribution rate will increase in 2018/19 from 15.531% to 17.70% for an increase of \$818,632. (Note: The cost of each 1% increase in the PERS rate is approximately \$350,000.) CalSTRS employer contribution rate will increase in 2018/19 from 14.43% to 16.28% for an increase of \$1,220,221. (Note: The cost of each 1% increase in the STRS rate is approximately \$700,000.)
- E. The full-time faculty obligation (FON) for Fall 2018 is estimated at 371. The District is currently recruiting to replace 13 faculty vacancies. The District expects to meet its obligation. SAC is recruiting for 10 vacancies. SCC is recruiting for 1 vacancies. The current cost for a new position is budgeted at Class VI, Step 12 at approximately \$136,969. Penalties for not meeting the obligation amount to approximately \$71,000 per FTE not filled.
- F. The current rate per Lecture Hour Equivalent (LHE) effective 7/1/17 for hourly faculty is \$1,275. Unchanged
- G. Retiree Health Benefit Fund (OPEB/GASB 45 Obligation) - The District will continue to contribute 3.63% of total salaries to fund the total actuarially determined Annual Required Contribution (ARC). The annual required contribution (ARC) for 2016/17 is \$11,722,578.
- H. Capital Outlay Fund - In addition to the state allocation for Scheduled Maintenance/Instructional Equipment, the District will continue to budget \$1.5 million for capital outlay needs.
- I. Utilities cost increases of 2.5%, estimated at \$100,000.
- J. Information Technology licensing contract escalation cost of 7%, estimated at \$125,000.
- K. Property and Liability Insurance transfer estimated at \$1,970,000. Unchanged.
- L. Other additional DS/Institutional Cost expenses totaling \$551,143:
P/T Intermediate Clerk 19hrs/12 months - Human Resources - ongoing
District Administrator Institutional Equity, Compliance and Title IX - Human Resources - ongoing
3 New Senior District Safety Officer (armed) - District Safety - ongoing
- M. Child Development Fund - The District will continue to budget \$250,000 as an interfund transfer from the unrestricted general fund as a contingency plan. (\$140,000 was transferred in 2014/15 and 2015/16, 2016/17, and expected in 2017/18)
- N. Estimated annual cost of Santiago Canyon College ADA Settlement expenses of \$2 million from one-time funds.
- O. According to Chancellor's Cabinet budget reduction plan, round 2 ongoing reductions of \$3 million are incorporated in the tentative budget.

Rancho Santiago Community College District Unrestricted General Fund Summary 2018-19 Tentative Budget Assumptions Analysis February 15, 2018

*	<u>New Revenues</u>	Ongoing Only	One-Time
A	New Performance Based Funding Formula	?	
B	COLA 2.51%	\$4,000,000	
B	Growth (Borrow from summer)	1 \$0	
B	Base Allocation	\$0	
B	Deficit Factor est. at 0.708%	\$0	
D	Unrestricted Lottery	\$216,414	
H	Mandates Block Grant (one-time)	\$0	
I	Non-Resident Tuition	\$275,000	
J	Interest Earnings	\$60,000	
L	Apprenticeship - SCC	\$0	
EGHK	Misc Income	\$0	
	Total	\$4,551,414	\$0
	<u>New Expenditures</u>		
B	COLA 2.51%	\$4,000,000	
C	Step/Column	\$1,260,000	
D	Health and Welfare/Benefits Increase	\$580,000	
D	CalPERS Increase	\$818,632	
D	CalSTRS Increase	\$1,220,221	
E	Full Time Faculty Obligation Hires	\$0	
E/F	Hourly Faculty Budgets (Convert to Full Time)	\$0	
G	Increased Cost of Retiree Health Benefit ARC	\$0	
H	Capital Outlay/Scheduled Maintenance Match	\$0	
I	Utilities Increase	\$100,000	
J	ITS Licensing/Contract Escalation Cost	\$125,000	
K	Property, Liability and All Risks Insurance	\$0	
L	Other Additional DS/Institutional Costs	\$551,143	
N	SCC ADA Settlement Costs	\$0	\$2,000,000
O	Ongoing Budget Reductions	(\$3,000,000)	
	Total	\$5,654,996	\$2,000,000
	2018-19 Budget Year Surplus (Deficit)	(\$1,103,582)	
	2017/18 Structural Deficit	(\$1,346,566)	
	2017/18 Additional cost of CSEA settlement	(\$191,807)	
	2017/18 Additional cost of remaining CB settlements	?	
	2017/18 Savings in H/W Benefits (3.5% to 2.5%)	\$60,636	
	Total Net Surplus (Deficit)	(\$2,581,319)	(\$2,000,000)

