

Physical Resources Committee Minutes of November 1, 2023

Members Present: Iris Ingram, Dane Clacken, Binh Dau, Christine Gascon (arrived at 1:35 pm), Bart Hoffman (arrived at 1:52 pm), Jason Huskey, Shannon Kaveney, Carri Matsumoto, Joe Melendez, Amber Nakagami, Arleen Satele, Michael Turrentine, and Monica Zarske

Members Absent: Justin Barajas, and Gabriel Lopez

Guests Present: Hugo Curiel, Kelvin Leeds, Tae Kim, and Kennethia Vega (recorder)

1. Call To Order
Vice Chancellor Ingram called the meeting to order upon achieving quorum at 1:32 pm.
2. Introductions
Committee members and guests introduced themselves and stated the constituency group they represent.
3. Approval of Meeting Minutes – September 6, 2023 (Action)
A motion made by Arleen Satele, was seconded by Dane Clacken to approve the minutes of the September 6, 2023, meeting as presented. The motion passed with two abstentions by Darlene Diaz and Carri Matsumoto.
4. Projects Update (Matsumoto)
Carri Matsumoto screenshared, provided an extensive review with updated photos of various capital projects, scheduled maintenance projects at each site, noted completion of projects, facility modification request projects that require construction, Blaser Settlement update, access control and key projects with updates in **blue text** on the PRC Project Update presentation for ease of comparison to the last review. There were no questions.

Major highlights include:

- Russell Hall Replacement (Health Science Building)
- Russell Hall Demotion/Restoration and Campus Entrance Improvement Project
- Barrier Removal Signage/Wayfinding
- Johnson Student Center
- Science Center Greenhouse Gates
- CEC Feasibility Site Plan Study –

- Bristol & 17th Street Undeveloped Property
- Orange Education Center Remediation Site & Redevelopment
- SCC Campus Entrance Improvement Project
- SCC Building D Restroom Restoration Project
- Scheduled Maintenance Projects (SM23)
- Blaser Report – nothing new to report.
- Access Control & Key Projects

5. Sustainability Committee Update

Carri Matsumoto reported the Sustainability Committee met on October 6 and the next meeting is in a couple of weeks. She discussed continuous work on the Facilities Master Plan update which will allow for flexibility upon completion of the colleges' Educational Master Plans. Additionally, Matsumoto discussed sustainable procurement options that Purchasing Services is considering for the consumption, reduction and use of paper and plastic. There were no questions.

6. Update on Campus Facilities

- SAC – Bart Hoffman reported the SAC Facilities & Safety Committee last met on October 17 with focused discussion on committee goals. SAC has created goals setting template and the committee increased their nine (9) goals to fourteen (14) which requires the assistance of a workgroup to document activities, measurable outcomes, and link to college strategic goals and completion date.
- SCC – Arleen Satele reported the SCC Facilities and Safety Committee met last month to review the committee composition, goals with one correction sent to faculty senate. Their discussion focused on District criteria for prioritizing resource requests for building modifications due next month and she extended invitation to district staff for assistance in developing priorities at the next meeting. In January, the committee will discuss the Bio-Swale with a field trip being planned in February.

7. Meeting Schedule

Vice Chancellor Ingram reviewed the meeting schedule as follows: February 7, 2024 (Email Only); March 6, 2024; and May 1, 2024.

8. Other

There were no questions or concerns expressed.

9. Adjournment

The meeting adjourned with a motion made by Bart Hoffman and seconded by Dane Clacken that passed unanimously at 2:20 pm.