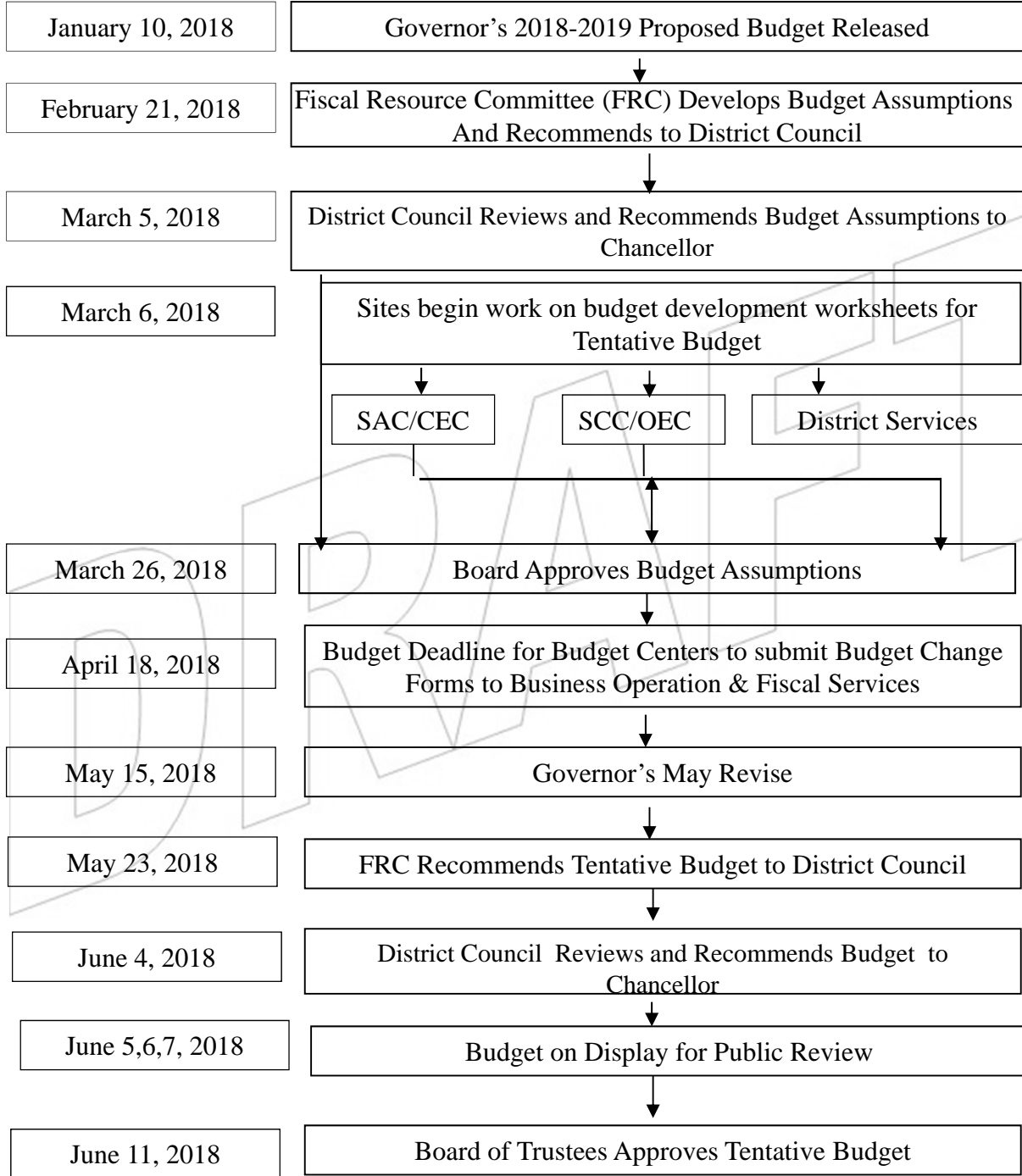
Note: Budget Stabilization Fund Balance at 6/30/2018 is estimated at \$15 million.

¹ Based on the FTES reported on the 320 submitted at P1, to maintain the 2015/16 funding level the district borrowed from summer 2018 for reporting purposes. A decision will need to be made by fiscal year end whether we have enough summer 2018 FTES to borrow to fully restore, or there will be a permanent reduction in ongoing revenue.

* Reference to budget assumption number

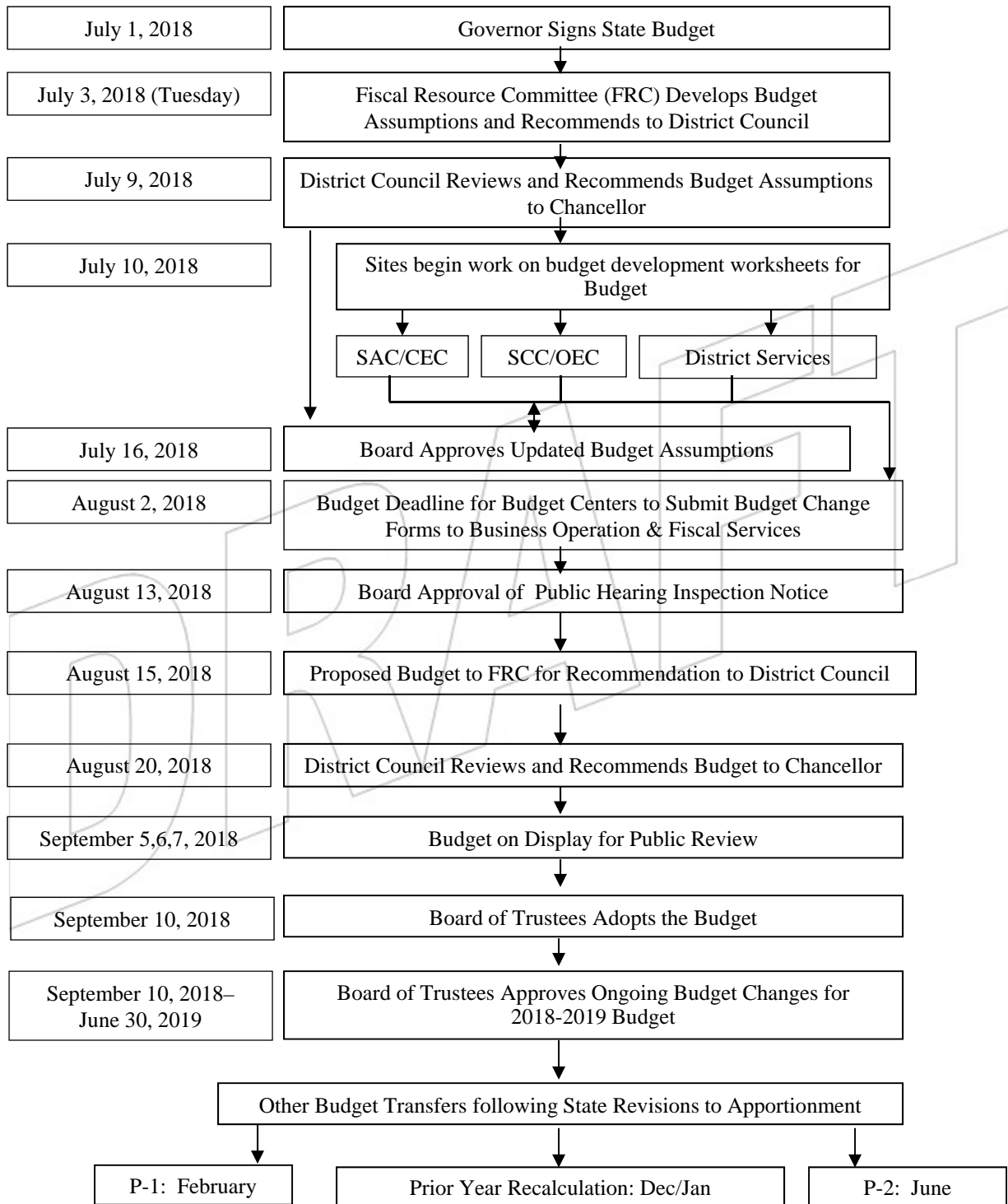
RSCCD Tentative Budget Calendar

Fiscal Year 2018 – 2019
February 21, 2018



RSCCD Adopted Budget Calendar

Fiscal Year 2018 – 2019
February 21, 2018



This model should also include a stability mechanism. In a year of decline in which a both colleges earns less FTES than its base, the base FTES will remain intact following the state method for stabilization. In a year in which only one college earns less FTES than its base, the other college is funded at its earned level and any remaining funds received by the district for stability, if any, will be allocated to the college that declined. Therefore there may only be partial or no stability funding available. ~~That college is~~ In the year of decline, college(s) are in funding stability for that one year, but ~~have~~ has up to three years in which to earn back to its base FTES **conditional on state funding**. ~~The funding for this stability will be from available district Budget Stabilization Funds. If this fund has been exhausted, the Chancellor will determine the source of funding.~~ If the college does not earn back to its base during this period, then the new lower FTES base will be established. [As an example (Scenario #5), year one there is 2% growth opportunity. One of the colleges earns 2% growth but the other college declines by 1%, going into stability. This year the college that declined is held at their base level of FTES while the other college is credited for their growth. In the second year of the example, there is no growth opportunity, but the college that declined recaptures FTES to the previous year base to emerge from stability. Note that since the other college grew in year one, the percentage split has now changed. **NEED TO ADD OTHER SCENARIOS RELATED TO THIS**]

Cost of Living Adjustments: COLAs included in the tentative and adopted budgets shall be **distributed to the three budget centers pro rata based on total budgeted salary and benefits expenses and** sequestered and not allocated for expenditure until after collective bargaining for all groups have been finalized.

Salary and Benefits Cost

All authorized full time and ongoing part time positions shall be budgeted with corresponding and appropriate fixed cost and health and welfare benefits. Vacant positions will be budgeted at the beginning of the fiscal year or when newly created at the ninth place ranking level (Class VI, Step 120) for full-time faculty and at the mid-level for other positions (ex. Step 3 for CSEA, Step 4 for Management, and AA step 6 for teachers and BA step 6 for master teachers in child development), with the district's ~~contractual cap~~ **average cost** for the health and welfare benefits **by employee group**.

Budget Stabilization Fund – The portion of the district's ending fund balance, in excess of the 5% reserve, budget center carryovers and any restricted balances, ~~used~~ **available** for one-time needs ~~in the subsequent year~~ **at the discretion of the chancellor and Board of Trustees**.

Decline – When a District (or college internally) earns fewer FTES than the previous year. (please see Stabilization and Restoration)

Stabilization – A District receives stability funding from the state (funding at the prior year FTES level) the first year of FTES decline. Each college receives its share of the stability funding based on an internal stability mechanism described in this Budget Allocation Model. (please see Decline and Restoration)

Restoration – A District (or college internally) increases its FTES back to the level prior to the year of decline based on the total computational revenue amount. Districts are entitled to restore FTES during the three years following the initial year of decline, but only receive stability funding in year one. (please see Decline and Stabilization)

Vacant Funded Positions as of 2/12/2018 - Projected Annual Salary and Benefits Savings

Fund	Management/ Academic/ Confidential	Title	Reasons	Site	Effective Date	Notes	2017-18 Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
11	Conner-Crabbe, Tracey	Director, Purchasing Services	Retirement	District	8/1/2017	Linda Melendez Interim Assignment 08/01/17-02/01/18	122,210	
11	Chitlik, Judyanne	Vice Chancellor, Human Resources	Retirement	District	6/30/2018	AC18-0645	-	
11	Kincheloe, Diane	Payroll Manager	Retirement	District	1/1/2018	Tove Johnson Interim 8/22/17-3/30/18	22,050	171,509
20%-fd 11 80%-fd 12	Stewart, Lynn	Dir Global Trade Logistics Initiative	Resignation	District	11/16/2017		27,250	
11	Bryant, Micki	Dean of Counseling	Retirement	SAC	7/7/2017	Maria Dela Cruz Interim Assignment	130,218	
11	Dahlen, Noel	Professor, Computer Science	Retirement	SAC	6/11/2017		158,122	
11	Director of Criminal Justice Academies (New Position)	Director of Criminal Justice Academies (New Position)	New position	SAC	9/15/2017	REORG#1042/AC17-0636	154,045	
11	Fonseca, Frank	Facilities Manager	Resignation	SAC	12/1/2017	CL17-1089	58,924	
11	Gaer, Susan	Professor/Coordinator	Retirement	CEC	12/21/2017		83,315	
11	Grant, Madeline	Professor, Management/Marketing	Promotion	SAC	9/23/2014		148,269	1,627,644
11	Goldmann, Dan	Professor, Biology	Retirement	SAC	12/16/2017		83,315	
11	Harding, Glen	Professor, Computer Science	Retirement	SAC	12/16/2017		84,167	
11	Huynh-Dang, KC	Professor, Pharmacy	Deceased	SAC	4/30/2017	Dombroske, Leona 1027923 temporary One- Year Contract. Is not entitled to cash benefits	1,879	
11	Jaeger, Carl	Enrollment Reporting Manager	Retirement	SAC	3/1/2018		56,066	
11	Jones, Ronald	Custodial Supervisor	Retirement	SAC	2/28/2018		34,454	
70%-fd 11 30%-fd 31	Langston, Rhonda	Director, Auxiliary Services	Retirement	SAC	5/1/2017	Jennie Adams Interim Director Auxiliary Services 7/1/17-12/31/17	121,019	
11	Lopez, Carlos	VP, Academic Affairs	Resignation	SAC	8/28/2017	Shelly Jaffray Interim Assignment AC17-0640	119,920	
11	Lundquist, Sara	Vice President of Student Service	Retirement	SAC	8/1/2017	Victoria Lugo Interim Assignment AC17-0641	113,258	
11	Marecek, Lynn	Professor, Math	Retirement	SAC	6/2/2018		-	
11	Scoggin, Sally	Professor/coordinator ESL	Retirement	CEC	5/26/2018		-	
11	Shigematsu, Ted	Professor, Philosophy	Retirement	SAC	6/8/2017		143,991	
11	Valdez, Susanne	Professor, Human Development	Resignation	SAC	8/11/2017		136,680	
69%-fd 11 31%-fd 12	Carr-Rollitt, Lucy	Professor/Learning Disabilities	Retirement	SCC	6/1/2018		-	
11	Irwin, Karl	Assoc Dean, BCTED	Resignation	SCC	6/2/2017	Elizabeth Arteaga Interim Assignment	50,246	
11	Hernandez, John	Vice President of Student Services	Promotion		7/1/2016	Ruth Babeshoff, interim VP Student Services 7/1/17-06/30/18	32,678	
11	Kennedy, James	Dean, Instr & Std Svcs	Promotion	OEC	8/1/2011	Abdul Isira was interim, now vacant	193,258	410,796
11	Parella, Michael	Professor, Political Science	Retirement	SCC	6/2/2018		-	
11	Walker, Mary	Coordinator, ESL Integrated	Retirement	SCC	6/30/2016	Reduced annual salary by \$11,211. Mr. Vargas VP moved funds to cover contract extension cost for D. Salcido 11-0000-493062- 28200-1112	134,613	
	Classified	Title	Reasons		Effective Date	Notes	2017-18 Annual Budgeted Salary/Ben	Total Unr. General Fund by Site
11	Cadotte, Angela	Payroll Specialist	Promotion	District	4/26/2017	CL18-0990	92,541	
11	Easter, Candi	Accountant	Promotion	District	5/31/2017		99,400	
11	Fangrat, Gary	District Safety Officer/Senior	Retirement	District	12/30/2017		41,008	
48%-fd 11 52%-fd 12	Frausto Aguado, Erica	Business Services Coordinator	Resignation	District	9/26/2014	CL14-0608 - FUNDING NEEDS TO BE ALL FD 12 WHEN HIRED	-	
11	Gonzalez, Jaime	District Safety Office	Resignation	District	8/27/2017		12,161	440,874
11	Ho, Albert	Applications Specialist III	Retirement	District	6/30/2018	CL18-1107	-	
11	Mora, Guadalupe	Custodian	Resignation	District	8/7/2017		15,607	
11	Smith, James	Help Desk Analyst	Retirement	District	12/30/2017		43,786	
11	Torres, Jetzamina	Business Services Coordinator	Promotion	District	10/31/2017		87,001	
11	Vancheswaran, Asha	Application Specialist III	Resignation	District	1/2/2018		49,370	
70%-fd 11 30%-fd 12	Andrade, Jose	Instructional Center Technician	Promotion	SAC	2/12/2017		58,831	
11	Administrative Clerk	Administrative Clerk	Reorg #1006	SAC	7/1/2017		26,238	
11	Ames, Richard P	Gardener/Utility Worke	Retirement	SAC	6/11/2017		98,634	
11	Caughern, Diane	Administrative Secretary	Retirement	SAC	12/31/2017		34,429	
36%-fd 11 64%-fd 12	DSPS Specialist REORG#1020	DSPS Specialist REORG#1020	REORG#1020	SAC	7/1/2017		33,315	
11	Freeman, Dianne	Support Services Assistant	Retirement	SAC	7/1/2016		95,953	
11	Guevara, Angela	Success Center Specialist	FT Coordinator	SAC	8/14/2016		89,881	
70%-fd 11 30%-fd 12	Lopez Mercedes, Jose A.	Administrative Secretary	Promotion	SAC	8/20/2017		58,204	867,170
20%-fd 11 80%-fd 12	Lopez de la Luz, Basti	High School & Community Outreach	Promotion	SAC	12/18/2017		7,691	
11	Mills, Linda L	Library Technician II	Retirement	SAC	10/31/2017		65,867	
11	Nguyen, Jimmy	Administrative Secretary	Promotion	SAC	11/13/2017	CL17-1078	54,452	
11	Palomares, Maria	Custodian	Promotion	SAC	9/7/2017	CL17-1058	62,996	
50%-fd 11 50%-fd 12	Pedroza, Guadalupe	Admission & Records Spec II	Retirement	SAC	12/30/2015		43,138	
11	Rasouli, Mohammed	Admission & Records Spec I	Resignation	SAC	12/29/2017		9,368	
11	Tuon, Sophanareth	Senior Custodian/Utility Worker	change shift	SAC	1/2/2018	change shift take Felix Razo when it became vacant 12-30-17	45,473	

Vacant Funded Positions as of 2/12/2018 - Projected Annual Salary and Benefits Savings

Fund	Management/ Academic/ Confidential	Title	Reasons	Site	Effective Date	Notes	2017-18 Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
11	Villegas Villalpando, Jose Javier	Sr Custodian/Util Work	Retirement	SAC	6/30/2017		82,700	
11	Athletic Trainer Reorg#1041	Athletic Trainer Reorg#1041	Reorg#1041	SCC	10/16/2017	CL17-1053	20,868	
11	Bellis, Barbara	Library Technician	Retirement	SCC	8/18/2017	CL17-1088/Reorg#1051	12,617	
14%-fd 11 86%-fd 12	Berganza, Leyvi C	High School & Community Outreach	Promotion	OEC	3/19/2017		14,163	
11	Cain, Nevin	Adm/Rec Spec I	Resignation	SCC	6/30/2017	CL17-1051	56,187	
11	Campbell, Amanda	Transfer Center Specialist	Resignation	SCC	8/11/2017		59,278	397,382
11	Do, Vinh	Custodian	Promotion	SCC	1/29/2018		31,261	
11	Hwang, Soo H.	Administrative Secretary	Probation Dismissal	SCC	10/13/2017	CL17-1069	93,394	
11	Peeken, Julie	Administrative Secretary	Promotion	SCC	1/16/2018		46,553	
11	Vazquez, Reyes	Curriculum Specialist	change location	SCC	11/27/2017	CL17-1082	63,062	
TOTAL							3,915,375	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary
01/31/18 on 02/02/18

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2017-2018		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3032	Dunlap Hall Renovation	12,634,041	12,620,659	-	13,382	12,634,041	0	100%
	Agency Cost		559	-		559		
	Professional Services		1,139,116	-	13,382	1,152,498		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3035	Johnson Student Center	39,449,764	1,839,798	777,675	3,113,483	5,730,956	33,718,808	15%
	Agency Cost		5,019	359,235	5,772	370,026		
	Professional Services		1,834,779	418,441	3,107,711	5,360,930		
	Construction Services		-	-	-	-		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	68,170,000	42,835,552	11,448,269	6,154,953	60,438,775	7,731,225	89%
	Agency Cost		315,395	146	1,833	317,374		
	Professional Services		7,845,853	1,335,720	2,606,683	11,788,256		
	Construction Services		34,674,304	10,089,526	3,531,366	48,295,196		
	Furniture and Equipment		-	22,877	15,071	37,948		
3043	17th & Bristol Street Parking Lot	2,500,000	198,141	-	639	198,780	2,301,220	8%
	Agency Cost		16,151	-	139	16,290		
	Professional Services		128,994	-	500	129,494		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
3049	Science Center & Building J Demolition	73,380,861	3,711,723	1,709,754	52,069,399	57,490,877	15,889,984	78%
	Agency Cost		389,194	17,337	3,281	409,811		
	Professional Services		3,322,529	537,425	4,737,877	8,597,832		
	Construction Services		-	1,154,993	47,328,241	48,483,234		
	Furniture and Equipment		-	-	-	-		
3056	Johnson Demolition	2,500,000	2,780	1,866	-	4,646	2,495,354	0%
	Agency Cost		120	1,866	-	1,986		
	Professional Services		485	-	-	485		
	Construction Services		2,175	-	-	2,175		
	Furniture and Equipment		-	-	-	-		
TOTAL		198,634,666	61,208,652	13,937,565	61,351,856	136,498,073	62,136,593	69%
ACTIVE PROJECTS		198,634,666	61,208,652	13,937,565	61,351,856	136,498,073	62,136,593	69%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	Interest Earned	634,666						
	Totals	198,634,666						

Rancho Santiago Community College
FD 11/13 Combined – Unrestricted General Fund Cash Flow Summary
FY 2017-18, 2016-17, 2015-16
YTD Actuals- January 31, 2018

FY 2017/2018												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$35,254,317	\$40,165,384	\$34,560,657	\$34,268,363	\$26,345,456	\$27,490,170	\$42,787,750	\$44,627,043	\$44,627,043	\$44,627,043	\$44,627,043	\$44,627,043
Total Revenues	13,230,747	6,401,471	13,730,226	8,204,868	17,388,889	29,510,148	14,345,552	0	0	0	0	0
Total Expenditures	8,319,680	12,006,198	14,022,520	16,127,775	16,244,175	14,212,568	12,506,259	0	0	0	0	0
Change in Fund Balance	4,911,068	(5,604,727)	(292,295)	(7,922,907)	1,144,714	15,297,580	1,839,293	0	0	0	0	0
Ending Fund Balance	40,165,384	34,560,657	34,268,363	26,345,456	27,490,170	42,787,750	44,627,043	44,627,043	44,627,043	44,627,043	44,627,043	44,627,043

FY 2016/2017												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$36,934,285	\$43,339,545	\$38,688,887	\$42,888,559	\$35,251,863	\$37,089,867	\$44,994,813	\$45,583,312	\$29,932,160	\$29,972,359	\$31,677,983	\$19,898,488
Total Revenues	13,317,549	7,899,458	17,481,417	7,032,694	17,260,075	21,386,237	13,039,249	1,848,175	14,033,540	21,401,470	6,295,496	35,646,442
Total Expenditures	6,912,289	12,550,116	13,281,745	14,669,390	15,422,071	13,481,291	12,450,751	17,499,326	13,993,341	19,695,846	18,074,991	20,290,613
Change in Fund Balance	6,405,260	(4,650,658)	4,199,672	(7,636,696)	1,838,004	7,904,946	588,498	(15,651,151)	40,199	1,705,624	(11,779,495)	15,355,829
Ending Fund Balance	43,339,545	38,688,887	42,888,559	35,251,863	37,089,867	44,994,813	45,583,312	29,932,160	29,972,359	31,677,983	19,898,488	35,254,317

FY 2015/2016												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$25,917,127	\$33,402,140	\$28,096,759	\$32,949,997	\$26,126,574	\$6,048,685	\$32,363,109	\$39,495,529	\$34,369,138	\$35,062,718	\$47,256,733	\$39,841,766
Total Revenues	14,365,201	6,535,152	17,599,589	7,271,058	11,491,891	38,617,426	19,005,330	8,400,212	14,206,171	25,404,464	7,824,624	17,404,133
Total Expenditures	6,880,189	11,840,533	12,746,352	14,094,480	31,569,780	12,303,001	11,872,910	13,526,603	13,512,591	13,210,449	15,239,591	20,311,614
Change in Fund Balance	7,485,012	(5,305,381)	4,853,238	(6,823,423)	(20,077,889)	26,314,425	7,132,420	(5,126,391)	693,580	12,194,015	(7,414,967)	(2,907,481)
Ending Fund Balance	33,402,140	28,096,759	32,949,997	26,126,574	6,048,685	32,363,109	39,495,529	34,369,138	35,062,718	47,256,733	39,841,766	36,934,285

Fiscal Resources Committee
Executive Conference Room – District Office
1:30 p.m. – 3:00 p.m.

Meeting Minutes for January 24, 2018

FRC Members Present: Steven Deeley, Maria Gil, Pilar Gutierrez-Lucero, Peter Hardash, James Kennedy, Lee Krichmar, Mary Mettler, Adam O'Connor, Arleen Satele, Monica Zarske

Alternates/Guests Present: Esmeralda Abejar, Thao Nguyen, Leanna Nolan, Jose Vargas

1. Welcome: Mr. Hardash called the meeting to order at 1:32 p.m.
2. State/District Budget Update – Hardash
 - Links to information on Governor's proposal in agenda
 - Presentation to Board of Trustees on Monday January 22, 2018 included
 - Governor continues to anticipate past due recession
 - i. Recession will have an effect on Prop 98 funding
 - ii. Set aside rainy day funds
 - Additional \$5.8 billion in state revenue
 - Prop 98: K-14 increase is \$3.1 billion
 - i. Community College - \$780 million for system
 - New funding model for community colleges
 - i. Many unanswered questions regarding new model
 1. Will depend on model details to be released soon
 2. What measures will be used to determine growth
 3. Bachelor degrees may not count in student success rates
 - ii. Will effect internal funding model and budgeting
 - iii. No base increase proposed
 - iv. \$175 million to transition to new funding model
 - v. Base Grant: All apportionment funding divided by 50% will be base grant fueled by FTES
 - vi. Remaining 50% will be divided by two, earned by supplemental grant. Based on number of:
 1. Fee waivers
 2. Low income student
 3. Pell grants
 - vii. Student Success Grant
 1. Number of degrees/certificates granted
 2. Students completing programs in 3 years or less
 3. Associate Degree Transfer
 - viii. District basis, not college based
 - ix. Effective July 1, 2018
 1. Will be finalized by March 15th
 - x. Will be a new annual report to show how funding is used for low income students
 - xi. Education codes and laws will need to be change
 - No fee increases for students
 - \$46 million committed system wide to lower student fees (College Promise)
 - i. Can be used for other school costs
 - ii. Colleges make determination of how to use funds
 - iii. Six criteria to qualify

- 2.51% projected COLA
 - i. Held subject to collective bargaining
- 1% growth proposed
- Scheduled maintenance using one time funds
- Innovation awards of \$20 million per year
- Online Community College
 - i. \$100 million one-time funds
 - ii. \$20 million ongoing
 - iii. Fully online, credited
 - iv. May be free
 - v. Programs for vocational training, credentialing, career advancement
 - vi. Working adults who are not currently accessing higher education
 - vii. Will not compete with current online programs through community colleges
 - viii. Will become its own district and college
 - ix. Links to fact sheets provided online
- Budget challenges
 - i. Unsure about new model of funding, many unknowns
 - ii. No additional unrestricted monies to help towards increases in costs
 - iii. Early estimates of \$8-9 million cost increase for 2018-19

3. BAM Language Review Subcommittee Report

District Council recommended subcommittee reconvene to review language changes. Committee discussed some suggested language changes including ways to handle one or both colleges with declining FTES, stating that COLAs would be sequestered, an adjustment for estimating salaries and benefits, and clarifying the definition of stabilization fund and adding definitions for stabilization, restoration, and decline.

Scenarios were run according to declining FTES, however, with new funding model, it may not be beneficial to add them at this time. Item will be brought back for further discussion and action at the next meeting.

4. Mid-Year Updates

The following updates were provided:

- Unrestricted General Fund Expenditure Update
- FTES Update as of January 11, 2018 at (P1)

5. RSCCD 2016-2017 Audit Reports

- Link provided to reports
- Audits were clean

6. Standing Report from District Council – Mettler

- District Council has not met since last FRC Meeting

7. Informational Handouts

The following handouts were distributed:

- District-Wide Expenditure Report
- Vacant Funded Position List as of January 10, 2018
- Measure “Q” Project Cost Summary December 31, 2017
- Monthly Cash Flow Summary as of December 31, 2017
- SAC Planning and Budget Committee Agendas and Minutes
- SCC Budget Committee Agendas and Minutes

8. Approval of FRC Minutes – November 15, 2017

Mr. Hardash called for a motion to approve the Fiscal Resources Committee Minutes of the November 15, 2017 meeting. A motion was made by Ms. Zarske, seconded by Mr. O'Connor, and approved unanimously.

9. Other

- Spring semester to start soon
- New construction starting for the Science Center at Santa Ana College
- Planning for Russell Hall Building is in progress
- Bristol Street will be torn up by city

Next meeting reminder: Wednesday, February 21, 2018, 1:30 – 3:00 in the Executive Conference Room, District Office

The meeting was adjourned at 2:38 p.m.